EMPLOYMENT

500 Help Wanted

RESIDENT MANAGER

For large suburban apartment complex. Must have strong maintenance skills & managerial background. This is a career opportunity & requires a total commitment. Must be available to live on site. Good salary and benefits for the right person. Only applicants who meet these qualifications need apply. Please call Ms. Dassoff at, 313-569-8860

SALES ASSISTANT/Host Person. Outstanding people skills and clerical work. 12-5pm, 6 days including weekends. Leach Jewelers 313-459-8850

SECURITY GUARDS - Must have own car. No experience needed. Paid training. Full and part time. Call Continental Security 642-8172

SHIPPING CLERK/RANDS PERSON needed. 3825 Schoolcraft Rd., Livonia, Michigan. Call for more information 828-1000

SHIPPING & RECEIVING Clerk. Fast paced warehouse seeks full time person with knowledge of air & ground shipping and receiving. Factory Control Troy area. Submit resume and wage requirements to: Box 550, Observer & Eccentric Newspapers 36251 Schoolcraft Rd., Livonia, Michigan 48150

SHIPPING CLERK. Experienced individual with good organizational skills. Must be familiar with UPS, Federal Express, etc. Requires data collection experience, inventory management & manufacturing staff. Full time position offering salary with comprehensive benefit package including 401K program. Contact: DICO CORPORATION, 1pm-4pm. 553-7830

SNOWPLOW DRIVERS with own truck. Must be experienced & have good driving record. 525-3163

SNOWPLOW DRIVERS with truck. Call 364-9715

500 Help Wanted

SECURITY OFFICERS
No hiring for full time positions in Canton, Westland and Livonia. All shifts available. Need for immediate hire. Uniforms furnished. Medical benefits available upon hire.
Apply daily 8am-4pm:
SUN'S INTERNATIONAL SECURITY SERVICES
23000 Greenfield
(Use Lincoln Street Entrance)
An Equal Opportunity Employer

SHEET METAL INSTALLERS
For heating & cooling in new construction. 5 years minimum experience required. Top pay with benefits. Call 10am to 12pm 281-3373

SKILLED MACHINIST WANTED
Full time. Five years cold heading tooling experience on various tool-room equipment. Various shifts. Full benefits. Apply at: 101 Industrial Dr. Plymouth, Or call 453-4800
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

SNOW PLOW Driver wanted. Dependability a must! Experience helpful but not necessary. Good driving record. 347-1180 or 427-9780

SPORTS MINDED to $20,000 YR. Management trainee. Can be store manager in 1½ to 2 years $35,000 year up. Full benefits.
Employments Center Inc. 949-1634

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with International Corporation. Must be 18, outgoing, and able to travel. No salespeople please. Salary $410/week if qualified. Call
Mr. Moore 427-9335

TELEMARKETING SUPERVISOR
Experienced only. Full-time
TELEMARKETERS
Salary based on experience
Call 591-4046

TELEPHONE INTERVIEWING
Dynamic Marketing Research Firm is seeking motivated, part time telephone interviewers for AM shifts (DAYS, EVENINGS & WEEKENDS). Qualifications are: Excellent Phone Skills, Good Attitude and/or Sales Skills, Ideal for homemakers, students, retirees, those re-entering the job market & those desiring an extra money for the holidays. NO SALES INVOLVED. Call Sandy 10am-4pm 827-4021

TRACTOR TRAILER DRIVERS
CDL qualified, 2 years minimum experience, good driving record, doubles preferred. Local work Christmas only, home every night. Competitive wages. Call 533-1857
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500 Help Wanted

STONE MASON - Over 25 yrs. experience specializing in Redstone, custom fireplaces and all types of brick work. 313-534-4988

SURFACE GRINDER

Prefer individuals with 1-2 years experience in surface grinding (hand crank) but willing to train right person. Must be conscientious, responsible and possess mechanical aptitude. We're an expanding, modern, progressive shop with full benefits. Apply in person at:
Suburban Tool, 2295 E. Lincoln, Birmingham. 646-7900

