EMPLOYMENT

This Classification Continued from Page 9C.

500 Help Wanted

RESIDENT MANAGER
On site manager to run daily operations of properties in Royal Oak and Troy. Responsibilities include overview of marketing, leasing, service and budget. Must be assertive, energetic, good with detail and able to manage others. You will have autonomy, yet strong management support. College background preferred. We prefer manager who can live on site. We are an established company and offer competitive salary and benefits, including 401k. Respond in writing: Amber Management, P.O. Box 787, E. Lansing, MI 48826, Attn: Kristy. No phone calls.

SAW OPERATOR/JANITOR
Full time, 2-3 years general tool shop experience. Must have high school diploma. Apply at: 101 Industrial Dr., Plymouth. Or call 453-6800 EOE M/F/H/V

SECRETARY
For Athletics Department at Madonna University. Full-time position with good benefits; 44 wks/yr. (Aug. 16, 1992 - June 18, 1993). Requires: 6 months secretarial experience with PC based word processing. WordPerfect 5.1 preferred. 30 wpm accurate typing. Starting rate $5.65 - $8.05/hr. based on experience. Send resume and cover letter demonstrating secretarial skills to: MADONNA UNIVERSITY, HR Dept., Room 115, 36600 Schoolcraft, Livonia 48150
NO PHONE CALLS PLEASE
Equal Opportunity Affirmative Action Employer

SECURITY OFFICERS
Needed in Livonia, Madison Heights & Detroit areas. Full & part time positions available. Must have valid driver's license, personal transportation & phone. $5.75 to start. Call 9:30am-4:30pm., Mon-Fri. 422-0515

SECURITY OFFICERS
Modern Livonia warehouse, new opening, male/female, raises & promotions can come fast. Must be available all shifts, but holidays & weekends you will be off. Some experience helpful. Car & telephone necessary. Tri County Security
541-0437

SECURITY OFFICERS
In Metro Detroit. Several positions, up to $6.30 per hour. Paid vacation, Blue Cross/Blue Shield, tuition reimbursement & uniforms.
For more information call 585-6790

SECURITY SCREENERS - Metro Airport. Must be 18 yrs. or older with high school diploma or GED. Call 11am to 2pm. 722-0030

SHIPPING CLERK - Troy based computer company looking for an experienced Shipping Clerk. Must have working knowledge of UPS, RPS, etc. procedures. Also must have excellent written & verbal communication skills. Send resume to: Attn: Shipping Clerk, Box 960
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SHOE FITTER
will train responsible person to fit childrens shoes. Must enjoy working with children. Stride Rite Shoes, Tel/12 Mall. Mr. Sirell 353-5858

SIGNATURE INN
Now hiring full & part-time positions. Housekeeping, front desk, guest host/hostess. If your a friendly & free spirited person, be part of our enthusiastic team. Apply within: I-275/Ann Arbor Rd. Plymouth.

SNOW PLOW DRIVERS
needed with equipment. Redford/Livonia/Farmington/Novi areas. Call: 726-1096

TAX SEARCHER
A leading real estate financial services corporation has an immediate entry level opening in our Farmington Hills office. Unique learning opportunity w/career potential. Training program provided.

This key position involves both in-office research & outside travel to taxing authorities in Michigan & Indiana.

Qualified candidates must be able to work independently, have good people skills, detail-oriented, & well organized. Valid driver's license & ability to travel required. One year previous work experience preferred.

In addition to a competitive salary, we offer an attractive benefits package.

To apply, call between 9a.m.-4p.m. (313)851-9940

Or send resume to:

First American Real Estate
Tax Service
28124 Orchard Lake Rd., Suite 104
Farmington Hills, MI 48334

SPORTS MINDED TO $23,000/YR. Will train person seeking career in retail to become store manager. Full benefits, etc. Employment Center Inc. Agency. 569-1636

STANLEY STEAMER carpet cleaner is looking for telephone sales representative, eves. 5-9p.m., Sat. 11-2p.m. $5.00/hr. plus commission. Professional office environment. Call Marci at 348-4400

STOCK PERSON/MAINTENANCE
wanted full time - experience preferred for full line home furnishings store. Excellent working conditions. Must be available Mon. thru Sat. Apply in person: Ethan Allen Inc., 15700 Middlebelt, Livonia, 261-7780

STYLISTS NEEDED - Full/part-time for Novi & Livonia. Fantastic Sam's. Guaranteed hourly pay & commission. Paid vacation. Advanced training. Call 9am at 532-6125

SURFACE GRINDER/Experienced on precision machined aircraft parts. Full benefits. Hytrol Manufacturing, Garden City. 261-8030

SWITCHBOARD OPERATOR
2 part time openings in busy travel related business. Additional duties. Only experienced people need apply. Send resume to: L. Loole, 1120 E Long Lake, Troy, MI, 48098

TARGET
Now hiring: Cashiers - Stock - Food Avenue & Sales Floor. $4.45/hr. Flexible hrs. Apply during store hrs. at 30020 Grand River Ave. Farmington Hills, MI 48336

TAX PREPARER
For CPA office, Dearborn Height area. Hours flexible. Only apply if you have previous tax preparation experience. 562-0075

TEACHERS & ASSISTANTS
Full and part time for Novi preschool. Experience preferred. Call 344-1180

