EMPLOYMENT

504 Help Wanted Office-Clerical

LEGAL SECRETARY with 2-5 yrs. experience needed for Farmington Hills personal injury firm. Computer experience required. Send resume & salary requirements to. Malz & Rubin, P.O. Box 250542, W. Bloomfield MI 48325

LEGAL SECRETARY for Troy defense firm. Must have 2 years experience in litigation. Contact Office Manager, 649-1330

LEGAL SECRETARY Full time. Must be experienced, good speller, nonsmoker. Southfield area 537-8400

LEGAL SECRETARY Full time, 2 years experience. Typing 65wpm, dictaphone, WordPerfect 5.1 experience required. Knowledge of bankruptcy helpful. Small Birmingham office. Salary based upon experience, benefits. If interested please send resume to Box 602. Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia MI 48150

LEGAL SECRETARY Experienced, for small Birmingham law firm specializing in family law. 646-7177

LEGAL SECRETARY - Full & part time positions available for small law office in Novi. Salary commensurate with experience 788-3250

LEGAL SECRETARY- Experience necessary with personal injury. Excellent salary & benefits 354-2500

LEGAL SECRETARY - 2 years litigation experience and WordPerfect knowledge experience necessary. Non-smoking office in Bingham Farms. Please call Karen 645-1003

LEGAL SECRETARY - Full time Birmingham Patent/Trademark/Copyright Law Firm. Secretarial experience necessary. WordPerfect 5.1. Call Debbie, Mon., Wed., Fri. 9am-Noon. 647-6000

LEGAL SECRETARY for downtown law firm. Plaintiff personal injury experience required. Strong typing, Word Perfect & phone skills. Salary commensurate with experience. Send resume to Mindell, Panzer, Mulcahy & Mann, 3700 Penobscot, Detroit, MI 48226. No agencies.

LEGAL SECRETARY - Southfield plaintiff law office. Minimum 2 years experience in workman's comp. Have excellent office skills. Salary commensurate with experience. Send letter with resume to. Box 518 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia MI 48150

LEGAL SECRETARY LITIGATION Strong litigation experience sought for partner position. Professional work environment. Salary based on experience. Call or send resume to Arthur Thomas, 3000 Town Center, Suite 2333, Southfield 48075. 355-4140

LEGAL SECRETARY TO $28,000 CORPORATION We are seeking high level secretary for corporate position. Strong shorthand skills required. Comprehensive benefits. Call or send resume to Arthur Thomas, 3000 Town Center, Suite 2333, Southfield 48075 355-4140

LEGAL SECRETARY For Farmington Hills law firm. Must be self-starter and have basic legal experience. WordPerfect 5.0 required. Salary commensurate with experience. Reply in confidence to: Box 624 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

LEGAL SECRETARY For Southfield law firm. Must have minimum of 5 yrs. experience in Estate Planning, Corporate, & Real Estate law. Excellent Word Processing and organizational skills required. Wang Word Processing experience helpful. Please send resume to Office Administrator P.O. Box 215 Southfield, MI 48037-0215

LEGAL SECRETARY TO $26,500 This prominent firm has immediate opening for a good Typist with 2-5 years legal experience. Lots of variety. Opportunity to advance. Full company benefits. For a confidential interview Call 772-6760. SNELLING PERSONNEL SERVICES

LEGAL SECRETARY Non-smoking, entry-level position for downtown law firm specializing in debtor-creditor law, including bankruptcy & related areas. Up to 3 years office experience preferred. WordPerfect knowledge required. Salary commensurate with experience, health & life insurance offered. Send resume, including grade point average achieved during education (good grades required) to: Office Manager 2600 Buhl Building 535 Griswold Detroit, MI 48226

LIVONIA FOOD Service distributor needs a person with accurate typing, good math aptitude, knowledge of WordPerfect & Lotus to assist in general office duties. Send resume to Box 606 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia MI 48150

MARKETING ASSISTANT Oak Park. Data base experience, MicroSoft Works or computer literate. Good customer service skills. Plus phone work. Benefits $17,000 Fee paid

LEGAL SECRETARY Detroit RenCen, 2 years legal, plus administrative secretarial experience, 65 wpm accurately, organizational skills, & able to work in fast-paced atmosphere. Benefits. Salary in mid $20's. Fee paid

INDEFINITE LONG TERM TEMP POSITION. N.E. suburbs. Interpersonal & analytical abilities. Working with figures & some customer service $10/hour. Fee paid

RECEPTIONIST POSITIONS Available for capable applicants, with some typing & word processing, in various locations

BOOKKEEPING POSITION 4 month assignment. Full-charge, able to go through P&L statements. Hourly rate $10+. Fee paid

LOIS RAY PERSONNEL SOUTHFIELD 559-0560

MEN AND WOMEN We need your expertise now. We have multiple banking positions available in the Livonia area. All shifts are available. If you have good credit, have 8 to 10,000 ksph, and want an opportunity of a lifetime, we have a job for you. Don't hesitate to call Marge between 9 and 4.

SPENCER PERSONNEL, INC. 559-0110 "GOOD JOBS FOR GOOD PEOPLE"

MORTGAGE QUALITY CONTROL Mortgage contract services firm is looking for an individual with mortgage servicing experience in all facets of escrow administration. Some travel required. Benefits & good earning potential. Resume to Box 608 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia MI 48150

NORTHWEST SUBURBS - Busy Office requires full-time experienced real estate secretary, with good word processing & organizational skills. Flexible hours. Benefits. Please send resume & salary requirements to: P.O. Box 370, Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

LEGAL SECRETARY North suburban law firm seeks an experienced legal secretary. Must have previous experience working for a real estate/corporate attorney (litigation experience not required). Must be proficient in Word Perfect and have previous experience using dictaphone equipment. Verbal and written communication skills a must. We offer an outstanding work environment and salary commensurate with experience. Send resume and cover letter to: Box 498 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

LEGAL SECRETARY North suburban law firm seeks an experienced legal secretary. Must have previous experience working for a real estate/corporate attorney (litigation experience not required). Must be proficient in Word Perfect and have previous experience using dictaphone equipment. Verbal and written communication skills a must. We offer an outstanding work environment and salary commensurate with experience. Send resume and cover letter to: Box 498 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

MAIL ROOM Large company located in Troy seeking energetic person. Mail room and 6 station inserter experience helpful, but not necessary. Long term employment. Competitive pay & benefits

CONTEMPRA 583-9500

MANAGER Experienced Residential Manager is needed for 1 of our eastside apartment complexes. Salary commensurate with experience. Benefits included. Send your resume to: RESIDENTIAL MANAGER Box 394 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia MI 48150

MATH WHIZ A successful distributor offers good entry level office position. Numbers work, typing and general clerical. $14,560 to start, plus benefits. Hurry! Call 464-0909. SNELLING PERSONNEL SERVICES

NEEDED - SOMEONE to replace the irreplaceable. "Girl Friday" retiring. Experience in bookkeeping/accounting, filing, typing, composing letters required. Computer experience helpful or will train. Mature individual preferred. Salary, benefits, perks. Call Millie, 362-1445, 10am-3pm weekdays, or 979-5025/7-9pm or weekends

OFFICE ASSISTANT for: Shipping, receiving, telephones, general office abilities required. Mon. - Fri., 9-3 occasionally 9-5. Non-smoking office. Respond to: Employer, Box 721273, Berkley, MI., 48072. Include wage requirement.

