EMPLOYMENT

500 Help Wanted

TECHNICAL EDITOR

Major publisher of aftermarket auto repair & parts manuals seeks applicant for entry-level editorial position. Interested parties should possess hands-on automotive mechanical or parts experience. Heavy technical school graduate will also be considered. This full-time position located in the I-75/Crooks area offers a competitive benefit package & starting salary in the high teens. Send resume to Box 648, Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia, MI 48150

TECHNICAL SERVICE REPRESENTATIVE

A major vinyl building products manufacturer is seeking a degreed individual who possesses good communication skills and the willingness to travel. Future expansion into outside sales is possibility. Building trade construction knowledge is preferred.

The successful candidate will enjoy a competitive compensation and benefits package that includes medical/dental coverage, 401(k) plan, Please send resume and salary requirements to:

Box 674,
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

EOE

TELLER

Part time teller position at our Northville branch. Candidate must have good math skills and be public contact experience. Previous teller or cash handling experience required. Competitive pay & paid training program. Earned paid vacation & 401k plan. Apply in person Mon. - Fri., between 10am & 3pm.

Detroit Savings Bank

Northville
250 N. Center
(S. of 8 Mile)

An Equal Opportunity Employer

TENNIS DIRECTOR

Private club in Farmington Hills seeks Tennis Director/Assistant Manager. Must have tennis background. Mark, 661-2300

TILE FLOOR CLEANING

Full & part time positions.
$5.50 - $8 per hour. Westland.
Call 8am-4pm 722-5688

TILE PERSON

Experienced. Replace and repair floors. Full time for suburban property management company. Call Mon.-Fri. 9am-5pm. 356-1030
An Equal Opportunity Employer

TITLE EXAMINER

Experienced only in Wayne.
First Choice Title.
305-8100

TITLE EXAMINER

Experienced.
New company, Birmingham area.
Response to 318-0978

TITLE EXAMINER/ATTORNEY

Title agency seeking experienced Title Examiner. Must be experienced in all aspects of title insurance policies. Interested candidates please send resume to:
One Town Square, Suite 1913, Southfield, MI 48076, Attn: Chris

TOOL CRIB ATTENDENT

Machine shop looking for very organized individual to run tool crib. Prior experience to set-up and run tool crib. Three shifts available. Call Ricardson Rd., Walled Lake MI 48390 624-7700

TOW TRUCK DRIVER- 23 years or older, CDL good police & driving record, high appearance. Apply: Ross Towing, 21340 Telegraph Rd. Southfield.

TRACTOR TRAILER DRIVER

1 year experience. Automotive experience. Short haulo to Indiana & Ohio. Full or part time. Paid 38% of gross. Call Brian 8am-5pm. 693-5624

TRANSMISSIONS Opportunities

American Transmission
R & R's, managers, shop foremen & outside salesmen. Excellent working conditions, top wages & benefits. Experience required. Call David White at: 525-9700

TRAVEL AGENT

Full time, Apollo. Host area.
Great benefits. Experience & pluses.
478-1311
Plus.

TRAVEL AGENT/MANAGER

With destination management agent experience. New leisure travel office opening in Plymouth/Independence Twp. Salary plus benefits. Call Annette at (313)303-6405

TRAVEL AGENT

2 years current experience minimum. Good communication skills a must. Full time. Paid 38% of gross. Call Brian 8am-5pm. 693-5624

TRANSMISSIONS Opportunities

American Transmission
R & R's, managers, shop foremen & outside salesmen. Excellent working conditions, top wages & benefits. Experience required. Call David White at: 525-9700

TRAVEL AGENT

Full time, Apollo. Host area.
Great benefits. Experience & pluses.
478-1311

TRAVEL AGENT/MANAGER

With destination management agent experience. New leisure travel office opening in Plymouth/Independence Twp. Salary plus benefits. Call Annette at (313)303-6405

TRAVEL AGENT

2 years current experience minimum. Good communication skills a must. Full time. Paid 38% of gross. Be motivated & be able to work without supervision. Immediate opening. Reply to Box 642
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

TRAVEL AGENT - Full/part time. Minimum 2 years experience Worldspan computers. Salary + commissions + benefits. Travel with experience. Send resume to: P.O. Box 858, Westland, MI 48185.

