504 Help Wanted Office-Clerical

Receptionist
LEARN HOW TO BE
THE MOST VALUABLE
PERSON IN THE COMPANY
RECEPTIONIST!
After training we will place
you on available jobs
Troy • Livonia • Farmington
CALL PATTI 569-9660
MGM Services, Inc.

RECEPTIONIST
Southfield Real Estate firm seeks Receptionist/Secretary with excellent telephone, word processing/typing skills. Send resume to: P.O. Box 70, Southfield, MI. 48037-0070

RECEPTIONIST/SWITCHBOARD
Suburban Detroit law firm of high tech company needs your front desk experience. Rom or Dimension preferred. $7.50/hr. Call Elaine at UNIFORCE 646-7884

RECEPTIONIST - Westside suburban Mechanical contractor has immediate opening for a Receptionist. 8am-5pm, Mon.-Fri. Responsibilities include answering phone, light filing, general clerical duties. Call Becky. 344-8900

RECEPTIONIST/SWITCHBOARD
Full time for busy Farmington Hills sales firm. Good typing skills are required. Send resume to:
Receptionist, P.O. Box 376, Farmington, MI. 48332-0376.
An Equal Opportunity Employer

RECEPTIONIST - PART-TIME
For high tech software company. Excellent communication skills required as well as some word processing. Hours 10am-3pm Mon-Fri. Apply in person 3-17-92 thru 3-19-92 at: Dynatec, Inc., 17197 N. Laurel Park Dr., Suite 301, Livonia, MI.

RECEPTIONIST/OFFICE CLERK
Light typing. Rom/ office experience. PC knowledge, good communication skills. Apply in person or send resume to: 25140 Lahser Road, Suite 264, Southfield, MI 48075 (N.E. corner Lahser/10 Mile).

RECEPTIONIST SECRETARY
Manufacturing company has an opening for a Receptionist/Secretary. The individual should have good telephone and typing skills, the ability to handle a variety of office duties and an automotive related experience helpful. Salaried position with benefits. Please apply in person between 8-10am at: Plymouth Stamping, 315 W. Ann Arbor Rd., Plymouth. 459-1515

RECEPTIONIST/
CUSTOMER SERVICE
$16,000

THE POSITION
Enthusiastic, businesslike, professional Receptionist with extensive customer service involvement!

THE CANDIDATE
Conscientious self-starter with excellent telephone manner and the ability to handle customer relations via good phone skills. Must have switchboard experience, word processing and would enjoy assisting our members

THE COMPANY
Fitness USA Health Spas Executive Offices in Woodmere/Troy. Leader in the fitness industry for over 35 years

THE REWARDS
Excellent starting salary, life and health care coverage, paid holidays and vacations, professional working environment, spa membership, tuition reimbursement and much more

Call Ms. Berry at:
FITNESS USA HEALTH SPAS
737-7000

RESEARCH ASSISTANT. Part Time Candidate must have proficient secretarial, computer & research skills. Must be organized, self-motivated, independent thinker, articulate & persistent. 15 hours per week. $5-$8 per hour. Significant growth potential. Mail resume to: Richard Blue Associates, 1400 N. Woodward Ave. Suite 103, Bloomfield Hills, MI 48304

SALES ORDER COORDINATOR
Required for corporation engaged in the pet supply industry. Job duties include: Should have 2-3 years sales administration experience in customer service and maintaining familiar with computer based entry systems, WordPerfect 5.1 and demonstrated ability to do spreadsheets and graphics. Excellent verbal and written communication skills and strong organizational ability. Send resume and salary history to: Symbiosis Corporation, 25625 W 12 Mile Rd., Suite 150, Farmington Hills, MI. 48334. Attn: Frances Moore
An Equal Opportunity Employer

SALES SECRETARY

CHALLENGING SALES OFFICE
OPPORTUNITY (PART-TIME)
You will be responsible for administrative and clerical duties, including assisting customers and helping with product and price information, handling incoming calls, travel arrangements and order processing. Position will average 25 to 30 hours per week.
A minimum of 1 year's secretarial experience is necessary, along with excellent verbal skills, typing and word processing skills. High school graduate or equivalent completion of a secretarial program preferred.
UDS Motorola is a world leader in the design and manufacture of advanced telecommunication modems and other digital communications products. For consideration, send resume to 7091 Orchard Lake Road, Suite 260, W. Bloomfield, Michigan, 48322. An equal opportunity/affirmative action employer.

SALES SUPPORT SECRETARY
needed for Medical manufacturer's rep. Computer experience required accounting helpful. Reply to: Personnel dept., P.O. Box 47835, Oak Park, MI 48237

NATIONAL LEASING COMPANY
needs Secretary to assist marketing department. Julius WordPerfect 5.0 typing & organizational skills required. Benefits & excellent work environment. Please send resume to P.O. Box 9066, Farmington Hills, MI 48333-9066

SECRETARIAL/PROOF READER,
for in-home office of publisher. Flexible hrs. part time. Duties include computer time, typing, proof reading & client contact. $7-8/hr depending on experience. Send resume & letter to: M.S.N. Magazine, 701 N. Squirrel #107, Auburn Hills, MI 48326

SECRETARY/BOOKKEEPER
Professional firm in Southfield seeks experienced individual with secretarial & bookkeeping skills. Send resume to: 3000 Town Center, Suite #1780, Southfield, MI. 48075.