OFFICE ASSISTANT needed - no experience necessary. We will train an enthusiastic, energetic person. $5 per hr. to start. 30-40 hrs. per wk.; solid opportunity for advancement. Call 852-3393/Rochester Hills

OFFICE CLERK WANTED For Korenda Salon of Allen Park. Apply now. Call for appointment. 382-1100

OFFICE PERSON for fast-paced small insurance & investment office. 5 days, 20-25 hours. Detailed customer service, light typing, filing, data entry & errands. Big Beaver & I-75. Ray McCarus: 362-3422

PART TIME LEGAL SECRETARY (3 days) Litigation experience required. Southfield law firm. Mail resume to: 17117 W. 9 Mile Rd., Suite 1515, Southfield, MI 48075 or Fax resume to. 559-8700

PART-TIME Secretary/Receptionist etc. Small publisher needs creative person with organizational & computer skills. Writing & graphic arts experience helpful. 416-5300

PAYROLL CLERK A major supermarket chain is seeking an individual with recent payroll experience with a knowledge of time card auditing essential. Personal computer experience desirable 10-key calculator experience a must. General office skills helpful. Competitive salary and full benefit package offered. Send resume in confidence to Box 592 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia MI 48150 An Equal Opportunity Employer

PERSONAL INJURY LAW FIRM seeks legal secretary. Word Perfect 5.1 a must/personal injury experience. Contact Beth Junod 559-5620

PHONE OPERATOR/Receptionist Job share opportunity. Progressive service company in W. Bloomfield is seeking candidates with experience to handle switchboard in "customer first" environment. Requires 20 hours/week availability. Steady schedule. $7.50/hr. Send resume. Attn: V. Amdeer, 7125 Orchard Lake Rd., Ste 206, W. Bloomfield, MI 48322.

PROFESSIONAL ASSISTANT Office skills required, typing-minimum 55-60 w.p.m. Professional telephone manner, friendly outgoing personality, very competitive pay with opportunities for advancement. Garden City location. Please send resume to: General Manager P.O. Box 851089 Garden City, MI 48185-5189 Or fax (313) 427-8219

Real Estate **CLOSING MANAGER** For busy builder in Novi. Must have knowledge of FHA & VA mortgages & be able to qualify buyers. Fax resume to Mary Beth 661-9899

REALTOR ASSISTANT Long-time Realtor needs Assistant with typing, computer & telephone skills. Real Estate license helpful. Approximately 20 hrs. Maple/Franklin area. Call Mal Durbin at. 626-9963

RECEPTIONIST for computer firm. Immediate opening, for upbeat, friendly person. Multi-lines phones, light data entry. Experience preferred. Full-time, 9-6. Benefits. HR/Receptionist, 29299 Franklin Rd., Southfield, 48034. Fax: 353-7258

BASIC COMPUTER skills a plus for this entry level front desk position. Full time, afternoon shift. Opportunity for hardworking individual interested in advancement. Northern Oakland County rehab clinic. Send resume to: Director of Administration, 1955 W. Hamlin Rd., Rochester Hills, MI 48309

RECEPTIONIST For Warren real estate office. Willing to train. Full time preferred. Pay is negotiable. Call. 574-9440

RECEPTIONIST, FULL TIME Must have Word Perfect 5.1 experience. CPA firm, Southfield. Ask for Janet, 352-3230

RECEPTIONIST Full-time, Mon.-Fri. Excellent telephone skills. Must type 50 wpm. No phone calls please. Send resume to: Graebel Detroit Movers 21140 Trolley Industrial Dr. Taylor, MI 48180

RECEPTIONIST/ WORD PROCESSOR Plymouth company seeks motivated individual for multi-line phone system & provide word processing for multiple users. Must have excellent communication skills, experience with WordPerfect & computer knowledge. Send resume & salary requirements to: 33966 West 8 Mile, Suite 101, Farmington Hills, MI 48335

FARMINGTON HILLS Insurance agency looking for Receptionist/Typist. Prefer insurance experience but not necessary. Send resume & salary requirements to PO Box 3139, Farmington Hills, MI 48333.

RECEPTIONIST **MODEL TYPE** Office management receptionist for public relations. Must have great attitude & dealing with people. Call Monica 416-0810 or 459-7070

RECEPTIONIST/SECRETARY For Farmington Hills real estate office. Salary plus benefits negotiable. Call Mr. Harwin afternoons & eves. Century 21 MJL 851-6700

RECEPTIONIST - PART TIME Weekend hours included, in a busy real estate office. Knowledge of Word Perfect and excellent telephone skills required. Call Sue Kelly at Real Estate One, 644-4700

RECEPTIONISTS - needed for the Livonia area. We offer short & long term assignments. Some temp-to-perm. Call 464-7078 ETD Temporary Service An Equal Opportunity Employer

RECEPTIONIST OR PROCESSOR Real estate sales office has immediate opening for receptionist or processor. Typing, WordPerfect and some related field experience necessary. Friendly and strong personality a plus. Call 851-7747

RECEPTIONIST - Rochester Hills - Must have computer experience for busy salon. 852-3400

RECEPTIONIST wanted full-time, days, for Plymouth retail store. Call: 455-8790

RECEPTIONIST/SECRETARY with computer experience. Switchboard helpful. Will train right person. Contact Carla at: 615-4600

RECEPTIONIST- Energetic, friendly. Some typing skills. Apply in person & ask for Norm Crain at: Matthews Hargreaves Chevrolet Geo, 12 Mile, just West of I-75.

