

502 Help Wanted Dental-Medical
PODiatry Assistant
RECEPTIONIST
Wanted for dental office. 25 hrs.
Call Marv 496-0430

504 Help Wanted Office-Clerical
ACCOUNTING CLERK
ACCOUNTS PAYABLE
ACCOUNTS RECEIVABLE
FULL TIME, 40 HOURS
PAYROLL

504 Help Wanted Office-Clerical
ADMINISTRATIVE SECRETARY
All around the person with
strong organizational skills. Call
concealed individual with excellent
typing and word processing. An
equal opportunity employer.

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MIDLEVEL CLERK
Clerical position for fast paced
environment. Attention to detail
essential. 10,000 key strokes for
immediate opening.
Attention: Temporary Services
2733 An Arbor Rd.
Lombard, IL 60148
(708) 231-2100

502 Help Wanted Dental-Medical
DENTIST
Dental Office
Dentist position available for
immediate opening.
Oakwood Hospital currently has
part-time positions available for
Medical Technologists on the midnight shift at
Oakwood Canton Health Center
Laboratory.
Qualified candidates must possess a
Bachelor of Science in Medical
Technology or related science, and be
ASCP or NCA registered or registry
eligible.
For immediate consideration, please
forward your resume to: OAKWOOD
HOSPITAL, Attn: ED, 23400
Woodlawn Ave., Suite 111, Oak
Brook, IL 60451.
Equal Opportunity Employer

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ADMINISTRATIVE/WORD PROCESSING SPECIALIST
Be a part of Michigan's fastest growing mortgage bank
We are searching for a motivated individual to perform the following duties:
Typing of office communications (minimum 70 wpm)
Assist with routing purchasing orders with coordination of outside facilities for meetings
Excellent organizational skills if you are detail oriented and organized. We offer a great salary/benefits package on a truly exciting place to work.
No phone calls please.
FAX resume to: 313-358-2406
or send to: 23999 Northbrook Dr.
Oakbrook Hills, IL 60457
Attn: H.R. Director
Equal Opportunity Employer
Equal Housing Lender
Customer Service Representatives
Become part of one of the fastest growing Industries in the 90's...
The Cellular Industry!
Metro Detroit's largest cellular communications equipment firm is seeking a sharp customer service representative. Enjoy full benefits, paid vacations & holidays. 40HR work plan and a competitive wage.
We're looking for a special individual who can work in a fast paced environment while maintaining a friendly, cool disposition. Must be detail oriented, have good grammar & penmanship. Previous office experience required. Full time position offers an excellent opportunity for a team player.
Send resume & salary requirements to:
C/O: Office Manager
P.O. Box 7104
Madison Heights, MI 48071-0043