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Part-time positions available day preschool. Background certification or quality for vocational certification. Security, fire, enforcement, nursing assistant, automotive technology, building maintenance, business office, Cosmetology, Dental assistant, medical billing, computer graphics, Elementary certification: ESL, adult basic education.
Request application:
Garden City Adult Education
(313) 422-7199
An Equal Opportunity Employer M/F

TOW TRUCK DRIVER
Must be experienced with AAA. Apply at: 18200 W MC Nichols.

TRAVEL AGENTS NEEDED
Experienced with following: Worldwide Travel, Inc. Full or part time positions, salary with benefits.
Call Lorraine 852-8910

TRUCK DRIVER for manufacturing company, experienced only. Must know metro area, overtime & benefits. Apply in person at 41225 Plymouth Rd. Plymouth, MI.

VETERINARY HOSPITAL
Full time receptionist, experienced animal technician. Licensed technician preferred. Hours: 8am-5pm. 478-0570

WAREHOUSE DELIVERY person wanted. Full or part time. Excellent benefits. Must have valid driver's license, good driving record. Apply between 12-4pm., 19240 W. 8 Mile, Southfield.

WAREHOUSE MANAGER
Hi-Lo experience required. Apply at Miami Tile, 30747 10 Mile, Farmington Hills.

RETIRED WELDER
for part time TIG welding, 2-3 days per week. Call Terry 313-835-3200

502 Help Wanted Dental-Medical

ACCREDITED HOME Care company is currently looking for licensed E.M.T.'s to work in our patient care dept. Qualified individual must possess a valid drivers license with clean driving record. For more information contact Linda 458-3115

ACTIVITY & Social Service Director for medium size nursing home. Experience necessary. Send resume to: Braeburn, 1312 N. Woodward, Bloomfield Hills, MI 48304

Administrative Assistant

SALES DEPT
Prestigious surgeon needs organized detail oriented personal assistant. Must be familiar with medical office procedures, have good typing, communicate well with patients & other staff members. Beautiful new office near St. Joe's Pontiac. Excellent wages & perks.
Contact Patty Herbst 932-1170
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

Admissions Coordinator

West Bloomfield Nursing and Convalescent Center, near Maple & Drake, has immediate need for experienced Admissions Coordinator. Must have experience coordinating admissions from area hospitals. Please contact Mr. Dale or Mr. Spiro between 10am & 3pm at 661-1600

502 Help Wanted Dental-Medical

ACCOUNTS RECEIVABLE Clerk. Full time position available for person with Medical Billing, computer, and customer relation experience. Send resume to:
SPECIALIZED PHARMACY
33510 Schoolcraft
Livonia, MI 48150

ANN ARBOR PODIATRY ASSISTANT - Immediate front and back office opening for enthusiastic, reliable non smokers. 25-33 hours a more. Salary based on ability. 930-5402, 24 hours.

ASSISTANTS
Peak Performers if now interviewing full-time Dental Assistants for Southfield, Livonia, Mt. Clemens & Birmingham. Experience preferred. EOE. (313) 477-6777

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Medicare or Medicaid.
Full or part time.
Send resume to: Eve. 11872 Rochester Road, Troy, MI 48083

CHAIRSIDE ASSISTANT
Experienced, part time, dependable with some front desk knowledge. 4:30pm-8pm Mon. and Thurs. 8am-2pm Sat. 425-7310

CHIROPRACTIC ASSISTANT
REGISTRANT, Must be Licensed, energetic. Mon.-Fri., 1-7PM, Sat. 8:30AM-Noon. Please call
Lenne Clinic. 855-2666

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Experienced only. Insurance billing. Salary commensurate with experience & ability. Good working conditions. Apply 10-13 & 2-30 to 6-30pm.
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12967 Merriman Rd., Livonia