RECEPTIONIST $7 an hr. in Accounting Department of large Livonia company. Full benefits. Employment Center Agency. 569-1636

RECEPTIONIST- previous experience & some computer background necessary for full time position. Interesting, challenging, fast paced environment. Farmington Hills. Call Michele, 932-8800

RECEPTIONIST wanted to work Northern Telecom phone system. Word Perfect knowledge a plus. Send resume to: OE Systems, 3290 W. Big Beaver Ste 116, Troy, MI 48084, Attn: Receptionist

RECEPTIONIST Experienced, Mature, reliable. Good telephone skills. Non smoker. Send resume to: Receptionist, Jobar, Inc., 27150 W. 8 Mile, Southfield, MI 48034

RECEPTIONIST- Competent, mature individual to provide a positive & professional presence in our busy main office. Bingham Farms area. Outstanding customer service & phone skills. Excellent organizational skills. Fax resume to: 343-0310

RECEPTIONIST- International company looking for receptionist who possesses 2-3 years front desk experience. Light typing required. Strong people skills & attention to detail a must. $16,000-$17,000 yearly w/benefits. Reply to: PO Box 1015, Novi, MI 48375-1015

RECEPTIONIST/ SWITCHBOARD Interact with clients in the exciting atmosphere of this major marketing firm. Good communication skills. Recent phone experience a plus. Call Rose 473-2933 or 799-3946 Uniforce Temporary Service

RECEPTIONIST Local company seeks individual with 2+ years experience. WordPerfect, Microsoft Word & Lotus experience required. Pays $7-$8/hr. Vacation/Holiday Pay/Health Care Benefits Available. Office Team, 201 W. Big Beaver, Troy, MI 48084. 524-3110 An Equal Opportunity Employer

RECEPTIONIST - Mature individual needed full time (Mon.-Fri.) days, for Livonia industrial business. Must have secretarial skills. Computer & bookkeeping knowledge helpful. Send resume to. Box 634 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

RECEPTIONIST - PART TIME Leading international firm seeks individual with pleasant telephone manner and personality. Light secretarial duties, experience in Word-Perfect preferred, attention to detail necessary. Excellent working environment in Troy, 25 hours per week. Please send resume in confidence to: Human Resources Dept., P.O. Box 988, Troy, MI 48099

RECEPTIONIST/TYPIST Small suburban office has an entry level position available. Responsibilities would include, telephone answering, making appointments, Word Processing and some general office duties. Send resume and salary requirements to: AMERISTAFF, INC., General Manager 1060 W. 14 Mile Rd Clawson, MI 48017

RECEPTIONIST/ WORD PROCESSOR Temp to perm position located in Southfield. Fast-paced office. Great pay & benefits.

CONTEMPRA 583-9500 - Madison Hgts 563-5900 - Dearborn

RECEPTIONIST Challenging, busy key spot in this dynamic organization. Answer all incoming calls, provide word processing assistance. Requires professional demeanor, upbeat personality. Growth opportunity. Great environment. Excellent pay. No fees PERSONNEL SYSTEMS 9433 Haggerty Rd., Plymouth 459-1166

RECEPTIONIST Source One Mortgage is looking for an energetic, enthusiastic individual for our very busy Specialized Marketing area. Qualified candidate should have previous telephone experience and a pleasant personality. Position involves operating the department switchboard, greeting visitors, filing and opening/sorting mail. Individual must be able to work in a fast-paced environment. If you are looking for a challenging opportunity, this could be the position for you! We offer a competitive benefit package (medical, dental, etc) Qualified candidate should apply Mon-Fri 8am-4pm SOURCE ONE MORTGAGE SERVICES CORPORATION Attn: Human Resources 27555 Farmington Road Farmington Hills, MI, 48334 Equal Opportunity Employer M/F/D

RECORDING CLERK Southfield title company looking for detail-oriented person with good typing and communication skills to work in post-closing department. Experience a plus, but not necessary. Benefits. Call Cathy: 353-1800, ext. 333 An Equal Opportunity Employer

RETAIL OFFICE - in need of part & full time energetic person, evenings & weekends. Typing & general computer knowledge necessary. Apply within, Art Van Furniture, 8300 N. Wayne Rd. Westland.

SALES SECRETARY Full-time position in sales office. Secretarial experience required with good typing and verbal skills. Computer experience necessary. Pleasant non-smoking office in Southfield. Call 313-353-3484

RECEPTIONIST/ Unique temp to perm opportunity to interact with clients in the plush atmosphere of this major Detroit service firm. 8pm to 4am. Knowledge of Word Perfect 5.1. Call Ronda at 646-6188 Uniforce Temporary Service

RECEPTIONIST PART TIME Needed for a company located in Troy. Must have excellent communication skills & pleasant telephone manner. Please call Barb

CONTEMPRA 583-9500

RESEARCH INTERVIEWERS Part time flexible hours, 3 shifts: 8:30-5:30, 1-9:30, 5:30-9:30. Conduct phone interviews from our swanky Troy office. $6/hour, no sales, no high-pressure quotas. Team atmosphere. 637-1434, stop by or send resume: CMA, Director of Recruiting, 2301 W. Big Beaver, Suite 411, Troy, MI 48084

SALES ASSISTANT $15,600 Service charge paid by company. Are you a team player with high energy? These friendly fun people need you to keep them on target. Terrific benefits and suburban location can be yours. Call 399-3450. SNELLING PERSONNEL SERVICES

SALES SECRETARY A national wholesale distributor has an immediate opening for a Sales Secretary. Responsibilities included are: Typing, filing & general clerical duties. Experience with PC programs such as: Lotus, WordPerfect & First Choice is required. Communication & organizational skills are a must. Please send resume with salary requirements to: Sales Manager P.O. Box 33105 Detroit, MI 48232 Equal Opportunity Employer Minority/Female/Handicapped/Vet

SALES & SERVICE POSITION State Farm Insurance agent's office, Farmington Hills. Send resume to: 29521 W. 9 Mile, Farmington Hills, MI., 48336.

CLOSING SECRETARY full time for real estate office located in Livonia. Computer experience. Non-smoker. Ask for Mr. D'Angelo 464-6400

Farmington Hills property management firm seeks independent person with excellent bookkeeping & secretarial skills. Call Beth at 932-5750 or mail resume to: 30201 Orchard Lake Rd., Ste. 125, Farmington Hills, MI., 48334.

