EMPLOYMENT

500 Help Wanted

TOOL MAKER
Westside area manufacturer has opening for an experienced tool maker with minimum 8 Yrs. metal forming background. Some simple die knowledge is a definite plus. Fringe benefits include profit sharing and bonus program.
Call after 3pm for App't. 522-9310

TRAILER HITCH MANUFACTURER IN CANTON SEEKS SEASONAL EXPERIENCED:
- Mig Welders
- Machine Operators
- Assemblers

For approximately 10 month period. Clean working environment (Assemblers-No experience necessary.) For application, call: 722-2510

TRANSMISSION OPPORTUNITIES
American Transmissions need: R & R's, Managers, Shop Foreman & Outside Sales Persons. Excellent working conditions, top wages & benefits. Experience required. Contact David White at: 525-9700

TRAVEL AGENT needed full-time for W. Bloomfield agency. Must have 2 yrs. experience & Sabre trained. Please call: 313-855-9750

TRAVEL AGENT - 1 yr. min. experience, leisure agency. Sabre preferred. Dearborn Heights area. Immediate openings. Terri, 277-3800

TRAVEL CONSULTANT
Do you want more then must a travel agent job? Assist Livonia agency in developing and expanding corporate & group sales. Sales experience required. Compensation commensurate with experience.
Call 953-2000
Voice Mail ☎ 7014

TRUCK DRIVER - CDL preferred. Chauffuers required for local deliveries. Must be dependable. Apply within: Detroit Popcorn, 12065 Telegraph, Redford. No phone calls.

TRUCK DRIVER
Ford 350 Econoline van, commercial route type sales job, heat treaters. Requires heavy lifting. Wages based on experience. Please call 10 to 5 pm. 721-8500
An Equal Opportunity Employer

TRUCK DRIVERS
Apply Mon-Fri, 9am-3pm
Community Thrift Store
29270 Plymouth Rd., Livonia

TRUCK DRIVERS - NOW HIRING
Local & short haul drivers for our Detroit terminal. Will run 500 mile radius and be home on a regular basis. Must have Class A CDL with Hazmat. To qualify, call: NATIONAL DISTRIBUTORS INCORPORATED. 948-0933 or 1(800) 531-4301

TRUCK/WAREHOUSE - strong back, experienced office equipment, ponce clearance & resume. $7.25/hr. 231 W. 9 Mile, Ferndale 48220.

TWO MORNINGS - or afternoons a week. CPA needs assistance with data entry, spread sheets, and accounting. MUST have Excel & Solomon Software experience.
Call Judith, 313-258-2880

VETERINARY TECHNICIAN
Full time - day work. Experience required. License preferred. 476-0570

WAITSTAFF/OFFICE PERSONNEL
Apply in person between the hours of 12 & 6 30 PM. Chaplains Comedy Club, 18690 Telegraph Detroit, MI

SCOTT SHUPTRINE
Is increasing its Warehouse Staff. If you are a self starter desiring competitive wages & excellent working conditions apply in person at our West Oaks location, Novi.

WAREHOUSE
Full time position. Industrial fastener distributor. $5.25 per hour. Advancement potential. Call: 535-0078

WAREHOUSE
Growing auto parts company needs full time person to do light warehouse. Good company benefits.
Call Jeff, 477-0076

WAREHOUSE HELP
Well-established, family-owned retail furniture store has immediate openings for warehouse help & delivery Person. Call between 10-3pm, Mon.-Fri. 522-9206

WAREHOUSE/INVENTORY CLERK
Min. 2 yrs. experience, familiar with UPS procedures. Apply in person: U.S. Industrial tool, 15101 Cleat, Plymouth.

WAREHOUSE MANAGER
2 years experience in shipping, receiving, inventory control, pricing, scheduling, supervision up to ten. Send resume to 45648 Port St., Plymouth, MI 48170.

WAREHOUSE, PART-TIME,
8am-12noon, Mon.-Fri.
Apply in person.
35301 Schoolcraft in Livonia.

WAREHOUSE POSITION available 2nd shift, Benefits. Apply: Audio-Video Distributors, 41135 Vincenti Ct., Novi, between 9-5pm, Mon-Fri, Oct. 3 thru Oct. 6

WAREHOUSE/SHIPPING/SALES
Flexible hours, 9-5. $5 per hr. Redford area.
Ask for Jean: 534-0071

500 Help Wanted

WAREHOUSE and ASSEMBLY
Must have excellent driving record. Must pass a physical and drug test. Experience in inventory, assembly and control. Forklift operation and computers helpful. $6.50 hour plus full benefits. Bring resume & apply in person Tues., Oct. 5th, between 2-6PM only: DOT Health Care Products, 1324 Goldsmith, Plymouth.

WAREHOUSE/DELIVERY Person for Troy wholesale distributor. Must have valid Michigan drivers license & good driving record. We provide excellent benefits. Applications taken at: 1783 E 14 mile, Troy, Tues thru Fri, noon til 4pm.

WAREHOUSE
Highly motivated, detail minded individual for all aspects of a working warehouse operation. Send resume with salary history to: Sound Engineering. 12933 Farmington Rd., Livonia, MI 48150. E.O.E.

WAREHOUSE WORKER
Wanted energetic, self starter for this entry-level position at our Auburn Hills company. This position would involve shipping/receiving & overseeing the warehouse. We're searching for a professional hard-working person, if that is you respond by calling between 9am-11am or 2pm-4pm. 355-1109
Recruiting for E.O.E.

WAREHOUSE/YARD LABOR - for Novi based construction supplier. Full time position, hourly rate based on experience, benefits available. Apply in person at: 25265 Trans-X Dr., Novi (ask for Dan).
An Equal Opportunity Employer

WELDER FABRICATOR
Steel & aluminum. Pay equal to ability. 40 hours plus overtime. Plymouth. 459-3750

WELDERS/FITTERS
SEVERAL IMMEDIATE Openings exist for Wixom based client 3+ years related experience and ability to read blueprints required. Please send resumes to

TECHNICAL ENGINEERING CONSULTANTS,
391 Airport Industrial Dr.,
Ypsilanti, MI 49198. 313 485-3900

WELDERS NEEDED - Full time positions available at Northville manufacturing company. Some experience necessary. Starting wage $8.00/hr. Excellent benefits and working conditions. Apply in person at: BELANGER, INC., 1001 DOHENY CT., NORTHVILLE.

