CLASSIFIED ADVERTISING

644-1070 Oakland County 591-0900 Wayne County 852-3222 Rochester/Rochester Hills

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CLASSIFIED DIRECTORY

SECTION	
Auto For Sale	C,F,H
Help Wanted	G
Home & Service Directory	G
Merchandise For Sale	G
Real Estate	E,F,G
Rentals	F,G

MORE CLASSIFIEDS ON PAGES

This classification continued from Page 12G in B,Wb,T,Ro and 8G in S,F.

504 Help Wanted Office-Clerical

AUTO CASHIER
Pontiac auto dealer needs person who enjoys working with people. Light clerical skills and cash register experience helpful. Call Kevin Walsh at 334-7111. Southeastern Institute of Real Estate

TRETARIAL POSITION - is open for an individual possessing good communication and organizational skills, the ability to supervise projects and work directly with management. Computer experience required. We are a sound, expanding equipment supply and service firm looking for an individual who can analyze and results and assist in obtaining those results. We offer a secure position, sound salary, benefits and growth. Our organization is fun and exciting. Please send resume to American Medical Distributors, 12200 Farmington Rd. Livonia, Mi 48150

SECRETARIES
EXECUTIVE SECRETARY
($22-$25K)
Excellent opportunity requires excellent skills. Word Perfect a must. Annual Excellent benefits package.

LEGAL SECRETARY
(To $25K)
Established law firm seeking experienced legal secretary. Excellent benefits package.

SNELLING TEMPORARIES
LIVONIA SOUTHFIELD
464-2100 559-5460

PERSONNEL SYSTEMS 459-1166

SECRETARY-BOOKKEEPER
Receptionist. For busy tree nursery. Must be a self-starter, motivated with computer knowledge (WordPerfect). Good benefits. 437-5320

SECRETARY
Detroit based financial institution has an opening for a Secretary (Legal Assistant). Will assist a person who is able to work independently as well as in a team environment. Knowledge of Word Perfect 5.1 preferred. Must have excellent communication skills, be able to work with all levels of management on the financial community. Pay commensurate with experience. Send resume to: Secretary, P.O. Box 79, Detroit, MI 48231

SECRETARY - Experienced typing (min. 50 wpm) and form work. Knowledge of word processing and telephone helpful. Pleasant working environment. Call Gayle 476-5900