500 Help Wanted

$$$ ATTENTION! DO YOU WANT $7-$8/HR?

We need full time professional people to join the fastest growing mail order co in the industry.

We are looking for career oriented people to staff our incoming calls from customers responding to our nationally advertised products. We offer benefits, complete training & a professional office environment.

351-8700

ATTENTION - Part time - marketing research jobs/surveys available. Strictly Birmingham Residents Strictly. Research Daytimes Evening Weekend Hrs. Call 540-5332

SERVICE ADVISOR - immediate opening at 100 Company Ford Mercury. Dealership preferred. Star Lincoln Mercury Southfield 354-4990

AUTO CLEANUP DETAILING - Lower Drain Metal work, Spot paint. Experienced only. 357-1760 Southfield

AUTO DEALERSHIP - Customer oriented Service Department seeks person to assist Parts warranty inquiries, customer follow-up and Data Entry. Telephone & computer experience helpful. Must be able to work 6 days a week. Please call Mike Yuratt at Mike Yuratt Ford Lincoln Mercury 425-5700

AUTOMOTIVE MANAGER - Large Dealership in Livonia seeks experienced exhaust manager. Must have knowledge of Tailpipe, Shock & Brake operations and strong sales skills. Salary + potential $28,000 + company benefits. If these qualifications are what you are looking for, please call Mr. Bob Bell at 464-3000 Ext. 3 for an appointment. 462-3633

AUTOMOTIVE MECHANIC - Experienced and Exceptional. Apply in person. Jim Hudson Lincoln Mercury, 31630 Grand River, Farmington. 477-6000

AUTOMOTIVE MECHANIC - Experienced only. Apply in person. Bob Sonnenberg Ford, 1000 S. Main, Plymouth. 453-4260

AUTOMOTIVE TECHNICIAN - Experienced only. Must have own tools. Pattern Makers or experienced machinists apply. Must have experience with Machine Shop equipment. Benefits available. Apply in person at Plymouth Tool & Gage, 14800 Keystone, Plymouth. 453-7910

BINDERY PERSON - Full time position available for person with some bindery experience. Light lifting required. Apply in person at Lithotype, 25251 Schoolcraft, Livonia. 421-0550

500 Help Wanted

AUTO SERVICE PORTER - Apply in person. Sunshine Honda, 1205 Ann Arbor Rd., Plymouth. 453-3600

A-1 CLEANING SYSTEMS is hiring Window Cleaners $6.00 per hour to start + benefits. Must have own transportation. 855-1011

BARTENDER - Evenings, part time, experienced only. Pleasant working conditions. Call for appointment. 476-1986

BILLING CLERK

Fast paced Southfield corporation seeks individual for insurance billing department. Light typing and 10 key calculator experience needed. Send resume and salary requirements to:

DOC OPTICS
19800 W. 8 Mile Rd.
Southfield, MI 48075
Attention Terri

Bindery

SKILLED BINDERY POSITIONS

Immediate long term positions available with a top company in Livonia. Candidates should have a mechanical aptitude plus minimum of 5 years experience with bindery equipment preferred. Must be able to work afternoon or midnight shift. Salary commensurate with experience. Call or send resume to

CORPORATE PERSONNEL SERVICES
261-1120
32115 Plymouth Rd
Livonia MI 48150

NO FEE EOE

BORING MILL Develop. Must have minimum 5 yrs. experience on tool room. Paid Blue Cross & benefits. Apply at 13050 Inkster Rd. Redford. Call 532-6585

BORING MILL OPERATOR - 5 years experience. Night shift. Apply to Machining Center Inc. 5957 Ford Court, Brighton.

BUILDING & GROUNDS Maintenance. Apply at City of Lathrup Village, 27400 Southfield Rd. Lathrup Village MI 48076. 557-2600

BUYER
CITY OF TROY
Requires Bachelors Degree in business Administration or related field with course work in accounting, purchasing &/or budgeting, minimum 2 years professional/technical government purchasing experience. Must submit documentation verifying education. $29,000-$37,156. Applications available now until 4pm on April 9, 1991 at Personnel department, 500 W. Big Beaver, Troy. An Equal Opportunity Employer

CADD TECHNICIAN

Established multi-disciplinary engineering, planning, surveying firm seeks CADD technician with AutoCadd experience. DOA & Microstation experience a plus. Excellent compensation and benefit package. Send detailed resume to:

Rynes Lewis Norris & May, Inc.
3955 Research Park Dr.
Ann Arbor, MI 48108
(313) 761-1010

