500 Help Wanted

SURVEY PARTY CHIEF

Established multi-disciplinary engineering, planning, surveying firm seeks Survey Party Chief to head survey crew. Major areas of work are in Washtenaw and Western Wayne counties. Salary $23,000 to $32,000 based on experience with complete benefit package. Resumes required. Send letter of introduction or resume to:

P.O. Box 15573
Ann Arbor, MI 48106

Affirmative Action
Equal Opportunity Employer

JUNIOR HIGH Experienced teacher with sales in math, math & literature for Farmington Hills private school. Mail resume with Preference to principal 3813 Finch, Troy, 48084

TECHNICAL WRITER

Min 3 yrs technical writing experience with strong knowledge of automation, controls and/or material handling. Manufacturer experience required. Call Pat Kennedy 751-5608

TELEMARKETERS WANTED
Experienced preferred but will train if necessary. Hourly plus Commission. Call between 10am & 2pm. Ask for Denise. 537-1618

TELEMARKETING - PART TIME
Local company looking for individuals with a good phone voice. Earn up to $8.00 per hour. Call 7pm or apply: 32575 Folsom Rd (9 Mile) Farmington Hills 478-2784

TELEMARKETING
In-Bound Calls
A busy mail order company seeking aggressive telemarketers for permanent positions in Farmington Hills office. Earn $8-$11 per hour plus your desk in our computerized sales office. Previous telemarketing or sales experience required. Non-smoker Call 489-0557

TELEPHONE INTERVIEWING
Market research firm seeks individuals for part time Day & Evening Work. Individuals must have excellent phone skills. Typing and computer experience a Plus. Ideal for homemakers seeking a career and those re-entering the job market. No weekends Call Sandy 10am-4pm weekdays 477-6020

TELEPHONE RESEARCH
Supplement your present income working part time with a national consumer research firm. We offer evening and weekend hours with no sales involved. If you can read clearly and have a professional phone call Suzanne 10-4pm 421-6320

TELEPHONE SOLICITORS
Experienced Salary plus commission Call Better Home Improvement Co 478-9222

TEMPORARY HELP WANTED
Shoe store looking for people with retail experience to assist in sales. Call 553-4940

TERRITORY REP WANTED
for Wayne & Oakland County
Ambitious persons need apply. Apply within: 25743 W 7 Mile Rd corner of Beech Daly

TITLE INSURANCE
Liberty Title Insurance Corp is accepting resumes for the following full time positions:
• Escrow Technician
• Escrow Closers
• Abstractors
• Examiners
Title insurance experience necessary. Send resumes to Box 512 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia Michigan 48150

Equal Opportunity Employer M/F

TOP LINE FIELD TECHNICIAN
Must be mechanically inclined. Powered Platform exp. 35305 Glendale Livonia. Before noon 261-1770

TOP NOTCH Telephone Solicitors
Full/part time Steady work. Fast expanding company Redford area. Call Sadie 534-2189

TOW TRUCK WRECKER DRIVER
Good driving record
Must be experienced
Farmington Hills 471-0626

TRAVEL AGENT PART TIME
Minimum 1 yr. experience
Pars preferred. Airport location.
Call Carol 721-1700

AAA TREE SERVICE has openings for spray appicators & trimmers. Must be able to drive truck. Full time positions available 477-8733

500 Help Wanted

TRAVEL AGENCY
Expanding and growing travel agency moving to new Southfield location needs EXPERIENCED Sabre people.
• CORPORATE MANAGER
• CRUISE MANAGER
• CRUISE AGENTS
• LEISURE AGENTS
• CORPORATE AGENTS
• CORPORATE AND GROUP SALES PEOPLE
Health, dental and travel benefits. Quality work. Send detailed resume, when available and salary required to Travel Ad 5, P.O. Box 721067, Berkley, MI 48072

TRAVEL AGENTS - Minimum 2 yrs corporate association experience. Sabre - Management potential. Salary negotiable Farmington Hills. Ask for Gail 689-5688

Travel

EXPLORE EMPLOYMENT OPPORTUNITIES WITH THOMAS COOK TRAVEL

Recent expansions in our corporate and leisure travel departments have created immediate openings for:

Domestic & International Counselors
Vacation Commission Agents

Requirements include a minimum of two years experience in corporate and/or leisure travel. Apollo or PARS proficiency preferred.

