504 Help Wanted Office-Clerical

CUSTOMER SERVICE $16,000 FEE PAID BY COMPANY
Our client company offers exceptional benefits, suburban location and a caring attitude. Phone and computer experience a must. Any medical experience a plus. Call 644-4600. SNELLING PERSONNEL SERVICES

DATA ENTRY
Highest pay for your attention to detail for alpha & numeric input with major financial firm. Call Darlene: 473-2933 Uniforce Temporary Services

DATA ENTRY
1 year experience. Lotus 1,2,3. Systems back-up helpful. Full-time. Hourly and benefits. Non-smoking. Resume to: Manager, 27150 W. 6 Mile Rd., Southfield, MI 48034

EXECUTIVE ASSISTANT - Birmingham office, computer skills, typing 60 wpm minimum, record keeping, customer service. Send resume & qualifications to Box #392 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

EXECUTIVE ASSISTANT
Be a memmber of a dynamic team & grow to your fullest potential. Immediate full time opening in Troy firm for an Executive Assistant looking for growth opportunity in an excellent work environment. 1 year experience, type 50wpm, WordPerfect 5.1 necessary. Harvard Graphics a plus. Call Judy 828-0483

EXECUTIVE SECRETARY
International service company headquarters has immediate openings for your skills. AMI Pro helpful. Call Susan. 646-7681 Uniforce Temporary Services

EXECUTIVE SECRETARY GREATER FLINT MARKET PLACE
We are seeking 8+ years experience for an executive suite position. 80-100wpm shorthand required. Retirement. Pension. Medical. Dental. Salary based on experience. Call Arthur Thomas. 355-4140

EXECUTIVE SECRETARY
Immediate need exists for a client located in the Livonia area. Prior executive secretarial experience, including strong software skills (wordprocessing & spreadsheets). Automotive and/or Engineering background a plus. Contract position with possibilities of going direct. Please send resume to: TECHNICAL ENGINEERING CONSULTANTS, INC., 391 Airport Industrial Dr., Ypsilanti, MI 48198 or call (800) 999-7910

EXECUTIVE SECRETARY
Come join the fast pace of the world's largest specialty retailer. We are currently accepting applications for an Executive Secretary position in our regional office in Canton. Applicants must possess skill with WordPerfect, typing at 60 w.p.m., dictation. Along with these responsibilities this individual will be responsible for administrative duties of travel and event planning and must possess strong interpersonal, professional and customer service skills. Our benefit package includes medical and dental, 401K, profit sharing and stock options. Please submit a resume to: Toys R Us, 7900 Haggerty Rd., Canton, MI 48187. An Equal Opportunity Employer

FRONT DESK/SECRETARY
Temp-to-perm. Good pay. Phones. Some computer background & upbeat personality required.
ARBOR TEMPS 459-1166

FRONT DESK SECRETARY $18,000
Nice variety of people greeting, telephone communications and word processing with a suburban manufacturing company. Great benefits. Hurry! Call 464-0909. SNELLING PERSONNEL SERVICES

GENERAL OFFICE
Mature person with excellent phone manners, computer literate, part time for friendly store. 471-0320

GENERAL OFFICE/CLERICAL
Full time for major electronic appliance retailer in Livonia. Data entry, filing & telephones. Call Keith Williams, Freiter Inc., 953-0730

GENERAL OFFICE - Part Time
Non-smoking office needs person with good phone skills and for light typing, data entry and general clerical work. $6/hr. Either send resume to: Controller, P. O. Box 530098, Livonia, MI 48153 or apply within: 30665 W. 8 Mile rd.

GENERAL OFFICE WORK
JAX Kar Wash, Inc., Southfield, is looking for the right person to handle a busy office. Duties include answering phones, word processing, data entry, filing. Full-time position. Computer experience helpful. Call Sue or Sharon at: 353-4700

GENERAL OFFICE - Insurance & investments office/fast-paced, needs well-organized, detail-minded person. Telphones, computer, & typing skills required. General duties. Ability more important than experience. Full or permanent part time. Send resume to: Ray McCarus, 2701 Troy Center Drive, #300, Troy, MI 48084

GENERAL OFFICE - mature person with P&C insurance & telephone skills for small agency, flexible hrs. Farmington Hills area. 932-4850

GENERAL OFFICE - Extensive data entry & telephone. Computer literate. Entry level. 1-4pm, Mon.-Wed. only. 458-8544

GENERAL OFFICE HELPER
Small printing company looking for general office help, part time days. Able to assist in light shopwork. Typesetting/computer experience a plus. Plymouth area. 459-2960

GRINDER HANDS BENCH HANDS
Experience in precision carbide dies. 524-1156

HUMAN RESOURCES SECRETARY
Opportunity to join major corporation & work for Director of Personnel. Must have WordPerfect & shorthand. HR experience is required.
Diversified Recruiters Co. 344-6700 FAX 344-6704

INSURANCE AGENCY IN REDFORD
Part time. Personal Lines CSR. Experience required. FARMERS INSURANCE 537-7410

IMMEDIATE Full time Office/Sales Support. Excellent typing & phone skills. IBM Dos 5.0, dBase III Plus, Lotus, WordPerfect background required. Accounting & payroll. Excellent attention to detail. Must be able to work without supervision. Salary & excellent benefits. Send resume & salary requirements to Kathleen, PO Box 2549, Farmington Hills, MI 48333.

HEAT UP YOUR EARNINGS!
Experienced switchboard operators needed in the Livonia, Plymouth and Canton areas.
Must have recent experience in the following:
- handling 30 or more incoming lines
- typing ability a plus

Call today for an appointment!
Livonia 522-4020
Westland 326-8590
KELLY TEMPORARY SERVICES
Equal Opportunity Employer M/F/D

HUMAN RESOURCES SECRETARY
Seeking corporate secretary with demonstrated HR experience. Must be skilled in shorthand, WordPerfect & Lotus. No Fee.
PERSONNEL UNLIMITED
751-5008 Fax 751-6815

IMMMEDIATE OPENINGS!
- File Clerks
- Receptionists
- Typist
- Data Entry

Many positions, day shift, long & short term, some permanent.
SSI, 932-5834

KEY DISC/KEY PUNCH
Experienced data entry operators. Day & afternoon shifts, full/part time. Miss Perry, 581-5151

