EMPLOYMENT

500 Help Wanted

HANDYMAN WANTED
For furniture repair. Call between 9am-12pm, 2-5pm, Mon-Sat. 356-6643

HARDWORKING LABORERS
With experience needed for landscape company in Plymouth.
Call (313) 453-9109

HEATING & COOLING INSTALLERS
Experienced Commercial.
422-3535

HESLOP'S has openings for persons to put a pack line china & grill-ware. $6 an hr. Apply at Heslop at 22780 Heslop Dr., Novi. Off of 9 Mile between Novi & Meadowbrook Rds.

INDUSTRIAL SHOP HELP
Own Transportation. Pay per piece. Sound Around, Plymouth. Ask for Denise 9:30am Mon.-Fri. 454-9588

HOSTESS/RECEPTIONIST
5 day week. Thursday thru Monday, 11oam to 8. Assertive, congenial personality. Must enjoy working with people. Assist professional sales counselor for exclusive builder in new golf course community/Novi area. Call Sales, 480-3900.

HOST/HOSTESS personnel needed in downtown Royal Oak salon. Must be neat, clean & presentable. For interview phone: Palazzolo, 543-0060

Hotel
ACCEPTING APPLICATIONS FOR ALL POSITIONS
Apply in person at the El Super 8 Motel, 29512 Schoolcraft, Livonia.

HOTEL DESK CLERK
Experienced, full or p/t only. $5.50 to start. Quality Inn, One West 9 Mile Rd.(at John R), Hazel Park, MI

hotel
FRONT DESK CLERK
HOUSEKEEPERS
High energy, self-motivated people. Full & part time positions available. Apply between 2-7pm, Mon-Fri, at: Comfort Inn, 29235 Buckingham, Livonia.
An Equal Opportunity Employer

HOUSECLEANING - bring a smile & class with us, how hiring experienced cleaning staff. Full time or part time. 559-3070

HOUSEKEEPING SERVICE
Livonia area. Hours
Early PM, $5.00 to start
591-4944

HYATT REGENCY DEARBORN is currently accepting applications for a Front Office Clerk & Night Operator. Candidates must possess prior guest service experience.
Interested candidates must apply in person in the Human Resources Office on the Lwr. Aug. 3, 1pm-3pm.

IMMEDIATE opening for Supervisor. Fresh flower/merchandise processing, finishing florist. Knowledge & experienced with fresh flowers & merchandise. Call/send Resume or apply at: 2338 Coolidge, Berkley, MI 48072

INCOME TAX PREPARERS
No experience or experienced. Free training in Farmington for part-time employment opportunities in your neighborhood for tax season. For those people who successfully complete training. Excellent earning potential.
Nationwide Income Tax Service
584-7640

INSTRUCTORS to assist developmentally disabled adults with work skills in a workshop. Experience, Mon. thru Fri., Days, $5.75/hr., full time. Benefit package. Contact Liz or Mary Ann at 981-7721

INSURANCE
Commissions Coordinator
Wanted full-time detail-oriented individual for Southfield insurance office. Must have a strong knowledge of personal lines. Must be experienced in Excel or Lotus. WordPerfect helpful. Tasks include handling commission inquiries, and requires a problem-solving personality. Starting salary $22,000-24,000 plus benefits depending upon experience. Send resumes to:
Healthy Options
P.O. Box 2004
Farmington Hills, MI 48333-2604

Insurance - Experienced Only
AGENCY POSITIONS
Commercial & Personal Lines
CSR's & Service Raters
CONCORD PERSONNEL
19500 Middlebelt Rd.
478-2200
All Fees Company Paid

Insurance - Experienced
AGENCY - COMMERCIAL or PERSONAL LINES
CSR's or PRODUCERS
COMPANY PAID FEES
Ann Bell Personnel
30000 Telegraph Rd. Ste. 2375
Bingham Farms, MI 48025
Since 1975 540-3355

INSURANCE
Growing Pinnacle agency seeks CSR. Insurance experience helpful. Good communication skills required, full-time only. 455-1110

INTERIOR LANDSCAPE company looking for responsible, self-motivated person with a good driving record to deliver & install tropical plants. 661-1993

JANITORIAL
Farmington, Novi, Troy, Sterling Hts., Canton, 8am-10:30am, Mon-Fri. Evenings also available. 981-3891