Affirmative Action
Equal Opportunity Employer

500 Help Wanted

BUYER

Manufacturing company requires a non production buyer (MRO). Experience in manufacturing atmosphere preferred but not required. Please send resume including salary history to Box 538, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CABINET MAKER - Full time help wanted for Livonia based cabinet manufacturer. Very experienced for 32mm cabinets, laminate and wood. Benefits. Reliable, experienced only need apply. Call 474-0646

CANTON SOFTBALL CENTER is accepting applications for outdoor maintenance positions. Apply at 46555 W. Michigan Ave., Canton or call 483-5660 Ext. 7

CANTON TOWNSHIP
PARKS & RECREATION SERVICES
JOB OPENINGS

POSITIONS - HOURLY WAGES
- Senior Playground Leader $5.25 Per Hour
- Junior Playground Leader $4.75 Per Hour
- Seasonal Labor $5.00-$6.00 Per Hour

Applications are available at the Parks and Recreation office, 1150 S. Canton Center Road, Mon.-Fri. 8:30 a.m.-5:00 p.m. Call 397-5110 for further information. Canton Twp. is an equal opportunity employer.

CARD & GIFT SHOP seeking self motivated, friendly person. Previous retail experience helpful. Dependability a must. Livonia 522-6820

CARPENTER - EXPERIENCED Out of state travel necessary. Leadership skills required. Year-round employment. Apply in person at: 56405 Grand River, New Hudson MI

CARPENTER
Full time. Livonia construction company. 422-0112

CARPENTER - RESIDENTIAL & Commercial. 5 years experience. Truck & Tools. Call Am at 399-2079

CARPENTERS WANTED - Experienced in Deck building. Additions & roofing. Call Pete 455-6242

CARPET CLEANERS to work as independent contractor, to cover out state/low. Must be experienced & have your own equipment. Excellent compensation. ABCO Carpet Cleaning Co. 455-6767

CARPET INSTALLERS - 7 years experience, commercial & residential jobs. Call Lou between 8-4pm at 478-9493

CASHIER - Amoco Food Shop. Full or part time for midnight shift. Good opportunity for retirees, students or second job. Apply in person: Joy & Sheldon Roads in Canton

CASHIER
Metro airport. Must be between 18-21. Live in Wayne County incl. Detroit. Call 464-1660
Employment & Training Designs

CASHIER - now accepting applications. Mon.-Sat. 9-12 noon. Mon.-Fri. at Grand Sheet Treasures Tower Bldg., 29355 Evergreen, Southfield. Full permanent part time position. Days per week. Experienced only need apply. No phone calls please. Sine Nancy

CASHIER RECEPTIONIST for wholesale ice cream company. Greenfield Lab. Full & part time. Available. Call Sherry 838-1535

CASHIERS

Farmington Hills Company has full or part time openings for cashiering. Day/evening/weekend hours available. Vacation pay. Perfect hours for students.

Call: 855-3840

CASHIERS & UNI ATTENDANT Needed for afternoons at Park Davis cafeteria. Please apply in person to Mr. Hope 1:30 PM - 3:30 PM

CASHIERS STOCK PERSONS

$4.25 Full/part time/over time. Paid vacations. Flexible schedules. Apply Lionel at Joe Randazzo's 8701 Newburgh at Warren, Westland or 24155 Gratiot Rd., at Telegraph, Dearborn Heights

CLEANERS for growing company. Window, inhome, construction cleaning & new leaders. Full & part time. Start $5.$7 an hour. Call Dan. Evenings 473-5995

500 Help Wanted

CHAIN OF Pennsylvania - 10 minute tal change centers, seeking Technicians. ASE certification a plus. Please call Mon.-Fri. 555-1934

CHANGE YOUR LIFE! Start a new career in real estate today. Call Erin Walsh at 356-7111 REAL ESTATE ONE

Chef's Secret

is holding last interviews before Grand Opening for Management, for our locations in Berkley, Clawson, Novi and Roseville

Homemakers

Part time positions available. 16-32 hours per week in Berkley, Southfield, Farmington and Novi

CHEF'S SECRET is a totally new concept in retail food and will be opening 15 gourmet food outlets in late March

Please stop by for an interview at the Holiday Inn, Southfield, 26555 Telegraph Rd., Southland Room 9138 or call 1-800-968-5484 to set up an interview time. Interviews will be held Mon., March 25, 1991 from 11am to 7pm

CHILDREN'S SUMMER CAMP Now Hiring for Counselors & Lifeguards. Call Mrs. Sherrick 737-7500

CITY OF LIVONIA

The City of Livonia is seeking qualified black and other minority applicants as well as white applicants for employment and should respond to:

FOR PERMANENT AND ON-CALL PART-TIME AND ON-CALL FULL TIME employment opportunities for the following position:

POLICE CADET

CORRECTED AGE REQUIREMENT

$18,304.00 to $22,755.20. Applicants must be U.S. citizen. Have high school diploma or GED. Be at least 18 years of age, possess normal hearing, normal color vision and normal visual functions and acuity in each eye 20/30 or better (correctable with eyeglasses to 20/20). Have passed the Michigan Law Enforcement Officers Training Council Aptitude Test within last 3 years and physical agility test within the last year from date of April 22, 1991. Be in excellent physical condition and possess a valid motor vehicle operator's license. Have a minimum of one year of education, must submit high school diploma or GED certificate, written statement of education by a physician, optometrist or dentist, medical and psychological EXAMINATIONS and physical agility test. IF MILITARY IS UNABLE TO PROVIDE THE DOCUMENTATION, THE CITY OF LIVONIA WILL REQUEST TO CONTACT LANSING FOR CONFIRMATION OF PASSING SCORES. DEADLINE IS 5:00 p.m. THURSDAY, April 22, 1991.

APPLY IN PERSON TO: Livonia City Hall, Civil Service Dept., 33000 Civic Center Drive, Livonia, MI 48154. 421-2000 Ext. 2300

NO RESUMES ACCEPTED
An Equal Employment Opportunity Employer M/F

CLEANERS needed for Farmington Hills, Bloomfield, Plymouth, Canton homes & offices. Flexible hours. Call 442-7300

CLEANER WANTED - No Sundays or nights. Apply in person. Lady Fair Cleaners, 31415 Grand River, Farmington

COLLECTIONS (Part-time)

Attractive evening opportunities available for individuals seeking for the new created positions. Minimum 20 hours per week. Excellent verbal & written communication skills are a must. Also need people with previous telephone sales experience. Ideal candidates should possess a bachelors degree or equivalent. Outstanding salary with Scholarship program available.

Mon.-Thurs. & Sat.
9am-9pm
(approx. 25 hours)

Additional hours may be required. Spanish speaking would be a plus. Starting salary of $7.50 + and a competitive benefit package are being offered. Qualified candidates should apply Mon.-Fri. 9am-4pm at:

Human Resources
FIDELITY MANAGEMENT & RESEARCH CO.
25200 Farmington Rd.
Farmington Hills, MI
Equal Opportunity Employer M/F

Computer Operators needed for Apollo System. Call 557-7700

Advertising agency seeks experienced person to work with small staff. Must be organized, detail oriented, computer literate (Macintosh hardware & software experience a plus). Must have good communication skills, be willing to take initiative and work in a fast paced environment. Salary commensurate with experience. Send resume and salary requirements to: Box 537, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, MI 48150

500 Help Wanted

CLEANING PERSON - Need dependable & energetic person to clean schoolhouses (part time Night shift available). For Hills County Club, Plymouth. 453-7271

CNC LATHE PROGRAMMER & set-up, minimum 5 yrs. experience required. Excellent wages & benefits. Send resume to: Box 522 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CO-DIRECTOR, needed for Nursery day care. Please call for interview. 34-6750

Correction

SUPERVISORY

We are seeking a self motivated individual with a minimum of 2 years mortgage banking experience and at least 6 mos. 1 yr. supervisory experience. Qualified candidates should have a background in the closing of real estate loans, individual will be responsible for supervising staff of 5 part time closers, writing performance plans, performance appraisals, monitoring statistical information & reports, productivity. Excellent analytical skills, verbal & written communication skills a must. This job requires 7:30 Mon. Tues. Wed. Thurs & Sat. Some overtime may be required. Salary range of $19,500-$19,500 as well as a competitive benefit package. Salary offered. Qualified candidates should send a confidential resume stating salary requirements or apply Mon.-Fri. 9am-4pm

Human Resources
FIDELITY MANAGEMENT & RESEARCH CO.
25555 Farmington Rd.
Farmington Hills, MI 48336
Equal Opportunity Employer M/F

COLLEGE STUDENTS
15-40 Hours. Seasonal/part time. Mon.-Fri. Monday morning off. $4 base, must be 18. 474-2220

COLLEGE STUDENTS - PROFESSIONAL CAREER FOR THE SUMMER!!!
The Livonia Postal Service is looking for Clerks for the Summer. Work in the summer hours are Tues. thru Sat. Some Sundays. Work in the Northville Post Office. Positions are limited. For further details, contact Mr. Bob Bell at 464-3000 Ext. 3 for an appointment.

