EMPLOYMENT

504 Help Wanted Office-Clerical

RECEPTIONIST
needed for the Office manager position with Clawson law firm. Call Lynn at, 588-7044

RECEPTIONIST
Full time permanent position for Bloomfield office. Must be an efficient, reliable, mature individual with experience in phones & WordPerfect Benefits. 855-2993

RECEPTIONIST PART TIME
Mature homemaker with excellent communication skills, no typing required. Mon thru Fri. 9-3 Southfield/Birmingham area. Send brief handwritten resume to PO Box 35275, Detroit, Mi. 48235

RECEPTIONIST/GENERAL OFFICE
Varied duties. Must have strong phone skills, typing 40-50 wpm, 10 key calculator skills, work in busy office, full time. Send resume to: Dodge Chemical, 19100 West 8 Mile Road, Southfield, MI 48075.

RECEPTIONIST
For Livonia mortgage lender, need friendly person to greet visitors and other general office duties. A pleasant personality is a must for this full time position. Call Pat or John between 10am-2pm, for an interview. at 425-4250

An Equal Opportunity Employer

Receptionist/Secretary
COMMUNICATIONS COORDINATOR

Growing beverage company seeking experienced switchboard/multi-line operator with southern typing speed proficiency skills. Typing or dictation skills preferred. Must have good communication/customer skills. Benefits available. EOE. Send resume & salary history to CC/TY, PO Box 5145, Plymouth, MI 48170

RECEPTIONIST to answer phones for electronic service co. In Dearborn Hts. Flexible hours. Full or part time position. Call 274-0850

RECEPTIONIST Wanted, 10 lawyer non-smoking office. 12/Northwestern area. Light typing. 350-9700

RECEPTIONIST/PERSONNEL
For West Bloomfield country club. Hours 1pm-8pm, Wednesday thru Sun. Call for appt. 855-1900

RECEPTIONIST/SWITCHBOARD
Join the creative atmosphere of the advertising Department at Uniforce. Call Rita at UNIFORCE 646-6501

RECEPTIONIST

For well & crazy office
Clerks We offer: Temp-lead situation, Holiday Pay, and Bonuses. Call today for an appointment.

NEVER A FEE
SNELLING TEMPORARIES
LIVONIA, 464-2100
SOUTHFIELD, 352-1300
AUBURN HILLS, 373-7500

RECEPTIONIST/SECRETARY for real estate office. Must have Good appearance and typing 35 hours per week. Call Kevin Harry 348-2787 ERA COUNTRY RIDGE REALTY

RECEPTIONIST, PART-TIME
Livonia based company seeks an experienced receptionist with typing skills for the attraction Health food knowledge would be great!
Call Jayne 421-7320

RECEPTIONIST/DATA ENTRY
position open to a person with prior office experience. Friendly phone voice. Knowledge of Lotus 123, experience required. Send resume to: ECA Co. 44175 Plymouth Pk 48170 No calls Please

RECEPTIONIST/SECRETARY
Wanted for small Bloomfield Hills firm. Luxurious & friendly surroundings. Excellent salary & benefits. Detail oriented a must. Word Perfect, typing 55 wpm. Dictaphone experience helpful. Call Mary Ann Earking 258-6070

RECEPTIONIST/CLERICAL
Must have computer data entry experience. Various office duties, heavy typing good spelling and written communication skills required. Good benefits. Please send resume to: ADI, 24435 Halstead Rd., Farmington Hills, MI 48335

RECEPTIONIST
Afternoons, part-time, for busy Redford physical therapy clinic. Must be able to accurately type 45wpm, possess telephone answering skills & enjoy people. Send resume to 8310 Beech Daly, Redford, 48239

An Equal Opportunity Employer

RECEPTIONIST - With typing skills for Livonia area builder. Experience necessary, full time. Pay into commensurate with experience. Stan Aug 17th. Send resume to Box 684 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

RECEPTIONIST/Part-time
Must love serving people, enjoy coordinating a scheduling system for our Dental Practice. Excellent communication skills are a must. Experience preferred. We offer professional development training and a supportive team. Call Lori, 810/932-5650

504 Help Wanted Office-Clerical

PART TIME
DEPUTY CLERK
35TH DISTRICT COURT

Clerical opening: the 35th District Court is looking applications for the position of part-time deputy clerks working between 25 and 30 hours per week at the rate of $8.43 per hour. Some benefits will apply such as earned sick and vacation hours. Duties will include typing (45 wds. per min.), filing, data entry and contact with the public through the telephone and in person. Court and/or computer experience will be preferred. Apply in person at the 35th District Court, 660 Plymouth Rd., Plymouth, MI. 48170 or send a resume to the court, Attention: Marion Belding, Court Administrator. Application deadline, Aug. 17, 1992

RECEPTIONIST - Retirement community is looking for an experienced self-directed person with good clerical skills and computer knowledge. Experience in a retirement community preferred. Apply in person. The Heatherwood Apartments, 22900 Heatherwood, Farmington Hills between Lahser & Telegraph.

