## 504 Help Wanted Office-Clerical

**LEGAL SECRETARIES**
Let our 30 years of service and experience work for you. For professional placement, temporary assignment, or permanent, register now with THE agency for Legal Professionals
ALL STAR DIVISION OF PARK HILLSTROM & ROSS AGENCY, INC.
626-8188

LEGAL SECRETARY/ WORD PROCESSOR
Newly re-organized plaintiff medical malpractice/personal injury firm seeks entry level individual who is self motivated, energetic, thinks on complaints, knows WordPerfect 5.1, has excellent organizational skills, types 65-70wpm. Please send your resume and salary requirements to: K.C. Gothard, 24573 Southfield Rd., Southfield, MI 48075 or FAX to 352-8228

LEGAL SECRETARY with insurance defense background needed for firm in Clarenceville. Please send referred Salary commensurate with experience. 348-7700

LITIGATION SECRETARY
Experienced for Southfield law firm. Will consider entry level expectations. Please call 313-350-0555

MARKETING SECRETARY
Leading advertising agency has opening for WordPerfect and Harvard Graphics experience. Salary to $10/hr. Call Sylvia at UNIFORCE 357-0027

**Market Research**
Applications are now being accepted for positions in Livonia, Farmington Hills and Warren. Must have excellent communication and coordination skills. Great pay! No sales involved.
EXPRESS SERVICES
643-4363
Not an Agency Never a Fee

MUNICIPAL CLERK/ DEPUTY REGISTRAR
Salary $18,780 - $23,344. Graduation from standard high school or business school, including courses in typing & bookkeeping. Associate degree or diploma required upon application. Two years of clerical work beyond high year of college as evidence by transcript. Must pass a Civil Service examination in typing (typing minimum 40wpm) and office skills. Fill out application by July 17, 1992 at Personnel Dept., Room 3, City Hall, 211 W Ainsworth St.
646-6325 (TDD 646-6399)
Equal Opportunity Employer M/F/H

NATIONAL ACCOUNTS SECRETARY
with 2-3 years of experience, plus 35-50wpm typing. Must be detail oriented, company providing products and services to hospitals, nursing homes, and care institutions. Proficient with WordPerfect and a working knowledge of Lotus 123, responsible for handling customer orders and follow ups, telephone, correspondence, filing and a variety of standard office procedures. Duties include typing, dictation, machine transcription, contract pricing preparation of proposals. Strong organizational skills required. Please submit resume to Box 428
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

NATIONAL COMPANY seeks organized individual with excellent communication skills. This will be a full-time in office position. Office in Southfield. If interested send resume & salary requirement to Portsmouth, P.O. Box 286, Southfield, MI 48037. Attn: Dawn Brown
Equal Opportunity Employer M/F

OFFICE ADMINISTRATOR
Full accounting, word processing. Best salary, organized person needed for Troy office 642-6371

OFFICE ASSISTANT/PART TIME
For a small Livonia firm. Flexible hours. $5/hour. Call Kelly 313-244-9665

OFFICE ASSISTANT
Full time position available for property management office. Data entry, clerical duties, phone duties. Must have excellent phone skills & must homemaking office. Send resume with salary requirements to: PO Box 2232, Farmington Hills, MI 48333

OFFICE HELP, part time. Management typing. Will train. Starting $6 an hr. Ask for Diane 455-5346

OFFICE - Part time Receptionist, 30 hours & weekends. General office duties needed. Apply in person at 818 W Woodward, Royal Oak. Noon to 6pm.

