EMPLOYMENT

504 Help Wanted Office-Clerical

CUSTOMER SERVICE/
DATA ENTRY - related trucking firm needs experience to work with clients. To $15,000.
Call Dorothy at UNIFORCE 644-7663

DATA ENTRY CLERK
Must be able to type 45-55 wpm, familiarity with Autoinvoice/Manufacturing/Engineering Terminology.
LIVERNOIS 557-6000
26840 Southfield Rd. Ste. 241
Lathrup Village, MI. 48076

DATA PROCESSOR • $13,000 YR.
Pay paid. Benefits paid. Required. Berk, Ellis, Livonia area.
Employment Center Inc. 689-1634

ENGINEERING SECRETARY/
WORD PROCESSOR
Support to group of dynamic engineers on automotive, aerospace, etc. Must be able to work well under pressure, be proficient typing and word processing skills (absolute requirement, WordPerfect 5.1) Great opportunity for right person. Send resume to: Laura A. Armstrong, Director of Human Resources, The Traverse Group, Inc., 3772 Pierce Dr., Ste. 6, Ann Arbor, MI 48108

EXECUTIVE SECRETARY
Prestigious corporation needs candidates with Displacing TV experience. To $10/hr. Call Sally at UNIFORCE 644-8188

FAST-PACED Insurance/Medical Office needs an energetic quick-learner, detail-oriented, multi-line, heavy phone volume. Other clerical duties. 352-5333

GENERAL CLERICAL
Full time position, must have data entry experience & general office skills. Northwestern area. 476-0505

GENERAL CLERK
Transamerica Title Insurance Company has two full time positions available working in the Livonia area. Call Kathy at 591-2300 or Dave Laramee between the hours of 8am-1:30pm at 30887 Schoolcraft. Opportunity Employer/M/F

GENERAL OFFICE
Type, file, phone & more.
Oak Park - Call Barbara 542-4737

GENERAL OFFICE
busy Administrative Assistant needs experienced typist with good phone skills for full time position.
Call between 2-5pm 261-9032

GENERAL OFFICE
Growing computer firm. Immediate openings for Typists, Clerks, Receptionists. Data Entry plus entry level opportunities. Positions in Detroit and west suburbs. Send resume to:
S.S. Marquardt, P.O. Box 404, Clawson, MI 48017

INSURANCE - Experienced Personal Lines Processing, good benefits. Farmington Hills location.
Roger Drewrowski 488-8700

JUNIOR SECRETARY
Energetic individual can develop secretarial proficiency. Must type 40 wpm. To $6.50/hr. Call Gloria at UNIFORCE 473-2933

LEGAL ASSISTANT - TO $20,000
2 year degree. Business or automotive/ad litigation experience needed. Work for two great Berk, Detroit, Southfield locations. 772-8780

SECRETARIAL & CLERICAL

Two secretarial and two clerical positions open for property management firm. Requires typing, ability with numbers, Lotus or comparable computer knowledge and organizational skills. Salary to commensurate with experience and qualifications. Benefits package available. Please send resume to:

R.H. Couvers
P.O. Box 1745
Troy, MI 48099-1745

504 Help Wanted Office-Clerical

HOLIDAY MONEY

WORD PROCESSORS with any software experience needed immediately for all areas.
Microsoft Works/Word
Wang - WordPerfect
Lotus - Multimerge
Displayrite.

Temp-rate, Insurance, Holiday pay, Bonuses, Overtime Pay.

Livonia, 464-2100
362-1300

SNELLING TEMPORARIES
NEVER A FEE

INSURANCE AGENCY seeks computer experienced Bill & Health CSR. 30 hours per week with possibility of full time. Benefits. Send resume with salary requirements to:
P.O. Box 7999, Farmington Hills, MI. 48333-2999

INVESTMENT ADVISOR FIRM/
Bloomfield Hills, MI.
Account Reconciliation. Immediate full time position available.
Accounting, bookkeeping experience necessary. Well organized. Good with numbers, detail oriented, motivated. Send resume and salary requirements to: Personnel, 2000 N. Woodward, Suite 110, Bloomfield Hills, MI. 48304.

