EMPLOYMENT

500 Help Wanted

MORTGAGE PROCESSOR/UNDERWRITER
for progressive, friendly, fast growing Southfield mortgage banking office. Excellent job stability & benefits. Must be people oriented with 1 yr. mortgage experience. 353-6133

NEED CASH? Cooks Cashiers & Servers, varied hours, no holidays or weekends. Day or night. Full or part time; hours available. No experience necessary. If interested call Al 471-7546
An Equal Opportunity Employer

NEEDED IMMEDIATELY
Part Time Appointment Setters in Canton area. Like Telemarketing? Experience required. Must have an outgoing, positive attitude. Good pay with bonuses and incentives.
CALL 981-6500
Ask for Ms Bessler

OFFICE ASSISTANT - part time Mon - Fri, 1-3pm. Basic computer skills, typing, phone skills & general office work. Great work environment. West Bloomfield area. Call for an interview 661-3600, ext. 343

OFFICE CLEANING
Downtown Detroit firm seeks full time person to work on office cleaning crew. We are seeking efficient & dependable, experienced persons with general cleaning duties & strong emphasis on professional company image. Compensation includes all company benefits. Working hours are 7:30am-12:30pm, Mon thru Fri. Qualified candidates need only apply. For consideration send resume & salary expectance to:

Office Cleaning
P.O. Box 779
Detroit, MI 48231

OFFICE SUPPLY Store has full time and part time position for reliable and personable individual. Experience preferred. Mon-Fri, days. Southfield area. 356-7273

DYL CHANGE TECHNICIAN
Personal location, experience necessary, full time. Must be neat & reliable. Call for interview. 478-1313

OILSPEATCH
AUTO SERVICE CENTERS
Seeking experienced management. Ask for Paul at 644-8844 355-1038

OPERATORS NEEDED - 1 hering press & automatic chuck or lathe operators. Requires knowledge of cold heading/stamping presses &/or secondary high speed production chucker lathes. Operator must be able to inspect own work. 2 shift operation. Overtime available. Experience required. Wages $8.63-$7.31 per hr. Benefits. Apply within. 13633 Merriman Rd., Livonia, MI 48150.
An Equal Opportunity Employer

OPTICAL DISPENSER - EXPERIENCED. Full time, benefits, incentives, top pay. Call Chart. 522-6990

OPTICAL LAB TECHNICIAN Trainee wanted in Novi area. Part time - flexible hours. Great opportunity for intelligent, hard working and ambitious person. Must be between ages 21 and a resident of Wayne County (not Detroit).
Call for an appointment 464-1860
An Equal Opportunity Employer

OPTICIAN DISPENSER
Metro Medical Group, a division of Health Alliance Plan, is currently seeking a part time (20 hours per week) Dispenser to work on a temporary basis at our Livonia Medical Center. The selective candidate will have a minimum of 2 years experience or an Associate's Degree in Health Optics. Contact Ms. Lorraine ABO Certification is preferred. We offer an excellent salary, paid sick days and provided benefit package. Interested candidates send resume to The Human Resources Dept.
METRO MEDICAL GROUP
1800 Tuscola
Detroit, MI 48206
An Equal Opportunity Employer

OPTOMETRIC OFFICE
in Westland looking for mature, dependable person to work approximately 32 hours, frame dispensing, contact lenses and front office. Evenings & Saturdays. Must be flexible. Send resume to P.O. Box 1195, Westland, MI 48185

ORDER DESK
DO YOU WANT $6-$8/HR?
How about a great office environment with pay over deal? We need enthusiastic people to answer incoming calls for our company & responding to our nationally advertised products. Our benefits train pay plus benefits.
FULL & PART TIME ONLY
Call Personnel 351-8700

ORDER TAKERS
3 people to work in expanding order department, must have some experience in travel. Salary $410/week. Stop immediately Call
Mr. Stevens 427-9348

OVERLOAD OF WORK
20 positions available on a first come, first serve basis. Various openings in our offices/warehouse.
$350 WEEKLY
Due to rapid growth, we must be willing to learn all phases of our business. No experience necessary. Car required. Call now - Jennifer.
299-4106

PAGEMAKER
Dynamic fast paced Southfield company needs computer operator experienced in IBM Pagemaker & Quark Xpress programs. Call between 10am & 2pm. 557-0565

PACKAGING DEPT.
Fast growing company has full time afternoon shift available. Candidate should be personable, intelligent & able to lift up to 75 pounds. Although this is an entry level position, the right person will have the ability to move up rapidly within our company. There is a permanent position offering competitive wages and a solid benefit package. Please apply in person or by resume to
PAYCHEX, INC.
4076 Ford
6960 Orchard Lake Rd.
W. Bloomfield Hills, MI 48322

