

Saturday, May 1, 1971

**Female Help Wanted**  
3-2D Miscellaneous

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**COOK**  
Full time, days.  
**NORTHVILLE**  
**CONVALESCENT-**  
**CENTER**  
**349-4290**

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**WANTED.** A woman or couple to care for a resident house parents of 2 children. Please call 349-4290.

STENOCRAPHER  
on Law Office, in Farmington, Conn. Full time. Attractive surroundings. Write letter describing experience and salary expected. PO Box 452, Farmington, Conn. 06030.

Automatic Vending  
ATTENDANTS  
Wanted for permanent full  
time and permanent part  
time, days and evenings. Call  
for appointment,  
272-4100

COUNTER CLERK  
for  
DRY CLEANERS

**MEDICAL ASSISTANT**  
Experienced, over 21.  
MA 6-7546  
EL 6-0328

**BEAUTICIAN**  
Dorchester-Farmington area

Southwestern - Middlebelt  
 home following. Top commis  
 on for right operator. Oper  
 Sundays.  
 851-5260

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WOMAN experienced in typing and  
 bookkeeping for general office  
 position in the Alameda area.  
 Call for appointment. 425-3534

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EXPERIENCED counter help  
 for dry cleaners in Plymouth  
 must have experience in a dry  
 cleaning store. Call Lord Ball  
 Dry Cleaners. 453-7474

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BABYSITTER in my home. Own  
 transportation. for working  
 mother. Call 477-4040

WANTED week-end help, 18  
 Waver, Wayne Drive-In Conces  
 on. Apply in person betwee  
 4:30.

ENTIAL Assistant, age 24-3  
 ul train. Receptionist exper  
 ence preferred, light typing r  
 desired. Send resume to Dr. A  
 Hillman, 15370 Levan, Livonia  
 44131.

EDICAL Assistant for Doctor  
 office. Northwest Detroit. Good  
 salary and salary. 836-585

eginning Bookkeeper  
 ivonia area ..... Open

General Office, good  
 accurate typist ..... Open

ounter Salesgirl

Salary + Commission  
CR 400 Operator,  
no payroll experience,  
Payne area — Open  
Open Saturdays, 9 a.m.-1 p.m.  
Westland Employment  
477-6481

**3-2E Office/Clerical**

**PHONE CLERK —  
TYPIST**

Interviewing for competent  
electric typist with good tele-  
phone personality. Require-

CLERK  
TYPIST

Excellent opportunity for experienced typist on IBM electric typewriter, combined with good typing skills and ability to operate Friden Calculator. Excellent working conditions and benefits. For information leading to a confidential interview please call 476-9000

PERSONNEL DEPT.  
9 A.M.-4 P.M. DAILY  
Alexander Hamilton  
Life Insurance

**Co. of America**  
2 Mile, Farmington Road  
Farmington

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**RECEPTIONIST/  
TYPIST**

**ONE GIRL OFFICE**

**GER/FRIDEN'S** Entry into computer industry has created the need for a fast, accurate typist who can handle minor typing, as well as minor phone and reception duties. Position available immediately at our present location, 1938 E. 12th Ave., will be transferred June to our new computer center at 10000 E. 12th Ave.

567-2555  
Equal Opportunity Employer  
EXPERIENCED typist. Must be  
at figures for invoicing.  
terably bookkeeping knowl-  
e. Conscientious and accu-  
501 Fairbrook, North-  
449-1500  
bookkeeper-Cashier  
insurance agency experi-  
helpful. Must type.  
manent position with ex-  
fringe benefits. Phone

**PHONE CLERK —  
TYPIST**  
Interviewing for competent  
electric typist with good tele-  
phone personality. Require-  
ment of two years recent of-  
fice experience.  
For appointment call  
Mr. Rademacher  
Phone 421-8606  
**DAMAS CARBIDE**  
Livonia

**CLERK  
TYPIST**

PERSONNEL DEPT.  
9 A.M.-4 P.M. DAILY  
Alexander Hamilton  
Life Insurance  
Co. of America  
2 Mile, Farmington Road  
Farmington

RECEPTIONIST/  
TYPIST  
ONE GIRL OFFICE

**ER/FRIDEN's Entry into computer industry has created the need for a fast, accurate typist who can handle proof typing, as well as minor electronic repair. Excellent opportunity available immediately at our present location, 1938 E. 1st Avenue, but will be transferred in June to our new center at Northwestern University and Lahser Road. Salary commensurate with ability. Interview call Pam Wetherston at: 567-2555**

501 Fairbrook, North-  
349-1500  
**Bookkeeper-Cashier**  
Insurance agency experi-  
ence helpful. Must type.  
Permanent position with ex-  
cellent fringe benefits. Phone  
T. Smith, 444-4060,  
11 Civic Center Drive,  
Winfield.