504 Help Wanted Office-Clerical

GENERAL OFFICE
Permanent position for person to do various office functions. Must be well organized and good with figures. Eight Mile/Lahser area. Mr. Carn 353-0180 Ex.471

HERE'S THE position you have dreamed of have the best of both worlds. Young busy office looking for a part-time Legal Secretary (3 days per week) to time share a position with "working mom". Experience & knowledge of WordPerfect a must. Respond by letter to Office Manager, 1760 S. Telegraph, Ste. 300, Bloomfield Hills, MI. 48302-0183 or by fax: 313-335-3348

HIRING NOW!
WORD PROCESSING
SECRETARIES
ADMINISTRATIVE ASSISTANTS
Experienced in one of the following:
• WordPerfect
• Microsoft Word
• Harvard graphics
Long & short term jobs
CONTEMPRA
583-9500
Benefits...Top Pay...No Fee

INSURANCE agency in Southfield desires experienced Personal Lines CSR. Good benefits & working conditions. 356-1600

KEY PUNCH OPERATORS
Experienced operators familiar with Inforex keyboard needed for day shift. Full or part time. Flex hours, benefits. 478-3111

LEGAL SECRETARY
Full or part time. Personal Injury experience. Salary commensurate with experience. 258-6262

LEGAL SECRETARY - Experienced for small Southfield firm. Word Perfect. Salary commensureate with experience. (Mary) 827-4100

LEGAL SECRETARY
Experienced, for small law firm. Word Perfect experience, full or part time. 642-1555

LEGAL SECRETARY - Must know WordPerfect 5.1 & Timeslips. Experience necessary. Competitive salary. W. Bloomfield. Call 399-3375

LEGAL SECRETARY: 10-15 hours a week. WordPerfect and some bookkeeping. Downtown Birmingham. (Indoor parking included) Call, 258-6222

LEGAL SECRETARY - PART TIME for Livonia firm, 20-30 hrs./wk. $8-$9 per hr. Must have experience with litigation and/or bankruptcy. Respond to: 28312 Kirkside Lane, Farmington Hills, MI., 48334.

LEGAL SECRETARY
Fast paced Farmington Hills law firm requires an experienced Legal Secretary with knowledge of WordPerfect, some litigation backround & attention to detail. Salary commensurate with skills. Please contact Cindy at: 855-8308

LEGAL SECRETARY, TO $26,000
Outstanding opportunity with prominent firm. Challenging & diversified duties, opportunity to advance, work for senior partner. Litigation experience & good skills qualifies you. Benefits include dependent coverage. Call. 772-6760.
SHELLING PERSONNEL SERVICES

LEGAL SECRETARY
3-5 years experience for Southfield personal injury defense firm. Word processing experience, good grammar & spelling skills required.
Send resume & salary requirements to: Box 874
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

LEGAL SECRETARY
CORPORATE
International firm, seeks highly skilled secretary with 3 yrs. legal experience for key partner position. To $28,000. Benefits/environment are outstanding. Resumes to:
Arthur Thomas, 3000 Town Center, Ste. 2333, Southfield, 48075
or call 355-4140

LEGAL SECRETARY
Town Center P.I. firm seeks top-notch secretary for medical malpractice attorney. Must have Word-Perfect experience and excellent communication and clerical skills. Minimum 2 year litigation experience required. Competitive starting salary with benefit package. 948-0000

LIVONIA HEALTH Club needs fitness minded desk receptionist 30 plus hours. Various shifts. Cash drawer experience preferred. Great for part time students. 591-1212

MARKETING CONSULTING FIRM
SECRETARY
Fast-paced progressive firm looking for an individual with very strong computer skills & willing to learn new software. Must have strong word processing skills. Full benefit package. Ask for Betty. 559-2100

OFFICE ASSISTANT - part time. Good computer, phone & people skills a must. Great work environment in West Bloomfield area. Mon. - Fri., 9am-2pm. Call 661-1000 ext 347 for an interview appointment.