TEACHERS
needed full time for speciality pre school & toddler classes, Oakland County area, experience necessary. Excellent opportunity for career growth. Send resume to: PO Box 65, Birmingham, MI 48012

TECHNICAL WRITERS

Familiar with vehicles and blue prints. Some experience preferred. West side location. Please mail resume:

AMI ENG.
32575 INDUSTRIAL DRIVE
MADISON HTS., MI 48071
Or Fax (313) 589-3208

TELEMARKETERS - Persuasive individuals to make calls in our Royal Oak office. 21 hrs. Hourly plus commission. Call after 4pm. 399-1634

TELEMARKETERS
Re-sell AT&T long-distance services. Hourly wage + on-going commissions. 313-534-9700

THE SUNGLASS CO.
Part time. National specialty retail store chain located in Westland Mall is hiring part time employees. Position requires enthusiastic individual to sell an exciting product. Responsibilities include instore sales & daily store operation. Training provided. We are a growing company. Apply in person at the The SunGlass Company Westland Mall between 10am-9pm
Equal Opportunity Employer M/F

TERMINIX INTERNATIONAL
A Service Master Company

We are growing and our growth offers opportunities. We are seeking career minded people for western Oakland County.

WE OFFER: Excellent salary, commission, auto allowance, full benefit package, complete training, strong advertising support and a solid lucrative future.

YOU PROVIDE: The desire to learn, strong personality and a positive attitude, good verbal skills, good work background and a desire to help people.

For interview call or send resume to:

TERMINIX INTERNATIONAL
A Service Master Company
22865 Heslip Dr.
Novi, MI 48375
349-1030

TOUR/TRAVEL SALES
Join an exciting upbeat industry. Can-Am Travel, Inc. (Est. 1969) seeks mature, responsible person for group travel sales. Approximately 24 hours per week. Salary, commission & travel benefits. Position offers challenge, responsibility & flexibility during day hours. Full training provided. Great opportunity for homemaker or semi retiree. Apply in person only, 3000 Town Center, Southfield.

TELEPHONE CANVASSER
experienced, salary plus commission. DeWitt Building Company
Ask for Allen, 559-7300

TELEPHONE REVIEW AND VERIFICATION
$7.00 PER HOUR

High earnings working in our West Bloomfield executive Offices. You must have an excellent telephone personality, voice quality and ability to review and verify the accuracy of credit applications.

With a minimum of 6 months experience working with the public, you could take advantage of this exceptional opportunity.

Attractive benefits include Life and Health care coverage, paid holidays and vacations, tuition reimbursement and much more.

NATIONAL CREDIT CORPORATION
855-9782

TOOL MAKER
MINIMUM 5 YEARS EXPERIENCE
Wages equal to ability. Steady work.
Apply in person
OXBOW
MACHINE PRODUCTS
8610 Lanewood, Westland

NW SUBURB travel agency seeks Leisure Agents. Minimum 2 yrs. experience - language a plus. Send resume: ACS, P.O. Box 531094, Livonia, MI 48153-1094

TRAVEL AGENT
Experience preferred, full time. Salary commensurate with experience. Send resumes to: Box 920
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

TRAVEL CONSULTANT
Min. 2 yrs. expreience, Pars Computer, part time. Salary + commission commensurate with experience. Ask for Del 522-7020

TRIM PERSON
Individual needed for a trim position in Farmington rubber and plastics company. Must have experience with silicone and rubber seals. Full time day shift. Call 476-7212

TRUCK DRIVER, with experience and references. Looking for full time Driver for long and short haul runs in Michigan, Ohio, and around the Midwest. CDL license, **Class A** Clean driving record. Self starter and in good health. Requires some loading and unloading. Apply at 28211 W. 7 Mile Rd., Redford.

TRUCK MECHANICS
Must be experienced & certified, have own tools, 40 hour week. Apply: Kurt, 4840 Wyoming, Dearborn.

TURNOVER MAINTENANCE person needed for apartment prepping at new complex. Duties include drywall repair, replacing sinks, counters, dealing with contractors, etc. Experience preferred. $8 an hour with possible increase in 90 days. Excellent opportunity for advancement. Call for appointment. 697-2679

TV, VCR, AUDIO & SATELLITE Technicians - need 2 experienced repair persons for first class sales & service company, excellent opportunity, $30-$45k per year. Call 9-5, 313-227-5422

Ultra modern salon, upskill location needs Hairdresser, Manicurist, Facilist, Makeup Artist, Electrolist, part/full time. Yvonne. 357-4773

VENDING ROUTE PERSON
Vending company in N.W. Detroit seeking a motivated person to train for career opportunity as a route service driver. High school graduate, excellent driving record, able to lift 50 lbs. Salary plus commission with benefits. Call Pam between 10am & 4pm. 835-5200
An Equal Opportunity Employer

VETERINARY TECHNICIAN/ASSISTANT - wanted for full time position. Salary commensurate with experience. Send resume or obtain applications at: 2150 Novi Rd., Novi, MI 48377, Attn: Marianne, 624-1100.

