# EMPLOYMENT

## 504 Help Wanted Office-Clerical

GREEN TREE Acceptance is seeking individuals to fill 3 different positions. Loan Processor, with mortgage processing experience & Credit Data Entry experience. Should have excellent phone skills & a comfortable with CRT'S. Apply at 38701 Grand Riv. Ave. Farmington. Mich. 48024

INSIDE SALES ASSISTANT
For Southfield service organization. Assist outside sales personnel, answer phones; take customer service orders, etc. Extensive telephone experience required. Computer skills a plus. Resume to: Sales Dept. Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

LEASING AGENT/Assistant Manager for Westland apartment community. Must have sales experience. Send resume to: Box 2580, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, Michigan 48150

LEGAL SECRETARY
With experience needed for Clawson defense firm. Non-smoker. Call Lynn at 588-7704

LEGAL SECRETARY
Partner in Southfield litigation firm seeking experienced secretary. Must have WordPerfect knowledge. Salary commensurate with ability. Reply to: Personnel Manager, 2200 Bush Bldg. Detroit, 48226

LEGAL SECRETARY
Must have word processing experience, good typing skills, they will depend on experience. Insurance benefits. Plymouth. Call 459-0400

LEGAL SECRETARY for Bloomfield Hills law office. Experienced with WordPerfect & Excel. Excellent salary & benefit package. Call Linda Polonski 333-3233

LEGAL SECRETARY
JOB SHARING
20 hrs per wk. during day in comfortable smoke free Southfield office N. of 12 Mile Rd., on Telegraph. Word processing experience & 2 years experience required. Call Patti at 352-9522

LEGAL SECRETARY - to head litigation area of Troy law firm. Benefits and salary commensurate with experience. Work will be challenging & exciting. This is an excellent career opportunity for someone who is organized, has disciplined work habits and can manage people. Call Pat. 643-9494

LEGAL SECRETARY needed for Farmington Hills law firm. Some experience. Word processing a plus. $18-$21,000 plus benefits. 476-2922

LEGAL SECRETARY
WordPerfect 5.0, P.I. & domestic. Salary negotiable. Call # 30-2 30, Farmington Hills. 851-7054

LEGAL SECRETARY: Must know WordPerfect 5.1. Bankruptcy exp. a plus. Start. Busy Bloomfield Hills office. Call Audrey anytime. 851-7218

LEGAL SECRETARY - Southfield area law firm requires experienced with word processing and secretarial skills. Light experience required. Shorthand helpful. 540-4100

LEGAL SECRETARY for Bloomfield personal injury firm. Must have 2 years personal injury experience and WordPerfect. $20,000-$24,000 plus benefits. 352-7777

LEGAL SECRETARY
Needed full time for Bloomfield law firm. 1 year corporate and estate planning experience desired with WordPerfect. Call Stephanie at: 647-9590

LEGAL SECRETARY
5 years litigation experience. Word-Perfect, shorthand, excellent typing & organizational skills required. Farmington Hills location. Offering benefits & excellent working conditions. 855-6500

Probate attorney. 1 year experience required. Must be proficient in WordPerfect 5.1. Recent graduate with requirements to: Legal Secretary Position, 1080 Kirchwood, Bloomfield Hills, MI. 48304

LEGAL SECRETARY
with litigation experience for Birmingham litigation law firm. Non smoker. Good pay & benefits. Send resume & salary history to Robert at: Miller & Lemberg PC, 30600 Telegraph Rd., Suite 3335, Birmingham, MI 48025

LEGAL SECRETARY
for a small law firm. Requires solid WordPerfect skills with a minimum of 2 yrs experience & a complete knowledge of workers compensation. Send resumes in advance to: Mrs. Hayner, 100 W. Big Beaver, Ste 660, Troy, MI 48084-5263. 680-8811

LEGAL SECRETARY
for Detroit office of Southfield Personal Injury Firm. Need at least 3 yrs experience & excellent skills. Must be highly organized and a college graduate. Competitive salary & benefits. Send resume to: Lawrence Gurdman, 2355 Crooks Rd., Suite #1530, Southfield, MI., 48076.

LEGAL SECRETARY
ADMINISTRATIVE
Heavy customer contact. Light bookkeeping skills an plus. 100 words shorthand required. Legal not required. Competitive salary & comprehensive benefits. Call Arthur Thomas, 355-4140

LEGAL SECRETARY
Southfield Insurance Company needs a hard working, motivated individual to assist corporate counsel. Candidate must have 1 yr. legal experience and shorthand. Starting off at 400 wpm. Send resume with salary requirements to: Legal Secretary, P.O. Box 300, Southfield, MI., 48037.

LEGAL SECRETARY
Fast time, mature, experienced (minimum 3 yr.) with legal and computer skills, 23 hours per week. Small busy law office specializing in Real Estate, Corporate Business, Estate Planning and Probate. Resume to: Angie, 31874 Northville Highway, Farmington Hills, MI., 48334.