COMPUTER PROGRAMMER
Rapidly growing software firm in Farmington Hills seeks programmer with 1-3 years experience in Pascal, Assembler, Unix, C, Basic. Excellent benefits package. Send resume to: Personnel Manager, 24700 Farmington, Farmington, MI 48024

COMPUTER MAINTENANCE TECHNICIAN
Immediate full time opening for an experienced technician. Duties are diagnosis and repair of PC's, peripherals and networks. Must have good communication skills. Salary commensurate with experience. Call Mr. Bob Bell at 464-3000 Ext. 3 for an appointment.

CONSTRUCTION CLEANUP
Part time/partial. 4 days/week. Must have own transportation. Call Mike between 8-5 at 348-4445

CONTAINER MAINTENANCE TECHNICIAN
Immediate full time opening for an experienced technician. Duties are diagnosis and repair of PC's, peripherals and networks. Must have good communication skills. Salary commensurate with experience. Call Mr. Bob Bell at 464-3000 Ext. 3 for an appointment.

COOK/BAKER
Part time, 25 hours. Call Mr. Bob Bell at 464-3000 Ext. 3 for an appointment.

COUNTER HELP & DELIVERY
Sub Shop. Part time. Must be between 18-21. Must have own transportation. Apply in person: 34500 Grand River, Farmington

COUNTER HELP WANTED
Sub Shop. Part time. After school hours. Must be between 18-21. Must have own transportation. Apply in person: 34500 Grand River, Farmington

COUNTER SALES PERSON
Sub Shop. Part time. After school hours. Must be between 18-21. Must have own transportation. Apply in person: 34500 Grand River, Farmington

COUNTER SALES PERSON needed for meat retail store. Apply in person: 15915 Main, Plymouth. 455-6272

COUNTER SALES PERSON - Must have good customer service skills. Must have good communication skills. Cashier experience helpful. Call Mr. Bob Bell at 464-3000 Ext. 3 for an appointment.

CUSTOMER SERVICE REPRESENTATIVE
Large health benefits administrator is seeking individual to work in our Claims Department. Involves responding to inquiries about dental insurance coverage and payments. HEAVY phone work with clients and dental providers. Must have excellent verbal and communication skills, working knowledge of a CRT, and EXPERIENCE working with dental insurance and claims. We offer a competitive salary and benefits package and a pleasant non-smoking environment. Please send your resume or call Kathy Wright in confidence at 351-0200.

Midwest Benefits Corporation
25505 W. 12 Mile Rd., #3000
Southfield, MI 48034
Attn: Dental CSR
An Equal Opportunity Employer

professional insurance positions

Senior Underwriter

Underwriters—A&B

Underwriter A
Underwriter B

Processing Supervisor

Claims Supervisor

Send resume and salary requirements to: Personnel Director, Republic Insurance Company, P.O. Box 409, Southfield, MI 48037-0409. Attn: Human Resources. Equal Opportunity Employer.

republic insurance

500 Help Wanted

CUSTOMER SERVICE
Farmington Hills Company seeks Customer General Rep. for busy office. Requires person with strong communication skills, prior computer & customer service experience. Full time/Part time benefits.

Call 489-0557

CUSTOMER SERVICE/DATA ENTRY CLERK
Fast paced publisher located in Livonia/Plymouth area. Requirements include strong data entry skills (computer experience), and phone skills. This is an entry level position with excellent benefits. Send resumes to:

Customer & Eccentric Newspapers
Box 554
36251 Schoolcraft Rd.
Livonia, MI 48150

CUSTOMER SERVICE REPRESENTATIVE
Large health benefits administrator seeks individual with strong communication skills, prior experience in customer service, knowledge of PC's and Lotus 123 preferred. Excellent benefits package. Please send resume and salary requirements to:

Human Resources
FIDELITY MANAGEMENT & RESEARCH CO.
25200 Farmington Rd.
Farmington Hills, MI
Equal Opportunity Employer M/F

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Midwest Benefits Corporation
25505 W. 12 Mile Rd., #3000
Southfield, MI 48034
Attn: Dental CSR
An Equal Opportunity Employer

DELI HELP

JOES' PRODUCE

DESK-TOP PUBLISHING

DIRECT CARE STAFF

500 Help Wanted

WASTENAW COUNTY Wholesale electric supplier seeking Credit Manager. Send resume to: Personnel Manager, P.O. Box 1367, Ann Arbor, MI 48106

CUSTOMER SERVICE

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Midwest Benefits Corporation
25505 W. 12 Mile Rd., #3000
Southfield, MI 48034
Attn: Dental CSR
An Equal Opportunity Employer

DENTAL ASSISTANT - Full time position available for experienced dental assistant. Must have own transportation. Call 420-1300