OFFICE MANAGER for 1 person office. Farmington area. Full responsibility for daily operations. Knowledge of bookkeeping & computers a must. Send resume with salary requirements to Box 884
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

PART TIME OPPORTUNITIES
As a data entry clerk in our credit authorization department in our Plymouth headquarters. Must be able to work a flexible schedule, Mon.-Sun. excellent phone skills & previous data entry experience required. Generous merchandise discount included. Interested applicants please call 451-5227
WINKELMAN'S
An Equal Opportunity Employer

MATURE PERSON for general clerical work. Full time. Southfield area. Call Mr. Lobsinger, 352-7500

MEDICAL RECEPTIONIST - Permanent part position for Tues. & Thurs. Must enjoy working with people & have good typing skills & phone etiquette. Near Ford Rd. & Middlebelt. No experience necessary. Call Tues. & Thurs.: 278-3050

MEDICAL SECRETARY
Executive headquarters of major hospital corporation. Experience required. Medical terminology a plus. To $9.50/hr. Call Meredith 646-7664
Uniforce Temporary Services

OFFICE ASSISTANT-Part time (primarily evenings & weekends-flexible). Computer data entry, typing, phone work. Excellent starting pay. Maple/Adams area. Send resume: PO Box 29-K, Birmingham, 48012

OFFICE MANAGER (PART-TIME)
Self-starter, excellent organizational skills, people oriented, dependable. Bloomfield Hills. 645-9690

PARALEGAL POSITION available in growing Bloomfield Hills medical malpractice defense law firm. Bachelors degree & previous case management experience required. Excellent writing and critical thinking skills a must. Salary & benefits competitive. Submit resume, writing samples & college transcripts to: P.O. Box 829, Bloomfield Hills, MI 48303-0829

PARALEGAL $25,000
Prestigious suburban firm, plaintiff product liability experience needed, great work environment, benefits.

PARALEGAL TO $26,000
2 positions corporate/probate or litigation experience. Beautiful new offices. Benefits. 772-6760
SHELLING PERSONNEL SERVICES

PART TIME RECEPTIONIST - 28-30 hrs. per week, for large apt. community. Excellent telephone skills & a professional image a must.
Some weekends required. Apply in person - The Crossings at Canton, 8375 Honeytree Blvd, Canton

PART TIME SECRETARY with good skills for life insurance agent. Send resume to: 31440 Northwestern Hwy., Su. 100, Farmington Hills, MI 48334, Att: SMR.

PAYROLL POSITION AVAILABLE - accounting & dealership experience required. Immediate opening. Call Cheri 453-7500

RECEPTIONIST
Full time in Plymouth. Computer experience helpful, will train.
Call John or Chris 453-2060

RECEPTIONIST needed for dinner theatre near Fox theatre. Mon - Fri, 11am-6pm. Please call Tues-Sat, between 2-5pm. 961-7486

RECEPTIONIST/CLERICAL
Western suburban manufacturer seeks full time individual. Typing, filing & some data entry. Good math aptitude & people skills required. Salary commensurate with experience. Excellent fringe benefits package. Resume to PO Box 701394, Plymouth, MI 48170-0964
box

RECEPTIONIST
Novi office equipment dealership is looking for a full-time Receptionist. Excellent phone skills, typing & organizational skills are very important. Send resume to:
Hovinga Business Systems
41180 Bridge St.
Novi, MI. 48375
Attention: Mary

RECEPTIONIST
SWITCHBOARD
Fast paced sales office in Farmington Hills seeks an experienced, personable Receptionist to manage busy switchboard & handle receptionist duties. Key front office position, requires a very professional & friendly demeanor & phone manner. Outstanding people skills, experience on a multi-line phone system & basic clerical skills required. Computer experience helpful, good salary plus generous benefit package. Pleasant, professional work environment. Send confidential resume with salary history to Box #886
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST/SECRETARY
Bored staying home? Fun company needs part-time help, daily 12-5 or flexible. Answer phones, typing, etc. Must be mature, reliable. Please send resume or letter to: Pamela Leonard, Telescope Travel, 44 East Long Lake Road, Bloomfield Hills, MI. 48304.