SECRETARIAL/CLERICAL 2 positions 1) Work for automotive supplier in the Troy area. $7-$9/hour. Working a 40 hour week, Mon-Fri, day shift. Must know Word Perfect 5.1 & Lotus or Excel. Must also have material control purchasing experience. 2) Data Entry- must be experienced with D-Base III, Lotus or Excel, Word Perfect. Send resume to PREFERRED PERSONNEL Human Resource Dept. 2690 Crooks Rd., Suite 307 Troy, MI 48084 Fax: 313-244-9513

SECRETARIAL Major downtown Detroit advertising agency has opening for an experienced Executive Secretary for Sr. Vice President. Shorthand required, excellent skills in typing, W.P. 5.1, Windows and Lotus 1-2-3. Candidate should have excellent organizational skills, be a self-starter with ability to work in a fast-paced deadline oriented environment, and have good communication and phone skills. Please forward resume and salary requirements to. Box 678, Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

SECRETARY Excellent office skills & telephone manner. Word Processing & spreadsheet experience required. Please send resume to. 44 E. Long Lake Rd Bloomfield Hills, MI 48304

SECRETARY Experienced, full time, for small business. Must have computer skills, accounts receivables/payables and payroll knowledge. Good phone skills. Plymouth. 416-5550

SECRETARY FARMINGTON HILLS OPC-Telephone pre-screening, appointment scheduling, insurance verification, case record management. Detail oriented, WP 5.1. SOUTHFIELD - In-home counseling program. WP 5.1 experience, good typing and math skills flexibility, people oriented and ability to work on your own. Resumes with salary history to. Marilyn Alexander Catholic Social Services 50 Wayne St. Pontiac, MI. 48342 An Equal Opportunity Employer

SECRETARY for interior design firm, 2 days per week, flexible hours. Some accounting & computer experience needed. 642-2571

SECRETARY FOR auto recovery office in Oak Park. Must have legal secretary background. 24-30 hrs. per wk, $8 per hr. Send resume P.O. Box 21596, Detroit MI 48221

SECRETARY FOR Southfield law firm, part time. Computer experience helpful. Send resume to: P.O. Box 37094, Oak Park, MI 48237

SECRETARY ★ Immediate opening at a Southfield firm. Ideal position for assertive, dependable, team oriented person with good phone skills. Typing 55 wpm., WordPerfect/Lotus, benefits package, 401K. Send resume and salary requirements to: R.O. WHITESELL & ASSOCIATES 27300 West 11 Mile, Suite 802 Southfield, MI 48034

SECRETARY & Inside Sales Coordinator for 10 person industrial rep firm. Bright phone personality, accurate typist, detail oriented, computer skills, team player. Send resume to. SECRETARY, 12792 Currie Ct., Livonia, MI 48150.

SECRETARY Marketing company in Southfield looking for full-time Secretary. Excellent WordPerfect 5.1 skills & telephone experience necessary. Please send resume to 4000 Town Center Suite 1575 Southfield, MI 48313 Attn: Don Dykema

SECRETARY - PART TIME to answer phones, typing, filing & billing. Contact K & R Associates at 538-5925 for interview

SECRETARY Part-time 25 to 30 hours per week. Typing with some Bookkeeping experience needed. 422-5320

SECRETARY Part-time needed for National Manufacturer, 20 hrs. per week, flexible hours. $5.75 per hour, Monday - Friday. Please phone Friday morning between 9 & Noon. Ask for Mike or Jim. 313-349-7355

SECRETARY, part time, 3-4 days per week, 2 run my Birmingham home/office. Only those with high-level secretarial skills need apply. Fax resume to 642-2733 and/or call Sue at 642-4121

SECRETARY: Prior legal experience with small firm or 4 consecutive years secretarial with WordPerfect 5.1, Windows, Dictaphone, communication, administrative skills for real estate, corporate, business, estate law firm nurturing environment; above average salary, bonus + benefits: Full and or 30 hour 5 day flex hours. Angie, 31874 Northwestern Hwy., Farmington Hills, 48334.

SECRETARY LONG-TERM position available in Southfield.

- Knowledge of WordStar 6.0 or WordPerfect 5.1
- Medical terminology or medical billing a must.
- Type 50 wpm

DON'T MISS THIS OPPORTUNITY! **TODAYS TEMPORARY 649-4455** EOE

SECRETARY Medium-sized Southfield law firm seeking Legal Secretary for temporary, full-time employment. Must be proficient in WordPerfect 5.0 with the ability to draft & type legal pleadings, documents, & correspondence. Will also be responsible for receiving & handling phone calls, scheduling appointments, court dates & billing. Send resume & references to: Secretary Box 446 19785 W. 12 Mile Rd. Southfield, MI 48076

SECRETARY/RECEPTIONIST Computer skills. Great benefits. Send resume to: ASI, 25140 Lahser, Ste. 121, Southfield, MI 48034, Attn: Sales Manager.

SECRETARY/RECEPTIONIST - unique opportunity for career minded individual. Provide support for and learn all aspects of a Managed Health Care Company. Send resume or apply at: Northwood, 26834 Lawrence, Centerline, Mi. 48015

SECRETARY/RECEPTIONIST, needed for active, non smoking Southfield law firm. Legal experience helpful; WordPerfect 5.1 experience preferred. Call 953-2000 Voice Mail # 7044

Secretary/Receptionist To perform general office duties for accounting firm. Experience in WordPerfect necessary, knowledge of spreadsheet helpful. Salary negotiable, fringe benefits. 12 Mile/Farmington. Call Trudy 489-9410

SECRETARY/RECEPTIONIST - for Plymouth real estate office. General office skills, multi-line telephone experience. Must have outgoing personality & be capable of handling a number of tasks at one time. Send resume to Box 584. Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

SECRETARY/RECEPTIONIST Must be self-starter, conscientious, dependable, able to work alone, willing to learn. Some computer skills, good typing, & knowledge of medical billing a +. 851-8282

SECRETARY/RECEPTIONIST For busy sales department. Must have pleasant phone manner and ability to work under pressure. Minimum of 1 year general office experience. Typing 55 wpm, and computer skills. Salary $15,000-$16,000 per year, plus benefits. Send resume to: Secretary/Receptionist, 35601 Veronica, Livonia, MI., 48150 An Equal Opportunity Employer

SECRETARY/RECEPTIONIST A progressive precision machining company is in need of a versatile individual that is strong in communication & clerical skills. Various office duties will be required & good phone etiquette. Interested individuals should send resume in confidence to JTH, 30100 Beck Rd., Wixom, MI 48393 An Equal Opportunity Employer

SECRETARY Southfield healthcare headquarters has long term opportunities. Full and part-time. WP 5.1 helpful Call Sue 799-3947 or 646-6168 Uniforce Temporary Services

SECRETARY Southfield based company has immediate opening for an entry level full-time Secretary. Applicants will have good phone & good typing skills & possess a pleasant personality. WordPerfect experience a plus. If interested please reply in strictest confidence to: SKAS Follmer, Rudzewicz & Co. 26200 American Dr., Ste. 500 Box 5004 Southfield, MI. 48086-5004 Recruiting for EOE.