TRUCK DRIVER

Livonia based steel service center is accepting applications for a qualified tractor/trailer driver for local shift. Steel experience is preferred. Must have a valid CDL with a good driving record. This position also requires some shop duties. Excellent salary & benefit package.
Apply in person only.
Contractors Steel Company
36555 Amrhein (near Levan) Livonia

TRUCK DRIVERS & Equipment Operators. Immediate openings. Full time. Canton area. Call for application 459-1700

TRUCK DRIVERS WANTED

Must have chauffeur's license, reliable transportation and know the county area. Apply in person, Mon.-Fri., 10AM-4PM, 933 Manufacturers Dr., Northwright/Cherry Hill area, Westland.

TRUCK DRIVERS

Apply between 8-11AM-3pm
Community Thrift Store
29270 Plymouth Rd., Livonia

TYPIST - needed for Nov! title company. Experienced preferred. Call Karen 305-8100

VENDING ROUTE PERSON

Lifting required. Neat appearance, reliable, self-motivated. Hours are 8:30am-4pm, 901 Wanda, Ferndale, S. of 8, between Woodward & I-75.

VETERINARIAN ASSISTANT/RECEPTIONIST for computerized W. Bloomfield animal hospital, experience preferred. 851-5202

WAREHOUSE/DELIVERY

Light maintenance - starting $7.50 an hr. Must have valid driver's license. 355-1030

WAREHOUSE-Immediate opening in our office products warehouse. Duties include: order filling, truck loading & unloading, stocking & some maintenance. Experience preferred. Apply in person at: Business Resources, Inc., 41334 Coppernick, in Canton.

An Equal Opportunity Employer

WAREHOUSE MANAGER

To $30,000/yr. Familiar with bar codes & set-up of systems. Strong management experience. Fee paid by employer. Employment Center Agency. 569-1636

WELDER FITTER

Needed.
Canton, Michigan
454-5717

500 Help Wanted

VINYL TILE INSTALLERS, EXPERIENCED.

Must have own truck and tools, references required. Call 352-4400

WALNUT CONTEMPORARY formal dining room set, like new. 1 yr. old $700. 313-481-5475

Warehouse Stock Helper

Successful furniture retailer looking for a dependable, self-motivated individual for full time position. Clean, smoke-free working conditions. Extensive benefit package provided. Applications taken 8am-5pm:
LA-Z-BOY FURNITURE SHOPPES
23350 COMMERCE DR.
FARMINGTON HILLS, MI.
(Off Research Dr., S. of 10 Mile, E. of I-275)

WAREHOUSE WORKERS

Dunham's Distribution Center has full time positions Mon. - Fri. 7am-3pm at $4.75/hr. in the warehouse.
Also truck driver wanted with experience and chauffeur license. Wage based on experience.
Excellent benefit package plus discount with 2 raises in first 6 months.
Apply between 8-pm Mon.-Fri.
Or call - 591-7903
38170 Amrhein
Livonia, MI 48150
An Equal Opportunity Employer

WAREHOUSE - $220 PER WEEK

Days. Livonia area. Full time permanent. Benefits. Advancement opportunities. Fee paid by employer. Employment Center Agency 569-1636

WELDERS, MIG

Experienced, production work, good pay and benefits. Apply in person between 8-11 AM. or 1-4 PM. at Mid Manufacturing, 100 S. Mill St., Plymouth.

An Equal Opportunity Employer

WELDERS

Seasonal experienced Mig Welders needed for trailer manufacturer in Canton for approximately 10 months. Clean work environment. For application call: 722-2510

WELDER TRAINEE

Previous welding experience or schooling preferred. Apply in person between 8-11 AM. or 1-4 PM. at BMC Manufacturing, 100 S. Mill St., Plymouth.