OPERATIONS SECRETARY
A good communication company seeking a reliable, friendly, energetic & self organized team player. PC experience with WordPerfect Resume FBCS, 28200 Franklin Rd, Suite 200, Southfield, MI 48076

PARALEGAL - Southfield insurance company seeks experienced professional. Career oriented individual to work with corporate counsel, involves research, preparing court pleadings, working closely with executive management. Minimum typing of 60 wpm. Send resume with salary requirements to Paralegal, P.O. Box 300, Southfield, MI 48037

PART TIME RECEPTIONIST
$5.00 per hour, 15 hours per week. Call Ann Pawlak, 851-8700

**PAYROLL CLERK**
Part-time position available in our regional Farmington Hills office. Previous accounting background required. Knowledge of Northwestern, 3rd 12th Lotus. WordPerfect helpful. Must be outgoing, organized and detail oriented. Send resume to

PAYROLL SUPERVISOR
OLSTEN TEMPORARY SERVICES
24725 W 12 Mile, Ste. 101
Southfield, MI 48034

PERSONNEL ASSISTANT
Entry level position. Applicant intake & testing. Phones, typing 35 WPM, WordStar knowledge a plus. Long term temporary position

ARBOR TEMPS 459-1166

**PERSONNEL ASSISTANT**
Part-Time
A Southfield Michigan Fortune 500 Corporation is seeking qualified candidates for the part-time position of Personnel Assistant. Position will be responsible for retirees insurance administration and other Personnel administrative duties. Position requires 24 hours per week with flexible working hours.
It is preferred that qualified candidates have insurance administrative experience, have excellent interpersonal skills and good interpersonal ability. Required: Ability to work effectively with use of WordPerfect and Lotus.
Position pays a competitive salary plus benefits. Please send your resume to:
BOX 470
Observer & Eccentric Newspaper
36251 Schoolcraft Rd
Livonia, MI 48150
An Equal Opportunity Employer

PROGRAMMER ANALYST
Position available in Novi area for an individual experienced on IBM AS400 and B/36. Also helpful PC programming.
Candidate must be experienced with design, coding and testing programs and models - national accounts, written and problem solving skills. We offer a competitive salary, comprehensive benefits and a pleasant work environment.
Please send resume and salary requirements to:
W. CHRISTIE
P.O. BOX 4878
OAK PARK, MI 48237-5126

RECEPTIONIST NEEDED for very busy West Bloomfield office. Must have experience and good phone skills. Call 851-4063

RECEPTIONIST/CLERICAL
Must have excellent phone personality, some typing, computer and book keeping experience. Call for an appointment. 476-2666

## 504 Help Wanted Office-Clerical

PERSON FRIDAY - needed for fast paced food equipment distributor. Experience necessary in all facets of office operations. Please forward resume with salary history & salary requirements to Branch Manager, 27134 Chesney Dr., Farmington, MI 48336

DYNAMIC PEOPLE-PERSON to work part time 2-3 days/week as receptionist in veterinary hospital. Computer experience preferred. 357-3650

RECEPTIONIST/TYPIST
Please apply in person at Boy's Republic, 33800 Nine Mile, Farmington Hills, BAM-4PM

RECEPTIONIST
needed for non smoking law firm. Computer skills necessary. Send resume to: Box 8, Ste. 2150 Telegraph Rd., Suite 250, Bloomfield Hills 48302

RECEPTIONIST
Your people skills and two years experience are wanted for this plush environment. 37/hr
Call Ruth at UNIFORCE 357-0644

RECEPTIONIST/SECRETARY - Full time typing, word processing & typing experience desired. Excellent opportunity. Good benefits. For appointment, call 334-4049

RECEPTIONIST/SWITCHBOARD
Interact with clients in the creative atmosphere of this major advertising agency. Experience necessary. To $7.50/hr. Call Pete at UNIFORCE 646-6501

RECEPTIONIST/TYPIST
PERMANENT - PART TIME
Livonia graphic arts company seeks a responsible, detail-oriented person to answer phones, type and other office duties. Approximately 15 hrs., Tues., Wed. & Thurs. Pleasant non smoking environment. Send resume or job application to: Personnel Department, 33050 Industrial Rd., Livonia MI 48150.

