500 Help Wanted

MORTGAGE LOAN PROCESSOR
Our Livonia branch has a part time and/or full time position available for a mortgage loan processor with minimum 2 years "current" experience processing conventional mortgage & home equity loans. Ability to work well under pressure is required. Good telephone skills a must with frequent customer contact. Must have good math, clerical skills. Competitive salary & exceptional benefits. Apply in person, 10am-3pm.
961-7600
DETROIT SAVINGS BANK
10982 Middlebelt
Livonia, MI 48150
An Equal Opportunity Employer

NEED DRIVERS, 2 yrs. experience, straight trucks. Starting pay $8/hr. Call 946-9620

NOW HIRING
CASHIERS & BAGGERS: Part-time. All Departments. 15 & Lahser. Call, 647-4978

ONE - TWO YEARS COLLEGE CHEMISTRY & MATH? Entry level position into a stable growth company. Full time plus benefits. $8.25 hr. Send resume to: C/O R. Vancoppenolle, Scott Specialty Gases, 1290 Combermere St., Troy, MI 48083

OPTICAL DISPENSER - EXPERIENCED. Full time, benefits, incentives, top pay. Call Chari, 522-6990

OPTICIAN - DISPENSER
Experienced only. Excellent career opportunity and wages. 565-5600

OPTOMETIC ASSISTANT
For patient oriented optometric practice in Livonia. Full or part time to include some eves. & Saturdays. Experience preferred but not necessary. Excellent opportunity for personable, dedicated individual willing to learn. Please call Val Mon-Thurs. 421-5454

OWNER/OPERATOR needed to run Michigan, Indiana & Ohio. Home nights, weekends, holidays. Percentage pay. 295-2225

PAINTERS - Only experienced need apply. Full time for winter construction. Pay negotiable. Rochester area. Call Clayton after 7: 651-7507

PAINTER - SPRAY for industrial sheet metal shop. Redford area. Some prep and assembly required. Experience with enamel, epoxy and polyurethane. Call 1-4pm: 532-3025

PART-TIME ASSOCIATES
Clean state of the art metal stamping company seeks persons interested in part-time employment sorting & packaging small parts. $5.65 per hour, flexible hours. Apply in person 300 Industrial Drive, Plymouth, (across from Unysis)

Part time, (full time potential). Enthusiastic person required for business to business marketing. Will train. Driving required. Drop a note Fmpoint Marketing Inc., P.O. Box 37071, Oak Park, MI 48237-0071

PART-TIME HOME STYLE COOK POSITION
Available. Weekends. Call Lois, Westland. 729-3900 EOE.

PART TIME MERCHANDISER

We are a national costume jewelry company seeking an organized, dependable individual to join our nationwide team of merchandiser. After being thoroughly trained, you will maintain and merchandise jewelry displays in local retail stores. Reliable, insured transportation is necessary as driving between stores is required.

We currently have a part-time position with flexible daytime hours. No weekends or sales are involved. Your stability, consistency, patience and accuracy are highly desireable traits for this position. The starting rate is up to $5.20 for this 20/hrs. per week position.

To see if you can join our team, call our toll-free Voice Mail Response Center at 1-800-999-7527

SUPERIOR JEWELRY CO.
1-800-999-7527
MAILBOX #743
Equal Opportunity Employer M/F

PERSONAL TRAINERS needed for West Bloomfield health club. Degree and/or certification in exercise physiology or related areas required. Excellent pay & flexible hours. Send resume & cover letter to: Health Club, 33290 W 14 Mile, Suite 426, West Bloomfield, MI 48322

PLASTIC MOLDER & FABRICATOR needs dependable Production Workers for day and afternoon shift openings. $5.00-$5.15 per hour to start. Benefits. Apply in person between 8:30am-4:30pm to:
LAWRENCE PLASTICS, INC.
3250 Oakley Park Road
Walled Lake, MI., 48390.
Located 1 block West of Haggerty.
No phone calls please!

PLYMOUTH MAILER Looking for on call Table Workers. May lead to regular employment. Experienced Only! Call, 455-9810

POLICE OFFICER
Canton Township is accepting applications for Police Officer from candidates who possess the following minimum requirements at the time of application: Associates degree in related field, MLEOTC certification/academy graduation, satisfactory completion of MLEOTC written and physical exam. Salary $22,823 - $34,618 per yr., plus excellent fringe benefits. Applications must be picked up at the Canton Township Personnel Division, 1150 S. Canton Center Road, Canton, MI 48188. Last date for filing January 31, 1992 at 4pm to be considered for next testing process.

POSTAL JOBS
$11.78-$14.90/hour plus benefits. For an application & information call 7 days: 1-219-922-4423, ext. 3281

PRESSROOM FOREMAN
An excellent opportunity is available for a person with leadership qualities to become a production foreman and work in a Q1 atmosphere for a quality metal stamping company. Applicants must be experienced in all areas of metal stamping from running a press to setting line and progressive dies in modern equipment. Apply to: Personnel Department, P.O. Box 709, Novi, MI. 48376

PRINTER/MANAGER
A.B. Dick expert needed. 2 color experience necessary. Top $$$ for top ability. 476-9609

PRODUCTION
Continued growth with established, progressive, stable manufacturer in I-275 corridor. Clean plant. Good work. Great people. Pleasant atmosphere. Requires manufacturing experience, manual/mechanical aptitude, quality focus, strong work ethic, flexible/co-operative nature. Start $8.25-$8.75/hr + raises & comprehensive company paid benefits. Please send resume in confidence to Box 768 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

PRODUCTION MACHINIST
Manufacturer of aluminum construction elements requires production machinists with 2 yrs. experience operating mill cut off saw, drill press, panel saw & able to read blueprints. Send salary requirements & resume to: Office Manager, 42010 Koppernick Rd., Bldg. C, Ste 311, Canton, MI 48187.

PROGRAMMER/ANALYST
Farmington Hills computer consulting firm has an immediate opening for a programmer/analyst. Ideal candidate will have 3 to 5 years data processing experience with extensive training in Turbo Pascal and/or Dataease. Part time positions will be considered. Please send resume in confidence to: Thomas Computer Consultants, 33333 W 12 Mile Rd., Ste. 101, Farmington Hills, MI 48334
An Equal Opportunity Employer

500 Help Wanted

PRESS OPERATOR
Experienced on 9840 with T-head, I-tech camera. Good working conditions. Call after 6pm. 421-6814

PROGRAMMER
AS-400, RPGII or COBOL experience. Resume to: Cesera Corporation, 30400 Telegraph, #364, Bingham Farms, MI. 48025

PROOF OPERATOR/CLERK
Full time Proof Operator/Clerk for operations in Bloomfield Hills. Duties include: operating proof machine, data entry & account maintenance. Experience helpful. Send resume to: Human Resources, Republic Bank S.E. 1700 N Woodward Ave. Bloomfield Hills, MI. 48304

PROPERTY MANAGEMENT
Large property management company seeks ambitious organized individuals for Resident Manager positions at local apartment complexes. Great opportunity for advancement. Salary package includes apartment. Send resume to: Property Manager, P. O. Box 5071, Southfield, MI., 48086.

