EMPLOYMENT

500 Help Wanted

A CAREER IN REAL ESTATE SALES WITH US IS A "REAL JOB". Our programs and support systems are so effective, we guarantee you a first year annual income of $25,000 with unlimited potential.
DON'T GAMBLE WITH YOUR FUTURE. CALL ME TODAY!!!
INDRA or BARRY, 477-1111

REAL ESTATE ONE

ACCEPTING APPLICATIONS
For full-time office cleaning.
Days, 313-937-1375
730-8505

ACCEPTING APPLICATIONS:
Salesperson - full time/part time; Kitchen Planner, For our Rochester location: Great Oaks Mall; Redford location: 26770 Grand River, and our West Bloomfield location: Orchard Mall, soon all locations 10-5pm.

ACCEPTING APPLICATIONS
Now accepting applications for Cashiers, Stockers, Clerks and Produce Department. Must be available to work evenings & weekends. Company will train. No experience necessary. Excellent benefits and pay for qualified.
LaRose Market, 31300 Five Mile Rd at Merriman, Livonia.

ACCOUNTANT, MBA/CPA
Part time, flexible hours. Medical/ R D business related experience/ accountant. Responsible for all financial activities. Payroll, accounting, & planning. Candidates must have good analytical software skills. 3 years. At least 3 years experience; small business, hospital or medical practice background desirable. Resume to: Box 407
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ACCOUNTANTS
Olde Discount Stockbrokers, America's largest independent discount stockbroker is seeking to add to the accounting staff at our Corporate headquarters. Excellent career opportunity for individuals who have accounting degrees and can demonstrate ambitious self starters. Please send resume and salary expectations to:

Attention:
Human Resources
Olde Discount Corp.
751 Griswold Street
Detroit, MI 48226

ACCOUNTANT - 3-5 years experience in public accounting. Send resume to: 3000 Town Center, Suite 900, Southfield, MI. 48075.

ACCOUNTING FIRM needs strongly motivated CPA with minimum 5 yrs. experience to be partner. Send resume to: P.O. Box 531304, Livonia, MI. 48153-1304.

ACCOUNT MAINTENANCE
Career opportunities
Career Service International
553-9300

ACCOUNTING
Leading non-profit charitable organization has an opening in its Accounting Dept. for Accounts Payable. Position is responsible for the complete processing of checks. Requires good 10 key and typing ability. Knowledge of accounting required. Send resume, transcript and salary requirements to: Controller, The Salvation Army, 18130 Northland Dr., Southfield, MI 48075.

ACCOUNTS RECEIVABLE
Plymouth corporate office seeking individual for collection and customer interaction. Telephone, computer and typing skills necessary. Collection experience with large automotive accounts a plus. Friendly, non-smoking workplace, benefits available after 6 months. Send resume with salary requirements to:
CREDIT MANAGER
P. O. BOX 701246
PLYMOUTH, MI 48170-0961
An Equal Opportunity Employer

ACO HARDWARE
WAREHOUSE
SECOND SHIFT
Ability to be trained and licensed on a lift. Pick merchandise from 25 ft racks, lift at least 50 lbs., work in variable temperatures, (occasional on season), good math and reading skills required. Starting time will change approximately every 3 months, between 10 AM. - 4 PM. Send letter of interest to:
23333 Commerce Dr., Farmington Hills, MI., 48335-2764.
Att: Human Resources.

ACT FAST

$50 BONUS
• Immediate Openings
• Light Assembly Positions
• 40 hours + per week
Dependable people needed to work in the Livonia area. All shifts available. No experience needed. Call for an interview.

