502 Help Wanted Dental-Medical

DENTAL HYGIENIST
Do you enjoy excellence? Do you love relating to/& helping people? Join our staff. Excellent salary. W. Bloomfield.
Call 661-1440

DENTAL HYGIENIST
Part time, Garden City area. Flexible hrs.
427-2894

DENTAL HYGIENIST
Part time, Livonia area, 20 hrs per week, Call Phyllis 464-4497

DENTAL HYGIENIST
part time for a pleasant Livonia office
422-0800

DENTAL HYGIENIST, part time for preventative oriented, modern office. 12 mile/Northwestern area. For interview please call 355-3993.

DENTAL PROFESSIONALS

Growing dental group practice seeking energetic team players for offices located throughout Metropolitan area. Opportunity exists for Registered Dental Assistants & Front Desk Personnel. Experience is preferred, but training possible for right individuals. Excellent compensation & benefits. Send resume with geographic preference to:
T. Conners
American Dental Group
2000 Town Center Dr., Ste. 2200
Southfield, MI 48075
An Equal Opportunity Employer

DENTAL RECEPTIONIST, for Patient Relations Coordinator for an interested professional produce. Excellent compensation & benefits. Call Mon-Fri 11am-4pm. 477-8491

DENTAL RECEPTIONIST
Experienced, full-time for high-quality Bloomfield office. Excellent benefits & bonuses. 353-9500

DENTAL RECEPTIONIST. For long term full time position. Experience with computer and dental knowledge preferred. Salary commensurate with experience. Only motivated applicants need to apply. W. Dearborn area. 562-5610

DENTAL RECEPTIONIST - Plymouth office. Mon., Wed. & Fri. Knowledge of computer and dental insurance. Contact Linda. 453-5588

DENTAL RECEPTIONIST
Looking for a dedicated team to join our pleasant Livonia office.
Call Kathy, 28-32 hours/week.
425-0909 441-9124

DENTAL RECEPTIONIST
Part time, experienced, 2 days a week. Must have knowledge of pegboard and insurance for Northern Troy office 689-9185

DENTAL RECEPTIONIST
For Farmington Hills office. Mon-Fri. Must be experienced, able to manage & handle people, computer experience preferred. Benefits. Call for interview 553-4740

DIRECTOR OF NURSING

Bloomfield Hills Nursing Home, is seeking qualified RN candidates. BSN preferred. Experienced in management budget and strategy planning in a long term care setting. Working knowledge of Federal and State regulations and quality process. Please contact
Betsy Levy, Administrator
Bloomfield Orchard Villa
7277 Richardson Road
West Bloomfield, MI 48323
360-4443

EXPERIENCED BILLER needed for busy medical office. Duties include billing, statusing & all follow-up. Please send resume to P.O. Box 1919 Fleetwood Dr. Troy, MI 48098

EXPERIENCED Dental Receptionist for Temporary position in Greenville Bloomfield area, from second half of October thru December. Possibility of staying for full-time position. Pegboard, front desk, accounts receivable billing & collection. Call Jean 647-2109

FULL TIME POSITION - $5.25/hr. working with Mr. Bill Cosby TV program. High school, some college. Michigan driver's license required. Apply: Whole Life Program, 15423 Middlebelt, Livonia

HISTOTECHNICIAN

Part-time day shift position immediately available for Mon., Wed., Fri. weekly. Requires ASCP registration & 1 yr. recent experience in routine histology procedures. Call Kim Kaplan for special stain procedures necessary.

Please send resume or apply Mon-Thru-Thursday, 8am-12noon

PROVIDENCE
Hospital & Medical Centers

EMPLOYMENT SERVICES
22255 Greenfield, Ste. 310
Southfield, MI 48075
An Equal Opportunity Employer

HOME HEALTH AIDES
Certified and experienced. Excellent pay and benefits.
FAMILY HOME CARE
(313) 229-5627
(313) 533-4280
(313) 620-6872

★ Host Person ★
Experienced days or evenings. Flexible hours. Apply in person 2-5pm
SWEET LORRAINE'S CAFE
Greenfield, M of 12 Mile

★ Host Person ★
Experienced days or evenings. Flexible hours. Apply in person 2-5pm
SWEET LORRAINE'S CAFE
Greenfield, N of 12 Mile

