500 Help Wanted

TELLER/PART TIME
Provide high-quality customer service, perform all transactions (deposits, withdrawals, transfers, loans & visa payments, open new accounts, activate new loan products & services). Call Alexis, Mon-Fri, 12-6pm. 313-459-2028, ext 812

TRAINERS NEEDED To train cleaning customers. Part time evenings or days. No experience. Will train, will train. Good pay. 583-2980

TRAVEL AGENT
Leading National corporation in Livonia seeks experienced full time Corporate Travel Agent for its Metropolitan Area. Must preferred. Minimum 2 yrs. experience. Excellent benefits. Dedadon (313)453-8300

TRAVEL AGENTS - Outside travel agents wanted. Keep your commissions. Call us for details.
Ann or Penny, 360-4940

TRIM & HAND ASSEMBLY
must be reliable, flexible, methodical, & high school grad. Detail oriented. Knowledge of blue prints & space. Good benefits, advancement possible. Apply at Exotic Rubber & Plastics, 34700 Grand River, Farmington, MI

TRUCK DRIVER - tractor trailer experience. Local, overnight & long haul with metro Detroit area. $7 per hour to start. 468-7287

TYPESETTING/COUNTER PERSON
Printing Center has a full time opening for a typesetter/typesetter & counter person. Livonia/Farmington area. 478-6130

UPHOLSTERER - Must have minimum 5 yrs. experience in all areas - residential & commercial. Must be able to direct other people. Good position for the right person. Retirement benefits. 427-4220

VOCATIONAL REHAB EVALUATOR
BS or MA degree in Education or Psychology. Experience in population, Cognitive/Vocational evaluation & training. Send resume to P.O. Box 23084, Detroit, MI 48223

VOLUNTEER
HANDICAP PARKING ENFORCEMENT SPECIALIST
The Charter Township of West Bloomfield is seeking applications for the position of Volunteer Handicap Parking Enforcement Specialist for the Township. The individual will be responsible for issuing citations for illegally parked vehicles in handicap designated areas. Minimum requirements are a U.S. citizen, 18 year of age, a valid driver's license in proximately 10-20 hours per month and undergo extensive background investigation. Anyone interested in volunteering for this position should apply at West Bloomfield Police Department, Township Hall, 4550 West Bloomfield, 48325. Any questions regarding the volunteer program should contact 661-2001.
An Equal Opportunity Employer

WALLPAPER HANGERS - Some experience required. Top pay. Full or part time available. Ask for Jeffrey, 728-3345

WAREHOUSE - High school grad to work in clean shop, shipping & receiving. Good attitude required. Experience helpful. Send resume to William Brown, PO Box 337, Farmington Hill., 48332

- WAREHOUSE POSITIONS
Full time - Southfield location. Must have previous Hi-lo driving experience. We are an equal opportunity employer. Excellent benefits. Send resume to: Personnel, P.O. Box 5091, Southfield, MI 48086.

WAREHOUSE POSITIONS
Temporary positions available. Southfield location. Must be available during June, July & August. $3. hour. Send resume to: Attention: Personnel, P.O. Box 5091, Southfield, MI 48086.

WASHINGTON INVENTORY Service
a Hurty company is looking to fill several positions. Call or send resume at: 31157 Plymouth Rd. Suite 210 Livonia or call 261-1244

WELDER to fabricate ornamental iron, experienced only. Dependable. 7839 Greenfield Rd, Dearborn/Detroit area.

WINDOW & CARPET CLEANERS
$4.00-$5.00 per hour. Own car, own vehicle. Job references checked. 334-9444

WINE DISTRIBUTOR - Oakland County. Openings for drivers, merchandisers, office and sales. Must full time. Medical benefits, competitive wages & benefits.
Call 559-9400

WOODWORKER/CABINET MAKER wanted. Experience necessary. Full time. References. Pontiac area. 334-5445

WORD PROCESSING, MAC
5.1 supported only. Excellent career opportunity assistant to corporate officers. Suburban 545-5600

WRECKER OPERATOR, 21 yrs. old, CDL license, health card, good driving record, no police record, must apply. Rose Towing, 21340 Telegraph Southfield 356-8011

502 Help Wanted Dental-Medical

ADMINISTRATIVE ASSISTANT
For Livonia dental practice. Must have knowledge of insurance and computer. We are looking for a self-starter to join our friendly and progressive team. 464-2001

CARDIAC SERVICES

Positions immediately available for persons interested in working CONTINGENT. The number of hours will vary based on needs of the department.

NON-INVASIVE CARDIOLOGY TECHNICIAN
Requires 1 yr. experience in a hospital setting. Must include stress testing, Holter Monitor and DCG Scanning Certification in a noninvasive cardiology Technology Society preferred.