An Equal Opportunity Employer

WINDOW CLEANER

Experienced for R & R Window Cleaners in Westland. 525-4588

WINDOW CLEANER

Staging experience with own equipment to do subcontracting work for cleaning contractor. 563-2945

WORK DISPATCHER - Experienced full time. $5.70 per hour. Days. Benefits paid. Contact Liz or Maryann at 937-7721

YARD WORK - W. Bloomfield

Marine Related
General Maintenance
Cleaning/prepping/moving boats
Able to work independently
313-465-3300

YOUTH COUNSELOR. Seeking a part-time counselor for boys with alcohol & drug problems. Must have a Bachelors Degree. Please send resume to: Youth Living Centers, 30000 Hiveley, Inkster, MI, 48141, attn: Sylvia.

Do you have excellent communication skills & work well with people? Work evenings & weekends setting appointments for established leads. We offer:
- $5-$15 to start
- Cash bonuses
- No sales involved
- Great hours for students
- Farmington Hills location

Call Adam
Mon-Fri, 4:30-8pm only
539-3040

502 Help Wanted Dental-Medical

ACTIVITY ASSISTANT Make a Difference!

20 hours/week including weekends. Position for friendly, energetic individual to work with the elderly. Apply Mon. - Fri., 9-5 at: Cambridge South, 18200 13 Mile Rd., Beverly Hills. Must have valid CDL with a good driving record. This position also requires some shop duties. Excellent salary & benefit package.
Apply in person only.
Contractors Steel Company
36555 Amrhein (near Levan) Livonia

TRUCK DRIVERS & Equipment Operators. Immediate openings. Full time. Canton area. Call for application 459-1700

TRUCK DRIVERS WANTED

Must have chauffeur's license, reliable transportation and know the county area. Apply in person, Mon.-Fri., 10AM-4PM, 933 Manufacturers Dr., Northwright/Cherry Hill area, Westland.

TRUCK DRIVERS

Apply between 8-11AM-3pm
Community Thrift Store
29270 Plymouth Rd., Livonia

TYPIST - needed for Nov! title company. Experienced preferred. Call Karen 305-8100

VENDING ROUTE PERSON

Lifting required. Neat appearance, reliable, self-motivated. Hours are 8:30am-4pm, 901 Wanda, Ferndale, S. of 8, between Woodward & I-75.

VETERINARIAN ASSISTANT/RECEPTIONIST for computerized W. Bloomfield animal hospital, experience preferred. 851-5202

WAREHOUSE/DELIVERY

Light maintenance - starting $7.50 an hr. Must have valid driver's license. 355-1030

WAREHOUSE-Immediate opening in our office products warehouse. Duties include: order filling, truck loading & unloading, stocking & some maintenance. Experience preferred. Apply in person at: Business Resources, Inc., 41334 Coppernick, in Canton.

An Equal Opportunity Employer

WAREHOUSE MANAGER

To $30,000/yr. Familiar with bar codes & set-up of systems. Strong management experience. Fee paid by employer. Employment Center Agency. 569-1636

WELDER FITTER

Needed.
Canton, Michigan
454-5717

502 Help Wanted Dental-Medical

DENTAL ASSISTANT - experienced for modern, busy, patient oriented office. Only a 5 - 7 temporary full time position, possibly permanent. Please call 652-6166

DENTAL ASSISTANT - Our W. Bloomfield office is looking for an outgoing, organized person with excellent chairside skills. $12 an hour. 30 hours per week. 851-4518

DENTAL ASSISTANT

Chairside. Full time. Practice for growing PEDIATRIC office in Novi. Friendly, fast paced environment. Part time: Tues, Wed., & some Sat. Experience preferred. 478-3232

DENTAL ASSISTANT - Seeking full time experienced Dental Assistant to join our highly motivated team. Please call: 313-348-3100

DENTAL ASSISTING- Full-time, Bloomfield Hills C.P.A. practice with expanded duties. No evening. $12 an hr. + benefits. 642-6532