RECEPTIONIST
Full time, experienced only.
Birmingham area lawfirm.
Ask for Kathie 540-3366

RECEPTIONIST/Secretary. Livonia company, Mon.-Fri., 20 hrs., light typing, filing & bookkeeping, excellent phone skills a must. 591-6777

RECEPTIONIST/ASSISTANT
for optometric office. Full time. Optical experience helpful. South Lyon/Walled Lake area. Call for interview 624-1707

RECEPTIONIST NEEDED
for busy Livonia physical therapy office. Must have experience with billing experience preferred. Full time position. Call Linda 471-3310

RECEPTIONIST
$7/hr., major company, Livonia area, full benefits, light typing.
Employment Center Inc. Agency, 569-1638

RECEPTIONIST/SECRETARY - Part time for property management company. Mature, responsible person; answer phones, typing, some computer, tenant relations. Possible full time in near future. Resume and letter to: Box 900
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST/TYPIST
needed for Southfield law firm. No legal experience required. Full time. 948-1022

RECEPTIONIST/TYPIST
Full time for busy Southfield law firm. Telephone and computer experience necessary. Some filing and general office duties. Non-smoking office. 827-7000

RECEPTIONIST
International high-tech firm needs experienced receptionist. $7/hr.
Call Ronna 646-8168
Uniforce Temporary Services

RECEPTIONIST
$15,000-$17,000
Ultra professional firm seeking individual with 1+ yrs. experience, outgoing personality, top clerical skills. Advancement/benefits. Call:
Arthur Thomas, 355-4140

RECEPTIONIST
Fast paced W Bloomfield real estate office seeking enthusiastic, self motivated individual with pleasant phone manner & light typing skills, for weekends. Call Cindy at: Fortune Properties Realtors, 626-8000

RECEPTIONIST
Interact with clients in the plush atmosphere of this suburban computer corporation. Candidate must have recent multi-line phone experience. To $8/hr, Rachael 357-0641
Uniforce Temporary Services

RECEPTIONIST - Full time receptionist and switchboard operator needed for beautiful real estate office in Southfield. Hours are 8:00am to 5:00pm, Monday through Friday. Must be reliable, cordial and have pleasant telephone voice. Please call 357-6167 for an interview.

RECEPTIONIST/SECRETARY
Immediate opening. Excellent phone skills, WordPerfect & transcription required. Basic math skills helpful. Salary & benefits. Send resume & salary requirements to: Carol Johnson, P.O. Box 3280, Farmington Hills, MI 48333-3280

RECEPTIONIST/TYPIST- Entry level for downtown law firm. Salary commensurate with experience. Health & life insurance offered. Send resume, including grade point average achieved (good grades required) during education to:
Office Manager, 1758 Penobscot Bldg., Detroit, MI. 48226.

RECEPTIONIST - SECRETARY
For Southfield CPA firm. Duties will include: telephone answering, word processing, typing, computer data entry, and general office duties. Experience required. Excellent opportunity in a growing organization. Call between 8:30am & 5pm, Mon.-Fri., 642-0131

RECEPTIONIST
40 year old leader in the paint, body & equipment industry is looking to add to its winning team. Full time employment along with fringe benefits including health, dental & life insurance & a profit sharing program. Duties include answering a 7-line phone system along with distributing literature to our customers. $8/hr. If you are a dependable, well organized individual, apply in person on Tuesday Jan. 5 between 9am-2pm at Morgan Auto Paint Co., 11800 Market St., Livonia. (off Plymouth Rd. between Newburgh & Levan)
An Equal Opportunity Employer

RECEPTIONIST
The Coca-Cola Bottling Company of Michigan has an immediate opening for an experienced, professional Receptionist.

Qualified candidates must possess excellent communication skills. Knowledge of AT&T 7406 Plus telephone system is desirable. Mail distribution and Secretarial duties will be included. WordPerfect and Lotus experience a plus. Knowledge of Pitney Bowes mailing equipment helpful.