EKG TECHNICIAN
Minimum of 6 months experience performing EKG's required - preferably in a hospital setting.
Southfield, MI. A recognized EKG Society highly desirable.

Qualified candidates may apply Mon. thru Thurs. 8 am-12noon.
Employment Office.

PROVIDENCE
Hospital & Medical Centers
16001 W. Nine Mile Rd.
Southfield, MI. 48075
An Equal Opportunity Employer

CARDIOVASCULAR TECHNICIAN
Full time temporary. Stress testing, holter monitor, tight typing
357-1360

502 Help Wanted Dental-Medical

ASSEMBLERS
LABORERS
TRACTOR TRAILER DRIVERS
Work for the most progressive temporary service at some of the area's leading manufacturing companies. We are looking for reliable people with own car and phone. Long term & short term assignments, 1st, and third shifts available. Apply Mon. thru Fri. 9am - 3.30pm
Livonia 17187 Laurel Park Dr.
462-1280
Dearborn 23400 Michigan Ave.
277-7567

RODDY
TEMPORARY SERVICES

BILLER
Looking for a friendly, established practice? This is for you! Must have strong physician experience in billing, posting & follow up. Diversified knowledge helpful. Salary $18,000, excellent benefits. Beautiful new Farmington Hills location. Call Bette Monday 832-1170
HARPER ASSOCIATES
29870 Middlebelt
Farmington Hills, MI 48334

BILLING CLERK -
Rehabilitation agency seeks billing clerk with 3 to 5 years health care billing experience. Will be responsible for preparation of third party health care bills. Please send resume & salary history to:
REHABILITATION NETWORK INC.
30100 Telegraph, Ste. 420
Birmingham, MI 48010

BUSINESS ASSISTANT needed for full time position located in the Livonia area. Minimal front office experience necessary. Please call Nancy at 847-7551

CARDIAC SONOGRAPHER

Full-time position available. Experience in 2-D, M-Mode, and Color Doppler. Interested applicants may call Portia at 534-4100, Ext. 581.

DMC HEALTH CARE CENTERS
(W. 8 Mile Rd., near Lahser Rd.)

Affiliated with the Detroit Medical Center, an equal opportunity employer.

Cardio-Pulmonary Technician

The Division of Cardiology has an outstanding opportunity in one of the nation's premier non-invasive laboratories. Immediate opening for a cardio-pulmonary technician to work in the Echocardiography Laboratory. This position will require the selected candidate to assist in the performance of highly technical echocardiography procedures, research protocols, as well as the monitoring and recording of data.

The successful candidate should have a minimum of 2-3 years cardiopulmonary technical experience and knowledge and understanding of echocardiography procedures as well as the ability to work independently with self-direction. Desired qualifications include a Bachelor's degree and/or equivalent combination of education and experience, BCLS certification, and cardiology experience.

Applicants should send two (2) copies of their resume to:

The University of Michigan Medical Center
Employment Office
300 Kresge Building
Box 0422 (061002TH-OE
Ann Arbor, MI., 48109/0422

A NON-DISCRIMINATORY AFFIRMATIVE ACTION EMPLOYER

CLERICAL
Position available in business office of large medical group practice. Medical Billing experience, typing, and telephone work helpful. Good starting salary. Excellent fringe benefits. Present working conditions clean, pleasant. Send resume to: Box 170 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

Coder/Abstractor

Southfield Medical Center

Henry Ford Health System's Division of Biostatistics Research Epidemiology and Computing is a fast growing and dynamic part of Henry Ford Hospital a research community. Currently, a part-time position is available for a Medical Records Abstractor. The position entails reviewing and collecting data from medical charts for research studies. Applicants must possess ART or RRA certification, an Allied Health degree with Board Certification, or a BS in a health related field. One year coding/abstracting experience preferred.

If interested, please send resume to:

HENRY FORD HEALTH SYSTEM
Employment Division, Dept. JK
600 Fisher Building
Detroit, MI 48202

An Equal Opportunity/
Affirmative Action Employer M/F/H

CUSTOMER SERVICE REP. - needed for home medical company. General office duties, some experience necessary. Call Brenda, 459-3115

CUSTOMER SERVICE REPRESENTATIVE
for growing health industry manufacturer. Dental or medical experience preferred. Must have strong communication & telephone skills. Starting salary $ 320 a week. Call between 8 30-10am ONLY 482-0550

PART TIME DENTAL HYGIENIST needed for growing practice in Livonia. Perfect start for a new Hygiene Grad. Call Helena, 422-1810

HYGIENE HERDES
Be a hero at different prices weekly. We need energetic, flexible & adaptable Dental Hygienists, work the hrs you want. Top pay for the right individual. Paid Holidays + 401K
An Equal Opportunity Employer

DENTAL ASSISTANT: Are you an experienced assistant looking for an opportunity to expand skills & advance professionally in a high quality specialty practice? For an extraordinary position with top salary plus benefits, call 357-3109