RECEPTIONIST/OFFICE ASSISTANT/COORDINATOR
For Farmington Hills law firm. Light typing. Responsible, organized, detail oriented, non-smoker. $13,000. Reply to Box #870
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST

People person needed for long term assignment in Plymouth. Applicant skills a lasting, phone function 60 wpm. Knowledge of WordStar a plus. Opportunity to advance. Call for immediate consideration.

ARBOR TEMPS 459-1166

RECEPTIONIST/ WORD PROCESSOR
$18,000 FEE PAID

Busy suburban firm offers advancement, great benefits and loads of variety for your bright desk and WordPerfect know-how. Call 649-5900 or FAX resume to 649-3526
SNELLING PERSONNEL SERVICES OF TROY

RECEPTIONIST/DATA ENTRY

Immediate openings in all locations for Receptionists and Data Entry Clerks. We offer: Temp-lead situation, Holiday Pay, and Bonuses. Call today for an appointment.

NEVER A FEE
SNELLING TEMPORARIES
LIVONIA, 464-2100
SOUTHFIELD, 352-1300
AUBURN HILLS, 373-7500

RECEPTIONIST (PART-TIME)

We are looking for an energetic individual to act as main Receptionist for our fast-paced residential branch office. Responsibilities include answering & screening all incoming calls & greeting visitors. Previous phone experience a must. The part time position involves typing hours. Individual will work 3 days one week & 2 days the following week. Qualified candidates should apply Mon-Fri, 9am-4pm or send resume to:
Human Resources
SOUTHFIELD MORTGAGE SERVICES CORPORATION
27533 Farmington Rd.
Farmington Hills, MI. 48334
Equal Opportunity Employer M/F/D

SALES OFFICE SECRETARY
$26,000 PLUS

A global automotive supplier offers an abundance of challenge and rewards for a secretarial position. Excellent skills should include shorthand and word processing. Call Barbara 464-0969
SNELLING PERSONNEL SERVICES

COMPETENT SECRETARY needed for busy office. Knowledge of computer & word processor required. Send resume to: H.M.C., 29100 Northwestern Hwy., Suite 440, Southfield MI 48034

NATIONAL REAL ESTATE FIRM seeking to fill Executive Secretary position. Applicants must be computer proficient in Lotus/Always and Word Perfect 5.1. Light financial analysis a plus. Ad will work with multinational clients. Strong interpersonal and organizational skills required. Competitive salary and benefits. Send resume to Box 598
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARIAL HELP NEEDED
For management/development firm. Full and part time available. Typing 55+wpm, WordPerfect 5.1, Lotus & recreational knowledge helpful. Send resume to: Secretary, P.O. Box 864, Bloomfield Hills, MI 48303-0864. Specify full or part time and salary requirement.

504 Help Wanted Office-Clerical

RECEPTIONIST
Park West Galleries & Southfield based international fine art company seeks a part time receptionist. Applicants must have a good appearance & possess strong organizational skills. Light typing & computer skills also required. Qualified candidates send resume to:
Park West Ltd. Receptionist
29408 Northwestern Hwy. Southfield MI. 48034

RECEPTIONIST
OFFICETEAM seeks enthusiastic professional with 1+ years experience. Data entry & word processing skills required.

OFFICETEAM

201 W. Big Beaver Rd. #310
Troy, MI 48084
(313) 524-3110
By appointment
An equal opportunity employer

SECRETARIAL/GENERAL OFFICE - part time, Farmington area. Some experience required. Typing, filing, phones, etc. Farmington Hills CPA, non smoking office. 855-1999

SECRETARIES
IMMEDIATE OPENINGS
ADIA PERSONNEL is seeking highly skilled secretaries with any of the following: Harvard Graphics, Word Perfect 5.1 & Lotus. We have temporary & permanent jobs. Let us put to work TODAY! Call 358-8690

SECRETARY - Bloomfield Hills Developer in need of secretary. Must know WordPerfect & Lotus. Responsible for entire office function. Able to work independently. Send resume to: Box 632,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/BOOKKEEPER with computer knowledge in property management for Canton area, evenings & weekends. Call or send resume Attn: Chand, 910 Proviso Dr., Canton, MI 48188. 981-3050

SECRETARY
College student must have typing & computer skills. Must type at least 35wpm. Must understand computer & basic advance filing system. Word Perfect, Lotus, DBase. Send resume by Aug 14, to: Miles Hilder Bone, RN, 19940 Livernois, Detroit, MI 48221

SECRETARY
Computer service bureau looking for experienced, full time person with PC skills & familiar with AS/400 software. Must have experience in payables & receivables data entry. Also Please send resume to: 1168 Cornberness Rd. Troy, MI 48083

SECRETARY
Expanding prime manufacturer needs your Word Perfect and spread sheet background. Graphics a plus.