500 Help Wanted

OVERNIGHT STOCK SUPERVISOR
Retail - low hours at a demonstrated supervisory skills necessary.
college degree preferred
We offer:
• Competitive wages
• Employee discount
• Paid holidays & vacations
• Medical, dental coverage
• Opportunity for advancement
Apply in person
TARGET
30020 Grand River, Farmington Hills
An Equal Opportunity Employer

COMPANY BEER & experienced production spray painter for small parts. Electrostatic experience a plus. Steady employment, full time, benefits. Call between 9-4pm. 453-0622

PART TIME, DAYS - mature person able to lift. Weekends required. Filing of items in store. Approx. 20 hrs. per wk. West suburbs. 427-3333

PART-TIME WORK! Great for college students. Flexible hours.
Excellent Pay! People with sales background and management needed. Call 981-6500

PHARMACIST for fast paced West Bloomfield independent. Appreciatively job oriented. Great benefits. Call David Enos for appointment, 626-2400

PHOTOGRAPHER
Experienced in weddings, as freelancer. Call 477-4107

PHOTOGRAPHER
Freelance, wedding & dance.
Call 532-5738

PLYMOUTH based carpet cleaning company has full & part time positions available, experience helpful but not necessary. 459-6683

EXPERIENCED-CERTIFIED
POLICE OFFICERS
CITY OF SOUTHFIELD, MICHIGAN
The City of Southfield is recruiting experienced Certified Police Officers. Applicants must be currently certified in the State of Michigan and have successfully completed a probationary period as a police officer as well as being an officer in good standing. Meets successfully complete all phases of testing which will include: written examinations, oral interviews, drug testing, background investigation, psychological, medical, and physical evaluation. Must also possess a valid driver's license and a good driving record. Compensation includes a salary of $28,933 to $38,933 plus a comprehensive benefit package. Application packages may be obtained only from the Personnel Office, City of Southfield, 26000 Evergreen Road, Southfield, Michigan 48076. Application packages will be distributed on Monday, January 13, 1992 through Friday, January 17, 1992 and again on Tuesday, January 21, 1992 through Friday, January 24, 1992. Application packages will not be mailed out. Office hours are 8:00 a.m. to 5:00 p.m., phone number 354-4710. Completed packages along with proof of State of Michigan Law Enforcement Certification must be submitted prior to 5:00 p.m., Friday, January 24, 1992.
An Equal Opportunity Employer M/F/V/H

POLICE OFFICER
Canton Township is accepting applications for Police Officer from candidates who possess the following minimum requirements at the time of application: Associate degree in related field, MLEOTC certification/academy graduation, satisfactory completion of MLEOTC written and physical exam. Salary $22,823 - $34,818 per yr., plus excellent fringe benefits. Applications must be picked up at the Canton Township Personnel Division, 1150 S. Canton Center Road, Canton, MI 48188. Last date for filing: January 31, 1992 at 4pm. Only those considered for written test.

PORTER WANTED
Used Car Dealership
Plymouth Area.
453-5068

PRESS BRAKE & SHEAR Operator - Blueprint reading required. 3 years experience. Apply in person:
13340 Merriman Rd., Livonia, betw. I-96 & Plymouth Rd.

PRESS OPERATOR
Experienced 2 color, AB Dick, Rycopy preferred. Send resume by name and phone number to Box 802 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PRINTER - SELF controlled and confident pressman capable of requirements. Fluent on varied presses. All sheet-fed formats within small commercial shop. Have work history & best references ready for interview. Call for interview 471-0425

PRINTING PRODUCTION ARTIST
Full-time position for highly motivated, detail oriented person in W. Bloomfield area. Duties include: dark room stripping, stats, paste up & metal plates. Must have experience. Call 851-8230

PRODUCTION MACHINE OPERATOR
Four-Color Experience a plus
459-8520

PURCHASING AGENT
Experienced in electrical control purchasing helpful, must be organized, computer skills required. Small company in Troy. 280-0630

PRODUCTION MANAGER
Full time position available. Experienced in weddings, as freelancer. Call 477-4107 job costing, estimating and trade show organization. Send resume Box 784 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PROOF READER/COPY Editor - detail oriented professional with strong language & grammar background to proofread/edit a variety of documents at all stages of production for automotive marketing firm. Experience with automotive clients/nomenclature desired. English, journalism or related degree preferred. Send resume to: Attn: Steve Martens, 3001 W. Big Beaver, Ste 400, Troy, MI 48084

PROPERTY MANAGEMENT - seeking experienced property manager for Southfield Apartment Community. Growth potential for individual with management, leasing & people skills. Package includes housing. For confidential consideration forward resume to, P.O. Box 433, Bloomfield Hills, MI 48303-0433

500 Help Wanted

PRINTING BACKGROUND PREFERRED - for the past 2 yrs, 5 day a week position in a corporate supply department located in Southfield. Work entails maintaining inventory, making printing purchases and recording receivables. Must have computer inventory experience, good be capable of light typing. Other job responsibilities include, taking phone orders, assisting with order fulfillment and becoming knowledgeable about product sold. Experience in a print shop environment making purchases and maintaining inventory helpful. Please send resume & salary requirements to: Kathleen Carr, Controller, Director, P.O. Box 5210, Detroit, MI 48232

PRINTING COUNTER SALES
Full-time position for highly motivated person in W. Bloomfield area. Duties include: writing orders, sales at counter, pricing, servicing customers. Must be customer oriented. Excellent benefits. Call 851-8230

P.C. PROGRAMMER
Small but growing computer firm seeks full time P.C. Programmer. DATABUS experience preferred but willing to train the right person. Excellent salary and benefit package. Send resumes to: DTI, 31234 Lahser, Farmington, MI 48336-5016. Please individuals only.