LEGAL
• Corporate Legal Departments
• Temporary Living or Short Term
• Permanent Positions
• Temporary to Permanent

PERSONNEL AT LAW
Mail or Fax your resume in confidence to:
2000 Town Center, Ste. 2580
Southfield, MI 48075
FAX # (313) 358-0235
UPTOWN: 358-0080
DOWNTOWN: 964-2908

LEGAL SECRETARY - Southfield
General practice law firm with emphasis on negligence - experience necessary - knowledge, speaking. 552-0400

LEGAL SECRETARIES
Experienced, for permanent & temporary assignments. Tri-county.
ALL FEES EMPLOYER PAID
JOANNE MANSFIELD
Legal Personnel
382-3430; Fax 362-4881

LEGAL SECRETARY
For downtown Birmingham law firm. Heavy litigation. WordPerfect 5.1 experience necessary. Send resume to: Alan Milner, P.C., 370 East Maple, Fourth floor, Birmingham, MI 48009, attention Gwen.

504 Help Wanted Office-Clerical

JAPANESE SPEAKING SECRETARY
$30,000 + + FEE PAID
Large growth company, excellent offers better than average benefits, working conditions and advancement opportunities. If you have 3 years experience and shorthand or speed writing, call Shirley today, 851-3660.
SNELLING PERSONNEL SERVICES
FARMINGTON HILLS

LEGAL SECRETARIES
Let our 30 years of service and experience work for you. For professional placement services, temporary or permanent, register now with The Agency for Legal Secretaries.
ALL FEES EMPLOYER PAID
HILLSTROM & ROSS AGENCY, INC.
626-8188

LEGAL SECRETARY
Partner in downtown defense firm is looking for a secretary with a minimum of 4 yrs. legal experience. WordPerfect knowledge. Competitive salary/benefits package. Stability, tenacity. If you qualify, please send resume, list of references to: Office Administrator, 1700 Penobscot Building, Detroit, MI 48226

LEGAL SECRETARY - 5 yrs. experience, computer experience required. Wordperfect. Southfield law firm. Contact Nancy: 353-3810

LEGAL SECRETARY needed 1 day a week. Legal experience a must. Knowledge of WordPerfect required. Bingham Farms office. Call Linda. 645-1003

LEGAL SECRETARY
Experienced, workers compensation experience preferred, salary commensurate with experience.
Call Karen. 540-0333

LEGAL SECRETARY
Very experienced, for managing partner of growing medium size Farmington Hills law firm. Civil litigation and business practice. Excellent benefits package with varied responsibilities. WordPerfect. Non-smoking. Excellent Salary, benefits & Opportunity. Call. 626-5000

LEGAL SECRETARY
needed for prestigious downtown Detroit law firm. 2 years litigation experience required. Good salary & benefits. Call 961-1060

MORTGAGE CLOSING CLERK
5 mos. experience with mortgage documents. Long term. Southfield.
TEMPSTAFF 645-0900

OFFICE ASSISTANT
Energetic person is looking for individual to do telemarketing & assist manager with day-to-day operations. Ideal candidate will have good communication & organizational skills. Typing at 35-40 had Mon.-Fri. position. Apply in person at: American Laser Painting, 32800 Capitol, Livonia, off Farmington Rd. S. of 696.

OFFICE SECRETARY
General office duties, phone, typing, computer, excellent salary, full benefits. Call for appointment. 422-7090

PARALEGAL
Detail oriented, staff starter, collection experience preferred.
357-3737

PART TIME experienced legal secretary for Southfield law firm. Typing 65 wpm, knowledge of word/Perfect 5.1 and dictaphone. $8 to $9 an hr. depending upon experience. Hours required Mon. Wed. & Fri. 9 to 5. Send resume by fax to 443-1475 or 358-0000. Possibility additional work with other attorneys.