502 Help Wanted Dental-Medical

DIETARY MANAGER - a long term care facility located in the northwest part of Detroit is currently seeking a full time experienced Dietary Manager. Must be a CDM or a Dietary Tech or equivalent. Interested individuals may contact: Administrator, Westwood Nursing Center, 18586 Schoefer, Detroit, MI 48235 or call 313-245-5000

Healthcare Opportunities

Vencor, Incorporated is a national hospital corporation providing technologically-advanced acute care to medically-complex patients facing long-term hospital stays. Vencor Hospital, Detroit has the following immediate openings available:

REGISTERED NURSES
$2,000. Sign-On Bonus

Critical Care and Medical/Surgical Units. 12 hour shifts available. One year critical care preferred, or medical/surgical experience in an acute care hospital is required for Medical Department. One year plus of critical care with ACLS is required for ICU.

LPN'S
Starting at $12 per hour

All shifts, 12 hour shifts available. One year critical care preferred. Must be able to administer medications.

Vencor offers:
- Tuition reimbursement
- 401(k) pension plan, Vencor matches dollar per dollar up to 3% of base pay
- Competitive salaries
- Flexible scheduling
- Life, health, dental and disability insurance
- 64-80 hours biweekly for full-time benefits

For confidential consideration, please call or send resume to:

VENCOR HOSPITAL
Attn: Marcelette Ballard
28400 W. Outer Drive
Lincoln Park, MI. 48146
(313) 386-2000
(313) 594-6150
An Equal Opportunity Employer

HOME CARE - Several opportunities for experienced home care/ DME or IV infusion personnel. Must have 2 yrs. in home/ambulatory clinical skills. Negotiable salary. Benefits. Bonus & perks. Call or send resume to Patty Herbst 346-6675
J.H. WOODS ASSOC.
4015 E. Lafayette, Royal Oak, 48067

INSURANCE BILLER/Receptionist, part time in Royal Oak. Desire a dedicated, experienced person. Leave message 645-0532

LIVE-IN OR QUAD CARE
Start immediately. Experienced FULL & part time-all shifts. Competitive wages. Bonus program includes annual attendance, flexibility, & holiday bonuses. Vacation pay. Transportation allowance. We take pride in being dedicated, caring people to provide uncompromised care & case management.
EMPA-CARE IV 455-1061

Looking For A Challenging Career Opportunity?

Claims Analyst for a large growing TPA needed. 2 years experience in paying group medical, dental & vision claims. Get your career on track & take our challenge. Call today or send resume!
1-800-572-2323
Ask for Sharri, ext. 573
P.O. Box 5007
Southfield, MI 48086-5007
An Equal Opportunity Employer

LPN - FULL TIME
Midnights & Days
Sea Mira Marlin
NIGHTENGALE WEST
8355 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

LPN/RN PEDIATRIC NURSES
Private duty. Western Wayne Suburbs Sat. and/or Sun. Duty 8-12 hr. Shifts CP, Quad and Comatose Children. Must be able to lift. Call
FRIENDS WHO CARE
313-352-5340

LPN with experience for Pediatric office on 12 Mile/Southfield Rd area. Permanent part time. 12-16 hours per week. Please contact Maria Marsden. 559-6620

MEDICAL ASSISTANT
EXPERIENCED
Southfield Internist office. Must have experience in Xray, Venapuncture, EKG, PFT. Salary negotiable. Call Sherry, 358-5710

MEDICAL ASSISTANT - Full time back office for 7 MDs, a Bloomfield dermatology office 1-2 years recent medical office experience required. Some benefits include health insurance, vacation/holiday pay, profit sharing. Call Ann, 477-7022

MEDICAL ASSISTANT
Full time Busy OB/GYN New office. Call, ask for Sandy, 348-2420

MEDICAL ASSISTANT/LPN Needed for busy Medical Office. Needs Billing experience. Full-time. Call, 313-561-4540

502 Help Wanted Dental-Medical

LPNS/EXPERIENCED
Needed to work for catastrophic home health care patients in Western Wayne & Northern Oakland County. Contact: Healthcare 1
Mon-Fri, 12-4pm. 271-6420

RECEPTIONIST, part time. Birmingham OBGYN. Experience in computer & insurance billing. OBGYN experience preferred. Call Mon.-Fri., 8am-5pm. 645-0840

BUSY PODIATRIST office seeking Medical Assistant. Mon., Wed. some Fridays. Apply in person: 37382 Glenwood Rd., Westland (corner of Glenwood & Newburgh)