QUALIFIED INDIVIDUAL needed for Commercial Property. Must be motivated, Must have previous experience, Must be bonded and Resident. Ask for Michelle. 453-4490

QUALITY CONTROL TECHNICIAN
to conduct mechanical inspections (entry level). Some experience helpful. K J Law Engineers, Inc. 42300 W 9 Mile, Novi. 347-3300

QUALITY CONTROL LEADER
precision metal machine shop in Livonia area seeking top flat gauge person experienced in manufacturing of precision sheet metal parts. Control, first & final piece inspection, CMM, micro & SPC experience. Send resume to Personnel Dept. PO Box #254, Farmington Hills, MI 48332

REAL ESTATE Appraisers wanted. Growing company has immediate openings for state licensed or certified appraisers. Good pay & working conditions. Earning potential $15000-$70000/wk. Call or send resume. All inquiries held in strict confidence.
THE APPRAISAL COMPANY
28230 Orchard Lake Rd.
Suite 200
Farmington Hills, MI 48334
Phone 626-8888
FAX: 313-626-5273

REAL ESTATE CAREER AMBITIOUS ENTHUSIOUST WE WANT YOU!!
We will train you and start you on a long term high-income career. Call
Julie Dudek, Westland
REAL ESTATE ONE
326-2000

REAL ESTATE Appraiser Closer needed for part-time 20 hours a week, long term position located in Farmington Hills area. Must have experience required. Benefits and excellent starting salary. Should be temporaries at 464-2100 or 352-1300.

RECENT LAW SCHOOL Graduate - seeking for administrative/research position in related field.
Send resume to Learning Services
15565 Northland Dr., Site 207-W
Southfield, MI 48075
Or call: * (313)557-1524

RECEPTIONIST/ACCOUNTANTS
Perpetual Clerk. Full time. Salary $12,000 per year. Send resume to 5600 W Maple, Ste C-301, W Bloomfield, MI 48322

RECEPTIONIST NEEDED
Part time, flexible hours in progressive hair salon, downtown Birmingham. Call 642-1868

RESEARCHER
A real estate investment firm is looking for permanent part time help to start office building and record contracts. Must be organized, able to work independently and have transportation. Resume and salary expectations.
1-800-874-5253

RESIDENTIAL CONSTRUCTION SUPERINTENDENT Looking for experienced Superintendent (residential) and his presence. Send resume by name and phone number to Box 802 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PRINTER - SELF controlled and confident pressman capable of requirements. Fluent on varied presses. All sheet-fed formats within small commercial shop. Have work history & best references ready for interview. Call for interview 471-0425

PRINTING PRODUCTION ARTIST
Full-time position for highly motivated, detail oriented person in W. Bloomfield area. Duties include: dark room stripping, stats, paste up & metal plates. Must have experience. Call 851-8230

PRODUCTION MACHINE OPERATOR
Four-Color Experience a plus
459-8520

PURCHASING AGENT
Experienced in electrical control purchasing helpful, must be organized, computer skills required. Small company in Troy. 280-0630

PRODUCTION MANAGER
Full time position available. Experienced in weddings, as freelancer. Call 477-4107 job costing, estimating and trade show organization. Send resume Box 784 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PROOF READER/COPY Editor - detail oriented professional with strong language & grammar background to proofread/edit a variety of documents at all stages of production for automotive marketing firm. Experience with automotive clients/nomenclature desired. English, journalism or related degree preferred. Send resume to: Attn: Steve Martens, 3001 W. Big Beaver, Ste 400, Troy, MI 48084

PROPERTY MANAGEMENT - seeking experienced property manager for Southfield Apartment Community. Growth potential for individual with management, leasing & people skills. Package includes housing. For confidential consideration forward resume to, P.O. Box 433, Bloomfield Hills, MI 48303-0433

500 Help Wanted

SECURITY GUARDS - needed to work at various Detroit locations. You must be trustworthy, hardworking and dependable. Willing to train the right person. If you are between 18-21 and a resident of Wayne County (not Detroit or Downtown), call for an appointment 464-1860
An Equal Opportunity Employer

SELF STARTER
Energetic with sales experience. Knowledgable about product sold. Must be honest and reliable. Some physical labor also involved. Call Bob Warren at 981-0240