WHEELCHAIR REPAIR TECHNICIAN
Our company is looking for an aggressive & preferably experienced Technician to assemble & repair custom manual & power wheelchairs. Applicant should have some D.C. electrical knowledge. Full benefits. Send resume to:
Adaptive Wheelchairs
21555 Melrose
Suite 15
Southfield, MI 48075
Attn: Michael Harlert
An Equal Opportunity Employer
Affirmative Action Employer

Wholesale Food Rep to $1600/wk
Expanding national chain
524-1500
Personnel Data Report Agency

WINDOWS PROGRAMMER
Southfield area software developer requires person with at least 8 yrs. experience in PC systems and 2 yrs. with Windows Apps. C++ and Assembler required. Send resume to: Duncan Harlan, 24000 Telegraph Rd., Southfield, MI 48034.

ZAMBONI DRIVERS
Wanted for evening & weekend shifts. Please contact Karl at Devon-Aire Ice Arena. 425-9790

YOU DID IT!

Congratulations and many thanks to our temporaries on their many successful assignments.

We could not be where we are today without you!

Please join us in celebrating National Temporary Help Week October 3-9.

Call our offices for celebration details!

TODAYS TEMPORARY
649-4455
EOE

500 Help Wanted

WELDING TECHNICIAN

We have an immediate opening for a Welding Technician at our Harrison Township plant.

The successful candidate will have hands-on experience in resistance & GMAW weld processes in a manufacturing/OEM environment, and related education in robotics, weld testing and quality.

Send resume with cover letter stating salary requirements to:

MascoTech Stamping Technologies, Inc.
Attn: Recruiter
39600 Orchard Hill Place
P.O. Box 8032
Novi, MI 48376-8032

An Equal Opportunity Employer

25 Positions Available Immediately
Days, Afternoons, Midnights
Long Term Positions
Good Pay!!
West Side Locations
Apply in person!
31153 Plymouth Road
(Must have valid ID & Social Security card!)
Livonia, MI Ste 102, or call 458-1600

502 Help Wanted Dental-Medical

A WONDERFUL PLACE TO WORK!
DENTAL RECEPTIONIST
For warm, patient-oriented Birmingham practice. Good typing skills, computer, insurance billing, scheduling. Min. 4 yrs. experience as dental receptionist. Assisting capability helpful. 647-2109

BLOOMFIELD HILLS CARE CENTER
Dynamic intelligent self-motivated RN needed for supervision. Call Shirely for appointment.
335-0345, Ext. 321

CASE MANAGER
INTAKE COORDINATOR
Our National Home Infusion Therapy Company is seeking an experienced case manager to play a key role in our busy patient intake department. An R.N. with previous DME/IV/RN homecare intake experience, a working knowledge of medical terminology, CPT coding and the coverage criteria for medicare/medicaid and other TPA's. Submit resume with salary requirements to:
Ivonyx, Inc.
17197 N. Laurel Park Dr.
Suite 540
Livonia, MI 48152
Attn. P.H. Allen

CERTIFIED NURSING ASSISTANT
$7.50 AN HOUR
Dorvin Convalescent & Nursing Center is seeking quality CNA'S to fill part time weekend only positions on all 3 shifts.

YOU OFFER: Dedication, Commitment and pride in your work.
WE OFFER: A premium salary and pleasant working environment
Apply in person at:

DORVIN NURSING CENTER
29270 Morlock Livonia, MI 48152
313-476-0550
An Equal Opportunity Employer

CHAIRSIDE ASSISTANT, full-time, for general practice in Birmingham. Some experience preferred. Call. 642-7120

CHIROPRACTIC ASSISTANT
Looking for a friendly self-motivated individual to work a split shift, Mon.-Wed. & Fri. 8 45am-12.30pm and 2 45pm-7 30pm. Clerical skills necessary. Computer knowledge helpful. 27527 Joy Rd., ½ block W. of Inkster Rd. 522-5501

CLERICAL ASSISTANT
Full time position for group practice in Plymouth. Must be mature, energetic and organized. Computer and dental experience necessary. Nice change for a Dental Assistant. Excellent salary and incentive for the right candidate. Call 420-2326

CNA, PART-TIME, mature person for senior citizen residency. Several positions available days-afternoons-weekends. 557-1221

CNA'S & LPN'S

needed for all shifts.
West & east side locations.
- CNA's up to $7.75
- LPN's up to $16.50

RELIABLE NURSES INC.
513-9040

CNA
3PM-11:30PM SHIFT.
Progressive & caring long term care facility dedicated to quality, has excellent opportunities available in a specialized Alzheimers Care Unit for CNA's with current Michigan license or completed certification. Experience preferred but not required. Training program provided. Excellent wages. Please apply in person or call Rosemarie Shim, Alzheimers Program Director at Bell Woods Continuing Care Center, 44401 I-94 Service Dr. Bellevile, MI.
(313-697-8051
An Equal Opportunity Employer

CONTACT LENS ASSISTANT
Needed For Southfield ophthalmologist office. Previous optical or contact lens experience helpful, but willing to train self motivated person. Send resume to: Box 432
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

CEASE THIS JOB!
DENTAL Assistant/Receptionist
Great career opportunity for the right, highly motivated, experienced person for newer office. Minimum 2 years experience chairside & front desk. Computer literate & X-RAY certified. Skilled in recall, insurance, collections & patient relations. Start part time & work into full time. Salary commensurate with ability & merit bonuses available.
Call 953-2000
Voice Mail ☎ 7013

DENTAL ASSISTANT
experienced only, full time. Bloomfield Hills. Excellent salary plus benefits. 642-6532