502 Help Wanted Dental-Medical

DENTAL APPOINTMENT Secretary. Good benefits. Experience helpful but not necessary.
Call Leslie at, 729-1700

DENTAL ASSISTANT
Full time experienced person, excellent salary & benefits. For Farmington Hills office. 474-2280

DENTAL ASSISTANT
Experienced, for quality dental practice. Unique opportunity. Dearborn/Dearborn Hts area. 535-3500

DENTAL ASSISTANT
W. Bloomfield area, 3/4 work days, experienced desired. Phone for interview. 626-0600

DENTAL ASSISTANT
Experience preferred for full time position with a progressive Livonia dental office. Salary commensurate with ability.
Call 525-1200

DENTAL ASSISTANT - We need you to provide your skill & enthusiasm in our team oriented, rapidly growing practice in Farmington Hills. If you are ready to accept a challenge & desire success, please call like evenings at 682-2499

DENTAL HYGIENIST
Full or part time. Dearborn/Dearborn Heights, Private Practice.
Call Cathy, 531-7800

DENTAL HYGIENIST
Part-time, 3½ days, ideal for W. Dearborn 2 doctor private practice. Fringe Benefits. Call 563-3400

DENTAL HYGIENIST
High quality, preventive and client oriented, 2 dentist practice seeks a loyalty, articulate, caring, team-oriented person for productive multi-personnel Hygiene Department. Skills in soft tissue management a plus. Flexible 3-4 days, salary negotiable. Call between 9AM-4PM
425-5370

DENTAL HYGIENIST - warm, friendly office, part time. Garden City/Westland area. Ask for Barbara
422-4350

DENTAL HYGIENE ASSISTANT: Are you looking for a career position? High school or community college graduate who would like a career in health services? To learn about an exciting training opportunity in a high quality specialty office.
357-3306

DENTAL HYGIENIST, part time position available immediately. Experience preferred, for west side of Ann Arbor. Call Ann at 313-662-8511 for interview.
852-5222

DENTAL HYGIENIST
We are a high-quality group practice with the latest equipment & up-to-date, 1429 Wayne, Suite 206
261-9999

DENTAL HYGIENIST
Part time 4,5,6. Good Benefits. Day, Warren & W Bloomfield area.
756-0070

DENTAL HYGIENIST
For a pleasant general dental office in Birmingham needed for Tuesday or Thursday.
644-8435

DENTAL HYGIENIST
Full - part time. Ann Arbor, Medical/Dental Building area. Dearborn Hts.
Call 565-0373

DENTAL HYGIENIST
Part-time for South w/ Farmington area. Please call.
Ann Arbor
Call 831-0707

DENTAL HYGIENIST
Northville office, friendly, pleasant, enthusiastic individual for full or part time position in our patient-oriented practice. Please call
348-7997

DENTAL HYGIENIST
Established Downtown Birmingham practice. 3-3½ days per week. Benefits and salary negotiable.
Days 642-1640 Eves 642-0562

DENTAL HYGIENIST
Our 15 Mile/Telegraph general dental office is looking for a part time dental hygienist. The 2 day a week position offers you the opportunity to grow in our quality-oriented practice. Paid continuing education is a benefit of the position. We would like to hear from you! Call 644-1554

DENTAL LABORATORY
Immediate Opening For
"Qualified Ceramist" Position.
Full time, Excellent Benefits, Pleasant Working Conditions.
Send resume to: Box 170 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

Coder/Abstractor

Henry Ford Health System's Division of Biostatistics Research Epidemiology and Computing is a fast growing and dynamic part of Henry Ford Hospital a research community. Currently, a part-time position is available for a Medical Records Abstractor. The position entails reviewing and collecting data from medical charts for research studies. Applicants must possess ART or RRA certification, an Allied Health degree with Board Certification, or a BS in a health related field. One year coding/abstracting experience preferred.

If interested, please send resume to:

HENRY FORD HEALTH SYSTEM
Employment Division, Dept. JK
600 Fisher Building
Detroit, MI 48202

An Equal Opportunity/
Affirmative Action Employer M/F/H

CUSTOMER SERVICE REP. - needed for home medical company. General office duties, some experience necessary. Call Brenda, 459-3115

CUSTOMER SERVICE REPRESENTATIVE
for growing health industry manufacturer. Dental or medical experience preferred. Must have strong communication & telephone skills. Starting salary $ 320 a week. Call between 8 30-10am ONLY 482-0550

PART TIME DENTAL HYGIENIST needed for growing practice in Livonia. Perfect start for a new Hygiene Grad. Call Helena, 422-1810

HYGIENE HERDES
Be a hero at different prices weekly. We need energetic, flexible & adaptable Dental Hygienists, work the hrs you want. Top pay for the right individual. Paid Holidays + 401K
An Equal Opportunity Employer

DENTAL ASSISTANT: Are you an experienced assistant looking for an opportunity to expand skills & advance professionally in a high quality specialty practice? For an extraordinary position with top salary plus benefits, call 357-3109

502 Help Wanted Dental-Medical

FULL TIME/Immediate opening. Male Attendant to care for client with closed head injury. Excellent pay and benefits, great working environment. Employee Leasing.