PROPERTY MANAGER
Individual to manage Home Owner Association clubhouse, pool & common area facilities in premier Canton sub-division. Excellent verbal & written communication, organizational & clerical skills required. Personal computer & property management experience desired. Send resume to: Sunflower Village Homes Association, 45956 Gainsborough, Canton, MI 48187

PUBLIC SAFETY RESERVE OFFICERS

The City of Farmington Department of Public Safety is now accepting applications for the position of Public Safety Reserve Officer. The department provides both police and fire services. Reserve officers are volunteer, but are paid for fire training and fire fighting.

Reserve officers provide a wide variety of services including: patrol with regular officers, assisting at parades and festivals, and fire fighting. Uniforms and equipment are furnished to those who successfully complete the training.

Men and women over 21 years of age and residing within six miles of the Farmington city limits may pick up applications anytime at the Department of Public Safety, 23600 Liberty Street. Testing will begin after February 10.
An Equal Opportunity Employer

PURCHASING AGENT
Experienced in electrical control purchasing helpful, must be organized, computer skills required. Small company in Troy. 280-0630

QC INSPECTOR
Experienced in print reading, fabrication, stamping, & precision gauges. Apply in person between 8-11am or 1-4pm at: BMC Manufacturing, 100 S. Mill St., Plymouth.
An Equal Opportunity Employer

QUALITY CONTROL LEADER
precision metal machine shop in Farmington Hills is looking for person experienced in manufacturing of precision steel parts. Quality Control, first & final piece inspection, gauges, mics & SPC experience. For interview, send resume to: P O Box 254, Farmington Hills, MI 48332

REAL ESTATE CAREER
AMBITIOUS? CONSCIENTIOUS?
WE WANT YOU!!
We will train you and start you on a long term high-income career. Call
Julie Dudek, Westland
REAL ESTATE ONE
326-2000

REAL ESTATE Mortgage Closer needed for part-time 20 hours a week, long term position located in Farmington Hills area. One year experience required. Benefits and excellent starting salary. Snelling Temporaries at 464-2100 or 352-1300.

RESEARCHER
A real estate research firm is looking for permanent part time help to visit office building and record tenants. Must be organized, able to work independently and have transportation. To inquire phone, 1-800-874-5253

RESIDENTIAL ADVISOR
PART TIME
Responsible, caring individuals needed immediately. Part time positions. Available to work in Independent Living Support Program providing services to persons with head injuries. Degree in human services area a plus. Excellent salary based on experience. For immediate consideration please call: 476-1720

RESIDENT MANAGER
For apartment complex in Taylor. Experience required. 844-6740

RESTAURANT MANAGER
needed for a growing company. We are seeking qualified, experienced individual who has a proven track record. Salary and benefits negotiable. Please send resume to: P.O. Box 711, Novi, MI., 48376

RETAIL SALES CLERK: We are currently seeking a full-time retail sales clerk. The interested individual should be energetic, self motivated, posses excellent communication skills and be able to operate a computerized cash register and lift up to 50lb. cartons. This position includes starting salary of $4.50/hr. a comprehensive benefits package and daytime hours. To apply, please stop by our location to complete an application.
PAPER PLUS: 21448 Bridge St.
Southfield. Call, 355-0310
An Equal Opportunity Employer

RETAIL SALES PERSON, full time. Apply between 1 and 3 at Kitchen Glamor, 26770 Grand River between Beech Daly & Inkster Rd.

SEAMSTRESS WANTED for private party, casual clothing. Will pay reasonable prices. Dearborn area. 730-0742

SECURITY OFFICERS
For Telegraph Road new car dealerships. Full or part time, night shifts available. Ricco Security 790-4400

SENIOR FNMA Underwriters. Have you considered contracting your services? This is the trend of the 90's. Must be willing to travel. Plenty of work. Great Pay and Expenses. Call CONTEMPORARY SERVICES 708-619-1071 or 1-800-252-2190 or Fax, 708-619-1078
An Equal Opportunity Employer

FULL TIME & part time service clerk positions available. Apply at: Food Emporium, 37399 W. 6 Mile, corner 6 Mile/Neburgh, Livonia.

SERVICE TECHNICIAN NEEDED
Machine tool distributor looking for individual to service new & used CNC machinery. Must have a minimum of 8 years electrical & mechanical experience and an excellent driving record. Send resume to: Attn: Service Dept, 14000 Keel, Plymouth, MI 48170

SHAMPOO PERSON - must be licensed. Full time position. 12 Mile & Northwestern area. Call for interview, Centofanti's. 356-3230

SHIPPING Clerk/Customer Service
Steel distribution center has immediate openings for persons with at least 3 yrs. computer experience. Candidates must have experience dealing with trucking companies & automotive plants. Job entails data entry, checking paper work & dealing direct with customers. Starting salary: $8 per hr. Apply in person: 6837 Wyoming Ave., Dearborn.

SHIPPING & RECEIVING CLERK
for parts department.
Fretters
14965 Telegraph, Redford.

SHIPPING & RECEVING CLERK
Experienced. Day shift, 7am-3:30pm, Mon-Fri, Occasional overtime. Send resume to: PO Box #377, Wixom, MI 48393

SHOP TECHNICIAN
Fabrication & fiberglas experience preferable. Livonia area.
Call: 464-8447

SIGN PROFESSIONALS
Immediate openings in sales, art, paint, fabrication, neon, service & installation, in Warren. 755-9080

SITE DIRECTOR
Before and after school care in Wayne-Westland Schools. A YMCA program. Apply at: 827 S. Wayne Rd., Wayne-Westland YMCA, phone 721-7044

BUTTER/HELPER
Experienced in non-ferrus metals. Mail job history, qualifications, references etc., to P. O. Box 5113, Livonia, MI., 48151.

500 Help Wanted

SMALL LABORATORY Furnace Builder for light fabrication. Must be reliable and able to read prints. Future plant move from Detroit to Utica area. Full benefits, 40 hour week. Apply at: 422 Oliver, Troy, 362-0954

SPEECH/LANGUAGE EDUCATION SPECIALIST
MA in SLI & ZA endorsement required. Experienced with ages 0-6 preferred. Contract position with Pontiac Head Start program. 30-35 hours per week, during school year. Salary $14-$18 per hr. Send resume to: Rhonda Shink, OLHSA Head Start, 196 Oakland Ave., P.O. Box 430598, Pontiac, MI. 48343-0598.
An Equal Opportunity Employer

SPORTS MINDED
Major retail chain. Start as Management Trainee. To $300 week. 40 hours. Full benefits. Make $28,000 as Manager as soon as 1½ years. Employment Center Inc. 569-1636

EXPERIENCED SPRINGMAKERS:

Need springmakers with minimum 3 to 5 years experience in:

1. Auto coil set-up and operate.
2. Torsion/Extension set-up and operate.
3. Grinder set-up and operate.

Experienced person only apply. Must know SPC procedures and pass basic math test. Excellent benefits.