DENTAL ASSISTANT
Part Time. Experience preferred. Livonia-Northville area. Late afternoons & Saturday
Call Phyllis 464-4497

DENTAL ASSISTANT - Part time. Oral surgery office. Birmingham/Troy area. 2-3½ days a week. Previous dental or medical experience required. Call between 10am & 4pm at: 647-2191

DENTAL ASSISTANT, responsible & energetic, experienced only, for busy 2 doctor Garden City office. Full time. Call: 425-9130

DENTAL ASSISTANT - for orthodontic practice. Dental knowledge preferred. Benefits. Excellent hours. Full or part time. 356-3240

DENTAL ASSISTANT - for large busy, team oriented dental practice, experienced only. Great benefits & pay. Send resume to 132 Cole Rd. Monroe, MI 48161. Attn: Kay

DENTAL ASSISTANT
Needed. Experience preferred. Part time. Livonia area. 442-9500

DENTAL ASSISTANT
Experienced for general & implant practice. Full-time. Ask for Judy. 565-9632

DENTAL ASSISTANT- Full-time
Friendly, motivated person to join our dental team. Must be experienced. Benefits. 464-3430

DENTAL ASSISTANT
Full time for Westland area practice, experience is essential as we keep Busy. Good benefits. Call 422-5560

502 Help Wanted Dental-Medical

DENTAL ASSISTANT, Full time
Experienced, self-motivated individual needed to join our friendly Plymouth office. Must be able to work 1 evening & every other Saturday (8am-1pm). Call Chris at: 455-4070

DENTAL ASSISTANT
Wanted for friendly family oriented Farmington Hills practice. Hard worker with 1 year experience required. Full time. $7.50 an hour starting. 474-0442

DENTAL ASSISTANT
Progressive quality dental practice in a new facility seeking an outgoing people-oriented, enthusiastic team member who likes a challenge for position of Dental Assistant, in downtown Farmington. 474-0224

DENTAL ASSISTANT - Experienced
Progressive friendly fast paced office needs a new member for clinical team. Part time, good pay and benefits. Call Miki 569-6304

DENTAL ASSISTANT
Progressive W. Dearborn dental practice seeking exceptional, energetic, enthusiastic and experienced Chairside Assistant, full time.
Call 563-2610.

DENTAL ASSISTANT
Experienced, energetic, self motivated person needed for rapidly growing practice. Part time. Tues. & Wed. 1-8 p.m. Friday 8 a.m.-2 p.m. Some Saturdays 8 a.m.-2 p.m. Call Chris 624-6090

DENTAL ASSISTANT
for Canton & Belleville practices. Experience a must. We all share total commitment to excellence & team effort. Approximately 27 hours per week. Excellent benefits & pay.
697-1151: 981-1228

DENTAL ASSISTANT. Busy General practice needs full time mature assistant. Experience, X-Ray preferred. Call Diana: 681-3600

DENTAL ASSISTANT/CHAIRSIDE
Full-time. Be part of a caring modern office that appreciates its staff. 280-0800 or 855-0899

DENTAL ASSISTANT Great opportunity for dependable, mature professional. Flexible schedule, 2 to 4 days approximatly 20 hours per week. Please call. 873-3533

DENTAL ASSISTANT
Rochester Hills. Energetic person with chairside experience. Part-time position. Call Mon.-Fri., 8 am-4 pm. 852-3127

DENTAL ASSISTANT
We are looking for a highly motivated team member to join our clean caring and fun office. Applicant must be career minded and health-centered in lifestyle. 547-2111

DENTAL ASSISTANT
In caring Farmington Hills office. Experience preferred. Friendly, takes initiative, positive outlook. Assist in patient care & office sterilization. Please call: 553-3100

DENTAL ASSISTANT
Full time position for experienced person in four-handed chairside assisting. Has certification in taking X-Rays and can fabricate temporaries. Busy Dearborn office will generously compensate qualified individual. Send resume to P.O. Box 2026, Dearborn, MI., 48124-2026

DENTAL BUSINESS ASSISTANT for busy Southfield practice. Mature person. Business & clinic experience essential. Some typing. 559-7227

DENTAL CLINICAL ASSISTANT
Experienced only. Part time. Mature, focused, self-motivated individual. Mon. & Thurs. evenings & Saturdays. Livonia office 425-7010

DENTAL HYGIENIST
Part-time, Saturdays, 8-1pm. Good wages. Pleasant office, Dearborn area. Call: 562-5610

DENTAL HYGIENIST
PART TIME
for busy W. Bloomfield office. 2 to 3 days a week. 737-2090

DENTAL HYGIENIST
Tues., Thurs, 1 Sat./month.
No evenings. Experienced.
Plymouth: 453-4150

DENTAL HYGIENIST
Tues. & Wed., part-time General practice, Sterling Heights Area.
Call 979-1450

DENTAL HYGIENIST
Enthusiastic outgoing person to join our Livonia dental team. Full-time with benefits. 464-3430

DENTAL HYGIENIST - Want to work only 4 days a month!? We need YOU for Sat., 8am-1pm. (And every other Thurs. if interested) 422-5560

DENTAL HYGIENIST
Part time. 11 Mi/Woodward area. Call between 9am-5pm, Mon-Thurs. 398-4368

DENTAL HYGIENIST
for a pleasant office in Canton. 2 to 3½ days a week available. 454-0616

DENTAL HYGIENIST for busy Southfield practice. Experienced, gentle & conscientious. Part-time, flexible. 559-7227

DENTAL HYGIENIST - Approx. 28 hrs./week. Must have excellent periodontal and communication skills. Southfield. Call Marie, 352-7722

DENTAL HYGIENIST
Experienced, effective communicator needed for 4 days in pleasant Plymouth office. If you're a team player, please call Linda at 728-1722

DENTAL HYGIENIST
Part-time. Livonia office. Thursday & every other Saturday. $20-$23 per hour depending on experience. Please call, 313-522-5580

DENTAL HYGIENISTS
If you need a Monday, Fri., Sat. position we could have what you're looking for. Peak Performers Inc. No Fees EOE. Eastside: 477-5777
Westside 558-5533