Call Sophie at UNIFORCE
Livonia - 473-2921
Southfield - 357-0037
Birmingham - 646-7862

SECRETARY
For small office in Sylvan Lake area. Payroll, bookkeeping, scheduling. Call 887-0649

SECRETARY

For a busy, fast paced Bloomfield Hills office. Knowledge of WordPerfect and Lotus preferred. 3-5 years experience. Call 347-4350

SECRETARY
Full time benefits, Residential/hotel experience, knowledge of Word Perfect, knowledge of PC, WordPerfect & typing. Reply to Box 4368
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY - Growing CPA firm seeking bright, independent, self-motivated secretary. WordPerfect 5.1 computer skills a must. Full time position available. Salary commensurate with experience. Send resume to: Mary Carol, 30230 Orchard Lake Rd. Suite 200, Farmington Hills, MI 48334

SECRETARY

Must be proficient in MicroSoft Word. Knowledge of Lotus 1-2-3 & Symphony a plus. Long term assignment in Canton. Call for appointment.

ARBOR TEMPS 459-1166

SECRETARY NEEDED full time for non-smoking 1 secretary office in Livonia area. Must be familiar with Word Perfect experience. Located off Newburgh & Plymouth Rd. Salary negotiable. Resume to DRIS, 3580 E. 9 Mi., Suite 100, Warren, MI 48091

Secretary

Our Pharmacy Department currently has an opportunity for an experienced Secretary. The qualified applicant will have a minimum of two years' secretarial experience, be able to type a minimum of 55 wpm, and be proficient in word processing using the Multinational Lotus 1-2-3 software. Knowledge of medical terminology will be a preference.

Qualified applicants should send a resume or complete an application in the Human Resources office at

Botsford General Hospital
28050 Grand River
Farmington Hills, MI 48336-5933

An Equal Opportunity Employer

504 Help Wanted Office-Clerical

SALES COORDINATOR
To $28,000

Major company seeks degreed candidate with clerical/administrative skills for liaison position between customer service & sales. WordPerfect & Lotus a plus.

Diversified Recruiters Co.
344-6700 FAX 344-6704

SECRETARY
A leading international company has immediate opening for a highly motivated individual with minimum 2 years experience. Requires excellent shorthand & speed writing & computer skills (WordPerfect). Send resume with salary history & requirements in confidence to: Human Resources Dept., PO Box 986, Troy, MI 48099
An Equal Opportunity Employer

SECRETARY
for fast paced property management concern. Must be proficient in Lotus, WordStar and WordPerfect, as well as detail oriented, organized & efficient. Position will report to two individuals & will become available Aug. 17. Salary: $15-$18K. Forward resume to: Unigrab, c/o D.E.V. (313) 357-1000, Suite, Box 300, Birmingham, MI 48009

SECRETARY NEEDED for Southfield property management firm. Seeking detail oriented individual with excellent organizational, communication and typing skills. Must be proficient with WordPerfect. Send resume and salary history to: Secretary, P. O. Box 5071, Southfield, MI. 48086

SECRETARY NEEDED. For Birmingham Law Firm. Hrs. 12-6. Mon thru Fri. Minimum experience. No Legal Experience Necessary. Call Rose, for appointment. 644-2171

SECRETARY WANTED FAULT Medical-legal, must have no fault experience, typing & WordPerfect 5.1. 553-2600

SECRETARY - part time, 12-5pm Mon. Wed. Fri. Phone skills required, light typing, other office equipment experience, 53/hr. W. Bloomfield. Contact Patty 737-0909

SECRETARY/PART TIME
$8 65 Hour. 3 days per week. Good typing. Must understand B.S. & S.I. Southfield. Call Barb. 772-6700
SNELLING PERSONNEL SERVICES

SECRETARY

Part time position for professional, professional office with pleasant working environment. Good office skills & pleasant phone manner required. WordPerfect 5.0 or 5.1 required. Competitive pay. Send resume to:
McKenna Associates, Inc.
38953 Hills Tech Drive, Suite 200,
Farmington Hills, MI 48331
An Equal Opportunity Employer