DERMATOLOGY OFFICE needs MEDICAL ASSISTANT or LPN
Full time, experience preferred. Ann Arbor and Plymouth area. Call Norma, 996-8765

MEDICAL ASSISTANT/ OPHTHAMOLOGY
Part-time for busy practice in Dearborn. Will train right person. Please apply with hand written cover letter stating salary requirements to Box 352,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL ASSISTANT
Dr. a office full time, Mon-Fri, Will train, experience preferred, Southfield. Call 644-3711

MEDICAL ASSISTANT/PART TIME
Blood pressure and EKG needed. Dearborn Heights area.
Call Carol 563-0650

MEDICAL ASSISTANT WANTED
for private surgeon's office, some 2 days per week, must have experience. 352-5281

MEDICAL ASSISTANT: Experienced, for Podiatrist office. Part-time 2 days a week. Livonia area. Call, 522-7070

MEDICAL ASSISTANT with good typing background. Full time and/or part time for a clinic in Westland. Salary negotiable. Resume to P.O. Box 851147, Westland, MI 48185.

MEDICAL ASSISTANTS (2) part time, Farmington area only. Flexible hours. Busy physician's offices in Southfield & Novi. Call Ms Dimick, 9am-4:30pm 557-9010

MEDICAL ASSISTANT - Livonia Doctors office. Afternoons Mon., Tues., Wed., & Saturday mornings 8am-2pm. Experience necessary - Venapuncture, EKG & Xray. Please call Pat before 2pm at. 427-9222

MEDICAL ASSISTANTS - 1-2 yrs. experience to work at major clinics & private practice. We need help in Detroit, Downtown suburbs. $12.50 to $14.00 per month to start. Call Melinda, Tempco Medical, 443-5390

MEDICAL ASSISTANT
Full time, for busy four doctor office. Must have experience. Call Marsha, 569-4234

MEDICAL ASSISTANT - full time for Internist practice in Royal Oak. Desire a dedicated, experienced person. Leave message 545-0532

MEDICAL ASSISTANT needed for Burningham Cosmetic Surgery - Troy office. Excellent salary + benefits. Call Fran Peters, 737-7111

MEDICAL ASSISTANT - experienced, EKG, Xrays, Venapuncture. Pleasant general practice, Westland Area. 729-1150

MEDICAL ASSISTANT OR LPN
PART TIME needed for busy pediatrics and adult medicine practice. Experience required. Call after 10 AM. NE Troy. 689-1130

MEDICAL ASSISTANT or LPN. Full time. Suburban OB/GYN office. Experience necessary. Send resume to: Village GYN Ltd., 16500 W. 12 Mile, Southfield, MI 48076, attn: JM

MEDICAL ASSISTANT
Part time possible full time. Must be flexible and able to work independently and with others. EKG, Venapuncture, PFT, X-ray, 2 year minimum experience a must. Busy family practice in Redford and Detroit. Call after 11am. 476-0035

MEDICAL ASSISTANT
Part time, possible full time. Must be flexible and able to work independently and with others. EKG, Venapuncture, PFT, X-ray, 2 year minimum experience a must. Busy family practice in Novi area.
Call after 11am. 476-0035

MEDICAL BILLER & SECRETARY
Experienced only. References a must. Competitive salary, excellent benefits. Southfield area. 557-2125

MEDICAL BILLERS
Immediate openings for experience in this fast paced insurance environment. To $7/hr. Call Melanie at UNIFORCE 646-6168

MEDICAL BILLER
Experienced, willing to train on MBS system preferred. $10-$12/
FRONT DESK RECEPTIONIST
Some billing experience, full & part-time, permanent.
Southfield Internist office. Must have experience in Xray, Venapuncture, EKG, PFT. Salary negotiable. Call Sherry, 358-5710

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MEDICAL CODER/ABSTRACTOR
Established Emergency Physician's billing company requires full time medical billing specialist who has the ability to abstract information from hospital charts and assign codes to diagnosis & procedure codes. No data entry in-put involved. Medical terminology.
Call 352-1851

MEDICAL/LAB ASSISTANT
Must know venipuncture, analysis, and microscopic. Full time. Excellent benefits Farmington Hills area. 476-2420

MEDICAL LABORATORY TECHNICIAN
Positions available at our Novi Center. Experience preferred. Please send resume to