LEGAL SECRETARY
needed for Bloomfield office (Birmingham) law firm. Must have 4-5 years of legal secretarial experience, 2-3 years litigation experience preferred, with typing skills of at least 55-wpm, and proficiency in word processing experience & good organizational skills. Please contact Barb Jester 642-8000

LEGAL SECRETARY TO $25,000
Work for Bloomfield partner, 3-5 years litigation experience.

LEGAL SECRETARY. To $22,000. Personal injury or medical malpractice experience. Diversified duties. ALL FEES PAID 772-6780 SNELLING PERSONNEL SERVICES

## 505 Help Wanted Food-Beverage

Arby's

RESTAURANT MANAGEMENT
ARBY'S is looking for a fast track Manager, 2 or 4 year degree and/or 2 years management experience necessary. Up to $22,000 to start. Send resumes to:
ARBY'S
10500 Telegraph Rd.
Taylor, MI 48180
Attention: Susan Read

## 504 Help Wanted Office-Clerical

LEGAL SECRETARY
MARCH THROUGH SEPTEMBER
We are seeking 3 legal secretaries for 6 month assignments. $13 per hour (35 hour work week. Premium working conditions & environment. Call Arthur Thomas 355-4140

LEGAL SECRETARIES
UAW Legal Services Plan is seeking Secretaries with legal experience to work in our Detroit law staff office. You must type a minimum of 60 wpm, and have experience using dictation equipment. Computer and/or word processing experience preferred. Starting salary, $17,500 annually plus excellent benefits. Send resume to: UAW Legal Services Plan, 7430 Second Ave., Suite 200, Detroit, MI., 48202.
Attn: Ms. Armstrong

MAIL CLERK - process incoming & outgoing mail, copying & filing. Some typing ability. Must be able to work independently. Must pass clerical test & have a valid driver's license. Full time - 40 hours per week. $6 per hour. Please call Michelle Mc Ivor at: 334-4600
Call Lynn at 588-7704

LEGAL SECRETARY
Partner in Southfield litigation firm seeking experienced secretary. Must have WordPerfect knowledge. Salary commensurate with ability. Reply to: Personnel Manager, 2200 Bush Bldg. Detroit, 48226

LEGAL SECRETARY
Must have word processing experience, good typing skills, they will depend on experience. Insurance benefits. Plymouth. Call 459-0400

LEGAL SECRETARY for Bloomfield Hills law office. Experienced with WordPerfect & Excel. Excellent salary & benefit package. Call Linda Polonski 333-3233

LEGAL SECRETARY
JOB SHARING
20 hrs per wk. during day in comfortable smoke free Southfield office N. of 12 Mile Rd., on Telegraph. Word processing experience & 2 years experience required. Call Patti at 352-9522

LEGAL SECRETARY - to head litigation area of Troy law firm. Benefits and salary commensurate with experience. Work will be challenging & exciting. This is an excellent career opportunity for someone who is organized, has disciplined work habits and can manage people. Call Pat. 643-9494

LEGAL SECRETARY needed for Farmington Hills law firm. Some experience. Word processing a plus. $18-$21,000 plus benefits. 476-2922

LEGAL SECRETARY
WordPerfect 5.0, P.I. & domestic. Salary negotiable. Call # 30-2 30, Farmington Hills. 851-7054

LEGAL SECRETARY: Must know WordPerfect 5.1. Bankruptcy exp. a plus. Start. Busy Bloomfield Hills office. Call Audrey anytime. 851-7218

LEGAL SECRETARY - Southfield area law firm requires experienced with word processing and secretarial skills. Light experience required. Shorthand helpful. 540-4100

LEGAL SECRETARY for Bloomfield personal injury firm. Must have 2 years personal injury experience and WordPerfect. $20,000-$24,000 plus benefits. 352-7777

LEGAL SECRETARY
Needed full time for Bloomfield law firm. 1 year corporate and estate planning experience desired with WordPerfect. Call Stephanie at: 647-9590

LEGAL SECRETARY
5 years litigation experience. Word-Perfect, shorthand, excellent typing & organizational skills required. Farmington Hills location. Offering benefits & excellent working conditions. 855-6500

Probate attorney. 1 year experience required. Must be proficient in WordPerfect. Recent graduate with requirements to: Legal Secretary Position, 1080 Kirchwood, Bloomfield Hills, MI. 48304

LEGAL SECRETARY
with litigation experience for Birmingham litigation law firm. Non smoker. Good pay & benefits. Send resume & salary history to Robert at: Miller & Lemberg PC, 30600 Telegraph Rd., Suite 3335, Birmingham, MI 48025

LEGAL SECRETARY
for a small law firm. Requires solid WordPerfect skills with a minimum of 2 yrs experience & a complete knowledge of workers compensation. Send resumes in advance to: Mrs. Hayner, 100 W. Big Beaver, Ste 660, Troy, MI 48084-5263. 680-8811

LEGAL SECRETARY
for Detroit office of Southfield Personal Injury Firm. Need at least 3 yrs experience & excellent skills. Must be highly organized and a college graduate. Competitive salary & benefits. Send resume to: Lawrence Gurdman, 2355 Crooks Rd., Suite #1530, Southfield, MI., 48076.