HOME HEALTH AIDES
NURSING STUDENTS
RN's & LPN's

Are you looking for a flexible job? Join a team of private duty home health care - Visiting Care. Choose from a variety of cases, set your own hours.

Call VISITING CARE Today!
Ann Arbor 313-995-0350
Brighton 313-229-3239
Northville 313-348-0224

HYGIENIST - PART TIME
Up-beat, friendly person, sought for preventive, team-oriented office. Modern operatory & sensitive patients. Pulverized 2 doctor Dearborn office. Call 584-8662

LIVONIA DERMATOLOGY office needs full time Medical Assistant. Benefits, health insurance, paid holidays, vacation, good pay commensurate with experience. Must have and experience helpful. Send resume & salary history to: 29870 Middlebelt, Suite 100, Farmington Hills 48332. Attention: Lisa R. or call:
477-0222

LPN OR MEDICAL ASSISTANT
FULL time, multi specialty office. Please send resume to: 15505 Telegraph, Suite, #150, Birmingham.

LPN's
Full or Part time afternoons. Also needed Saturday afternoons.
Apply: Hope Nursing Care Center, 38410 Cherry Hill, Westland, MI.
326-1200

LPN'S
NEEDED for 2 home care cases. Pediatric client in Westland area. Adult vent client in White Lake.
We offer competitive pay, bonus, overtime bonus, paid orientation, medical insurance available.
Call us!

UPJOHN
HEALTHCARE SERVICES
(CARE) ACCESS
356-6800
or 1-800-462-6603
Equal Opportunity Employer M/F

LPN, Wayne Living Center, a 99 bed skilled care facility, has a full time LPN position available on the afternoon shift. Competitive wage & a competitive salary, excellent benefits and a pleasant working environment. Interested candidates may apply in person: Wayne Living Center, 1429 Wayne, Wayne 326-5424

MEDICAL ASSISTANT: Busy Doctors office, Northwestern near 12. No Weekends, Excellent benefits. Sally, Mon, Wed, Thurs. 354-9330

MEDICAL ASSISTANT
OB/GYN. Full time. Call Barbara, 358-5904

MEDICAL ASSISTANT - full time, Saturday hours, alternating 1/4 day Saturday. Livonia. 478-1100

MEDICAL ASSISTANT - For internal medicine office in W Bloomfield. Must be experienced in clinical. Ask for Kathy Truman:
657-6805

MEDICAL ASSISTANT with experience, tic, full or part time. Send resume to: Medical Assistant, 1818 W 14 Mile, Bldg #1, Bloomfield, MI. 48078

MEDICAL ASSISTANT
Who has 1 or more years experience. Part time, flexible hours.
Call Shelly Kemp. 722-1732

MEDICAL ASSISTANT wanted for new medical practice. Knowledge of X-ray. Send resume to: P O Box 250632, W. Bloomfield, MI. 48325

MEDICAL ASSISTANT

Full-time position available in internal medicine. Interested applicants may call 347-6162.

DMC HEALTH CARE CENTERS
(W. 12 Mile Rd., near Novi Rd.)

Affiliated with the Detroit Medical Center, an Equal Opportunity Employer.

DENTAL ASSISTANT-Internal Medicine practice looking for part time baller with experience. Wage negotiable. Call 845-2451

MEDICAL BILLER/RECEPTIONIST
For Southfield Internist. Pleasant working conditions, full time. Michele 350-7440

MEDICAL BILLER - For multi-specialty center. Must be experienced in all phases of medical billing and posting. Must have good typing and computer skills. Min. 3 yrs. experience. Salary and benefits commensurate with experience. All replies confidential. Please send resume to: Box 172 Observer & Eccentric, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL POSITIONS
FULL OR PART TIME
$12,480 - $30,000
All fees paid by company, is it time for a change? Do you have work experience as an RN or LPN, Medical Assistant, Biller or Receptionist? Do you want a great opportunity? Call us today at 399-3450
SHELLING PERSONNEL SERVICES

MEDICAL RECEPTIONIST/Biller
OB/GYN, full time. Call Barbara, 358-5905

MEDICAL RECEPTIONIST
Full time position. Apply at 31500 Telegraph, Suite #150, Birmingham.