SOMEBODY SOMETIME
18320 Middlebelt
477-1262

10 MANAGERS
Needed to work to replace 10 who wouldn't. Advance quickly, $300-$500/wk., will train.
Call Donna 416-0810

AIDE for lunchroom & playground
For montessori school.
Farmington Hills area.
11am-5:30pm. 476-9660

HEATING & AIR CONDITIONING
on HVAC maintenance
2-shift service
442-2410

ALARM RESPONSE OPERATOR
Duties are to communicate with fire departments & monitoring clients' alarm systems in our computerized central station. Positions are for the afternoon shift, full time with benefits. Call Ray at 669-2296

ALIGNMENT/BRAKE Tech. Looking for experienced person for high volume muffler shop. Good pay. Good working environment. Good benefits. Call top Value at: 462-3633

ALUMINUM & VINYL SIDERS
2 years experience. Must have own truck & equipment. Call Wednesday 10am-2pm. 351-9050

APARTMENT MAINTENANCE
person, experienced in Livonia apartment complex. Medical & Dental benefits. Call between 11am-4pm: 476-6858

ANSWER DESK
$7-$9/Hr.
Our company receives over 85,000 calls/month from customers responding to our nationally advertised products. We need enthusiastic people to answer the phones and assist our customers who are calling to order.
NO TELEMARKETING
We provide complete training plus benefits in an upbeat office environment.
Call Personnel 351-8700

• APPLIANCE SET-UP
Full time permanent positions open, Westland location. No experience necessary, company will train men & women in set-up & merchandising. $1200/mo. to start if qualified. Advancement possible. Call Mr. Kay, Mon. & Tues. 721-2014

APPLY TODAY
WORK TONIGHT
Ads has immediate openings for light packaging.
REDFORD TWP. AREA
Must have high school diploma or GED, 6 mos. recent work experience and drug testing. Apply in person:
515 Griswold, Ste 208, Detroit
Tues., Sept 28th, 8am SHARP!
963-0311 NO FEE
E.O.E.

ALTERATIONS - Immediate opening for an experienced person to work full time at our dry cleaning store. Apply at: Pro-Klean, 19145 Telegraph at 7 Mi. from 9-4.
No phone call please

ALTERATIONS - Immediate opening for an experienced person to work full time at our dry cleaning store. Apply at: Pro-Klean, 19145 Telegraph at 7 Mi. from 9-4.
No Phone Call Please

AMERICAN DREAMS
Do you like cars. To find out if yours will, drop by 38100 Ford Rd. (4 mile W. of Newburgh). It's Value E. of I-275. Bring valid drivers license, proof of certification & at least 1 respectable appliance in automotive mechanic repair. We offer competitive wages, benefits & uniforms etc.

AMERICAN SIGN SHOPS
Person needed for new business in Rochester Hills. Some computer background or creative art helpful. Waiting on customers in show room & making computer generated vinyl signs of all types. Experience in sign making business a plus. Hourly daytime work. Start immediately.
Call Dave DeVore at 299-9229

APARTMENT COMMUNITY MANAGER
Looking for that special professional experienced in Residential Site Management. Must have extensive background in Marketing, Maintenance, Resident Relations and Staff supervision. Manager will be responsible for a 554 unit community in Ann Arbor. Consideration will be given to applicants with a minimum of three (3) years experience in apartment management. Please respond with resume to:

McKinley Properties, Inc.
Attn: Human Resource Dept. - G2
P.O. Box 8549
Ann Arbor, MI 48107-8549

EOE M/F/H/V

APARTMENT GROUNDS KEEPER
Needed for beautiful Farmington complex. Diversified duties. Full time, $5.00 an hour. Chalhers Hall Apts. 38135 Grand River between Drake & Halsted. 476-8080

APPRAISERS
Real estate licensed needed for tri-county area. Sunrise Appraisal Service, Herb Bentz SRA.
(313)981-5053

APT. LEASING CONSULTANT
Leasing consultant needed in Northville area. Full time position + 401.k included. Part time positions also available. Call 9-Noon only 729-0710

AREA MANAGER TRAINEE to $600
Need 3 people to Manage
Detroit • 824-1550
PERSONNEL DATA REPORT

ARE YOU LOOKING FOR
PART-TIME WORK?
DO YOU LIKE DECORATING?
I can train you to sell through the home Party Plan featuring Home Interior accessories.
For interview call 313-437-7334