DENTAL OFFICE staff member, experienced, wanted for Southfield dental office, full-time. Salary commensurate w/experience. 443-5110

DENTAL OFFICE ADMINISTRATOR
In caring Farmington Hills office. Experienced, friendly, takes initiative. Handle insurance claims & billing. Receptionist duties include phone & appointing patients. Full time w/ benefits. Please call: 553-3100

DENTAL PRACTICE needs experienced front-desk personnel. Insurance, computerized and scheduling desired. Full time, good pay and benefits. Call Miki 569-6304

DENTAL RECEPTIONIST- Busy Southfield practice seeks experienced, bright, enthusiastic person. Top pay & benefits. 355-9800

DENTAL RECEPTIONIST
Our professional caring dental practice is looking for detail oriented, experienced, enthusiastic people person to be a team player. 474-0224

DENTAL RECEPTIONIST
Enthusiastic & organized person needed for full time general practice. Sterling Heights. 979-1450

DENTAL RECEPTIONIST
Experience a must. 4 days with 1-2 ½ day Saturday a month. Relaxed, 1 dentist office. 9 & Greenfield area.
Call 569-0170

DENTAL RECEPTIONIST
Full time for Livonia specialty office. Experience preferred, but will consider person with medical background. Call Jan 281-7802

DENTAL RECEPTIONIST/Assistant. Receptionist w/assisting experience needed for general practice. Benefits. Livonia/Redford area 533-9305

DENTAL RECEPTION/BUSINESS OFFICE
Southfield Dental Office needs enthusiastic customer oriented person for our team. We provide great training & environment plus paid benefits. Prefer experience with reception, billing & computers but professionalism & personality are key. Send resume to:
Dr. Anita Regalado
25000 W. 10 Mile Rd.
Southfield, MI. 48034

DENTAL TECHNICIAN-high quality ceramist for C & B Lab. Excellent salary, benefits & opportunity for the right person. 855-5533

502 Help Wanted Dental-Medical

DENTAL RECEPTIONIST - Experienced. Needed for friendly, busy, modern office where our patients' needs come first. We are looking for the right person for a long term position. Computer experience (Dentech) desired. Cheerful personality and ability to work well with others is essential. Please send resume including salary requirements and hours available to: 42301 Cherry Hill Rd., Suite D, Canton, MI 48188

DENTAL RECEPTIONIST
Our team is searching for the right person to join us 20 hours per week in Plymouth. If you have excellent communication & business skills and are excited about quality dentistry, call 455-2890

DENTAL RECEPTIONIST
Do you have the charm of an angel and the communition skills of Dale Carnegie? Our progressive general office is looking for an outgoing person with insurance and computer knowledge to be our scheduling coordinator. Full time Livonia area. 425-4206

DENTAL RECEPTIONIST
Part-time. Busy Livonia office. 2 evenings until 8, Saturday until 2. Call: 591-3838

HOME HEALTH AIDES

Experienced. FULL & part time-all shifts. Competitive wages, bonus program includes annual, attendance, flexibility & holiday bonuses. Vacation pay. Transportation allowance. We take pride in hiring dedicated, caring people to provide unsurpassed client care. Call 2-5pm!

EMPA-CARE IV 455-1061

HOME HEALTH AIDES
COMPANIONS
HOMEMAKERS
LIVE-INS
Field staff for private duty home care agency in Canton for cases in Wayne, Oakland, Washtenaw and Livingston counties. Experience working with the ill, elderly or disabled preferred. Must be available for work at least 20 hours per week.
To apply, call
(313) 981-8829
UNITED HOME CARE SERVICES
2200 Canton Center Rd., #230
Canton, MI 48187

HYGENIEST, part-time, 1-2 days per week for substitute during maternity leave. Dearborn area. Call: 581-5844

HYGIENIST - part-time for caring, prevention-oriented family practice in Canton. Call Laura: 455-2510

HYGIENIST, PART-TIME
Temporary fill-in for maternity leave. Hours & times flexible. End of November thru Feb. 1 for Livonia office. Call: 525-1200

HYGIENIST - PART TIME
for progressive, preventive oriented office. A scheduling system allows interaction with patients along with comprehensive treatment. An energetic team player desired with periodontal experience. 277-0050

LAB OPTICIAN- Experienced, finish & surface. Warren Rd/Westland area. Excellent opportunity. Contact Sharon at: 565-5600

LEAD MEDICAL ASSISTANT
for high volume internal medicine practice in Southfield. Minimum 3 years experience required.
Please call Bev 360-9397

LICENSED PRACTICAL NURSE
for homecare of elderly patient. Birmingham. 12 hour shift. Full time. References. 882-4323

ATTENTION NURSES
LPN's & RN'S Needed
Full/part time, all shifts for private duty nursing 559-8077

LPN/MA'S: work in relaxed clinical setting at Medical Weight Loss Clinic. No Sundays/holidays. Positions available in Suburban East & West clinic. Prior weight loss experience helpful but not necessary. Good pay + benefits. Call. 353-8440

LPN: Part-time for home health visits, assessments & on-site aide training, 1 or 2 days per week. Need own car. Call 741-9636

MATURE PERSONS willing to learn. Individuals needed for long term residential program. High school a must. Positions available for all shifts. Call Dean, 569-7778

OFFICE MANAGER needed to instruct medical students at ann Arbor vocational school. Must have 3 years recent experience in computer keyboarding, insurance billing, & general office duties. EOE. 434-7320

PART TIME, permanent Medical Assistant. Must draw blood. Non smoker. Exercise oriented. Bloomfield Hills area. 879-5825

MEDICAL ASSISTANT - part time, 15/hrs. Cardiology office, Experience preferred. Reply to: 1575 W. Big Beaver, Bld. C. Troy, MI 48084

MEDICAL ASSISTANT
Full time.
Farmington Hills area.
261-3290

MEDICAL ASSISTANT
for Birmingham family practice. Full time, experienced. Non-smoker preferred. 646-1775