MEDICAL RECEPTIONIST
Experienced, full time, for busy doctors office in Livon a.
Call 9 to 5pm 421-2840

MEDICAL SECRETARY
Northwestern near Telegraph area, seeks secretary with strong transcription skills, pleasant phone manner & basic knowledge of billing. Beautiful new Southfield office. Salary, 19,000, salary review in 60 days. Great benefits. Call Jackie at HARPER ASSOCIATES 832-1170

MEDICAL TECHNICIAN or medical lab technician for medical lab in Farmington Hills, from 9pm-2am Mon -Fri. 478-5402

Nuclear Medicine Technologist

Stimulating position available as a Nuclear Medicine Technologist in a premier academic environment. Responsibilities include Diagnostic imaging and Data Analyses in a full state-of-the-art Nuclear Medicine Facility.

CNMT or ARRT certification or eligibility required. BS preferred, knowledge of SPECT and computer techniques essential.

The University of Michigan offers an excellent benefits package including Medical/Dental, Tuition reimbursement, Retirement plan and generous Paid Vacation plan

Interested applicants should send two (2) copies of their resume to

The University of Michigan Medical Center
Employment Office
300NIR Room 8407,
Box 0422 (061004TH-OE
Ann Arbor, MI., 48109/0422

A NON-DISCRIMINATORY, AFFIRMATIVE ACTION EMPLOYER

$ NURSES $

RN'S
Up to $39/hr

$Sizing Summer Shifts

Call Jillian
Wolverine Medical Staffing
334-4275

ON-CALL COORDINATOR
Alternate weekends/evenings. Immediate opening with supplemental staffing/home care agency. Experience helpful. Call Pam 357-3650
Professional Health Care Personnel

502 Help Wanted Dental-Medical

MANAGER
FACILITIES SERVICES
A major Michigan health care system is seeking a Manager of Facilities Services. Job responsibilities include directing operation and maintenance of physical facilities and equipment. This includes Security, Transportation and Communications, including an operation of approximately 13 employees. Successful candidate will possess a Bachelor's degree and/or 10 years of progressively responsible management experience.

Interested applicants are encouraged to send resumes:

Box 186

Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANT for busy Podiatric office. Full/part time. Experience preferred, willing to train. Please fax resume to 100 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL ASSISTANT/Receptionist
Full time for Farmington Hills Surgeon. Medical Terminology helpful. Send resume to: Box 104, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL BILLER - part time, computer literate, knowledge of billing, follow up, status, Medicare, Blue Cross, Blue Shield, Grand River area. Call Karen 261-6232

MEDICAL RECEPTIONIST
Full time position, Mon-Fri., Well established multi specialty practice. Previous experience preferred, scheduling and medical billing preferred. Please send resume to: MCO - 29800 W. 11 Mile, Suite 206 Farmington Hills, MI. 48336
Attention: Sandy

NUCLEAR MEDICINE TECHNICIAN: Part-time. Westland Office. Please send resume to: 31 Merriman Rd. Westland, MI. 48185. Or call:
896-8140

NURSE AID needed at Home for the elderly, in Farmington Hills. Part time. Will train. Good benefits. Call Beverly Mon-Fri. 737-4830

OPHTHALMOLOGY - GLAUCOMA Center of Mi. We are in need of an Ophthalmic Technician. Some experience preferred but not required. Call Kathy at 352-8920

OPTOMETRIC Receptionist/Assistant. Part time/full time, includes evenings and Saturday. Cherry Hill/Inkster area. 427-3900

ORAL SURGERY OFFICE
Surgical Assistant. 30-40 hours flexible. Experience preferred. Plymouth/Canton Area. 459-0710

PHARMACIST
Independent community pharmacy has an opening due to death in our professional family. Full or part time, flexible hours, benefits, full or part time. Desire to include a family or "chained" down. Call for consideration, Mr. Ken Kaminski, 459-8020 or send resume to: Saline Pharmacy, 75 East Bennett, Saline, 48176.

PHARMACIST/ASSISTANT
Full time, Redford Pharmacy.
Call 532-8920

PHYSICAL THERAPIST
OCCUPATIONAL THERAPIST
for home visits for certified agency. Contract part-time positions call Kathy or Susan
352-3650
Professional
Community Health Services

PHYSICIANS ASSISTANT, seeking person between front & back office, experience preferred. Jim Dunn, M.D. 11mile/Lahser, Birmingham area. Valerie 642-9507

MOBILE PODIATRY ASSISTANT
Full time. Must be familiar with Lower Detroit metro area. Please call Joan
353-1159

PODIATRIST OFFICE - newly established, Farmington area, only 30 minutes from person, will train. 453-3609

PRESBYTERIAN VILLAGE - of Redford, is accepting applications for Certified Nurse Assistant for the PM and midnight shifts. Full time & part time positions available. 17383 Gerfield, Redford. For more information contact Kathy, 531-7200