RECEPTIONIST - Full time position, 8:30-5pm beginning Aug 11or could be 2 part time positions, 8:30am-1pm & 1pm-5pm) Candidate(s) must be able to type, possess excellent people skills, enjoy answering the phone & be willing to help wherever need be! Computer experience helpful. Call Gayle at 541-5717 between 8:12:30am ONLY or send resume to Personnel Dept., P.O. Box 6237, Royal Oak, MI 48068

RECEPTIONIST
Southfield office needs full time Receptionist with accurate typing skills, word processing and some computer experience. Must be capable of performing general clerical duties & handling a busy telephone. Compensation consists of hourly wage & attractive benefit package. Reply giving job history, salary requirements & phone number to Box #420
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

RECEPTIONIST - Answer phone, light bookkeeping, 30-40 hours per week, typing a plus. Nine work environment. Livonia area. 425-4310

RECEPTIONIST needed for small law office. Full time. Southfield area. 557-1688

RECEPTIONIST - for Southfield law office. Expert typing, word processing a plus. Send resume to Office Manager, 4000 Town Center, Suite 825, Southfield, MI 48075-1411

RECEPTIONIST/SECRETARY
Part time to full time office in new Canton subdivision. Must be good with people, well organized, good typist. Hours 12-6pm. 312-435-9958

RECEPTIONIST/SECRETARY
needed for busy Southfield travel agency. Typing, phone & organizational skills required. Non-smoking office. Call Michelle 353-8600

RECEPTIONIST REQUIRED - general office duties, word Processing skills helpful. Approximately 30 hours per week. Send resume to: Ann Shelly Harding, 424 W. Fifth St., Suite 210, Royal Oak, MI 48067

RECEPTIONIST/SWITCHBOARD operator for busy retail store. Please send resume with salary requirements to Saturn of Plymouth, attn Donna, 9301 Massey Dr. Plymouth Mi 48170

RECEPTIONIST
Full time position available for medium sized law office in Sterling Heights. Please submit resume & salary requirements to Personnel Director, P.O. Box 1302, Sterling Heights, MI, 48311-1102

RECEPTIONIST
OFFICETEAM seeks enthusiastic professional with 1 + yrs experience. Data entry & word processing skills required

**OFFICETEAM**
An Equal Opportunity Employer

RECEPTIONIST-PART-TIME
Fresh Cut Facility
Mon - Fri. 4pm to 8pm, SUMMER
Mon - Fri. 4pm to 8pm, WINTER
Typing a must. PC experience preferred. Must work well with the public. Pleasant phone voice
Apply in person only
PEACHWOOD INN
3500 W SOUTH BLVD
ROCHESTER HILLS, MI 48309

RECEPTIONIST WANTED
Must have previous secretarial experience & good phone voice. Light office duties required. Apply in person at Intronics, 23370 Commerce Dr., Farmington Hills. 313-478-2500

SALES/ENGINEERING ASSISTANT
HMS Products Co., a design, engineering firm is seeking a Word Processor who is skilled in accuracy & speed. The candidate must be experienced with windows & related applications.
We require a self-starter with creative working techniques & excellent communication skills.
Full benefit package
Call Linda Porter at 669-3232, or send resume to HMS Products Co., 1230 E. Big Beaver, Troy, MI 48083 or fax at 689-0645

SECOND SHIFT OFFICE HELP
We need 10 people to work 9pm-midnight from mid Aug to Oct., teaching must. We also need another 10-15 people to input data into our computers. Must type 35-40 wpm. Very nice office setting in our new building in impressive office/industrial park. This temporary assignment could lead to permanent positions. Call Kathy Kowalski or Carol Ruby between 8-4 30pm at 868-4060

SECRETARIAL - Part time for financial services office. Must be able to take dictation & be familiar with computers. Hours flexible. Call William Moll 313-348-9300

SECRETARIAL POSITION
Award winning automotive parts supplier in Livonia has a secretarial opening in the quality control department. Individual must be organized, and thorough with typing and filing skills. A knowledge of Lotus 123 and WordPerfect also required. Send resume to Box 448
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia MI 48150