SECRETARY, Bookkeeping/Payroll. Growing construction company, person office. Immediate opening. Computer experience very helpful. Full time. Call 335-0618

SECRETARY
Excellent temporary to permanent position available in Plymouth. Must be proficient in WordPerfect 5.1, Lotus 1,2,3, Microsoft Windows & Harvard Graphics. Other opportunities available. Call for appointment
ARBOR TEMPS 459-1166

504 Help Wanted Office-Clerical

SECRETARY
Bloomfield Hills real estate office. Word Perfect 5.1 & strong organizational skills needed. Part time, afternoons. Send resume & salary requirements to: P.O. Box 7064, Bloomfield Hills, MI 48302

SECRETARY BOOKKEEPER for four salesmen in a non smoking office. Word processing. 8:30-5:30. Orchard Lake Maple area. 851-2100

SECRETARY/BOOKKEEPER
For expanding w suburban company. Must be experienced. Resume, American Van. 255-6226

SECRETARY, Closing Coordinator needed for Livonia ERA office. Real estate background required. Call for interview. 478-3400

SECRETARY

Diversey Corp., a leading manufacturer of specialty chemicals, is looking for individuals with at least 2-4 years secretarial experience to fill several openings currently available at our Corporate Headquarters in Livonia.
Candidates must have excellent secretarial skills and should be self motivated, personable, and able to effectively organize a heavy and varied workload in addition to uncomplicated written and verbal communication skills. Individuals should possess a strong WordPerfect and Lotus 1-2-3 background, and have a desire to succeed in a corporate environment. As associate's degree in secretarial studies is preferred.
We provide an excellent wage and benefit package. For consideration, please send resume & salary requirements to: Ms Lori Enright, Dept. SE.

DIVERSEY CORP.
19225 Stark Center Drive
Livonia, MI 48150
An Equal Opportunity Employer
M/F/D/V

SECRETARY - For growing 2 attorney law firm across from Somerset Mall. WordPerfect experience essential. Good salary, benefits, helpful Resume Franklin G. Koory, 3153 W. Big Beaver, Ste 100, Troy, MI 48084

SECRETARY
for 1 person office. Tree service. Must have experience on computer. Computer bookkeeping helpful. Salary commensurate with experience. Milford area. (Days) 948-1251, (Evenings & weekends) 437-9320

SECRETARY - for fast paced medical equipment sales & service company. Must be proficient in Word-Perfect 5.1, good communication skills, excellent telephone manner & solid knowledge of general office procedures. Shorthand a plus. Send resume to 12200 Farmington Rd., Livonia, MI 48150

SECRETARY - full time for Southfield law firm. Must know WordPerfect. Call 358-3940

SECRETARY

Guardian Industries is looking for a dynamic secretary to work closely with its planning & development group. You will report directly to the Director and be a key member of the team.
Responsibilities will entail a wide variety of secretarial assignments. Applicants must be proficient in Word-Perfect and grammar, possess the ability to work well under pressure and have a flexible work schedule.
Guardian offers an attractive compensation and employee benefit package. Interested applicants may forward a resume with salary history to:

Robert Merrick
GUARDIAN INDUSTRIES
43043 West Nine Mile
Northville, MI 48167
An Equal Opportunity Employer

SECRETARY
International manufacturing headquarters requires your top shape skills and word processing experience in the field. Call Sharon at UNIFORCE 646-7884

SECRETARY
Livonia based state wide sports organization requires a full time professional secretary. Candidate must be self-motivated, totally familiar with Word Perfect 5.1 and Lotus 123. The successful candidate will have organized, dramatic/upbeat attitude and described as a "people person". Salary and benefits based on situation and qualifications. Send resume with salary requirements to Box 368,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY
needed for Birmingham CPA office. Full or part time. Experience necessary. 433-3770

SECRETARY/OFFICE ASSISTANT
For Bloomfield Hills Construction Co. Permanent part time - Mon, Wed, & Fri., Duties: typing, filing, bookkeeping, data entry, phones, other clerical duties. Send resumes: Jim Thomas, Po Box 7834, Bloomfield Hills, MI 48302-7834.
An Equal Opportunity Employer

SECRETARY- Part-time, flexible hrs. Female with background in bookkeeping system. Send resume to Vertex 33101 Edales, Plymouth, MI 48170.