SOCIAL WORKERS
Part time staff position to work with developmentally disabled children in their natural family homes. Flexible afternoon & weekend hrs. available. Mileage paid.
Contact Mary 644-8934

SPORTS MINDED
Major retail chain, Sports Mart Management Trainee. To $302 week, 40 hours. Full benefits. Make $28,000 as Manager at one yr. Call Mr. Bass Employment Center Inc. 349-1838

START YOUR NEW YEAR OFF RIGHT! Well established Telemarketers - if you are experienced and looking for a career opportunity. Send for you. From $6.00-$13.00 per hour + Bonuses. Call Ms. Kelly Carlisle. Setting pre-qualified appointments working afternoons from 3-9pm. Mon. thru Fri. + Sat. from 9-1pm. Located in Bloomfield location. Call Barry Mon. thru Fri. after 2pm 932-5178

Block Brokerage
Customer Account Specialists
Charles Schwab, the broker dealer that helps investors take charge of their finances, has excellent growth opportunities for Customer Account Specialists to join our Ann Arbor and Troy Branches.
You will interface with customers, building long term client relationships, executing trades, open new accounts and perform other operations activities utilizing the most sophisticated online computer system in the industry.
We require excellent communications and customer service skills, some trading or brokerage experience or relevant experience. A current NASD Series 7 license is desired or required. These are salaried positions.
To join our winning team FAX your resume with salary requirements to (313)371-5343 or send it to: Charles Schwab & Co., Inc. Human Resources Department, 12400 North Meridian, Carmel, IN 46032.
An Equal opportunity employer.
Charles Schwab & Co. Inc.

STOCK & DISPLAY
Experienced preferred. Full time benefits available including medical/dental & vacation.
Apply in person only
JOE'S DISTINCTIVE JEWELRY
33152 W. 7 Mile Livonia

STOCK PERSON - needed for permanent part time position, flexible hours (20 hrs per week) minimum. Contact Mr. Houston, Globe Furniture Rental 476-8020

STOP READING
Public Relations Trainee
Are you looking for a career opportunity that is not a typical 9-5 job position? If you are willing to work hard, be self motivated and be compensated by on $17,400 your first year with a bonus plan there's a good chance for advancement. If you consider yourself a good listener, have good ethics, both in person and over the phone, and have a good image, you owe it to yourself to look into this position. Career minded persons only. For consideration call 476-2961

SYSTEMS SUPPORT TECHNICIAN
Federal AFD, a world wide supplier of Electronic Components, has full time parking, facility management, security and receiving control positions has an immediate opening at its Farmington Hills Headquarters for Telephone, training and installation support of PC based network systems, communicating with mainframe processor controlled digital devices connected by telephone lines. The ideal candidate should be experienced and able to work independently performing installation, start up and service. A knowledge of data communication skills are a must. An AS or degree, CET certificate in Electronics or Computer Science or experience is required. Salary, benefits and opportunity for phenomenal growth are all you would expect from a top company. Contact Joe Ferrari, for prompt, confidential consideration, forward your resume and salary requirements to:
FEDERAL AFD
National Service Center
24700 Greenfield Ct
Farmington Hills, MI 48335
Att: Larry T. White
An Equal Opportunity Employer

TAKING APPLICATIONS for yard help & light maintenance, part time. Call or visit, Hunting Apts., located on Haggerty Rd., S. of Ford. 981-9664

TALK...TALK
If you like talking on the telephone, then this job is for you. Set appointments for our Reps. Hourly rate plus bonus plus Company Benefits. Now hiring part-time in our Plymouth Office for automotive market.
RICH PLAN OF PLYMOUTH
9357 Haggerty, Plymouth
...off Ann Arbor Rd. near Lilly

TEACHER for Nardin Park Community Preschool. Working full time, Tuesdays & Thursdays. Early childhood or Elementary Education. Experience preferred for our quality program. Send resume to:
22410 Heatherwood Ct.
Farmington Hills, MI 48335

TEACHER - PRE-SCHOOL (2½-4 yr. olds) Elementary or Preschool. Required Experience and creativity a must.
TEACHERS NEEDED - for day care Children ages 6 weeks to 6 yrs. Experience preferred Dearborn Christian Day Care. 274-1115

TEACHERS - nursery schools in Redford, Farmington Hills & Plymouth. Experience and/or Early Childhood Education necessary. Full part time. 9am-5pm. 420-3533

TEACHERS/Preschool-Toddlers for Northville Day Care. Child Development experience required. Educational background preferred. Call. 474-0001

TECHNICAL Assistant
Technician Assistant for Trainee with mechanical ability. Competitive wages and benefits. Please send resume Attn Personnel, P.O. Box 3728, Southfield, MI 48034.