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Approximately 30 hrs /wk. Looking for a friendly, outgoing person wanting long-term employment. Any insurance billing experience helpful. Warren at Inkster Rd. 525-7855

COLLECTION CLERK: Part-time, 1 to 7pm, Mon thru Fri. Experience required in Data Entry, All Insurance and Collection Procedures.
Contact Supervisor, 591-0447

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Administers employee relations and compensation programs for Ambulatory Care and Industrial Clinics. Please send resumes to:
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DMC Health Care Centers
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Full or part time
Livonia ... 591-7768

DENTAL ASSISTANT-Full time, experience preferred for busy dental office in Southfield. $7 per hour minimum. Call Sherry 352-4551

DENTAL ASSISTANT-Part time for Tuesdays & Thursdays, 8-5pm. Great Ypsilanti office, great benefits. Call Leslie 484-1100

DENTAL ASSISTANT - Full time position in Northville. Some experience necessary, includes evenings & Sat. Call Linda 348-0083

DENTAL ASSISTANT
Full time for Orthodontic Office. Experience preferred. Benefits offered. For application call 569-7080

DENTAL ASSISTANT - Part-time Mon-Thur., 8:30-7pm, experience preferred. Farmington Hills. 851-8020

DENTAL ASSISTANT - 3 days leading to full time in periodontal office. Seeking a qualified, motivated caring person interested in expanding their career. Rochester Hills area. Days 656-3200 Eves. 652-3954

DENTAL HYGIENIST WANTED
Full time for Orthodontic office in Sat. in the Ypsilanti/Ann Arbor area. Great hours, great benefits. Ask for Leslie 484-1100

502 Help Wanted Dental-Medical

DENTAL ASSISTANT
Part time, Mon.-Fri., 8am-5pm. Mon-Thurs. Huntington Woods area. 398-4366

DENTAL ASSISTANT
Busy periodontal office in Livonia is looking for a part time, assistant, 3 days a week. Chairside experience preferred. Please call 522-7314

DENTAL ASSISTANT - Full or part time. Energetic person experienced in expanded duties. Excellent salary and benefits for Farmington Hills office. Call 474-5280

DENTAL ASSISTANT
We are looking for an energetic, verbal, self-motivated individual with dental assistant skills. Full time. Please call Vicki. 981-5453

DENTAL CERAMIST
Key position for quality oriented lab in Brighton area, excellent pay & full benefits. Call Scott 313-229-8404

DENTAL HYGIENIST wanted for Monday, Tuesday & Wednesday, 7:30 PM. to 4:30 PM. Saturday. Progressive, friendly Southeast Livonia office. 522-6520

DENTAL OFFICE MANAGER
Garden City/Westland. Superior opportunity for a 3-9 person computerized front desk & 2-doctor office. Mature, experienced individual with excellent communication skills desired. 425-8150

DENTAL OFFICE needs front desk person between 9am-2pm. 878-7733

DENTAL RECEPTIONIST
Mature person needed for a very busy dental office in Novi, full time. Call & leave message 348-1964

DENTAL RECEPTIONIST
Part time - Livonia. Knowledge of dental insurance a must! Experienced only. Will lead to full time. 464-2400, 261-7970

DENTAL RECEPTIONIST
Experience with full knowledge of dental insurance & accounts receivable for pleasant Troy office. Call Chris between 9am-2pm. 879-7733

DENTAL SECRETARY for CANTON
We are looking for a cheerful person to answer our phones, control our appointment book and help our people enjoy their visit. Experience is necessary. Full time including evenings, no Sat. Please call Kandy 459-5370

DENTAL TECHNICIAN
Experienced in any phase of crown & bridge work for laboratory in Southfield, Phone. 478-6788

DISPENSING OPTICIAN
part & full time for nursing home practice. 313-535-7888

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EXPERIENCED
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• Mileage reimbursement
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Brighton 313-229-8404
Ann Arbor 313-930-0050