SECRETARY - part time for financial planner. Good communication skills, typing 75 wpm, shorthand. Computer & insurance office experience required. Non smoker. Send resume to: P.O. Box 700235, Plymouth, MI 48170

SECRETARY/RECEPTIONIST
Part time, 10am-3pm, 3 days per week. Computer experience, typing 60wpm. Send cover letter with resume to Box #328, Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/RECEPTIONIST -
Westland video production company seeks qualified person. Salary negotiable - plus benefits 729-9665

SECRETARY/RECEPTIONIST
Entry level, full time Downtown location. Typing 60wpm. WordPerfect experience a must. Please call for more information 965-4100

THE TRAVELERS COMPANIES
Seeking a Personnel Assistant to work in our Southfield Manor, 25628 Telegraph, Southfield, MI. 48034. 352-9020
Work environment with friendly people. Excellent benefits package.
Please send resume to: Box 372
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

TRANSPORTATION Company seeking full time person. Must be computer oriented. Experienced on phone, customer relations & typing a be a team worker. Good benefits. Send resume to Box 348
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

504 Help Wanted Office-Clerical

SECRETARY/SALES ASSISTANT
Major security firm. Must be organized, accurate & pleasant. Able to handle fast paced atmosphere. Must have excellent client/phone relations. Please forward resume in confidence to SLD, attn: Patty, 800 Renaissance Center, Suite #1800, Detroit, MI. 48243
Equal Opportunity Employer M/F/H

SECRETARY/Word Processor - Southfield area law firm requires person with word processing skills and good typing. Experience required. 540-4100

SECRETARY
$15 - $21K
Do you possess strong typing and organizational skills along with computer experience? Are you seeking a challenging position? Experience essential.
MASTANTUONO & ASSOCIATES
24901 Northwestern Hwy. Ste. 124
Southfield, MI 48075
Fee Paid 355-2440

SWITCHBOARD/
RECEPTIONIST
Southfield Real Estate firm with fast paced professional group in Southfield. Qualified candidates must be motivated, personable, and able to effectively organize a heavy and varied workload in addition to uncomplicated written and verbal communication skills. Individuals should possess a strong WordPerfect and Lotus 1-2-3 background, and have a desire to succeed in a corporate environment. As associate's degree in secretarial studies is preferred.
We provide an excellent wage and benefit package. For consideration, please send resume & salary requirements to: Ms Lori Enright, Dept. SE.

DIVERSEY CORP.
19225 Stark Center Drive
Livonia, MI 48150
An Equal Opportunity Employer
M/F/D/V

SWITHBOARD OPERATOR
Part time
System 25 Telephone area.
Call 553-3710

A NATIONAL SUPPLIER of recognition awards seeks a Telemarketer for the Farmington Hills office. Applicant must have good communication skills and telephone experience. Full benefits plus bonus. Please send resume to: Office Administrator, 32989 Hamilton Ct., Suite 115, Farmington Hills, MI. 48334

TROY COMPUTER SALES & leasing company seeks accounts receivable specialist. Position requires 1 year minimum, 2-3 yrs strong credit/collection experience in high volume account environment, prefer strong interpersonal skills, degree in business a plus. If interested send resume & salary requirements to: SMS, 30 Duchess, Ste 116, Troy, MI 48084. Attn: Arlt

TYPIST/RECEPTIONIST
Full time for Buick Fanfare office. 60wpm, phone experience preferred.
847-3505

TYPIST

Statistical Typist wanted for Southfield CPA office. Experience in Lanier Word Processor preferred. Must be able to work overtime when necessary. Full time permanent position.
Call Sandy 647-6364

TYPIST/WORD PROCESSOR approximately 20-25 hrs/week. Must have computer knowledge and several different software for several high profile projects.
355-0515

UNIFORCE CENT. needs assistant. Must detailed oriented & familiar with computer keyboard. Must be fast & weekend hours. Call a person. Call 462-0350, Ext. 134

WANTED!!
Data Entry Clerk & Word Processors with at least 2 years experience. Temporary to Permanent positions available
Call Teresa (313)524-3110

OFFICETEAM

WAREHOUSE CLERK
Plymouth area of Livonia. Temporary Assoc. of Michigan, Inc.
Call 8am-3pm 458-3750

WORD PROCESSOR
Experienced, full time for Bloomfield Hills mortgage company. 647-1199

WORD PROCESSORS
(ANY SOFTWARE)
RECEPTIONIST/SWITCHBOARD
DATA ENTRY CLERKS
Work close to home with flexible hours. Full and part time positions available. Top pay for your practical skills. We offer: Holiday Pay, Bonuses, Medical Insurance
Call Today For An Appointment!
LIVONIA, 484-2100
SOUTHFIELD, 352-1300
SNELLING
TEMPORARIES
NEVER A FEE

WORD PROCESSOR
Part Time Hours
EVENINGS
Word Processor needed for large Insurance Office.
1-2 yrs. business experience including transcription skills.
WILL TRAIN
Must possess accurate typing and excellent language skills
NON SMOKING OFFICE
Please submit written letter describing work experience and abilities. Hours are flexible
ID ECONOMO
MEADOWBROOK INSURANCE
26600 TELEGRAPH
SOUTHFIELD, MI. 48034

505 Help Wanted Food-Beverage

ACCEPTING APPLICATIONS for experienced Wait Staff - willing to work flexible hours. Inquire 34000 Schoolcraft, Livonia 462-0770

ALL FRONT OF THE HOUSE
ALL SHIFTS
REDLOSTER
Apply 2-5 in person daily. 24705 W. 12 Mile, E. of Telegraph Rd.