SECRETARY/RECEPTIONIST
Small professional firm. Good English skills, dictaphone, word, WordPerfect. Fringes. 12 Mile/Northwestern. 354-8181

SECRETARY/RECEPTIONIST
for fast paced PR agency. Outgoing, organized, relaxed. WordPerfect 5.1 experience desirable. 851-3293

SECRETARY/RECEPTIONIST
Knowledge of WordPerfect & Lotus. Must be pleasant personality. Interesting office management experience for the right person. 334-8181
34000 Autry, Livonia

SECRETARY RECEPTIONIST
Small, professional, experienced person Friday for Southfield office. Outgoing personality, enjoy dealing with the public preferred. Hours 10am-5pm. Call 11am-3pm

358-2727

SECRETARY
Thomas Cook Travel, a leader in travel for over 125 years, is seeking with solid phone & word processing experience. Interesting & fast paced Dearborn location. Candidate should possess solid grammatical skills with 1-3 yrs exp.

We offer an excellent salary/benefit package, including tuition reimbursement, 401, travel discounts!

Please call or write

Dianne Lemieux
Thomas Cook Travel
4 Parklane Blvd., Ste. 500
Dearborn, MI 48126
313-33-4374

SECRETARY WANTED
for Southfield law firm, excellent typing skills required. Call 355-7048

SECRETARY

Two immediate 3 month maternity leave starters for fast offices with Word Perfect experience. Located off Telegraph & Big Beaver. Call for details.
EXPRESS SERVICES
643-8590
Never A Fee Never A Fee

SECRETARY
We're looking for a self motivated, detail oriented secretary for our medical department. Candidate must be extremely organized with the ability to juggle many tasks at the same time and have the following skills: 10ki PC & Macintosh for the preparation of correspondence materials including text, charts and graphs, knowledge of 55wpm, Lotus for budget tracking, dictaphone correspondence, calendaring. Please send resume to Department BAB, 50 W. Big Beaver, Suite 500, Troy, MI 48084
An Equal Opportunity Employer

SWITCHBOARD
Major computer corporation needs your computer friendly board experience and professional presentation. Call Dorothy at Uniforce
Livonia - 473-2933
Birmingham - 645-6188
Southfield - 357-0641

504 Help Wanted Office-Clerical

SECRETARY
Professional, north Troy office company seeks Secretary for Claims Dept. Requires excellent typing/proofreading, word processing, organizational skills, and professional attitude. Knowledge of medical/legal terminology helpful. Send cover letter and resume to:
STRATTON-CHESSMAN MANAGEMENT COMPANY
ATT: Human Resources
P.O. Box 5000
Troy, Michigan, MI 48302-3203
Equal Opportunity Employer M/F/H

SECRETARY/RECEPTIONIST
Full time. Excellent typing, knowledge & typing skills a must. Shorthand a plus. Prior work experience in all skills important. Small office, friendly atmosphere. Call 851-8000 for appointment.

SECRETARY/RECEPTIONIST
Answer busy phone lines, typing (50wpm), filing, general office. PC experience helpful. Must be capable, conscious, and dependable. Send resume with salary requirements to: Administrator, 28355 Middlebelt, Farmington Hills, MI 48334.

SECRETARY

To $25,000
Our client seeks individual to handle secretarial responsibilities for small staff. Excellent skills required in one and Word Star experience desired.

Diversified Recruiters Co.
344-6700 FAX 344-6704

SOUTHFIELD SALES OFFICE
Looking to fill full time Secretary/Telemarketing position. Requirements include phone skills, typing, filing. Send resume to: Debbie, PO Box 870, Southfield, MI 48037

SWITCHBOARD/Receptionist
Temporary
for fast paced downtown Birmingham law office. Experience & sharp phone skills required. Full time hours. Call Mon.-Fri. 9am-4pm. 645-0650

TEMPORARY HELP WANTED

A major credit bureau has 3 immediate openings for temporary full time help. Day & evening hrs. available. Light clerical duties including filing, answer telephones & similar data entry. Non-smoking office $5.00/hr. Paycheck. Good office skills.