IMMEDIATE OPENING for experienced only (minimum 1 year) full time Insurance Billing Specialist for busy Southfield OB/GYN's office. Call 948-1900

MEDICAL ASSISTANT or RECEPTIONIST - experienced for family practice Northwest Detroit area. Part-time. Call Norma. 996-8763

MEDICAL ASSISTANT
AND X-RAY TECHNICIAN
Full or part time
For Livonia area clinic.
Ask for Tina at 476-6100

502 Help Wanted Dental-Medical

DIRECTOR OF PROFESSIONAL SERVICES
Degreed, experienced for Medicare certified home care agency in Brighton. Career opportunity for someone who has demonstrated administrative, clinical & communicative abilities. Salary & benefits.
Family Home Care 229-5683

LIVE-IN HOME HEALTH AIDES
Needed for cases in Whitmore Lake & Ann Arbor. Call Today!
Northville 313-344-0234
Brighton 313-229-8404
Ann Arbor 313-930-0050

LPN's - $15.00/Hour

West Bloomfield Nursing and Convalescent Center, near Maple & Drake, has immediate openings for LPN's on afternoon shift, $14.00/hour or $15.00 without benefits. For details, Call Mrs. Manousos or Mrs. Subotich. 661-1600

MEDICAL ASSISTANT/Treadmill Tech needed for cardiologist located in Farmington Hills. Approximately 30 hours. Experienced only. Please call 553-0902

MEDICAL ASSISTANT for busy Berkley doctor's office. Full time and part time. Must be organized. Must be able to work evenings and Saturdays. 545-2340

MEDICAL ASSISTANT for foot specialist. Great opportunity for right person with benefits. Experience preferred but will train. Please send resume to: Box 568 Observer & Eccentric Newspapers 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL BILLER
Full time for Podiatrist practice in Royal Oak, Current Blue Cross experience, medical terminology. Excellent benefits. Call between 9am & 11am Mon thru Fri only 288-4500

MEDICAL RECEPTIONIST
Experienced for fast paced Podiatrist office. Full time. Benefits. Call Nancy at 352-7800

MEDICAL RECEPTIONIST
Needed for busy family practice office. Minimum 1 year medical office. Billing experience helpful. Full time. Salary negotiable. Send resumes to: Front Office Position, 21725 Van Born, Taylor, MI. 48180.

MEDICAL RECEPTIONIST
Experience necessary. Part time. North Woodward area.
Call Carol 338-8266

MEDICAL SECRETARY/BILLER
Part time for computerized dermatology practice. Experienced preferred. Farmington area.
Call, Mon-Thurs 540-5454

NURSE AIDES

Growing home care agency is seeking qualified experienced personnel for private duty cases throughout Oakland County. Choice of Days & Hours. Call between 10am - 4pm Monday thru Friday

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OCCUPATIONAL THERAPIST
Contractual position for OTR in Rochester certified agency in a pleasant, small town/rural area. Requires excellent assessment, documentation and planning skills. Challenging opportunity to provide occupational therapy services in their homes. Flexible scheduling. Per visit rate of payment with mileage reimbursement.
Lapeer County Health Department
1575 Suncrest Drive
Lapeer, MI 48446
(313) 667-0391
Application deadline
December 13, 1991, 5pm
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ORTHODONTIC ASSISTANT
Super opportunity with a growing company. We need an energetic assistant who can deliver quality care. Experience preferred. Benefits included. Salary negotiable.
Call Sheila 561-7283

502 Help Wanted Dental-Medical

NUCLEAR MEDICINE TECHNICIANS

Part-time position available. A.R.R.T. or C.N.M.T. registered or registry eligible. Interested parties should contact E. Taylor at 347-8220.