ALL ORGANIZATIONAL LEVELS
Both day & night. Apply in person. Elias Brothers, 11310 Telegraph, Redford

ASSISTANT MANAGERS
Experienced only A & W Restaurants. Call Kathy Mon. thru Fri. between 1pm & 4pm only. 262-1780

BANQUET WAIT STAFF/Bus Per. Experience helpful. Up to $6.50 an hr. Neat appearance. Transportation. Bloomfield area. Apply in person. Southfield Manor, 25628 Telegraph, Southfield, MI. 48034. 352-9020

BUS PERSON, Wait Staff weekend nights & weekends. Please apply within: Dunaid's Pub & Grub, 22831 W. 7 Mile

BARTENDER/WAIT PERSON
Full & part time. Must be personable and polite. Apply in person. New Kevins Pub, 23234 Greenfield Rd., Oak Park.

CANTON/PLYMOUTH AREA
SPORTS LOUNGE RESTAURANT
WAIT STAFF WANTED
Kenny's Food & Spirits
8168 Canton Center Rd.
Canton 459-4020

CANTON SOFTBALL CENTER/
CLEATS RESTAURANT
is opening APRIL 9 and is hiring staff for the following positions:
wait staff, service assistants, cooks, concession and outdoor maintenance. Apply in person March 9-11, 3PM-6PM daily: 46855 W Michigan Ave. Must be 18 or older.

CARHIER, BUS PERSON, & Dishwasher needed. Experience necessary. Apply in person: Sigma, 27000 11 Mile, Southfield.

COCKTAIL WAIT STAFF
Rochester dance club. Fri. and/or Sat. PM. Experience necessary. Apply within: O'Shea's, 543 N. Main at Rochester & University

COOK - Experienced short-order cook wanted for downtown Birmingham coffee shop. Must be able to prepare sandwiches, salads & make soups from scratch, creativity important. Wage negotiable. Call between 10-2, weekdays. 647-7440

COOKS, Broiler, Saute & Sandwich. Full & Part time. Alberto, 190 N. Hunter, Birmingham.
An Equal Opportunity Employer

COOKS, PREPS & dishwashers, full & part time, experience & plus. Apply in person. Mr. B's Farm, 24355 Nov Rd., Novi. 348-7038

COOKS'& HELPER
Part time, nights. Clancy's Bar & Grill, 32750 W. 8 Mile, Farmington Hills. 477-7177

505 Help Wanted Food-Beverage

COOKS & WAITSTAFF
For 50's diner in Kingsley Harbor. Apply at 2897 Orchard Lake Road, S. Sam - 1:30pm, Mon-Fri.
Rocket Edgie's 683-7171

COOKS
We are looking for full time cooks for all three shifts. Experience helpful. Please apply in person Mon-Fri., 8am-3pm. 1351 Rio Rd., Westland. (S. of Ford)

COOK, WAIT STAFF, Dishwashers. Full and part time. Flexible hours. Must have experience and transportation. Gaslight Square, 478-9344

COUNTER HELP - Part time lunch or dinner hours. Apply at ALBIEO, 5024 N Wayne Rd., Westland, or 16709 Middlebelt, Livonia

DISHWASHERS, DIETARY AIDES
FOOD SERVICE HELPERS
experience essential
350-1279

DRIVERS & COOKS
Must be dependable, good driving record. Apply in person at The Pizza Place, 31000 W. 14 Mile, Farmington

D. DENNISONS, seafood tavern, Laurel Park Mall, is now hiring for all positions. Hours are flexible, full time, only. Apply in person Mon-Fri, 9-11 & 2-4. 464-0300

FARMINGTON HILLS' NEWEST DELI - now taking applications for Waiters/Waitresses, Host, Manager/Delivery. Good dining, great pay. Apply at: Lox, Stock & Bagel, NW corner of Drake & Grand River

HOST/HOSTESS/WAIT PERSON
Apply in person:
Sebastiano's Grill
In Somerset Mall, Troy
Ask for Mike Sigler

KINGSLEY INN COFFEE SHOP
Part time Cashier & Wait Staff
6 blocks to Big Beaver
644-1400

KITCHEN MANAGER
Busy Ann Arbor restaurant is looking for an experienced professional to take charge of food operations. The successful candidate should have at least 2 yrs management experience, excellent leadership skills, high standards & a strong desire to be successful. Please send resume to Personnel Dept. 114 E Washington St. Ann Arbor, MI 48104