Recruiter/MLT
DMC Health Care Centers
41935 W. 12 Mile Rd
Novi, MI. 48377

Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

MEDICAL OFFICE MANAGER needed to teach medical secretarial program at Ann Arbor Vocational School. Teach theory, basic clinic & front office procedures. 3 yrs recent experience, secondary education needed. Full time, days, benefits. Call 434-7320
An Equal Opportunity Employer

MEDICAL RECEPTIONIST
For physical medicine doctor. Various locations. Transportation required. $7 per hour. 427-1660

MEDICAL RECEPTIONIST
Experienced, part time needed for busy Garden City doctors office. Please call 421-7478

MEDICAL RECEPTIONIST
Part time. Experience necessary for plastic surgeon in Troy. 25 hours per week. 362-0910

MEDICAL RECEPTIONIST
Experienced, full-time for Westland office. Insurance experience & good telephone skills a must. Ability to work with a variety of personalities. Send resume to P.O. 85097, Westland, MI 48185

MEDICAL RECORDS SECRETARY
Full time for Oak Park home health agency. 2 yrs medical records experience, medical terminology, CRT & plus. Competitive salary, good benefits. 968-5200

MEDICAL SECRETARY
Progressive medical insurance headquarters requires medical terminology experience. To $9.50/hr. Call Kelly at UNIFORCE 646-6162

MEDICAL SONOGRAPHER
RDMS Registered or eligible. Seeking long term employee for medical practice in Birmingham. Ingham experience helpful. Negotiable hours. Call Mark 9AM-4PM, Mon.-Fri. 647-5565

MEDICAL TRANSCRIPTIONIST
8am-1pm, Rochester Area.
Call 651-5051

MEDICAL TRANSCRIPTIONIST
Subcontractor, minimum 3 yrs experience transcribing clinical reports & letters. Must have your own equipment. Free pick up & delivery. EOE. 792-5778

MEDICAL TRANSCRIPTIONIST
Part time, to do typing in your home for busy ENT Doctor. Southfield & Novi offices. Please call 10am-4pm, 569-5665

502 Help Wanted Dental-Medical

MEDICAL ASSISTANT
For Livonia OBGYN, part-time. Work attractive 4 day, 32hrs. 10-4pm, Mon., Tues., Thurs.; & 9-2pm, Fri. Must know vena-puncture & sterile technique. Good telephone & writing skills. Respond with resume & salary expectations to: Medical Assistant, P.O. Box 24035, Lansing, MI 48909.

MEDICAL ASSISTANTS
Multi-physician internal medicine practice needs experienced MA to assist in back office functions. Bonus front office responsibility included. Excellent wage/benefits/paid holidays. Contact Patty Bailey, 562-6875
J.R. WOODS ASSOC.
401 S. Lafayette, Royal Oak, 48067

Medical Receptionists/Assistants
Looking for a new opportunity?
Need great personality, high energy level, for new openings in physician offices. Must have 1-2 yr. medical experience, $7-$8/hr. plus benefits. Contact Dale Deister 932-1970
Harper Associates 29870 Middlebelt
Farmington Hills, MI 48334

NUCLEAR MED TECH
Cardiology Testing Center seeks experienced nuclear tech, full time, no weekends. Call Sue 433-3510

NURSE AIDES

Are you interested in becoming a Certified Nurse Aide? If you are, we have a training program starting Nov. 2. We also have full and part time positions available on our afternoon shift. For more information call 348-2640 or come in and fill out an application.
Whitehall Nursing and Convalescent Home
43455 W. Ten Mile

NURSE AIDES

FOR PRIVATE DUTY HOME CARE
Join the growing team of people with a quality agency serving Western Wayne county. Must have exp. working with the ill, elderly or disabled. Must have reliable transportation.
To apply, call:
851-6829
UNITED HOME CARE SERVICES

NURSE AIDES

Growing home care agency is seeking qualified nurse aides, per diem, for private duty cases throughout Oakland County. Choice of Days & Hours. Call between 10am - 4pm Monday thru Friday

NURSING UNLIMITED
540-2360

NURSE AIDES
Midnights & afternoons
Reliable & experienced. Apply: Franklin Manor Convalescent Center, 26900 Franklin Rd. Southfield, (behind Holiday Inn Of Southfield)