PROOF OPERATORS
Immediate openings for experienced Proof Operators. Familiarity with NCR/Burroughs Machines helpful. Afternoon, in Livonia area. GVE Management, Inc. Call 478-8100

RECEPTIONIST/PART TIME
Needed for a Plymouth dermatology clinic. 25-30 hours per week.
Contact Nancy: 459-8100

RECEPTIONIST
For local accounting firm. Knowledge of WordPerfect recommended. Ask for Janet. 352-3230

504 Help Wanted Office-Clerical

OFFICE MANAGER
Growing computer firm seeks take-charge individual to manage office of professional service firm. Word Perfect and good general IBM PC experience a must. Duties will include: typing, filing, reception, some bookkeeping. Please send resume with salary requirements to: Cindy Berlanti, 26877 Northwestern, Ste. #306, Southfield, MI., 48034.

PAYROLL CLERK
Full time position. Must be experienced Payroll Administrator. Candidates must possess excellent number ability and be detail oriented. Some computer knowledge helpful. We train. Benefits available. Please send resume with salary requirements to: Mr. F.R. Thetin, P.O. Box 267, Southfield MI 48037

RECEPTIONIST
For a Wild & Crazy Office
Call Beth. 447-8580

RECEPTIONIST - Full Time. Mature, pleasant personality. Good phone manner. Fax. 557-7400. Farmington Hills. Call between 5-7pm 737-2440

RECEPTIONIST
Needed for a fast and crazy fast paced office. Call Candy.
477-6969

RECEPTIONIST - For mortgage company. Must have knowledge in mortgage. Fax resume to: Jeanne, Liberty Mortgage Corp.
833-5580

RECEPTIONIST needed for Birmingham design firm, full time position with a lot of variety and people. Must have pleasant phone voice. For interview call 646-9600

RECEPTIONIST - experience with multi line phones. Mon.-Fri. 8-5 wpm. WordPerfect helpful but not necessary. Light clerical and typing assignments. Call 464-7078

RECEPTIONIST
ETO Temporary Service

RECEPTIONIST: Livonia based Engineering Co. General office duties: Typing, answering phones, greeting customers. Knowledge of WP 5.0 & Lotus 123 preferred. Willing to train. Pleasant personality & good organizational skills a must. $7.50/hr. Full-Time. Benefits. Send resume to PO Box 2643, Livonia, 48151-0643

RECEPTIONIST
Southfield law firm is looking for an experienced receptionist with a pleasant personality, excellent phone manners and good typing skills. Legal experience helpful but not necessary. Please send resume to: Box 643, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST/SECRETARY
Downtown Detroit management consulting firm seek a full-time professional Receptionist/Secretary with working knowledge of Word Perfect & ability to type 50 wpm. Excellent Benefits & Advancement Potential. $2.00-$2.00. Quarterly bonus. FOE. Send resume & Salary History to: PO Box 43768, Detroit, MI. 48243-0768

RECEPTIONIST/TYPIST
Position available for experienced person.
647-3670

RECEPTIONIST - Full time. Experienced. Busy phones. Pleasant work environment. Birmingham area. Send resume and salary requirements to: Box 666 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST - part time, Southfield property management company seeks a professional, outgoing receptionist with 1 plus yrs. PBX experience, bonds type minimum 45 wpm & light secretarial duties. We are seeking a team player to work 20 hrs/wk thru Feb. 1-5pm. Starting pay $5.50/hr. Please fax resume to: American Corp., 25555 Evergreen, #1300, Southfield, MI. 48076.

Human Resources Department.