## 504 Help Wanted Office-Clerical

RECEPTIONIST
Career opportunity for an energetic, motivated & personable applicant with more office experience to work in busy doctor's office. Candidate with multiple task processing experience in sales or doctor's office, etc. preferred. Good income with benefits. Send resume or apply in person to: Human Resources, 1183 Pontiac Trl, Walled Lake, MI 824-6113 or FAX 624-8129

RECEPTIONIST/TYPIST
Plymouth Engineering Firm seeking full time Receptionist/Typist to maintain busy telephone console. Candidates must possess good typing skills, be detail oriented, possess excellent communication skills & enjoy answering the telephone. Send resume to: Human Resources Manager, BME, 43980 Plymouth Oak's Blvd, Plymouth, MI 48170.
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

SECRETARIES/RECEPTIONISTS
for front desk. Secretary with WordPerfect, Lotus 1-2-3, & typing 55wpm. Receptionist with excellent people skills. Phone board experience a 45wpm typing. CALL TODAY 350-0300

REMEDY TEMPORARY SERVICES

SECRETARY - At least 2 yrs. experience. Working to have an October opening. Present working conditions, Troy office. Varied work assignments. Send resume to Box 412
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/BOOKKEEPER wanted. Must be familiar with computer accounting systems. Highly organized person with previous secretarial experience necessary. Bring resume & salary to person at Dynamic Industries, 23370 Commerce Dr., Farmington Hills 313-478-2500

SECRETARY/BOOKKEEPER - Perfect Friday. Some typing experience or knowledge essential. Real Estate or property management also helpful. Salary commensurate with skills. Reply with resume to 649-2902 or call A.M.R. at 489-3900, for address.

SECRETARY
Expanding Northville resource company has two part time positions for polished professionals to work part time. Secretary - typing, processing knowledge. Call O/E Management 528-8100

SECRETARY
For well established, 4-secretary Southfield firm in Inv. Mgmt. Typing (65wpm) and word processing skills (WordPerfect) a must. No previous legal experience required. 647-6311

SECRETARY for Farmington Hills attorney. Mon thru Thurs 8am-6pm. Full medical benefits. Competitive salary. Call after 5pm 661-2876

SECRETARY for Livonia office. Duties include Word Processing, multi phones, screening calls, accurate typing 55wpm. Biz mgmt background a plus. Cheerful disposition & good phone skills a must. Resume to: Temporary Service, P.O. Box 1007, Warren, MI 48090

SECRETARY
General Office for growing company in Westland. 326-3134

SECRETARY
Immediate opening with prestigious international company. Excellent opportunity for person with professional demeanor & knowledge of WordPerfect 5.0 plus. Call O/E Management 528-8100

SECRETARY-Office Manager. Main person for local distributor serving Detroit to NTS. 20729 Southgate, Farmington Hills, MI 48336

SECRETARY - Part time, potential full time. Small office in Birmingham near downtown area. Close proximity, preferred. WordPerfect helpful. Reply to Box 418
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY - PART TIME
for architectural office. Flexible hrs. Send resume to 250 Martin St., Suite 204, Birmingham, MI 48009

SECRETARY, permanent part time position. Flexible hours, approx. 20 hrs. per week, word processing, knowledge required, salary commensurate. Please send resume & salary requirements to:
Sinclair & Company, 27470 W. 5 Mile, Livonia MI 48154

SECRETARY/RECEPTIONIST for good secretarial skills & computer/word processing experience. Needs to be an in-charge person. 477-1993

SECRETARY
Small Northville real estate & tax office. Variety & responsibility. Call 348-3100

SECRETARY
Southland Town Center law office seeks professional, detail oriented secretary to handle diversified duties. Knowledge of WordPerfect 5.1 and DBAse helpful. Experience preferred but not essential 358-0620

SECRETARY
Suburban Lumber seeks your secretarial experience and word processing skills. Some bookkeeping experience. Call Sally at UNIFORCE 357-0037