A competitive salary and benefits package are offered. Interested applicants should send a resume by Friday, January 8, 1993. NO PHONE CALLS ACCEPTED.

COCA-COLA BOTTLING
COMPANY OF MICHIGAN
HUMAN RESOURCES DEPT.
26777 HALSTED
FARMINGTON HILLS, MI 48331

EOE

M/F/D/V

REPUBLIC BANK S.E. is looking for a full time operations clerk for it's Bloomfield Hills office. Primary responsibilities include: operating proof machine, data entry, & account maintenance. Experience preferred. Competitive salary offered along with an excellent benefit package. For consideration, send resume with salary history to Human Resources, Republic Bank S.E., 1700 N. Woodward Ave., Ste. B, Bloomfield Hills, MI 48304
An Equal Opportunity Employer

SALES ASSISTANT
Ferndale distributor seeks assistant sales staff. Involves extensive telephone work plus clerical duties. Must be detail oriented and not easily discouraged. Telephone & PC skills preferred. Send resume & pay requirements: Box 868
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARIAL POSITION
Environmental consulting firm has full-time secretarial position opening for self-motivated professional with office experience. Applicant must be dependable, well organized, detail-oriented, possess excellent typing and grammatical skills, and be capable of handling a wide variety of duties with minimal supervision. Pleasant telephone manner and excellent verbal and written communication skills also required. Knowledge of Microsoft Word on Macintosh computer a plus. Send resume to: Clayton Environmental Consultants, 22345 Roethel Dr., Novi, MI 48375, attention: Ms. Edith Liptow. No calls please. EOE.

SECRETARIAL TRAINING
For General Office
or Medical Positions

Oakland Community College is currently accepting applications from laid-off workers for full scholarships to attend our:
12-week college credit
Hospital Ward Clerk program
or
10-week college credit
WordProcessing/Clerical program
Classes begin next week. Call today!! Job placement assistance is provided upon graduation.
Call 340-6787 for more information on this great opportunity!

Supported through the BOC and GPAC service delivery areas. Oakland Community College is an affirmative action/equal opportunity institution.

SECRETARY ADMINISTRATION
Associates degree in office information systems and shorthand needed by area educational system. $12/hr.
Call Sloane 646-7662
Uniforce Temporary Services

SECRETARY
Excellent position working for automotive division in Troy area. Must have good work history & Macintosh software experience. Send resume to: PO Box 404, Clawson, MI 48017

SECRETARY: Flexible hours. Full or part-time. Experienced, General office. WordPerfect and Database helpful. Advancement Possible. SEND RESUME: Suite 102, 2731 S. Adams Rd. Rochester Hills. MI. 48309-3103.

SECRETARY/RECEPTIONIST - Immediate full time opening for bright person in Farmington Hills manufacturing office, must have good typing, computer & telephone skills, also some order entry. Recent employment in manufacturing office helpful. Benefits, paid vacation & holidays. Salary commensurate with experience. Call Mon. thru Thurs. 9-3 473-9305
Or send resume & salary requirements to Personnel Dept., 30037 W. 8 Mile, Livonia, MI 48152

SECRETARY/
WORD PROCESSOR
Bloomfield Hills based Marketing Firm seeks professional individual to handle various secretarial & word processing duties. Excellent written communication skills, organizational skills & WordPerfect experience required. Knowledge of Harvard Graphics helpful. Professional work environment. Benefits. Send resume or call. RDA, 450 Enterprise Ct., Bloomfield Hills, MI. 48302.
Attention: Dawn. 332-5000

SECRETARY - CO-OP (part time), 6 month temporary assignment, 3 days per week 9-5pm (may lead to permanent full time position) at large downtown law firm. Duties include handling phones, copying, filing, preparing drafts of policies & educational materials, assisting in inventory control, assisting in handling requests for space and/or conference room, tape transcription and assembling of trial documents. Qualifications include: 60wpm typing, some college, excellent proof reading & spelling & secretarial/office administration experience. Computer experience preferred. Salary $6-$8 per hour. Reply to Ms. Judy Gonya, Honigman, Miller, Schwartz & Cohn, 2290 First National Bldg, Detroit, MI 48226

SECRETARY - FULL TIME
A Livonia area engineering firm is seeking a dependable person with superior phone & typing skills. Fluent WordPerfect 5.1 is required. Typing speed 65-75WPM. Excellent working environment and competitive wages. Send resume to:
ASC Personnel, 37453 Schoolcraft, Livonia, MI 48150.