PETERSON SPRING
Madison Heights, MI.
For appointment call 8am-4:30pm:
313-588-4800

STOCK & DISPLAY
HELP WANTED
Experience preferred. Full time benefits including medical/dental & vacation.

Apply in person only
JOE'S PRODUCE
33152 W. 7 Mile Livonia

SURFACE GRINDER CNC OPERATOR
Openings. Day shift. Minimum 2 yrs. experience, own tools required. Apply 9am to 2pm, 1470 Temple City Dr., Troy. Only those with good work records need apply.

SWIM CLUB MANAGER NEEDED to work from May 22 til Sept. 9. Minimum 50 hours per week. Supervises 7 Life Guards. Familiar with summer pool operations and management. Salary commensurate with experience. Send letter of interest and resume to: Ray Bihun, Village Athletic Club, P. O. Box 2, Lathrup Village, MI., 48076.

TAX PREPARER - PART TIME
For Dearborn Hts. area.
Flexible hours.
Call Mr. Jakubowski, 562-0076

TEACHER - Bloomfield area co-op pre-school is seeking 2 part time teachers for Sept. Degree in Early Education and references required. Send resume to: Teacher, P.O. Box 873, Bloomfield Hills, MI., 48303.

TEACHER - Full Time. For child care center in Birmingham. Experience & college background necessary. Reply to Box #906, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

TEACHER
Fully approved teacher of the autistic impaired needed. Qualified individuals should write: Garden City Public Schools, Personnel Dept., 1333 Radcliff, Garden City, MI., 48135. 425-4900, ext. 204

TEACHER NEEDED
Assistant Teacher needed full or part time to care for infants. Call for more information 827-9880

TEACHERS, ASSISTANTS
Full and part time for pre-school Novi area, 344-0180.
Downtown Detroit, 393-8940

TEACHERS/Certified for Social Studies, Business & Physical Education beginning Jan. 27. Livonia/Redford Adult Education. Call Cliff Laho 523-9294

TEACHERS/Child Care Center. Full time for pre-school class; part time for after school Latchkey Program. Associate's, Bachelor's or CDA required. Competitive salary/benefits. Equal opportunity employer. Apply: 25533 Ford Rd., Dearborn Heights

TEACHER
Teacher of the Speech & Language Impaired. Half time position at the Developmental Learning Program (autistic) Must possess SB endorsement. Qualified applicants immediately contact Garden City Public Schools, Personnel Dept., 1333 Radcliff, Garden City, MI., 48135. 425-4900, ext. 204

TECHNICIAN ASSISTANT
Or Trainee with mechanical ability. Competitive wages and medical benefits. Send resume: Attn Personnel, P.O. Box 2726, Southfield, MI 48034.

Technicians
NATIONAL AUTOMOTIVE franchise seeking qualified technicians in following areas: Tune-up, Brakes & Preventative Maintenance.
Contact Linda 422-2255

TELEMARKETERS part time. Must have pleasant voice & be reliable. $5 per hour plus bonuses. Work out of Plymouth office. 453-5100

TELEPHONE ANSWERING SERVICE looking for reliable & dependable help. No experience necessary. Call between 10am-3pm Mon. thru Sat., 848-9874

TELEPHONE INTERVIEWING
Dynamic Marketing Research Firm is seeking motivated, part time telephone interviewers for all shifts (DAYS, EVENINGS & WEEKENDS). Qualifications are: Excellent Phone Skills, Computer and/or Typing Skills. Ideal for homemakers, students, retirees, those re-entering the job market. NO SALES INVOLVED Call Sandy 10am-4pm 827-4021

TELEPHONE REVIEW AND VERIFICATION
$7.00 PER HOUR

High earnings working in our West Bloomfield executive offices. You must have an excellent telephone personality, voice quality and ability to review and verify the accuracy of credit applications.

With a minimum of 6 months experience working with the public, you could take advantage of this exceptional opportunity.

Attractive benefits include Life and Health care coverage, paid holidays and vacations, tuition reimbursement and much more.

NATIONAL CREDIT CORPORATION
855-0782

TELEPHONE WORKERS
Ideal part time positions for students or homemakers, days or evenings, flexible hours. Redford/Livonia area. Call 937-8500

TOW TRUCK DRIVER - with/without own truck, small or large. Experienced, commission or salary. Call between 12 & 4pm, Redford Twp. 531-1303

TOOL & DIE REPAIRMAN
(Experienced). A manufacturer of stamping and assemblies for the auto industry is looking for an experienced tool and die repairman with machining skills. Must have experience with line and progressive dies. Reply to: Personnel Department, P.O. Box 709, Novi, Michigan 48376-0709

TOW TRUCK OPERATORS & owner operators. Fleet mechanics. Dispatchers. Yard Personnel.
Call: 674-2740

GROUP TOUR SALES
CAN-AM Travel, Inc. (est. 1969) is seeking a mature, assertive person to become our sales manager - group tours. The successful applicant will have a minimum of 2 yrs college, (or equivalent), plus previous sales experience in a competitive sales oriented atmosphere. Combination salary plus commission places yearly remuneration in the low $20K's.
Apply in person: CAN-AM Travel 3000 Town Center, Southfield

TRAVEL AGENT wanted for Dearborn agency. Minimum of two years experience with working knowledge of pars reservations system. $6.50/hour; 20 hours/week. Send resume to: Travel Agent, Box 490, Dearborn, MI 48121

TRAVEL CONSULTANT
Full time, needed immediately. Minimum 2 years travel agency experience. Apollo preferred. International travel a plus. Call 261-0070 or fax resume: 261-0797

500 Help Wanted

TELEPHONE SURVEYORS
Local real estate research firm seeks permanent part time telephone surveyors immediately. Must be able to work independently and have excellent communication skills. No selling. Daytime position. To inquire phone, 1-800-874-5253

TELLER
Part time Teller position at our Livonia, Northville & Sterling Heights branches. Candidates must have good math, clerical skills & public contact experience. Previous teller experience required. Paid vacation & 401 K plan. Apply in person between 10am-3pm or call 961-7600, ext. 218

DETROIT SAVINGS BANK
LIVONIA
10982 Middlebelt,
(S.of Plymouth)
NORTHVILLE
250 N Center
(South of 8 Mile)
STERLING HEIGHTS
36800 Ryan Road
(at 15 Mile Rd.)

TOOL & DIE MAKER
Hitch Manufacturer in Canton has opening on afternoon shift for full time journey person. Self starter with metal stamping background & ability to repair dies. Wages/bonus/good benefits. For an application call 722-2510

TRAVEL SALES AGENTS
For Michigan's largest tour operator

JOIN OUR TEAM!