AN AUSTIUOUS PERSON- Light Production & Assembly. Must be mechanically inclined & know types of hand tools. Full/part-time, $5-$6 per hr. Call 9-6pm., Mon-Fri. Farmington area. 478-8350

ARE YOU IN NEED OF A JOB?
Application Specialist, $19,200 yearly. Data Entry, $6/hourly. If you live in Oakland County & make $7/hr. Dudenhef, call: 334-9167

ARE YOU READY
FOR A CAREER MOVE?
Long-term, temporary positions available now for first and second shifts, 7 days per week. TOP PAY!! Must be available to work a great deal of overtime and have an excellent attendance record. Must have reliable transportation. Shipping and receiving or 5 months HS or diploma or experience a big plus. Call today for an interview.

N S SERVICES
473-2111

ARTS & CRAFT ASSISTANT
Artistic, experienced person, crafts background helpful to assist crafts designer. Part time. 443-2575

ASAP
60 OPENINGS
• PACKAGING
• ASSEMBLY
• GENERAL LABOR
All Shifts
Long Term • Referral Bonus
Apply Mon. - Fri.
9-11 am & 1-3 pm
Picture ID & SS card required
LIVONIA
29240 Buckingham Ave S&S
At Leasing Office
Off Middlebelt N. of 96
SOUTHFIELD
26241 Southfield Rd
Between 10 & 11 Mile
Interim Personnel
Never a fee EOE

ASPHALT LABORERS - Apply in person: T & M Asphalt Sealcoating, 4755 Old Plank Rd., Milford.
An Equal Opportunity Employer

ASSEMBLERS - Light assembly, will train. Benefits. Mon.-Fri. 7-3:30. Starting wage, $5/hr. Apply at: Micro Craft, 41107 Jo Dr., Novi, N. of Grand River, E. off Meadowbrook in the Vincenti Industrial Park.

ASSEMBLY PACKAGING
POSITIONS
Day & Afternoon Shift
with Overtime, $4.90-$5.65.
Livonia & Westland areas.
ADIA
The Employment People
(313) 382-2342 Or (313) 722-9060

ASSISTANT MANAGER
Need 3 people to assist manager for Livonia office. Must be neat with good work habits. Opportunity to earn $350 per week. No experience necessary. Will train. Rapid advancement to management.
Send Resume to:
Attn: Mr. Anagnostis
829 N. Reynolds
Toledo, OH 43615

ASSEMBLY and
LIGHT WAREHOUSE
Must have excellent driving record. Must pass a physical and drug test. Experience in inventory, assembly and control. Forklift operation and computers helpful. $6.50 hour plus full benefits. Bring resume & apply in person Tues., Sept. 28, between 10 am & 2 pm: Health Care Products, 1224 Goldsmith, Plymouth.

ASSEMBLY - Long term positions available in Plymouth area. 1 year assembly experience required. First & second shifts available. Need reliable transportation. Shipping and receiving or 5 months HS or diploma or experience a big plus. Call today for an interview.

NORRELL SERVICES 953-9751

ASSISTANT GENERAL
MANAGER
$600/WEEK
National youth-oriented company now opening new locations throughout Michigan. Full training. Earn $600/per week salary when assigned to location and $1500/month guaranteed while in training. Excellent benefits. No experience necessary. For interview call: 422-2496

Assistant Manager Trainee
NO EXPERIENCE NECESSARY

We're new to Michigan but growing fast. If you have the desire & drive to succeed and the other so-called careers just haven't done it for you, call today! Earn $500 every week starting now, with full benefits and weekends. Branch manager possibilities within the 1st yr. for the right person. Call Mon-Sun Only. 477-4447

Assistant Manager Trainee
P.O. Box 8549
Ann Arbor, MI 48107-8549

EOE M/F/H/V

Interim Personnel
Never a fee EOE

ASPHALT LABORERS - Apply in person: T & M Asphalt Sealcoating, 4755 Old Plank Rd., Milford.
An Equal Opportunity Employer

ATHLETIC APPAREL to $475/wk.
Train to earn $900/wk as manager.
524-1500
Personnel Data Report Agency