MANAGER
31700 W. 13 Mi., Ste 112
Farmington Hills, MI 48334

An Equal Opportunity Employer

TRANSCRIPTIONIST/ WORD PROCESSOR

A well established medical consulting firm offers a secure position that includes very good benefits. $17,500. Hurry! 464-0909.
SNELLING PERSONNEL SERVICES

WAREHOUSE

Lorco Employment Agency
832-5900

WORD PROCESSING SECRETARY
Exciting new position for one of the 500 firm news professionals for long term assignment.
Call Sloan at UNIFORCE
Southfield - 357-0037
Birmingham - 646-7861

WORD PROCESSING SECRETARY
We're looking for a self motivated, skilled word processor, experienced on WordPerfect 5.1, Harvard Graphics, Lotus. Benefits & 401(k). Resume and salary requirements to P. O. Box 33422-A, Detroit, MI 48232
An Equal Opportunity Employer

WORD PROCESSING SECRETARIES NEEDED
Immediate long-term assignments with Fortune 500 companies located in Farmington and Southfield areas

Experience in any of the following:
- Microsoft Word for Windows
- Microsoft 5.5
- Display Write 4
- Profs
- Lotus with Always

Call now for interviews
MANPOWER
TEMPORARY SERVICES
471-1870

WORD PROCESSOR, SECRETARY
Executive shared offices group. Experienced, organized, competence required. 2 days/week, 9:30-5. Word Perfect 5.0 required. Harvard Graphics/Lotus helpful. Southfield. 262-1802

WORD PROCESSOR

UP TO $11/HR.
ALL SOFTWARES
BONUS FOR
Macintosh, Dropline & Windows

WOLVERINE
STAFFING SERVICES
358-4270
Southfield
879-9070
Troy/Rochester

WORD PROCESSORS
OFFICETEAM offers top pay for your professional expertise & excellent skills. We have temporary assignments & permanent positions with top companies. Must have 3+ years experience with:
WORDPERFECT
MULTIMATE
MICROSOFT WORD
WORDSTAR
Please call for an appointment.

OFFICETEAM

201 W. Big Beaver Rd #310
Troy, MI 48084
(313) 524-3110
By appointment
An equal opportunity employer

WORD PROCESSOR/ TRANSCRIPTIONIST

As the most respected leader in the Property/Casualty insurance industry, Chubb recognizes people as its most valuable asset.

We currently have an opening for a word processor/transcriptionist. Minimum 2 years experience (Word-Perfect 5.1 preferred), type 50 wpm, detail oriented and professional appearance.

We offer a competitive starting salary, comprehensive benefit package and the opportunity to grow both personally and professionally. Interested applicants should forward their resumes to:

Michael Adkins
Chubb & Son Inc.
5750 New King Street, Suite 200
P O Box 7078
Troy, MI 48007-7078

Equal Opportunity Employer M/F

505 Help Wanted Food-Beverage

ACCEPTING APPLICATION for experienced Wait staff & Cooks. Apply at O Sheehan's Tavern, 31434 Grand River, 474-6484

ATTENTION - SERVERS WANTED
Full & part time, days & evenings available. Apply Mon. thru Fri. 3-4pm. Ground Round, 30005 Orchard Lake Rd., Farmington Hills

505 Help Wanted Food-Beverage

ALL POSITIONS for restaurant help. Wait staff, bus staff, cooking staff, host/hostess & others. 2 locations, Livonia, carry out only. Southfield, full service. Apply in person at: 36147 Plymouth Rd., Livonia.
261-3572

BAKER
With experience. The Cory Cafe
13 Forest St., Plymouth.
Contact Nick. 453-3501

BANQUET SERVERS- The Plymouth Manor Catering & Banquets, 343 N. Main St., Plymouth. Call Nick for appointment. 453-3501

BAR PERSON & GRILL COOK
Clean, friendly atmosphere. Apply: J R's Lounge, 23810 Five Mile near Telegraph. 531-4780

BARTENDER/WAIT STAFF
Experienced. Days or evenings. Flexible hours. On The Tee Restaurant. 476-5193

BATES HAMBURGERS - 33408 S. Main, Westland, 27791 Mapleleaf, Farmington. Full & part time, meals and uniforms. Convalescent, retired person, Sam to 10am & 2pm to 5pm.