We are looking for reservation sales agents who are upbeat, articulate, & easily understood on the telephone. Computer experience & travel education are a plus. We will train on our program. Apply in person only: Jan. 20 - 29 between 2-5pm
HMHF TRAVEL CORP
29566 NORTHWESTERN HWY.
SOUTHFIELD

TRUCK DRIVER
Full time. Southfield based location. Over the road semi tractor trailer driver needed. Minimum, 5 years driving experience. We are a union shop. Send resume to: Attention: Bill, P.O. Box 5091, Southfield, MI 48086

TRUCK DRIVERS

We are a leading carrier in the industry hauling refrigerated freight to the Midwest and East Coast areas. We are looking for those drivers that want to join our team.

If You Have...
- 2 Years Experience
- Tractor/Trailer Experience
- Reefer Experience
- DOT Certification
- Clean Driving Record

We Offer...
- Mileage Pay
- Drop Pay
- Paid Weekly
- Medical/Hospital Insurance
- Quick Trip Return

Apply at:
THORN APPLE VALLEY
8350 St. Aubin Street
Hamtramck, MI

OR CALL:
1(800) 786-1145

TURNOVER MAINTENANCE
NEEDED at Farmington Hills apartment complex. Entry level.
Call 478-1240

UPHOLSTERER
Full time in Livonia shop. Experienced only. Must be dependable. 525-5706

VALET positions available at area hospitals. Good job for college students. You must be able to drive a stick-shift and have a clean driving record. Qualified candidates must be between 18-21 and Wayne County residents (not Detroit)
Call 464-1660
An Equal Opportunity Employer

VOCATIONAL REHABILITATION
Consultant needed for a rapidly growing firm to do voc rehab services on exhisting workers comp & auto no-fault accounts. 1 full time position requiring a CRC, CIRS, or LPC. 1 part time position with either the above requirements or will train if currently enrolled in a voc rehab masters program. Please send resume to: W B. Rehabilitation, 26011 Evergreen, Ste 300, Southfield, MI 48076. Attention, Personnel Dept.

WAREHOUSE
Experienced Picker Packer, Dependable, accurate, attention to details, hard-working, non-smoker. Send resume to: Warehouse, 27150 W. 8 Mile, Southfield, MI 48034

WAREHOUSE/MECHANIC
For construction company in Novi Call between 8am-10am, 349-7440

WAREHOUSE ORDER FILLERS
Great opportunity for individuals seeking steady, permanent, part time employment. Men or women in good physical condition for clean, modern distribution center. Pleasant friendly work environment. Midnight shift, 12-8:30am, Mon., Wed., & Fri. $6 an hour plus shift premium to start. Experience in order filling or retail stock work helpful. Apply in person Sat., Jan. 25, 9am to 11am, at the employee entrance, Frank W. Kerr Co., 43155, W. 9 Mile Rd. Novi.

WAREHOUSE WORKERS

ALL SHIFTS AVAILABLE
$5 per hour and up. Long/short term assignments. Some temporary to permanent positions.

ARBOR TEMPS 459-1166

WAREHOUSING POSITION Available: Mon thru Fri. Fork lift experience a must. Send resume or letter to: 28285 Beverly Rd. Romulus. 48174. Attn. Warehouse Operation.

WATER DEPARTMENT CLERK

Local Government needs a self starting, experienced person to fill water department clerk position. Experience in municipal water billing activities and computerized accounting systems preferred. Knowledge of Lotus 1-2-3 and WordPerfect a plus.

Responsibilities include: preparing water bills, posting receipts, phone inquiries, public contact at counter and special assignments. Excellent salary and benefits. Non smoker only. Send resume to:
Patrick Sullivan, Clerk
Village of Beverly Hills
18500 West Thirteen Mile Road
Beverly Hills, MI 48025

WELDERS MIG - Experienced, production work. Good pay & benefits. Apply in person between 8-11am or 1-4pm at: BMG Manufacturing, 100 S. Mill St., Plymouth.
An Equal Opportunity Employer

WELDING FOREMAN
A growing metal stamping company seeks a welding foreman to work with us a in a Q1 atmosphere. Candidate must be experienced in all phases of welding, including, MIG, TIG, spot, projection, etc. Applicants should be mechanically oriented, reliable, dedicated & hard working. Apply to: Human Resources, P.O. Box 709, Novi, MI 48376

WOMEN - Heads of Households. Target: Jobs for women. Job readiness program begins January 28th at Soundings: a center for women. Corner of First & Ann, in Ann Arbor, 663-6689 (Government funded).

WORKSHOP FLOOR SUPERVISOR
to work with developmentally disabled clients. Mon. thru Fri. 8:30am-3:30pm. Our Lady of Providence Center, Northville 453-1300

X-RAY TECH
Full time for
Garden City medical clinic.
421-8030

502 Help Wanted Dental-Medical

ATTENTION
RNS - LPNS
Oakwood Nursing Services invites you to attend Open House/interview session at The Hotel Radisson (Airport Exit I-94) Feb. 6th, 1992, 1pm to 7pm. Hiring for area hospitals and nursing homes. Contingent work, excellent pay.
RSVP CALL 336-6940

BILLERS-IV INFUSION
Corporate office positions with expanding companies. Need minimum 1 yr. infusion billing expertise, beautiful work environment in suburbs, great benefits & salary. Contact Patty Reibitz, 932-1170
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

502 Help Wanted Dental-Medical

ASSISTANT/RECEPTIONIST
Full time for computerized, West Bloomfield Animal hospital. People/work skills a must. 851-6202

BILLING SUPERVISOR to $30,000
Multi-Specialty Medical Center
Will be involved in upgrading computerized billing system. Need strong people skills to manage billing staff. Desirable location in suburbs, great benefit package. Contact Patty Reibitz, 932-1170
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

CAREER OPPORTUNITY
Office Manager. Bookkeeping. 2nd & 3rd party billing experience a must. Podiatrist office in Troy area. Send resumes to: Box 573
29555 Northwestern Hwy.
Southfield, MI. 48034.

CERTIFIED NURSES AIDES
Immediate openings. All shifts available. All areas available. Transportation available. Competitive wages. Immediate payments. RELIABLE NURSES. 981-3344

CHAIRSIDE ORTHODONTIC ASSISTANT OR HYGIENIST
Experience preferable. 3 days per week. Canton area. 981-2444

CLERICAL ASSISTANT - full time position for Brain Drama treatment program. Typing, filing & detailed record keeping skills required. Looking for responsible individual with good people skills. We offer a competitive salary with full benefits. Please call Fritz 350-3650

COORDINATOR
Temporary Nursing Agency seeks energetic detail-oriented person to coordinate employee availability with client orders. Full time. Southfield Area. Call Debi 357-7087

DENTAL RECEPTIONIST
Experienced, needed full-time for wonderful growing practice. Excellent pay, benefits & bonuses. Southfield. 355-8800

FAST PACED dental office seeking a pleasant highly motivated person for full-time front desk position. Must be mature, energetic & enthusiastic, computer & dental knowledge necessary. Some evenings & Saturdays. Excellent salary & benefits package. Call. 420-2326

DENTAL ASSISTANT: Are you interested in becoming a Dental Assistant, or are you already an experienced Dental Assistant? For an extraordinary opportunity to learn or expand skills & to advance professionally in a high quality specialty practice, call: 357-3306