SECRETARY with bookkeeping & WordPerfect experience for CPA. Resumes: Adler, 30800 Northwestern, #110, Farmington Hills 48334.

SECRETARY/WORD PROCESSOR - full-time position for personable, customer service oriented individual. WordPerfect 5.1 with advanced features a must; Word for Windows and Harvard Graphics a plus. Send resume with salary requirements to K. McCullen, O/EO, 26911 Northwestern Hwy., #300, Southfield, MI 48034

SNELLING PERSONNEL SERVICES HAS THE RIGHT JOB FOR YOU! Secretaries/Word Processors Receptionists/Switchboard Data Entry Clerks/Typists File Clerks. Full and part-time AM, & PM. shifts, Temp-Med Insurance, Holiday Pay, Bonuses, Top pay. Call today for an appointment! LIVONIA 464-2100 SOUTHFIELD 352-1300 AUBURN HILLS 373-7500 TAYLOR 284-0777 SNELLING PERSONNEL SERVICES NEVER A FEE

SYNERGY STAFFING HAS JOBS FOR YOU! WORD PROCESSORS (All software) SECRETARIES TYPISTS CLERKS RECEPTIONIST If you have a professional image and are looking for short term, long term or premanent positions we have the job for you. Positions available in all areas. Call SYNERGY STAFFTING today to join our staff. SYNERGY STAFFING 313-489-0700

WHOLESALE SALES COORDINATOR Cellular distributing company seeking an energetic and personable sales coordinator. Requirements are clerical duties, sales support, generating activity reports and customer service. Telemarketing and cellular experience a definite plus. Join a team of professionals and become part of a fast growing communications field. Submit your resume to: CELLNET COMMUNICATIONS, INC. Attention: Wholesale Administrative Supervisor P.O. Box 71043 Madison Heights, MI 48071-0043 Please, no phone calls!

WORD PROCESSING SECRETARY Enjoy a nice atmosphere and friendly people at this suburban manufacturing company. Use your good skills with state-of-the-art equipment. To $18,000 plus bonus plan and benefits. Hurry! Call Diana at 484-0909 SNELLING PERSONNEL SERVICES

SERVICE BILLER - for busy dealership. Computer, 10 key & cash handling experience necessary. Public relations a plus. Call for interview. 353-1300 Ext. 318.

STAFFING SPEACIALIST National Search Firm. Join fun group with team spirit. Sales profile & people skills. Expected income, 1st yr. $33K to $36K. Call Manager, 358-2160

TELEPHONE RECEPTIONIST Part-time. 3 days/wk. Position for mature person with excellent communication skills/diction. Busy office serving top executives. Only those individuals with multi-line phone experience need call. Calls received 9am-12Noon only. 262-1401

TRAINING SECRETARY Michigan Mutual Insurance Co., located in downtown Detroit, has a full-time opening for a Training Secretary/Coordinator. Ideal candidate will possess strong secretarial/typing skills; knowledge of personal computers; and strong customer service skills. Previous exposure in a Human Resources/Training department desirable. Drug testing, paid parking, and excellent company benefits. Send resumes to: Pamela deVeer 28 West Adams Detroit, Michigan 48226. MMI is an equal opportunity employer and encourages minorities to apply.

TYPIST - needed for Novi title company. Experienced preferred. Call Karen 305-8100

TYPIST/RECEPTIONIST, general office, doctors assistant. Office experience & good skills required. Call Rosy 585-5600

WORD PROCESSORS $10-$15/HOUR LOOKING AT CHANGING JOBS? RE-ENTERING THE WORK FORCE? Let Acro do the work. Match your qualifications with exciting and challenging positions that are available throughout the Metro-Detroit area. Take 5 minutes to see what we can do for you. Call Tom at: 313-591-1100 **Acro Service Corp.** E.O.E. NEVER A FEE

$7 PER HOUR Highly productive detail oriented people needed. Temporary office positions available immediately. Project to end by Dec 31, 1993. Hours 8:30am-5pm with overtime opportunities. Send letter of interest to MCA Mortgage Corp., 23999 Northwestern Hwy, Ste 260, Southfield, Mi. 48075. Attention Human Resource Director.

505 Help Wanted Food-Beverage

ACCEPTING APPLICATIONS for Wait Staff. Experienced, dependable & possessing a positive attitude for Day/Night Shift. Apply within: Alexander The Great, 34733 Warren, Westland

APPLY TODAY!!! Farmington Taco Bell 29925 Orchard Lake Rd. at 13 Mile An Equal Opportunity Employer

ASSISTANT DELI MANAGERS and Deli Clerks needed for growing grocery store chain. Friendly people, with experience a plus. Flexible schedule full and part time. Apply in person at either Ann Arbor Busch's Valu Land location: Plymouth & Green Rd. or South Main at Ann Arbor-Saline Rd.

ASTORIA CONEY ISLAND now hiring all positions Livonia 473-8406

BAKER/CAFETERIA Now hiring Prepcook and Counter person Monday - Friday. Call Donna or Jim 981-8911

BARMAIDS/BARTENDERS-Apply Mon or Thurs after 4pm only 31403 Michigan Ave at the corner of Merriman.

BAR PERSONS, experienced- Now accepting applications. Full & part time Days & Nights. Apply in person 38301 Ford Rd, Westland.

BAR PERSON. Immediate openings days & evenings. Clean & friendly atmosphere. Good tips. Five Mile/Telegraph. 531-4780 & 538-0520.

BAR STAFF, Waitstaff, Cooks & Doorman. Please apply after 6pm at: Reser's Keyboard Lounge, 1870 S. Wayne Rd in Westland. 728-9330

BAR STAFF wanted - Experience helpful. Days, nights & weekends available. Uniforms required. Immediate openings Livonia. 421-7744

BARTENDER Apply in person, Red Coat Tavern, 3808 N. Woodward, Royal Oak, MI. 1½ miles N. of 13 Mile

BARTENDERS & WAITSTAFF Apply in person at 22909 W 8 Mile Rd Detroit, MI. 533-1430

BARTENDERS, WAITSTAFF & PREP COOKS needed. Apply in person at: 44282 Warren Rd. in Canton. For appointment call 416-0880

BAR, WAITSTAFF & BUSSTAFF needed. Must be friendly & energetic. Apply within at: The Body Rock Cafe, 19245 W. 8 Mile Rd., Detroit.