LEGAL SECRETARY
ADMINISTRATIVE
Heavy customer contact. Light bookkeeping skills an plus. 100 words shorthand required. Legal not required. Competitive salary & comprehensive benefits. Call Arthur Thomas, 355-4140

LEGAL SECRETARY
Southfield Insurance Company needs a hard working, motivated individual to assist corporate counsel. Candidate must have 1 yr. legal experience and shorthand. Starting off at 400 wpm. Send resume with salary requirements to: Legal Secretary, P.O. Box 300, Southfield, MI., 48037.

LEGAL SECRETARY
Fast time, mature, experienced (minimum 3 yr.) with legal and computer skills, 23 hours per week. Small busy law office specializing in Real Estate, Corporate Business, Estate Planning and Probate. Resume to: Angie, 31874 Northville Highway, Farmington Hills, MI., 48334.

LEGAL SECRETARY
needed for Bloomfield office (Birmingham) law firm. Must have 4-5 years of legal secretarial experience, 2-3 years litigation experience preferred, with typing skills of at least 55-wpm, and proficiency in word processing experience & good organizational skills. Please contact Barb Jester 642-8000

LEGAL SECRETARY TO $25,000
Work for Bloomfield partner, 3-5 years litigation experience.

LEGAL SECRETARY. To $22,000. Personal injury or medical malpractice experience. Diversified duties. ALL FEES PAID 772-6780 SNELLING PERSONNEL SERVICES

## 504 Help Wanted Office-Clerical

PROPERTY MANAGEMENT SECRETARY
Energetic, organized individual needed for our Bloomfield Hills residential builder & property management firm. Must be detail oriented & capable of handling a wide range of responsibilities with a follow-through attitude. Salary commensurate with experience. Send resume with salary requirements to: Benedick & Knee Development Corp., 1500 Woodward, Suite 200, Bloomfield Hills, MI 48304. Attn: Marsha.

PURCHASING PERSON
Mid-size Southfield Computer experience necessary
Call Dennis. 644-8419

RECEPTIONIST - Mature, full time for busy real estate office in Farmington Hills. Must type 60 wpm. Call Ann at 851-8700

RECEPTIONIST/FULL TIME
$5.50/hr. Birmingham location. Call 540-3733

RECEPTIONIST
For real estate office in Farmington Hills. Must be neat, energetic, good typing required.
Call Dennis. 474-3303

RECEPTIONIST
Office design firm needs your energetic personality and front desk experience. Note or Dimensions a plus. To $7.50/hr. Call Ruth at UNIFORCE 645-7662

RECEPTIONIST/FLEXIBLE
Week nights & weekends. 8-10 hours per week. Light typing, etc. Non smoker.
Call ONLY
9AM-3PM, Mon. thru Fri., ask for Robin. 348-3000

RECEPTIONIST/ASSISTANT
Part-time, mature, non-smoking individual with excellent medical & organizational skills needed for Southfield office. Must be able to work computer, typing, filing, answering phones, etc. Must have general office experience & good with details. Resume to:
Dr. Bernstein, 29201 Telegraph Rd., Ste. 328, Southfield, MI 48034

RECEPTIONIST/TYPIST
for Bloomfield Hills commercial real estate company. Some word processing required. Call 354-8620

RECEPTIONIST for mortgage company. Part time. Mon. & Wed. Some processing required. Call Marcie Warren. 737-6930

RECEPTIONIST: Part-time 3 days a week, answering phones, booking appointments. Bloomfield Hills area. Call Terri, 1-5pm, at 334-8200

RECEPTIONIST
Please see our display ad in today's Medical Display Section.
Oakbrook Common.

RECEPTIONIST- Full-Time. Rochester Hills. Mature, reasonable typing skills. Some computer & accounts payable helpful. 656-5150

RECEPTIONIST/TYPIST
Must be experienced in WordPerfect Software. Excellent working conditions & benefits.
Oak Park area. 548-6333

RECEPTIONIST
Immediate openings in youth oriented company. Must enjoy music & working with other people.
Call: 539-3304

RECEPTIONIST/TYPIST-Experienced, full time for title insurance agency in Birmingham area. Must have excellent communication skills & 50-60wpm. Please call after 12pm for information 646-9078

RECEPTIONIST - Architect's office seeking person with light bookkeeping skills.
J. Howard Nodell Architects, Inc.
Farmington Hills, MI
476-8100

RECEPTIONIST - Immediate opening for professional receptionist. Must have 2 years minimum office experience, Word Perfect 5.1 a must. Good benefits. Send resume to: E. Pisa, 2700 Telegraph, Ste 103, Bloomfield, MI 48023