DENTAL ASSISTANT/CHAIRSIDE
In western suburban office. Experience preferred in 4 handed dentistry. Enclose resume and salary requirement to Box 742 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

DENTAL ASSISTANT
experienced, chair side, benefits
Rochester - 652-3663

DENTAL ASSISTANT
Canton family practice, 25-35 hours per week. Experience necessary. 455-8844

DENTAL ASSISTANT
Full time
1 year experience
728-1700

DENTAL ASSISTANT
Fill in full time for maternity leave - to lead to part time after.
Ann Arbor area. Call 747-7121

DENTAL ASSISTANT - Full or part time. Experienced in chairside and reception required. Telegraph 8 Mile area. 255-1344

DENTAL ASSISTANT/Receptionist for Royal Oak office 4½ days per week or 2 part-time needed. Experience. 547-8730

DENTAL ASSISTANT
Full - time, experience preferred. Specialty office in Southfield. $7 per hour minimum, Shirley 352-4551

DENTAL ASSISTANT
Canton office is looking for an experienced assistant on Wed. & Fri. Please call Mindy 459-5370

DENTAL ASSISTANT - Birmingham. 15-25 hrs. per week. Willing to train. Great for empty nester. Very relaxed office. Call 646-0064

DENTAL ASSISTANT - Farmington dental team seeks full time Dental Assistant. Experience preferred. 626-0772

DENTAL HYGEINIST
Needed for general dentist's office in Livonia.
Please call 533-7542

DENTAL HYGIENIST
Needed for part time position in Plymouth office. Must be progressive & enthusiastic. Call: 453-1190

DENTAL HYGIENIST
Part time to work Tuesday afternoon and evening. 474-8936

DENTAL HYGIENIST
Full-time needed for W. Dearborn office. No Saturdays. Call Mon-Fri. 565-8804

DENTAL HYGIENIST - Female dentist needs dynamic person for family practice using progressive perio, STM program, 2 days. 559-1168

DENTAL HYGIENIST for preventive practice, 2 Sats a month. Farmington Hills office. Recent grads welcome. Call Sue 661-4700

DENTAL HYGIENIST
Full-time position in a well established group practice in Plymouth. Our practice emphasizes high level of patient care. Competitive wages & excellent benefits, + incentive plan & profit sharing. Call. 420-2326

DENTAL HYGIENIST needed Saturday mornings for quality patient-centered office. Middlebelt/Schoolcraft area. Call 427-7355

DENTAL HYGIENIST
We are seeking an enthusiastic and outgoing Dental Hygienist for Tues, Wed, & Thurs, in our friendly & progressive Birmingham family practice. 646-3515

DENTAL HYGIENIST
Our progressive practice announces an excellent career opportunity for a Dental Hygienist. The ideal candidate should be bright, energetic and have a minimum of 2 years experience. We offer a part time position for 2 days a week. No Saturdays. Please join our team, where employees are truly appreciated for their involvement and talent. 453-0940

DENTAL OFFICE BOOKKEEPER
Experienced, mature, knowledge of terminology, insurance, computers
Call 652-1244

DENTAL RECEPTIONIST
Full or part time. Experience in insurance and pegboard. Dental background helpful. Farmington Hills area. Call 474-2260

DENTAL RECEPTIONIST
Needed for Warren dental office. Peg board experience. Flexible hours. Full or part time. 574-2620

DENTAL RECEPTIONIST. Our West Dearborn practice is searching for an experienced, motivated and cheerful person, part time. Computer experience a plus. 561-1260

DENTAL TECHNICIAN
Professional dental studio, in Garden City, is now accepting applications for full time, part time & piece work. In all phases of crown & bridge, dentures, partials and orthodontics. Only experienced, quality oriented technicians need apply. If interested call Jim 525-4330

DENTAL TECHNICIANS - C&B lab, taking applications, all positions, full & part time Call Mon Wed. Fri. 9-2. Ask for Linda 425-7533

DENTIST - Excellent opportunity in modern Birmingham general practice for Associateship with potential future partnership. 646-3515

EXPANDING PODIATRY practice looking for experienced Medical Receptionists & Medical Assistants. Pay commensurate with experience. Benefits. Send resume to: Receptionist/Assistant, 16500 N. Park Dr. Ste 1509, Southfield, MI. 48075.

FRONT DESK - for busy Livonia urologists. Full time. Well organized. Good phone skills. Experienced only need apply. Call Gail at 474-0555

FRONT DESK PERSON - full time. Farmington Hills Dental team seeks front desk person. Computer experience preferred. 626-0772

FRONT OFFICE/BILLER, full time, for Southfield physical therapy facility. Medicare, Blue Cross/Blue Shield, Workmans Comp billing, & computer experience required. Collection experience & good organizational skills required. Please call Linda at 471-3310

502 Help Wanted Dental-Medical

DIRECTOR OF NURSING
Our modern nursing facility is looking for a D.O.N. to manage our Nursing Dept. Generous staffing levels, ample budget, great working environment. Very high standards of care expected. Our D.O.N. must work with our team, lead others to achieve excellence, and be knowledgeable in regulations. Enthusiasm is required. Send resume in confidence to Box #900, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

EXCELLENT OPPORTUNITY
Available to join as team player for busy family practice office in Livonia. Positions available for Medical Assistant/Receptionist and Biller. We offer full benefits for full time, flexible hours for experienced persons. Send resume to: Box 886, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

HOME HEALTH AIDES
EXPERIENCED
- Eligible for benefits
- Competitive pay
- Mileage reimbursement
For home care agency serving western Wayne county suburbs. Must have experience working with the ill, disabled or elderly. Demonstrated reliability, sense of commitment & own transportation a MUST! To apply call Martyn, 981-4829
UNITED HOME CARE

HOME HEALTH AIDES
Experience only. Excellent pay & benefits. FAMILY HOME CARE.
(313) 455-5683 or (313) 820-6877

HOSPICE SERVICES of Western Wayne County

providing care to terminally ill clients & families in their homes.

CONTINGENT RN
Part Time, flexible hours, primarily days, Mon -Fri. Recent home care experience preferred.

CERTIFIED HOME HEALTH AID
Contingent/Part Time, primarily days, Mon -Fri. Recent home care experience preferred. Contact.
HSWCCI
8701 Harrison, Garden City, 48135
or call: 522-4244

HYGIENE ASSISTANT
Our busy dental office is searching for a fun, bright, energetic person who enjoys a fast pace. We offer a challenging career opportunity in a team oriented environment where our employees are truly appreciated for their involvement & talent. 7AM-1PM and 1PM-6PM shifts. Please call Diane 981-6458

IMMEDIATE OPENINGS
for both an experienced NUCLEAR MEDICINE TECHNICIAN and experienced X-RAY TECHNICIAN for Westland office. Good benefits & working conditions. Call 9AM-3PM. 368-1930

LAB TECHNICIAN/ MEDICAL ASSISTANT
For West Bloomfield internist, Tuesdays and Fridays. Barbara,855-1441

LAB TECHNICIAN

Diversey Corporation, a leading worldwide manufacturer of specialty chemicals, has an immediate opening for a Laboratory Technician in the International Biocide Laboratory within its Michigan Corporate Technology Centre located in the Metro Detroit Region. This position will be responsible for performing microbiology experiments and tests on industrial disinfectants and sanitizers, using basic procedures including your plating, membrane filtration, enumeration, and media and culture preparation, in support of the lab's staff microbiologists.