LIVONIA HOME Improvement Company is looking for experienced Telemarketing personnel. Hourly & commission. Contact Dave or Lee.
522-4500

TELEMARKETERS
To call and set leads. Hourly plus commission. Experienced only. Ask for Ms. Brown. 559-3400

TELEPHONE SURVEYORS
Local real estate research firm seeks permanent part time telephone surveyors immediately. Must be able to read fluently and preferably have excellent communication skills. No selling. Daytime position.
To inquire please call 1-800-874-5253

TELLER - Farmington Credit Union is looking for a full time experienced teller. Applicant must have the ability to deal pleasantly with public and have good mathematical skills. Send resume to: Member Services Manager, 22981 Farmington Rd. Farmington, MI 48334

500 Help Wanted

TEACHER with degree & experience in early childhood education for innovative preschool computer assisted program. 10-20 hours weekly. Oakland county. 464-1778

TELEMARKETERS WANTED for a growing home & office furniture company in the Livonia area. Part time evening hours, Mon thru Fri. We are seeking experienced telemarketers for lead generation & customer relations contact. Excellent working condition & competitive wages offered for consistent reliable personnel. Call & ask for Ken Moon thru Fri, 1-5pm. 522-1155

Islamic-wing
Get Cash For Your Super Bowl Bash!
It takes cash for a proper Super Bowl bash. If you're a little short on bucks, pick up the phone and give us a ring. We'll set you up with a job that will give you the kind of money in time for the Super Bowl. It's a great atmosphere, fun co-workers, and the opportunity to bring home the bacon by the end of the month! Call today between 9.30-5.00 weekdays & ask for Diane 421-7435 or Southfield 559-4130.

TELEPHONE INTERVIEWING
Dynamic Marketing Research Firm has immediate, part time & full time phone interviewers for all shifts. EVENINGS & WEEKENDS REQUIRED. Qualifications are: Excellent Phone Skills, Enunciation and Typing Skills. Ideal for homemakers, students, retirees, those re-entering the job market. PLEASE DO NOT SOLICIT. Call Sandy 10am-1pm 827-4021

TELESERVICES/CUSTOMER RELATIONS
Part Time Evenings for 8 weeks Marketing Services firm located in Farmington Hills has openings for entry level customer relations representatives. Professional and dynamic work environment. Candidates must be able to communicate effectively by phone - professional calls only.
• Work hours: 6:30pm to 12 midnight
• Salary $5.75 per hour.
Please contact:
Caroline Sessine - 498-3365
Between 10am & 4pm
Monday thru Friday

TELLER
Part time Teller position at our Livonia Branch located at Sterling Heights branches. Candidates must have cash handling experience in public contact experience. Previous teller experience required. Paid vacation & 401 K plan. Apply in person between 10am-3pm or call 261-6800, ext. 318
DETROIT SAVINGS BANK.
LIVONIA
10982 Middlebelt.
(S. of 5 Mile)
NORTHVILLE
250 W Cady St
(South of 8 Mile)
STERLING HEIGHTS
36800 Ryan Road
(at 18 Mile Rd.)

TEMPORARY & substitute staff needed to work with developmentally disabled in work/shop setting. Mon-Fri, 8-4. Training. Call Sandy or Vicky Mon thru Fri, 9-3 329-6118

THERAPEUTIC ACTIVITIES SPECIALIST
Long term care facility is seeking an energetic, dependable, creative individual who enjoys working with the elderly to provide quality care. Home position, excellent benefits, challenging work environment, prefer degree in related field. Send resume to: Director of Rehabilitation, Attn: Joyce Ferguson, 19100 W. 7 Mile Rd., Detroit, MI 48219
An Equal Opportunity Employer

TITLE EXAMINER
Transamerica Title Insurance Company, looking for an experienced Title Examiner. Must have capabilities of handling meets and bounds descriptions. Call
Allen Anthony for interview between 9am-5pm at 313-425-2500
Equal Opportunity Employer M/F

TOOL & DIE MAKER
We are a Class A surface metal stamping facility in Livonia and have need for a journeyman, or equivalent, tool & die maker.
We are looking for a versatile person with excellent technical metal stamping, die repair and tool technology ability. A strong willingness to learn and be a leadership type is a must.
We also have to have a desire to learn & motivation to constantly strive for the highest of quality standards.
Apply in person, or send qualifications detailing accomplishments, to:
WEBASTO - SAS INDUSTRIES
1000 Brewster Ct.
Rochester Hills, MI. 48309
(313) 852-2600

TOW TRUCK DRIVER - with/without own truck, small or large. Experienced only need apply. Call 9am-5pm between 12 & 4pm. Redford Twp. 531-1303

TRAINS - GROUP TOUR SALES
CAN-AM Travel, Inc. (est. 1969) is seeking a mature, assertive person to become our Sales Manager for group tours. The successful applicant will have a minimum of 2 yrs college, (or equivalent), plus previous sales experience in one of the fun sales oriented atmospheres. Excellent benefits, flexible working hours, plus yearly remuneration in the range $20K - $30K.
Apply in person: CAN-AM Travel
3000 Town Center, Southfield

