

# Pre-production meeting good 'studio etiquette'

**CABLE CONNECTION**



**LARK SAMOUELIAN**

Being in and around television production, one cannot help but notice some processes which may be considered "studio etiquette."

After producers determine the studio or remote shoot date, they plan a pre-production meeting with their crew. There are times when producers have not allowed for this meeting, and they themselves note that the organization of the actual shoot suffers. For those who take the time to discuss the production elements, such as camera shots, lighting expectations and show traffic patterns, etc. they have a crew who knows what to expect. Encouraging the "team" feel is important to also enable each team member to be able to concentrate on perfecting his or her skills.

Producers — call your crew the day before to ensure a complete team. All your equipment requires a person manning it for the taping to take place. Each position brings an unusual quality for the show as a creative program.

Most importantly, respect your crew/team for the time they have shared with you and thank them. Stay in the facility and help clean up to assure that the next group of people will find it in the same state of readiness that you expected and received.

Don't delay — plan your editing time right away. If your show is already complete, log your tape and label it for cobroadcasting time. Schedule it promptly with the production department at Metro-Vision.

This message is not one unusual to our ears, but it is one we recognize that in all forms of activity is always appreciated — a consideration of one another. Now stop by, enjoy your shoot and have fun.

**CHANNEL 12**

**MONDAY, OCT. 18**

10 a.m. — Novi talkin' history  
11 a.m. — Women on the Move

11:30 a.m. — Travels with Kay  
Noon — Farmington Hills Police Journal  
12:30 p.m. — Dollars and Sense  
1 p.m. — The word of life  
1:30 p.m. — Life matters  
2 p.m. — Relationship Survival  
4 p.m. — Shaarey Zedek productions  
5 p.m. — Crime Watch  
5:30 p.m. — Lansing Connection

6 p.m. — Women on the Move  
6:30 p.m. — Bagels & Talk with Tracy and Phil  
7 p.m. — Black Tie Optional  
7:30 p.m. — Adventures with Pirute Pete  
8 p.m. — Pet Pointers  
8:30 p.m. — Night Life  
9:30 p.m. — Groove Session.

**TUESDAY, OCT. 19**

10 a.m. — Senior Adult Exercise

11 a.m. — Drawing Men to Christ  
Noon — Adventures with Pirute Pete  
12:30 p.m. — Happiest People Alive  
1 p.m. — American Health Information Workshop  
1:30 p.m. — Composting with Joe Derek  
2 p.m. — Salon Glamour and Et-

See CABLE, 12B

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