SECRETARY
Your professional experience and WordPerfect 5.1 are needed by prestigious international firm. Entry. Call Sharon at UNIFORCE 473-2932

**SECRETARY**
$21-$25,000 Fee Paid
Are you organized, fast and accurate on WordPerfect and Lotus? A dynamic company needs you! Any real estate or shorthand a plus. Call 355-7440 or resumes to
THE KPM GROUP
24901 Northwestern, Ste 124
Southfield, MI 48075

**TEAM UP WITH KELLY**
Kelly Temporary Services has immediate assignments for the following

CREDIT/ COLLECTIONS CLERK
• Minimum of 1-2 years experience with collections
• PC knowledge
• Long-term assignment in Livonia
Call Diane for more details and an appointment

DATA ENTRY
• High production, (16,000 KPH +)
• Keypunch style keyboard
• Alternate shift, 3-11:30
• Long-term in Livonia
Call Peggy for more details and an appointment

RECEPTIONISTS
• Minimum of 6 months recent experience
• Able to handle multiple line phones
• Typing skills a plus
• Long and short term assignments
Livonia . . . . . 522-4030

KELLY TEMPORARY SERVICES
Equal Opportunity Employer M/F/H

TITLE CLERK/BILLER. Must be detail oriented. Please send resume with salary requirements to: Betsum of Plymouth, Attn: Donna 8301 Massey Dr, Plymouth MI 48170

VICE PRESIDENTIAL
Secretary - Administrative management services company has immediate opening for competent secretary with shorthand or typewriting experience. To $25,000. To start.
Call Shirley at UNIFORCE 646-7845

We are a growing temporary service currently recruiting for the following
• Executive Secretaries
• Word Processors
• Data Entry Clerks
• Switchboard Operators

We offer excellent pay. Long, short, and temp-to-perm assignments.
Call for appointment 644-7078
ETO TEMPORARY SERVICE
An Equal Opportunity Employer

## 504 Help Wanted Office-Clerical

TROY ADVERTISING agency is seeking a professional, outgoing computer literate Secretary to work in their Sales Dept. Responsible for typing proposals, using Word Perfect software packages & PC knowledge, ability to type 50 w.p.m. (Lotus 1-2-3, Micro Pro, & Paradox. Candidate should have strong organizational & communication skills and an ability to work with people at all office. Benefits & profit sharing. Please send resume & requirements to
Box 324
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARIAL/ PUBLIC RELATIONS
position. Pleasant working conditions for dynamic person. Approximately 35 hrs/week. Attractive office, Troy location. Must have good education. Send resume with salary requirements to Box 438,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/DATA ENTRY
Busy office is seeking an enthusiastic secretary/data entry person with a minimum of 3 years experience typing at least 50wpm. Must also be well organized and dependable. Position is permanent and full time. Opening to have in October. Please send resume and salary requirements to Cheryl at P.O. Box 3133, Farmington Hills, MI 48333

SECRETARY/FULL TIME - Professional & computer literate. Word processor/secretary. Proficient in WPS 1.0. Harvard Graphics. Must be self-motivated people skills in plush Troy office. Send resume/salary requirements to: Resource Staffing, 100 W. Big Beaver, Suite 200, Troy, MI 48084

**SECRETARY**
Opportunity for a Secretary/Receptionist for Rent Company. This position has varied clerical duties including word processing. Applicants Microsoft Word and Lotus 1-2-3 desired.
Diversified Recruiters Co.
344-6700 FAX 344-6704

SECRETARY POSITION - Immediate opening. WordPerfect, Lotus & Dbase knowledge preferred. Duties include typing, filing, word processing. Pleasant personality manager. Send resume with salary requirements to: Property Manager, P.O. Box 543, Birmingham, MI 48012

SECRETARY, small Bloomfield investment management firm seeking experienced, computer literate, detail assistant. Computer skills necessary, general office and client contact experience also preferred. Reference required. Send resume with salary requirements: 930 E. Long Lake Rd. Suite 275, Bloomfield Hills, MI 48304