RECEPTIONIST. Energetic individual needed for a fast growing company. Word Perfect, typing skills and good with figures a must. Extremely efficient with phone manners is essential. Competitive salary negotiable. Send resume to: Torre & Bruglio, Inc., 20401 Hall Rd., Mt. Clemens, MI., 48044

Receptionist/Clerical
Full time employment. Must have excellent phone skills. Accurate data entry & typing required. Prefer at least 1 yr. experience on Word Perfect. Send resume to:
Multi-Bank Services
28411 Northwestern Hwy.
Suite 1350
Southfield, MI 48034

RECEPTIONIST
Two part-time positions, Monday and Friday 10am-3pm, or Saturday 9:30am-2:30pm and Sunday 10am-3pm. Interested applicants must have good communication skills; must be able to work under pressure; and must be available for additional hours during holidays. Previous switchboard experience a plus.
Application forms are located at St. Vincent & Sarah Fisher Center 27400 W. Twelve Mile Rd.
Farmington Hills, MI 48334-4200
NO PHONE CALLS ACCEPTED
An Equal Opportunity Employer

Receptionist
Switchboard Operators
Experienced in
• Prem
• PBX
• AT&T
A PLUS!
CALL TODAY!
WOLVERINE
TEMPORARIES
358-4270

RESPONSIBLE PERSON needed for several office jobs. Farmington Hills. 20hrs/week Mon, thru Fri. $5/hr. Call Dennis at 661-2660 or 851-3660.
SNELLING PERSONNEL SERVICES

RECEPTIONIST
Professionally dressed with good phone & typing skills & energetic personality. Call Mary. 348-3300

RECEPTIONIST/
GENERAL OFFICE
Qualified personnel needed to fill long & short term assignments in the Detroit metro area. If you have:
• Good Typing Skills
• Good Communication Skills
• Experience Answering 5 or More Lines
Call Elizabeth today, for a phone interview. 591-1100
ACRO SERVICE CORP.

## 504 Help Wanted Office-Clerical

SECRETARIAL POSITION - Must be experienced in computer, WordPerfect 5.1, general office, switchboard receptionist experience helpful. Benefits. Southfield location.
Call Marilyn Solomon 559-1500

SECRETARY/
BOOKKEEPER
Successful executive seeks secretary/bookkeeper to assist with Troy startup company. Must be self-starter, detail oriented, organized, computer literate. Knowledge of bookkeeping required. Must be a loyal, flexible, self-starter willing to provide assistance with executive's personal business. Full time job with immediate permanent part time. Excellent salary. If interested send resume & salary requirements to: Mr. Redman, P.O. Box 691, Southfield, MI 48037.

Plante & Moran, recruiter for an equal opportunity employer.

SECRETARY
Farmington Hills manufacturer's flap office has opening for a reliable individual to work in a single person sales office. Individual must be self-starter, highly motivated and competently dependable. Duties to include, typing, telephone order entry, expediting and order follow-up. Will PC competitive salary, outer experience helpful. Hourly wage commensurate with experience. Reply in confidence, MSE, Inc., 28200 Orchard Lake Rd. Ste. #109, Farmington Hills, MI., 48334.

SECRETARY - EXPERIENCED
Must have Macintosh computer experience & knowledge of Word, Works & Pagemaker. Creativity & desire to learn a plus. Small resume & salary requirement to:
Brand Marketing, Box 345, 19827 W. 12 Mile Rd., Southfield, MI. 48076.

SECRETARY • Full Time.
Seeking mature, experienced dependable secretary for busy insurance agent. Required skills, Typing, 55wpm, computer inputting, transcription, organizing, independent business, handling phone calls. Send resume to: Independent Financial Group of Michigan, Attn: Jennifer, 2655 Coolidge Highway, Ste 204, Troy, MI 48084. EOE

SECRETARY - HEALTHCARE
Hospital corporate headquarters. Experience with WordPerfect and medical terminology a plus.
To $9.50/hr. Call Sally at UNIFORCE 646-7661

Send resume to:
SECRETARY
HUMAN RESOURCES
A choice position with an international company. Excellent benefits and college needed. $18,000 plus bonuses. Send resume and salary package. Call Barrieur, 464-0009
SNELLING PERSONNEL SERVICES

SECRETARY
International firm's US headquarters needs experienced secretary. Word Perfect experience a plus. To 19/hr. Call Sally at UNIFORCE 473-2923

SECRETARY position available for full time position with law firm in the City of Plymouth. Word Processing preferred. Office hours are 9-5. 722-5300

SECRETARY
Needed in Marketing Department. Must have excellent typing skills, 2 years secretarial experience, and knowledge of Word Perfect. Competitive salary and employee benefits. Send resume to: V.P. of Marketing, ABS, 14650 W. 8 Mile Rd., Oak Park, MI 48237
An Equal Opportunity Employer

SECRETARY - PART-TIME
For West Bloomfield law firm. Applicant must be a motivated, good organizational skills, type 50 wpm, shorthand. Send resume to Pamela, attention to detail. Wendy, 855-4880