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Part or full time in woman's health facility. Call Toni 443-0239
nursing

AMICARE HOSPICE SERVICES

Opportunities in Hospice Care
Hospice of Southeast MI
Hospice of Monroe

STAFF RNS

Amicare Hospice Services, Inc., sponsored by the Sisters of Mercy, is seeking full-time, part-time and contingent Staff RNs who desire an opportunity to make a real difference families.

You will be responsible for case management of patient care with the concept of interdisciplinary team approach. Current knowledge and one or more years of hematology/oncology experience is required. Home Care experience preferred.

Amicare offers a competitive salary and an outstanding benefits package to match your skills. To apply, please send your resume to:
AMICARE HOSPICE SERVICES, INC., Judi Marshall, 806 Airport Blvd., Ann Arbor, MI. 48108.

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Equal Opportunity Employer.

ORTHODONTIC ASSISTANT
For Rochester Hills needed 2 days a week, for progressive growing practice. Experience preferred but will train the right person. Call ask for Emily 652-6121

PART TIME RECEPTIONIST needed for busy family practice clinic in Milford. Includes evenings & Saturdays, experience preferred.
Contact Colleen, 685-3600

PART TIME - FULL TIME
Variable hrs. Send resume to: Tatge Orthopaedics, 4050 E. 12 Mi., Suite 310, warren, MI 48091, Attn: Barb

PHYSICAL THERAPIST
MEDICAL SOCIAL WORKER
For busy home care agency, full or part time. Excellent pay & benefits.
FAMILY NURSE CARE
229-5683 Call-5683

PHYSICIAN'S ASSISTANT
wanted for dermatology offices in Southfield. Dermatology experience required. 569-1958

RADIOLOGY TECHNOLOGIST

Accepting applications for registered or registry eligible Radiology Technologists. Part-time days. Please apply at:

DMC Health Care Centers
Woodland
41935 W. 12 Mile Rd.
Novi, MI., 48377

Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

502 Help Wanted Dental-Medical

THERAPIST
Full-time position in Medicare/Bluecross certified home health agency in a pleasant, small rural community. Requires Michigan licensure as physical therapist, one year of experience in an acute care or home care setting. Competitive salary and benefit package. Apply by 5pm, December 13, 1991.
Lapeer County Health Department
1575 Suncrest Drive
Lapeer, MI. 48446
(313) 667-0391
An Equal Opportunity Employer

RADIOLOGIC TECHNOLOGIST
Full and part time positions available for radiologic technologist. Registry eligible. Students welcome. We offer a competitive salary and health-dental-life benefit package.
Call Gloria 353-1135

RECEPTIONIST for Birmingham Cardiovascular practice. Must be energetic, enthusiastic people-person with general office experience. 3½ days per week 645-6340

RECEPTIONIST/SECRETARY
for busy outpatient physical therapy facility. Livonia Southfield offices. Excellent opportunity to develop skills. Prior billing/computer experience helpful. Send resume to: Linda, Orthopedic Physical Therapy, 29815 Eight Mile, Su. 105, Livonia, MI. 48152

Cranbrook Hospice Care
Troy, MI.

STAFF RN

Amicare Hospice Services, Inc., is seeking a full-time Staff RN and Bookkeeper for our Troy office. Home care experience preferred. Send resume to Box 402 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SPEECH PATHOLOGIST
Home health contract/out position in a medicare certified agency for a speech pathologist with Clinical Fellowship in adult/pediatrics. Clinical therapy to clients in their own homes. Flexible scheduling. Per visit rate of payment with mileage reimbursement.
Lapeer County Health Department
1575 Suncrest Drive
Lapeer, MI. 48446
(313) 667-0391
Application deadline Dec. 13, 1991
An Equal Opportunity Employer

TECHNICIANS - needed for TBI residential programs in Royal Oak & Rochester. Excellent salary & benefits. Full-time afternoons (8S BA & Associates degree preferred). Apply Call Petty at Neurological Recovery Systems 293-9340