VINYL GRAPHICS & SIGNAGE
Production Assistant position available in fast-paced computerized decal & banner shop in Farmington Hills. Full time, hourly wages, benefits. Send letter or resume to:
Mr Thompson, PO Box #2117,
Farmington Hills, MI 48333

WAREHOUSE CLEANER
needed. Canton area. 40 hrs./wk. Drug/alcohol free work place.
Call 421-2788

WAREHOUSE & GENERAL labor positions open at local food distributor. $9/hr. Must be between age of 18 & 21. Apply Tues or Wed, 1/19 & 1/20, 9am & 4pm at 28244 Ford Rd. Garden City. EOE. JTPA Funded

WAREHOUSE
Long & short term assignments in Plymouth area. 1-2 years shipping & receiving experience or packaging needed. 3 shifts available. Excellent pay rate. Call...
NORRELL SERVICES 953-9742
EOE/Disabled Welcome

WAYNE County Living Services trained Direct Care Staff for Garden City, Westland & Romulus area. Full & part time available. 569-5840

WELDER/FABRICATOR
Heat treat manufacturer is seeking an experienced welder/fabricator. This is an excellent opportunity for a person who likes a challenge. Full time days. This position requires some travel and overtime. Complete benefit package and competitive wage. Apply at:
J.L. BECKER COMPANY
35850 Industrial Rd., Livonia
South of I-96, E of Levan
No phone calls please.
An Equal Opportunity Employer

WELDORS
Experienced in mig gun welding. Heavy plate steel fabricating. Good pay & benefits. Redford area. 15720 Dale, Detroit. 533-5277

WE NEED TO ADD TO OUR CLERICAL STAFF!

Immediate full and part-time office work available for the following skills:

LEGAL/MEDICAL SECRETARIES
WORD PROCESSORS
(any software)
RECEPTIONIST/SWITCHBOARD
DATA ENTRY
TELEMARKETING (AM & PM)
FILE CLERKS

We offer: Top pay, Paid Holidays, Temp-Med Insurance, Over Time pay. Call today for an appointment!

SNELLING TEMPORARIES
NEVER A FEE

LIVONIA 464-2100
SOUTHFIELD 352-1300
AUBURN HILLS 373-7500

WE WANT YOU
AMBITIOUS? CONSCIENTIOUS?
We will train you and start you on long term, high income career in real estate.
Call John Belfuss, Livonia
REAL ESTATE ONE
261-0700

WIRERS
Entry level positions open with Farmington Hills company. Must have experience with panel/control wiring, excellent soldering skills and ability to read skematics. To schedule an appointment call:
TEMPEXCHANGE
857-5600

WOMEN TO DO MANICURES: Gel nails, fill ins, etc. Your home or mine. Must be fast. 1 hr. Wayne Rd. Ann Arbor Trail area. 261-3121

MANAGER TRAINEE
$ Corporation expanding. $36,000 plus bonuses & insurance. No experience necessary. Rapid advancement.
313-995-0835

WOMEN TO DO MANICURES: Gel nails, fill ins, etc. Your home or mine. Must be fast. 1 hr. Wayne Rd. Ann Arbor Trail area. 261-3211

WORKERS NEEDED for day & afternoon shifts. $5 per hour to start, plus attendance bonus. No benefits. Apply Mon thru Fri., 8am-3pm, 8400 Ronda Dr. Canton.

$6-$8 PER HOUR
Nation's largest home cleaner. No evenings or weekends. Car necessary. Paid vacation & holiday, dental, legal in 6 mos. 471-0030

100s ATTENTION!
LIGHT INDUSTRIAL
Immediate openings, all shifts for Assemblers & General Laborers. Possible permanent positions. Canton/Belleville Area. Call today:
NORRELL TEMPORARY SERVICES
677-2891

4 COLOR STRIPPER
Experience a must! Good pay & benefits. Apply at:
25215 Glendale, Redford.

502 Help Wanted Dental-Medical

R.R.T./C.R.T.T.

A 182 bed rehab/skilled nursing facility with vent dependent residents seeks NBRC RRT/ CRTT or graduate therapist. Full time, part time and contingent positions available. Vent experience a must. Pediatric experience a plus. Send resume in confidence or call:

LaDonna Wicks, RRT-RCU Director
Howell Healthcare Center
3003 W. Grand River Ave.
Howell, MI 48843
517-546-4210, ext. 131

JEWISH HOME FOR AGED

- Borman Hall - 212 bed skilled nursing facility (19100 W. 7 Mile Rd., Detroit, MI 48219)
- Prentis Manor - 100 bed skilled nursing facility (26051 Lahser Rd., Southfield, MI 48034)

Has the following positions available:

- RN Clinical Managers - Afternoon & midnight shifts
- RN Supervisors - Afternoon & midnight shifts
- Certified Nursing Assistants - All shifts
- Social Workers - MDS coordinators
- CMD
- DTR
- RD's

Please send resume to:
Jewish Home for Aged
Borman Hall
19100 W. 7 Mile
Detroit, MI 48219
Attn: Carl J. Dunlap
Director of Human Resources
or direct phone inquiries to Carol J. Dunlap
532-7112, ext. 210
Equal Opportunity Employer

ACCEPTING APPLICATIONS FOR
Certified Nursing Assistants
Presbyterian Village of Redford.
17383 Garfield. Call Marilyn
531-6874, ext. 34