SECRETARY/PART TIME
Needed for Bloomfield Hills office. 2-3 days/week, computer experience preferred, word processing, filing, salary negotiable. Send resume to: Torre & Bruglio, Inc., 20401 Hall Rd., Mt. Clemens, MI., 48044

SECRETARY
We are seeking a professional secretary to support busy sales department staff. Must be experienced in typing (55 wpm), dictaphone, word processing (Microsoft Word 5.0 preferred), and spreadsheets (Lotus or Microsoft Excel preferred). Will be responsible for letting background helpful. Full-time with excellent benefits. Please send resume with salary requirements to:
Contract Interiors
Attn: Human Resources Dept
28411 Northwestern Hwy.
Southfield, MI., 48034

SECRETARY. With office manager experience for two man office company. Good organizing, writing & computer skills needed. Fax resume to MEEL, P.O. Box 7006, Novi, MI 48376

SECRETARY/WORD PROCESSOR
Word Perfect, Macintosh, Lotus, Multimate, Micro Soft Word, any other software experience is desirable. Full and part time openings in all areas. Top pay. Holiday pay. Cash bonuses, and Temp-Med insurance. Call for your appointment today!
Livonia, 464-2100
Southfield, 352-1300
SNELLING
TEMPORARIES
NEVER A FEE

RECEPTIONIST/SECRETARY
Full time position for phone skills, data entry & typing required. Prefer at least 1 yr. experience on Word Perfect. Send resume to:
Multi-Bank Services
28411 Northwestern Hwy.
Suite 1350
Southfield, MI 48034

RECEPTIONIST
Two part-time positions, Monday and Friday 10am-3pm, or Saturday 9:30am-2:30pm and Sunday 10am-3pm. Interested applicants must have good communication skills; must be able to work under pressure; and must be available for additional hours during holidays. Previous switchboard experience a plus.
Application forms are located at St. Vincent & Sarah Fisher Center 27400 W. Twelve Mile Rd.
Farmington Hills, MI 48334-4200
NO PHONE CALLS ACCEPTED
An Equal Opportunity Employer

Receptionist
Switchboard Operators
Experienced in
• Prem
• PBX
• AT&T
A PLUS!
CALL TODAY!
WOLVERINE
TEMPORARIES
358-4270

RESPONSIBLE PERSON needed for several office jobs. Farmington Hills. 20hrs/week Mon, thru Fri. $5/hr. Call Dennis at 661-2660 or 851-3660.
SNELLING PERSONNEL SERVICES

RECEPTIONIST
Professionally dressed with good phone & typing skills & energetic personality. Call Mary. 348-3300

RECEPTIONIST/
GENERAL OFFICE
Qualified personnel needed to fill long & short term assignments in the Detroit metro area. If you have:
• Good Typing Skills
• Good Communication Skills
• Experience Answering 5 or More Lines
Call Elizabeth today, for a phone interview. 591-1100
ACRO SERVICE CORP.

## 504 Help Wanted Office-Clerical

SECRETARY - W. BLOOMFIELD
Small law firm, good proofreading skills, general office. Mon - Thurs, 7-12; Fri. 8-1. Mail Resume to: TEAPLE ISRAEL, 5725 Walnut Lake Rd., W. Bloomfield, MI 48323

SHIPPING & RECEIVING CLERK
with high-lift driving experience
Livonia 425-4300

SWITCHBOARD OPERATOR
Needed immediately for Detroit marketing firm. Part time, flexible. Must have experience. Systems 36 and 2000 helpful. Salary open. To schedule an interview call:
TEMPEXCHANGE
557-5600

for fast paced office. 75 wpm minimum, pleasant phone manner & meet. Farmdale area. Please call 547-3305

TYPIST RECEPTIONIST - with light bookkeeping skills for entry level position in Livonia. Accu-Matic Systems Inc.
Call, 261-8060

TYPIST/RECEPTIONIST: Needed in Birmingham Office. Individual must have pleasant personality. Experienced using WordPerfect 5.1, & Word 2.0 preferred. Flexible hrs available. Contact Sue Lewis: 540-8833 for interview appointment.

WORD PROCESSOR
Submit your resume to your secretarial experience and word processing skills. To $8.50/hr. Call Sheila at UNIFORCE 357-0644

WORD PROCESSOR/
RECEPTIONIST
$15,000 FEE PAID
Great people, great benefits and advancement opportunities for your career. Salary $15,000 plus benefits include tuition refund. Call Mark, Sally or Jeanette at Interviews, 649-3528
SNELLING PERSONNEL SERVICES OF TROY

WORDPROCESSOR
EUN. TO $10 $
• WORDPERFECT
• MACINTOSH
• DISKTAYPRITE
• And Other Software
CALL TODAY!
WOLVERINE
TEMPORARIES
358-4270

## 505 Help Wanted Food-Beverage

CASHIER/HOSTESS
Family style restaurant (Plymouth - Northville area) Contact Bob. 420-2124