500 Help Wanted

INTERVIEWERS
★ Dynamic Marketing Research Firm is seeking motivated, part-time telephone interviewers for all shifts
(DAYS, EVENINGS & WEEKENDS)
Qualifications are: Excellent Phone Skills, Computer and/or Typing Skills, Ideal for homemakers, students, retirees, those re-entering the job market.
NO SALES INVOLVED
Call 591-1340 10am-7pm 827-4021
Livonia MI 48150

LANDSCAPE/BRICK PAVING/ CEMENT
Company needs laborers full-time. Please call 477-1350

LANDSCAPE LABORERS
For Auburn Hills area. Call Mon.-Fri. 8am-3pm 852-8807
An Equal Opportunity Employer

LANDSCAPE MAINTENANCE Personnel needed for immediate positions. Experience preferred. Apply Mon.-Fri. 8:30AM at 12711 Farmington Rd., Livonia.

LANDSCAPE SUPERVISOR/ LABORERS NEEDED.
Call Mon-Fri., 9-5pm, if no answer leave message. 669-3710

LAWN CARE company seeking person to work with customers & trim trimming. Farmington Hills & W. Bloomfield areas. Terry 478-3053

LAWN CARE/Farmington based. College students welcome. Full-time, possible part-time fall. Start $6 per hour. Overtime pay. 478-1587

LAWN MAINTENANCE - experienced, 30 hr. week, $6 per hr. to 50 hours per week, must have own transportation. Call Jan: 476-2268

LAWN MAINTENANCE
FULL TIME
Good pay to start.
Call. 478-7899

LAWN MAINTENANCE, full time person, experienced with small mowers, weed eaters, etc. Must be dependable, reliable persons need apply. Must be 18. 255-2618

LAWN/MOWER MECHANIC
For full time year-round work. Must have experience & references. Call for interview: 422-2740

LAYOUT INSPECTOR
Automotive supplier located in Dearborn has an immediate opening for a Layout Inspector. Must be able to do complete layout using CMM & other inspection tools. Must be GD&T & P.C., and plastics experience a plus. Overtime will be required. Salary commensurate with experience & excellent benefit package including 401K. Call Mr. Hoff Engineering. (313) 584-6200

LEASING AGENT
for apartments in Ann Arbor, Ann Arbor. Sales experience.
Call 971-9635

LEASING CONSULTANT
Immediate opening for seasoned consultants. Only the motivated, outgoing and highly motivated, who thrive on success, need apply. Weekends a must. Full & part time positions available. E.O.E. Fax resume to 353-8533 or send resumes to:

LEASING
28250 Franklin Road
Southfield, MI 48034

LIBRARY CLERK - to catalog & process books, periodicals. Reference department requires 2 yrs. of college, experience with computers, desirable typing (16 hrs. now, will increase), $7.32 per hour. School days/afternoons. Call Library Director, P.O. Box 3002, Birmingham MI 48012-3002.

500 Help Wanted

JEWELER - EXPERIENCED
Wanted for busy independent jewelry store. We are seeking person proficient in all phases of repair and stone setting. Please send resume to: P.O. Box 869, Novi, MI, 48376.

JEWELRY POLISHER needed, full-time, for local Oakland Co. manufacturer. Experience necessary. Respond by resume to: Box 828
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

LANDSCAPE/BRICK PAVING/ CEMENT
Company needs laborers full-time. Please call 477-1350

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For Auburn Hills area. Call Mon.-Fri. 8am-3pm 852-8807
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LEASING
28250 Franklin Road
Southfield, MI 48034

LIBRARY CLERK - to catalog & process books, periodicals. Reference department requires 2 yrs. of college, experience with computers, desirable typing (16 hrs. now, will increase), $7.32 per hour. School days/afternoons. Call Library Director, P.O. Box 3002, Birmingham MI 48012-3002.

500 Help Wanted

LEASING AGENT for hi-rise apartments. Experience preferred, benefits available, 8AM-8PM, at 16500 North Park Dr., Southfield, vicinity Providence Hospital & Plaza Hotel.