We offer a competitive salary and benefit package as well as an incentive bonus program. Please call-send or if Air resume to:

Mary Lou Little
(313) 372-4326
FAX (313) 845-3784
Thomas Cook Travel
4 Parklane Blvd
Suite 500
Dearborn, MI 48126

TREE MAINTENANCE - Experienced climbers needed for tree maintenance and care. Wage $7-$10 hr. based on experience. Positions available in April. Call Martin. Oakland Hills Country Club 433-0828

TUXEDO WAREHOUSE. Livonia area, general production - drivers pressers, office. Retirees welcome. Call for appointment 474-1190

TYPESETTER - IBM PAGEMAKER
Wayne area near Ford Plant
On-Time Printing 342-5832

USED CAR PORTER
Clean cut, hard working, apply at Gordon Chevrolet 31850 Ford Rd., Garden City

VINYL GRAPHIC ARTIST
Geneaux Marketing is looking for an ambitious, well organized, creative individual to design and produce full color graphics. Must be experienced in computerized sign making and vinyl application. Excellent pay for the right person. Send resume to: Geneaux Marketing, 27752 Franklin Rd, Southfield, MI 48034

VOCATIONAL REHAB Counselor - Well established & growing firm. Experience preferred. Eligible for state license. Resumes to: John Raiwen & Associates, 29777 Telegraph, Suite 2475, Southfield, MI 48034

WEB OFFSET PRINTING
Looking for qualified, web press preparation personnel. Some experience preferred. Call 356-1920

WEEKEND LEASING PERSON
Sales experience necessary. Great Oaks Apartments Rochester 651-2460

WHOLESALE NURSERY in Plymouth seeking neat and dependable Nursery Laborers. Must be 18 or older. Call 454-1400

WINDOW WASHERS
Experienced in both text & scaffolding. Good pay. Call for details 272-8399

WINDOW WASHER
Experienced in commercial maintenance with own truck & equipment. 1-2 story work in Livonia. Call between 2-4 3 pm. Mon-Fri. 563-2945

WORK IN WIXOM
LIGHT INDUSTRIAL

General labor, assembly, circuit board press operator, pattern cutting. If you have relative transportation and are available to work in the Wixom area call today!

Top pay. Templated Insurance. Paid Holidays. Overtime Pay.

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LIVONIA 464-2100 SOUTHFIELD 352-1300

502 Help Wanted Dental-Medical

ACCURATE data entry operator needed by prestigious health care provider. $7/hr. 5000 keystroke. Call Nellie at UNIFORCE 646-7663

ADMINISTRATIVE offices of major hospital corporation must have word processors with attention to detail. $9/hr. Call Coral at UNIFORCE 357-0038

ALLERGY NURSE/Medical Assistant. Experienced, for busy allergy clinic in Livonia. Full or part time (benefits available). Call Jeanne 8 days/eves 626-0808

BILLING CLERK - part time for busy Cardiac Rehabilitation Hospital practice. Experience strongly preferred. Ask for Lisa 443-2300

BUSINESS MANAGER
For a busy physical therapy office in Redford. Looking for an energetic, self-motivated individual with experience in medical billing and account/book keeping. Marketing experience desired, but not necessary. Generous benefit package includes competitive salary, health insurance, and vacation & personal time. Please send resume to Box 558 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

BUSINESS POSITION. Mon-Fri, 40 hrs. Experienced with Medical Specialty Office. Excellent communication skills. Organized, self-directed to handle corrections, billing calls, knowledge of BS/MS/Blue Party Insurance. Medic computer & knowledge of Lotus 1-2-3 helpful. Call terms W Bloomfield 855-7407

CARDIOVASCULAR TECHNICIAN
Experienced in stress testing, Holters, etc. Excellent wage & benefits. Farmington Hills 737-4150

CERTIFIED MEDICAL ASSISTANT
needed for growing Royal Oak practice. 1 yr. out of school experience required. Call Debbie at 399-5083

CLINICAL DIETITIAN

Sinai Hospital has an immediate opening for an experienced Clinical Dietitian to work on our Center for Cardiovascular Research.