BOB EVANS
Now hiring: Grill Cooks, Servers, Host/Hostess. Apply within 32101 Concord, Madison Heights. Across from Oakland Mall

BUS, DISHES, WAITSTAFF
Wanted all shifts. Apply within. Dimitrios' Restaurant, 801 South Wayne Road, Westland. 721-3070

CAPPUCCINO BAR needs responsible people to work a 30hr-35hr week days. Downtown Plymouth. Call 455-0445

COCKTAIL SERVERS
Part time for progressive Royal Oak night club. Apply after 9pm.
549-3344

COOK

Dinner Shift, Experience Necessary.
Apply in Person
OCEAN GRILLE
Birmingham 646-7001

COOK - DISHWASHER, WANTED, Mon. Apply at Gatsby's, 43101 Grand River, Novi

COOK - for retirement home. Part time, 4 to 8pm. Experienced. Rochester Hills. Call Andrea or Amy, 852-1980

COOK/FULL-TIME. Must be experienced & dependable. Referenced. Great starting pay. Apply: Village Wok Restaurant Center, 45182 West Rd., Novi Bonnie 669-5330

COOK - PART TIME
Includes lunch & dinner. Joyful children's factory seeks individual with one year formal apprenticed food service training (minimum) and experience preparing up to 100 meals at a serving. Excellent working conditions and benefits. Send resume to Food Service, P.O. Box 40505, Detroit, MI 48240
Equal Opportunity Employer

COOKS. Experience not required but helpful. Eagerness to learn and work hard a must! Call, apply in person or Mail.
349-1688

COOKS - Flexible hours. Great benefits. Pay plus! Up to work. Apply in person. Pasdy's Pub. 1609 N. Wayne Rd., Westland. 722-5330

COOKS, KITCHEN PREPARATION, HOST PERSONS & SERVERS
Apply within.
BOB EVANS
13911 Middlebelt, Livonia
No phone calls please

COOKS
Line & Pizza. Full & part time, experienced preferred. Apply at The Abbi, 8700 Rochester Rd. Troy.

COOKS

Part-time prep cooks 6:30 a.m. - noon. Apply in person Mon-Fri. Approximately 4 days per week. Experience preferred but will train. Apply in person
St. Anthony Hotel
31630 Ryan Road
Warren, MI 48092
An Equal Opportunity Employer

Cooks
Very good pay. All shifts available. Rams Horn Restaurant 855-9882

COOKS/WAITPEOPLE
for banquet facility.
Experienced. Southfield area.
561-1298

★ COOK

SWEET LORRAINE'S
Looking for an experienced cake decorator. Full time position available. Apply in person. 2 Sam Corbetta Court, Troy, MI 48083

DIAMOND JIM BRADY'S, NOVI
Now hiring Waitstaff. Primarily days, some evening shifts are available. Bar experience is helpful. Apply Novi Town Center, Grand River and Novi Rd. Next to Crowley's.

★ DINING ROOM MANAGER

Busy 5 star Southfield restaurant is looking for an experienced manager to join our management team. Resume to Box 710
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

DISHWASHERS
Private club in West Bloomfield seeks hardworking, mature dishwashers. Excellent starting pay, benefits, flexible hrs. Please come in & fill out an application. 5050 W. Maple Rd., West Bloomfield.

Due to our overwhelming success...
MOUNTAIN JACKS
LIVONIA
is now hiring
EVENING KITCHEN PERSONNEL
EVENING DISHWASHERS
Apply in person Mon-Thurs 2-4pm
31501 Schoolcraft Rd.
(at Merriman Rd.)

Every Great City has one Great Steakhouse, soon Southfield (Detroit) Michigan will have it.
MORTON'S OF CHICAGO
THE STEAKHOUSE

We are a fine dining, white tablecloth establishment, based in Chicago, with 18 locations around the country. Our newest premier location will be in Southfield with management training to begin in August 1992

Resumes are being accepted for the following Management positions:
GENERAL MANAGER
- 3-4 yrs fine dining supervisory experience
- Service and detail oriented
- Ability to direct & staff to achieve service excellence on a daily basis
- Knowledge of fine wines

CHEF
- 3-4 Yrs fine dining supervisory experience
- Ability to direct and supervise a kitchen staff
- Broiler experience in a high volume restaurant
- Detail oriented and control conscious

We seek motivated individuals with a dynamic personality to manage the day-to-day functions of our restaurant and guests. These positions demand people who are ready for a rewarding and challenging career. We offer excellent benefits and opportunity for growth

Please send or fax your resume with salary requirements to
Gary Swanson
MORTON'S OF CHICAGO
1050 N State St.
Chicago, IL 60610
Fax 312-266-7029
An Equal Opportunity Employer

FINE DINING RESTAURANT
Chamberlin Restaurant now has openings for the following positions
- Experienced Fine Dining Cooks
- AM Supervisor
- PM Bartender

Apply in person Holiday Inn Crowne Plaza, 27900 Michigan Ave., Dearborn
An Equal Opportunity Employer

505 Help Wanted Food-Beverage

D. DENNISON'S - seasoned tavern is currently seeking experienced, energetic personnel for all positions. Apply in person only at: 27716 W. Mile, Laurel Park Mall.