LEASING CONSULTANT
for luxury apt. community in Canton. Candidate must have outstanding sales ability, an understanding of marketing, a proven track record & license preferred. Attention to detail, self-motivated & a part-time/asm a must. We offer top compensation, training & a strong benefit program. Reply to Box #758,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

LEASING CONSULTANT
Village Green Management Company, a leading national property management firm is seeking an experienced, self-starter to lease apartments for a community in Huntington Woods.
The ideal candidate must have a strong sales and/or customer service background, ENTHUSIASTIC personality and great people skills. Professional appearance & positive all image are essential. Must work weekends.
This is an excellent opportunity to join a growing organization. We offer an excellent training and compensation package. Please submit for an appointment, Mon-Fri, 10am-6pm at:
547-6282
An Equal Opportunity Employer

LIFE GUARDS/CERTIFIED
For Northville YWCA in Redford, Evenings an weekends.
Call Rhonda. 537-8500

LIGHT INDUSTRIAL WORKERS - needed for heat treat plant in Livonia. 2 shifts, must be dependable and have reliable transportation.
Call 464-7078
ETD Temporary Service
An Equal Opportunity Employer

LONG TERM light industrial workers have experience & references. Call for interview: 422-2740

LOOKING for college graduates to work in professional environment in Livonia position. Great potential for hard working & personable. Resume to: American Computer Exchange, 24166 Haggerty, Farmington Hills, MI 48335. Attn: Brandie Hopper.

LOAN DELIVERY ANALYST II
Comerica Mortgage Corporation has an opening in Farmington Hills. We need 3 years experience posting loans to FNMA, FHLMC, GNMA on fixed rate loans, typing and communication skills. WordPerfect and Lotus 1-2-3 helpful.
For confidential consideration fax resume to (313)961-1058 or mail to the address below. Drug testing is a required step in the employment process.

COMERICA INCORPORATED
P.O. Box 75000
Detroit, MI 48275-3526
eoe mi/f/d/v

500 Help Wanted

LIGHT ASSEMBLY: Part-time, college student & homemakers welcome. Call between 8am-12 noon for more information. 853-8410

LIGHT ASSEMBLY - machine shop in Farmington Hills. Full time, benefits, days. Apply at: 24500 North Industrial Dr., N. of Grand River, between Haggerty & Halsted.

LIGHT INDUSTRIAL
We are seeking long-term workers for short & long term assignments in Livonia, Northville & Westland.
Reliable transportation is a must. Call us today!
Corporate Personnel Services
261-1120
HOFFEE EOE

MAG GRAPHICS WIZ - Growing Troy-based marketing communications firm needs a leader to supervise productive computer graphics production. Must be expert on Quark, Illustrator & Photo Shop. Pagemaker & Freehand knowledge a plus, as would be some traditional keyboarding skills. Of course, you work with account execs & a passion for detail. Send resume & cover letter to: Box 796
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MACHINE BUILDER/TOOL MAKER 5 yrs. experience in building & repairing special machines & tools. Send resume to: 915 Hix Rd., Westland, MI 48185. Or call 326-7456

MACHINE OPERATOR
Excellent opportunity with major automotive supplier in Farmington Hills. Must have 3 years production experience a plus. Serious inquiries only. Must be available for shift rotations. Salary commensurate with experience & benefits. Excellent benefits.
NORRELL SERVICES 953-9749

MACHINE OPERATOR with set up experience for double arader facing center & cut off machines. Apply in person: Pine Tube, Inc., 1151 Eckles Rd. Plymouth, MI 48170

MACHINE SHOP SUPERVISOR needed in Novi! 3 shop/floor for rough machine shop. Parts up to 7 tons, turning & milling. Fax resume to:
313-763-5215

MACHINING CENTER Set Up and Operator. Days and nights on precision machined aircraft parts. Experienced, full benefits. Hydro Mill, Inc., Garden City. 261-5000

MACHINISTS
Boring Mill, Grinder Hand, Jig Grinder, Lathe & Mill Operators, 5 yrs. experience required. Benefits, apply at: 613 Manufacturers Dr., Westland, Cherry Hill & Merriman.

MACHINIST WANTED for carbide glass shop. Will train right person. Apply in person, E. L. Schorr Co., 34506 Glendale, Livonia.

MACHINIST TRAINING
Laid off workers and unemployed, low income persons may qualify for FREE machinist training and job placement assistance. High School Diploma or GED required.
Call Amy at: 845-9687

Henry Ford Community College
Office of Corporate Training

MAIL CLERK - Rapidly expanding managed care pharmacy PPO in Farmington Hills seeking enthusiastic person to fill full time mail clerk position. Main duty includes preparing outgoing mail for delivery. Must be energetic. Starting wage, $5.50/hour + full benefits. Please call Mon.-Fri., 8:30-5: 539-0220
An Equal Opportunity Employer

500 Help Wanted

MACHINE OPERATORS
$6 PER HOUR TO START
Immediate openings for production machine operators. Must have knowledge of micrometers, must be able to work shift. Full time, Farmington Hills location. CALL 737-2120

MACHINISTS wanted. Lathe and/or milling machine operation. Some experience and/or training required. Good attitude & desire to learn required. Full-time with insurance, vacation & holiday benefits. Reply to: P.O. Box 227, Howell, MI. 48844

FULL TIME MAINTENANCE person for apartment community in Westland. Must have maintenance experience & be dependable. Apply 2-4 at Lakewood Orchards. 729-5090

GENERAL MAINTENANCE
Apartment building or office building maintenance supervision. Some experience required. Send resume to: P.O. Box 1654, Farmington, MI 48012.