BATES HAMBURGERS ALL SHIFTS. Uniforms furnished. Apply in person 8am to 10am or 2pm to 5pm. 33406 5 Mile, Livonia and 22291 Middlebelt, Farmington Hills.

BOB EVANS now hiring, all positions. Apply in person 26245 Telegraph, Southfield 358-5252

BOB EVANS RESTAURANT Now accepting applications for: day Grill Cooks, day Kitchen Prep & Hostesses. Apply in person at: 13911 Middlebelt Rd. in Livonia.

BOWLING CENTER Snack Bar help wanted. Apply in person at: Super Bowl, 45100 Ford Rd., Canton.

★ **BUS PEOPLE** For fast paced dining room. Experience preferred. Please apply in person 2-5pm at: SWEET LORRAINE'S CAFE Just N. of 12 Mile

BUS PERSONS, dishwashers. Full & part time, all shifts. No experience necessary, Ram's Horn, 27235 Ford Rd., Dearborn Hts., 563-1331

BUS PERSONS NEEDED Full or part time nights. Apply Chicago Road House, 21400 Michigan Ave., Dearborn.

BUSSER/Dishwasher, Vie De France Restaurant, 12 Oaks Mall. Full/part time. Day, evening & weekend shifts available. 348-3944

CATERING COMPANY For delivery & set-up of breakfast & lunches. Kitchen work involved. Should be neat & agile. Apply: 26750 W. 8 Mile, back door,

CERTIFIED FOOD SUPERVISOR Full time. Apply in person: MARYCREST MANOR 15475 Middlebelt Livonia, MI., 48154 427-9175

CHEF - DOWNTOWN DETROIT Continental menu. Good opportunity for night person. Send resume to: 265 Riopelle, Detroit, MI 48207 or call for interview, 259-2208

CITY TAVERN RESTAURANT Now accepting applications for Cooks, Waitstaff, Dishwashers, Host people. Apply in person only, 14316 Michigan Ave, Dearborn.

CLARION HOTEL seeks full time & part time wait staff & service staff for dining room & banquet. Apply in person at 31525 W 12 Mile, Farmington Hills.

CHARLIES CRAB - TROY Now hiring. PM dishwashers. Good pay/benefits. Call Chef Pete at 879-2060

CHEF GARDEMANGER/SOU CHEF Qualified candidates send resume to: Steven Schopen, Meadowbrook Country Club, 40941 W 8 Mi, Northville, MI 48167. NO PHONE CALLS!

CONEY ISLAND RESTAURANT at 14 mile & Vandyke, needs Waitstaff, Cooks, dishwashers. 893-4846

COOK & DISHWASHER DAYS - Ideal hours. The Cozy Cafe. Michael. 455-3310 Or Nick, 455-3501

COOK, Experienced, Full or part time, nights. Contact Mark between 2-5pm: Pages Food & Spirits, 23631 Farmington, Farmington. 477-0099

COOK - EXPERIENCED Days or nights. Contact Jim Allen, 549-2929

COOKS/DISHWASHERS/bus staff wanted. Apply in person at: Chi's, 20901 Haggerty, Novi.

COOKS/EXPERIENCED BROILERS & LINE COOKS NICE RESTAURANT GARDEN CITY, 421-2114

COOKS & HOST PERSONS Full or part-time. Apply in person Mon-Fri, 2-4pm at Olga's Kitchen, Wonderland Mall.

*** COOKS *** HUNTING FOR A BETTER WORK ENVIRONMENT? SET YOUR SITES ON: The Moose Preserve • Good Pay • Benefits Available • Flexible Hours. Apply in person at: 2395 Woodward, Bloomfield Hills Mon.-Sat. between 2PM-7PM

COOKS Kitchen help needed for Avenue Diner. Apply in person Mon. thru Fri., 9-5. 4616 N. Woodward (just S. of 14 Mile), Royal Oak.

COOKS - Must be clean, dependable, responsible. References. Days, Mon-Fri., AM hours for mobile food service company. 344-1530

COOKS The Original Pancake House seeking full or part time cooks. No experience necessary. Good opportunity for ambitious or career minded person. Days only. Great salary plus benefits. Apply in person at: 19355 W. 10 Mile, Southfield

COOK - Upscale restaurant experienced Charbroiler, Saute & Grill. Apply within: Malibu Restaurant, 112 E. Third St., Royal Oak.

D DENNISONS's Seafood Tavern currently seeking energetic & experienced people for positions in all areas of kitchen & dining room. Full & part time. Excellent earning potential. Apply in person only. 37716 6 mile, Laurel Park Mall, Livonia.

DENNY'S Now hiring Servers. Experienced only. Apply in person, Denny's Restaurant, 12 mile & Telegraph

DEPENDABLE MATURE person wanted for Livonia Pasty shop. Mon., Thurs. & Fri. from 11 am-5 pm. Call Mon.-Fri., 10 am-6 pm, ask for Don or Nancy. 425-9300

DISHWASHER Hardworking, clean & reliable. Good pay. Evening hours. Apply witin: 112 E. Third, Royal Oak.

DISHWASHER'S, BAR BACKS FOOD EXPEDITORS, NIGHT CHEF Apply at: Wooly Bully's, 43333 W. 7 Mile, Northville. 380-5183

DO YOU NEED A JOB? Make money. Part time, flexible hours. Apply 10:30am-12:30pm, On the Tee, 26834 Halsted, Farmington Hills.

DRIVERS, COOKS & Assistant Managers. Earn up to $8 per hour. Must have own car. Apply in person, 26221 Grand River or call 535-5734

FAMILY STYLE RESTAURANT Looking for hard working full & part time employees for all positions. Top pay & benefits. Apply at: 21300 Novi Rd., Northville, Mi. 48167.