TRUCK DRIVER
Full time. Benefits paid location. Over the road semi tractor trailer driver needed for Southeast Michigan area. Must have previous experience. We are a union shop. Send resume to: Attention: Bill, P.O. Box 3091, Southfield, MI 48086

TRUCK DRIVERS
We are a leading carrier in the industry hauling refrigerated freight to the Midwest and East Coast states. We are looking for those drivers that want to join our team.
If You Have
• 2 Years Experience
• Tractor/Trailer Experience
• Flatbed Experience
• DOT Certification
• Clean Driving Record
We Offer...
• Mileage Pay
• Bonus Pay
• Paid Weekly
• Medical/Hospital Insurance
• Quick Trip Return
Apply at:
THORN APPLE VALLEY
8350 S. Auburn Street
Hamtramck, MI
OR CALL
(800) 788-1193

TRUCK DRIVER WANTED
Entry level position, in local HVAC Wholesaler. $5 per hr. Must have good driving record. Perfect for current HVAC student or recent graduate. Apply in person on Jan. 20th, 9am. 38170 Executive Dr. North Westland

VALET positions available at area hospitals. You must have a good driving record and be willing to work out in the cold. Qualified candidates must be between 18-21 and a resident of Wayne County (not Detroit). Call for an appointment 464-1860
An Equal Opportunity Employer

TYPESETTER/KEYLINER
Temporary part time position available in our Southfield based corporate in-house printing department. Composigraphic MCS experience a must, power page knowledge helpful, will handle news letters, brochure and some design work, needs to understand basic proof reading work also involved. Flexible schedule, some overtime & salary requirements to: Kimberley Ellis, Personnel Coordinator, P.O. Box 5210, Detroit, MI 48232

500 Help Wanted

TRAVEL CONSULTANT
Full time, needed immediately. Minimum 2 years travel agency experience. Apply in person. International travel a plus. Call 261-0070 or fax resume 261-0787

TRUCK DRIVER/Shipping receiving person. Must have a class B with air brakes, driver's license must be close to home as a DOT physical & drug test. Start $5.75 per hour. Apply at 541 Avalon, Plymouth, between 8am-3pm.

VETERINARY HOSPITAL
Varsity Kennels, Farmington. Experienced preferred. Hours 8am-3pm, Mon-Thru Fri. Call 478-0272

WANTED - person seeking a career in retail truck part sales. Some experience needed, willing to train a motivated individual. Michigan Truck Parts, 722-3800

WAREHOUSE - PART TIME
potter Monday afternoon. Mon-Fri Livonia area. 462-6114

Warehouse Supervisor
Furniture retailer seeks a hands-on Warehouse Supervisor responsible for all daily warehouse activities including receiving, shipping, delivery & inventory control. The right candidate will be self-motivated, organized, be energetic with supervisory experience & the desire to be successful. Computerized, part time hours and an excellent income & benefits package in a fun, fast paced work environment. If you are a non-smoker & interested in a career opportunity with a successful & stable company, fax resume with current salary requirements to Box 786, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

WARREN AREA
DELI LADY/BAKERS
Entry level positions. $4.25 to start. Apply in person. Jan. 13, 10am-1pm. Action Management Corp. 1 Northpointe Plaza, 20755 Greenfield Rd. ste 905.
313-442-8633

WATER AND SEWAGE
48312 TRAINEES
Paid program. High School diploma grade ages 17-34, willing to work, CALL: 1-800-822-1702

YOUTH ASSISTANCE PROGRAM
Facilitator - Part time evenings for ongoing applications for a contractual position, group facilitator, February - April. Must have previous experience. Pay range $10.00 - $15.00/hr. Completed applications must be received in the Personnel Department by January 24, 1992. The City of Wayne is an equal opportunity employer.

502 Help Wanted Dental-Medical

ACCREDITED HOME CARE company is currently looking for a certified respiratory therapist or EMT to work in our patient care dept. Qualified individual must possess a valid driver's license and have reliable transport. For more information contact Linda at 416-3115

ASSISTANT - We are looking for a bright & friendly person to join our team on Wednesdays & Fridays. Must have dental experience for Canton office. Please call Mindy, 459-3333

BILLERS
IV INFUSION
Minimum 1 yr experience in home care/IV infusion billing. Excellent salary, benefits & perks for qualified candidate. Please send resume to: Contact Patty Reitz 832-1170
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

BILLING SUPERVISOR
Multi Specialty Ophthalmic Center
To $30,000
Will be involved in upgrading computerized billing system. Need strong people skills, organized, detail oriented. Staff develop. Ophthalmic billing experience helpful. Excellent benefit package. Call
Patty Reitz 832-1170
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

BOOKKEEPER/FULL TIME
Billing experience preferred, but will train. Send resume to: Dr. Bell Associates, 27211 Lahser, Suite 200, Southfield, MI 48034