LARGE APARTMENT COMMUNITY located in Southfield seeking an out-going dependable individual to work in the management office. Responsibilities include but not limited to accounts payable & new client verification. Benefits. Call Mon. - Fri. 10am-4pm. 356-8020

LEGAL SECRETARY: Family Law & General Practice. Full-time, experienced. Must have good phone & interpersonal skills, Wordperfect 5.0 & 5.1 necessary, Quicken & helpful. Non-smoking, friendly quality office. Telegraph/13 Mile. Profit Sharing. CALL TERRY: 313-644-2633

LEGAL SECRETARY
Full or part time. Experienced in personal injury. Birmingham area. 258-6262

LEGAL SECRETARY - Experienced. WordPerfect 5.1, personal injury & family law. Salary/hrs. negotiable. Resume: 30833 Northwestern Hwy., Suite 100, Farmington, MI 48334

LEGAL SECRETARY for Southfield personal injury firm. 3 years experience. Word Perfect required. Must be highly organized & college graduate. Excellent salary & benefits. Send resume to: Cindy Ball, Gursten, Wigod, Koltonow & Fatron, 26555 Evergreen, Ste 1530, Southfield, 48076 or fax to 313-353-4504

LEGAL SECRETARY
With 1-3 years experience for Bloomfield Hills law firm. Word processing experience necessary. Contact Marcy at: 858-2443

LEGAL SECRETARY
Bloomfield Hills-full time. Defense firm seeks secretary with at least 1 year litigation & Word Perfect experience. Call Barbara at 335-5450

LEGAL SECRETARY
With 2-4 years experience in litigation for Ren Cen law firm. Excellent typing, communication & organizational skills required. WordPerfect 5.1 required. Call Administrator, 12noon - 5:30pm at: 313-259-6300

LEGAL SECRETARY- who is interested in learning the legal field needed for a small law firm. Must possess excellent secretarial & WordPerfect 5.1 skills. Salary commensurate with experience. Call Penny at: 557-5511

LEGAL SECRETARY - For Southfield personal injury law firm. Experience & knowledge of WordPerfect 5.1 required. Call 358-0100

LEGAL SECRETARY - Experienced, for insurance defense firm. Non smoker. Salary commensurate with experience. Send resume to: Lynn, 380 N. Main, Clawson, MI 48017

LEGAL SECRETARY for small Troy law firm, experienced in corporate and estate planning. Good telephone skills & word processing. Call Jan 643-7460

LEGAL SECRETARY
Farmington Hills area. Skills needed: advanced WordPerfect 5.1, good phone skills, litigation experience. Express Personnel Services. 313-615-9836: 313-643-8590

LEGAL SECRETARY, experienced with general liability/worker's compensation background for law firm in the Rochester/Auburn Hills area. Send resume to: Office Manager, 2701 University, Suite 223, Auburn Hills, MI 48326.

LEGAL SECRETARY MICHIGAN CORPORATION
We are seeking 2+ years experience for key legal position. Strong administrative & clerical skills sought. Legal experience required. Call Arthur Thomas. 355-4140

LEGAL SECRETARY for Farmington Hills law firm. Very experienced in insurance, civil litigation & business law. Heavy workload, WordPerfect, IBM, non-smoker. Excellent compensation package. Send resume, with salary requirements, to: P.O. Box 37251, Detroit, MI 48237.

LEGAL SECRETARY ASSISTANT
Birmingham lawfirm seeks top notch person to work with senior partner. Candidate must be experienced self starter, fully aquainted with WordPerfect & Lotus. Competitive salary. Promotion opportunity. Send resume to box 642 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

LEGAL SECRETARY - Bloomfield Hills Attorney seeks mature person with positive attitude. Experienced in Labor & Domestic Law with litigation background. Must work without constant supervision, like a challenge, possess good organizational/listening skills & be proficient in Word Perfect 5.1. Excellent salary & work environment. Send resume: 3005 Venice, Highland, MI 48356

LEGAL SECRETARY - to Senior Partner of 7 attorney Troy law firm. Minimum of 3 years legal experience necessary, WordPerfect 5.1 experience desired, as well as computer network skills. The successful candidate will be highly organized, have an excellent phone manner & will be eager to assist other staff members. The firm offers a pleasant work environment & excellent fringe benefit package. Please send resume & salary requirements to: Barlow & Lange, 3290 W. Big Beaver, Ste. 310, Troy, MI. 48084, Attn: Kellie.

TIGER TICKET WINNERS

Valerie Miller 768 Virginia Ave. Plymouth 48170	Chihan Family 28548 Birchlawn Garden City 48135
Shane Stanley 91 Colorado Highland Park 48203	Robert Dewyer 735 N. Waverly Dearborn 48128
R.S. Fetner Family 4394 Ravinewood Milford 48382	Robert & Barbara Zech 33107 Kentucky Livonia 48150

Please call the promotion department of the Observer & Eccentric before 4 p.m. Friday, to claim your free tickets.
953-2153
Congratulations!

LEGAL SECRETARY
Full time for Sterling Heights law firm. Real estate and corporate experience, knowledge of WP 5.1, and superior organizational skills necessary. Non-smoking office. Send resume with salary requirements to Office Administrator, 12900 Hall Road, Suite 350, Sterling Heights, MI 48313-1151

LEGAL SECRETARY
Bloomfield Hills business law firm seeks an experienced Legal Secretary for corporate & real estate attorney. Some litigation experience preferred. Candidate must demonstrate minimum 80wpm WordPerfect proficiency, dictaphone experience, oral & written communication skills & an ability to work in a team environment. Non-smoking office, salary commensurate with experience. Send resume to: Administrator, 1533 N. Woodward, Su. 250, Bloomfield Hills, MI 48304.

LEGAL SECRETARY - small Birmingham personal injury law firm seeks experienced Secretary with knowledge of personal injury. Must know WordPerfect 5.0 and be able to work independently. Full benefits including paid parking. Salary commensurate with experience. Call Hana at, 642-1300

LEGAL SECRETARY
Troy law firm looking for conscientious detailed oriented Secretary. Candidate must have 2-3 years experience and must know WordPerfect for Macintosh computers, knowledge of landlord/tenant law helpful. Please send resume to: Office Manager, 2301 W. Big Beaver, Suite 222, Troy, MI., 48084.