HOLIDAY INN WEST is now accepting applications for experienced, full or part-time:
- BANQUET SERVERS
- BANQUET PORTERS
- HOST/HOSTESS
- BUS PERSONS
- WAIT STAFF

Apply in person **17123 LAUREL PARK DR. LIVONIA, MI.**

HOST & WAIT STAFF OPENINGS in W. Bloomfield. Call after 4PM 851-2500

HUNGRY HOWIES OF TROY HIRING: PIZZAMAKERS/DRIVERS Will train. Experience a plus. Good pay. Flexible hours. Come join the fun. Contact Manager at: 689-8400

IMMEDIATE OPENINGS for Chefs, Cooks, Bartenders, Waitstaff, Buspersons, Dishwashers. Full & Part Time. Rochester Elks Club (UNDER NEW MANAGEMENT) 600 E University Dr, Rochester 651-4840

JONATHON B PUBS Now Accepting Applications For: • COOKS • DISHWASHERS Apply in person to: 35000 W. Warren, in Westland Mall.

KITCHEN HELP wanted, full-time. Steady work. Apply in person at: Weldon's Pasties, 19161 Merriman Rd. in Livonia.

KITCHEN MANAGER With hands-on experience for an all-suites hotel. Limited banquet space, food costs & stewarding. Send resume & salary history to: P.O. Box 543 Dearborn Hgts., MI 48127

LAUREL MANOR Banquet & Conference Center. Immediate openings for Banquet Servers. Flexible hours, perfect for homemakers & college students. Starting wage of $6.50-$7 per hr. Position also available for Banquet Porters. Apply within: 39000 Schoolcraft, Livonia. 462-0770

LINE COOK (Experienced) Full/Part-time RYAN'S TAVERN, 3100 W. Maple (W. of Haggerty). Call: 624-1000

LITTLE ITALY Now hiring experienced bus & kitchen help. Northville. 348-0575

MAINTENANCE ASSISTNT Full-time position: Tues thru Sat. Experience necessary. Send resume to: Drew Foley, Meadowbrook Country Club, 40941 W. 8 Mile, Northville, MI 48167, NO PHONE CALLS!

MANAGEMENT Successful Oakland county restaurant is looking for an operating partner to facilitate expansion. Candidate must have fine dining management experience & a strong food background. Send resume, references & salary history in confidence to Box #444 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia MI 48150

MARCO'S PIZZA Now hiring Assistant Managers & Delivery Drivers. Apply in person at: 45490 Ford Rd. Canton. 453-8100

MAX & ERMA'S NOW HIRING: DISHWASHERS Full & Part Time. Apply in person: Mon.-Thurs. from 2-4 (if possible): MAX & ERMA'S, Laurel Park Place Mall, 6 Mile & Newburgh

LINE COOK Broiler, Fryer, Saute. Part & full time. Evenings. Pay according to experience. Apply in person after 4pm: Amantea's, 32777 W. Warren, Garden City

MANAGEMENT The Pretzel Peddler at Westland Mall is seeking an individual with management experience to fill a full time management position. We offer health & dental benefits, paid vacation and very competitive wages. Send resume to: Kim Tombrella, The Pretzel Peddler, Westland Mall, 35000 Warren, Westland, MI 48185.

MOUNTAIN JACKS FARMINGTON HILLS is now accepting applications for: **ALL POSITIONS** Apply in person Mon-Thurs 2-4pm **24275 SINACOLA CT.**

NOW HIRING experienced Dishwashers and Wait Persons. Apply in person: Ram's Horn, 32535 Grand River, Farmington.

NOW HIRING - mature, experienced wait staff. All shifts. Honeytree Restaurant, Farmington Hills. Contact Janice. 855-4868

NOW HIRING part-time Banquet Waitresses & Bus Help, weekends & evenings, for fall & winter employment. Please call: 669-9800

OUTBACK STEAKHOUSE COOKS, HOSTS, SERVERS HAVE FUN - MAKE $$$ Apply in person 1 blk. N. of Maple 6203 Orchard Lake Rd. W.Bloomfield

PONDEROSA - Now hiring all positions. Afternoon & evening shift. Apply at 38350 W 10 mile or call 474-0203

PREP/BAKER POSITION, Morning hours, part or full-time shifts available. Also Shift Supervisor position available. 348-3944

RAM'S HORN- Now Hiring BUS PERSONS. Full & part-time. Good tips. 20385 Middlebelt, 2 blks. S. of 8 Mile, Livonia. 477-4770

RED ROBIN Burger & Spirits Emporium. Novi's newest restaurant located in the Novi Town Center 43250 Crescent Blvd., Novi. Now accepting applications for:
- Bar Staff
- Servers
- Cooks (top $ for experienced)
- Prep Cooks
- Dishwashers
- Bus People
- Host/Hostess
- Expeditors

Please apply at location. 535-4255; 349-3220

Restaurant **BIG OPPORTUNITIES WITH A BIG DIFFERENCE** The Olive Garden, America's premiere Italian dinnerhouse, has big opportunities for:
- Waiters/Waitresses
- Hosts/Hostesses
- Bartenders
- Cashiers

Find out why we're different. Apply in person Monday - Friday from 2 PM. - 4 PM., at The Olive Garden, 43000 Crescent Blvd., Novi, MI. An Equal Opportunity Employer **THE OLIVE GARDEN**

RESTAURANT MANAGER Full time nights at large scale restaurant. Send resume to: Box 305, Dearborn Heights, MI., 48127.

RESTAURANT MANAGERS!!! • Full service to $35,000 + bonus • Fast food to $30,000 + bonus. Experienced only. 473-7210 STEVEN J. GREENE PERSONNEL

RESTAURANT MANAGERS Theme, Dinnerhouse, Restaurant Chain & Independent Openings. Terrific salaries & benefits! 932-1170 Harper Associates, 29870 Middlebelt Farmington Hills, MI 48334

RESTAURANT MANAGERS Great salary, benefits, and fast growth. Call John or Mike Rooney at Rooney Personnel Company 159 Pierce St., Suite 203 Birmingham, MI 48009 (313) 258-5533

SANDWICH MAKER/CASHIER We need you at Dagwood's Deli! Full and part time. Apply in person anytime: 33179 Grand River, Farmington 474-3800

SERVERS, DAYTIME & HOST STAFF, DAYTIME. Looking for hard-working, people oriented personalities. Apply at Olga's, Laurel Park Mall, Livonia between 2-5pm.

STATION 885 NOW HIRING: Sous Chef (nights), experienced in management with a good culinary background. Apply within: 885 Starkweather, in Plymouth's Historic Old Village. 459-0885

WAITPERSON-Days & nights. Good tips. Call for interview: 449-8227

THE HOLIDAY INN Fairlane, a full service hotel, has immediate part time openings for Restaurant Servers, Banquet Servers & Banquet Set-up/Utility. Ideal candidates will have at least 1 year experience in a hotel setting or related field, have knowledge of banquet set-up/procedures & possess good interpersonal skills. Apply in person Tues, Noon-5pm & Wed-Thurs, 9-11am, at Holiday Inn Fairlane, Ford Rd & Southfield.