RECEPTIONIST/SECRETARY
Growing automotive supplier in Troy has excellent full time opportunity for candidate with polished skills. Minimum 1-2 years, computer knowledge, excellent typing and organizational skills a must. Must be personable and a team player. Hourly salary plus benefits. Send resume to:
K. Moehn, 1183 Chicago Rd.
Troy, MI 48083

504 Help Wanted Office-Clerical

RECEPTIONIST
Part-time position available in social service agency. Must be able to work from 10:00 AM - 4:00 PM, Monday, Wednesday and Friday. Interested applicants must have good communication skills, must be able to work under pressure, and must be available for additional hours if necessary. Previous switchboard experience a plus. Applications accepted at:
St. Vincent and Sarah Fisher Center
27400 West Twelve Mile
Farmington Hills, MI 48334-3209
NO PHONE CALLS ACCEPTED
An Equal Opportunity Employer

RECEPTIONIST/SECRETARY
Modern office, friendly environment, telephone manners, with word perfect 6.1 and data base experience. Non-smoking office. Send resume with salary requirements to: 4600 W. Maple, Bloomfield Hills, MI 48301.

RECEPTIONIST for appointed company, part time position. Bend resume: Box 1075, 30700 Telegraph, Ste. 2376, Birmingham, MI 48025

RECEPTIONIST/OFFICE CLERK
Company seeking an individual to direct incoming telephone calls, assist entry level clerical functions. Typing skills a must, organizational skills a plus. Apply in person:
C. L. MAILER & CO.
1200 Woodward Heights Blvd.
Ferndale, MI 48220
544-3100

MEDICAL SALES SECRETARY
Full time position. Seeking a bright, personable individual with good interpersonal skills. Computer experience required. Medical sales experience a plus. Please call Health Marketing Resources 377-0340 ext. 4200

Secretary
Accounting/Human Resources

Huron St. Clair, a major division of Fortune 500 headquarters, has a part-time secretarial opportunity (9am to 3pm Monday - Friday) at our attractive Rochester Hills facility.

You must be familiar with Lotus and WordPerfect, an familiar accounting experience, and have accurate typing skills (50 wpm). Prior experience in accounting or human resources area is preferred.

We provide competitive compensation and excellent work environment. Please forward resume in confidence to:

Human Resources-OE1212
Huron St. Clair
2666 Bond St.
Rochester Hills, MI. 48309

An Equal Opportunity Employer

SECRETARY for West Bloomfield law firm. Monday thru Thursday, 8am-5pm. Must have excellent typing & computer skills, personable, & able to deal with the public. Send resume or call Yvonne Bernstein, Director of Branch Office, Jewish Family Service, 6600 Orchard Lake Rd., Suite 200, West Bloomfield, MI 48322, 315-737-8055

SECRETARY
For manufacturing agency, 3½ days per week. Telephone, mail, typing, computer. Requirements: Uncommon sense, diligence, loyalty, ability to work independently.
Box #868, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

SECRETARY
Leading design/build construction firm has an immediate opening for an energetic, self-starting individual with at least 3 years experience and in its Sales Department. Qualifications include 3 years sales experience, accurate 80 wpm typing, and word processing background. Excellent benefits and opportunity for such Word 4.0 a plus! Training provided. If qualified, send resume to:

R.A. DeMartini Company
45601 Helm Street
Plymouth, MI. 48170
Attn: Vice President, Design/Build

An Equal Opportunity Employer

504 Help Wanted Office-Clerical

RECEPTIONIST
Leading Design/Build firm seeks experienced, energetic receptionist for their fast-paced Plymouth Office. Qualified candidate will possess professional attitude, outgoing phone manner, and good communication skills. Complete benefits and compensation package.

