

EMPLOYMENT

500 Help Wanted

PHARMACY TECH
Temporarily employed in major retail pharmacy. Must have 2 years experience in retail pharmacy. Please call: 81-8000

PHOTOGRAPHERS (WEDDING)
Full-time position in busy studio. Must have 2 years experience. Please call: 81-8000

PHARMACY ASSISTANT
Full-time position in busy retail pharmacy. Must have 1 year experience. Please call: 81-8000

RECEPTIONIST
Full-time position in busy office. Must have 1 year experience. Please call: 81-8000

RECEPTIONIST PART TIME
Part-time position in busy office. Must have 1 year experience. Please call: 81-8000

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RENT COLLECTION
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TRUCK DRIVERS
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DENTAL RECEPTIONIST
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DENTAL OPPORTUNITIES

Entry and professional level dental jobs available in a Farmington Hills based insurance company.

- Experience in reading and interpreting radiographs
- Minimum 2 years of college, technical, vocational or business school with course work relating to English composition and dentistry
- Minimum 1 year dental office experience including knowledge of dental terminology and dental procedure codes
- Written and verbal communication skills
- Organizational skills
- Some professional jobs will require extensive traveling throughout the United States
- Some professional jobs require the ability to conduct workshops
- Presentation skills are needed.

If you possess the above qualifications and are a self-starter, please send your resume in confidence, with your salary requirements.

ANALYST, CLAIMS OPERATIONS

Immediate opening for the ideal candidate who possesses the following:

- 2 years of college in Business Administration or general dentistry with course work in statistical analysis
- 2 years of related work experience including knowledge of personal computer software packages such as Lotus 1-2-3
- Knowledge of dental terminology and dental procedure codes
- Ability to read and interpret dental radiographs
- Organizational skills
- Written and verbal communication skills

If you're the individual who likes to analyze data; has the ability to audit quality control standards and develop reports; please send your salary requirements and resume in confidence to:

Box 224
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150
Equal Opportunity Employer M/F/H/V

EXECUTIVE SECRETARY

Government Agency seeks experienced secretary with excellent written and verbal communication skills. Looking for a self-starter, able to work under pressure and meet deadlines. Must type from dictation, be well-organized, detail oriented, and proficient in WordPerfect 5.1. Excellent benefit package. Salary commensurate with experience. Send resume and cover letter to Executive Secretary, 16801 Newburgh Road, Suite 106, Livonia 48154. No phone calls, please.