SECRETARY
Farmington Hills Attorneys seek experienced Secretary with WordPerfect skills. 489-8787

SECRETARY/OFFICE MANAGER
Small medical services company. Plymouth Area. No direct patient care. Some medical experience helpful. Must be self-starter, organized, accurate. Must have MS Word, DBase, Filemaker Pro - for MAC. Good phone skills. Some transcription. 30 Hrs./wk., flexible. Excellent starting pay/benefits.

PERSONNEL SYSTEMS
459-1166

SECRETARY
Part time, Word Perfect 5.1 and telephone. 25 hours week.
Call: 358-5700

SECRETARY
Part time, Farmington Hills location. Requires typing 60wpm, WordPerfect 5.1, accuracy, detail oriented. Resumes only to: Marilyn Alexander, Catholic Social Services, 50 Wayne St., Pontiac, MI 48342.
An Equal Opportunity Employer

SECRETARY - Permanent part-time position. Excellent typing, WordPerfect, Lotus & basic secretarial skills. Afternoon hours. Sirco Associates, Inc. Troy. Contact Linda for interview. 362-2200

SECRETARY
Private club in N.W. Detroit seeks mature individual proficient in typing, WordPerfect 5.1, shorthand, public relations & organizational skills for full-time position. Professional appearance a must. Send resume & salary history to:
Attention: Controller
P.O. Box 253000
Franklin, MI. 48025

SECRETARY (STAFF) for small, busy but friendly financial consulting firm. Must be dependable, willing to learn & have computer & WordPerfect 5.1 or equivalent experience. Good salary & benefits - no smoking office. Resume with salary requirements to: TWI International Inc., 7001 Orchard Lake Rd., Suite 420C, W. Bloomfield, MI 48322-3608

SECRETARY WITH SHORTHAND
For Southfield marketing consulting firm. Interesting work in pleasant environment. Must have strong shorthand & word processing skills. Full benefit package.
Ask for Mary: 559-2100

SECRETARY: With excellent WordProcessing and telephone skills needed. Filing and light data entry. Part-time. Northville. Call, 313-349-9000.

SECRETARY/WORD PROCESSOR
Needed for Southfield area law firm. Good typing & English skills a must. Some computer experience required. 540-4100

SECRETARY/WORD PROCESSOR
part time, 10-15 hours per week. Word Perfect 5.1, $7/hour, W Bloomfield area. 851-8130

SOUTHFIELD SALES OFFICE: Looking for a part-time/full-time secretary, with hands on computer and typing experience, (short hand a plus). Call Lois, at 424-8200.

SOUTHFIELD STEEL COMPANY
Has immediate opening for person experienced in accounts payable data input. Must have excellent math skills & proficient on calculator. Excellent salary & benefits. Please send resume to:
The Steel Company
P.O. Box 330
Southfield, MI. 48037

START THE NEW YEAR
WITH A NEW JOB!!
The Snelling Temporaries WAY!!

We have immediate clerical positions in all locations. If you have any of the following skills, call for an appointment!

LEGAL & MEDICAL SECRETARIES
WORD PROCESSORS
DATA ENTRY OPERATORS
RECEPTIONIST &
SWITCHBOARD OPERATORS
OFFICE CLERKS
TELEMARKETERS
(AM OR PM SHIFTS - experienced)

We offer: Top Pay, Holiday Pay, Bonuses, Temp-Med Insurance.