Send resume to:
R.A. DeMartini Company
Human Resource Department
45601 Helm Street
Plymouth, MI. 48170

RECEPTIONIST - AFTERNOONS

Rapidly growing, extremely busy Bloomfield Hills orthodontist has part-time receptionist for afternoons. Job duties include, heavy telephone work, greeting and message taking, light typing, filing and general office work. If you're a responsible person who loves a challenge in a pleasant working environment, please contact us. The position is open immediately and the hours are 2pm-7pm, Monday through Friday. Submit resume and cover letter to: Orthodontic Director
P.O. Box 1437, Troy, MI 48099.
An Equal Opportunity Employer

RECEPTIONIST NEEDED for downtown Detroit office location. Good communication skills required for greeting the public in person and on the telephone. Duties include some clerical work with computer knowledge in Word Perfect and Lotus preferred. Please send your response to: Box 804 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RESPONSIBLE & FLEXIBLE self-starter for small, exciting, small business duties in Troy. Light book-keeping, phone work, typing, errands, friends. Must be non-smoking and have reliable auto. 9AM-5PM, 4 or 5 days per week. Compensation negotiable. 258-3807

SECRETARIES - with WordPerfect 5.1 experience to work long, short and temp-perm assignments in Livonia, Westland and Farmington Hills area. Top wages. Excellent benefits.
ETO Temporary Service

SECRETARY/COORDINATOR - entry level, regional office for construction company. Please call between 2-4pm Mon. thru Fri. 443-2250

SECRETARY - Dearborn Heights law office. Experienced with WordPerfect 5.0. Send resume & salary requirements to: Robert D. Rankin, 24100 W. Warren, Dearborn Heights, MI. 48127.

SECRETARY
Excellent opportunity available in our busy Birmingham/Bloomfield engagement office. Will handle all typing & filing with some computer & phone duties. Ideal candidate will have organizational & people skills. Knowledge of property/casualty insurance helpful. Bend resume with salary requirements to:

BENEDICKE & KRUE
DEVELOPMENT GROUP,
1800 Woodward Ave., Ste. 250
Bloomfield Hills, MI. 48304
Attention: Marvin.
An Equal Opportunity Employer

SECRETARY - Farmington Hills CPA firm, for phone, typing, filing & general secretarial. Immediate position. Bend resume with salary history. Fax 4338 Arbour, Commerce Twp., MI. 48382; include work history, salary requirements & references.

SECRETARY for growing 2 attorney law firm in Farmington. Some Word Perfect experience essential. Paraegal training helpful. Resume: Box 1, Suite 100, Troy, MI. 48084

SECRETARY
For self employed, 4 secretary Bloomfield Hills law firm. Typing 60 wpm with excellent organizational skills (WordPerfect) a must. No previous legal experience necessary. 647-3911

SECRETARY - Immediate opening for a full time secretary, good typing (Dugnis) a plus. Word (Wynn) skills required. Present personality a must. Call between 8-30-5pm 477-0640

SECRETARY
International headquarters seeks alert experienced with Macintosh Word & File Maker. To $4.50/hr. Call Sandra at UNIFORCE 473-2931

504 Help Wanted Office-Clerical

SECRETARY- full charge, 40 hrs. Blue Publishing, Plymouth. Min. 5yr. Convenient parking.
Call (313) 459-4318

SECRETARY
JUNIOR
Great opportunity for an energetic individual with a minimum of 1 year general office experience to join our Member Marketing staff at our corporate headquarters. The individual will assist with district meeting activities including compiling & distributing district notices, handling meetings, & composing meeting notices. Typing 50wpm & word processing experience desirable. Excellent benefit package & pleasant work environment. Reply to:
JUNIOR SECRETARY
P.O. BOX 2227
SOUTHFIELD, MI 48037

SECRETARY
MARKETING ASSISTANT
Your knowledge of WordPerfect, PC's, along with good organizational skills & desire to develop an important role in implementing a marketing strategy may qualify you for this ground floor opportunity with a Farmington Hills consulting firm. Ideally begin part time, 56/hour. Salary commensurate. Call Ann 851-7000

SECRETARY/RECEPTIONIST
Part time, 25 hours/week for office in Troy, Flexible hours. Must have typing skills. $4/hour. 643-4334