Maintenance

Electrical Maintenance

Draw-Tite has an opening for an Electrical Maintenance Person, second shift, with strong electronic background.

The successful candidate must possess 2-4 years of related formal education in the field & a minimum of 4 years practical, on-the-job experience. An associate degree is preferred. Must also be willing to perform other plant maintenance functions.

Please send resume to:

Draw-Tite, Inc.
Personnel Dept.
40500 Van Born Rd.
Canton, MI 48188

An Equal Opportunity Employer

MAINTENANCE/GROUNDS
State wide management firm, has positions available for multi family unit apartment complex. Experienced only need apply. Send resumes to: P.O. Box 306, Southfield, MI 48037-0306.

MAINTENANCE HELPER
full time, for apt. community in Farmington Hills. 474-3000

MAINTENANCE/ JANITORIAL
Area shopping center looking for mature, dependable individual for full-time position. Experience in property maintenance necessary. Applications being accepted in Management Office, Fairlane Park Place, 37700 W. 8 Mile (8 Mile/Haggerty) from 8:30am-1:00pm...M-F.

MAINTENANCE PERSON experienced - varied duties. Coventry Park Apartments. Own tools helpful. Must live on site. 531-5335
An Equal Opportunity Employer

MAINTENANCE PERSON WANTED
Embassy Suite Hotel, Livonia
No phone calls. Applications only
16525 Laurel Park Drive
Off Seven Mile

MAINTENANCE/PREP PERSON
Experienced person wanted for large Belleville Apartment complex. Tools & car required. Full-time. Good salary & benefits. Call between 11-4 697-9156

500 Help Wanted

MAINTENANCE ASSISTANT
Full time position in retirement community. Tuesday thru Saturday. Benefits available. Apply in person with work history at: The Heathwood, 22900 Civic Center Drive, Southfield, MI 48034

MAINTENANCE PERSON - experience necessary for produce market. Must have knowledge of floor care, waxing and stripping. $7.00 per hour. Apply at: 32900 Middlebelt Rd. (1 mile N. of Farmington Hills.
Apply: Mon.-Fri. 10am-2pm

MAINTENANCE PERSON
experienced, for Westland apt. community. Mon. thru Fri. 459-5000

MAINTENANCE PERSON
NEEDED IN BELLEVILLE
Experience in HVAC, electrical and plumbing required. Salary and apartment. Southport Apartments. 697-9742.

MAINTENANCE PERSON needed full time for apartment community in Southfield. Experience preferred. Call 569-1311 or 851-2081. Ask for Mary. Or apply at 18100 Lakeside Blvd.

MAINTENANCE PERSON
Sheiby Nursing Center is seeking a full time, experienced maintenance person. We offer a pleasant working environment, competitive wages, and excellent benefits. Please apply in person at 48100 Schoenherr, ½ mile N. of Hall Rd., next to Lakeside Mall.

MAINTENANCE PERSON
Canton area, $6/hr.
Experience preferred.
981-3891

MAINTENANCE PERSON for apartment complex in Redford. Handyman field area. Dependable individual experienced in all phases of maintenance including HVAC. 647-6100
An Equal Opportunity Employer

MAINTENANCE SUPERVISOR
suburban based property has an immediate opening for full time. Candidates must possess ability to interact with other departments, at least 2 years supervisory experience and be thoroughly acquainted with cleaning & building maintenance. Preferred skills: HVAC, grounds. Knowledge of Osha Codes & plus. Send resume to: Box 820
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MANAGEMENT - PART TIME
Evening & weekend, full time grocery store. Apply at: Town Square Market, 25663 Joy Rd. near Beech Daly. Dearborn Heights.

