504 Help Wanted Office-Clerical

Inside Sales Assistant
Entry level position. Seeking an enthusiastic professional person with excellent sales & communication skills. Knowledge of Macintosh computer helpful. Please forward resume to: Laurel Manor Banquet & Conference Center, Attn: Sales Office, 39000 Schoolcraft Rd., Livonia MI 48150

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LEGAL SECRETARY PART-TIME
For small Farmington Hills general practise law firm. Legal experience preferred. Word Processing and dictaphone skills required. Salary negotiable. Please Call...
JOEL KAUFMAN at 851-2860
For An Appointment

LEGAL SECRETARY
Full or part time. Personal injury experience. Salary commensurate with experience. 258-6262

LEGAL SECRETARY
Experienced, full time, for defense litigation firm. Wang experience preferred. Excellent benefits. Send resume to: Kohl, Secrest, P.O. Box 3040, Farmington Hills, MI 48333

LEGAL SECRETARY - Experienced in civil litigation & commercial law for Southfield firm. 5+ years experience. Pleasant surroundings & good benefits. Salary commensurate with experience. Send resume to Box 148,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

LEGAL SECRETARY
Must be experienced & know WordPerfect 5.1. Bloomfield Hills location. Call: 642-7333

LEGAL SECRETARY for Southfield law firm. Personal injury/medical malpractice docket. Experience & knowledge of Word Perfect 5.1 required. Call Leslie Schafer356-0100

LEGAL SECRETARY part time wanted for small labor/litigation law firm. Min. 2 yrs. experience. Must know WordPerfect 5.1. Hrs. of work flexible. Call Penny. 557-8261

LEGAL SECRETARY needed for 4 lawyer Southfield law firm. Must have minimum 3 years experience as litigation secretary, preferably more. Must be proficient on Word Perfect 5.1. Salary commensurate with experience. Please call to schedule an interview. 352-3553

LEGAL SECRETARY
Experienced litigation, non-smoker needed for busy Troy law firm. Salary commensurate with experience. 641-0500

LEGAL SECRETARY — Bloomfield Hills. Experienced Probate, General. Salary negotiable. Send resume: Phyllis Hudecki, 1750 S. Telegraph, Suite 301, Bloomfield Hills 48302

LEGAL SECRETARY - Troy law firm seeks experienced mature Legal Secretary for 4 days per week. Flexible hours. Send resume to: Office Manager, 801 W Big Beaver Rd. Ste 500, Troy, 48084

LEGAL SECRETARY TRAINEE
for non smoking law firm in Bloomfield Hills. Secretarial & computer skills necessary. Send resume to: Suzanne, 2550 Telegraph Rd., Suite 250, Bloomfield Hills MI 48302

MARKETING SECRETARY
Suburban advertising agency needs your word processing and all around skills. Harvard Graphics a plus. To $10/hr. Call Sylvia at 357-0037
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LIVONIA based transportation company is looking for experienced individuals to fill the following positions:
- Customer Service
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- Accounts Receivable/Billing
- Receptionist
- File Clerk

If interested in one of these challenging job opportunities, please forward your resume with salary history to: Box 192,
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36251 Schoolcraft Rd.
Livonia MI 48150

MANUFACTURING COMPANY in Farmington Hills has an immediate opening for a Receptionist. This individual must possess excellent telephone skills, an outgoing personality, be mature, responsible, dependable, and possess a professional appearance. Experience with a multi-line switchboard is required. Word processing experience (WordPerfect 5.1 preferred) is a plus.

We offer a competitive pay rate and an excellent benefit package. Qualified applicants please send letter and resume to:

P.O. Box 530997
Livonia, MI. 48153-0997
Attention: Human Resources/RE
An Equal Opportunity Employer

Keypunch
PRODUCTION DATA ENTRY
Farmington Hills based insurance company looking for people with
- Minimum 2 yrs. production data entry/keypunch experience
- Minimum 10,000 KPH with 95% accuracy

(Day Shift Openings)
Send resume to Box 224
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36251 Schoolcraft Rd.
Livonia MI 48150
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

LEGAL SECRETARY
Permanent part time for commercial law practice with emphasis in mergers, acquisitions, real estate & estate planning. High energy level with excellent communication skills. WordPerfect proficiency required. Send resume to:
Law Offices, 3000 Town Center, Ste. 2690, Southfield, MI 48075