LIVONIA	464-2100
SOUTHFIELD	352-1300
AUBURN HILLS	373-7500

SNELLING
TEMPORARIES
Never a Fee

SUNSHINE HONDA: is looking for a cheerful, energetic person to handle telephone, receptionist, cashier duties, on a full-time basis. 9-6pm, Mon thru Fri. A pleasant phone voice and positive attitude are a must. If you qualify and enjoy working with people, we offer a friendly working environment with benefits. Our customers satisfaction is NUMBER ONE! Call Maureen at, 313-453-3600

SWITCHBOARD
Major corporation regional headquarters needs your computerized big board experience. To $8/hr.
Call Gloria at 473-2932
Uniforce Temporary Services

TAX PROCESSOR - $24K
Well established mortgage company offers a pleasant work environment & promotion potential. Your good experience the key. Diane 464-0909
SNELLING PERSONNEL SERVICES

TRAVEL SALES AGENT
for Michigan's largest tour operator

JOIN OUR TEAM

We are looking for reservation sales agents who are up-beat, articulate, & easily understood on the telephone. Computer experience & travel education are a plus. We will train on our program.

Apply in person only!
Tues., Wed., Thurs., Fri.
Between 10-12 noon & 2-5pm

HMHF TRAVEL CORP
29566 Northwestern Hwy.
Southfield, MI

TYPIST
Accuracy a must, 60 wpm, proficient in WordPerfect 5.1. Full time temporary position available. Send resume to: Dorrie, 34000 Plymouth Rd., Livonia, MI., 48150.
An Equal Opportunity Employer

WORD PROCESSING SECRETARY
Immediate opening in engineering headquarters for your Word Perfect 5.1 and Lotus skills. $9.50/hr.
Call Sean 473-2931
Uniforce Temporary Services

WORD PROCESSOR, secretary. Executive shared offices group. Experienced and customer service oriented. 2 days/wk. 8:30-5. Advanced WP5.1 required. Harvard Graphics/Lotus helpful. Southfield 262-1402

WORD
PROCESSORS
Challenging Assignments
Top Pay
Benefits
Call Today!!
SPENCER
PERSONNEL, INC.
559-0110
E.O.E. NEVER A FEE

WORD PROCESSOR
Major ad agency has need for a secretary/current experience using WordPerfect, Harvard Graphics a plus. To $9.50/hr. Stacey 357-0037
Uniforce Temporary Services

505 Help Wanted Food-Beverage

ACCEPTING APPLICATIONS for Waitstaff. Experience necessary. Full or Part-time. Dependable and eager to work. APPLY WITHIN...
Alexander the Great: 34733 Warren, Westland.

APPLICATIONS BEING ACCEPTED for part time Banquet & Pot Washer/Dishwasher. Farmington area. Call weekdays: 477-8050

EARLY MORNING HELP
needed for busy bake shop. Baking & counter position available. Call Corrie at 352-5695

HIRING:
BARTENDERS, WAIT STAFF, DOOR PERSONS, DJ'S.
Apply in person:
Rockaway Cafe
34275 Ford Rd.
Westland

BAR PERSON day & night shift, for friendly, clean, lounge. Redford area. Excellent tips for right person. Call for appointment. 531-4780

BAR STAFF, COOKS, WAITSTAFF, BUS STAFF
Main Centre Grille accepting applications starting Mon, 9am-5pm daily. 146 Center, Northville. 380-9350

BARTENDER
experienced, needed for part-time work. Some cooking involved. Canton. 487-9770

BARTENDERS - days & evenings, full & part time. Will train. Farmington Hills. Excellent tips. Call Grace. 459-8115

BARTENDERS
Must be 18 or over. Will train. Earn up to $15 per hour. Sheer outfits. Dearborn. Ask for Donald. 459-8118

BENNIGAN'S
NOW HIRING:
EXPERIENCED LINE COOK
AND
ALL OTHER POSITIONS
Best pay in town. Go to work in a great environment. Great benefits. Full & part time positions.
Apply in person 2-4pm daily.
40441 Ann Arbor Rd.
Plymouth

BUS PEOPLE - DAY & NIGHT
Wait staff - days. Cooks - day & night. Apply in person only. Mc Kinnons Restaurant on Main St. Northville.