NOW HIRING
Cooks & Servers
Apply with in - Bob Evans
13911 Michigan - Livonia

COOK POSITION AVAILABLE - part time, $6 per hour to start, 5 Mile & Newburgh area.
Call, 464-2939

COOK - SHORT ORDER
Experienced.
Days & evenings
Farmington 474-4200

COOKS WANTED
great pay for the right people. Apply in person, ask for Mr. Mario, 32121 Ford Rd Westland 722-8882

Delivery Persons - Door 2 Door Restaurant. Italian. Immediate opening. Rochester/Troy, must use own vehicle good pay. Pizza drivers welcome 650-8326

GEM THEATRE
(Across from Fox Theatre)
Hiring Bartenders, Servers & Bar Back. Lucrative opportunity. Experienced only please apply. call between 2pm-5pm 961-5412

GRILL COOK
Family style restaurant (Plymouth - Northville area) Contact Bob. 420-2124

HELP NEEDED
Cooks, Dishwashers, Food Prep.
Apply at: Kerwood House,
7015 North Wayne at Westland

HELP WANTED
HOSTPERSON/BUSPERSON
DISHWASHER
Ask for Debra or Tommie 462-2630

HIRING NOW!
Cooks, Dishwashers, Takers at Chinese delivery restaurant. Apply in person 4334 N Woodward Ave., Royal Oak.

HOSTESSES
Excellent Day Shift position now available for a friendly hostess. Looking for polite, out-going, friendly people. Please apply by appointment only. 477-3340, Blakeney's Ranch House, Farmington

HOST PERSON - Experienced. Apply in person between 2 & 5pm. Red Coat Tavern, 3808 N Woodward, Royal Oak. ¼ Mile N. of 13.

HOTEL
RESTAURANT
OPPORTUNITIES
Marriott's prestigious Dearborn Inn has immediate positions available for:
• Banquet Chef
• Kitchen Supervisor
• Restaurant Supervisor
• Front Desk Clerks
• Host/Hostess
• Servers
• Utility
We offer competitive wages, complete Marriott benefits and career advancement potential. For immediate consideration, apply in person: Mon-Friday, 9am-2:30pm, or call for an appointment
THE DEARBORN INN
20301 Oakwood Blvd.
Dearborn, MI
271-2700
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

JOIN THE GROWING FAMILY
AT CASA LUPITA
Full/Part time Day/Evening
• LUNCH & DINNER BUS STAFF
• DOOR HOST PERSONS
• SERVICE ASSISTANTS
• COOKS, 3604 N. Woodward
• LINE/PREP COOKS
• PASTRY/PREP COOKS
Apply at Casa Lupita
30500 Telegraph, Troy

JOIN THE NEW MUER
RESTAURANT CONCEPT
PAL'S
Day & Night wait staff and night bussers. Flexible schedule. Only PEOPLE LOVIN', FUN LOVIN', WORK LOVIN' people need apply in person 10-5 Mon-Sat 5656 W. Maple E. of Orchard Lake Rd

LINE COOK
Experienced responsible Apply at Kyles, 214 West 6th, Royal Oak

McDONALD'S is now hiring for Management positions. Experience preferred, but will train. Benefits Wisemen/Hoyer area Call 349-3635

MH DISPERSARANT
Southfield location now hiring Wait Staff. Full time. Day & evenings. Apply in person 31611 Hoover 12 Mile

OSHEKANG CATERY, 35450 Grand River Farmington Hills, is looking for cooks and waitress for host position bus position & prep cook. Call or apply in person 474-8484

PIZZA MAKER
Needed for full service hotel. 4 yrs experience on line dough & sauce necessary. Days and Evenings, weekends & holidays. Apply in person at Holiday Inn, 5500 Lahser, Bloomfield Hills

RESTAURANT MANAGER
To $28,000
Full service family dining chain 2-5 yrs. management experience. Excellent benefits. Salaries competitive. Relocation possible

473-7210
Steven J. Greene Personnel

RESTAURANT SUPERVISOR
Nights & days. Prefer bartending experience. Farmington Hills. 399-2131

SERVICE BARTENDER - experienced, nights only, apply in person, between 2 & 5pm. Red Coat Tavern, 3808 N. Woodward, Royal Oak. ¼ Mile N. of 13

## 505 Help Wanted Food-Beverage

NOW HIRING
Chuck Daly's Great Northern
Bar & Grill
Am/pm busers, pm/pm host persons, pm dishwashers, 18 yrs. of age or older. Apply Mon - Sat. 10 to noon 2-5pm.
Livonia, MI 48150

PIZZA HUT
Now hiring drivers, cooks & management for new location. Excellent career opportunity, competitive wages & flexible hours. Apply in person at: 43419 Joy Rd., Canton
An Equal Opportunity Employer

RESTAURANT in Westland seeks dependable, hard-working individuals to fill various positions.
Full time, flexible schedule. Good pay. If you're between 18-21 and a resident of Wayne County (not Detroit or Downriver) call for an appt.
464-1660
An Equal Opportunity Employer

RESTAURANT MANAGER. Experienced as a Bartender and Head Waiterperson required. Fri. - Mon evenings, 40 hours $8 hour to start. $9 after 1 year. Mayflower Hotel in Plymouth 453-1832

SHORT ORDER COOK. Needs Waitstaff, Hostperson & Busperson. Apply in person between 2 & 4 or after 7pm at 42100 Grand River.