MEDICAL ASSISTANT - Part Time
For busy Farmington Hills medical office. Experience not necessary. Call Mary betw 10am-5pm 553-4646

MEDICAL ASSISTANT
Full time in Westland office.
Call between 1-5pm. 721-7515

MEDICAL ASSISTANT - Full time & part time. Minimum 2 yrs. experience. Novi & Redford offices.
Call: 476-0035

MEDICAL ASSISTANT needed. Southfield office. Part-time. Willing to travel. Experience preferred. Call Dawn. 557-5625

MEDICAL ASSISTANT Part time. Active dermatology practice seeks self-motivated energetic person, will train. Call Kelly, 646-9597

MEDICAL ASSISTANT
Part time. Must be experienced in X-ray & EKG. Westland area. Call between 6-9pm. 561-3131

MEDICAL ASSISTANT
Southfield-Dearborn office. Good pay. Experience preferred but not necessary. 842-2630

MEDICAL ASSISTANT
Hardworker, flexible. Approximately 30 hrs. per week. 20331 Farmington Rd (S. of 8 Mile). 476-1100

MEDICAL ASSISTANT needed for Livonia office. Experience in blood drawing, EKG, PFT desirable. X-ray & computer experience a plus. 462-1990

MEDICAL BILLER
Full time. Medic computer, Medicare, Blue Cross, Rehab., Inpatient billing. Experienced need apply, Mon.-Fri., 9-3. LMT REHAB, 3535 W. 13 Mile Rd., Suite 437, Royal Oak, MI., 48073.

MEDICAL RECEPTIONIST
For busy ophthalmology office. Experience & computer knowledge preferred. Royal Oak area. 488-1957

MEDICAL BILLER/ CUSTOMER SERVICE REPRESENTATIVE
Fast-paced Rochester Hills medical supply company is accepting applications for experienced medical or insurance billing/customer service representative. Complete benefit package. Candidates send resume or fill applications in person at:
WRIGHT & FILIPPIS
2845 Crooks Rd.
Rochester Hills, MI 48309

MEDICAL BILLERS
Growing company seeking experienced medical billers for full time and part time positions. Days, evenings, and weekends.
Anxious to hire.
Call OFFICETEAM today!

Phone 358-0222 Fax 358-0941
26588 Northwestern #250
Southfield MI 48034
Vacation and Holiday Pay
Health Care Benefits/EOE

502 Help Wanted Dental-Medical

MEDICAL ASSISTANTS - several full time & various part time openings in Oakland & Wayne counties. 6 month experience required. $1120 to $1280 per month. Call Martha to schedule an interview, Tempro Medical, 443-5594

MEDICAL BILLER PLUS
Intelligent self-starter with experience in health insurance billing and good patient communications needed for busy Podiatry practice. Must be hardworker and dependable. Salary $8.50 and higher depending on experience. Livonia area.
Call, 478-4639

MEDICAL BILLER
For durable medical equipment company. Experience preferred.
Call Judy at 313-261-2988
or send resume to:
Patient Care Services
11585 Farmington Rd.
Livonia, MI 48150
Attn: Judy

MEDICAL BILLER/COLLECTION
Orthopedic Office in Garden City is expanding. We are seeking collection persons experienced in Medicare, Blue Shield & Medicaid. Medic computer system. Full-time Mon.-Fri. Good benefits. Send resume to:
GREAT LAKES ORTHOPEDICS
6255 Inkster, Suite 103
Garden City, MI. 48135

MEDICAL BILLERS
PHYSICIAN OFFICES
DME/IV INFUSION
Don't miss out! There's never been a better time to explore many new openings. If you have 2 years medical billing (Medic, MBS, or Diversified) expertise in a physician office or with a DME/IV infusion company-you owe it to yourself to call! Need Psych Biller! Great salaries/perks.
Call Diane Detter: 932-1170
Harper Associates, 29870 Middlebelt
Farmington Hills, MI 48334

MEDICAL RECEPTIONIST
Must have 1 year experience in medical office. Phone skills and good patient communications a plus. Knowledge of health insurance required. Must be hardworker and dependable. Salary $8.50 depending on experience. Livonia area.
Call 478-4639

MEDICAL RECEPTIONIST for busy OB/GYN office in Southfield. Experienced in typing, filing & knowledge of insurances. Benefits available. Saturdays mandatory, 4½ days. Call from 2-4, Mon-Fri: 424-9030

MEDICAL Receptionist/Secretary. Full time & part time. Minimum 2 yrs. experience. Flexible & dependable. Novi office. 476-0035

MEDICAL RECEPTIONIST
Full time for OB/Gyn. Billing experience necessary. Salary & Benefits negotiable. Novi area. 347-6100

MEDICAL RECEPTIONIST
experienced, for busy multi-specialty office. Knowledge of insurance types, computer, busy phones, detail oriented, full time. W. Bloomfield. 855-7407

MEDICAL RECEPTIONIST
One year experience for busy ENT office. Computer knowledge helpful.
Send resume to: Box 446
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL RECEPTIONIST SUPERVISOR
For internal medicine practice. Challenging position for self-motivated, organized individual. MBS computer, full time, benefits. Southfield. 557-5679.