X-RAY TECH
Needed 12 hrs. a week in Novi office. Mammography required. Call 624-2113

X-RAY TECHNICIANS needed for mobile x-ray in nursing homes. Flexible hours. Call Mr. Kelly, Box 1022, Farmington Hills, MI 48333-3102

RN/SLPNS
For medium size nursing home, all shifts. Braeburn, 1312 N. Woodward, Bloomfield Hills

RN - NURSING SUPERVISOR
Home care agency in Brighton seeking experienced RN who can supervise for full time supervisory position. Excellent salary & benefits.
FAMILY NURSE CARE 229-5683

RN SUPERVISOR
for weekends only. Skilled
Nursing Facility
Mrs. Cathy McKenna 354-3272

RN's - $20.50/HOUR

West Bloomfield Nursing and Convalescent Center, near Maple & Drake, has immediate openings for RN's on afternoon shift, $19.50/hour or $20.50 without benefits. For details, call Mrs. Manousos or Mrs. Subotich. 661-1600

502 Help Wanted Dental-Medical

RN- HOME HEALTH
(contractual position) nursing in a Medicare certified home health agency in a pleasant small town/rural area. Requires excellent assessment, clinical and documentation skills. Practice nursing the way you always wanted to - as a respected member of a multidisciplinary team providing highest quality care. Flexible scheduling including weekends only to provide weekends and relation every 6-8 weeks. Application deadline December 13, 1991, 5:00 p.m.
Lapeer County Health Department
1575 Suncrest Drive
Lapeer, MI. 48446
(313) 667-0391
An Equal Opportunity Employer

RN ONCOLOGY

Full-time position available in Oncology. Oncology experience not necessary. IV experience required. Mon.-Fri. 8-5. Interested applicants may call 992-3500 or send resumes to S. Dissette

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27341 W. 8 Mile Rd.
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Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

RNS - LPNS
Are you seeking a professionally challenging and rewarding environment? Westland Convalescent Center known for excellence in nursing care have full time and part time positions available on the afternoon shift. Salary commensurate with experience. Contact: E. Basinag, RN, DON, at 729-6100 for an interview.

R.N. WANTED

For Royal Oak gynecologist's office. Part time days, Mon-Fri. Must OTN experience preferred. Send resume to Box 402 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

You will be responsible for case management of patient care with the concept of interdisciplinary team approach. Current licensure and recent acute care or home care experience required. Home Care experience preferred. Position includes on-call duties.

Amicare can match your skills with a competitive salary and benefits package. For immediate consideration, call (313)643-8855 or send your resume to:

Amicare Hospice Services, Inc.

Penny Murphy
2535 Crooks Rd.
Troy, MI. 48084

Achieving Workforce Diversity through Equal Opportunity/Affirmative Action Employer

Fast Paced Troy Hills pediatric office. Full time, 35 + hrs Benefits, excellent working conditions. 655-9143

RN - Full or Part time non-smoker for Farmington Hills allergy office. Send resume to: P.O. Box 2102, Farmington Hills, MI 48333-3102

X-RAY TECHNICIANS needed for mobile x-ray in nursing homes. Flexible hours. Call Mr. Kelly. Send resumes to: Geriatric Mobile X-Ray, 3153 I Van Born, Taylor, MI 48180.

X-RAY TECHNICIAN/REGISTERED
With mammography experience
Bloomfield Hills area
Please call Denise 561-8794

504 Help Wanted Office-Clerical

ACCOUNTS PAYABLE — Farmington Hills co needs full time full time accounts payable clerk. Must be efficient, well organized & accurate. 2 yrs experience required. Pleasant working atmosphere. Send resume & salary requirements to: Bernal Fastener Corp., 23240 Industrial Park Dr., Farmington Hills 48335

ACCOUNTS PAYABLE - Part time for detailed oriented person. Please respond in writing to: Assistant Controller, 2000 N. Woodward, Ste 130, Bloomfield Hills, MI 48304

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