LEGAL SECRETARY, $27,000
Litigation experience, wordperfect 5.1, lots of variety, benefits.
LEGAL SECRETARY, $25,000
2-3 years corporate experience, 35 hour week, Well known firm.
LEGAL SECRETARY, $24,000
Prominent suburban firm, medical malpractice experience, 35 hour week.
LEGAL SECRETARY, TO $25,000
Personal injury experience, easy going boss. Benefits. Dependent coverage. Immediate openings. CALL: 772-6760. SNELLING PERSONNEL SERVICES

LITIGATION PARA-LEGAL
for unique plaintiffs personal injury lawfirm. Minimum 3.5 average after 4 years of college. Salary commensurate with ability. Send resume to: Cindy Ball, Gursten, Wigod, Koltonow, Fatron, 26555 Evergreen, Ste 1530, Southfield, MI. 48076 or fax to 313-353-4504

LOAN PROCESSOR
Greentree acceptance is looking for an individual. Must be enthusiastic & self motivated. Loan processing experience helpful. Apply in person or send resume to: 38705 7 Mile Rd., Ste 160, Livonia, MI 48152

MAIL CLERKS
Work 10 to 12 hours a day
Downtown Detroit
$5.00 per hour
MUST HAVE
Desire to work
Join us Wednesday, June 16th from 10am to 3pm at 24001 Southfield Rd., Suite 102 (between 9 & 10 Mile on the N.W. corner of Southfield Rd. & Mt. Vernon)
Must bring drivers license or State I.D. and Social Security card
SPENCER PERSONNEL, INC.
E.O.E. Never a fee.

MAIL/FILE/COPY CLERK
needed full time 8am-5pm for busy office. Duties include maintaining files, mail organization & copying various documents. Some driving may be involved. Must be flexible. Experience preferred but not necessary. Call Julie at 355-5555

MAINTENANCE PERSON needed full-time, on-sight, for luxury Ann Arbor apartment complex. Send resume & references to: Box 348 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

MARKETING CLERK
ITT Automotive Aftermarket Division is currently seeking a marketing clerk for its Sales/Marketing Department. 2 years general office experience required. Typing (50wpm), data entry and general office duties required. The ideal candidate will possess good PC skill and have prior experience supporting a marketing/sales organization. Please forward your resume including salary history to:
ITT AFTERMARKET DIVISION 3000 UNIVERSITY DRIVE AUBURN HILLS, MI. 48321 An Equal Opportunity Employer M/F/H/V

MARKETING SECRETARY $23,000
An automotive supplier offers a choice opportunity your sales office experience and word processing expertise the key. Call Bernice 464-0909. SNELLING PERSONNEL SERVICES

MEDICAL BILLERS
Independent Laboratory affiliated with one of SE Michigan's Largest Health Care Systems is looking for personable, motivated individuals to work in their Patient Accounting Department. Qualified candidates will have strong typing skills. High School diploma required. Direct inquiries to:
Personnel Department DRCL 2345 Merriman Westland, MI 48185

NEEDED IMMEDIATELY
Southfield company seeking professional individual with:
- WordPerfect 5.1
- Lotus 1-2-3
- Accounting background

CONTEMPRA 583-9500 563-5900

NORTHERN MICHIGAN RESORT currently seeking part-time Secretary to work in Metro-Detroit sales office; Monday-Friday; 5 hrs. a day. Person must have a minimum of 2-3 yrs. experience on Macintosh system; Micro-Soft Word. Interviews to be conducted in Metro-Detroit area. Qualified applicants send resume and salary history to: Box #434 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

OFFICE ASSISTANT
Retail furniture company seeks dependable individual for immediate part-time office/clerical position. Requires motivated self-starter, strong organizational ability & some experience in basic office skills. Weekend work is required. Apply in person or call: LA-Z-BOY SHOWCASE SHOPPES 27754 Novi Rd., Novi. 349-3700

OFFICE ASSISTANT
Full time entry level position. Southfield location. Must have minimum 3-5 years previous office experience, good math ability and 10-key calculator skills required. Must have excellent communication and organizational skills. Salary commensurate with experience. Send resume including salary requirement: P.O. Box 5091, Southfield, MI 48086

OFFICE CLERICAL
Northwest suburban firm seeks a dependable individual for an entry level position. Qualified candidate must be courteous and businesslike with excellent telephone skills. Computer knowledge, Lotus 1-2-3 and WordPerfect required. Excellent working conditions with good benefit package. Send resume to: Office/Clerical, P O Box 413, Farmington, MI 48332-0413. We promote a drug free environment. Substance abuse testing is part of the pre-employment process. An Equal Opportunity Employer

OFFICE HELP
Part time in Northville. Flexible hours. Typing, computer & bookkeeping helpful. 347-1268

OFFICE CLERK needed for Plymouth based office. Must type 50 wpm, have good phone manner, able to handle mutiple tasks & work independently. 20-25 Hrs./wk. Call, ask for Mary 459-0010

OFFICE EMPLOYMENT PART-TIME
Company will train on computer tasks. Qualified applicants must be dependable with a friendly disposition and possess excellent phone answering skills. All shifts available. Contact Lynn Gorzelski at:/ GUARDIAN ALARM CO. 20800 SOUTHFIELD RD. SOUTHFIELD, MI 48075 423-1000

PAYROLL CLERK
Seeking computer literate person to assist in the preparation of weekly payroll. Experience desirable, but not required. Salary position with benefits. Located in Troy. Send resume to: Payroll Supervisor, PO Box 248, Troy, MI 48099

AMATEUR PHOTOGRAPHERS
Tradin' Times Publication is now hiring full/part time. Excellent fringe, medical benefits, profit sharing, life & disability insurance. You must have 35mm, sales aptitude, + reliable, economical transportation. Will train the right people. 478-7355

LUXURY AUTO DEALER
Seeks full time receptionist. Must be "people oriented". Benefits. Apply in person at: Erhard BMW, 4065 Maple at Telegraph.

PLYMOUTH BUSINESS has opening for Part-Time Receptionist. Must have experience with multi line phone system & possess excellent phone presence. Also be required to perform misc. duties. Send resume to: Garri Foxworthy, P.O. Box 701383, Plymouth, MI. 48170.