ASSISTANT ACTIVITIES DIRECTOR
- for Rochester Hills nursing facility. Applicant must be bright, outgoing & energetic. A people person who works well with the elderly.
Experience helpful but not necessary. Apply in person 9am-4pm Mon. thru Fri. Avondale Convalescent Home, 1480 Walton Blvd. Rochester Hills, MI 651-4422

ASSISTANT to Coordinator of Support Care Unit, full time position. Must have Social Work psychology background and experience with the elderly. Send resume to Manager, 28301 Franklin Rd., Southfield, MI 48034

BILLER/RECEPTIONIST
for high volume internal medicine practice. Minimum 1 yr. of experience required. Those without experience need not apply. Please call Virginia at 355-2569

BILLERS
Feel unappreciated in your present position? Many openings for experienced medical billers in physician offices & with CME companies.
Contact Diane Detter, 932-1170
Harper Associates,29870 Middlebelt
Farmington Hills, MI 48334

BUSINESS ASSISTANT
for busy Southfield dental practice. Experience, maturity, integrity & honesty required. 788-2711

BUSY OB/GYN OFFICE SEEKS:
LPN
MEDICAL BILLER
MEDICAL RECEPTIONIST
Only experienced need apply. Send resume to; Michigan Womens Health Institute, 6900 Orchard Lake Rd., Suite 311, W. Bloomfield, MI 48322, Attn: Office Manager.

CARDIAC SONOGRAPHER
A full time day position exists for a Cardiac Sonographer. Candidate must be registered or registry eligible for position in aggressive state-of-the-art Noninvasive Lab. Experience required in Doppler, color flow imaging and stress echo. Additional experience in Pharmacologic stress eco, T. E. E., and echo-guided Pericardiocentesis a plus.

We offer an excellent salary and benefit package. Please call Human Resources at: 591-2930.
ST. MARY HOSPITAL
36475 W. 5 Mile
LIVONIA, MI., 48154
An Equal Opportunity Employer

CERAMIST
Experienced, opaque through plaza. Part-time. O'Daniel Dental Ceramics 626-8330

CERTIFIED NURSE AIDES
The starting salary has increased for entry level CNA's. Apply at: Wayne Total Living Center, 4427 Venoy, Wayne. (Middle building).

CERTIFIED NURSE AIDES
Needed for immediate openings, all shifts available. Up to $7.50/hr. Wkly pay, flexible hrs. Transportation available. Call today. 981-3344

CHIROPRACTIC ASSISTANT
Busy clinic looking for a long-term part time employee to work Mon. Wed. & Fri. 8:45am-12:30pm; Tues. & Sat. 8:45am-1:30pm. Clerical skills required, computer knowledge helpful. 27527 Joy Rd., ½ blk W. of Inkster Rd. 522-5501

CNA'S NEEDED
All shifts. For small basic West Bloomfield nursing home. Contact Director Of Nursing 360-4443

COT needed for Birmingham Ophthalmologist. Experience in refragive surgery and FA's would be preferable but not necessary. Call Carol 644-8060

SECRETARY - large oral surgery office in Huntington Woods. Medical or dental experience preferred. Word Perfect. Full benefits
Daily 9-4, 547-6833

DENTAL ASSISTANT
Farmington Hills dental office. Full time. Experience preferred. Send resumes to: 27600 Farmington Rd. Farmington Hills, MI 48334

DENTAL ASSISTANT - happy, organized person with skills for quality patient care to join team in growing Livonia family practice. 464-1827

DENTAL ASSISTANT
Part-time & full-time experienced assistant needed for Livonia Dentist. Call Phyllis 464-4490

DENTAL ASSISTANT
Rochester Specialist seeking Dental Assistant. Experience preferred but not necessary. Excellent Hrs. Call, 652-0552

DENTAL ASSISTANT
full time position, 3 years chairside experience. W. McNichols-Telegraph area. 255-1344

DENTAL ASSISTANT NEEDED for busy Farmington Hills practice. Full time. Benefits. Experienced only. 626-9915

DENTAL ASSISTANT
Experiecned chairside assistant. Located N. Rochester area. For details and interview, call 651-1616

DENTAL ASSISTANT
Experienced only. Tues., Wed. & Fri. & every other Sat. Canton Area. Call 455-0480

DENTAL ASSISTANT
Experienced, outgoing person needed for growing family practice. Excellent hours & benefits. 559-1168

DENTAL ASSISTANT - Farmington Hills. Full time, experience preferred.
626-0772

DENTAL HYGIENIST
Canton family practice.
Mondays 9AM-6PM and every other Sat. 9AM-2PM. 455-8844

DENTAL ASSISTANT
Full time for modern, progressive dental office in Royal Oak/Birmingham area. Mature, responsible person skilled in public relations. Good pay and benefits. Experience necessary. Call 288-5340

DENTAL HYGIENIST
Rochester area. Needed Dental Hygienist who is very interested in good preventative treatments for a modern progressive office. Tues. & Wed. evenings & some Saturdays. Please call 652-1480 for an interview.