Requirements include 3 years of related experience, a Bachelor's Degree in Dietetics or closely related field, familiarity with clinical research trials and excellent interpersonal organizational, communication and behavioral. Motivational skills. Candidate must be registered.

We offer a highly competitive salary and a comprehensive benefits package. For immediate consideration please respond in resume to:

Employment Office CD
SINAI HOSPITAL
6767 W Outer Drive
Detroit MI 48235
Equal Opportunity Employer M/F

COLONICS THERAPIST
With experience for holistic clinic in Novi. Ask for Kathy 473-2990

OUR OFFICE IS LOOKING for an energetic, self-motivated, Salaried Dental & Hygiene Assistant to work in the Trader Building. For pleasant surroundings and benefits call Barb at 453-2474

HYGIENIST
Work the hours you want. Energetic, flexible, adaptable people needed for work assignments in metro area. Competitive pay. Benefits. Call for confidential interview.
Peak Performers Inc
Center Line area 2 Mile/Van Dyke
LICI 477-6722

DENTAL ASSISTANT - full time position available. Impressive job for serious. Min. mo. Fri. Benefits. Southfield area 354-1454

DENTAL ASSISTANT - high quality specialty office has opening for experienced, highly caring assistant. Starting salary can be over $20,000 a year. Call 357-3102

DENTAL ASSISTANT
Seeking an experienced Dental Assistant for our progressive office in the Plymouth-Canton area. 3 days a week, no evenings or weekends. We believe applicant should be health oriented in their lifestyle and career-minded. 453-6320

502 Help Wanted Dental-Medical

CLINICAL MANAGER
National health care organization is seeking a Masters level Clinical Manager with sound management experience to supervise large group therapy dealing with addictive disorders. Excellent salary & benefits. JCAHO accredited. Send resume to Carson Group, 42320 Ann Arbor Rd Plymouth, MI 48170

DENTAL ASSISTANT
Experienced with exceptional chairside skills. Full time.
Troy 689-6080

DENTAL ASSISTANT- Troy pediatric office seeks experience chairside who loves kids. Full or part time. Experience with Rotary Orthodontic & general dentistry values 680-1600 or 358-8997

DENTAL ASSISTANT - Look no further! An exciting challenge, experience only the right one. Weekends Garden City area 522-3510

DENTAL ASSISTANT
Full time, Right handed dentistry. Resume at interview. Ingersoll Dr. 542-8200

DENTAL ASSISTANT
Established practice seeks experienced, mature individual. Excellent wage and benefits. Dearborn Country Club area 274-6404

DENTAL ASSISTANT
Full time, Right handed preferred. Busy Livonia dentist. Modern Dental office with well rounded duties. Call Phyllis 464-4497

DENTAL ASSISTANT
Friendly, family practice in Garden City is seeking a cheerful, enthusiastic chairside assistant. Top salary & benefits. Ideal candidate is a mature person 422-2890

DENTAL ASSISTANT
Part time position available in Northville. Some experience necessary. Includes evenings & Saturdays. Call Lynn 348-6085

DENTAL ASSISTANT - our 15 Mile/Telegraph general dental office is seeking a full time chairside/insurance desk team member. Chairside experience required. CDA preferred. Our office is dedicated to excellence thru employee growth & professional development. Please call 645-3833

DENTAL ASSISTANT
A full or part time position is available in our Southfield office. We are seeking a dependable, energetic person fully with excellent salary and benefits. Chairside skills are necessary. Motivated individual. Experience necessary. Please call 352-7440

DENTAL ASSOCIATE
Associate needed for rapidly growing general Dental Practice. Individual must be skilled in non surgical perio. Option to buy into practice. Call 464-2000

DENTAL HYGIENIST PART TIME
Friendly & motivated Dental Hygienist wanted for family practice Dearborn Heights area. 277-0050

DENTAL HYGIENIST - ASSISTANT
Ortho, & Oral Surgery, individual to work in Family Practice. Bi-lingual an asset. Will train. Top salary & benefits. 584-8962