VETERINARY CLINIC RECEPTIONIST
Part-time opening at Michigan Human Society Veterinary Clinic in Westland. Up to 32 hours per week. Qualified candidates will possess strong clerical and public relation skills. Apply in person at 37255 Marquette Road (east of Newburgh Road) in Westland.

WEEKEND RECEPTIONIST
Needed for busy Farmington Hills real estate office. Call Larry Harwin at: CENTURY 21 MJL CORPORATE TRANSFEREE SERVICE 851-6700

MANUFACTURING COMPANY in Farmington Hills has an immediate opening for a Receptionist. This individual must possess excellent telephone skills, an outgoing personality, be mature, responsible, dependable, and possess a professional appearance. Experience with a multi-line switchboard is required. Word processing experience (WordPerfect 5.1 preferred) is a plus.
We offer a competitive pay rate and an excellent benefit package. Qualified applicants please send letter & resume to:
P.O. Box 530997 Livonia, MI. 48153-0997 Attention: Human Resources/RE
An Equal Opportunity Employer

RECEPTIONIST - PART TIME
Immediate opening for two shifts: Mon thru Fri 7:00am - 12:00pm & 12:00pm - 5:00pm. Professional, mature individual desired for smoke free, drug free Corporation. Duties to include answering phones, word processing, data entry, mail sorting and cash receipts. Hourly rate to $6.50 offered to start. Send resume to: Linda Kellogg, P.O. Box 1, Southfield, MI 48034

RECEPTIONIST/SECRETARY-For Livonia company. General office skills & computer knowledge required. Full-time. Call: 476-7022

RECEPTIONIST/COLLECTIONS
9am-3pm. Non smoker. Troy Area. Respond to P.O. Box 101, Birmingham, MI., 48012.

RECEPTIONIST/CLERICAL-For diagnostic & tutorial center. Organized, dependable, adult. Good phone skills, scheduling & typing. Contact Beverly at: 338-1702

RECEPTIONIST/TYPIST
Southfield Town Center law office. Phone answering. WordPerfect experience, 1-2 years legal experience preferred. Call JoAnne. 358-4545

RECEPTIONIST/PART TIME
For busy furniture store in Rochester, approx 12 hours per week. Must be reliable, have good phone skills. 651-9430

RECEPTIONIST/CLERK
Medical facility seeks a personable individual. Entry level position. Great opportunity, good starting salary w/benefits. Call Sue Sutton 478-8300

RECEPTIONIST
Busy Troy-based real estate company looking for full time Receptionist. Good with people, organized, some light typing. Call Jan or Mary Ann, between 9am-3:30pm at: 879-3400

RECEPTIONIST
Weekend receptionist needed for prestigious real estate firm in Bloomfield Hills. Hours Saturday 9-5, and Sunday 11-4. General office typing. Call Margie at 647-6100

RECEPTIONIST/SECRETARY
Entry level position in fast paced office. Professional phone skills a must. Typing & computer skills a plus. Unlimited potential for promotion & raises for the right candidate.: 380-2030

RECEPTIONIST/ SWITCHBOARD OPERATOR
Bloomfield Hills firm seeks a highly motivated pleasant individual for reception area. Must be neat in appearance, articulate and assertive. Light typing skills needed. Send resume to: 1760 S. Telegraph, Suite 100, Bloomfield Hills, MI 48302, Attn. D.B.

RECEPTIONIST/SECRETARY
General office duties, full time. Motorama Engineering, 33001 Nine Mile Rd., Farmington. 478-3500

RECEPTIONIST POSITION
Full & Part-time for busy real estate office. Phone experience required. Call: 642-8100

RECEPTIONIST- Small office. Part-time. 20-25 hrs. a wk. Computer experience required. Resume to: 350 S. Harvey, Plymouth, MI. 48170

RECEPTIONIST
Answering 7 Lines. Professional appearance, pleasant. Benefits. Bloomfield. ASI Services 589-3830

RECEPTIONIST NEEDED
Full & part-time positions available at a Farmington Hills real estate office. Please call Laurie between 9am-2pm, Mon. thru Thurs. 737-6816

RECEPTIONIST
Front desk position with national insurance corporation. Word processing a plus. Call Gilda 357-0036 Uniforce Temporary Services

RECEPTIONIST
Long term opening for your friendly personality and experience on Executone or Rolm. Call Ruth 646-6168 Uniforce Temporary Services

RECEPTIONIST
Full and part-time individual needed for energetic & fine property management firm. WordPerfect and Lotus will be helpful for non-smoking office. Send resume to: 6395 Putnam, W. Bloomfield, MI 48323

RECEPTIONIST
SALES SECRETARY, entry level, full-time position in international Transportation field. Seeking organized team player with typing, filing aptitude as well as pleasant & efficient telephone personality. Benefits package, call Steve 482-4900

RECEPTIONIST - for large wholesale distributor. Must be experienced with multi line phones and have pleasant phone personality. Located in Medical Center area. Send resume to: Receptionist CH, 3909 Woodward Ave, Detroit, MI 48201.

RECEPTIONIST
Friendly, articulate person needed for firm in the medical industry. Position icludes light typing & billing responsibilities. Experience preferred. Send resume to: FORDSON HEALTH CARE, 15120 Michigan Ave, Dearborn, MI, 48126, attn. Colleen Killen.

RECEPTIONIST - Fast paced professional office looking for full-time energetic person who has experience on a multi-line switchboard & can type 55-60wpm. Excellent company benefits. Apply in person between 9-5pm, Mon-Fri at: 30785 Grand River, Farmington Hills. Call: 478-7030

RECEPTIONIST
Plymouth company desires experienced receptionist handling multi-line phone system. This position requires good communication & office skills. Experience in using 20/20, WordPerfect, & good computer skills are helpful. Send resume to: Calex Corp., 377 Amelia, Plymouth, MI 48170, attn: Human Resources.

RECEPTIONIST - EXPERIENCED articulate Receptionist. Must have WordPerfect experience. Applications being taken 9 AM.-Noon only. Mon.-Fri. 25605 W. 12 Mile, #4300, Southfield, MI., 48034. 353-9494.