MEDICAL RECEPTIONIST
Busy Dearborn Family Practice needs energetic, flexible, mature person. Must possess computer skills with CPT coding. 30-35 hours. Experience necessary.
Send resume to.
530 North Telegraph
Dearborn, MI. 48128

MEDICAL RECEPTIONIST NEEDED
Part time for outpatient physical therapy clinic. Duties include: managing front desk, medical transcription, scheduling appointments and answering phones. Prefer candidates having experience in a medical office setting. Please call
478-8140

MEDICAL RECEPTIONIST
Expanding orthopedic Office in Garden City is hiring Front Desk Person. Experience in medical office necessary. Mon.-Fri., full time. Send resume to:
GREAT LAKES ORTHOPEDICS
6255 Inkster, Suite 103
Garden City, MI 48135

MEDICAL RECEPTIONIST/BILLER

Full-time position in a progressive, fast paced cardiology practice. 2 yrs. of medical office experience required. Knowledge of computa systems essential (Medic Preferred). We offer a competitive salary/benefit package. Qualified candidate should submit resume and desired compensation to:

Clinical Director
NORTHPOINTE HEART CENTER
2575 Woodward Ave. - Ste. 300
Berkley, MI 48072

MEDICAL TECHNOLOGIST for busy Hem/Onc office, flexible part-time, 2 to 3 days per week. Differential experience necessary. Call Mon.-Fri., 288-4500

MEDICAL TRANSCRIPTIONIST
Experienced. Must have own equipment: IBM compatible computer, WordPerfect 5.1, standard & micro transcribers. Must be able to work min. of 4 hours per day, Mon.-Fri. Live vicinity Livonia, Farmington, Garden City. 477-6809

MEDICAL TRANSCRIPTIONIST
Needed for busy Southfield office. Full time position available. Benefit package. Please call Gale 353-1155

MLT - Proficient in automated chemistry. Full time. Southfield area. Send resume to: P.O. Box 4941, Troy, MI 48099.

NURSE AIDE- LIVE IN
Petite elderly female recovering from a stroke needs your commitment. Lovely West Bloomfield condo, private bedroom & bathroom.
HEALTH CARE PROFESSIONALS
357-7085

NURSE AIDES
NEW WAGE SCALE IN EFFECT
Full or part time position available for someone with a love and understanding for the elderly. CNA's desired, but willing to train an uncertified person for state certification. Call 349-2640 or apply in person betw. 9am-5pm Mon-Fri.
Whitehall-Novi-Convalescent Home
43455 W. Ten Mile Road

NURSE, Midnights, Part-Time top wages, excellent benefits. Apply in person between 9-4: 395 Ann Arbor Trail, Plymouth.

OPTICIAN DISPENSER- experienced. Full or part time. Multiple locations. Excellent salary & career opportunity.
Contact Sharon at: 565-5600

OPTICAL
First Optometry has exciting career opportunities. If you are motivated individual with a "can-do attitude", we want you! Optical experience preferred. Please call, Mon-Fri, between 8-10am: 227-2004

PEDIATRIC NURSES

MCH SERVICES, the leader in Pediatric Home Health Care, has immediate openings:

All Shifts & Locations
Full Time Or Part Time

Minimum Starting Salary:
LPN $29,000
RN $35,000

CALL MCH SERVICES
1-800-258-0710

502 Help Wanted Dental-Medical

NURSING OPPORTUNITIES
Henry Ford Hospital and medical center have the following opportunities available.

FAIRLANE

RN - Out-patient telephone triage, internal medicine clinic. Assess patient telephone calls, make decisions regarding treatment/appointment access utilizing approved medical protocal. FULL TIME DAYS.

RN - Out-patient pediatric clinic. Part time day/evening rotate.

If interested please contact:
Henry Ford Health system
Nursing Employment
Clara Ford Pavilion
2799 W. Grand Blvd.
Detroit, MI 48202
(313) 876-1506

Affirmative Action Employer

ONCOLOGY NURSE or Oncology Medical Tech, part time or full time, for doctor's office in Livonia/Farmington area. 855-9560

OPHTHALMIC ASSISTANT for busy ophthalmologists with offices in Southfield & West Bloomfield. Full time. Mature & responsible. COA, COT or some ophthalmic experience necessary. Send resume to Box 380
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ORTHODONTIC RECEPTIONIST/BILLER
Minimum 3 years experience. 3 person team servicing 4 offices. Computer experience and insurance knowledge necessary. 755-8029

PHARMACY OPPORTUNITIES

The following positions are immediately available in our In-Patient Pharmacy Department.

PHARMACIST
Full-time, day shift. Requires current Michigan licensure & prefer previous hospital pharmacist experience.

PHARMACY TECHNICIAN
Full-time afternoon shift. Requires minimum 3 mos. hospital pharmacy experience & formal education in an accredited Pharmacy Technician curriculum.

Please apply Mon-Thurs.,
8am-12noon.

PROVIDENCE
Hospital & Medical Centers

EMPLOYMENT SERVICES
22255 Greenfield, Ste. 310
Southfield, MI. 48075
An Equal Opportunity Employer

PODIATRIST OFFICE looking for assistant. Must be dependable and not afraid of work. Willing to train. Apply in person only. Tue, Thurs or Fri. Dr. Howell's office corner of Glenwood & Newburg. 37382 Glenwood, Westland. Ask for Margie.

RECEPTIONIST & Medical Assistant Both needed for busy Berkley Family Practice. Experience preferred. Part-time, full-time, days, evenings, some Sats. Salary negotiable. 543-2341

RECEPTIONIST, full time, medical, experienced. Must know computer billing, medicare, blue/cross insurances. Garden City. 261-5580

RECEPTIONIST - permanent part time needed for Garden City office, typing needed. Tues. 12-6. Thurs. 9-6. Experience necessary.
Call Tues or Thurs. 522-0667

RECEPTIONIST - Experinced Only
Knowledge of computers, medical terminology and insurance billing. Full time, plymouth office. Call Norman 996-8763

RECEPTIONIST - Full time for fast paced medical office. Computer & telephone experience helpful. Salary commensurate with experience. Excellent benefits. 473-8440

RECEPTIONIST Part-time
For Southfield office, primarily Tues & Thurs. Terrific phone voice and outgoing personality a plus. Experience with COMMAND Dental Systems preferred. Laura 354-1555

RECEPTIONIST: Mornings, 8 hours per week. Must possess strong phone skills. Professional manner, typing skills & general knowledge of office procedures. No phone calls please. Resume to: N. Boden, 26905 Grand River, Redford, MI 48240

RECEPTIONIST
Immediate opening in suburban x-ray clinic. Excellent salary and fringe benefits. Send resume to: Southfield Radiology Associates, 15901 W. 9 Mile Rd., Suite 110, Southfield, MI 48075

RECEPTIONIST
MEDICAL SPECIALTY
Immediate need for full time position. Ability to handle multiple functions and responsibilities essential - busy growing practice. Health Resource Network: recruiting experienced person for client.
Call: 313 647-7255

REGISTERED NURSE

Expanding Cardiology Practice has full-time position. BSN preferred, 2 yrs. Cardiac Nursing experience required. Patient management inter-dependent w/cardiologist; providing patient assessment, education, treatment and quality care. Excellent benefits.