DENTAL HYGIENIST - full or part time for progressive Northville practice. Excellent salary with benefits. Livonia area. Ask for Val 425-0640

DENTAL HYGIENIST with caring, mature & enthusiastic personality. Gentle touch a must. Call Ann at Canton Hygienist area. Full or part time. Call 453-8640

DENTAL HYGIENIST PART TIME
Garden City, Westland area. Mon-Wed 10-6 Thursday. Very flexible. Please call 421-4360

DENTAL HYGIENIST
Plymouth Canton. Full or part time. Payment needed from job. Call 455-1900 (Plymouth) weekdays. Time clean-ups. Ultra sonic & gel. Weekend hours available. 453-0240

DENTAL HYGIENIST NEEDED
Garden City area
Flexible hours
Please call 453-3030

DENTAL HYGIENIST
Last time Wed, Fri & Sat. Garden City area 729-1162

DENTAL HYGIENIST
Family practice in Garden City

502 Help Wanted Dental-Medical

DENTAL ASSISTANT-LIVONIA
Our busy periodontal office is looking for a bright, energetic person for a full time position. CDA or RDA preferred with minimum 2 yrs experience. Excellent salary and benefits. No weekends or Saturdays. We are a team oriented practice, where employees are appreciated for their involvement. A team Player, call ask for Debbie. 522-7314

DENTAL HYGIENIST Are you an experienced hygienist looking for a career opportunity in a high quality, leading edge specialty office? If you also have superior technical, verbal & interpersonal skills. Salary can be over $40,000 a yr. Call 357-3306

DENTAL HYGIENIST
Friendly practice has immediate position available for hygienist eager to pursue challenges that would further your professional development. Flexible hours. Pleasant environment. Benefits. Call Peggy Rd. Between 12 & 13 Mile
Call Marie 352-7722

DENTAL HYGIENIST
Great opportunity for innovative hygienist. Perio background. Challenging GP. Ortho-TMJ Disorders. Long day 2 days, salary negotiable. Call Bryn 464-4467

DENTAL HYGIENIST Orthodontist Dearborn, in a friendly & professional 3 Doctor office. Emphasis on prevention. Please send resume to: Box 1000 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd, Livonia Michigan 48150

DENTAL HYGIENIST
Full time position in a well established group practice. Our Dearborn Office emphasizes a high level of dentistry. Pleasant & fun-loving atmosphere. We are looking for the right individual to join our established hygiene team. We offer a competitive wages & earnings benefits package. Dental care & profit sharing. Call us today at 420-7326

DENTAL HYGIENIST
Part time position available. Two weeks. Flexible hours. Livonia area
Call Linda 261-3560

DENTAL HYGIENIST - Troy pediatric office needs hygienist who loves kids & wants to work 3 days a week. 9-2pm. 689-1680 or 358-6447

DENTAL HYGIENIST
Family oriented practice. 3 days, no evenings, weekends. Bloomfield Hills 335-3895

DENTAL HYGIENIST
For growth Dentist. Mon, Wed & Fri. Starting wage
979-1456

DENTAL POSITIONS STOP HERE!
Salaries $32,460 - $52,800
All Fees Paid By The Company
If you are looking for a full time or part time position in Army, assistant or as a Hygienist in Hong Kong, the Army Dental Corps has the jobs.
399-3850

DENTAL PERSONNEL SERVICES

DENTAL RECEPTIONIST
Full time position available for an experienced, self motivated, organized manner. Computer experience a plus. Excellent benefits, salary negotiable. 352-3530

DIETARY AIDES wanted for full time for progressive Northville facility. Lunch available. Experience helpful, but not mandatory. Apply in person Mon-Fri 9-4 Kensington Manor, Extended Care Center, 14175 Grand River, Northville

EEG TECHNICIAN

EEG technician for part time. EEG Technician experience required. Call Marie

EXPERIENCED RECEPTIONIST

Our modern, fast paced office with expanding practice is looking for an outgoing, energetic receptionist with experience in dentistry. Call

Candidates will possess a bachelor's degree, training and experience in human service, and communication skills. Salary is commensurate with education and experience. Send resume to: Director of Human Resources, Michigan Mental Health Center, 6051 Gulf Drive, Westland, MI 48185