DENTAL HYGIENIST
To join our state of the art dental office in Livonia. Wednesdays and Thursdays. Call us to join our friendly staff, 478-1960

DENTAL HYGIENIST
wanted for quality oriented Canton office. 1-2 full days. No Saturdays. 459-5353

DENTAL ASSISTANT
Full time. W. Bloomfield family practice. Experience a must in order to deliver quality care. Excellent salary & benefit package. 661-4002

DENTAL ASSISTANT
Experienced for maternity leave, possible permanent position. 3-5 days per week. Four handed dentistry necessary. Ann Arbor area. 663-4364

DENTAL ASSISTANT
Growing team oriented practise, in trendy, uptown Royal Oak. Experienced preferred. Part-time. CALL LEEANN, 398-1818

DENTAL ASSISTANT
Dental assistant needed for progressive group practice in Westland. 2-3 years experience preferred. Full time position with a nice Benefits Package. Call Jan, 722-5133

DENTAL HYGIENIST - Part time. Experienced in Periodontal Therapy preferred. Livonia area.
Call 525-7818

DENTAL HYGIENIST - for family practice in Canton, Mon. thru Thurs. No eves. Long term, looking for friendly person with good perio experience. We offer superior working conditions, excellent pay, full or part time, call Mon. thru Thurs 459-1110

DENTAL INSURANCE BILLER
Needed for fast paced busy Wayne Dental office. Prefer 2 or more yrs. experience. Full time position, salary commensurate w/experience, benefits available. Call D. J. at 728-1700

DENTAL RECEPTIONIST
Beautiful Bloomfield Hills office seeks full time dental receptionist, experienced w/dental software, recall & phone experience. $8 -11/hr., benefits, profit sharing. 642-8532

DENTAL RECEPTIONIST
Needed full-time for Dearborn Periodontal practice. Must have dental experience and dental computer knowledge. Call 274-3356

DENTAL RECEPTIONIST
Interested in finding an enthusiastic, motivated individual with prior experience, computer knowledge preferred. Full-time in pleasant Farmington Hills practice. 932-1280

DENTAL RECEPTIONIST
Experienced part time for large busy gorup practice. Friendly outgoing a must. S Canton/Belleville area.
697-4400

DENTAL RECEPTIONIST
Full-time for Livonia specialty practice. Previous experience in all front desk operations helpful, including dental insurance & computer work.
261-7802

DENTAL RECEPTIONIST/NOVI
Full-time position. Dental experienced required. Excellent Benefits. Call, 349-4115

DENTAL RECEPTIONIST
Growing team oriented practise, in trendy, uptown Royal Oak. Insurance & Billing knowledge preferred. 30 hrs + per wk. LeeAnn, 398-1818

DENTAL RECEPTIONIST/OFFICE MANAGER - leadership needed to manage small computerized pediatrics practice in Troy. Accounts receivable/payable and general receptionist duties.
850-1580 Or, 358-8997

DENTAL SUPERVISOR
Needed for Wyandotte Periodontal practice. Must have experience in all aspects of dentistry, including computers. Call 274-3356

DENTAL SURGERY ASSISTANT
Farmington specialty practice needs a mature person starting at 15-20 hours per week. You will learn a lot & grow into a more responsible position with extra challenges.
553-3050

DENTAL TECHNICIAN
Livonia laboratory requires the skills of an experienced Denture Waxer. If you are self-motivated and want to work in a clean no hassel environment, this is your opportunity.
427-8301

DENTAL TECHNICIAN
Experienced C&B waxer needed for small lab in Canton.
981-0620

EXPERIENCED DENTAL PERSONNEL
We are planning ahead for some great assignments in Farmington, Livonia, Canton, Dearborn, Southfield, Bloomfield, Royal Oak.
• Assistants • Hygienists
We need PEAK PERFORMERS
(313) 477-5777
Dental Career Alternative
An Equal Opportunity Employer

FILE CLERK/PART-TIME
8:30 to 12:30 daily.
Please call Virginia 355-2569

FULL TIME MEDICAL RECEPTIONIST for busy family practice in Plymouth. Must have 2 yrs. medical office experience, good pay & benefits. Call Debbie, 455-2970

FULL TIME - Person Friday wanted for busy ophthalmology office to handle filing, typing, phones & fill in as needed. Experience with Word Processing and MBS is necessary. If you are the self motivated individual we are looking for send resume to: Person Friday, 3003 Woodward Ave, Berkley, MI 48072.

GENERAL OFFICE
Home Health Care agency. Detail oriented individual to perform a variety of office functions including phones, taking & scheduling referrals, typing, filing, maintaining inventory of supplies & data entry. Must have home health care office experience, $7.50/hr. Send resume to: Marianne Balding, Nightingale Home Health Care, 1695 B. Woodward, Suite 201, Bloomfield Hills, MI 48302

HOME HEALTH AIDES
Start immediately! Experienced. FULL & part time-all shifts. Competitive wages. Bonus program includes annual, attendance, flexibility, & holiday bonuses. Vacation pay. Transportation allowance. We take pride in hiring dedicated, caring people to provide unsurpassed client care & case management.
EMPA-CARE IV 455-1061

HOME HEALTH AIDES NURSING STUDENTS

Would you like to gain some valuable experience relevant to your skills? If you are certified, have a min. of 1 yr. exprience, or have completed 1 semester of med-surgery clinicals you are qualified. Call today to inquire.