ATHLETIC APPAREL
TO $475/wk., EARN to $900 wk. as Manager. WILL TRAIN. Full benefits. Several locations available. Employment Center Agency. 645-1632

ATTENTION!
Earn $6-$8/Hour, Housecleaning.
Salary Bonus • Benefits
Merry Maids. 525-7290

ATTENTION:
NO LAYOFF
Warehouse distribution company has to work on paint truck, serving dealerships in Metro Detroit. Sterling Hts. Leave message, 731-7901

ATTENTION
Computer Programmer with a B.S. Degree in Science and minimum of 2 years practical application in the languages of C, C++ or cooper on a PC based system. Must be proficient in MS Windows. Knowledge of HEAT help desk tool preferred but not necessary.
Call Tim today! 482-3990
CORPORATE PERSONNEL
SERVICES
E.O.E. NO FEE

ATTENTION: Ideal for homemakers or experienced people who can get out to work. Work part-time hours. Starting for Parties Hear!! Call 9-5., Mon-Fri 728-4572

ATTENTION:
STUDENTS!
• Full time/part time
• Flexible schedule around classes
• Paid training
• Resume experience
• International travel
For interview, Mon.-Sun. 9-9pm
879-8991

AUDITIONS held for musical entertainment for CAROUSEL Dinner Theatre, Wed., Oct. 6th. Call for appointment: 455-0445

DRIVER
For service department shuttle. Must have driving record. Great job for retiree. 30 to 35 hours per week. Apply to Doug Oziela.
TAMAROFF DODGE
24625 W. 12 Mile
Southfield

AUTO ALARM INSTALLER
Experienced only. Salary negotiable with experience. Need to take charge person to run shop area. Send resume to: P.O. Box 81264 Livonia, MI 48152

AUTOBODY PERSON-Experienced. Good working conditions. Busy shop. Apply within: Plymouth Auto Body Collision, 267 West Ann Arbor Trail near Lilley.

AUTO BODY TECHNICIAN
1-2 yrs. experience for rapidly growing collision shop in Brighton.
Kensington Motors 313-437-4163

AUTO BODY work experience helpful to work on paint truck, serving dealerships in Metro Detroit. Sterling Hts. Leave message, 731-7901

ATTENTION READERS
Guardsman Valet, Oakland County's largest Valet company, is looking to hire: honest, responsible, dependable and well groomed individuals. Please call to set up an interview.
548-7080

ATTENTION!
We will pay your rent! That's right, if you can give us 20 hours plus weekly doing Clerical, Hallway Cleaners, Maintenance & Painters. After work or days off enjoy our pool, tennis/volleyball or golf. Call quick for details these positions will fill fast. Must be 18 or older. Experienced only need apply. Independent Contractor Green Acres, or call Mon-Fri. 8am-5pm, Sat. 10am. 855-1000

AUTO DEALER BILLER for large Ford dealership. Experienced needed. Excellent benefit package. 401K. Blue Cross. Experience preferred but not necessary. Apply in person at Pat Milliken Ford, 9000 Telegraph in Redford, between 9 and 5.

AUTO DEALER in need of parts driver. Full time. Good driving record. Apply at: Dwyer & Sons Volkswagen, 3653 E. West Maple (just West of Haggerty). Ask for Steve.

AUTO DEALER needs full time parts driver. Good driving record preferred. Call:
Blackwell Ford, 453-1100

AUTO DEALERSHIP
Needs a hard-working, full time Service Porter and part time Customer Service Assistant w/pleasant voice to perform customer service follow-up and various office duties. Apply in person at Dick Scott Dodge, 684 Ann Arbor Rd., Plymouth.