RECENT HIGH SCHOOL Graduate with caring personality interested in Nursing Career. Flexible hours & schedule, occasional travel.
Call Janet 689-7748

RECEPTIONIST/BILLER
Busy ENT office, in Northville, needs a full time receptionist to work on with computer billing (MBS) knowledge & good phone skills.
Call Kathleen 477-7485

RECEPTIONIST for doctor office in Redford. Billing experience preferred. Proficient typing required. Part time 937-8155

RECEPTIONIST, full time, with some billing experience, for Bloomfield Hills urgent care center. Some evening hours & Saturday mornings. 644-5850

RECEPTIONIST, looking for a long term part time morning worker. Mon., Wed. & Fri. 7:45am - 12:30pm. Tues. & Sat. 8:45am - 12:30pm. Clerical skills necessary, willing to train qualified person in all aspects of busy chiropractic office 27327 Joy Road, ½ block W. of Inkster road. 522-5501

REGISTERED X-RAY Technologist
Part-time for Rheumatology Practice. Birmingham area.
Call 647-4425

REHABILITATION COUNSELOR
Full time for growing firm. CRC eligible and knowledgable in employer & insurance relations. Salary negotiable. Send resume to: W.B. Rehabilitation, 28015 Evergreen, Suite 200, Southfield, MI. 48076

RESIDENT AIDE - part time, 7am-3.30pm, call Jim, Hillcrest facility in Plymouth. Call Mon thru Fri. 8 - 4
451-0700

RN - FULL TIME - OR
OR Nurses, tired of the call and the stress of a busy hospital? Join our team of dedicated health care professionals in a beautiful teaching hospital. No weekends, no call. Previous experience required. Ann Arbor area. Call Jeanette at 756-4520 ext. 3309, or send a resume to:
Ken Hospital, 21230 Dequindre, Warren, MI 48091

RN-LPN-CNA
East side, West side, all around town for temporary assignments call Sharon at:
CROSSMATCH PERSONNEL
352-7555
After hours 721-7500

RN/LPN/HCN
Immediate openings for qualified persons in a progressive medical surgical oriented office practice in Livonia. Please send resume to: Box 128 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RN'S/LPN'S/GPN'S
Full time day positions available for experienced LTC professional. Newcrage & benefits package. Call Mrs Lewis Brown RN for appt at Mt. Vernon Nursing Center, 26715 Greenfield. Southfield. 557-0050

RN

Pediatrics

Henry Ford Health System, with an international reputation for excellence and innovation in health care, currently has an opening for an RN at its Fairlane Medical Center

Previous pediatric experience is preferred. Full and part-time positions area available

HENRY FORD HEALTH SYSTEM
Nursing Employment
Clara Ford Pavilion, 2nd Floor
2799 West Grand Boulevard
Detroit, MI 48202

An Equal Opportunity/
Affirmative Action Employer

502 Help Wanted Dental-Medical

RN - BSN preferred. Community health experience required. Competent & alternative thinker. Ability to function in skilled home visits.
Call Kathy or Susan 591-3450
Professional
Community Health Services

RN/MD RECRUITER
National temporary services agency, anesthesiist, seeks a commissioned recruiter/Account Representative. Experienced in Nursing, Anesthesia, Medical Care. Knowledge of operation of these skills required. Great opportunity to earn a minimum 60K a year. Call NAS Inc. 9-5pm.
Ann Arbor 994-9160

RN'S - Exciting part time opportunities in Oncology practices located in Redford, Lathrup Village, Aden Park. On the job training with excellent compensation. Please call Ruth Collins, ADN.
557-7800

RNs

Henry Ford Health System, with an international reputation for excellence and innovation in health care, currently has openings for RNs at the following Medical Centers.

West Bloomfield
Ambulatory Surgery

2-30 Stay Unit. Med/Surg experience required; ICU experience preferred. Rotations. Full

Sterling Heights
Pediatrics

Part-time with benefits. 6 months pediatric experience required.

If interested, please send resume to:

HENRY FORD HEALTH SYSTEM
Nursing Employment
Clara Ford Pavilion, 2nd Floor
2799 West Grand Boulevard
Detroit, MI. 48202

An Equal Opportunity/
Affirmative Action Employer

RNS-LPNS-GPNS
Skilled nursing facility in Livonia has openings for part time Nurses. All shifts. Competitive wages & benefits. Flexible hours. Call for appointment. Martha Felosak 261-1444

RN'S/LPN'S
Part time

ADON/INSERVICE
RN, Part time, flexible hours

DIETARY AIDE
Part time

RESTORATIVE AIDE
Part-time, training available

Apply in person:
BEDFORD VILLA
18240 W. 10 Mile
Southfield MI 48076
An Equal Opportunity Employer

RN'S or LPN'S
Day and afternoon shift available, full time, part time positions available. Lahser Hills Nursing Center, 25300 Lahser, Southfield 354-3222

RN/LPN/CNA OPENINGS
Looking for a committed clinically skilled nurse for full time supervisor on the 2nd floor. Our 120 bed skilled nursing home located in Southfield with excellent salary & benefit package, as well as an incentive program for qualified candidates is preferred. Call Director of Nursing between 9am-4pm
Monday-Friday
352-2338
An Equal Opportunity Employer

Social Workers

Psychiatric Social Workers

Henry Ford Health Systems, with an international reputation for excellence and innovation in health care, currently has full and part-time openings for Psychiatric Social Workers at its Troy Medical Center.