RECEPTIONIST/ SECRETARY FEE PAID
Fast paid, busy front desk position offers growth and full benefits. Suburban locations, wordperfect desired. Call Dave at 649-3330 or fax resume to: 649-3330 or FAX resume to: 649-FAX-2.
M BOOKSPAN & ASSOCIATES

RECEPTIONIST
If you're a hardworking team player, have HEAVY phone experience and are good with people and detail, CALL US! We seek a well organized self starter to work at the center of activity, dealing with our customers and our design staff. No typing required. Outstanding growth opportunity. Call Mark now and let's talk about your FUTURE! Call today. 478-4477

RECEPTIONIST
Switchboard or multi-line phone experience. Light typing or data entry a plus. We offer: Top pay, Holiday pay, Paid Holidays, Temp-Med Insurance, and bonuses. Call for an appointment today!
LIVONIA 464-2100
SOUTHFIELD 352-1300
AUBURN HILLS 373-7500
SNELLING PERSONNEL SERVICES NEVER A FEE

RECEPTIONIST/SECRETARY
Novi automotive supplier has an immediate opening for an experienced receptionist/secretary. Successful candidate must be a mature, personable individual who projects a very professional image with great phone etiquette. Merlin II phone system, WordPerfect, and Lotus experience needed. Must be well organized, a self-starter, and a good communicator. Pleasant, non-smoking office environment. We offer an excellent salary and benefits package with growth potential. Send resume and salary history to:
ARGENT AUTOMOTIVE SYSTEMS Attn: Receptionist 41131 Vincenti Ct. Novi, MI 48375

SALES ASSISTANT
for national brokerage firm. Experience recommended. Please call Patty Darby 393-6641 An Equal Opportunity Employer

SALES ASSISTANT
Womens accessories importer seeking sharp person. Secretarial skills helpful. $14/hr.; semi-annual raise. For an appointment 948-8759

SALES ASSISTANT $20,000
Interesting variety dealing with international trade. Shipping and receiving documentation, computer experience needed. Hurry! Call Bernice. 464-0909. SNELLING PERSONNEL SERVICES

SALES/Engineering Secretary
for rapidly growing, small instrumentation & measurement company. Send resumes: P.O. Box 2959, Farmington Hills, MI 48333-2959.

SALES OFFICE ASSISTANT - for phone work & clerical duties. Must have sales personality. Typing or computer skills necessary. $5-$10 per hour. Part-time with possible future full time. 647-6634

SALES SECRETARY/ CUSTOMER SERVICE
Busy Bloomfield Hills office needs self-motivated individual for sales support. Strong telephone and typing skills required. Computer experience necessary. Salary commensurate with ability. Send resume to: Personnel, P. O. Box 250579, Franklin, MI 48025

Sales Secretary
Michigan's largest Canon dealer has an opening for a Secretary in the Sales Dept. This position requires excellent secretarial skills including experience with Word Perfect. Enjoy excellent benefits which include profit sharing thru 401K & a comprehensive medical & life insurance program. If you desire to work in a positive environment, with emphasis on customer service & team work, please send your resume to:
Office Manager HOVINGA Business Systems, Inc. 41180 Bridge Street Novi, MI 48375 An Equal Opportunity Employer

INDUSTRIAL COMPANY
Seeking ambitious person for secretarial duties. Computer skills desired, however not necessary, will train. Send resume to: Box 446 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

PROPERTY MANAGEMENT/Development firm in Southfield seeking highly motivated Secretary with excellent typing, word processing and organizational skills. Please send resume to: P.O. Box 70, Southfield, MI. 48037

CORPORATE SECRETARY
The Detroit Medical Center, a large multi-unit healthcare corporation, has an immediate opening for an experienced Secretary in its internal Audit Department located in Troy.
MINIMUM REQUIREMENTS:
- 2 years progressively more responsible work experience.
- Excellent typing and communication skills.
- Significant word processing and spreadsheet experience, including current working knowledge of WordPerfect, Lotus and other macro programs.

We offer competitive compensation and a comprehensive benefit package. Qualified candidates should send resume to:
Detroit Medical Center Human Resource Department, 4201 St. Antoine, Ste 9C/UHC, Detroit, MI 48201 An Equal Opportunity Employer

SECRETARIAL
Part-time
553-8444

SECRETARY
A secretarial position is currently available at Hayes Wheels International, Inc. Qualified individual must be a high school graduate with three to five years experience. Skills will include 50 net words per minute typing, 80 words per minute shorthand/speed writing, personal computer/word processing ability. WordPerfect, Lotus 1-2-3, Harvard Graphics required.
Please reply in confidence by submitting resume and salary requirements to:
HAYES WHEELS INTERNATIONAL, INC. Attn: Professional Recruiting 38481 Huron River Dr. Romulus, MI., 48174
An Equal Opportunity Employer

SECRETARY BILINGUAL
Great opportunity with established growing company requires solid secretarial abilities. Japanese and English reading/writing/speaking skills and pleasant team oriented demeanor. Good salary/benefits package. Congenial staff. Convenient Western Wayne County location by I-275. Please send resume in confidence to: Secretary, Box 496, Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

SECRETARIAL OPEN HOUSE
We are looking for dependable people with reliable transportation to fill positions in the Western Suburbs.
- WORD PROCESSORS
- DATA ENTRY OPERATORS
- SECRETARIES
- RECEPTIONISTS
- CLERKS
- PHONE SURVEYORS
- TELEMARKETERS

Please join us on Tues or Thurs JUNE 15 & 17 at 38701 W. 7 Mile, Suite 195
(7 Mile Crossing at I-275 - 1st. floor, right hallway...last office on the left)
Bring picture ID, social security card and three work refrences.
CORPORATE PERSONNEL SERVICES 261-1120
NO FEE EOE

SECRETARIES
If you have any of the following:
- Administrative background
- Proficiency in word processing
- FORD EXPERIENCE HELPFUL, but not necessary

CONTEMPRA 563-5900

SECRETARY
An Insurance Company located in Southfield is seeking a Secretary for it's Actuarial Department. Must have a minimum of 3 years secretarial experience, accurate typing (60 wpm), and a thorough knowledge of WordPerfect 5.1 and LOTUS 123. Shorthand skills desired. We offer an excellent benefit package. Please send resume with salary requirements to:
CUNA Mutual Insurance Group Human Resources 28333 Telegraph Road Southfield, MI 48034. NO PHONE CALLS PLEASE!