NORTHVILLE (313)344-0234
BRIGHTON (313) 229-0320
ANN ARBOR (313) 930-0050

LPN - PART TIME
AFTERNOON AND MIDNIGHT
Call Mrs. Martin, 261-5300
NIGHTENGALE WEST
8365 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

LPN'S
Needed for all shifts. Up to $16/hr. Weekly pay, flexible scheduling, transportation available. Start immediately. Call today. 981-3344

LPN'S/RN'S
FREE VENT TRAINING
Immediate openings for Pediatric case in Southfield area, & young adult female quad in Farmington. Previous vent experience helpful, but will train, all shifts available.
SINSON'S ASSISTED CARE
753-0570 288-6933
1-800-922-6528

LPN's - $15.00/HOUR
West Bloomfield Nursing Center, near Maple & Drake, has immediate openings for LPN's on afternoon shift and weekend day shift. $14.00/hour, or $16.00 without benefits. For details, call Mrs. Mancuso 661-1600

Experienced full time MEDICAL RECEPTIONIST. Busy W. Bloomfield Internist. Must have knowledge of insurance. MBS experience helpful. Ask for Sherry, 358-0110

HOME HEALTH AIDES
Personal care givers needed locally. Minimum 1 yr. experience. Certification a plus. Call between 9am-5pm
1-800-763-7544

HOSPICE NURSE
WESTERN/WAYNE COUNTY SUBURBS
Join our high-quality, full-service hospice team as a primary care nurse. RN ONLY, full and part time available, flexible hours, on-call 1 weekend per month, generous fee per visit plus mileage and benefits. Previous home care or hospice experience desirable - strong clinical skills a must. For further details call Sue Andres, BSN, RN, Administrator, Allen Park office at:
(313) 383-8800, or send resume to: Arbor Hospice, 7445 Allen Rd., Ste. 230, Allen Park, MI 48101

HYGIENIST: Would you like to supplement your income? A temporary, part time position is available for alternate Mondays & Saturdays. Dearborn Hts. area. 274-4040

LPN OR MEDICAL ASSISTANT needed for doctors office in Troy. Part-time. Please call for an appointment. 528-9010

Experienced Full Time
MEDICAL ASSISTANT needed. Must have xray experience. W. Bloomfield Internist's office.
Ask for Sherry. 358-5710

MEDICAL ASSISTANT
For busy orthopedic office. Casting experience preferred. 28-32 hours/week. W. Bloomfield. 855-7436

MEDICAL ASSISTANT needed for Novi urology practice, part time. Must have experience. Call Mon.-Thurs, 9.30-4:30. 313-350-6360

MEDICAL ASSISTANT
Internist office needs experienced person. Part time position available. Southfield location. Call for interview: 354-9672

MEDICAL ASSISTANT
for high volume internal medicine practice. Minimum 2 yrs. experience. Please call Virginia 355-2569

MEDICAL ASSISTANT - for Rochester Hills orthopedic hand surgeon. 2½ to 3 days per week. Experience preferred. 852-5300

MEDICAL ASSISTANT - at least 1 yr. experience for hospital clinics or private practice. Full or part time work available. $1200 to $1400 per month. Call Melinda, Tempro Medical. 443-5593

MEDICAL ASSISTANTS
for hospital clinic in Royal Oak. Must have 1-2 yrs. experience, PEDS, OBG or internal medicine helpful. Immediate need. Call Martha, Tempro Medical, 443-5593

MEDICAL ASSISTANTS
Full & part-time. Great opportunity for the right person. Must have min. 4 yrs. experience with good clinical skills. Please send resume to:
MEDICAL ADMINISTRATOR
5050 Schaefer
Dearborn, MI 48126

MEDICAL BILLER
Proficient in all 3rd party carriers as well as Blue Cross/Blue Shield & Medicare. Minimum 1 yr. experience. Please call Jane 355-2571

MEDICAL BILLERS
Full & part-time openings. 2 yrs. minimum experience. MBS System a +. $10-$12. Send resume: Billers/OE, 26400 W, 12 Mile, Ste. 175, Southfield, MI. 48034.

MEDICAL BILLERS - hospital or physician billing. 1-2 yrs experience. All payers. Computer helpful. Part or full time available. $1400 to $1600 per month. Contact Beth, Tempro Medical, 443-5594

MEDICAL BILLER/RECEPTIONIST
For Troy family practice office. $9-$10/hour with medical benefits.
Contact Diane Detter, 937-1170
Harper Associates,29870 Middlebelt
Farmington Hills, MI 48334

MEDICAL BILLER/CASHIER
Experienced In: CPT codes, ICD9, all types of insurance for multi-specialty clinic. Must have good typing and computer skills with a minimum 5 years experience. All replies confidential. Please send resume to:
MEDICAL ADMINISTRATOR
5050 Schaefer
Dearborn, MI 48126

Medical Receptionist. Experienced. Multi-specialty medical office. Familiar with various insurances, computer, excellent phone skills. W.Bloomfield. 855-7407

MEDICAL RECEPTIONIST
Novi/Livonia Area. Looking for top notch full time receptionist. Experience preferred. Excellent benefits, pay & hours. $8.50/hr. depending upon experience. Call 478-4839

MEDICAL RECEPTIONIST - With billing & medical terminology a must. Prefer OB-GYN experience. Full time position with benefits. Send resume to: Attn: Debbie, 331 N. Center St., Northville, MI 48167

MEDICAL RECEPTIONIST
For busy ophthalmology practice in Waterford. Looking for cheerful energetic person to join our eye care team. Must have experience in dictation. Contact Julia 313-681-4900

MEDICAL RECEPTIONIST/BILLER
For busy ear, nose & throat office. MBS experience preferred. Part time/full time, benefits. Call Tuesday or Thursday, 9am-10am. Resume required. 477-7295

MEDICAL RECEPTIONIST/
Medical Biller for Internist office in Southfield. Experienced only. 569-6437

MEDICAL RECEPTIONIST
Experienced person for internist office. Computer billing helpful. Immediate opening in southfield area.
Call for interview: 354-9672

MEDICAL RECEPTIONIST
Needed for lucrative paying position. Southfield area. Must type. Full-time & benefits. Send resume to: Office Manager, 18597 W. 10 Mile, Southfield, MI. 48075.