LEGAL SECRETARY
with 4 yrs. experience in litigation for Renaissance Center law firm. Excellent typing, communication & organizational skills required. WordPerfect 5.1 required. Call: Administrator between 12 noon & 5:30pm at: (313)-259-8300

MEDICAL BILLER
Experience necessary 932-2500

MEDICAL SECRETARY
Full or part time, assistance to top executives of major hospital 3 days/wk. Medical transcription and shorthand. $11/hr.
Call Mary at 646-7661
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MESSENGER/GENERAL OFFICE
Farmington Hills law firm. Must have reliable transportation; mileage reimbursed. Light typing & switchboard relief. Please call: 851-8000

MORTGAGE PROCESSOR/CLOSER
Rapidly growing Birmingham based mortgage company seeking closer and processor experienced in conventional and government residential loans. Salary commensurate with experience. Send resume to:
P. O. Box 2108, Birmingham, MI., 48012-2108.

NEEDED IMMEDIATELY
People with excellent phone voices, outgoing personalities, & data entry skills, to do telephone surveys.
NOT A TELEMARKETING POSITION. Day & evening hours available. Call:
DYNAMIC PEOPLE
464-6500

NEED TOP NOTCH (temporary) word processing secretarial assistants with WordPefect or Mac Intoch skills for active offices. Self-starters, good phone skills, personable. Shorthand/dictaphone experience helpful. Work in Troy, Southfield, New Center areas. Resume to: P. O. Box 2056, Riverview, MI 48192

OFFICE ASSISTANT full or part time, experienced in filing, reception, basic computer entry skills, light bookkeeping. Send resume to: P.O. Box 469, Plymouth, MI 48170

OFFICE HELP - Cabinet shop in Livonia needs office person, with some WordPerfect experience, to answer phones, file, & run front office. Full time. Call: 421-3322

PARALEGAL needed for Troy law firm. Experienced in litigation support including research, drafting of pleadings, interviewing of witnesses, scheduling, prep & organize trial exhibits etc. Send resume to: S. Posit, 50 W. Big Beaver Rd., Suite 400, Troy, MI 48084

PARA-LEGAL - Special person for a unique plaintiff personal injury law firm. Minimum 3.5 average after 4 years of college. Salary commensurate with ability. Send resume to: Gursten, Wigod, Koltonow & Falzon, 26555 Evergreen, Ste 1530, Southfield, MI 48076

PART TIME OPENINGS - no typing required. Menu evaluators for sponsoring agency of the Child & Adult food program. Mon. thru Fri., 1st thru 15th of each month. Must be detail oriented & well organized. $5 per hour. Located in Livonia. Please call. 425-2280
An Equal Opportunity Employer

PART TIME SECRETARY - Law offices, must have good office skills especially typing & experience with word processing & office equipment. Good interpersonal skills & work habits required. Need not be "Legal" secretary.
Send resume to: Kay, 2055 Orchard Lake Rd., Sylvan Lake, MI 48320

RECEPTIONIST part-time, Mon.-Fri. 2-7. Excellent salary and working conditions. Physical therapy clinic in Redford. Call Barbara at 532-4200

RECEPTIONIST/SECRETARY
Immediate full time opportunity exists for a highly motivated, non smoker. Organizational skills are required. Responsibilities include answering busy multi-line Merlin telephone system & various clerical duties. Excellent communication skills & ability to work as a team player are a must! Competitive fringe benefits package includes master medical, optical, dental & profit sharing plan. If you are interested in growing with a leader in the healthcare industry, send resume in confidence to:
MEDI-SPEECH SERVICE
Outpatient Rehab Agency
Human Resources Dept.
753 W. Big Beaver, Ste. 404
Troy, MI 48084-4903

RECEPTIONIST/TYPIST
For established management firm in Tel-Twelve area. Full time, Mon. thru Fri., 8am to 4:30pm. Must be good typist with excellent phone manners and experienced in office procedures. Call, 644-6266

RECEPTIONIST/DATA ENTRY CLERK - telephone duties, filing, data entry, working with sales rep firm & customers, experience with WP 5.1 a must. Mature, self motivated and experienced person necessary. Ypsilanti area.
Call for appt. 481-2200

RECEPTIONIST
For automotive service facility. Cheerful, organized and efficient person to greet customers, answer phone, cashier and help with light data entry. Davis Auto Care, 607 Doheny Dr., Northville, MI 48167. 349-5115