DENTAL ASSISTANT

Mature, flexible to join team. Experience necessary. Livonia location. 474-8100 or 344-1389

DENTAL ASSISTANT

Busy W. Bloomfield practice needs full time chair-side assistant. Enthusiasm as important as clinical skills. Great pay and benefits. Call Cathy, Please call: 563-2810

DENTAL ASSISTANT- Chairside for Livonia general practice. Doctor works Mon-Thurs., approx. 30 hrs., no weekends. Salary relates to skill level. Send resume or call for interview: Dr. Rubin, 28270 Five Mile Rd., Livonia, MI. 48154. 525-8100

DENTAL ASSISTANT needed for Canton and Belleville practices. Experience preferred but will train. Full time or part time. Apply in person or call 981-1228 or 697-1151

DENTAL BUSINESS ASSISTANT - Our is a dental practice specialist business for 25 years. We practice state of the art dentistry. Our patients have become friends. Now we need someone who can organize us & handle all the details. 4 days per week. Experience preferred. W. Bloomfield. 737-7877

DENTAL BUSINESS ASSISTANT for busy Southfield practice. Mature person. Salary based on experience essential. Some typing. 559-7227

DENTAL FRONT DESK position - Experience needed for Novi office. Part time, Mon-Thur, approximately 15 hrs. per week. 347-3030

DENTAL HYGIENIST

for Mondays & Tuesdays. Lathrup Village office. Call Lisa 443-2300

DENTAL HYGIENIST

in modern Troy office for Sat. hours. Call Ann 689-3091

DENTAL HYGIENIST

For friendly two-doctor office in the Garden City/Westland area. Full-time, Mon.-Thurs., 2 Sats./mo. Benefits. Must be people-oriented & experienced with patients. 425-9130

DENTAL HYGIENIST

for a pleasant quality care practice in Canton. 2, 3, or 4 days position available. Call 454-0618

DENTAL HYGIENIST

Small Northville office. Friendly and relaxed atmosphere. Part time, evenings & some Sat. 349-7550

DENTAL HYGIENIST

2 days per week. Thurs & Fri.
Union Lake area.
Call 363-2000

DENTAL HYGIENIST

Enthusiastic outgoing person to join our Livonia dental team. Part or full time. 464-3430

DENTAL MANAGER - Livonia office, with college & dental experience. Insurance, posting, telephone duties. Excellent communication skills. Send resume: Dr. John Rubin, 19278 Farmington Rd. Livonia, MI 48152.

DENTAL PRACTICE needs experienced Front Desk Personnel. Insurance & computerized scheduling required. Full or part-time, some evenings & weekends. Good pay & benefits. Call Mikki. 569-6304

DENTAL PRACTICE in Plymouth seeking reliable person to help with our recall. Dental & computer experience helpful. Evenings & Saturdays. Call. 420-2326

DENTAL PRACTICE

seeking experienced dental assistants, full & part time. Benefits. Hazel Park area. 893-9322

DENTAL RECEPTIONIST- Busy Southfield practice seeks experienced, bright, enthusiastic person. Top pay & benefits. 355-8900

DENTAL RECEPTIONIST- Busy periodontal office in Livonia is seeking dental receptionist for tandem, part time & long term positions. Minimum 2 yrs dental experience. Benefits available. Ask for Kathie. 522-7345

DENTAL RECEPTIONIST/INSURANCE BILLER - Experienced, part or full time. Send resume 1): 19959 Van Dyke, Detroit, MI 48234

DENTAL RECEPTIONIST

Our professional, award winning dental practice is looking for detail orientated, experienced, enthusiastic people person to be a team player. 474-0224

DENTAL SECRETARY

Our Canton Practice is searching for a multifaceted person to chairside, answer our constantly ringing phone & skillfully control our appointment book while maintaining a busy practice. You must have a minimum of 3 year dental experience & be dedicated to detail & follow-up. We offer excellent benefits & salary. Please call 459-7310