SECRETARY/Sales Assistant to stock broker. 2-4 morning/afternoon. Experienced, computer, people skills. Adding to staff. Royal Oak, Crooks Rd. near Webster. 435-2900

SECRETARY - Seeking experienced, responsible person for full time secretarial position. Typing, phone skills, and Wordstar necessary. Some bookkeeping experience helpful. Send resume to: Merchant Information Management, 19631 W. 8 Mile, Detroit, MI 48219

SECRETARY
with computer & books-keeping experience. 563-8699

SECRETARY, Medical equipment repair facility in Garden City looking for friendly person willing to learn. No experience necessary. Start at $3.50/hr. 20 hrs. per week. 522-4224

SECRETARY - 2 positions available for busy real estate appraisal company in Farmington Hills. Full time, 40 hrs. per week and part time, 2 days per week, approximate hours 4-9pm with alternate Saturdays. Duties include: Typing, filing & phone answering. Computer knowledge necessary. Real estate experience required. Compensation dependent on ability and experience. Prepare resume and call Laura here after 3:30pm. 261-4684

SWITCHBOARD/RECEPTIONIST
Plush Troy office needs receptionist. Take opening for experience with Rolm or Dimension. To $7.50/hr. Call Sally at UNIFORCE 473-2933

TYPIST - FULL TIME
For small office. 13 mile & Telegraph area. Call Kelsey for appointment & interview. 647-9490

TYPIST
Southfield law firm needs typist: part time (4:30pm-7:30pm). Word Perfect 5.1.
Call Ann. 353-7660

UPSCALE, Birmingham showroom looking for part time Receptionist/Cashiers. Sats only, 10-6pm. Call to start. Ask for Carlos. 646-7847

WORDPROCESSING SPECIALIST
Word/Perfect skills required for worldwide manufacturing headquarters. To $9.50/hr. Call Sandra at UNIFORCE 646-7664

WORD PROCESSORS
$8-$9/HR.
Excellent opportunities for those experienced in:
• WordPerfect
• Lotus 1,2,3
• Microsoft Word/Windows
• Harvard Graphics
• WordStar
• Data Entry (55-87)

Short and long term assignments available in Livonia, Plymouth & Farmington Hills.
ARBOR TEMPS 459-1166

505 Help Wanted Food-Beverage

ACCEPTING APPLICATIONS
BAKERS SQUARE NOW HIRING
• COOKS TO $8/HR
• SERVERS TO $12/HR
• DISHWASHER TO $6.50
• JANITOR TO $9/HR
Apply in person at
Participating locations:
Farmington: 825 Bowers
Canton: 5948 Sheldon Rd.
Oak Park - 25800 Greenfield
Warren - 13802 14 Mile
Westland - 34101 Warren Rd.

ACCEPTING APPLICATIONS
for
BREAKFAST/LUNCH SERVER
Apply in person:
BEVERLY HILLS GRILL
31411 Southfield Rd.
Between 12 & 14 Mile Rds.

ARA SERVICES
Throw away the aprons! Cashier's, seat staff, kitchen positions. Benefits. Call Mon.-Thurs., 8-3pm. 543-9600 Ex. 8820
An Equal Opportunity Employer

ATTRACTIVE, vivacious, handsome, males/females wanted for Wax Staff positions downtown restaurant, 1840 Chophouse. 847-1840

BARTENDER & WAITPERSON
Part time. Apply in person:
The Box Bar & Grill, 777 W. Ann Arbor Trail, Plymouth

BATES HAMBURGERS - 33406 8 Mile Livonia & 22291 Middlebelt Farmington. All shifts, full & part time, meals & uniforms furnished. Apply in person, 9am to 10am & 2pm to 5pm.