SECRETARY - Duties include answering phones, typing & bookkeeping. Redford area. 255-6226

SECRETARY, Experienced
Accounting firm requires individual with strong WordPerfect & computer skills. Send resume & salary requirements to: 45211 Helm, Ste C, Plymouth Twp, MI 48170

SECRETARY for Medical Company, with 3 years experience in Mac computer. Send resume: M.E.R.I., PO Box 7006, Novi, MI 48378

SECRETARY for small non-smoking office in Auburn Hills. Macintosh skills a must. Should have bookkeeping & filing experience. Must be organized with good communication skills to help start new division. Call 299-0710

SECRETARY
For stock broker & registered investment advisor. Four mornings a wk. Congenial, smoke free office. Job share with afternoon person. Good secretarial & people skills. WordPerfect with Lotus a plus. Casual dress. Please send resume & salary requirements to: 2444 Evergreen Dr., Royal Oak, MI 48073

SECRETARY - for national company in new Southfield offices. Must be experienced (3-4 years minimum), mature, with Word Perfect 5.1 proficiency. High energy office. Must be able to work under pressure. Immediate opening. Send resume, with salary requirements to: Box 488, Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

SECRETARY/FRONT DESK
Part-time, leading to full time. Southfield consulting firm. Need WordPerfect 5.1, Lotus, good skills, professional image, pleasant personality. Good pay. ARBOR TEMPS 459-1166

SECRETARY
Full time for real estate, construction, management office. Typing, dictation, computer experience necessary. Alene or Sherry: 557-0770

SECRETARY
Long term openings with national developer. WordPerfect 5.1 & Lotus helpful. Call Sally 646-7662 Uniforce Temporary Services

SECRETARY
Mature with minimum 2 yrs. college & computer skills for 1 person office. Send resume to Box #442, Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

SECRETARY - Needed with very good typing, organizational skills, good phone manner & computer literate. Auto manufacturing background helpful, Rochester Hills. Call Elizabeth: 650-9200

SECRETARY needed 20 hours per week, flexible. Word Perfect skills & general office duties. Send resume to: The ITB Group, 39555 Orchard Hill Place, Suite 225, Novi, 48375

SECRETARY - PART TIME
Rochester financial planner seeks non-smoker with good secretarial skills. Computer helpful. 656-9090

SECRETARY PART-TIME
Successful Birmingham company seeks professional individual to perform a variety of secretarial duties. 20-25 hrs. per week. Noon to 5pm Mon.- Fri. Ideal candidate will be flexible, have excellent written & verbal communication skills and possess at least 3 yrs. of solid secretarial/Word Processing experience. If interested, send resume & salary requirements to: Ms Elliott, P.O. Box 891, Southfield, MI 48037.
Plante & Moran, recruiter for an equal opportunity employer.

SECRETARY/RECEPTIONIST
Farmington Hills office equipment sales/service company seeking high energy front-office person. Phone answering, customer contact, fill orders for supplies, prepare proposals, daily input on computerized accounting system. PC experience necessary. Forward resume to: 31800 Northwestern Hwy., Ste 120 Farmington Hills, MI 48335 Attn: Judy

SECRETARY - Small manufacturing firm, in Livonia, needs someone experienced in typing, WordPerfect, filing & other office duties. Call 261-1770 or send resume: PPM Inc., 35305 Glendale, Livonia, MI 48150.

SECRETARY to $12/HR. No Benefits. Full time. Type 90+ wpm, WordPerfect or similar. 473-7210 STEVEN J. GREENE PERSONNEL

SWITCHBOARD/RECEPTIONIST
Dynamic individual needed for fast paced growing company. Computer skills helpful. 569-5300 ext. 10

SOCIAL SERVICE/ ADMITTING DIRECTOR
For a skilled nursing home, less than 100 beds. Benefits available. Long term care experience preferred. Full time, BSW required. Send resume to Box 476: Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150
An Equal Opportunity Employer

SOCIAL WORKER
Accepting applications for a long-term-care facility. BSW or related degree with 1 year supervised social work experience in a healthcare setting required. Apply to Hope Nursing Care, 38410 Cherry Hill Rd., Westland, MI 48185. (313) 326-1200 An Equal Opportunity Employer

SUMMER JOB - Secretary/Admissions Clerk for nursing facility. Requires excellent public relations skills, typing at 60wpm and bookkeeping experience. Full time Mon-Fri. Apply Mon-Fri 9:30-4:30 St. Jude Convalescent Ctr., 34350 Ann Arbor Tr., Livonia.

TECHNICAL SUPPORT REP
to do phone work for an EDI Software Company. Knowledge of DOS and fluency in English & Japanese required. Hours 9pm to 6am. Send resume and salary requirements to: Box #428 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

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SECRETARY
for well established Troy law firm. Excellent benefits. WordPerfect & knowledge of chemical symbols & formulas preferred. Send resume to: Office Manager, P. O. Box 826, Bloomfield Hills, MI., 48303.

SENIOR ACCOUNTANT
For Southfield CPA firm. Must have 8 yrs. public accounting experience. $35,000/yr. + bonus + benefits. Send resume to: Box 456 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

TEMPORARY Summer Employment SECRETARIAL ADMINISTRATIVE. 1 person office (24 hrs/wk.) General Office, typing & good telephone. Big Beaver & Coolidge. Send resume to: BOX 1152, Birmingham, MI 48012

TRANSCRIPTIONIST
60 wpm - transcribe medical records from dictaphone - full time - Mon. thru Fri. - team oriented - new facility - friendly staff. Send resume to: Vision Institute of Michigan, 31166 W. Warren, Westland, MI 48185, Attn. Martha

TYPIST
Be a member of a dynamic team. Immediate full time opening in Troy firm for a Typist in an excellent work environment. 1 year experience. Type 60wpm. WordPerfect 5.1 necessary. Harvard Graphics a plus. Call Judy 828-0483

TYPIST needed for 5 months for bond department in insurance agency. Accuracy a must. Southfield location. 355-4400

TYPIST, PART-TIME
Must be comfortable with numbers. Flexible hours. Near Square Lake & Telegraph. 335-7766

TYPIST/SECRETARY-Part-time, must know WordPerfect. Possible career opportunity. Send background information to: Verbatim, 23550 Civic Center Dr., Suite 103, Southfield, MI 48034.