EXECUTIVE CHEF with exciting ideas for large catering firm. Ann Arbor. Creative, self motivated, developed management skills & a positive attitude. Join our team. 995-4272

EXPERIENCED Banquet Wait Staff. Apply at 25829 Telegraph Road, (N. of 10 Mile, eastside of Telegraph.

EXPERIENCED Hostperson & Service Asst's wanted at 4 star Restaurant. Apply in person, between the hours of 3pm-5pm, at 300 River Place, Detroit.

SOUTHFIELD DELI requires food prep, server aide & cashier. Nights, eves or weekends. Experience preferred but not necessary. 559-6232

FOOD PREP PERSONS
Farmington Hills Deli, in office building. Flexible people wanted for food prep & sandwiches, 8am-1pm. 499-4150

FOOD SERVICE WORKER
Apply in person: Farmington Nursing Care Center, 36875 W. 8 Mile, Livonia.

GENERAL MANAGER for banquet & conference center. College degree with min. 3 yrs. banquet mgmt. exp. Salary commensurate including salary requirements Box 660,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

GRILL COOK NEEDED
Dependable and friendly. Minimum 3 years experience. Mon.-Fri. 6AM-2:30PM. Benefits. Wages based on experience. Apply in person Mon-Fri 8-10AM or 1-3PM: ARA Standard Federal, 2900 W Big Beaver, Troy.

HOST STAFF

Day Shift Available
Experience Necessary
OCEAN GRILLE
Birmingham 646-7001

IMMEDIATE Assistant Manager for small bake shop. Apply at
The Bagel Factory
24533 W. 12 Mile, Southfield

JOB SOUTHFIELD is a Restaurant Concept. Now hiring Waiters/Waitresses, Busboys, Bartenders, Line Cooks, Broil Cooks, Dishwashers, Pantry & Prep Cooks. Full/Part-time, day/evening. Apply: Northern Salvatore Scaloppini, 29110 Franklin, Southfield

KITCHEN HELP for food ingredients company in Ferndale. Starting $4.25 per hour, increase at 30 day & 6 mo. anniversary. Call 548-9003

LIBRARIAN
Half-time position, September-May, to work evenings 7:00-10:00 p.m. and Sundays. Oversee library operations, provide reference assistance, supervise student assistants, additional responsibilities. ALA accredited MLS, art or humanities background desirable, experience in art or academic library desirable. Send letter of application, resume, and names of 3 references by August 14 to: Judy Dyk, Librarian, Cranbrook Academy of Art, P.O. Box 801, Bloomfield Hills, MI 48303

Equal Opportunity Employer

LINE COOKS- Experienced only. Must have major house experience. Also needed: Bartender/Waitstaff for ladies room from 8pm-2am, Thurs-Sat. Call Jazz Music Cafe. 488-1100

LINE COOKS. Experienced preferred. Join a winning team. We Pay! between 2 & 5pm or apply within 42100 Grand River, Novi or call 349-3110

LINE COOK
WYNDHAM GARDEN HOTEL. Now is seeking energetic individuals for position of full time Line Cook. Flexible hours, good benefits & excellent career opportunities. Apply in person at: 42100 Crescent Blvd., Novi

MAITRE D
Waiter/Waitress Captain's position available. Must have experience in Southfield. Prior experience & plus. Must be well versed in fine dining & have the ability to train & develop a good waitstaff team. Send resume to C. Peters, 29110 Franklin, Southfield, MI 48034

MANAGEMENT OPPORTUNITIES

Are you currently working in an unchallenging, stagnant management position? If so...

Elias Brothers Restaurants, Inc. is currently seeking highly motivated, success oriented individuals to join their management team. We offer:

- Competitive Starting Salaries
- Excellent Benefits
- Advancement Opportunities
- A Structured Training Program

Hiring, training, motivating and delegating others are just a part of the challenging opportunity. Restaurant Management experience is preferred.

For immediate consideration, submit your resume to:

ELIAS BROTHERS PERSONNEL OFFICE
24438 RYAN RD.
WARREN, MI 48091

MANAGEMENT POSITIONS AVAILABLE
Apply at Pizza Hut,
35443 Michigan Ave, Wayne

MATURE WAITPERSON. Apply Jimmy's Corner Supreme & Deli, Wallace Lake (14 & Haggerty) 960-1170

METROPOLITAN MUSIC CAFE OF FARMINGTON HILLS
We are seeking mature, responsible people to fill various management positions. Must have at least 5 yrs experience in food & beverage. Must understand ordering, food control, cooking experience helpful. Floor management is essential. Submit resume anyday after 3pm at: 34155 W. 12 Mile Rd., Farmington Hills.