WAITPERSON
Full time. Apply in person - The Box Bar & Grill 777 W. Ann Arbor Trail Plymouth

WAIT PERSON NEEDED
Experienced, for busy cafe in Farmington Hills 626-0804

WAIT PERSON WANTED - 10 Mile & Haggerty area. Days only. Full or part time. Call Kevin's Diner
357-5378

WAIT STAFF - Busperson & Host/Hostess. Full & part time. Apply 8am-3pm Palace Restaurant, 190 N. Hunter, Birmingham.

WAIT STAFF, Bus Persons, Cooks & Dishwashers. Day shifts. 24977 Northwestern Hwy., Southfield

WAIT STAFF - experienced. Apply in person. Red Coat Tavern, between 2 & 5pm, 3808 N Woodward, Royal Oak. ¼ Mile N. of 13.

WAITSTAFF NEEDED. Apply in person Mon thru Thurs. 9am-6pm at Pogo's, Golden Gate Shopping Mall 6663 Lilley Rd., Canton.

WAITSTAFF
Needed for full service restaurant. Excellent work environment. Full club privileges upon employment, days and evenings. Call Paul at Johnny 352-8000 ext. 58

## 506 Help Wanted Sales

A CAREER IN REAL ESTATE
SALES WITHOUT A "REAL JOB"
Our programs and support systems are so effective we guarantee you a minimum annual income of $25,000 with unlimited potential
DON'T BELIEVE IT? WITH YOUR SUCCESS, CALL ME TODAY!!!
SUE KELLY 644-4700
REAL ESTATE ONE, INC
Bloomfield • Birmingham

A CAREER IN
REAL ESTATE
SALES
With us it is just that, our programs and support systems are so effective we guarantee you a minimum annual income of $25,000, with unlimited potential.
DON'T GAMBLE WITH YOUR FUTURE
Call me Today! Pat Phillips
559-2300
REAL ESTATE ONE, INC

A CAREER SALES OPPORTUNITY
Insurance agency increasing its sales force. We offer training assistance, in addition to first year commissions of 100% of quoted premium. Fringe benefits & complete office support. American United Life
For Interview: 357-0400

ADMINISTRATIVE ASSISTANT
INSIDE SALES
Assertive, dedicated individual capable of tackling diverse challenges in high paced, time sensitive environment. 10 hour days, includes word processing and telephone sales. Sales responsibilities. Extensive documentation, written and oral communications required. Typing 55-60 wpm and good benefits. Opportunity to grow. Send resume to: ATA, 7125 Orchard Lake Rd., Suite 201, W. Bloomfield, MI 48322. Attention: Sales

AGGRESSIVE & ENERGETIC individual needed for ad placement sales. Flexible hours. Responsibilities include sales experience & the highest motivated Call between 10am-noon. 332-7748

AMERICAN multi broker dollar global marketing corporation, up 40% in growth in 3 decades. Expanding locally. Looking for concerned & ambitious working professionals to expand our business, marketing, & people skills to create a small scale proof backup income.
Recession? we choose not to participate!
458-7745

AN EXPERIENCED furniture sales person wanted for full time position. Must be self motivated & a team player. Please send resume to Hepplewhite Interiors, 430 Main St., Rochester, MI 48307

AREA RETAIL SPECIALIST
Expanding Beverage operation has an immediate opening for an individual who is familiar with Southeastern Michigan, has good people skills and is capable & heavy to handle store merchandiser & product sales. College education preferred. Send resume to:
Sales Manager, P.O. Box 317, Plymouth, MI 48170
An Equal Opportunity Employer

ATTENTION College Students, Retirees & Homemakers! Now! Market and ship at our currently being sold products to assume part time marketing positions. Choose your own schedule. Please call 458-4873

## 506 Help Wanted Sales

ADVENTURE & TRAVEL can be yours. Expanding business seeks contacts in U. America & Europe. Secure your future now. 656-9033

ADVERTISING SALES
Long term position with progressive real estate publishing company. Unbounded Commission structure. Send a brief letter about your career and career international aspirations
To 138 N. Saginaw,
Pontiac, MI 48342

A GREAT PLACE TO WORK!
REAL ESTATE ONE, INC.
PLYMOUTH - CANTON
Chart your course for your real estate success. Work with an office managed by a CRS!
(Certified Real Estate Brokerage)
$25,000
Guaranteed Minimum Income.
Call Today!
Joseph P. Melnik CRB, CRS
455-7000

AN OPPORTUNITY to surround yourself with beautiful fine art and natural outdoor, wild life setting. If you are a Barrister and have a knack for pleasant conversation with people, you may be qualified for a permanent part-time sales position at the nationally known
WOODIN BIRD ART GALLERY
12-Oaks Mall Location
Jim Farage 313-348-1121