WORDPERFECT 5.1 - Quicken experience necessary. Executive assistant to corporate officers. A-1 office skills required. Account payables/receivables, payrolls. Only qualified should apply. 865-5800

WORD PROCESSING SECRETARY
International banking headquarters has immediate opening for WordPerfect 5.1 with Windows. Lotus a plus. Top salary. Call Sheila. 646-7662 Uniforce Temporary Services

WORD PROCESSING SECRETARY
Immediate opening for any word processing experience. Excellent phone skills a must. Lotus and D-Base a plus. We offer: Top pay, Holiday pay, Temp-Med insurance, Paid holidays and bonuses. Call for an appointment today!
LIVONIA 464-2100
SOUTHFIELD 352-1300
AUBURN HILLS 373-7500
SNELLING PERSONNEL SERVICES NEVER A FEE

WORD PROCESSOR
Immediate positions. East/west side locations. Must have previous experience. Long & short term assignments, full or part time. Please call: Future Force: 528-8454

WORD PROCESSOR/SECRETARY full time for Livonia office. Minimum 3 yrs. WordPerfect and Lotus 1-2-3 experience. WordPerfect for Windows preferred. Must be able to handle multiple tasks in fast paced professional environment. Please send resumes to: 39111 W. Six Mile Road, Livonia, MI 48152

WORD PROCESSOR
Livonia insurance agency seeks full time processor with minimum 1 year experience, 65wpm, excellent spelling/grammar. Must know WordPerfect 5.1, dictaphone and Harvard Graphics 3.0. PageMaker and d-Base IV a plus. Send resume to: Personnel Department P.O. Box 537906 Livonia, MI 48153-7906

WORD PROCESSOR
An engineering consulting firm seeks an experienced full time word processor professional who has advanced skills in WP 5.1, types 80-90 wpm, is a quick learner, and can work in a fast paced environment. Competitive salary and a full benefit package provided. Please send resume to: Multiple Dynamics Corp., 29200 Southfield Rd., Suite 103, Southfield, MI 48076, Attn: Mr. M. Anton.

WORD PROCESSORS
- Typing 50wpm
- Good communication skills
- Flexible assignments

Located in the Southfield, Birmingham & Troy areas.
$7-$12 per hour
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505 Help Wanted Food-Beverage

AM WAIT STAFF positions available, must be reliable, apply with in. Holiday Inn Southfield, 26555 Telegraph. No phone calls please

ANN ARBOR
Sweet Lorraine's Cafe & Bar is now hiring: LINE COOKS PREP COOKS DISHWASHERS
For our July opening. To schedule an interview call 313-559-5986

Banquet Servers & Bartenders. Apply at: Laurel Manor Banquet & Conference Center, 39000 Schoolcraft, Livonia. 462-0770

BARSTAFF
Rochester. Call Karen. 656-3107

BAR, WAIT, HOST POSITIONS
Full/part time for new Roman Terrace II Restaurant, Farmington Hills. Experienced only. Interviews Mon. thru Fri. 10-3pm. 37610 Twelve Mile at Halsted.

BATES HAMBURGERS ALL SHIFTS.
Uniforms furnished. Apply in person 8am to 10am or 2pm to 5pm. 33406 5 Mile, Livonia and 22261 Middlebelt, Farmington Hills.

BUSY local golf course looking for pastry personnel & prep cooks. Previous experience required. For information call 669-9800

CHEF or SHORT ORDER COOK. Experienced. July 7-14. Fly & fishing camp in Canada for 20 people. Travel accomodations provided. Send resume: 30783 Barrington, Madison Hgts, MI 48071, Attn M. Matthews

CHIEFS - Best Italian restaurant in Michigan needs experienced Saute Cook and Pantry Cook. Above market pay and benefits. Apply at: Ernesto's, 41661 Plymouth Rd., Plymouth. 453-2002

BARTENDERS/WAIT STAFF STOCK PERSONS
Experienced. Novi Expo Center Beach Club. Summer position only. Apply Novi Expo Center 348-5646

BILL KNAPPS
Now accepting applications for experienced cooks. Starting wage $5-$8/hr. Also need dishwashers, AM janitor. Apply in person between 2-4pm - 36650 Grand River between Drake & Halsted

BUDDY'S PIZZA
We are a high volume now hiring experienced, mature WAIT STAFF and high energy KITCHEN STAFF. If you fit the ticket, apply in person at buddy's, 31646 Northwestern, at Middlebelt, Farmington Hills.

CASHIER - HOST PERSON
Flexible hrs., service bar. Pleasant working conditions. On The Tee Restaurant, 476-5193

EXPERIENCED COOKS ONLY
Full or part time. Call for appointment 522-1960

HEAD COOK/EXPERIENCED
Limited menus, $9 per hour Minimum 50 hours per week. Call after 6pm, 646-0381

EXPERIENCED COOKS & Wait Staff & Bus Help. Excellent pay for right persons. Apply: Mr. Mike's, 35323 Ford Rd., Westland. 722-8882

COOK
Full time. Apply in person. The Box Bar & Grill 777 W. Ann Arbor Tr., Plymouth

COOK - GRILL & PREP. Full time nights. Experienced, retirees welcome. Good pay. Wixom area. Bridget or Suzanne, 348-4404 Or 478-1538

COOKS NEEDED - Full or part time. Days or evenings. Weekends. Benefits available. Apply within: Jonathon B. Pub, Livonia Mall.

COOKS & SNACK BAR Attendants experienced, for private W. Bloomfield club. Apply in person: Mon-Fri, 9am-11am only. 5050 W. Maple Rd., W Bloomfield, between Inkster & Middlebelt.

COOK
Sweet Lorraine's. Good benefits. Apply in person: 2pm-5pm, Greenfield Rd., North of 12 Mile.

DENNY'S
Accepting applications for hostess/host and experienced wait staff for all shifts. Apply in person: Denny's, Grand River & 10 Mile Road, Farmington Hills.

DIAMOND JIM BRADY'S NOVI. Evening saute position now available. Must be fast and experienced. Also, evening dish/prep. Good money and benefits for right people. Apply Grand River and Novi Roads after 2:00pm.

Dimitri's Country Kitchen (open 24 Hrs.) now hiring:
- Cooks (all shifts)
- Wait Staff (all shifts)
- BUSSERS (all shifts)

Apply in person 9am-4pm Mon.-Fri.: 11511 Belleville Rd., Belleville. 699-7555

DIMITRI'S COUNTRY KITCHEN is now hiring Waitstaff & Dishwashers. Apply within: 501 S. Wayne Rd. No phone calls please!