BUSY ENT practice seeking experienced, pleasant Assistant Manager for our Southfield office. Medical knowledge. Send resume to: 888 Woodward Ave, Suite 305, Pontiac, MI 48341

CASHIER & PHONE RECEPTIONIST
Part time for Garden City medical clinic 421-0030

CERTIFIED NURSES ASSISTANT
Full & part time for luxury senior apartment complex. Travelridge, 24111 Greenfield, Southfield, Michigan 48034
An Equal Opportunity Employer

CERTIFIED NURSING ASSISTANT
Charlesshouse of Novi

A dynamic quality long term care facility and is best in now offering

• Premium start salary for state certified nurses
• Health, dental, and life insurance
• 401 k pensions and sick days, tuition reimbursement

Why not work for the best! Contact Nora Spence, 477-2000

CERTIFIED NURSING ASSISTANT. Applications are being accepted at Westland Convalescent Center in Westland

We offer:

• Full or part time positions
All shifts
• Guaranteed increase over current rate
• Opportunities for advancement

Come to a pleasant work environment where you make the difference.

WESTLAND Convalescent Center is a private company that really cares. Contact Lisa Boyd, RN, at 728 6100 for an interview

CHAIRSIDE ORTHODONTIC ASSISTANT
Experience preferable. 3 days per week. Call Ann Bakos, 477-2444

CHIROPRACTIC ASSISTANT
Experience preferred, but will train. Apply Bowen & Chiropractic Center, 13982 Merriman Rd., 1 blk. N of Schoolcraft

CHIROPRACTIC ASSISTANT
Looking for a long term part-time employee to work Mon., Wed. & Fri. 2 xtpm-7:30pm. Clerical skills required. Willing to train qualified individual. 31527 Joy Rd., ½ blk. W. of Inkster Rd 522-5501

CNA'S/DIRECT CARE WORKERS
Lakland a growing company seeking the needs of head injured clients is seeking to fill the following positions for its inpatient & residential facilities located in Troy, Franklin & Rochester Hills.
CNA's - 8 & 12 hour shifts, full time, DIRECT CARE WORKERS - 8 hour shifts, full & part time Positions also available Call Kate thru Fri, 8am-4pm 853-8440

CLERICAL
Immediate opening for a full time person can add, add mail, date stamp, count, sort and track according to state requirements for reporting purposes. Review bills for appropriate coding, description, claimant/provider information, and medical retrieval, distribute to appropriate reviewer by client. Please send resume to: Medvantx Services, Inc., 32991 Hamilton Court, Farmington Hills, MI 48334. or contact Donna at 488-5290
An Equal Opportunity Employer

DENTAL RECEPTIONIST
Experienced, needed full-time for wonderful growing practice. Excellent pay, benefits & bonuses. Southfield 355-9000

502 Help Wanted Dental-Medical

CLAIMS EXAMINER
Immediate opening for a full time person who can reprice bills according to Michigan State Health Care rules, and correctly apply PPO account when applicable. Maintain assignment accounts on 24 hour turn around basis. Ability to make analytical decisions on what is allowable, generate letters to providers/insured and explanation of benefits, do all adjustments and write-offs, and service representatives to provide billing. Print reprices, Bank Analysis, phone calls from provider, claimants and assigned client. Please send resume to: Medvantx Services, Inc., 32991 Hamilton Court, Farmington Hills, MI 48334.
An Equal Opportunity Employer

CONTINGENT Data Entry Clerk - Requires: High school diploma or equivalent, 1 year clerical experience, ability to type 45 wpm accuracy, some DP experience, working knowledge of medical terminology and ICD9 coding. Please call Nancy Lynch at Henry Ford Hospital, Southfield 356-8787

COOKS for care facility, in Farmington Hills, with 50 residents. Full & part time. Experienced in quality cooking a must. Call Mrs. Rose at 737-8830

DENTAL ASSISTANT
Busy, well established office in Rochester with friendly staff needs team member. Full time position includes 2 evenings per week and every other Saturday. Experience necessary, certification or registration preferred. Call Barbara at Dr. Reynolds' office 652-1010

DENTAL ASSISTANT experienced only for busy group Southfield practice. Mon., Tues., Fri. & Sat. Benefits. 557-4400

DENTAL ASSISTANT: Are you interested in becoming a Dental Assistant, or are you already a trained (experienced Dental Assistant) For an extraordinary opportunity to learn or expand skills & to be a valuable member of society in a high quality specialty practice, call Ann 557-2290

DENTAL ASSISTANT/CHAIRSIDE
In western suburban office. Experienced preferred. Full time, benefits. Excellent salary. Enclose resume and salary requirement to Box 804 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL ASSISTANT
Needed for Monday & Saturday mornings for friendly office in Livonia. Call. 437-9591

DENTAL ASSISTANT-Experienced. Plymouth area. Full time, permanent. Benefits available. Must be pleasant and cheerful. 459-7175