NURSES AIDES
ALL SHIFTS
See Mira, Sexton
NIGHTENGALE WEST
8355 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

NURSING ASSISTANTS - Certified preferred but will consider training for those who qualify. Rewards for quality health care includes competitive wages, benefits and a pleasant working conditions. Join our team today! Apply Monday - Friday, Choice of Days & Hours. Call between 10am - 4pm Monday thru Friday

NURSING ASSISTANT CERTIFIED

Westland Convalescent Center is interested in hiring kind, caring individuals who are currently certified as Nursing Assistants in the state of Michigan. Positions available for all shifts. Will higher your current wage. We offer excellent benefits and pay for advancement. Apply at 36137 W. Warren, Westland, MI., or call Renee Robertson, RN.
728-8100, Ext. 130.

ON-CALL COORDINATOR

Hickory Hill Manor is seeking a quick thinking, self motivated, organized & people-oriented individual to work as a liaison with nurses, patients & their families. Responsible for every other weekend with in-office & at home on-call hours. Excellent benefits and salary based on office & clerical skills necessary. Medical terminology helpful. Send resume to: Kim
INTERIM HEALTHCARE
569-4600
An Equal Opportunity Employer

OPERATING ROOM CLERK
OPERATING ROOMS

Full time position available in our busy and rapidly changing Operating Room environment. Study charts, dates days, afternoons and midnights with two weekends per month required.

Responsibilities include clerical activities such as transmitting information via telephone, Medical dictation, computer, data input, generating reports and completing patient charges for procedures.

Requirements include high school diploma, ability to type minimum of 35 wpm, basic knowledge as it applies to medical terminology, demonstrated flexibility and organization skills, attention to detail, personal computer experience, presentation of professional and former health care background preferred.

Applications will be accepted at:
NURSING TRAINING DEPARTMENT
William Beaumont Hospital
3601 W. 13 Mile Rd.
Royal Oak, MI. 48073

An Equal Opportunity Employer

OPHTHALMIC TECHNICIAN

Full-time or part time position for two physician opthalmic practice. Must be C.O.T., (or C.O.T. eligible) with refractionity and pressure testing experience and willing to travel to 2 locations. Please send resume:

Box 232
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

OPHTHALMOLOGY PRACTICE
looking for a Medical Receptionist. Must present polished/professional image & be personable & self motivated. Experience required in all facets of ophthalmology and practice. For interview call Mrs Young 348-2420

OPTICAL DISPENSER/ RECEPTIONIST
Needed for busy optometrist office in Walled Lake. Full time. Experience preferred. Call 669-6311

OPTICAL DISPENSER
D O C of Meadowbrook Village Mall, M. K. Adams, Rochester Hills, 48309, seeks experienced Optical Dispenser. Competitive pay and benefits. Call 1-313-373-8022

OPTOMETRIC ASSISTANT: Or dispenser, wanted for Farmington area office. Part or Full-time, flexible schedule. Call Dawn 478-3530

PATIENT ATTENDANTS/SITTERS
Hospice/Home Care
Health Care Professionals
Detroit 963-0056
Ann Arbor 747-8070
Livonia 357-7080
Warren 751-9400

PHYSICAL THERAPIST & Occupational therapist, full & part time positions available. Southgate, Dearborn, Canton, Livonia, Northern Oakland counties. Paid medical insurance and training provided. Excellent pay, permanent employees. Dental & Optical plans available. Excellent benefit package. Into provided on interview. Prime Care Services, 352-6080

RADIOLOGY TECHNOLOGISTS

Positions available for A.R.R.T. registered techs. Mammography experience required. Please send resume to:

Recruiter/Rad Tech
DMC Health Care Centers
41935 W. 12 Mile Road
Novi, MI 48377

Affiliated with The Detroit Medical Center, an Equal Opportunity Employer.

502 Help Wanted Dental-Medical

PHARMACIST

Our ambulatory Pharmacy Care Center in Livonia currently has a part-time position to work 18 hours bi-weekly in Wednesday PM & Saturday AM hours. Qualified candidates will have community pharmacy experience & 1992 Michigan Pharmacist license.

Interested applicants please send resume or apply Monday-Thursday, 8am-12noon.