CAFETERIA HELP
Part time. 20 hours per week. No weekends. No holidays. Novi. For more information call 347-3820

★ CHEF/
SOUS CHEF
FOR CIAO
The new 10,000 sq. ft. Italian restaurant. Must have background in Italian cuisine & experience in high volume operation. Send resume in confidence to: Ed Wagner, 29000 Marvin, Farmington Hills, MI 48331

COME JOIN OUR WINNING TEAM!
BILL KNAPP'S RESTAURANT
IS NOW HIRING:
ALL POSITIONS
FOR ALL SHIFTS
If you enjoy having fun while you work and you enjoy people - stop by and fill out an application at the following locations:
PLYMOUTH - 40900 Ann Arbor Rd
LIVONIA - 32955 Plymouth Rd
or 16995 S. Laurel Park Dr.
An Equal Opportunity Employer

COOKS, BAR & WAIT STAFF
Apply at Mt. Chalet #2, 4715 N Woodward, Royal Oak. 14 mile & Woodward.

COOK-Short order, experienced & WAITPERSON-full or part time
West Bloomfield area. Call 626-3722

COOKS, WAITSTAFF
Full & part time, Birmingham area. Apply in person. Birmingham Tavern, 575 S Hunter.

COUNTER HELP wanted full time or part time for "Pizza Man" in Livonia.
Call Angelo
261-0600

DETROIT'S leading comedy club, Mark Ridley's Comedy Castle, is now hiring experienced cocktail servers for full & part time positions. Apply in person at 269 East Fourth St., Royal Oak. 542-9900

DINING ROOM
MANAGERS/
SUPERVISORS
For CIAO - a new 10,000 sq. ft. Italian restaurant, must have previous experience in high volume operations. Send resume in confidence to: Ed Wagner, 29000 Marvin, Farmington Hills, MI 48331

DISHWASHERS
D. Dennison's Restaurant has immediate openings for full or part time eve. dishwashers, starting pay $5.50/hr. Apply in person, N.W. corner Orchard Lake & 12 Mile between 2:30-5pm

EXPERIENCED LINE COOK, Prep Cooks, Pizza Cook, Dishwashers, am&pm shifts. Birmingham downtown. Contact Chef Chris 642-9681

GOLDEN OPPORTUNITY
Short Order Cook, Farmington Hills, days. Will train. All Managers start off as cooks. Ask for Sue. 459-8118

HIRING FOR ALL POSITIONS:
Please apply within:
Bob Evans
26245 Telegraph Rd.
Southfield, MI., 48034
No phone calls please!

KITCHEN HELP, Drivers, Counter help. Gourmet carry out expanding. Start immediately. apply in person 35558 Grand River, Farmington. Muirwood Square Plaza 471-6818

LINE COOKS
Prep Cooks
Mitch's now hiring mature, dependable persons for permanent positions. Experienced only, apply in person: Mitch's, 4000 Cass Elizabeth Rd., Waterford.

LOOKING for hardworking energetic employees willing to work flexible hours. Part & full time positions available. Food service concession at new Novi Expo Center, Call 2pm-5pm, Mon thru Fri. 351-0010

MANAGERS
Industry leader, national family restaurant chain, needs professional, ambitious management dedicated to service. Immediate local openings. Excellent benefits, training & career opportunity. $23K +. Bonus.

PERSONNEL SYSTEMS
459-1166

NIGHT HOST/HOSTESS
MacKinnon's Restaurant
126 E. Main, Northville
Part time. Apply in person.

NOW HIRING - Servers, Host/Hostess, Door personnel, Cooks, Dish maintenance. Apply in person, Wooly Bully's, 4333 W 7 mile, Northville.

PINE TRACE GOLF CLUB is now accepting applications for a Head Chef position. Busy public golf course featuring light fare & golf outings, year round position. Excellent work atmosphere. Qualified candidates will possess high cleanliness standards, personnel management skills, accurate inventory controls, monitoring food costs & positive attitude. For confidential review of resume please send to:
3600 Pine Trace Blvd.
Rochester Hills, MI. 48309
Attention: Mike
No phone calls please!