Medical Assistant
Medical Technologists
X-Ray Technician
OFFICE MANAGER
OAKWOOD HOSPITAL

502 Help Wanted Dental-Medical

DENTAL RECEPTIONIST- Congenial experienced person, enthusiastic about commitment to growing family practice in Livonia 464-1827

DENTAL SECRETARY - CANTON
We are looking for a cheerful person to answer our phones, confirm our appointment book and help our patients enjoy their visit.
Experience is preferred. Full time includes 2 evenings no Saturdays. Please call 459-5370

EKG TECHNICIAN CLERK
Hospital in Western Oakland County is seeking a full time registration clerk to work in the emergency dept. (ER). May require some weekends. Experience in medical billing preferred. Comprehensive wage & benefits package. Submit application and/or resume to: Human Resources,
Huron Valley Hospital
16411 Commerce Rd
Commerce, MI 48382
An affiliate of The Detroit Medical Center

GENERAL OFFICE - part time for dentist office, pleasant surroundings. Bloomfield Town Center Southfield. Before 2 pm 354-0732

HYGIENIST & ASSISTANT
Progressive Southfield dental office. Modern equipment. Excellent person. Call 353-7449

HYGIENIST - For established Deer Park Dentist. Flexible hours. Job sharing available. Full part time. No Saturdays. Call 535-0373

HYGIENIST
For growing family oriented Livonia practice. Modern equipment. Call 422-3662

IMMEDIATE opening for wind proof maintenance person. Flexible hours. Starting at $5.00 to $11.00. Call Heather at UNIFORCE 357-0037

INSURANCE BILLER - experienced. Experience with Medicare, Medicaid, & Blue Cross. Garden City area. Call 427-7200

LPN
EXPERIENCED
For N. suburbs. Part time in office setting. Call
DAVIS-SMITH
OFFICE & PERSONNEL SERVICES
354-4100

LPN - MA
Friendly & motivated Dental Hygienist wanted for family practice. Dearborn Heights area. 277-0050

LPN
PART TIME
Afternoon Shift
Nursing Home Setting
Northville area
Must be flexible
Call Mary Ann 348-3000

MEDICAL ASSISTANT
Experienced in ophthalmology. Full time. Salary commensurate with experience. Call 591-2020

MEDICAL ASSISTANT
Experienced in ophthalmology. Full time. Salary commensurate with experience. Call 591-2020

MEDICAL ASSISTANT
Experienced in ophthalmology. Full time. Salary commensurate with experience. Call 591-2020

MEDICAL ASSISTANT - Part time for Bloomfield Hills Urgent Care Center. Experienced in x-rays, venipuncture, EKG 334-8850

MEDICAL ASSISTANT
Experienced in venipuncture, X-Ray, EKG. 26 hrs/wk. Pleasant family practice Westland area 729-1150

MEDICAL ASSISTANT - Full/part time. Grand River/Orchard Lake area. Competitive salary & benefits. Call administrator 477-0100

MEDICAL ASSISTANT-part time, experienced. Must know venipuncture, EKG, xray. Garden City office. Call Wanda 261-5560

MEDICAL ASSISTANT or RN
For Birmingham physician. 4 days, and train. 644-7239

MEDICAL ASSISTANT - needed immediately for busy practice in West Bloomfield. Must be dependable and motivated. Medical experience or background desired. Will train the right person. Send resume to P. O. Box 97, Westland, MI 48185

MEDICAL ASSISTANT - full time, hrs be hours expenenced in EKG & venipuncture. located in Livonia. Please call 476-1100

MEDICAL ASSISTANT
Part time flexible hours
Excellent salary. Experience required. Call Karen 562-6060

MEDICAL ASSISTANT - part time Mon-Fri 9-5 or 10-6 or 11-7 Mile Southfield. Ask for Esther

MEDICAL ASSISTANT RECEPTIONIST needed for busy office Southfield area. Must type and have good phone skills. 357-3143

MEDICAL Assistant Receptionist experienced. Apply at American Family Care 19600 Hagerty, Plymouth

MEDICAL BILLER
Experienced in Medicare, Medicaid, & Blue Cross. Garden City area. Call 427-7200