PROVIDENCE
Hospital & Medical Centers

EMPLOYMENT SERVICES
22255 Greenfield, Ste. 310
Southfield, MI 48075
An Equal Opportunity Employer

PHARMACY AIDE
Metro Medical Care, a division of Health Alliance Plan, has immediate on-call positions available at our Livonia facility. Individual with computer skills, previous pharmacy experience & the ability to type 40wpm should send resume to the Human Resources Dept.

METRO MEDICAL GROUP
35200 SCHOOLCRAFT
LIVONIA, MI. 48150
An Equal Opportunity Employer

PHYSICAL THERAPIST
For home care visits. Full time available. Call Mrs. Bonnie Hall
FAMILY NURSE CARE
229-5683 348-5683

PHYSICAL THERAPIST AIDE
Experienced with Orthopedics. Part-time, 15-20 hrs a week. Mon, Wed, Fri. AM. Livonia location. Front office. Experience helpful at our Livonia location. Individual with computer skills, previous pharmacy experience & the ability to type 40wpm should send resume to the Human Resources Dept.

METRO MEDICAL GROUP
35200 SCHOOLCRAFT
LIVONIA, MI. 48150
An Equal Opportunity Employer

PHYSICIAN ASSISTANT - For small general practice in Grosse Pointe. Hours flexible, salary + bonus. Immediate opening. 737-0815

RECEPTIONIST
INSURANCE BILLER
Full time, Multiple offices, Southfield & West Bloomfield. Take to tape third party billing experience preferred. Send resume to: Box 351
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST
Needed for busy computerized opthalmology practice in Redford. Experienced only. Full time with benefits. Apply with handwritten cover letter stating salary requirements to Box 352:
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST/TYPIST - must be proficient; WordPerfect with Windows, 5.1 versions preferred. Dearborn 9:30-5:30. Benefits included. Only dependent upon experience. Call Lisa 832-0368

RECEPTIONIST/ASSISTANT
For patient oriented office in Livonia. Duties include scheduling, evenings, Saturdays. Call Vaal 421-5454

RECEPTIONIST - Part time. Our busy dental office is looking for a bright, well organized self starter. If you are charming & experienced in dentistry please call 477-7905

RECEPTIONIST position available, Mon. thru Fri. pm-4pm. Best for students or retirees.
Please call 644-7077

RECEPTIONIST- Full Time, needed for X-Ray Clinic, no experience necessary. Call Carolyn Early at 348-5640 between 9am-3pm 368-1932

RECEPTIONIST - Good salary, medical & personality skills are the right person. You're in, if you live in Troy, have medical office & computer skills, speak with type an energetic, organized & have great people skills. Call 642-1411

REGISTERED NURSES

Positions our currently available for Registered Nurses in the following clinical areas:

CRITICAL CARE: Full & part-time all shifts available & 12 hour shifts.

EMERGENCY: Full & part-time, days/rotation & afternoons.

INTERMEDIATE CARE: Full-time afternoons & 12 hour midnights.

IN-PATIENT SURGERY: Full-time afternoons. Circulating & scrubbing experience preferred.

INTERNAL MEDICINE: Full & part-time afternoons.

CRITICAL CARE CONTINGENT: Cardiac Surgery, Medical-Surg & A-line experience required.

Salary based on experience, flexible benefit package including matched pension program.

Apply or call Nursing Recruitment for additional information. 424-3900

PROVIDENCE
Hospital & Medical Centers

EMPLOYMENT SERVICES
22255 Greenfield, Ste. 310
Southfield, MI 48075
An Equal Opportunity Employer

REGISTERED X-RAY TECHNICIAN
Full time, days, benefits. Call between 8am & 2pm, Mon. thru Thur. 464-4425

REHABILITATION AIDES
We are looking for high quality people to complete our outstanding home care team on afternoons at our facility specializing in closed head injury, spinal cord injury, stroke, orthopedic rehabilitation featuring professional team work & collaboration. If you are a nursing assistant, certified by the Michigan Dept. of Public Health, or are eligible for certification, for more info please call Human Resources at 941-1142
Equal Opportunity Employer M/F

RESIDENTIAL TECHNICIAN
We are looking for high quality people to complete our health care team at our residential facilities located in the Romulus area specializing in closed head injury, MS, CP. If you are a nursing assistant, certified technicians to work part-time and full-time, afternoons, midnights, weekends. No experience necessary, paid training period. For more information call Kathy, Monday thru Friday, 697-0792
Equal Opportunity Employer M/F

RN
HOSPICE HOME CARE DIRECTOR
Career opportunity to grow with new hospice organization. Growing home care agency requires experienced hospice/oncology home care RN to work in new hospice home care program. Excellent pay & benefits.