RECEPTIONIST
for law firm located in Renaissance Center. Office experience of 1-1½ yrs. preferred; good typing skills required; WordPerfect 5.1 helpful; duties include computer entry of some accounting functions. Call Administrator between 12 noon & 5:30pm: (313) 259-8300

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FARMINGTON HILLS
14 Mile & Orchard Lake Road
NOW HIRING
Our Managers are professionals at making sure...
The Atmosphere is always fun,
The Food is always fresh,
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The Schedule is always set and
The Training is designed to let you shine.
"But, it's the people who work here that make it a fun place."
If you are an energetic, enthusiastic team player looking for a fun, fast-paced environment then *come join US!*
The following positions are currently available:
- Hosts/Hostesses
- Servers
- Bussers
- Fry Cooks
- Grill Cooks
- Pantry Cooks
- Broiler/Saute Cooks
- Dishwashers

PAYROLL/CUSTOMER SERVICE
National payroll company headquartered in Royal Oak is interested in discussing employment opportunities with motivated individuals desiring to work in payroll data entry and customer service under a team approach. Practical experience with payroll and personal computers preferred. Send resume to P.O. Box 154, Royal Oak, MI 48067

POSITION OPEN with interstate transportation company. Background in general office, insurance, fuel, bonds & permits helpful. Computer, typing, filing, and phones required. Full benefits. Located in Canton. Send resume with salary requirements to P.O. Box 182
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

PART TIME - Receptionist position available immediately. This is a permanent position. Hours 12:30pm until 5pm, Mon. thru Fri. Clerical & Word Processing experience preferred. Troy. 280-0630

LIVONIA CHIROPRACTOR seeking energetic, outgoing, front desk receptionist. Must enjoy working with the public. Experience not required, but helpful. Apply at: 28404 W. Five Mile Rd. on Mon., Tues., Wed., & Fri. from 9-1pm & 3-5pm.

SMALL SOUTHFIELD architectural firm seeks Receptionist/Secretary. Duties include answering telephone, word processing, filing & light bookkeeping. Please mail or FAX resumes to: Edmund London & Assoc., 29580 Northwestern Hwy., Southfield MI 48034, FAX: 353-2920

RECEPTIONIST SECRETARY
Busy builders office. Phones, typing, filing & some word processing needed. Franklin area. Resumes to 2355 Stockton Rd. Rochester Hills, MI 48306

RECEPTIONIST
Part-time mornings. Personable individual with word processing & good phone skills. Congenial atmosphere. Mail resume to:
PERSONNEL
Temple Israel
5725 Walnut Lake Rd.
W. Bloomfield, MI. 48323.

RECEPTIONIST/Word Processor
Computer corporation has an immediate, full time position opening. Must have: excellent knowledge of WordPerfect 5.1, excellent communication/organization skills, previously operated a phone system. Good benefit package. Send resume to: Radley Corporation, 23077 Greenfield, Su. 440, Southfield, MI, 48075. Attention: Pam.

RECEPTIONIST, part time to start, phones, typing and filing, prefer non smoker, general office experience necessary. Dearborn Heights area. Call Dave. 274-0851

RECEPTIONIST - PERMANENT
Position, various clerical duties. Send resume to: Personnel, 2205 Holland, Birmingham, MI 48009. 644-9000

RECEPTIONIST/CLERICAL
Must have multi-line phone experience. Various office duties. Heavy typing. Good oral & written communication skills. Benefits. Send resume to: ABL, 24435 Halstead, Farmington Hills, MI 48335

RECEPTIONIST - full time position for enthusiastic, responsible person who possesses excellent office & communication skills. Previous experience required. Benefits. Send resume to: AVD, 41135 Vincenti Ct., Novi, MI 48375, Attn: Manager.

RECEPTIONIST/CLERICAL
Needed for well established company to handle busy phone system & light clerical work. Must be articulate, friendly & flexible. Full time position available only. Good salary. Call for interview between 5-9pm., ask for Karen. 349-3937

RECEPTIONIST
Fast paced office seeking a full time receptionist. Ideal person must be able to type 40wpm and be versatile with front desk duties. Must be self-motivated and personable. Qualified applicants please mail resume to: Receptionist Position, PO Box 2580, Dearborn, MI 48123-2580.