DENTAL ASSISTANT
Experienced, friendly Assistant needed for our Livonia office. Please call 591-3638

DENTAL ASSISTANT
Needed for our busy Troy office. Experience helpful, but not necessary. Please call 244-9000

DENTAL ASSISTANT
Oral surgery experience. Belleville area. Monday, Tuesday, Friday & Saturday. Benefits. 697-7799

DENTAL ASSISTANT
Part time Huntington Woods area. Call Sam/Cathy Mon-Thurs
--- 398-4366

DENTAL ASSISTANT
Friendly Westland Dental practice seeks full time orthodontic dental assistant. Experience preferred. Some evenings. 729-2358

DENTAL ASSISTANT
Part-time. Experience preferred
Keego Harbor.
682-8080

DENTAL ASSISTANT - Full time. Experienced. No evenings or Saturdays. Hours are 7:30am-3pm, Tues., Thurs. or Fri., 9:30-4pm. 425-8920

DENTAL ASSISTANT, with front desk experience preferred. Work place is Milford. 4 day week, no Saturdays. Full or part time. Competitive wages plus benefits. Call for appointment. 685-8287

DENTAL ASSISTANT
Needed for general dentist's office in Livonia.
Please call 533-7542

DENTAL HYGIENIST - 2 Days/wk. Prevention oriented modern office in Rochester. Strong recall & experience preferred. 651-1555

DENTAL HYGIENIST
Progressive Livonia office. Good pay & benefits Call 525-7816

DENTAL HYGIENIST
Outgoing dental hygienist needed, part time for perio conscious Livonia family practice. 425-4530

DENTAL HYGIENIST
Needed for part time position in Plymouth office. Must be pleasant & enthusiastic. Call 453-1190

DENTAL HYGIENIST for friendly Farmington Hills office. Good pay, working quality and excellence with ideal son-tissue program. 1-1½ days per week. Northville. 349-4210

DENTAL HYGIENIST - Part Time for a friendly & progressive office in W. Bloomfield. Approx. 10-20 hrs per week. 626-7100

DENTAL HYGIENIST for preventive practice. 2 Saturdays per month. Farmington Hills area. Call Sandy 851-8700

DENTAL HYGIENIST
Excellent opportunity for busy Southfield practice. Full time, personal. Full or part time 559-7227

DENTAL HYGIENIST
Our progressive practice announces an excellent career opportunity for a Dental Hygienist. The ideal candidate should be flexible, motivated and have a minimum of 2 years experience. We offer a full time position for 2 days a week. No Saturdays. Please join our team, where employees are truly appreciated for their involvement and talent. 453-0940

DENTAL HYGIENIST - Small Northville office looking for experienced, friendly hygienist to work 1-2 days/week. Call 9am-Noon. 349-7560

DENTAL HYGIENIST for part time position in progressive, fun dental office. May lead to full time position with benefits 288-1110

DENTAL HYGIENIST - Stable, well-established practice needs part or full time hygienist. Excellent salary, benefits. Call 474-6810

DENTAL HYGIENIST - Female dentist needs dynamic person for family practice using progressive perio. STM program. 2 days 539-1188

DENTAL HYGIENIST for growing Milford practice. Experience with sonic scaler a must. Part time Tuesday, Thursday, No Saturdays. Call for appointment. 685-0941

DENTAL RECEPTIONIST
Full or part time. Experience in insurance and pegboard. Dental background helpful. Farmington Hills area. Call 476-2290

DENTAL RECEPTIONIST
For busy Southfield dental office. Experienced, with professional attitude. Pleasant working conditions. 4 day work week with some evenings hours. Salary negotiable, with benefits Call Jamie, 557-4400

DENTAL RECEPTIONIST/Office Manager. Experience necessary. 20 hours per week. Livonia area. 477-5330

DENTAL RECEPTIONIST
Full time. Troy office. Experience preferred, but willing to train
879-7755

DENTAL TECHNICIAN - Seeking an experienced Technician in all phases of porcelain to metal. Excellent pay. Ask for Bill 838-0080

HOME HEALTH AIDES
for Medicare certified home care cases in western Wayne county suburbs. Full time position with benefits, mileage reimbursement. Experience & certification required. Must have reliable transportation
To apply call Pat.
981-8820
United Home Health Services

502 Help Wanted Dental-Medical

DENTAL ASSISTANT
Busy practice in Fisher Building needs full-time energetic assistant Mon-Fri. $9/hr. & up according to experience Call 873-7474

DENTAL RECEPTIONIST
Mature, personable, motivated person to develop your potential in an exciting dental career. Experience not necessary Call 356-7711

DENTAL SECRETARY
Full time, 3-4 days/week for Bloomfield Hills dental office. Must have background in dental insurance and posting. Ask for Chai 644-8787

ENTHUSIASTIC PEOPLE oriented person to join our multi provider dental practice business team. Experienced only,