UNIQUE RESTAURANT CORP. Trattoria Bruschetta Now hiring all restaurant positions:
- Waitstaff
- Bussers
- Hosts/Hostesses
- Line Cooks
- Prep Cooks
- Pantry
- Dishwashers
- Banquet Staff

Apply in person: Hotel Baronette, 27790 Novi Rd. In front of 12 Oaks Mall.

WAIT PERSONS - BARTENDERS Host Person & Bus Help needed full & part time. Apply in person: Ruffles, 18730 Northville Rd. near 7 Mile.

ROCKY'S OF NORTHVILLE now hiring DAY & NIGHT SERVERS. Apply in person: 41122 W. 7 Mile Northville

STAGE & CO. Now hiring for fast paced restaurant/deli: CASHIERS HOST STAFF WAIT STAFF CARRY OUT DELI STAFF Experience preferred. Full or part time. Apply in person Tues. thru Fri., 2-5pm at 6873 Orchard Lake Rd., West Bloomfield.

WAITPERSON/CASHIER FULL/PART TIME DAYS/EVENINGS/WEEKENDS Apply in person: Kerby's Koney Island, Newburgh Plaza, 6 Mile & Newburgh, Livonia.

WAIT PERSON - Part-time, days & nights, will train. Apply at Herc's Beef & Spirits, 36685 Plymouth Rd., Livonia. 425-1830

WAITRESSES Experienced, full and part time, all shifts. Ram's Horn, 27235 Ford Rd., Dearborn Hts., 563-1331

WAIT STAFF Apply in person, Red Coat Tavern, 3808 N. Woodward, Royal Oak, MI. 1½ miles N. of 13 Mile.

WAITSTAFF Both shifts. Experience necessary. We are a fast paced restaurant and need quick, sincere service people. Apply at: DIAMOND JIM BRADY'S BISTRO Novi Town Center, or call to set an appointment - 380-8480

WAITSTAFF/BUSSTAFF ASSISTANT MANAGER Apply in person Pineknob Club off of Waldon Rd.

WAITSTAFF BUS STAFF Full & part-time. Apply at: Alban's, 190 N. Hunter, Birmingham.

WAIT STAFF, Days BUSPERSONS, Day & Evening Experienced. Apply in person, 2-4PM. Metropolitan Music Cafe 34555 W. 12 Mile Farmington Hills

WAITSTAFF-Days, full-time. Experienced. Clancy's Bar & Grill, 32350 W. 8 Mile in Farmington Hills. 477-7177

WAIT STAFF & DOOR STAFF Wanted to work in high energy, fun environment. Must be able to work weekends. Apply in person: Pogo's Sports Bar, 8663 Lilley Rd., Canton. In Golden Gate Shopping Center.

WAITSTAFF, EXPERIENCED for busy Coney Island in Laurel Park Mall. Days & nights. Ask for John or Gale: 462-0121

WAIT STAFF Full and part-time for senior apartment complex in Farmington Hills. Call 489-8984

WAITSTAFF, HOST STAFF Full or part-time. Good tips. Apply: Chin's Family Restaurant, 28205 Plymouth Rd. in Livonia.

WAIT STAFF Immediate openings. Full or part-time Days or Evenings. Experienced only. The new Roman Terrace II Restaurant, Farmington Hills For interview call 553-0080

WAIT STAFF Lunch & Lunch or Dinner Shift. Experience necessary. OCEAN GRILLE 646-7001

WAITSTAFF NEEDED, full & part-time, at The Brass Pointe Food & Spirits. Must be experienced & minimum of 18 yrs. of age. Apply in person only at. 24234 Orchard Lake Rd. in Farmington Hills.

WAITSTAFF PART-TIME, WEEKENDS. The Plymouth Manor Catering Ask for Nick. 455-3501

WAITSTAFF Part or full-time CASHIER/HOST PERSON SANDWICH MAKER Also CATERING HELP. Apply at the very busy LOX, STOCK & BARREL. N.W. corner of Drake & Grand River.

WAIT STAFF wanted. Days & nights. Apply in person. Golden River Coney Island, 30748 Grand River, across the street from Putt Putt.

WARREN MOUNTAIN JACKS NOW HIRING professional individuals in their bar, kitchen, and service areas. Competitive wages. $8 and up plus Management possibilities available. Apply Mon. - Fri., 2-4, 5702 12 Mile, Warren, & Mound.

WORKING CHEF Clarion Hotel seeks full time working chef to run dining room & banquet facilities. Apply in person at 31525 W. 12 Mile, Farmington Hills.

506 Help Wanted Sales

REAL ESTATE CAREER AMBITIOUS? CONSCIENTIOUS? **WE WANT YOU!!** We will train you and start you on long term, high income career. Call TONY CAMILLERI **REAL ESTATE ONE 326-2000**

ACCOUNT EXECUTIVE SALES Career opportunity with Southeastern Michigan's largest AT&T VAR and supplier of hightech telecommunications equipment, networks, and software. Highest commissions in the industry with bonus, profit sharing, 401-K plan, medical/optical/dental insurance, car allowance, and expense reimbursement. Please call Dave Fisher at 489-0148 ext. 202 to arrange an appointment.

Account Executive OFFICE FURNITURE Globe Furniture Rentals, the midwest's largest provider of rental furniture for residential & commercial accounts has an excellent career opportunity for an outside sales representative. We offer a competitive salary, 401(k) plan & full benefits. This job is for you if you have 2-3 yrs. office furniture sales experience, good communication skills & a strong professional image. Send resumes immediately to: Globe Furniture Rentals, 26960 Lahser Rd., Southfield, Mi. 48034.

ADVERTISING SALES Inside sales position available for national trade magazine. Position offers base salary plus commission and excellent growth potential. Submit resume to: Magellan Marketing, Dep't. RH, 32969 Hamilton Ct., #215, Farmington Hills, MI 48334.

Bakery Manager

We are seeking an EXPERIENCED MANAGER for our full line in-store bakery.

Will have total departmental responsibilities. To qualify you must be able to demonstrate good supervisory skills and overall knowledge of bakery production. If qualified, please apply in person.

L&L Food Center 3188 Walton Blvd. Rochester, MI 48307 (313) 375-1335