SALES ADMINISTRATOR OFFICE MANAGER
MRM Air Products is looking for a creative, self-motivated individual. If you possess a sense of urgency, excellent communication skills, both verbal and written, are highly proficient with IBM compatible programs: Lotus, Word Perfect, Windows & Works, and your talents fit the following description:

Secretary to the President & Vice-President
- Typing all correspondence
- Preparation of documents
- General secretarial duties

Sales Administrator
- Sales lead coordination
- Creating & improving sales presentations
- Coordinate the sales activity of an 11 person sales team: call reports, demos, expense reports, letters & phone calls
- Coordinate & schedule visits of principals to MRM

Office Manager
- Telephone back-up
- Over-see building housekeeping
- Travel arrangements

Send resume to: A.J.R.
P.O. Box 354
Novi, MI. 48376-0354

SALES ASSISTANT NEEDED
Full time. Series seven/brokerage experience required. Birmingham office. L Smith 540-3733

SALES SECRETARY
BFI of Michigan is seeking a highly motivated individual for a fast paced office. Must possess the following:
- WordPerfect 5.1
- Typing 50-60wpm.
- Customer Service Experience
- Excellent phone skills.

For consideration send resume & salary history to: BFI,
6400 Cogswell Rd., Wayne, MI. 48184. Attention Personnel.

SATURN OF SOUTHFIELD
Seeks a clerical assistant to join our team oriented staff. This entry-level position requires good typing & organizational skills. Duties include billing, reception & filing. We offer a friendly work environment, good benefits, and opportunities for advancement.
Call 1pm-4pm 354-6001

GROWING Baptist Church in need of secretary. Good skills. Negotiable salary. Experienced only need apply. Call between 9-5. 532-4400

PART TIME SECRETARY - for law office. Evening and Sat. hours. Word Processing, telephones and client contact. Prior experience with WordPerfect 5.0 and DOS a plus. Telemarketing & customer relations experience a plus. Send cover letter resume with history to: Hyatt Legal Services. Burt Salinger, 25222 Greenfield, Oak Park, MI 48237.

SECRETARIAL HELP with computer input capacity. Full time. Southfield area. Resumes to: 3689 Brookdale, Waterford, MI. 48328.

SECRETARIAL SERVICES wanted for Saturday. Small consulting business desires assistance with filing, mail, correspondence, expense reports, travel planning and billing. Macintosh computer experience desirable. Send resume and hourly contract rate requirements to: Community Healthcare Network Modeling, 3791 Indian Trail, Orchard Lake, MI 48324

SECRETARY/ASSISTANT. Min. 70 wpm. Must know Word Perfect 5.1. Farmington area. Send resumes to: PO Box 826, Novi, MI. 48376-0826

SECRETARY/ ADMINISTRATIVE ASSISTANT
One FULL TIME and one PART TIME secretarial position is available at a rapidly growing Troy based company. Qualifications include accurate typing of 65 wpm minimum, organizational skills, ability to meet deadlines, willingness to be part of the team and switchboard back-up. Dictaphone and/or shorthand a plus. At least one year related experience required. Please indicate your interest in full or part time employment, and send salary requirements and resume to Office Manager, P.O. Box #7042, Troy, MI 48007-7042

SECRETARY
Large property management company looking for Secretary experienced in legal matters, i.e. landlord tenant matters. Salary commensurate with experience. Send resume to: 1750 S. Telegraph, Suite 100, Bloomfield Hills, MI 48302, Attn. D.B.

TROY BASED - insurance agency is seeking a secretarial/clerical candidate to assume general office and client service duties. Full benefits & attractive hours. Resume only to: Dorothy Mize, C.O./Wilson Co. Inc., 900 Wilshire, Suite 302, Troy MI 48084.

PRESTIGIOUS W Bloomfield country club seeks mature, professional person as Executive Secretary. Position requires top-notch skills in grammar, punctuation & composition as well as proficiency in note taking & WordPerfect. Ability to deal with a variety of personalities a must. Minimum 10 years experience required. Please send resume of qualifications to: Box 212
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/BOOKKEEPER
Full time for office at Renaissance Center. Experienced only.
Call, 259-6720

SECRETARY for Livonia construction company, person with excellent typing skills, knowledge of payroll, accounts payable & computers. Excellent benefits. Send resume with wage requirements to: Box #196
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY
for Chief Financial Officer of fast paced network computing company. Require minimum 3 years secretarial experience, good verbal and written communication skills, shorthand and PC word processing. Spreadsheets and data base experience helpful. If you are self motivated, very organized and not afraid of hard work, send resume to: Joyce Falko, Datasery Inc., 37562 Hill Tech Dr., Farmington Hills, MI 48331.