SECRETARY - 3 days per week. Mature, non-smoker, computer experience, typing 50wpm. Northland a plus. Cheerful disposition & good phone skills. Reply resume to: Box 701100, Plymouth, MI 48170-0958

WORD PROCESSING
Choice position with Fortune 500 company for experienced professional. Word Perfect 5.0 & Lotus $10/hr. Call Sharon at UNIFORCE 646-7845

WORD PROCESSORS
$9 PER HR.
• WordPerfect
• Lotus 1-2-3
• Data Entry - 67/Hr

Short & long term assignments available

ARBOR TEMPS 459-1166

WORD PROCESSORS
OFFICETEAM offers top pay for your professional experience & excellent skills. We have temporary assignments & permanent positions with top companies. If you have 1 + yrs experience call:
WORDPERFECT
MULTIMATE
MICROSOFT WORD
WORDSTAR
Please call for an appt

**OFFICETEAM**
334-3110
An Equal Opportunity Employer

## 505 Help Wanted Food-Beverage

APPLY WITHIN Italian Cuisine, 39500 Ann Arbor Rd., Plymouth. Full-time line cooks & pantry. Pay based on experience.

APPLY WITHIN
May's Japanese Steak House is taking applications for full time Japanese Teppan Chef. Also needed are experienced waitress. Personnel 18625 Middlebelt, Livonia

ASSISTANT DINING ROOM MANAGER
Seeking individual with full service experience ready for promotion to management. Health & life insurance, vacations, etc. Send resume PO Box 531, Birmingham, MI 48009

DISH & KITCHEN HELP - Wanted line cooks & busers needed. Apply in person. 8am-3pm. 6680 Orchard Lake Rd.

BANQUETTE COOKS
Part time, Farmington area.
Call 477-8050

BARHELP WANTED Excellent Pay. Excellent Tips. No experience need. Flexible hours. Day & Night shift positions. Full & Part-time. Apply in person: Bill's Bar, 1-313-427-1137

BARTENDER
Days, nights, young crowd. Call Joe 271-4316 837-0963

BARTENDERS, FLOORMEN, DOORMEN wanted. Excellent pay, weekends. Apply in person at Harpos Concert Theater
14238 Harper, Detroit

BATES HAMBURGERS - 23408 9 Mile, Farmington, 22891 Middlebelt, Farmington. Full & part time, meals and uniforms furnished. Apply in person, 9am to 10am & 2pm to 5pm.

BEVERLY HILLS GRILL
NOW HIRING
WAITSTAFF
HOSTS/HOSTESS
GRILL MANGER
SAUTE COOK
Apply in person
31471 Southfield Rd
Between 13 & 14 Mile Rds

CAFETERIA - PART TIME
help needed in Livonia. Mon thru Fri, only 24-25 per hour.
Please call 525-4911

CARLOS MUNPHY'S hiring for kitchen positions. Top pay, spacious bons. Mon thru Fri, 2-4pm. 29214 Northwestern Hwy., north of 12 Mile Rd., Southfield.

CHILI'S
I-275 AT 8 MI.
Cooks & dishwashers. $4-$6 per hr. Apply in person 2pm-6pm, Mon-Fri.

COOK
Experienced, full-time, flexible hrs. On The Tee Restaurant.
Call 348-3192

COOK - Full or part time. Breakfast experience helpful. Apply Monday 11am-3pm. Kerrwood House, 701 N Wayne, Westland.

COOK
Full time, flexible hours, good working conditions. Sam's Cafe, Plymouth Mall, North. 414-8887

COOK - Male or Female. Must know basics in saute, broiler & deep fryer. Must have work transportation & work well with other people. Dinner shift with possible lunches. Offers benefits, good salary, paid vacations, insurance & additional vacation. Excellent clean atmosphere. Send resume to Attn Sal White, 5463 Highland Rd., Waterford, MI 48327.

