

EMPLOYMENT

502 Help Wanted Dental-Medical

MEDICAL RECEPTIONIST
Experienced only. Family practice office. Full time. Competitive salary. Good benefits. Call 531-1311

Medical Receptionist
Must have 1 year experience in medical office. Excellent communication skills. Good patient communication skills. Knowledge of dental insurance required. Must be able to work a flexible schedule. Salary \$4.50 depending on experience. Call 478-1024

MEDICAL TRANSCRIPTIONIST
Position available in rehabilitation setting. Certified transcriptionist. Excellent communication skills. Good patient communication skills. Good benefits. Call or send resume and salary history to:
Lisa Fuchner
Total Transcription, Inc.
30100 Telegraph Rd., Suite 200
Birmingham, AL 35223
(Local Area, after 12:00 PM)
1-800-446-REHAB

502 Help Wanted Dental-Medical

PART TIME MEDICAL ASSISTANT
The ideal candidate for a part-time position in a dental office. Must have 1 year experience in dental office. Excellent communication skills. Good patient communication skills. Good benefits. Call or send resume and salary history to:
Lisa Fuchner
Total Transcription, Inc.
30100 Telegraph Rd., Suite 200
Birmingham, AL 35223
(Local Area, after 12:00 PM)
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PHLEBOTOMISTS
National Health Laboratories has immediate openings for part-time and contract phlebotomists in the METRO and PMA areas.
Qualified candidates will have:
• Minimum 2 years phlebotomy experience
• Dependable Transportation
• Ability to work evenings and weekends
Apply in person - Monday thru Friday, 8:30 AM - 4:30 PM, 11005 Northside Blvd., # 1100, E. of Coliseum, Birmingham, AL 35215
Equal Opportunity Employer

QUALITY MANAGEMENT
Health Administration Dept. is immediately seeking a Quality Management Specialist. The position involves the development and implementation of quality management systems and procedures. The successful candidate will have a minimum of 5 years experience in quality management systems and procedures. The position is located in Birmingham, AL. For more information, please contact:
Health Administration Dept.
11005 Northside Blvd., # 1100, E. of Coliseum, Birmingham, AL 35215
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REGISTERED NURSE
Must be able to work a flexible schedule. Salary \$4.50 depending on experience. Call 478-1024

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504 Help Wanted Office-Clerical

ACCOUNTING CLERK
Full time. Family practice office. Full time. Competitive salary. Good benefits. Call 531-1311

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504 Help Wanted Office-Clerical

ADIA Can Have You Working
• Data Entry Operators
• 10-40 hrs/week
• 10-15 hrs/week
• Word Processors
• Full & Part-Time
• ADIA PERSONNEL 525-0330

ADMINISTRATIVE ASSISTANT
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Luxury, Elegance, Prestige

An exclusive private community nestled among mature trees, winding streams and a spring-fed lake. Glen Oaks offers the ultimate in elegant living, including: • 2300 sq. ft. 2 bedrooms, 2 baths, den and glass enclosed sunroom • Health club facilities including indoor pool, sauna, whirlpool and exercise room • Social room • Garage with storage locker • Full size washer and dryer • Helicopter landing pad.

Glen Oaks LUXURY APARTMENTS

Unfurnished from \$1,200

ADJACENT TO 12 OAKS MALL

Furnished Corporate Suites Available
Shown by Appointment Only

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