Full-time: MSW and two years experience for assessment and psychotherapy with troubled children, adolescents and families. Group and family therapy experience desirable. Wide variety population.

Part-time: MSW, CSW, with 3 to 5 years experience working with adults, offering individual, marital and group therapies for outpatient HMO psychiatric clinic.

Salary and benefits commensurate with experience.

If interested, please send resume to:

HENRY FORD HEALTH SYSTEM
Employment Division, Dept. JK
600 Fisher Building
Detroit, MI 48202

An Equal Opportunity/
Affirmative Action Employer M/F/H

SPECIALIST - $8.50
Paramedics - $10.50
Apply in person
12401 Universal Dr. - Taylor

SUPERVISOR,
CLINICAL SERVICES

Full-time position available for an RN with Nursing Supervisory experience. We have openings in Nursing Services Coordinators, 1 Lead Technician, 1 Medical Technician. Prefer candidate with Quality Assurance experience. Please send resume to:

Gay Newton
DMC HEALTH CARE CENTERS
36300 VAN DYKE
STERLING HGTS ,MI 48312

(Located N. of 15 Mile Rd.)

Affiliated with the Detroit Medical Center, an Equal Opportunity Employer.

X-RAY TECH needed for Livonia family physicians office. Call anytime
464-9200

X-RAY TECHNICIAN
3 day week, Northern office with ideal hours. Mammography required
624-2113

X-RAY
TECHNICIANS
Needed for short and long term temporary assignments. Competitive rate

PLEASE CALL
DAVIS-SMITH
MEDICAL PERSONNEL SERVICE
354-4100

X-RAY TECHNOLOGIST
Farmington Hills area. Part time Diagnostic. Tuition reimbursement. Call Linda 855-4700

504 Help Wanted Office-Clerical

ACCOUNTANT/BOOKKEEPER
For Auburn Hills office to handle business taxes. Must be experienced & have computer knowledge of Lotus Wages & benefits commensurate with experience. Call for interview
373-4730

ACCOUNTS PAYABLE/Secretary for 25 to 32 flexible hours a week. Experience in accounts payable data entry and light phone. Word processing a plus. Send resume to: 5000 Town Center, Suite 1780, Southfield, MI 48075

ACCOUNTS RECEIVABLE/General Office Clerk for growing company. 5 years experience or minimum 2 years college accounting required. Computer experience, excellent benefits, including profit sharing. Non-smoker. Apply in person with resume & salary requirements. Bamboo at Winkelt Building Materials, 38340 Van Born, Wayne

ADMINISTRATIVE SECRETARY
Aggressive self-starter for busy administrative office. Word processing experience a plus. Please send resume to Judy Marcus, Executive Administrator, 27180 Novi Rd., Suite 250, Novi, MI 48377-3427

504 Help Wanted Office-Clerical

ACCOUNTING CLERK/Secretary for small office. Duties - order entry, invoicing, cash disbursements using computerized accounting, and payables and general ledger experience required. Open options preferred. Send resume to:
J. Lee Hackett Co.
23560 Commerce, Farmington
MI 48336-2656. Attn. Rick Kenn.

Bookkeeper/Full Charge
Mature & experienced bookkeeper needed for growth oriented Real Estate Development firm. Computerized bookkeeping skills and ability to generate financial statements required. Lotus software package & diverse duties including assisting in property management department. Self-motivated and take charge individual who is highly organized, capable of meeting deadlines & detail oriented should send resume stating salary requirements to: Mr. Thomas, 250 Martin St., Suite 200, Birmingham, MI 48009. 642-3363.

BOOKKEEPERS/
ASSISTANT
BOOKKEEPERS

Needed for temporary and permanent positions. Computer skills a must. LOTUS 3 preferred.

Call or send resume:
ACCOUNTANTS ONE
24133 Michigan Ave., Suite 202
Southfield, MI 48075
354-2410

BOOKKEEPER/SECRETARY
Growing Construction Business individual with minimum 8 yrs. experience. Knowledge of Computers, Preferably Contel or Verityre.
Call Diane week days, 443-5880.