MARETTI'S PIZZA - Counter persons, pizza makers, drivers, waitress. Call
420-4007

LINE COOK - PART TIME
Apply in person
Cali Pasta, 10am-4pm. 261-5636

LOOKING FOR MATURE PEOPLE to work day positions Redford.
937-1667

WAITRESS
Experienced in food, bar, banquet service. Send resume to: John Paul, Director of Operations, P.O. Box 266, Grosse Ile, MI. 48138

Major retailer now hiring restaurant service personnel for Little Caesars Pizza Station to be located Inside Kmart. Full and part time positions, day, evening, weekend hours available. No experience necessary. Apply in person: at Kmart, 3159, 37175 Grand River, Farmington, MI, 48335. 476-5100
An Equal Opportunity Employer

MANAGER to $30,000. Full service family dining. Bonus, 401K, health care, agreement experience. Excellent benefits. Career opportunity. Resumes please fax: 473-2310
Steven J. Greene Personnel

MCDONALD'S
If your looking for a job with flexible hours, look no further. Now hiring for all shifts. Also hiring for a day time maintenance person. Apply at: 220 Ann Arbor Rd. in Plymouth

METROPOLITAN
MUSIC CENTRE
FARMINGTON HILLS
Now Hiring

- NIGHT CLUB MANAGERS
- ASSISTANTS
- DAY BAR STAFF

Apply in Person
Mon-Fri, 10-5
MOUNTAIN JACK'S (SOUTHFIELD)
Now accepting applications for bartenders, cocktail waitresses, Bus, Line Cook, Day & Night Wait Staff. Apply in person, 2pm-4pm, Mon-Fri. 24587 Greenfield

NIGHT SHIFT SUPERVISOR required, flexible, $5/hr. Subway Sub Shop, 24 West Square, Lake Orion, corner of Livernois, Troy. 828-7677

PREP & LINE COOKS. Line attendants - full & part time. Apply at Kingsley's side week ends & holidays. Apply in person. 2897 S. Sheden House, 29477 Trimble, Livonia

RAM'S HORN - NOW HIRING
Experienced Cooks & Waitrs, good pay, good working conditions. Apply within: 20285 Middlebelt, 1 blk. S. of 8 Mile, Livonia 477-4770

RESTAURANT IN NORTHVILLE needs Dishwasher, up to $6.00 an hour, full time days. Rose Garden Tea Room. 349-0505

RESTAURANT MANAGER. Experienced as a Bartender and Head Waitperson required. Fri. Mon evenings. 40 hours $8 hour to start. $9 after 1 year. Mayflower Hotel in Plymouth 453-1632

SERVERS
AM & PM positions available. Apply in person. Holiday Inn, 38123 W. 10 Mile at Grand River, Farmington Hills

SPORTSERVICE
IS NOW ACCEPTING applications at Haggar Park Racquet Club for the positions of
- Cocktail Servers
- Servers - Formal dining experience
- Bus Persons
- Food Runners
- Dishwashers
- Concession Workers

Competitive wages and benefits available. Apply in person between 10am-2pm Mon thru Fri
Our company utilizes drug testing
An Equal Opportunity Employer

WAITER/BUS HELP - full time. Apply in person. Ground Round, 30000 Grand River, Farmington Hills

WAIT PERSON - AM shift, experienced, full time position, must be dependable, able to work flexible shifts, weekends & holidays. Apply Holiday Inn Bloomfield, 28555 Telegraph Rd. No phone calls

WAIT PERSON
Mercury Fish & Chips Restaurant, Southfield. Call 356-1055

WAITPERSON & MIXOLOGIST
NEEDED
Club Rose, 9933 Greenfield
835-1980

WAIT PERSONS -Available days & evenings. Experience helpful. Apply in person. Pizzeria Uno, 8745 Orchard Lake Rd., W. Bloomfield

WAIT PERSONS, Cocktail waitress, lunch, dinner. Dimitri's Family Diner, 24817 Northwestern Hwy., corner of 10 Mile & Northwestern, in Shop Mart. 350-0890

WAIT PERSONS - experienced, nights or days, excellent pay & working atmosphere. Victors Nov1 Inn, 43317 Grand River 349-1438

WAIT STAFF
Professional, with experience, full time days & nights. Call before 10am, 2pm, ask for Joe. 290-2626

506 Help Wanted Sales

A CAREER SALES OPPORTUNITY
Insurance agency increasing its sales force. We offer training & experience, in addition to first year commissions and performance bonuses. Fringe benefits & complete office support. American United Life
For interview 357-0430

ACCOUNT EXECUTIVE SALES

Career opportunity with Southeastern Michigan's largest supplier of high-tech computer systems, equipment, networks, and software. Highest commissions in the industry with bonus, profit sharing, 401K retirement plan, medical/optical/dental insurance, car allowance, and expense reimbursement.
Call Bob Olsen at 489-0148 extension 351 to arrange an interview