MEDICAL RECEPTIONIST - Rochester Hills orthopedic surgeon. Mon., Wed., & Fri. Experience preferred. Call, 652-5300

MEDICAL RECEPTIONIST, mature person for busy Southfield physician's officle. Computer experience necessary. 4 day week. 537-5886

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MEDICAL RECEPTIONIST: For busy plastic surgeons practise. With offices located at Childrens Hospital and Lahser Medical Bldg. #2. Main duties include answering phones, scheduling appointments, and boarding surgery's. Excellent Benefits & Wages. Sumbmit resume to: University Surgeons PC. PO Box 02787, Detroit, MI. 48202.

MEDICAL RECEPTIONIST - Mature, needed for busy dermatology practice in Southfield. Front desk, dictaphone & computer experience preferred. Part time position including some Saturday mornings. About 20 hrs. per week. Please send typed resume to Box 918
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL RECORDS FILE CLERK

Responsibilities will include passing nursing supplies, filing and any other job related duties. Medical terminology preferred. Great organizational skills and ability to work alone A MUST. $4.50/hour. Call for appointment 557-0050

MEDICAL SECRETARY - Southfield/Dearborn office. Good pay & benefits. Experienced preferred. Send resume to: 22250 Providence Dr., Ste 209, Southfield, 48075

MEDICAL ASSISTANT
needed part time for Rochester Hills pediatrician's office. The right person will be people oriented, flexible, energetic & reliable. Must be experienced with injections & venapuncture. Call Carolyn (Mon. thru Fri.) at: 852-9906

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National Health Laboratories Incorporated offers the freedom to pursue your professional goals in a friendly, state-of-the-art environment. We are currently seeking a full-time, dependable, detail-oriented individual for a medical billing/data entry position. A minimum of 1 year medical billing experience, and the ability to key 10,000 keystrokes are required. NHL offers a competitive salary and benefits package. For immediate consideration, send resume and salary requirements to:
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MEDICAL TRANSCRIPTIONIST needed for cardiologist located in Farmington Hills. WordPerfect knowledge preferred, *but not required.* Part time. 553-0692

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FULL & PART TIME

Experienced transcriptionist needed for afternoon & midnight shift. Competitive benefits package, excellent incentive plan inwhich several of our employees earned $18/hr. last pay. Please call 288-2600 or send resume to: Medical Dictation Center, 43750 Garfield, Suite 211, Clinton Twp., MI 48038

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Afternoons or midnights, full or part time, hours flexible. Previous employment transcribing Medical Record reports in a hospital or transcription service in a production environment. Able to meet current departmental productivity and quality standards. WordPerfect 5.1 or word processing experience required. Competitive benefits. Send resume to:

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353-1490

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Seeking EXPERIENCED nursing secretary. MUST have medical terminology and accurate typing skills. MUST be able to take direction and work independently. MUST be flexible. Apply at 26715 Greenfield, (between 10 & 11 Mile).

NURSING STAFFING POSITION
Skilled nursing facility seeking highly motivated/organized individual with good time management skills to perform a variety of basic clerical duties. Day shift; Mon. thru Fri. For more information call Jayne Erickson or Karen Schubert 697-8051

OCCUPATIONAL THERAPIST

Immediate opening in a dynamic geriatric rehab setting. 32 hours per week to cover temporary leave of absence. Permanent part time available after leave.
For further information contact
Linnea Atkins, OTR, (313) 769-0177

Glacier Hills Nursing Center
1200 Earhart Rd.
Ann Arbor, MI 48105

OFFICE CLERK/BILLING
Part-time position 25-30 hours per week. Must have at least 6 months experience working in an office setting. Send resume to: Whitton & Boutros, 900 Auburn Rd., Pontiac, MI 48342, Attn: Judy McCoy

OPHTHALMIC ASSISTANT
for busy ophthalmologists with offices in Southfield & W. Bloomfield. Need someone mature, responsible, full time. COA or some ophthalmic experience necessary. Send resume to: Box 138,
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Livonia MI 48150

OPTICAL - JOIN A WINNER!
First Optometry has exciting career opportunities. If you are a motivated, individual with a "can-do" attitude, we want you! Optical experience a strong plus, but we will train the right people. Positions are available at many locations. Please send your resume to:
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Full time afternoons. Benefits and competitive salary. 1 year hospital experience desirable. Send resume or letter of application to: 33510 Schoolcraft, Livonia, MI 48150, Attention: Human Resources