FAMILY NURSE CARE
229-5683

RN'S/LPN'S WE NEED YOU
LPN'S starting up to $17/hour
RN'S starting up to $20/hour.
FAMILY HOME CARE
(313) 229-5683 (313) 455-5683

TRAINER
Apply only if you possess the following qualifications.
- Bachelor's degree
- Medical office management
- Computer operation knowledge
- Demonstrated ability to train
Send resume to
30400 Telegraph, Suite 383
Bingham Farms, MI. 48025.

ULTRASOUND TECH
Tired of a hospital setting? Physician office opening for certified tech to echo & Doppler. Must offer excellent Bearman & Providence. To 533.000. Call Diane Deister, 932-1970
Harper Associates 29870 Middlebelt
Farmington Hills, MI 48334

X-RAY TECHS
• MAMMOGRAPHY TECH. Part-time, experienced. Must be American Registry Mammography Certified.

• ULTRA SOUND TECH: Full-time. Must be certified & experienced. Knowledge of abdominals, OB/GYN, prostates & carotid dopplers a must.

Contact Lynn at Midwest Health Center, 561-2600, ext. 218.
We offer comparable wages & benefits.

502 Help Wanted Dental-Medical

RN/LPN'S
Our in-patient neuro-rehabilitation facility located in Romulus is offering you a challenging opportunity to work in a friendly, supportive atmosphere featuring professional team work and collaboration. We seek dedicated, caring individuals for our afternoon or midnight team. We offer a variety of benefits and a competitive salary. Join our interdisciplinary team and share success with your fellows.
Human Resources at 941-1142
Equal Opportunity Employer M/F

RN or LPN
Part Time - Afternoon Shift 3-11pm
Apply in person:
Maryrose at Manor
15475 Middlebelt
Livonia, MI 48154
427-9175

RN-PEDIATRICS
Home Care Company -coordinate IV patients. To $40,000. 932-1970 resume to Diane Deister 29870 Middlebelt
Farmington Hills, MI 48334

RN's
Beverly Hills Nursing Center has the following full-time positions available:

STAFF DEVELOPMENT
QUALITY OF CARE
INSECTION CONTROL
If you desire a challenging position in an exciting nursing environment call 288-6610

ROUTE SALES

We will supply train/educate and support. Commission & expenses. Blue Flash Supply Co. 362-4712

TRANSCRIPTIONISTS - to join our contingent. Must have at least 1 yr. experience. Steady work, excellent pay. Work in your home or at our facilities. For more detail call Mrs. Thomas, Tempco Medical, 443-5390

504 Help Wanted Office-Clerical

EXECUTIVE SECRETARY for property management office in Southfields area. The candidate must possess excellent communication and organizational skills. Be able to take minutes of meetings. Typing ability. Typing at 55 wpm. Lotus and Word Perfect experience required. Benefits included. Please send resume and salary history to:
Box 351
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

FARMINGTON HILLS insurance agency needs experienced Personal Lines customer service rep to handle renewals and endorsements for high commercial. Must be pleasant, outgoing & have excellent clerical skills. Positive attitude a must.
Salary commensurate with experience - $17,000 plus to start. Reply to Box 22719 Farmington Hills, MI 48333

GENERAL OFFICE/CLERICAL
Part time. 25-30 hours weekly. Flexible hrs (between 8:30-5). $6 an hr. No benefits. Send resume to: Reply by mail: Mr. Johns, P.O. Box 700437, Plymouth MI 48170-0437

GENERAL OFFICE/CLERICAL
Non smoking Nov! Professional office. Full time. Must offer full medical, optical, dental, life & full time benefits. Salary based on experience. Call Mrs. Hoffman at 2290 First National Building, Detroit, MI 48226. No phone calls please.
An Equal Opportunity Employer

LIVONIA AUTO DEALER looking for secretary for Finance Dept. Dealership experience with some bookkeeping knowledge. Mr. Chalfour, 421-7000

MACINTOSH SPECIALISTS
Fortune 500 company seeks individuals proficient with Macintosh equipment. Must have MS Word, MacDraw, or MacWrite a plus. Please respond for immediate consideration.
BARTECH PROFESSIONAL SERVICES
569-1900
An Equal Opportunity Employer