FOOD BEVERAGE MANAGER
Tues. - Sat. work week. Min. 3 yrs. experience. Apply in person: Chaplin's Comedy Club & Restaurant, Groesbeck hwy., Mon-Fri., 11-2.

GOLDEN MUSHROOM
4 Star, fine dining restaurant looking for professional Wait Staff & Food Runners/Expediters. Must be mature, reliable, dedicated to the industry and maintain a good positive attitude. Apply in person: 18100 W. 10 Mile Rd. (at the corner of Southfield Rd.) Southfield

Insurance
SOUTHFIELD AGENCY seeking commercial producer, prefer book of business. Benefits. Detailed resume to: P. O. Box 2246, Livonia, MI 48151-0246.

KARAOKE BAR PERSON, Bar Person, Cashier, Host & Wait Persons for Japanese Restaurant, Cherry Blossom, Novi. Please call for details. 380-9160

KITCHEN HELPER
Part-time for retirement apartments. Apply in person: 11525 Farmington Rd., Livonia. 425-3050

KITCHEN HELP/PREP PERSON
High volume deli salad business needs motivated individual. Immediate opening. After 6pm 591-3947

KITCHEN HELP
5 days per week. Alternate hours, mostly prepping food. Dearborn Hts. area. 562-7755

LINE COOKS, PANTRY, ITALIAN PREP for new Roman Terrace II Restaurant. Experienced only. For interview call 553-0080. Interviews held daily 10am-3pm, Monday thru Friday, 37610 Twelve Mile at Halsted Rd.

LOOKING FOR DAY WAITSTAFF
Call Rivertown Saloon in Rivertown. 567-6020

MANAGERS
To $30,000/bonus. Industry leader seeks career minded experienced managers. Immediate local openings. Top benefits.
PERSONNEL SYSTEMS 459-1166

MANAGER
Will train right person for American Chinese Carry-out in Farmington Hills. Honest, dependable. 661-5539

McDONALDS MANAGEMENT
Experience preferred, will train. Career minded, benefits. Garden City, Novi, Wixom areas. (313)349-3635

NOW HIRING - cook, door attendants, bartender & wait staff. Apply within Charlies Too, 31415 Ford Rd., Garden City, or 32413 Michigan Ave., Wayne.

NOW HIRING
Waitstaff & Dishwashers Apply in person: 8 Mile & Haggerty BIG BOY IN NOVI

PIZZA HUT DELIVERY is now hiring for drivers, full or part time, competitive pay, benefits available. 18 yrs. or older, good driving record & valid insurance required. See our management staff, or call 544-0300, 23150 Coolidge Hwy, Oak Park.

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APPLY IN PERSON: MON. 6-14 TO FRI. 6-18, 4-6PM
Y & S 2603 PLYMOUTH RD. TRAVER VILLAGE-ANN ARBOR 313-662-7701

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Experienced Wait Staff, days or nights. Please apply in person 2-4 PM. 6702 12 Mile, W. of Mound.

MOUNTAIN JACKS LIVONIA NOW HIRING FOR ALL POSITIONS!
Apply in person Mon-Fri 2-4pm
31501 SCHOOLCRAFT (at Merriman)

NOW ACCEPTING APPLICATIONS at the Rochester Elks Club for all positions. Cooks, bartenders, waitstaff, and buspersons. Apply in person Wednesday, 10-5pm. 600 E. University Dr.

OUTBACK STEAKHOUSE COOKS
Now hiring.
$6-$8 per hour
Apply in person: 6203 Orchard Lake, 1 light N. of Maple, West Bloomfield. 539-1030

PART TIME COOK WANTED, nights, experience preferred. Apply in person at: Mr. D's, 3946 Rochester Rd., Troy.

PIZZA DELIVER-Must be 18 yrs. or over with good driving record. Apply within: Toarmina's Pizza, 27630 Seven Mile in Livonia.

RED LOBSTER - Now hiring for all positions: Full/part time, service & kitchen staff. Flexible hrs. Excellent benefits. 24705 W. 12 Mile, Southfield. Apply Mon.-Fri., 2-5 only.

restaurant hourly employees
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Apply Mon-Fri, 2-4pm
No phone calls, please
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Equal Opportunity Employer M/F

RESTAURANT - LODGING
Current openings for: catering, restaurant, kitchen managers. 258-5533 ROONEY PERSONNEL CO. 159 Pierce St., Su. 202 Birmingham, MI 48009

Restaurant Management
Exciting, fun, high volume Theme & Dinnerhouse restaurants need managers for corporate training programs. $22,000-$28,000.
DINING ROOM SUPERVISOR for posh private country club. $20,000-$22,000. 932-1170 Harper Associates, 29870 Middlebelt Farmington Hills, MI 48334

SERVERS/DAY & NIGHT GRILL COOKS $5-$8/HR MAINTENANCE/MORNINGS
Apply within: BILL KNAPPS 16995 S. Laurel Pk. Livonia 6 Mile, W. of Newburg

SHORT ORDER COOK, days. Bar Person, nights for Cocktail Lounge in the 5 Mile & Telegraph area. Apply: 23810 Five Mile 531-4780

STAGE & CO.
NOW HIRING for busy West Bloomfield restaurant & deli.
- Wait staff
- Carryout staff

Full or part time. Experienced only. Apply in person Tues. thru Fri., 2-5pm
6873 Orchard Lake Rd.

WAITSTAFF, EXPERIENCED
For fine dining restaurant in Rochester. Call Karen. 656-3107

WAIT STAFF
Experienced in Fine Dining Also Bus help & Dishwasher. Royal Oak area. 549-3344

WAITSTAFF
Full time, experienced. Mr B's of Southfield 19701 W 12 mile

WAIT STAFF & KITCHEN STAFF.
Apply in person, 9am-5pm, contact Christine, 27843 Orchard Lake Road, Farmington Hills.

WAITSTAFF
Needed for upscale bistro in the Franklin Racquet Club. Great work environment. Full club privileges upon employment. Call Paul or Tim, 352-8000 ext. 58

WAIT STAFF WANTED
Experienced or will train. Call.....363-1535

506 Help Wanted Sales

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505 Help Wanted Food-Beverage

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NOW HIRING KITCHEN STAFF
We offer:
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