Candidates should have an AS in microbiology or life sciences or 2 years experience in an industrial microbiology laboratory as well as knowledge of basic lab techniques, research methods and safe handing practices.

We offer a competitive salary and comprehensive benefits program. If you are interested in working with Diversey's Corporate research team, please send your resume to: Dr. Mark Danner.

DIVERSEY CORP
1532 Biddle Rd.
Wyandotte, MI 48192
An Equal Opportunity Employer M/F/D/V

LPN or MA
Experienced. Busy pediatric/internist's office, NE Troy. 689-1130

LPN's
Immediate openings. All shifts available. All areas available. Transportation available. Competitive wages. Immediate payments. RELIABLE NURSES. 981-3344

PART TIME MEDICAL ASSISTANT
For podiatry office. Experience helpful, but will train. 15 Mile and Pontiac Trail area. 548-6717

MEDICAL ASSISTANT
Experienced in X-Rays & venapuncture Full time with some eves & Sat. Madison Hts. Call Norma, Mon., Tues., Wed., after 3pm 543-0600

MEDICAL Assistant & Receptionist.
Experience preferred.
Part time
Call - 442-0410

MEDICAL ASSISTANT NEEDED
Experienced medical assistant needed for busy, fast paced Dearborn Hts family practice. Contact Susan, Mon thru Fri, 9-5 278-7756

MEDICAL ASSISTANT.
West Dearborn internist, clinical and administrative duties good salary, hours and working conditions.
Call Gale 9-5. 278-2800

MEDICAL ASSISTANT/X-Ray Tech needed in Livonia area. Experience preferred. SEnd resume to: 37279 W. 6 Mi, Ste 141, Livonia, MI 48152

MEDICAL ASSISTANT needed, 30-35 hr week, Podiatry office experience or will train. Redford area. 537-0008

MEDICAL ASSISTANT
Radiology Office eager to hire dependable, experienced people to sort and load X-ray exams. Computer skills helpful. Call 932-5104

MEDICAL ASSISTANT
to provide health screening tests to industrial employees. Out of town travel Mon -Fri., no weekends or holidays. Please call 557-1241

MEDICAL BILLER - Part time for pediatrician's office in Garden City. Experienced only. Typing a must. Please call. 421-4182

MEDICAL OPPORTUNITIES

MEDICAL ASSISTANTS

Part time position in our South Lyon facility and contingent at Milford. Schedule may consist of weekdays, Saturdays and evenings. Must have 1 yr. Medical Assistant experience in office/clinical setting or completion of an externship at one of our satellites as part of a formal Medical Assistant Program. Certification preferred and 6 months clerical experience.

PATIENT REGISTRARS

Contingent positions currently available for Registrars at our Satellites in South Lyon and Milford. Schedule may consist of weekdays, evenings, Saturdays and holidays. Must have 1 yr. related experience to include Medical Terminology, 35 wpm. accurate typing and/or proficiency on computer keyboard. Prefer additional experience with ICD-9 CM Coding and various health insurance plans.

Please send resume or apply at our Novi location, 12:30pm-4pm Mon., Wed., and Fri.

PROVIDENCE
Medical Center - Novi
39500 West 10 Mile
Novi, MI., 48375
An Equal Opportunity Employer

MEDICAL RECEPTIONIST
Full time. Madison Heights area.
543-0600

502 Help Wanted Dental-Medical

MEDICAL ASSISTANT
MUST BE EXPERIENCED!
Part & full time positions available for busy family practice in Novi & Redford areas. Call after 10am, 478-0035

MEDICAL ASSISTANTS - 2-3 yrs. experience to work part or full time. Must have EKG & phlebotomy. X-ray helpful. $1240 to $1420 per month. Martha, Tempro Medical, 443-6590

MEDICAL ASSISTANT
Full time position available Mon-Fri. Front & back office skills. Experienced in computer, insurance, vena puncture, injection, EKG & X-Ray. Benefits. 858-2291

MEDICAL BILLER
Full time for busy Canton township office. Mature person with medical billing experience & good patient communication skills required. SDM Computer system. Salary commensurate with experience. Send resume to: box 758 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL BILLER
For Troy Beaumont area physicians office. Some experience preferred. Please call Sandra, Mon. thru Thurs., 10-3pm. 879-6724

MEDICAL BILLER, EXPERIENCED
PT/EMG billing helpful. Typing, computer data entry skills needed. Must be self-motivated, personable, reliable. Send resume to: P.O. Box 71282, Madison Hts., MI 48071

MEDICAL BILLERS
Physician or hospital. To work major clinics & doctors offices. Must have 1-3 years experience. MBS or SDM helpful. Salary depends on experience. Several locations available. Call Beth, Tempro Medical 443-6590

MEDICAL BILLER

Amicare Home Healthcare is currently seeking a qualified candidate for the position of Medical Biller in our regulated billing/accounts receivable department.

In this position, you will be responsible for preparation of claim forms for review, matching appropriate backup documentation to each claim, mailing claims to insurance company and performing general clerical duties.

The successful candidate will be a high school graduate with at least one year billing experience in health insurance. Current working knowledge of third party billing required along with typing skills of 50wpm.

Amicare will match your skills with a competitive salary and excellent benefits program. To apply, please send your resume to: Human Resources Manager, Amicare Home Healthcare, 34605 Twelve Mile Road, Farmington Hills, MI. 48331. Achieving Workforce Diversity through Affirmative Action/Equal Opportunity Employer.

Medical

CLINICAL TECHNICIAN

PSICOR, INC., a nationwide cardiovascular services company, is looking for individuals interested in an exciting career opportunity in autotransfusion, intra-aortic balloon pump monitoring, and perfusion assistance during cardiopulmonary bypass surgery TO WORK IN PONTIAC, ROCHESTER AND TROY.

Medically-oriented individuals with previous practical experience or allied health course work preferred. Continuing training and education is provided.

Company paid insurance, retirement, and vacation properties, and tuition reimbursement, are some of the components of our compensation package.