MARKET RESEARCH
& FILE CLERKS
No sales involved. Oakland County location. Days and evenings available. Ideal for college students, homemakers, etc. $5.50 per hour to start.
EXPRESS SERVICES
643-8590
Not an Agency Never a Fee

MATERIAL CONTROL CLERK

Experience in all aspects of inventory control and production control. Must have typing, data entry, mathematical skills & pleasant phone manner. Apply in person at Micro Gold, 41107 Jo Drive, Novi, (N. of Grand River, E. off of Meadowbrook in the Vincenti Industrial Park)

MEDICAL SECRETARY
Major medical facility has need for your recent experience. Candidate should possess 50 wpm. Word Perfect 5.1 and have excellent clerical skills $9/hr. Call Marsha at UNIFORCE 357-0644

MORTGAGE CORP OF AMERICA seeks individual for loan processing department. experience preferred. Candidate must have good organizational & computer skills. Call between 1:30-3pm 358-5550, ext. 202

MORTGAGE PROCESSOR
High volume mortgage loan office seeks experienced Mortgage Processor/loan coordinator day to day interest. Excellent salary, plus benefits & bonuses. Mr. Chemish 653-9400

MUSIC RETAILER seeking full charge bookkeeper/office manager. Must have experience with payroll, payroll payables, Lotus 123, and financial statement preparation. If interested, send resume, salary requirements and salary requirements to: Mr. Jeff Kaplan, 378 W New Mark, Ferndale, MI 48220.

NATIONAL LEASING company looking for an experienced lease individual for lease documentation processing and general office duties. Please send resume to T.H., P.O. Box 5066, Farmington Hills, MI 48333-9066

OFFICE ASSISTANT

needed for Canton office. Full-time position with strong office and computer skills. Please send resume and application to Temporary Placement Agency office, 1200 Ann Arbor Trail. Experience helpful but not required. Will train qualified individual.
Call 981-4200

OFFICE ASSISTANT
Immediate opening for self motivated person. Need to be organized and have professional telephone manners. Computer experience necessary. Some A/R experience helpful.

OFFICE - GENERAL & ADMINISTRATIVE - permanent full time position, must have minimum 3 yrs exp. Ability to work in team, proficient with WordPerfect & Spreadsheet knowledge. Responsibilities include: Accounts payable, employee benefits, billing & administration, payroll & personnel assistance.
Send qualifications to: Crafstine, Inc. PO Box 217, 24148 John R, Hazel Park, MI 48030

OFFICE PERSON needed for general office work, including receiving of stock orders, filing, computer/typing skills a must. Full time, benefits. Call Mr. Gold, 476-8729

ORDER ENTRY - manufacturing office seeks entry level part time, (4/hrs/day), order entry person for statistical typing. Must type 55-60 wpm, 1/yr. prior office experience preferred. Must be able to work in a fast paced environment. Send resume with salary requirements by 10/21/92 to Erotic Rubber & Plastic, Order Entry Clerk, PO Box 8393, Farmington, MI 48332-0393
No phone calls, please

PART-TIME
RECEPTIONIST/CLERICAL
Attenoons. Fang, typing, answering phones. Call Debbie 528-2688

OFFICE MANAGER/
EXECUTIVE ASSISTANT
Experienced required.
Responsible for overseeing efficient operation of fast paced northern suburban non-profit agency greeting clients, working for several staff members and reporting to the Executive Director. Must have ability to multi-task and prioritize and work well under pressure. Skills must include word processing and computer literacy. Must accurately type 60 words per minute, must take dictation, have ability to operate complex phone system, and other standard office equipment. Excellent organizational skills and filing ability and verbal and written communication skills also required. Must have high integrity and professionalism, be energetic, enthusiastic, flexible, patient and pleasant. Salary range: mid to high teens, plus benefits. Send resume, references, salary history and requirements to:
Executive Director, 1105 N Telegraph Road, Waterford, MI 48328

PARALEGAL NEEDED for non smoking law firm located in Bloomfield Hills. Looking for recent graduate with top academic credentials. Send resume to: B. Hall
2550 Telegraph, Ste. 250,
Bloomfield Hills, MI 48302

504 Help Wanted Office-Clerical

LEGAL SECRETARIES

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UNIFORCE 645-7661

LEGAL SECRETARY
For Southfield law firm. 2