BOB EVANS SOUTHFIELD
Now hiring full & part time help, good benefits, apply 10-5 & Telegraph

BOUNCER & COCKTAIL SERVER
For Royal Oak night club. Apply after 9pm 549-3344

BUDDY'S
Farmington Hills
NOW HIRING
PM COURTER PERSON for Carry Out. Full time COOK.
Competitive wages and benefits. Apply: BUDDY'S at Northwestern & Middlebelt

CAFETERIA HELP - 13 Mile & Telegraph area. Day work. Mon - Fri, all positions. Food Prep, Servers, Janitorial, Floor, Dishwashers, Waitstaff, Health and other benefits available. Call Ann, 851-1196.

CARRY-OUT/CATERING Dishwasher needed, duties include kitchen clean up. Only mature, responsible, thorough person need apply.
W. Bloomfield, Carol 539-0110

Complete Barstaff
WAITRESSES/WAITERS
COCKTAIL WAITSTAFF
Applications now accepted for
The Vault, Inc
Detroit's premiere dance club
To schedule an interview contact
Alex or Georgia • 963-0037

COOK WANTED - Excellent pay for the right person. Wait Staff also. Apply at: Mr. Mike's, 35323 Ford Rd., Westland. 722-6822

COOK
Experienced in all aspects of fine cooking. Evening hours. Good pay. Full benefits. Call
SWEET LORRAINE'S
In Southfield
559-5986

MEAT, PRODUCE, DELI MAINTENANCE & BAGGERS
Apply in person:
THE FRESH CHOICE
19330 Middlebelt Road
Livonia

NOW HIRING
Northville Hilton of Troy is now hiring qualified kitchen help for Garde Manger, Pantry, Banquet Cook & Dishwashers. Competitive salaries & excellent benefits. Apply in person at: 5500 Crooks Rd., at I-75, daily after 3pm.

505 Help Wanted Food-Beverage

COOKS • EXPERIENCED
Fully staffed. Apply, at Van's Place, 2571 10 Ford Rd., Dearborn Heights (Ford Rd. & Beech Daly)

COUNTER HELP - Part or full time available. Apply in person at Pizza Man, 31330 Plymouth Rd. at Levan, Livonia. 261-0600

DIETARY AIDES - PART TIME
Work in cooperation with student activities/ Trinity Park West. Call between 8-5 464-2972

DISHWASHER/PREP COOK
Flexible Hours
8176 Commerce Rd., Westland.
Apply or call after 2PM, 386-4130.

JOIN THE NEW MUER RESTAURANT CONCEPT
PALS
Waitstaff, host, bar, bus positions available. Only People Lovin', Fun Lovin', Work Lovin' people need apply in person, 10-6, Mon.-Sat., 8-5pm W. Maple, E. of Orchard Lake, Bloomfield.

LINE COOK - Experienced for performance oriented restaurant. Nights & evenings. Apply in person at:
Gabby's, 43510 Grand River, Novi

LIVE-IN COOK/HOUSEKEEPER -
For caring couple in Farmington Hills. Private room with bath. Fri. 4pm (Wed-Sun. with Mon & Tues off). Other household help is expected. We are seasoned employers, care for us & we will care for you; with a good salary, paid vacations & a wonderful home.
Call Bea-Ann. 553-8546, ext 281

NOW HIRING - part time Bus & Prep, help. Home Dinner, 12 mile & Orchard Lake Rd. Apply daily 8-2pm. 442-2531.

O'BRIEHAN Tavern of Farmington Hills is now hiring for experienced Servers & Bartenders. Weekend Operations now available. Good compensation with good working environment. Apply within: Grand River & Farmington Rd. CALL 474-8484

Restaurant

SERVERS
COOKS
Courtyard by Marriott offers immediate opportunities at our hotel in Southfield. As a division of Marriott Corporation, we offer excellent benefits and opportunities. For immediate consideration, APPLY IN PERSON:
COURTYARD BY MARRIOTT
27027 Northwestern Hwy.
Southfield, MI

Equal Opportunity Employer
Minority/Female/Handicapped/Vet

SHORT ORDER COOK - Part time, 37hr. / week. Apply at: Wagon Wheel Lounge, 212 S. Main, Northville. 348-9898

WAIT PERSONS, DISHWASHERS
No late hours. Free meals. Stable ownership plan. Apply in person Mon-Fri, 1-4pm at Mark of The Beef Carver, 7867 N. Wayne Rd., Westland (Adjacent to Westland Mall)

WAIT STAFF & COOKS
Looking for dependable people for day & evening shifts. Apply before 4pm. Trowbridge, 24111 Orchard Lake, Southfield.