OCCUPATIONAL NURSE
Seeking an individual with occupational experience to review follow-up and assist in management of employee injuries. Must have a Bachelor Degree, reliable transportation & be willing to travel within Michigan. Must be able to interact with medical providers, employers & employees. Knowledge of Michigan cost containment rules helpful. If you believe you qualify please send resume to: Box 986
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Livonia MI 48150

OPTICAL TECHNICIAN
Experienced person needed for independent office full-time. Excellent hours. Call Cindy at 227-9268

OPTICIAN - Experience necessary, part time, flexible hours, no evenings or Saturdays.
Call Linda: 726-5940

OPTICIAN - for upscale Birmingham Optometrist. Experience preferred. Willing to train the right person. Call, 645-0075

PHARMACY TECHNICIAN
Busy home infusion company needs part-time technician (30 hours-days). Previous hospital/IV experience a plus. Send resume and salary history to: Director of Pharmacy, 13600 Merriman, Livonia, MI, 48150.

RADIOLOGY TECHNOLOGIST

Immediate openings for A.R.R.T. registered Technician. *Mammography experience required.* Send send resume to:

Recruiter/Radiology
DMC Health Care Centers
41935 W. 12 Mile Road
Novi, MI., 48377

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RECEPTIONIST/ INSURANCE BILLER
For busy ophthalmologists with offices in Southfield & West Bloomfield. Need a mature, responsible person full time. Ophthalmologic experience preferred. Send resume to:
Box 906
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST NEEDED for cardiology office, 40 hrs. per week, benefit package included. Experience in medical field need only apply. 553-0692

RECEPTIONIST NEEDED for busy Birmingham pediatric office. Full time, experience preferred. Please send resume to: 503 Pierce, Birmingham, MI. 48009.

RECEPTIONIST/ASSISTANT
for veterinary clinic in Livonia/Westland Area. Full or part time. Experience preferred but will train the right person. Reply to Box #972
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST - Must be pleasant, experienced in insurance, typing & phone work for Chiropractic office in Livonia. 427-4300

RECEPTIONIST - PART TIME
Canton location, 20 hours per week, may expand to full time. Must be proficient in WordPerfect 5.1, type 50 wpm, and have 2 years medical/mental health office experience.
Send resume:
CDM, 2004 Hogback Rd. #16
Ann Arbor, MI 48105

REGISTERED NURSE
Part-time, experienced for OB-GYN Office. Downtown Birmingham.
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REGISTERED NURSES
Full and part-time positions in multi-specialty clinic. Flexible schedules available. 3 years minimum experience. Interested candidates please send resume to:
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Multi-specialty group practice has immediate openings at our suburban location for experienced reimbursement specialists. Responsible for monitoring reimbursement in an assigned medical department by ensuring diagnosis and procedure coding. Will work with patient services and patient accounting to analyze problems and implement corrective action. BSN, Bachelors Degree in Business Administration, Health Care of Finance preferred with a minimum of 3 years reimbursement experience. Please send resume to:

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RN for busy but pleasant OB-GYN office in Birmingham. Experience preferred. Part time. Please call 647-5660

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569-4600
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RN/LPN
PART-TIME
Apply in person:
Marycrest Manor
15475 Middlebelt
Livonia
427-9175

RN's, LPN's, NA's & HHA's needed for Home Health Care Agency. Please send applications to: P.O. Box 530948, Livonia, MI, 48153-0948

RN's - $20.50/HOUR
West Bloomfield Nursing Center, near Maple & Drake, has immediate openings for RN's on weekend day shift. $18.50/hour, or $20.50 without benefits. For details, call Mrs. Mancuso, 661-1600

WESTLAND PODIATRY/Surgical office expanding. We have immediate positions available for experienced part time Medical Assistant, Medical Receptionist, Medical Transcriptionist. You must possess self motivation excellent communication skills & ability to work as a team player. Hours have some flexibility. Pay commensurate with experience. Send resume to: PO Box 85097, Westland MI, 48185.

X-RAY TECHNICIAN - Full-time certified with medical assistant skills for 1 physician Birmingham office. Contact Julie 9a.m.-5p.m. 647-7280

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Livonia MI 48150

RN - PART TIME, 20 hours per week, for phone triage in busy suburban Pediatric office. Will train. Call Mary Ann, 476-2723

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Full time, experience preferred. Home Window Company, Westland. 729-0220

ACCOUNTS PAYABLE
with some general office. Full time for Westland office. Send resume to: Box 908,
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36251 Schoolcraft Rd.
Livonia MI 48150

ACCOUNTS PAYABLE ASSISTANT
Full time, entry level position available. Southfield location. Must have minimum 2-3 years accounts payable experience. Excellent math ability and organizational skills required. Send resume including salary requirement to:
PO Box 5091
Southfield, MI 48086

ACCOUNTS RECEIVABLE/Collection Specialist. Immediate opening for qualified candidate with 2 years experience. Concentrated effort needed on collection calls, account reconciliation, account maintenance and filing. Located in Medical Center/Orchestra Hall area. Address resume to: DMR, 3909 Woodward, Detroit, MI 48201.

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Professional image for busy front desk. 2 years experience plus wordperfect and good typing.

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We offer a good starting salary plus exceptional benefits in a congenial and, professional work environment. For prompt and confidential consideration, please forward your resume, complete with salary history, to:

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