Cooks
Very good pay. All shifts available. Apply Inn Town Restaurant. 553-0462

COOKS & WAIT STAFF - Day or evening shifts. Apply at Mike's Family Dining, 30715 Plymouth Rd, Livonia, or call 427-4650

Culinary Professional
For cafe serving breakfast and lunch with company and social catering - on and off premises. Excellent benefits package. Apply in person or send resume

RICHARD & PEISS
273 Pierce St
Birmingham, MI 48009

## 505 Help Wanted Food-Beverage

★ COOK
SWEET LORAINE'S
Looking for an experienced person for our Southfield Cafe. Good benefits. Apply in person 3-5pm. Greenfield Rd., N. of 12 Mile

CREW PEOPLE - mature, full & part time. $5.25 to start. 3 Mile & Plymouth Rd. Redford, 31 mile & Southfield. 642-6727
An Equal Opportunity Employer

DENNY'S
DISHWASHERS & COOKS
Benefits, paid vacations, meals in-crew. Apply in person at Denny's, Grand River & 10 mile Junction.
No phone calls please

DUE TO OUR overwhelming success in Livonia MOUNTAIN JACK'S is expanding to expand its Kitchen Staff with
• Day Prep
• Dishwashers
• Line Cooks
Qualified persons should apply in person, Mon - Thurs., 2-4 PM 31500 Schoolcraft
An Equal Opportunity Employer

HOST STAFF, CASHIERS
Arbb's, Westland
100 Good Cooks Needed
Seeking enthusiastic, capable individuals. Apply in person

KITCHEN HELP - For food management company in Farmdale Starting $4.25 an hour. After 90 days $.5 more. Anniversary Call 846-8003

LINE COOK WANTED
for Deli, experienced. Oak Park area. Ask for Mike. 968-8600

MEADOWBROOK COUNTRY Club accepting applications for experienced waitstaff. Apply: 40841 W. 9 Mile, Northville.

NOW ACCEPTING resumes for full time Restaurant Supervisor. Experience required. For immediate consideration submit your resume to: Restaurant Supervisor, 1001 W. Big Beaver, Brighton Rd. Brighton MI 48116

PART TIME PERSON to drive pizzeria part time. Must have Clean Driving Record. Apply in person. Apply in person 2-5 pm, Mon-Fri. Sweet Lorraine's, 31471 South Lyon, between 2-4pm, Tues-Fri. 313-437-7337

PIZZERIA UNO is now hiring for Troy & Westroads. Days & nights available. Experience preferred but not necessary. Apply in person at Pizzeria Uno, 6745 Orchard Lake Rd., W. Bloomfield

RESTAURANT MANAGER
Full time, Farmington area. Sales manager for local unit. To $35,000 + bonus. Excellent benefits. Career opportunity. 2-5 yrs. management experience 475-7210
Stewart J. Greene Personnel

RESTAURANT SERVERS
needed, all shifts, for premiere golf course. Apply in person, Golf Mill Restaurant, 17301 25 Mile Rd.
or Renee Pastor 2-5pm
Fax 463-6324

SHORT ORDER COOKS Wanted
Full time, good pay. Apply in person
Farmer Jack, 43324 W. 11 Mile, Town Center. 347-0310

SHORT ORDER COOK WANTED
for busy Northville Birmingham cafe. Must be creative with at least 2 years experience. Ask for Michael on duty 642-3560

SNACK BAR HELP
Part time, for busy private club in Westland. 11am-3pm 421-9790

SOUS CHEF
Privately owned, well established restaurant. Moderate food knowledge, excellent organizational skills, fish and meat butchering. Soup and sauce experience a must. Organizational and people skills are mandatory. This job demands a creative and dedicated person. Send salary requirements and job history to P.O. Box 209, Novi, MI 48376

SOUS CHEF
W. Bloomfield gourmet carryout/catering operation seeking Sous Chef and experienced Cooks. Send resume: Box 2000, P.O. Box 2512, W. Bloomfield, MI 48323

WAITPERSONS WANTED, full or part time nights. Call between 12 noon-3pm. 1-313-453-7100
Franklin's of Garden City 421-3424

WAIT STAFF - experienced. Days & afternoons. Call Omega Restaurant in Wayne 722-3170

WAITSTAFF
Full-time, experience. Flexible hours. On The Tee Restaurant
478-8193

WAIT STAFF needed part-time weekends & holidays for Carriage Park Senior Community in Canton
397-3000

WAIT STAFF NEEDED
Apply within at Jonathons Family Restaurant, 32300 Michigan Ave., between Venoy & Howe.