SECRETARY
Livonia CPA firm seeks experienced secretary/receptionist. Typing/Word Processing and general office experience preferred. Send resume to Box 108:
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY - Manufacturers rep seeks qualified individual. Order processing, commission tracking, customer services follow-up via phone & general office duties. Computer experience, word processing, spreadsheets. Send resume & salary requirements to: Personnel, P.O. Box 667, Troy, MI 48099

SECRETARY/OFFICE MANAGER - word processing, good typing skills & mature personality. Preferably located in Troy area 641-2713

SECRETARY
Part-time, 20 hours flexible, with Birmingham corporate headquarters. Strong Lotus, 60 wpm typing. Real estate background. To $10/hr. Call Susan at 646-7661
Uniforce Temporary Services

SECRETARY
Permanent/part-time. Fastpaced office environment. Need accurate & fast typing skills, data entry experience a plus and good telephone manners. Hours from 1:30-5:30. During vacation periods, would be expected to work full time. Write to: Source Services
2000 Town Center, Ste. 350
Southfield, MI 48075

SECRETARY/RECEPTIONIST
Farminton CPA firm seeks professional to handle office management. Candidate must possess excellent communication & organizational skills, computer experience & the ability to handle confidential information. 477-0903

SECRETARY/RECEPTIONIST - Immediate full time opening for bright person in Farmington Hills manufacturing office, must have good typing, computer & telephone skills, also some order entry. Recent employment in manufacturing office helpful. Benefits, paid vacation & holidays. Salary commensurate with experience. Call Mon. thru Thurs. 9-3 473-9305
Or send resume & salary requirements to Personnel Dept., 30037 W. 8 Mile, Livonia, MI 48152

SECRETARY RECEPTIONIST
National real estate firm seeks highly skilled Secretary/Receptionist, for fast paced office. Must be proficient in Word Perfect, prefer Lotus. Typing, 65 wpm accurately, 2-3 years experience preferred. Professional appearance a must. Send resume to: Kelli Dube, Axiom, 2000 Town Center, Suite 2280, Southfield, MI., 48075.
An Equal Opportunity Employer

SECRETARY/RECEPTIONIST - Hrs. 8am-6pm, Mon-Sat., great pay, no experience necessary, excellent working environment & fun, benefits. Located in Farmington. Call Larry Volpert. 478-7111

SECRETARY/RECEPTIONIST
Experience with Microsoft Word, dictaphone, some legal experience necessary. Mail resume to:
30100 Telegraph, Suite 350,
Bingham Farms, MI 48025

SECRETARY
Typing, filing, Computer skills helpful. 20-25 hours per week. Berkley area. Call 10am-3pm. 543-7121

SECRETARY
Wholesale distributor seeks a secretary who will report to the director of customer service. Responsibilities include creating correspondence & reports, resolving customer & field representatives concerns & complaints, & effectively communicating with all levels of management & retail personnel. Knowledge of WordPerfect, Lotus 1-2-3, & minimum typing 55wpm, are required. Interested candidates, please submit resume with salary history to:
S. ABRAHAM & SON'S
7070 E. 10 Mile Rd.
Center Line, MI 48015
(Resumes without salary information, will not be considered)

SECRETARY/WORD PROCESSOR
55+ wpm, WordPerfect 5.1
EXCEL, Troy area, top pay
ET Services - 589-8428

SEMINAR ADMINISTRATIVE position available with small publishing company. 30 hrs. per week. We're looking for a positive, detail oriented person with good typing/computer skills. Pleasant non-smoking office. $7.00/hr. Write P.O.B., 5820 Lilley Rd., #5, Canton, MI 48187

SWITCHBOARD
Regional headquarters of major corporation needs your computerized big board experience. To $8/hr.
Call Gloria at 473-2932
Uniforce Temporary Services