AUTO MECHANIC
Experienced & Certified
Westland area 525-2225

AUTOMOTIVE RECEPTIONIST
Part time, flexible hours, this is in a high growth but not a sales position. You must be friendly, well groomed, articulate, & mature. Please send us a note or resume
BNEY KAMP JEEP-EAGLE
23951 Plymouth Road
Redford, MI 48239

AUTO RADIO INSTALLER
Immediate openings for radio & alarm installers. Experience necessary. Apply: Radio Frank, 14442 Michigan Ave, Dearborn. 584-6580

AUDITIONS
MODEL TYPE DANCERS
Reputable Oakland County Dance/Party company is looking for men and women who consider themselves technicians and exciting performers. Must have modern/jazz background, great personality and love working with kids.
Additional: Sunday, Oct. 3, 1993 for on-going, paid weekend performances. Call 626-1100.

Auto

Goodyear
Auto Service Center
Needs full or part-time
GENERAL SERVICE
TECHNICIAN
Tires, oil change, etc.
Apply in person:
MARCH TIRE CO.
25481 Telegraph Southfield

AUTOMOTIVE PORTERS
Metro area Chrysler dealer has full time porter positions with benefits available. Apply in person:
18400 Woodward, Highland Park

AUTOMOTIVE UPHOLSTERY, full or part-time help needed. No experience necessary. Any automotive or mechanical experience helpful. Must have good driving record. 458-3744

AUTOMOTIVE WRITER
Automotive marketing communications company offers excellent opportunity for writer. You may have journalism or P.R. background. Must have min. 3 years automotive writing experience to qualify. Grow with a solid medium sized 20 yr. old company looking for someone who can take charge of our client communications program. Good income & fringe package to right person. Send resume in confidence to: J. R. Thompson Co. Box 2117, Farmington Hills, MI 48333-9903

AUTO PARTS DELIVERY DRIVER
Must have good driving record.
B & F Auto Supply, 1100 State-wide, Plymouth. 453-7200

AUTO PARTS COUNTER PERSONS
Full or part-time. Must be experienced. Blue Cross insurance, profit sharing, 401(K) & other benefits.
Call BARB 937-0180
MURRAY'S ON PLYMOUTH RD.
REDFORD

AUTO RECONDITIONER
Experienced only need apply.
Quality shop, Plymouth area.
453-3838

AUTO SERVICE - tire mounters & oil changers needed for growing Troy area Goodyear dealer. Good benefits, room to advance. 362-0550

AUTO TRANSMISSION Shop in Redford needs R & R Mechanic with minimum of 2 yrs. experience. Must have tools. 537-7110

AVAILABLE position now
Commercial Office Cleaning
• Supervisors • Cleaners
Livonia/Novi/Southfield
Eves. Mon.-Fri., 9-10pm 455-4420

BABYSITTER NEEDED Westland area. Full time days. Prefer my home. Must have car. Call after 5PM. 326-1693

BAKER - Experience needed for Royal Oak Bakery. Call Mr. Lenz wholesale production.
Call Dawn or Dawn. 647-8848

BAKERY- Part time pastry chef/ cake decorator. Must be very talented. Very demanding clientele. W. Bloomfield. 626-5551

Retail Store Associates
Full- and Part-Time
Eastern and Western Michigan Areas

We're Just Your Style

We know you want more from a full- or part-time job than just good pay and a flexible schedule. That's why T.J. Maxx also offers benefits which include merchandise discounts, tuition assistance, flexible medical and dental insurance, paid holidays/vacations and more!

Right now, we're seeking individuals with good customer service skills to work in the following areas:

• Merchandising
• Cashiers
• Processors

So, if you think we'd work well together, stop by and fill out an application during regular store hours.

Farmington Hills
Orchard Place Shopping Center
30955 Orchard Lake Rd.

Farmington
33049 Grand River Ave.

Novi
Novi Town Center
43175 Crescent Blvd.

Birmingham
The Corners Shopping Center
17740 W. 13 Mile Road
13 Mile, Southfield

Bloomfield Hills
Bloomfield Town Square
2139 S. Telegraph Rd.