If you are looking for an exciting career opportunity, able to take call, and desire to be one of our dedicated team members in providing quality cardiovascular services, fax your resume to 619-485-5094, call (800) 348-4565 ext. 7860, or send your resume to:

PSICOR
HRC/Recruiting
16818 Via Del Campo Court
San Diego, CA 92127

EQUAL OPPORTUNITY EMPLOYER

MEDICAL RECEPTIONIST SECRETARY
MUST BE EXPERIENCED!
for busy family practice in Novi area. Must be able to work flexible hours. Call after 10am, 478-0035

MEDICAL RECEPTIONIST
Full time. Must have experience. Computer, billing, medical terminology preferred. Call between 9am-5pm Mon. thru Fri., ask for Michelle 855-5630

MEDICAL RECEPTIONIST - with some computer knowledge preferred, approximately 30/hrs week. ly, Dearborn Hts area. 565-4015

MEDICAL RECEPTIONIST
Part or full time for Livonia doctor's office. Mature, good telephone manner. Reply with qualifications, desired hours, salary, address & phone number to: Box 806 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL Receptionist/Secretary. Full-time. Pleasant & professional. Doctors office Providence Medical Building, Southfield. 646-5212

MEDICAL RECEPTIONIST - part time with computer insurance billing experince. Must be good typist, pleasing personality & good phone manner important. Rochester. 524-2655

MEDICAL RECEPTIONIST - 4 days. Busy Ophthalmology office in W. Bloomfield seeking mature individual. Medical office experience preferred, data entry & medical insurance knowledge. Send resume to Attention: Linda, MES, 5726 Whitmore Lake Rd., Brighton, MI 48116.

MEDICAL SECRETARY Receptionist with billing for physicians office. Part time. Some days, some evenings. Birmingham. Good pay. Reply to Box 774, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MEDICAL TECHNOLOGIST
With experience (Generalist) for medical lab. For evenings in Farmington Hills. Call 478-5402

MEDICAL TRANSCRIPTIONIST
Out-patient physical therapy clinic has an opening for a Medical Transcriptionist. One year experience required. Send resume to: Box 890 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

MLT-Certified, full time for busy physician office lab. Experince in all areas of lab a plus. Ask for supervisor at: 746-7926
An Equal Opportunity Employer

MOTIVATED DENTAL Front Office staff member wanted for Southfield dental office. Full time, salary based on experience. 443-5110

NA's/HHA's
Competent caring individuals needed to provide quality home care assistance to patient in Bloomfield Hills area. Competitive wages, full & part time positions available for all shifts. Call 538-1223 to arrange for an interview.
An Equal Opportunity Employer

NURSE AIDE - Must be certified. Weekends only. All shifts. See Mrs. Birman, Nightingale West, 8365 Newburgh Rd., Westland, near Joy Rd. No calls!

OPTICAL DISPENSER
Wanted for franchise office, Garden City/Canton. 261-8668 or 455-3100

ORTHODONTIC ASSISTANT
With experience, for Birmingham practice. 3½ days per week. 646-5340

PEDIATRIC RNS/LPNS
Experienced Pediatric Nurses needed for Home Care cases in Livonia, Dearborn and Northern Oakland County. 12 hour day shift for LPN in Dearborn Heights. We offer medical benefits, 401K, flexible scheduling and more. Pediatric Special Care, 755 W. Big Beaver Rd., Troy, MI., 48084. 1-800-282-PEDS

502 Help Wanted Dental-Medical

LOVELY NEW FACILITY needs Certified Nursing Assistants who are truly committed to quality care. Will provide training for right candidate. Apply in person, 1pm-4pm: Marywood Nursing Care Center, 36975 West 6 Mile, Livonia, next to St. Mary's Hospital.

NURSE AIDES

Growing home care agency is seeking qualified experienced personnel for private duty cases throughout Oakland County. Choice of Days & Hours. Call between 10am - 4pm Monday thru Friday.

NURSING UNLIMITED
540-2360

- NURSING SUPERVISOR
Afternoons
- LAUNDRY MACHINE OPERATOR
Full Time
- DIETARY AIDE
Excellent benefits. Apply in person Mon-Fri, 9-4 or call for appointment: 674-2241
Lourdes Nursing Home
2300 Watkins Lake Rd., Waterford

OPTOMETRIC AIDE
For Sterling Heights. Experience needed.
978-2745

PHYSICAL THERAPIST for State of the art 25000 sq. ft. out-patient department located in Novi. Concentration of orthopedic & sports injury patients. Team approach with athletic trainers, physical therapy assistants & aides completing each team. Salary negotiable, immediate openings. Contact Don Graham Assoc. 559-6730

PLACEMENT COORDINATOR
For home for the aged. Must enjoy seniors. Will train. $5.50 an hour. Send resume to: 31720 Van Born, Wayne, MI 48184.

PROJECT MANAGER
REGISTERED NURSE
Information Technology

The Detroit Medical Center, a large nationally recognized multi-unit, university affiliated health-care system with revenues over $1 billion, seeks a Registered Nurse with demonstrated healthcare information systems project management experience (SMS, HBO, KDS, Technicon or other major HIS) involving MIS/patient care user staff.

- Clinical nursing experience required.
- PC/LAN experience required; Novell Netware preferred.
- Well-organized self-starter with excellent oral and written communication skills.

An excellent salary and comprehensive benefit package is available. Interested candidates should forward a resume.

Information Technology Division
THE DETROIT MEDICAL CENTER
P.O. Box 849
Troy, MI. 48099-0849
An Equal Opportunity Employer

RADIOLOGY TECHNOLOGIST
Contingent basis for radiology office. Must be registered. No weekends, days only. Dearborn location. Send brief resume to Box 848, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST
Needed full time for radiology clinic. Garden City area. Call 9AM-3PM, 368-1930

RECEPTIONIST needed for family practice office. Experience necessary. Immediate opening. Call Lisa W. 624-1526

RECEPTIONIST - part time for busy Livonia family practice. No experience necessary. Call 11am-3pm. 425-0780

RECEPTIONIST/Medical Assistant - Full time for cardiology practice in Livonia. Responsibilities to include: filing, phone, EKG and B/P's. Send resume to: Box 874 Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

RECEPTIONIST - full time - some Saturdays for busy Dr's office. Responsibilities include answering phones, filing & computer schedule, some office & computer experience preferred. Apply in person at 28500 Orchard Lake Rd, #200, Farmington Hills. Inside Sinai Surgery Center

RECEPTIONIST
Experienced, full or part time, pleasant yet busy Birmingham OB/GYN office. 647-5660

RECEPTIONIST & Dental Assistant
For growing Southfield dental office Experienced, with professional attitude. Pleasant working conditions. 4 day work week with some evening hours. Salary negotiable, with benefits. Call Jamie, 557-4820

Respiratory Therapist
Amicare Home Healthcare, an affiliate of St. Joseph Mercy Hospital is recruiting RRT/CRTT for the position of on-call. For more information call Judy Cartwright at 313-643-8720

AMICARE
HOME HEALTHCARE
An Equal Opportunity Employer

RN/EXPERIENCED
To work with nursing director. Other supervisory functions. Administrative or teaching experience preferred. Apply Mon-Fri, 9-4:
Arnold Home, 18520 W. 7 Mile, Detroit. 531-4001

RN
needed part-time for family physician located in Livonia.
Call 484-1200

RN'S - LPN'S: We need you!
Home care, staff relief
FAMILY HOME CARE
455-5683, 229-5683, 620-6877