TELEPHONE CUSTOMER SERVICE
Supervisory
Up to $18,000 to Start

Immediate, high visibility position available at our West Bloomfield headquarters. Need excellent word processing and typing skills, be extremely well organized and enjoy a fast paced, aggressive atmosphere. Deluxe benefit package includes health care coverage, paid vacations, holidays, tuition reimbursement and much more. Reply to:

Shelley Robinson
National Credit Corporation
7091 Orchard Lake Rd., Suite 100
West Bloomfield, MI 48322
(313) 855-2900
Call, Submit Resume or Applications accepted 10 AM - 7 PM Daily

TROY AREA - Temporary to permanent, hours 8am-5pm, typing, phone, accounting knowledge helpful, minimum 2 yrs. general office experience. 313-722-6060, Or. 313-382-2342

TROY LAW FIRM seeks part time legal secretary, must be familiar with WordPerfect 5.1. Send resume to: S.D.P., 50 W. Big Beaver Rd., Ste. 400, Troy, MI 48084

WORD PROCESSING SECRETARY
World renowned engineering firm has needs for experienced confident secretary. Microsoft Works helpful. $9/hr. Call Sally at: 646-7661
Uniforce Temporary Services

WORD PROCESSING SECRETARY
Immediate opening in fast paced engineering firm. Experience with Word Perfect 5.1 and Lotus required. $9.50/hr. Call Sean473-2931
Uniforce Temporary Services

WORD PROCESSING - Wordstar or WordPerfect experience & some medical terms. Approximately 3 hrs./day. Leave message: 661-6350

CPA FIRM in Bloomfield Hills seeks full time Word Processor for Report Processing Department. WordPerfect experience required. Lotus 2.4 & Harvard Graphic knowledge a plus. Good benefits & excellent working conditions. Send resume & salary requirements: P.O. Box 725, Bloomfield Hills, MI 48303-0725

505 Help Wanted Food-Beverage

AM WAIT STAFF, AM & PM Host Person, Dishwasher - Work in a fun environment. Must be energetic & dependable. Apply 2-5pm, Mon.-Thurs. Ask for Sue, Todd, or Paul, 42100 Grand River, Novi. 349-8110

BAR STAFF, WAIT STAFF, Cooks. Apply within after 6pm:
Reisers Keyboard Lounge, 1870 Wayne Rd., Westland 728-0330

Bill Knapp's Restaurant
We are looking for servers and cooks who enjoy working in a teamwork oriented environment
Apply in person
24580 Evergreen - Southfield
358-3860
Or
27925 Orchard Lake - Farm. Hills
553-4821
An Equal Opportunity Employer

Bill Knapp's Restaurant
Is Now Hiring!
We Are Looking For:
- Servers
- Cooks
- Bussers
- Host/Hostess
- Dishwashers

We have great benefits
Complete Training
And we give you the opportunity to have fun while you work!
Applications are being accepted at these locations
LIVONIA
32955 Plymouth Rd
15995 S. Laurel Park Dr
PLYMOUTH
40900 Ann Arbor Rd.

BOB EVANS now accepting applications for: Grill Cooks & Kitchen Help. Experience preferred. Apply in person at: Middlebelt & I96.

BORDER CANTINA OF NOVI immediately seeking 5 night wait staff for fun, Tex-Mex bar grill. 21420 Novi, between 8-9 Mile. 347-7827

CARRY-OUT RESTAURANT MANAGER - to manage Oakland County location. Must be willing to work long hours & be dedicated to building catering business & store volume. Salary & performance incentive, call 661-9803

COOK NEEDED - Must be experienced, fast; days & nights. Apply within: 7000 Merriman Rd., Romulus. 729-0044

COOKS, DISHWASHERS, Host Person, Wait Staff, George's Coney Island, 1437 N. Rochester Rd., Rochester. 656-0030

COOKS
Experienced. Good wages. Apply: Mustang Bar & Grill, 18728 Ford Rd. 593-1645

COOKS!!
NORM'S DINER, 30665 W 12 Mile, E of Orchard Lake. Breakfast, lunch and dinner. Top Wages. Apply in person: Mon thru Fri, 2-4pm only!!

COOKS
Ram's Horn hiring. All shifts available. Good pay. Apply within: 28900 Orchard Lake Rd., Farmington Hills. 855-8882

COOKS SERVERS
We are looking for enthusiastic people like yourself. Days, evenings. Full or part time. Experience preferred. Apply at:
The Ground Round
30005 Orchard Lake
Farmington Hills
851-7404
An Equal Opportunity Employer

DINING ROOM SUPERVISOR
32 hour week. Apply in person 1-4pm, Heatherwood, 22800 Civic Center Dr. Southfield.