Equal Opportunity Employer

TJ-maxx
Maximize Your Potential

At T.J. Maxx, the $23 billion Retailing division of the TJX Companies, Inc., we're shipping success to the nation's consumers. Our 300 stores in 17 states are filled with brand name merchandise at discount prices. And our customers love it. Especially when they find out we give our employees similar benefits. Like competitive salaries, a generous merchandise discount program, and the opportunity to grow with one of the nation's most successful companies. Over 21,000 employees and talented associates nationwide.

500 Help Wanted

A-1 CLEANING SYSTEMS is hiring window cleaners. $6.50-$7.50 to start. Experience a plus. Own car required. Farmington Hills. 855-1071

BALLET TEACHER - Immediate opening. Wed afternoons. Send resume to: 19644 Woodward Ave, Ste 136, Bloomfield Hills, MI. 48302

banking

Homemakers
Retirees
& Students

Work Monday Only!

MICHIGAN NATIONAL is accepting applications for permanent part-time ATM processor positions located in our Livonia Operations Center.

The ideal candidate will have a least one year of cash handling and balancing experience, be detail oriented, have the ability to work in a production environment and must be available to work every Monday from 8am-5pm. Permanent part-time positions also available

Interested candidates may apply in our HUMAN RESOURCES DEPARTMENT, BETWEEN THE HOURS OF 10AM AND 2PM., TUESDAY, WEDNESDAY OR THURSDAY, located at

27777 Inkster Rd.
(between 11 and 12 Mile Rds.)
Farmington Hills, MI

We promote a drug-free environment. Substance abuse testing is part of the pre-employment process. Equal Opportunity Employer

LOAN
DOCUMENTATION
ANALYSTS

Comerica Bank has immediate career opportunities for individuals to join our Commercial Lending Services Department as Loan Documentation Analysts. These positions are located in the Renaissance Center in downtown Detroit.

The successful candidates will be responsible for reviewing and analyzing all commercial loan and collateral documentation, verifying compliance with bank regulations and internal bank policies and procedures, and ensuring the adequacy of commercial loan documentation tracking systems.

Qualifications:

- A minimum of 1 year experience reviewing documentation for commercial, business installment, commercial real estate, and other specialized loans.
- Must have general knowledge of banking and commercial lending.
- Knowledge of relevant banking, regulatory, and commercial loan documentation issues and related perfection/recording requirements.
- Strong analytical and excellent communication skills as well as good time management skills required.
- Knowledge of PC based/mainframe systems required.
- Paralegal education and/or experience a plus.

We offer an excellent opportunity for career advancement, competitive salary and a preferred benefits program which includes a 401K plan. Interested applicants should send resume including salary history in confidence to: Comerica Bank, Department-TO, P.O. Box 75000, Detroit, MI 48275-3121. Comerica Bank supports a drug-free environment. Drug testing is a required step in the employment process. EOE M/F/D/V.

Comerica

EMPLOYMENT OPPORTUNITIES
The Novi Hilton is currently accepting applications for the following positions:

- Cashier
- Team Leader Security
- Security Officer
- Busser
- Server
- Night Auditor
- Team Leader Host/Hostess
- Steward
- Cook

We are able to offer a competitive wage and benefit package. In turn we ask that candidates meet the essential functions of the position and have the ability to work weekends and holidays. Applications are accepted on Tuesday and Wednesday from 8:30 am-12:30 pm and again on Friday from 12:30 pm to 4:30 pm. Please apply to:

Novi Hilton
Human Resources Department
21111 Haggerty Road • Novi, MI

The Novi Hilton is an equal opportunity employer and is committed to providing a drug-free working environment.

STRAWBERRY HILLS
FRUIT MARKET
$6.00 PER HR.
and Up...
For full time
Cashiers &
Deli Workers
Additional and part time positions available.
No experience necessary.
Apply at: 32906 Middlebelt Rd.
at 14 Mile, Farmington Hills
Apply Mon.-Fri. 10 a.m.-12 noon

RETAIL
BALLY®
We're seeking a professional, personable, energetic, enthusiastic, and self-motivated individual to join our high-fashion team:
SALES ASSOCIATE
Retail sales experience would be a plus; however, a professional training program will be provided.
The compensation potential is excellent, the benefits comprehensive, including terrific discounts on our famous merchandise. For confidential consideration or to find out more about this opportunity, contact:
Store Manager (313) 643-6866
We are an equal opportunity employer m/f.