506 Help Wanted Sales

DREAM JOB! FLEXIBLE HOURS no investment, above average earnings. Guarantee for qualified people. Call 656-9437

A BETTER CAREER OPPORTUNITY
National publishing company needs money motivated one call closers for our inside sales staff. Call Ms. Lee days 8am-5pm. 332-4925 Ext. 22

CAREER SHOULD BE BY
DESIGN NOT BY DEFAULT
That's why Real Estate One offers career choices to the self-disciplined ambitious individual and then supports those choices through intensive training, staff assistance, high quality educational programs, and innovative marketing tools.
Ask about our guaranteed income program.
Betty K. Clark
Multi-Million Dollar Career Manager
Call 363-1511
REAL ESTATE ONE, INC.

A CAREER IN REAL ESTATE
SALES WITH US IS A REAL JOB
Real Estate Sales Associates earn as so effective we guarantee you a minimum salary for your first 12 months with unlimited potential
CALL TODAY AND START YOUR FUTURE. CALL ME TODAY!!!
SUE KELLY 644-4700
ONLY 1 MILE FROM I-696, Exit 12
Bloomfield - Birmingham

A CAREER IN
REAL ESTATE
SALES

Call me Today! - Pat Phillips
559-2300
REAL ESTATE ONE, INC.

AD SALES & PROMOTION Administrative Assistant to advertising manager for four magazines. Looking for someone with excellent telephone skills. Good computer skills & writing skills, ability to meet deadlines. Send a letter & resume to: Wendy Leitzel, Scott Publications, 30395 8 Mile, Livonia MI 48152-1798
No phone calls

AGGRESSIVE - INDEPENDANT
Contractors with experience in pool-driven performance, to incorporate presentations of a world class Pressure Washing & phone skills required. Call Gary 533-2277

A GREAT PLACE TO WORK!
REAL ESTATE ONE, INC.
PLYMOUTH - CANTON
Chart your course for real estate success. Work with an office managed by a CRB
(Certified Real Estate Brokerage)
$25,000
Guaranteed Minimum Income
Call Today
Joseph Fiorello, CRB, CRS
455-7000

AMBITIOUS SALESPERSONS
wanted. call Mon-Fri between 7:30am-5pm. Call 7:30am-1pm for details 474-5003
Sales/Service Wholesale Floor Covering

ARE YOU GOOD ENOUGH to sell 3 properties a month if we supply them? Are you headed to bad cash flow, sitting open houses, or farming? Real Estate is more needed.
HELP-U-SELL 335-0650

ARE YOU IN KMART
DEAD END JOB???
Make $375-$500 a week doing your first year. Join our team. Rapidly expanding company. We need motivated people who desire to get into a management position. We are a sales organization in the food business. Your potential outweighs your present commitment. Apply
For interview call Mr Corey (10-4pm)
313-623-2500

ART GALLERY - OUTSIDE SALES
part time, no art experience needed. Very high commissions. 5 hours/3 days or more. 1-75 & 14 Mile area. 689-1122

ASSISTANT SALES MANAGER
One of the highest volume corporate box facility in the United States is searching for an individual who will assist our sales manager in the development and implementation of marketing programs, assist in the handle our increasing customer base. Must have experience quotations, development of sales promotion program and automatedsales generation & tracking. 2 full time sales experience required including 1-2 yrs of supervisory experience. Pay is dependent upon experience. Fax resume to:
ASSISTANT SALES MANAGER,
PO Box 11080, Detroit MI 48202

A TOY RETAILER wants full time help for Christmas. Jungle Apply in person Grumpy Novelty Corner, 38239 Plymouth Road, Livonia

ATTENTION SALES ASSOCIATES
Experienced or Novice
Discover the
Coldwell Banker Difference:
- Four Commission Plans
- Referrals/Relocation
- Best Buyer/Best Seller® Systems
- Accredited Training

For a personal interview contact
JACQUELINE STEUER
737-9000 477-4353
COLDWELL
BANKER
Schweitzer Real Estate
19 Offices
Expect the best®

AUTO SALESPERSON
For Lincoln Mercury. Call deadline. Experience preferred. Aggressive, self-motivated individual. Excellent salary. Profit sharing & health insurance. Call Russ at 453-2500

BEST SALES POSITION IN TOWN
HAVE FUN - MAKE MONEY
No Investment, No Inventory, No Expenses
No Prospecting - No Phone Work
Work Your Own Hours - Beautiful Office. We will supply qualified clients, a fun product, great atmosphere. The 1st & 1st time buyers. Must be willing to work both evenings and weekends. Experienced preferred. If you're willing to learn and work hard you will be rewarded. Call today. Mr. Frick, between 3pm-8pm Only. 851-7556

BRAZIL - MEXICO
ARGENTINA
Multi million dollar international marketing corporation rapidly expanding in the United States. Looking for people with local professional business people with contacts in these countries interested in earning income. Extremely residual income. Bi-lingual recommended. Call 685-1621
Leave message