DISHWASHER - NIGHT SHIFT
Good working conditions & pay.
Victors Novi Inn,
349-1438

DRIVERS & COOKS
WE NEED YOU!
We are a new franchisee of the Cottage Inn in Livonia. We only want dedicated, self-motivated people. Call today, 8 positions left. 761-7000

EXPERIENCED WAITSTAFF & FOOD Expeditors, full time & part time positions available. 559-4400

FRANCESCO'S PASTA CAFE
Open Soon! Now Hiring!
- Host Person
- Wait Staff
- Cooks
- Pantry
- Dishwashers

Apply 2pm-5pm at:
RAMADA INN
30375 Plymouth, Livonia

GOURMET Natural Food Restaurant seeks manager. Must be creative, enthusiastic, energetic and experienced. Send resume to: P.O. Box 251751, W. Bloomfield, MI 48325.

KITCHEN MANAGER & Floor Manager for high volume restaurant. Send resume to: P.O. Box 34 Birmingham, MI 48012-0034

LINE COOKS & DISHWASHERS
for Jonathan B Pub, 12 Oaks Mall, Novi. Full or part time. Experienced or will train. 349-3950

MANAGER
Contemporary, fresh seafood restaurant is now taking applications for a Manager. Must have 2 plus years management experience in a fine dining restaurant.
OCEAN GRILLE
Birmingham 646-7001

MANAGERS
Industry leader, national family restaurant chain, needs professional, ambitious management dedicated to service. Immediate local openings. Excellent benefits, training & career opportunity. $23- $28K +. Bonus.
PERSONNEL SYSTEMS
459-1166

MR. SPORTS
Hiring full & part-time enthusiastic kitchen staff & a full-time kitchen manager. Apply in person: 13090 Inkster Rd., S. of I-96, Wed-Sat., 7pm-10pm. with Tony, or call Jayme, Wed-Fri. 1-5pm. 534-7420

NOW ACCEPTING APPLICATIONS FOR: LATE NIGHTS & DAYS
COMPENSATION INCLUDES:
- Premium wages to $6/hr.
- Up to 40 hr. work week
- Free Uniform
- Discounted meals

Apply in person:
BURGER KING
26211 W. 12 Mile
(W. 12 Mile Rd. & Northwestern)
Equal Opportunity Employer

NOW HIRING - part time nights & weekends. Full time, days, 4am-11am shift, Hardy's, 34100 Plymouth Rd., Livonia. 525-2666

RADISSON HOTEL PONTCHARTRAIN now has openings for part time PM Servers. Experience required. Applications available Mon., Wed. & Thurs., 8AM-3PM. Pick them up at:
The Radisson Hotel Pontchartrain
2 Washington Blvd., Detroit

RAM'S HORN
Now Hiring WAIT STAFF.
All shifts. Good tips. Apply within: Ram's Horn, 20345 Middlebelt. 3 blocks S. of 8 Mile, Livonia 477-4770

NOW ACCEPTING APPLICATIONS for part time employment for Wait Staff, Cooks, Dishwashers. Apply in person at: DENNY'S, Grand River & Ten Mile.

NOW HIRING!!
Experienced waitstaff & line cooks. Great wages & benefits. Apply in person: Warren Mountain Jacks. 574-1040

NOW HIRING Waitstaff, Bussing, Barstaff & Kitchen Staff. Apply within. Alban's Bottle & Basket, 190 N. Hunter.

POGO'S BAR & GRILL is looking for high energy servers & cooks to work in a fun-casual atmosphere. Apply in person Mon-Thurs between 4-8pm: 8663 Lilley Rd., Canton, located in the Golden Gate Shopping Center.

RADISSON Hotel Ponchartrain now has an immediate opening for a full time Lead Steward. Requirements are as follows: must have 3 years Stewarding experience and some Banquet experience. Must have a good attitude and leadership qualities. Applications available Mon.-Wed.-Thurs. between 8AM-3PM. They can be picked up at the Radisson Hotel Ponchartrain, 2 Washington Blvd., Detroit, MI 48226, Att: Human Resources.

RESTAURANT MANAGERS!!!
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