NOW HIRING ALL POSITIONS
Days & nights. Apply in person
Elias Brothers, 20600 Haggerty Rd., Novi

NOW HIRING: All positions! Waitpersons, Busers, Cooks, Dishwashers, Ice Cream Scoopers, Cashiers. Ask for Todd, 348-1466

PANTRY/LINE COOKS
With experience. Full or part time AM or PM shifts available. Please apply within between 2 & 5pm O Sheehan's, 843 N. Main St. at University, Rochester.

PIZZA MAKER & Cook wanted full or part time, benefits available, experience only. Apply at: Primo's Pizza, 41152 Mill, Plymouth. 470-0333

PIZZA MAKER
Waitperson, Busperson
Fox Italian Dining, 4033 W. 12 Mile, Berkley

RESTAURANT MANAGER

Full more family dining chain seeks manager for local unit. To $35,000 + bonus. Excellent benefits Career opportunity. 2-5 yrs management experience. 475-7210
Steven J. Greene Personnel

RESTAURANT Wait Staff & Short Order Cook wanted. Experience necessary. Friendly, neat, hardworking only, apply at: Alex's Family Dining, 15500 Livernois, near 6 Mile

WAITPERSON & BUSSER - experienced energetic Days and/or evenings, full or part time. Apply Mon. thru Sat. 7pm-3pm. Jane's Place, 25871 Lahser, Southfield.

WAITPERSON & HOSTPERSON
Wanted for full & part time full positions. Apply in person, 2-4pm.
Bear Jack's Restaurant, 4108 W Maple, Bloomfield Hills

505 Help Wanted Food-Beverage

NOW HIRING
JIMMY SCHMIDT'S
COCINA DEL SOL
Current hiring experienced personnel for:
Waitstaff Line Cooks
Service Assistant Dishwashers
Hosts
Apply in person 1-4pm
28565 Northwestern Hwy
(N Mi. E. of Lahser Rd.)
Tues. thru Fri. 2pm to 5pm.
No phone calls

RESTAURANT

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We are now staffing our exciting new sale facility and seek individuals with a minimum of 2 years' quality retail selling experience for the following

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- Line Cook
- Lead Salad Preparer
- Sandwich Preparer
- Utility Personnel
- Host/Hostess/Cashier
- Wait Staff
- Bus Person

You will enjoy a competitive salary, comprehensive benefits, and the kind of stimulating work environment you're seeking in these openings. Apply in person to the Restaurant Manager:
Neiman Marcus, 3705 West Big Beaver, Troy, MI. Equal Opportunity Employer

NEIMAN MARCUS

BURGER KING, Grand River or W. of Haggerty. Now, now hiring smiling faces. All shifts. Full or part time. Apply within.
An Equal Opportunity Employer

WAITSTAFF
All shifts available. Apply in person. Link's of Novi, 50395 10 Mile Rd., Novi, MI.

WAIT STAFF
Apply in person.
Coral Reef Farm,
3808 N. Woodward, Royal Oak.

Wait Staff/
Bartenders Needed
AM/PM, full or part time, experience necessary. Apply Mon.-Fri. between 2-5PM at O'Dwyer's Tavern, 543 N. Main at University

WAIT STAFF
Experience necessary, days, evenings, weekends. Apply: 27777 Inkster, Middlebelt, Farmington Hills

WAIT STAFF, HOST PERSON, Kitchen Help. Apply in person Mon. - Fri., 2-4pm, ask for Paul or Sue. Sheeks, 42100 Grand River, Novi.

WAIT STAFF

Must available all shifts
Experience necessary.
OCEAN GRILLE
Birmingham 646-7001

WAITSTAFF
PM shifts available
Experience needed in:
- French Cuisine
- Wine Service
- Table Side Service

Apply within: Cafe Pierre, Mon-Sat., between 2-5pm at 343 N. Main St., at University.
850-1290

506 Help Wanted Sales

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505 Help Wanted Food-Beverage

Restaurant

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is Coming to Detroit
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- STORE MANAGERS
- ASSISTANT MANAGERS
- KITCHEN SUPERVISORS

Qualifications include previous restaurant supervisory experience and ability to work in a fast paced environment.

We also have MANY other employment opportunities available Boston Chicken will be hiring for the positions starting August 17th! Training dates will begin August 31st! Watch for our recruitment ads coming soon to find out more! Our Sunday ads will explain where to apply.

If you have the drive and entrepreneurial spirit to soar with the fast ons hottest new food service concept send resume for local interview to:

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