Auto dealer needs reliable, responsible cashier for high volume service department. Must have cashier (ex-11fpm). Must have minimum 3 yrs cashier experience, typing 70 wpm and WordPerfect. Good benefits, including parking. Reply to: Box 108 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CASHIER
EXECUTIVE ASSISTANT - for prestigious publisher. Macintosh. to $20,000/yr. Call Mrs Lindsay Doss at UNIFORCE
357-0641

CLERICAL ASSISTANT
National health care company is seeking an individual who is willing to utilize their telephone and clerical skills in a team environment. Birmingham location. Benefits.
646-1150
An Equal Opportunity Employer

CLERICAL OFFICE HELP
Part time - Mon, Tues, Thurs, evenings and weekends. Call Susan Pratt helpful. Up to $200/week.
425-8200
Call Mrs Smith at UNIFORCE

CLERICAL/STATISTICAL TYPIST
For Bloomfield Hills CPA firm. Position requires 5 years clerical work experience to: Box 144 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

CLERICAL - 16-20 hours per week. Computer literate, Word Perfect experience helpful. Send resume or fax to: Box 1000, 5000 Grand River, Unit H, Novi, MI. 48375

CLERK - TYPIST
PART TIME
City of Farmington Hills
Applications are being accepted for part time clerical position. General purpose stenographer (minus 12), typing 45 wpm, plus good customer relations skills. Must have completed high school graduate or equivalent, 20-24 hours per week. $6.50-$7.67 hour. Applications accepted until June 13, 1991. Apply in person or in writing to:

PT Clerk/Typist,
Personnel Dept.,
City of Farmington Hills,
31555 W. 11 Mile Rd.,
Farmington Hills, MI 48336
An Equal Opportunity Employer

DATA ENTRY - 3-7pm, for busy congenital physical therapy out trans. Must have good typing skills, pleasant telephone manner & ability to get along with people.
937-2001

DATA ENTRY on bookkeeping & Accounts Payable/Receivable. Accounts Payable/Receivable/invoicing, etc. Good pleasant people atmosphere. Call between noon-3pm only.
625-9915

ATTENTION

TELEMARKETERS
RECEPTIONISTS
WORD PROCESSORS

Currently seeking individuals to fill numerous clerical positions. We can place all levels of skill. Call now for an appointment.

528-8454

FUTURE FORCE
TEMPORARY HELP SERVICES
NEVER A FEE

BANKING
Greentree Acceptance Inc a nationwide finance company is looking to fill an opening in their loan processing dept. Individual must be enthusiastic & self-motivated. Mortgage processing experience helpful. Nonsmoking environment. Apply in person or send resume to: 38705 7 Mile Rd Ste 150, Livonia, MI 48152
An Equal Opportunity Employer

BIG 3 AUTOMAKER
AND OTHER TOP
AREA COMPANIES

WE NEED
• WORD PROCESSORS
• SECRETARIES
• RECEPTIONISTS
• TYPISTS 50 wpm
• DATA ENTRY
• LEGAL SECRETARIES

SNELLING
TEMPORARIES
TROY DETROIT
362-5090 827-2700

BOOKKEEPER - FULL CHARGE
Part time for growth-oriented company. Send resume to: DMI, 721 Goldsmith, Plymouth, MI 48170
No phone calls, please

BOOKKEEPER/SECRETARY
Experienced - computerized, non-smoking office. Full benefits. Novi area. 348-3300

BOOKKEEPER
Large property management company located in Southfield has opening for a detail oriented individual to handle accounts receivable. Typing and computer skills helpful. Send resume to Bookkeeper, P. O. Box 5071, Southfield, MI. 48086

CAREERS!!

ENTRY LEVEL SECRETARY $14,500
Small office, good typing & computer experience a must

ACCOUNTING CLERK $15,500
Customer service, typing & accounting experience

ACCOUNTING SECRETARY $18,000
General office duties & accounting experience a must

SECRETARY $18,000
WordPerfect, excellent typing, fast paced office

INSURANCE SECRETARY $20,000
Good secretarial skills plus commercial insurance experience a must.

BI-LINGUAL SECRETARY $25,000
Excellent IBM computer knowledge. Must be able to read & speak German

Additional Positions Available
Evening Appointments Available
ALL FEES COMPANY PAID
PERMANENT STAFF
Farmington Hills: 737-5750
Southfield: 552-9060
Livonia: 501-2221
Troy: 585-2720
An Equal Opportunity Employer

CERTIFIED NURSE AIDES
Positions available all shifts. $6.50/hr., weekend differential. Telephone & reliable transportation a must. Reliable Nursing Service 981-3344

504 Help Wanted Office-Clerical

BOOKKEEPER
Experienced with accounts receivables and collections. Good phone personality a must. Computerized payables and general ledger experience required. Open options preferred. Send resume to:
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MI 48336-2656. Attn. Rick Kenn.

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