CAREER SALES OPPORTUNITY
In Oakland County with large Michigan based, well established financial planning organization. Average income for 1st year Plan exceeds over $100K. Company paid training & lucrative draw, commission & bonus compensation. Adds to a well established business. Only self-motivated persons need apply.
Call Korine 313-881-6161

506 Help Wanted Sales

AUTO PARTS remanufacturer seeking an ambitious sales representative to develop our Michigan territory. Forward resume with salary history to: Attn: Sales Rep, PO Box #539203 Livonia, MI 48153

BRIDAL SALES PERSON
Experienced, needed in busy Livonia salon. Long term involved employment opening. Call

Arbor Temps 459-1166

CABLE TV
Continental Cablevision looking for a full time Sales Rep to work in Southfield & W. Bloomfield area. Continental offers an excellent compensation & benefit package. For more information call Wayne Hatcher 353-8044

CELLULAR PHONE SALES
Recent college graduate with sales experience to sell to corporate accounts. Send resume to
Executive Cellular, attention Brian, 30000 Telegraph, Bloomfield Hills, MI 48309

CHILDREN'S SHOE SALES - full time position. Hours daily 10am-6pm, Fri. 10am-5pm. Sun., 12-5pm. 478-7611

CUSTOMER SERVICE REP for non smoking Manufacturer Rep office. 5 Farmington Hills area. Full time position with basic PC sales knowledge helpful. Send resume: Mr. Al, 29800 Orchard Lake Rd., P.O. Box 530875, Livonia, MI. 48153

DON'T LET the economy uncertainty and Gulf War stop you from earning income in 1992. If you have ability to sell, I can prove you earn your one-time fee. 1-800-780-4643

DRUGS
CHILD ABUSE
DRUNK DRIVING
Do you care?
Do you want to make a difference?
We do! We are a Sales Agency for national non-profit organization
- Full or part time
- Paid vacations
- Performance plan
- Convenient public transportation
- Paid training
- Bonuses & raises

Let us share more information with you. Please call between 9am-7pm. Ask for John

350-2396
REESE BROS
"WE CARE"

EASY MONEY!
It will take you a lot of hard work. We're looking to find a few person-ality people to take over of this prestigious carrier opportunity. EOE
Call John Neuhaus 261-6700

REAL ESTATE ONE
EDUCATIONAL SALES - Teaching background helpful. Part-full time. Salary benefits. Reply Box Box Box B, Inverness, 21020 Orchard Lake Rd., Farmington Hills, MI 48336

ENTRY LEVEL INDUSTRIAL SALES
A youthful attitude, good math skills and a good work ethic could lead you to a lucrative career.
Starting salary to $555 Ronda Drive, Canton, MI 48187

EXECUTIVE
SALES

The Prudential Insurance Services is seeking applicants for Financial Planner positions. The territory encompasses Wayne, Oakland & Washtenaw counties. Starting salary up to $500 per week depending on qualifications. A full employee benefit package is included with your salary. Previous sales experience not necessary as we have a comprehensive two-year training program. Management opportunities are available. Call Mr. Hicks at 313-563-8487 for an appointment, or send resume to:
ROBERT HIX, DISTRICT
MANAGER PRUDENTIAL
FINANCIAL SERVICES,
29800 Orchard Lake, Suite 505,
Farmington, MI. 48334
(313) 563-8487

EXPERIENCED
OUTSIDE SALESPERSON
To sell site selling program to business. Top pay for top producer. Experience only known in our field. Generous commission package including benefits. Strong closers only. 968-5001

FINANCIAL PLANNER/INSURANCE Services Inc. America's leading financial planning company is looking for motivated individuals with good communication skills that desire to work in a fast paced, fast growing field. Tony Winnick 391-0088
Equal Opportunity Employer M/F

FINANCIAL SERVICES
New York Life has an opening in the Troy area for a Financial Services training program. We pay training allowance subsidy for 3 years based on benefit and sales results. Outstanding benefits available. For appointment call Dan Barbara
313-271-6100
An Equal Opportunity Employer

FLOOR COVERING
SALES PERSON
Looking for professional floor covering sales person with minimum 4-6 years experience in retail floor covering. Must have knowledge of floor covering, reading blueprints & estimating. Must be self motivated & have a picture desire to succeed can bring unlimited earning potential. Salary plus commission. Call for appointment after 10 am ask for Dennis Payne, Planner Floors Inc 352-4050

FURNITURE SALES
Must be experienced full or part time. No Sunday. Excellent earnings. Bedland & Lawton 356-2222

GOOD OPPORTUNITY - Get your share of the 4 billion dollars of the fragrance industry thru network marketing. Call Dorothy 668-1300

INSIDE SALES
Computer firm seeks qualified individual for daytime sales position. Person. Good telephone manner & strong related Salary plus benefits. Please call 729-9663