ART SALES COMPANY seeking enthusiastic individuals as Sales Reps. Sales experience helpful. Home Gallery, Inc. 647-6656

ATTENTION: Life & health agents. Florida company needs Michigan agents. Health insurance for many uninsurables, great life products. Renewal residuals, renewal residuals & thousands of mail-back leads. Call Ms. Ann 473-8810

ATTENTION SALES ASSOCIATES
Experienced or New
Discover the
Coldwell Banker Difference

• Four Commission Plans
• Relocation Assistance
• Best Buyer's/Best Seller's Systems
• Accredited Training
For a personal interview contact
MARY CHEVELIE SUTTER
737-9000 477-4353
COLDWELL
BANKER
Schweitzer Real Estate
19 Offices
Expect the best®

ATTENTION
SALES MANAGER
Seeking professional individual with 5+ years experience and a proven track record in obtaining new accounts in service related industry. Must possess excellent leadership skills & the ability to motivate others. Salary + commission & benefits. Please send resume & salary history to:
Human Resource Dept.
P.O. Box # 4908, Troy, MI 48099

ATTENTION
SALES OPPORTUNITY
Seeking entry-level salespeople to help expand client base in service sector. Must be self-motivated & outgoing. We offer paid training, salary plus commission, territories, mileage reimbursement, benefits. Positions available in Warren, Redwood, Westland areas.
Send resume to
Human Resource Dept.
P.O. Box # 4908, Troy, MI 48099

AUTO SALES
Barnett Pontiac-Isuzu in Dearborn is looking for experienced sales personnel for New Vehicle Sales.
We Offer:
• Excellent Compensation
• Demo Plan
• Hospitalization Plan
• Dental Plan
• Life Insurance Plan
• Full Training Program
• Excellent Benefits
• Aggressive Advertising Support
Call George at 846-1122 for confidential appointment.

AVONS ANEW with glycolic complexed to benefit Farmington Hills & W Bloomfield area.
Call Carole 669-9690

BALANCE CAREER AND FAMILY!
Demonstrate toys that parents & children love. 5-10 hrs/wk. $10-15 per hr. 394-1001

BIG BUCKS, SELL MEATI
$800-$1600 per week, company will help. Guaranteed income. Unlimited income potential. $50,000 bonus. Send resume to: President, ABS, 14650 W. 8 Mile Rd., Oak Park, MI 48237
An Equal Opportunity Employer

CAREER NIGHT
Find out if the Real Estate Profession could be the right career move for you. Refreshments served.
Call Bette Ball at 647-6400, or feel free to drop in.
Date TUES./FEB. 25
Time Time 7:00 PM
CHAMBERLAIN REALTORS
Birmingham Corporate Office
975 S. Hunter Blvd
Birmingham

CAREER OPPORTUNITY
Southeastern Michigan's leader in carpet and upholstery cleaning is looking for an enthusiastic and seeker commercial sales representative. No previous sales experience. Candidate call Matt or Scott 348-4400

## 506 Help Wanted Sales

BATHROOM & KITCHEN Remodeling Sales. Layout, Design & Retail experience. Send Resume & Salary Requirements. P.O. Box 963, Wixted Lake, MI 48390.

BEST OPPORTUNITY in the paper. Looking for individual, with a proven track record in sales. Interested in earning a phenomenal residual income. This is the best networking gift you'll ever be given. Call for details 442-9545

CANVASSERS needed for Action Business Center. Experience helpful but will train qualified candidates. Call 478-3639

CAREER OPPORTUNITY
Paramount Homes is seeking career minded individuals to work in our brokered home division. Generous commissions paid on sales of previowed mobile homes. Sales experience a plus but not absolutely necessary. Earning potential $35k + 1st yr. Call Mr. Belasa 484-1304

CAREER ORIENTED?
Step up to join the leaders setting the standard in real estate professionals. Now is the time to associate yourself with 2 decades of success. We are expanding our Dearborn office located at the D.E. corner of 8 Mile & Haggerty Rd.
Well trained sales persons have the advantage. Internal training, training and support that gets you off to a fast start.
CENTURY 21
Hartford South
464-8400

For more information call:
STEVE HOCKING
CUSTOM DRAPERY/BLIND EXPERT
needed for Jones home sales.
852-5600

EARN EXTRA $$$ - Part Time
Without selling. Must have reliable car. Set own hours. Paid by the minute. Call noon-8pm. (313)352-0941

ENTRY LEVEL retail sales position with Detroit area metro area newspaper. Oakland county area. Send resume to: Douglas Miller, Monday Morning Newspapers 36251 Schoolcraft, Livonia, 48151 Hamlin Rd., Suite 108 B, Auburn Hills, MI 48326

ESTABLISHED European Company needs U.S. Distributors for Swiss made skin care & authentic French designer perfumes. 353-0985

EXEC