WINDEMERE NURSING HOME in W. Bloomfield (9850 Farmington), Mon.-Fri. offers a unique day shift opportunity for cooks, dishwashers, servers & dishwashers. Good starting salary & benefits. 661-1700

506 Help Wanted Sales

A CAREER IN REAL ESTATE
SALES WITH US IS A "REAL JOB".
Our programs and support systems are so effective our average new agent, minimum annual income of $22,000 with unlimited potential.
DON'T GAMBLE WITH YOUR FUTURE. CALL ME TODAY.
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REAL ESTATE ONE, INC.
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HOME & SERVICE GUIDE

DEADLINES: 4 P.M. TUESDAY FOR THURSDAY EDITION / 4 P.M. FRIDAY FOR MONDAY EDITION • TO PLACE YOUR AD CALL 591-0900

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New or Repaired. Cleaned & Screened. Fascia Board & Roof Repairs. Call 255-5487

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471-2600

102 Handyman Male/Female

AAA HANDYMAN SERVICES
BY ROBERT PAUL
Int/Ext painting, plaster repair, light carpentry, windows, doors, locks, light plumbing, light electrical & all household repairs. Quality work & good prices. 478-3080

AFFORDABLE
Home Repair & Remodeling
585-6294

AFFORDABLE HOME REPAIR
Kitchens, baths, drywall, trim, finishing. Plumbing, painting & gutters. Guaranteed. Call Lee: 476-8498

ALL HOME REPAIRS &
MAINTENANCE
Very Reasonable
License #0721123 Jim 353-3092

ALL HOME REPAIR & MAINTENANCE
Hardwork, Mr. Fixit. Sr. Discounts. Doc., Plumb., Painting, Snow, misc. jobs. Gift certification.
Suburban Home Services 643-9078

CARPENTRY
Drywall, rec rooms, kitchens, quality home repairs. Free estimates. Call Lee 356-4889

DU-IT-ALL
Home Care & Improvement
Painting, Drywall, Plumbing, Etc.
Phone anytime 363-4543

HANDYMAN
Available for all types of home repair.
635-3752

HANDYMAN JACK
General Home maintenance
Repairs of Electrical, Plumbing
Ceiling Fans Installed 557-4280

HOME & OFFICE MAINTENANCE
Light carpentry, plumbing, electric & painting. 34hrs minimum.
Call Harold - 478-8597

HOME REMODELING & REPAIRS
Windows, doors, kitchens, baths, drywall, decks, siding. Small & large jobs. Insurance claims 354-0671

Retired Handyman
All types of work
471-3729

105 Hauling

A-1 HAULING - Moving. Scrap metal. Cleaning basements, Garages, Stores, etc. Lowest prices in town. Quick service. Free Estimates. Serving Wayne & Oakland Counties. Central location. 547-3791 or 588-8138

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Call Take-A-Way Trash Service
334-2378 or 332-1347
We specialize in Tree Stumps, Yard Service to Troy, Rochester - Birmingham - Bloomfield areas

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• Commercial or Residential
Low Rates. Paul 267-5689

105 Hauling

WEE-HAUL
Light Hauling & Household Moving
Attics - Basement - Yard Clean - Up
Contractor Site Clean-Up
Reasonable • 363-8290

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Heating, Tile & Carpet.
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Honest, reliable work at a fair price.
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110 Housecleaning

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CLEANING COMPANY
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