APPLY NOW
EARN $265-$465 WEEKLY
100 People Needed
3 Shifts
Long & Short Term Assignments with Overtime
• Packaging Assembly
Plymouth, Canton, Livonia, Royal Oak
MUST HAVE:
• Reliable transportation
• Two pieces of ID
GENERAL MANAGEMENT SERVICES
14700 Farmington Rd. Suite 104
Livonia, Michigan 48154
427-7660

COLOR
COATINGS
FORMULATOR
Knowledge of pigments, pigment durability & dispersion methods required to meet automotive specifications required. Minimum 2 years color matching experience. College degree preferred. Send resume & salary history to:
SEIBERT OXIDERMO
16255 Wahrman
Romulus, MI 48174
Attn: Personnel
Equal Opportunity Employer

CAREER OPPORTUNITY
PROFESSIONAL PHOTOFINISHING
$5.15 PER HOUR TO START
Full time positions available for general help, art, inspection and print finishing. No experience necessary. We will train. Casual dress code. Must be able to work overtime and some Saturdays. Raises and promotions based on job performance.
NORTH AMERICAN PHOTO
The color lab you can count on™
27451 Schoolcraft
Livonia, MI 48150

CUSTOMER SERVICE
REPRESENTATIVES
Ferrellgas, a privately owned marketing company and a recognized leader in our industry, has several full-time and part-time customer service representative openings for our local customer service center.
Responsibilities include: handling customer service requests, concerns, accounts receivable collections, account reconciliations, inside sales and administrative duties. The successful candidate will have 2+ years customer service and sales experience. Additional requirements include excellent communication skills, sales skills, problem solving abilities, and a genuine commitment to providing superior customer service.
Day, evening, and weekend shifts available. Interested candidates should forward their resume and salary requirements or call for more information.
FERRELLGAS
38345 W. 10 Mile, Suite 290
Farmington Hills, MI 48335
313 615-4700
EOE/AAP
We encourage applications from minorities, females, veterans and the disabled. No Agencies Please

Junior Marketing Coordinator
Alexais is a leader in the risk management industry and a subsidiary of Alexander & Alexander, one of the largest insurance brokerage and risk management consulting firms in the world.
This position is responsible for issuing certificates of insurance; collecting and compiling basic underwriting information; processing new member applications; changes to and terminations of association members; responding to inquiries from Association members; and maintaining member files.
Some college experience preferred; minimum 2 years general office experience, insurance and/or accounting experience preferred; PC skills, including WordPerfect, Lotus and DOS; above average written, verbal and analytical skills; good organizational skills; ability to handle several tasks/projects simultaneously.
Interested parties should send cover letter, resume, and salary requirements to:
Kimiya Q. Lee
Human Resource Representative
Alexais Inc.
17187 Laurel Park Drive, Fourth Floor
Livonia, MI 48152
An Equal Opportunity Employer

REPUBLIC
BANCORP
MORTGAGE INC.

Republic Bancorp Mortgage Inc., one of Michigan's largest residential mortgage lenders, is seeking qualified individuals to join our growing organization. The following opportunities are available in our Farmington Hills headquarters and surrounding branch offices:

- **Licensed Real Estate Appraisers**
- **Underwriters**
- **Originators**
- **Processors**
- **Closers**
- **Post Closers**
- **Quality Control Underwriting Specialists**
- **Investor Accounting Specialist**
- **Receptionist/Clerical**

Republic offers a competitive salary commensurate with experience, excellent benefit package, smoke-free working environment and opportunity for advancement. If you are an energetic, motivated individual seeking challenging, rewarding opportunities with a successful team, please submit resume and cover letter with salary requirements, in confidence to:

Republic Bancorp Mortgage Inc.
Human Resource Department
31155 Northwestern Highway
Farmington Hills, MI 48334

Equal Opportunity Employer