MEDICAL BILLER - experienced. Must be familiar with Medicare, Medicaid, & Blue Cross. Garden City area. Call 427-7200

MEDICAL INSURANCE BILLER
Accredited home care company is currently looking for an experienced medical biller to work in our billing department. Candidate must have excellent verbal skills, know 40-50 words medical terminology.
Contact Human Resources
Attn: Tricia Mulcher
31731 Northwestern Hwy
Farmington Hills, MI 48018

Medical Assistant
Botsford General Hospital
Farmington Hills
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ANNAPOLIS HOSPITAL
Ann Arbor
Equal Opportunity Employer

Certified Nursing Assistants - $7.00/HR
Hours: Nights, Nurses aide training provided. Apply in person: Medical Care Facility, 14175 Farmington Rd, Livonia

OFFICE MANAGER

Our Southfield dental office is looking for a mature professional individual with experience in general office. Computer knowledge a plus. We offer competitive benefits and salary. Hours are Mon-Fri 8:30-5:00 Call Mary Ann at 557-5595

502 Help Wanted Dental-Medical

MEDICAL BILLER/CASHIER
Experienced in CPT codes, ICD9, all types of insurance for multi specialty clinic. Must have good typing & computer skills. All replies confidential. Please send resume to Administrator, 5050 Schaefer, Lesnar, Detroit, MI 48126

MEDICAL BILLER - experienced. Apply at American Family Care 19600 Hagerty, Plymouth

MEDICAL BILLER - experienced in collections, type minimum of 45 wpm with Medicaid & Medicare knowledge and data transcription. Southfield Call 9-5pm 569-1684

MEDICAL BILLER Franklin-Southfield area. Must reconcile co-pay, work on comp. adjustments and appeals. Responsible for current billings and delinquent payments on computerized system Call 478-6278

MEDICAL BILLING AGENT
Third party independent billing laboratory in the state is seeking medical billing agent with 1 year proved experience. Must be proficient in medical codes and procedures (CPT, ICD9). Please send resume or apply in person:
PHENOMENAL LABORATORY, P.C.
1275 Lewis Rd
Ann Arbor, MI 48105
(313) 677-3340 Call 4297

MEDICAL LAB TECHNICIAN
(ASCP). Small hospital in Livonia. Please send resume to: Attention: Lab, 36475 Middlebelt, Livonia MI 48152

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Salaries from $16,400 - $35,000
Jobs in the Sun for the Company
Fun or part time positions throughout the country. Ski, golf, tennis, beaches - Bring Assistants or as

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Part time 2 days a week
Flexible hours. Call for an appointment 747-4643

MEDICAL RECEPTIONIST
with medical experience for busy Plan Office. Where the work is challenging and the atmosphere friendly. Salary commensurate with experience. Excellent benefits package. Available in the Livonia area. Please send resume to: Medical Department, 36155 Schoolcraft, Livonia, MI 48150

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Part time, 2 days a week
Flexible hours. Call for an appointment 747-4643

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502 Help Wanted Dental-Medical

NURSE - Part time for busy pediatrician office. RN or LPN. 2 days/week & travel. Send resume to: HWB P.C. 511 Pierce, Birmingham MI 48009

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New RN
Full or part time positions available
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NURSING SUPERVISOR
Ambulatory care center seeking an RN supervisor of equipment & clinic services. Experience required & benefits package. Fax resume to Mary Sullivan at 313-569-4000 or mail to 3155 Schoolcraft, Detroit, Michigan 48215

OFFICE MANAGER
164 bed skilled nursing facility is seeking a dynamic individual with experience in all areas of office management. Knowledge of Medicare, Medicaid, Blue Cross, Blue Shield, Commercial Insurance, Payroll, Accounting, Computer, Word Processing, Supervisory Experience. Salary commensurate with experience. Please send resume to: Box 1000 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd, Livonia, Michigan 48150

114 Income Tax

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Experienced in landscaping of new & overgrown lawns 887-6017

GRASS CUTTER needs Livonia dumping area. Good much. Reuse or garbage. Call 8pm-10pm 473-1592

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129 Landscaping

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