RN
INFUSION SPECIALIST
Corporate staff position for RN with insurance expertise for home care company. Involved with discharge planners, insurance companies, patients & billing staff. To $32,000. Contact Patty Reibitz, 932-1170
Harper Associates, 29870 Middlebelt, Farmington Hills, MI 48334

RN/LPN
Full-time RN/LPN position for a 59 bed skilled care nursing facility. Please apply:

Bedford Villa
16240 West 12 Mile Rd
Southfield, MI 48076
An Equal Opportunity Employer

RN
Part-time RN to work every other week-end for skilled nursing care facility. Please apply:
Cambridge South
18200 W 13 Mile Road
(1 blk. W. of Southfield Rd.)
Birmingham, MI 48009
An Equal Opportunity Employer

502 Help Wanted Dental-Medical

RECEPTIONIST/ASSISTANT
For ophthamologist in Northland area. Duties include: Scheduling appointments, typing, filing & optical dispensing. Experience in medical billing and computer preferred. Will teach optical dispensing. Must be personable, articulate and reliable. 34 hrs./wk. Call Lise 557-2930

RN
Beverly Hills Nursing Center has full & part time positions available, days & afternoons, for RN's desiring challenging positions in a new environment. Weekends only bonus. Competitive wages & benefits. Contact Susan Gilbert, 258-0610

RN EXECUTIVE - CLINICAL SUPERVISOR
JCAHO accredited private duty health care agency located in Farmington Hills looking for a highly motivated RN with administrative & clinical skills. Rehab/case management experience preferered.
Competitive salary package
Call Linda Mon. thru Fri. 8am-4pm
851-6567

RN's, LPN's HOME HEALTH AIDES
Work for the only U of M affiliated home health care agency.
VISITING CARE - Relevant experience required, premium paid for high tech skills. Live-in situations now available for home health aids along with night shift for nurses with trached newborn skills. More assignments available throughout SE Michigan. Call Today!
Northville 313-344-0234
Brighton 313-229-0320
Ann Arbor 313-930-0050

RNS & LPNS
WESTLAND CONVALESCENT Center is seeking Geriatric Nurses to work our skilled nursing unit. Contingent weekend positions are available on the day and midnight shifts. Infusion Therapy and Hospice residents make for a professionally challenging work environment. Contact Ellen Basmaji, RN, DON, at 728-6100 to investigate the opportunities.

RN - SUPERVISOR. Experienced for Medicare home care agency. Full time. Excellent pay & benefits. Family Nurse Care 229-0300

RN - TEAM LEADER
Work 3 days/week, have 4 days off. 12/hour, 7am-7pm shift available for dedicated, dependable employee. Recent rehab or neuro experience helpful. Lakeland Neuro Care Center, Rochester Hills. Ask for Peggy, Mon-Fri, 8-4 853-6440

TELEPHONE RECEPTIONIST - 40 hr. week. Start $6/hour. Livonia area. 437-1860

VETERINARY ASSISTANT, experienced or Technician wanted for Rochester Hills Veterinary Hospital. 12-15 hrs. per wk. $6 per hr. Send letter/resume: AAH, 1619 E. Auburn Rd., Rochester Hills, MI. 48307.

X-RAY TECHNICIAN - part time for mammography. Flexible hours. Excellent pay. Birmingham. Reply to Box 774, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

X-RAY TECHNICIAN
Full time position available for registry or registry eligible technician. Students welcome. We offer a competitive salary & benefit package. Call Gloria: 353-1155

X-RAY TECHNICIAN
Registered with Mammography experience. Dearborn Heights area. Call Denise at: 561-8794

504 Help Wanted Office-Clerical

ACCEPTING APPLICATIONS for flex time receptionist/clerical position in Commerce Twp. office. Diverse duties to include busy phones, filing, typing, & assisting staff. Phone etiquette a must. 9-3pm or 6 hours per day. $7/hr. 669-2803

ACCOUNTING CLERK/ DATA ENTRY OPERATOR
Fast-growing company seeks individual with experience in accounting, data entry & typing. Start 3am. Send resume to: Box #870, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ACCOUNTING CLERKS
We need your experience for immediate temporary openings. Computer skills a must, Lotus a plus.
Call or send resume:

ACCOUNTANTS ONE
24133 Northwestern Hwy., Suite 202
Southfield, MI 48075
354-2410

ACCOUNTING/PAYROLL position for quality Troy firm. 2 years experience with general ledger, accounting & computerized payroll is required. Successful completion of accounting/business courses or associate degree in accounting is a plus. Full benefits. Mail resume to Finance Manager, PO Box 969, Troy, MI. 48099

ACCOUNTING/TAX SECRETARY
Experience. At least 1 yr. experience with WordPerfect 5.1 and Lotus. Position involves processing tax returns and computer input of data. Generating accounting for trusts and estates for large law firm. Send resume to. Ann Wlacek
P.O. Box. 2014, Bloomfield Hills, MI. 48303-2014.

ACCOUNTS PAYABLE CLERK
for engineering firm. 1-2 years experience. Responsibilities include: processing vendor invoices, maintaining vendor files. Must have computer accounting & Lotus experience $6-$8 per hour. Full benfits. Submit resume to. Dynalogic Engineering, 3265 Martin, Ste 106, Walled Lake, MI 48390. Attention J. C.

ACCURATE CLERK/TYPIST, 60WPM - full time. Good on phones. Fast paced office. I-96 & Greenfield area. J & D Auto Auction 837-0900

ACCOUNTS RECEIVABLE
Southfield property management company has an opening for an Accounting Clerk. Experience with an IBM PC. We offer an attractive employment package. For confidential consideration please send your resume to: Controller,
29546 Southfield Rd., Suite 200, Southfield, MI 48076.

ACCOUNTS Receivable/Payable
Main office of retail appliance dealer seeking experienced Accounts Receivable/Payable person. Strong computerized accounting background a must. Full time, permanent position in NW suburb. Salary commensurate with experience. Submit resume to Box 906, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

ADMINISTRATIVE ASSISTANT/ ACTIVITIES DIRECTOR
Ideal job for high school graduates, college students or anyone re-entering the work force. Full time. Starting salary $5.50 hour. Ask for Beth 728-8670

ADMINISTRATIVE ASSISTANT
To Vehicle Leasing Manager. Vehicle documentation and multi state titling experience a must. Basic computer and typing skills required. Please send resume and salary requirements to D.S., P.O. Box 9066, Farmington Hills, MI 48333-9066.

SECRETARY TO REGIONAL VICE PRESIDENT

We have an immediate opening for an Executive-Level Secretary in our Southfield office.

The person we are seeking must have excellent Word Perfect skills; proficiency with Personal Computer software applications; and a minimum of 5 years of secretarial experience.

This is a full-time position and provides an excellent starting salary and full benefit package including Group Health and Dental, vacation and savings plan.

Please send resume stating employment, salary and educational history to:

Wausau Insurance Company
Attention: Tom Nevers
P.O Box 994
Southfield, Michigan 48037-0094
An Equal Opportunity Employer