INSIDE SALES - electronic component distributors representative, non smoking, fulltime position. Must know how to use computer. Starting salary $12K-$14K. Salary plus full benefits. Reply to box 373
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

INSURANCE - Fortune 500 company is looking for experienced life insurance agent trained for management position. Excellent salary & benefits package. Reply: Box 29200 Vassar, 48768. Livonia, MI 48152

INTERESTED IN SELLING
REAL ESTATE?
Experienced agents, ask about our generous 75% commission formula.
DAVE SNELL 462-1811 453-3336
COLDWELL BANKER
Schweitzer Real Estate
19 Offices
Expect the best®

JEWELRY SALES
Farmington Hills jewelry store seeks full & part time employees. Jewelry experience required. 855-0040

506 Help Wanted Sales

FREE
CAREER SEMINAR
Thurs. March 19
7 PM
If you have ever considered a career in Real Estate, now is the time to find out how. This is a no-nonsense, straight forward look at a career in Real Estate put on by the "Experts"
Call for Reservations
Ask for Manager
474-3303
Offices in Oakland and Wayne Counties

$25,000 GUARANTEED
Call today to find out how you can prepare for an exciting Real Estate Career. We provide the best training, support systems and commission plans. Call Training Director, SUZY CASHMAN
HEPPARD & ASSOCIATES
855-8570

INSIDE SALES REPRESENTATIVE
No set office hours. Flexible part time. Guaranteed $7.00/hr + commission. Call Sales Dept P.O. Box 87615, Canton, MI 48187

JOBS, JOBS, JOBS
If you can sell we will get opening a phone sales position for you. Low commission for selling team service. No hype, no high pressure, we will train you. Immediate openings for people needed. Must have car.
553-7799

Join the professionals at
Real Estate One!
Our programs and support systems are so effective we guarantee you a minimum annual income of $25,000 with unlimited potential.
Don't Gamble With Your
Future
Call Dan Elias 646-1600

LOOKING FOR MICHIGAN
Established company opening new division. This ground level opportunity is for someone high with drivers license. Excellent full and part time positions available. Send resume to: 26855 Northwestern Hwy., Suite 139, Southfield, MI. 48034. Mr. Howard Sam - 4pm (313) 948-9716

LIGHTING FIXTURE SHOWROOM
Sales Position available. Full time. Typing required. 46 hour week. Livonia, Call 421-8903

LOOKING FOR a few key ambitious people to add to their sales staff, current income. Business experience recommended. Call 458-7658

LUBE SALESPERSON
Experienced. Salary plus commission. Please send resume to: Box 368 Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MAKE A DIFFERENCE IN YOUR FUTURE
Attend our Career Seminar Wed., March 18, 1992 at 7:00pm Call
Suzi for reservations or information.
HEPPARD & ASSOC 855-8570

A MANAGER TRAINEE
Large Industrial Sales company is expanding it's regional office and needs an outgoing, responsible individual looking for a lucrative career in sales management. This position offers rapid advancement, high earning potential, complete management responsibilities and excellent benefits. To arrange for a personal interview, call 244-4900

MANAGEMENT POSITION Available for aggressive individual with commercial real estate sales experience. Designations and leadership capabilities a plus. Please call Mr. Kobese at 299-8338

MARKETER'S DREAM
Ground floor opportunity
International Co. expanding rapidly
313-542-7356

MOTIVATED & GROWTH oriented Real Estate Sales Associate needed for progressive office in fast growing Milford area. Call Joan Ward, Century Professionals, Call Paul
1-800-352-1522

NEW CONSTRUCTION sales position available, need positive/motivated individual to handle new sub. Must be licensed, experienced in new construction, customer service oriented, good communication, follow up hot leads. Resumes only to Sales Manager, 46 Kercheval, Farmington Hills, MI 48335

NEW ERA BROKER IN Farmington Hills would like to meet with Agents who want leads. 100% company and advice on transfer.
Call Mark 835-9000

ERA BANNER REALTY

NEW HOME SALES ASSISTANT
Assertive self-motivated team player needed for full time position.
Send resume to:
Lennox Building Company
27650 Farmington Rd. Ste 203
Farmington Hills, MI 48334

PART TIME LICENSED Real Estate agent South Lyon area. 20-25 hours per week in New Home Model Sales. Must be available Fri. Sat. Sunday & Sunday. Call Diane (313) 437-8193

PERSONAL
FINANCIAL PLANNER
IDS Financial Services Inc., an American Express company, is offering a Financial Planner career position. Qualified candidates will earn salary and expense allowance, plus bonuses, and have access to commission. Degree and 2 years sales or professional experience required. Contact Jerry Lundquist at Mr. Van Wampler, 827-1230
An Equal Opportunity Employer M/F

Phone Sales $350-$950/wk
WELCOME TO
CANDYLAND!!!
It's as fun & games
OUR CUSTOMERS ARE YOUNG
Tired of the same pay plan?
We offer
- Average hourly rate $9