Send resume to:

NORTHPOINTE HEART CENTER
Registered Nurse
2575 Woodward - Ste. 300
Berkley, MI 48072

REGISTERED X-RAY TECH
Full-time position for Farmington Hills Radiology Office. Mammography experience necessary. Call Linda at 855-4700

RN, LPN or Medical Assistant
Busy Canton allergist looking for nurse interested in part-time position. Allergy experience preferred but not necessary. Approx. 2 half days/wk with expanded hrs. for right person. Call Sue 453-2661

RN's/LPN's
Farmington Hills, Royal Oak, Northville. All shifts available. Spinal cord injury & ventilator experience helpful.
FREE VENT TRAINING.
IMMEDIATE OPENINGS.
DINSON'S ASSISTED CARE
755-0570 288-6933

RN's • LPN's
HOME HEALTH AIDES
Join VISITING CARE, the experts who bring health care excellence home. Set your own schedule, choose when and where you will work. We have cases in Western Wayne, Oakland, Washtenaw and Livingston counties. Call today for more information: 344-0234

RN's...LPN's...CNA's...
Nurse Aide Trainees positions available. Apply in person:
Four Chaplains, 28349 Joy Rd., Westland, MI. 48185.

R.N., L.P.N., M.A.: Full or part-time up-scaled busy Dermatology practice in Southfield. Liberal fringe benefits. Competitive pay scale. 559-0621

SOCIAL WORKER
Director of Social Services needed for 121-bed long-term care facility. BSW or BA in a related field and a minimum of 1 year supervised healthcare experience required. Self-motivation, organization and dedication desired. Call or send resume to Sally Schaden, Executive Director, 18633 Beech Daly, Redford, MI 48240, (313) 255-1010

Cambridge West Care Center
An Equal Opportunity Employer

502 Help Wanted Dental-Medical

RN, PART-TIME, positions in Farmington pediatric office. Mon., Tues., Wed., 4-8pm. Also weekends, AM & PM shifts available. Call: 477-0454

RN
With Pediatric experience. Must be able to travel to multiple locations.

LPN
Full-time opening in Internal Medicine for experienced LPN.

Please send resume to:

Recruiter/Nursing
DMC Health Care Centers
41935 W. 12 Mile Rd.
Novi, MI., 48377

A member of The Detroit Medical Center and affiliated with Wayne State University.
An Equal Opportunity Employer

TRANSCRIPTIONIST
needed part time for orthopedic office in Bloomfield Hills. Hours flexible. Call 334-4535

X-RAY TECHNICIAN
experience required, various locations, good transportation required. 427-1660

X-RAY TECHNICIAN
Full & part-time. Rochester area. Modern facility, mammography experience. Mrs. Harrison. 656-3107

X-RAY TECHNICIAN - Full time positions available for radiologic technologists. Registry eligible students welcome. We offer a competitive salary & health, dental & life benefits package. Call Sue at: 353-1155

504 Help Wanted Office-Clerical

ACCOUNTANT/BOOKKEEPER with 2-3 years accounting experience. Good communication skills. Computer expertise in WordPerfect 5.1, Creative Solutions, Compulax, general tax & audit background needed for CPA firm. Send resume to: JCZ, 30700 Telegraph Rd, Ste 2675, Birmingham, MI 48025

ACCOUNTING CLERKS
ACCOUNTS PAYABLE
ACCOUNTS RECEIVABLE
DATA ENTRY
FULL CHARGE BOOKKEEPERS
PAYROLL

Use our temporary opportunities to be introduced to the fine companies we represent. Many of our clients use the opportunity of temporary placement to find permanent employees.
Call the office nearest you for an appointment.

accountemps

Southfield -- 357-8367
26588 Northwestern Hwy. #250
Southfield MI 48034

Troy -- 524-9050
201 W. Big Beaver #310
Troy MI 48084

Vacation & Holiday Pay
Health Care Benefits Available, EOE

ACCOUNTING CLERK TO $17,000
Immediate full time opening. Minimum 1 year experience in receivables/payables. Good analytical skills & ability to be a self-starter.
Diversified Recruiters Co.
344-6700 FAX 344-6704

ACCOUNTING

Growing Plymouth manufacturer seeks recent Accounting/Finance graduate for entry level accounting position. Experience (1-3 yrs) and interest in Accounts Payable or Accounts Receivable a plus. Benefit package available. Send resume to: Accounting, P.O. Box 5545, Plymouth, MI 48170
An Equal Opportunity Employer

ACCOUNTING SECRETARY - for CPA firm. Extensive phone & client contact. Excellent WordPerfect skills, data entry & filing. Send resume to: PMD, 315 S. Woodward, Ste. 105, Royal Oak, MI. 48067.

ACCOUNTS PAYABLE/File Clerk
Computer entry experience, detailed, neat and willing to work with a high volume paper flow. Excellent benefits and wages. Send resume and salary requirements to: Office Manager, 15101 Cleat St., Plymouth, MI 48170

ACCOUNTS PAYABLE & INVOICING CLERK
Experienced individual to handle payables processing & invoicing. Job cost experience a plus. Send resume with salary history to:
A/P, P.O. Box 700041
Plymouth, MI, 48170.