MANAGER/COORDINATOR
Manager/Program Coordinator
Licensed for group home in Southfield area. Minimum 2 year degree, mental health field. Experience necessary. Good driving record a must. Benefits. Call 477-0670

MANAGER TRAINEE - $21,000
4 yr. degree. New grads or experienced welcome. Nationwide car rental company. Career opportunity. 473-7210
STEVEN J. GREENE PERSONNEL

MANICURIST
For beauty salon located in West Bloomfield area. Full time position.
681-2000

Marketing Coordinator
Nationally recognized private school seeks individual to coordinate advertising programs. Position requires attention to detail, strong writing skills & experience with desktop publishing. Degree in advertising/marketing preferred. Send resume to: Director of Business Affairs, American Institute for Paralegal Studies, 17515 W. 9 Mile Rd., Suite 225, Southfield, MI 48075

MARKETING TRAINEE
Local office of a national organization needs a few good people, willing to work hard and be trained. GUARANTEED $25,000 first year income.
Call Sheila Clink, 356-7111
REAL ESTATE ONE

MATERIAL EXPEDITER - Delivering for a custom fabricating shop in Redford. Hardworker, good work ethics & look knowledge in mat. Send resume to: 19841 Sarasota, Redford, MI 48239

MATERIAL HANDLERS & Laborers needed for a growing manufacturing company. Full time employment with an established company.
Benefits, will train. 326-1601

NEEDED:
Mechanically minded individual for hands-on service business. Will train. Best wages in the area. Company located in Novi. Call for interview:
474-9600

MECHANIC

A major national corporation is looking for labor home in South-east Michigan. Candidate must be proficient in the following areas: 2-phase motor & drive control circuitry, trouble shooting electronic circuitry, basic machine shop practices, general maintenance skills. Must be willing to work overtime & have own hand tools. Can work your way up to $10.12/hour. Salary, year-round employment, company paid benefits. 3 FREE months training and job placement assistance. High School diploma or GED required. Call Amy at: 845-9687

Henry Ford Community College
Office of Corporate Training

MECHANIC, CERTIFIED
BRAKE AND SUSPENSION
COMMISSION AND HEALTH
474-6600

MECHANICS

Full-time for busy, repair facility. Good pay & good benefits. Must be certified. Inquiries, contact Mike at: 453-3900

HOME & SERVICE GUIDE

DEADLINES: 4 P.M. TUESDAY FOR THURSDAY EDITION / 4 P.M. FRIDAY FOR MONDAY EDITION — TO PLACE YOUR AD CALL 591-0900

5 Air Conditioning

HEATING • AIR CONDITIONING
Sales • Service • Installation
Lowest prices in Plymouth
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6 Aluminum Cleaning

ALUMINUM or VINYL CLEANING
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471-2600

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40% Off All Work
We specialize in cleaning and/or painting Brick, Vinyl, Aluminum Siding. Also, we clean & seal decks, & fences. We can paint removal & caulking.
Res., Llc., Ins.
Satisfaction Guaranteed
Free Est. 684-1370

9 Aluminum Siding

ALCOA siding, trim, gutters & vinyl Window Replacements-Storms, Entry & Garage Doors - Enclosures. Impressive Improvements. 477-4300

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Vinyl Siding/Trim, Seamless Gutters, Vinyl Windows, Steel Doors. All construction repairs. Lic./Ins. Free Est. Ken, 421-3816

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WINDOWS, SIDING, TRIM
Licensed and Insured
Lowest Prices in Service
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Garage Siding from $595 up.
House Trim from $795 up.
Terry: 534-6519

VINYL & Alum. siding. Gutters, trim, enclosed soffits, repairs & new work. Alum. cleaning, waxing, restoration.
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12 Appliance Service

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Specialize in Whirlpool/Kenmore. No Service Charge w/Completed Work. 30 Day Guarantee. Since 1964
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Mobile Ultrasonic Blind Cleaning service. Minis, verts, (cloth, PVC), etc. Res/Comm. 293-1970

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1ST CLASS WORKMANSHIP
Specializing in all types of repairs:
Chimneys, Porches, Sidewalks, Additions, Steps, Glass Block. Referrals available.
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Slabs, Sidewalks, Driveways, Patios
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Porch & Concrete
Specialist
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• Chimneys • Brick Patios
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R.A.R. Constr. 474-2344

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HOME IMPROVEMENT
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Driveways, Garage floors, sidewalks, Patios. Lic. Bonded insured.
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HAUL IT YOURSELF
14 to 2 YDS TRAILERS FREE
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Removal & Replacement is our specialty. Drive, Garage floors, Patios, Etc. CANTON CEMENT CO.
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Anything & Everything, Brick or Block
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