WAIT STAFF - Now hiring breakfast lunch & dinner shifts. Apply in person Digby's Kitchen, Old Orchard, 8439 Orchard Lake Road, W. Bloomfield

WAIT STAFF
SWEET LORAINE'S
Looking for an experienced day server for our Southfield Cafe. Apply in person 2-5pm. Greenfield Rd., N. of 12 Mile

## 506 Help Wanted Sales

A CAREER IN REAL ESTATE SALES WITH US IS A "REAL JOB".
Our Agents are Independent Contractors so effective we guarantee you a minimum income of $25,000 plus with unlimited potential.
DON'T DELAY YOUR FUTURE CALL ME TODAY!!!
SUE KELLY 644-4700
REAL ESTATE ONE, INC.
Bloomfield - Birmingham

A CAREER SHOULD BE BY DESIGN...NOT BY DEFAULT
That's why Real Estate One offers career choices for self-motivated, ambitious individual and then supports those choices through integrity, training, and assistance, high quality education programs, and innovative marketing and promotion. Ask about our guaranteed income programs. Call
Lisa Dumsa
356-7111
REAL ESTATE ONE, INC.

ACCOUNT EXECUTIVE
Our 18 year old Southfield company is expanding its sales force. We sell telecommunication equipment that is truly unique. The serious candidate will have outside sales experience and a desire to earn top compensations, salary, benefits and a super work environment.
Call 552-3070, ext 22

ACT NOW
Our top sales pros are earning from $3,000-$10,000 per month part time. For interview call 443-2068

ARE YOU THINKING ABOUT GETTING INTO REAL ESTATE?
Top Training + National Company, Great Offices, Experienced agents, set about our 100% program in Northville/Novi, call Chuck Fast at
347-3050
COLDWELL BANKER
Schweitzer Real Estate
19 Offices
Expect the best®

ATTENTION TELEMARKETERS
Are you outgoing? Love to talk AND get paid for it? Then give us a call. We have several job openings, long & short term, paying hourly pay & bonus pay. ACT NOW. These jobs are going fast!
528-8454
Future Force
TEMPORARY HELP SERVICE NEVER A FEE!

## 506 Help Wanted Sales

ADIA - TELEMARKETING SALES
Excellent part time & temporary positions available. Call immediate. 332-8880
An Equal Opportunity Employer

ADVERTISING SALES REP
Commission only sales for new shopper. Top commission paid. Each account set up is a constant monthly check. 522-4031, ext 840

ADVERTISING SALES
We need sales reps with excellent closing skills to sell ad space $300 week salary, commission, bonuses. Call 425-9333

A GREAT PLACE TO WORK!
REAL ESTATE ONE, INC.
PLYMOUTH - CANTON
Chart your course for real estate success. Work with an office managed by a CRB!
(Certified Real Estate Brokerage)
$25,000
Guaranteed Minimum Income.
Call Today
Joseph P. Kennedy, CRB, CRS
455-7000

AIR FREIGHT International experienced Generous commission
Call 338-5016

ARE YOU LIKE ME?
I work hard and want the better things in life. My career rewards me well for my effort. I work between 42 and 46 hours in a well displayed showroom. I present proposals in the excess of $3000/mo. and I'm not the highest paid salesperson in my company. I also have a full benefits package including major medical, prescriptions and dental, and even profit sharing.
If this sounds like you, we should talk.
ART VAN FURNITURE
Westland, Mr. Hildebrandt,
425-9600
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