ACCOUNTS PAYABLE CLERK
Immediate opening for part-time experienced accounts payable clerk, leading to full-time position. Lotus, WordPerfect and computerized accounting systems experience required. Send resume, salary history and recent references to:
EASI Engineering
Attn: Accounting
30800 Telegraph Rd. Ste. 3700
Bingham Farms, MI 48025

504 Help Wanted Office-Clerical

Accounts Payable

Looking for an energetic person to become part of our dynamic team. Flexible, part-time, 20 hrs. per week. Position involves all aspects of Accounts Payable. Exposure on a computerized system preferred, but not mandatory. Our work environment truly represents a progressive company of the 90's. If you are hard-working & reward-motivated, please send resume to the Attention of the Controller at:

24463 W. 10 Mile Rd.
Southfield, MI 48034

ACCOUNTS PAYABLE CLERK
For property management firm in Bingham Farms. 1-2 yrs. experience. Lotus & WordPerfect a must. Skyline a plus. Competitive salary & benefits. Resume to:
Box #352
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ACCOUNTS PAYABLE
Downtown Detroit management firm seeks accounting person to assist bookkeeper in all accounting functions thru financial statement: costing, multi company, manual & computerized bookkeeping, Lotus & WordPerfect. Need energetic team player with 5 years experience. Benefits. Resume & salary requirements to: Box 462
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ACCOUNTS RECEIVABLE CLERK
National Company seeking an energetic person with at least 1 year experience in accounts receivable. Applicants should possess strong communication, organizational skills & a willingness to take on new responsibility. Good salary with medical benefits. 401K plan included.
Send resume to:
Accounts Receivable Clerk
3800 18th Street
Detroit, MI. 48208

ADMINISTRATIVE ASSISTANT/SECRETARY
Plymouth area. Full Time. Good organizational skills a plus. Computer experience helpful 455-7950

ADMINISTRATIVE ASSISTANT
Part time. 3 days/week,
Experience with construction financing preferred. Organization and communication skills a must. Send qualifications: Controller, 30600 Telegraph, Suite 4290, Bingham Farms, MI. 48025

Administrative Assistant
For busy real estate developer. Experienced applicants must possess communication, organizational & computer skills. Real Estate/Mortgage background helpful. Resume:
Ann Downey
36898 Dartmoor
Farmington Hills, MI 48331

ADMINISTRATIVE ASSISTANT
With experience in setting telephone appointments with top executives. Part time flex time. Write to:
BMS, Inc.
29433 Southfield Rd., Suite 212
Southfield, MI 48076

ADMINISTRATIVE ASSISTANT
Full time for expanding computer graphic imaging company. Customer relations, computer literate, invoicing, order taking, etc. 852-5468

ADMINISTRATIVE ASSISTANT
Plymouth based company needs a well organized individual with good communication, phone skills, & word processing abilities. Please send resume to: Celex Corp., 377 Amelia St., Plymouth, MI 48170, attention: Human Resources.

ADMINISTRATIVE ASSISTANT
for marketing sector of a fast-paced regional life insurance office. Duties include: organization, telephone/client contact, Microsoft Word & Windows not necessary, but a plus. Full benefits. Resume to: Office Manager, General American Life, 24800 Denso Dr., Ste. 260, Southfield, MI 48034.
An Equal Opportunity Employer

ADMINISTRATIVE ASSISTANT
ASSISTANT RECRUITER
Enthusiastic, high energy person needed to assist busy recruiting staff in day-to-day activities. Must enjoy extensive phone work. Fast-paced environment, solid typing/data entry skills a must for database maintenance. PC knowledge a plus but not necessary. Salary $7-$8/hour. Heavy growth to recruiters position. Send resumes to: Personnel Department, Attention: Recruiter, All resumes must include salary history. 20300 Civic Center Drive, Suite 205, Southfield, MI 48076

ADMINISTRATIVE ASSISTANTS

- WordPerfect 5.1
- Microsoft Word
- Lotus 1-2-3
- Paradox

WOLVERINE STAFFING
Southfield: 358-4270
Troy: 679-9070

RN SUPERVISORS

Greenery Extended Care Center, a 153-bed skilled nursing facility, has an opening for RN Supervisors with strong clinical and managerial skills to coordinate nursing activities on the 3-11 pm shift. Strong interpersonal and organizational skills required. Prior supervisory experience preferred. Part time and midnight shift full time. Apply in person to:

GREENERY
EXTENDED CARE CENTER
34225 GRAND RIVER - FARMINGTON, MI 48335

Nurse-Clinician
Full- & Part-Time Opportunities

Discover Involvement In Oncology Infusion And Patient Management.

Join our brand new ambulatory care center located in Dearborn, MI. The selected candidates will coordinate and deliver patient care in a busy outpatient oncology practice located in Dearborn. These unique opportunities provide continuity of patient care and the ability to interface directly with all members of the health care team.

We require a minimum of 2 years directly related hospital and/or outpatient clinic experience, exceptional IV therapy skills, nursing license, chemotherapy expertise and CPR certification. BSN preferred. Excellent interpersonal skills and flexibility to work in a variety of settings a must.

In return for your efforts, we offer an excellent salary and benefits package. For consideration, fax or send your resume to: **Human Resources Dept. EM-MI, Caremark International, Inc., 455 Knightsbridge Parkway, Lincolnshire, IL 60069. Fax# 708-215-3849.** Equal Opportunity Employer. Pre-Employment Drug Screening Required. Non-Smoking Environment.

CAREMARK

ADMINISTRATIVE ASSISTANT

Administrative Assistant needed at Greenery Extended Care, Farmington. Successful applicant must possess good public relation skills, very strong computer skills and excellent office procedure skills. Experience preferred. Apply in person:

GREENERY EXTENDED CARE
34225 GRAND RIVER AVE.
FARMINGTON, MI 48335

SourceOne
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CLERICAL
(Afternoon Shift)

We are seeking energetic, enthusiastic individuals with previous office experience to work in our fastpaced closing area. Positions involve calculating loans, setting up loan information and data entry on the computer. Familiarity with the PC, excellent organizational skills and proficiency with a calculator are required. Hours for these positions will be Mon.-Thurs. 2 pm - 10:30 pm and Fri. 6:15 am - 4:45 pm. We offer a shift premium and a competitive benefit package. Qualified candidates should apply Mon.-Fri. 9 am - 4 pm.

(313) 488-7JOB

If you are hearing impaired please call 1-800-649-3777 for assistance

Human Resources
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