RESTAURANT HELP - Waitstaff, Kitchen, Bus. Full & part time, days & evenings. Final Approach, 350 E 14 mile, Madison Hts.

RESTAURANT MANAGER needed for upscale hotel. Two years previous experience in restaurant management is required. Strong marketing and creative skills preferred. Must be able to motivate team players, enjoy a fast pace environment, and be willing to work flexible hours. We offer a competitive benefit and salary package. Only those qualified need apply. Please send your resume to Box 878
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150
An Equal Opportunity Employer

NEW YEAR
Restaurant hourly employees
Start the NEW YEAR right!

Go to CHI-CHI'S ANYTIME!
Apply for a position as a
Line Cook, Prep Cook,
Dish Machine Operator
Food Server, Busser, Bar
Staffer, or Host Person

CHI-CHI'S
2080 Telegraph Rd.,
Bloomfield Hills
No telephone calls, please
eoe/m/f

O'SHEEHANS Eatery is looking for experienced people to fill the positions of Wait staff, Day Host, Bus People. Call or apply in person 35450 Grand River, Farmington Hills. 474-8484

PAPA RAMANO'S PIZZA
Now Hiring Assistant Managers, Drivers, Pizza Makers, & Counter Help. All shifts available. Flexible hours also available for homemakers & students. Apply in person at: 1998 Southfield Road, corner of 14 Mile. (Ask for Mark).

RED LOBSTER accepting applications 2pm-5pm for all service positions. Wait people, Bartenders, Service assistants. Other kitchen positions available. Apply at: 24705 W 12 mile, Southfield.

RESTAURANT
MANAGERS!!!
• GENERAL MANAGER to $35,000 + bonus
• MANAGER to $28,000 + bonus
• ENTRY LEVEL to $22,000 + bonus

National full service family dining chain. Excellent benefits, training & career opportunity. Local units.
473-7212
Steven J. Greene Personnel

ROUND TABLE CLUB/Plymouth
Now hiring wait staff and bussers. Must be available for lunch and dinner shifts. Call 453-1632

SAUTE, PREP & DISHWASHER/UTILITY STAFF needed for evening shift. Good $$$ for right person. Benefits available. Apply:
Diamond Jim Brady's, next to movie theaters, Novi Town Center.

SHIELD'S OF NOVI
Now hiring for all positions. AM & PM shifts. Apply in person: 42100 Grand River, between 2-4PM:
349-9110

WAIT STAFF, Bus Staff, Bar Staff, & Host Staff - Tavern on 13 now hiring full & part time. Apply in person: 17600 W. 13 Mile Rd. at Southfield Rd. 647-7747

WAIT STAFF & BUS PERSONS
20th Century Club at the GEM Theatre now hiring wait staff & bus persons. Experienced only. Must be 18. Call 961-5473, leave message for appointment.

WAIT STAFF & COOKS
needed for Northville Cafe, 40360 Five Mile Rd. in Northville. Call or apply in person. 420-1142

WAIT STAFF - DAYS, evenings, full time, part time. Apply within: Peacock Cafe & Grill, 25938 Middlebelt, at 11 Mile Rd. Farmington Hills.

506 Help Wanted Sales

ARE YOU
THINKING ABOUT A
REAL ESTATE CAREER?

If so, you owe it to yourself to investigate why we are #1 in the market place and best suited to insure your success. Look at our ad under REAL ESTATE PROFESSIONALS. All real estate companies are not the same.

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DENNIS COHOON
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Inside Sales $18K-$35K
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Expanding phone marketing co. is looking for outgoing, money driven individuals who have good communication skills. 6 mos. plus sales experience preferred, but will train high energy self starter. Must be articulate and enjoy extensive phone work. Potential growth to supervisor. Salary + Commission + Benefits! Call: 948-7028, ext. 925, 9-3pm

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LADIES & GENTLEMEN: A Westland lingerie & adult gift shop is now accepting applications for 20 - 30 hrs. per week. Call:
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