DENTAL STAFFING Co. needs experienced Assistants, Hygienists & receptionists for tandem, part time & long term positions. We're planning ahead for the holidays. Wouldn't you? No fee's. EOE. Westside: (313)477-5777

DENTIST needed to lease, operate or buy a dental office in Dearborn Mich. Gross income about ½ million dollars per year. Very busy office, patients waiting for service. Please fax Dr. M. Hijazi immediately. We don't want to lose patients.
582-8227 leave message, 582-1448

DETROIT BIO-MEDICAL LAB, a CAP accredited lab, has an opening for microbiology section leader. Part time position with flexible afternoon or evening hours. Position requires B.S. MT (ASCP) or equivalent. Current knowledge of microbiology/parasitology procedures & methods preferred. Recent experience working with CLIA 1988 & CAP proficiency survey required. 10 Mile & Grand River area. 471-4111

DIRECT CARE

Immediate openings for experienced care staff working in ARC homes for T. B. clients. Full & part time, afternoon & midnight shifts available. Must have valid driver's license, good driving record & proof. Contact Scott McDonald, Mon.-Fri. during business hours at: 851-0480

DIRECT CARE WORKERS

needed in Livonia, Northville, Redford, Garden City & Westland. Experience with developmentally disabled adults & Date training helpful. For more information call 261-1094

HOME HEALTH AIDES COMPANIONS HOMEMAKERS LIVE-INS

Field staff for private duty home care agency in Canton for cases in Plymouth, Oakland, Washtenaw and Livingston counties. Experienced with the ill, elderly or disabled preferred. Must be available for work at least 20 hours per week. To Apply, call:
(313) 981-8429
UNITED HOME CARE SERVICES
2200 Canton Center Rd., #230
Canton, MI 48187

HOME HEALTH AIDES

Certified and/or experienced
Excellent pay & benefits
FAMILY HOME CARE
(313) 229-5683
(313) 455-5683
(313) 620-6877

502 Help Wanted Dental-Medical

DENTURE WAXERS

Immediate openings, full/part time available. Experience in custom trays, bite blocks, model work & plus. Salary based on experience. Benefits and flexible hours. Call Mr. Yim. 1-800-531-5099

DIETARY AIDE

Full time position. Hours 2pm-10pm or 3pm-11pm. Starting wage $6.45-$7.00 per hour. Involves working on tray assembly line, some food prep, dishwashing and cleaning. Stop in or call 349-2640 Mon-Fri 8am-5pm.
Whitehall-Novi Convalescent Home
43455 West Ten Mile Road

HOME HEALTH AIDES

Experienced. FULL & part time shifts. Competitive wages, bonus program includes annual, attendance, flexibility & holiday bonuses. Vacation pay. Transportation allowance. We take pride in hiring dedicated, caring people to provide unsurpassed client care. Call 2-5pm!
EMPA-CARE IV 455-1061

HOME HEALTH CARE SERVICES

Looking for shy individual with customer service experience. Medical knowledge helpful. Must have good phone techniques and typing. Apply in person, 8430 Sheldon Rd. Plymouth, Mi. 48170

HYGIENIST

needed for friendly West Dearborn office. For interview, please call: 562-1225

Full time afternoons
NIGHTINGALE WEST
8365 Farmington Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

LPN/RN's

Mature pediatric nurses for 7 year old special child patient in Lake Orion. Ventilator experience required. Have a safe home. All shifts available. LPN's to $16, RN's to $20. Binson's Assisted Care. 752-0570 or 268-6933

LPN's/RN's

Young adult patients
in Farmington & Northville
VENT EXPERIENCE HELPFUL
6 & 12 hr. shifts available
$16.00 LPN'S and $20.00 RN'S
BINSON'S ASSISTED CARE
753-0570 1-800-972-6328

MEDICAL ASSISTANT - Full time. 12 plus years medical experience required. Mon.-Fri. for Dearborn ophthalmology office. Experienced, word processing, transcription. 278-4088

MEDICAL ASSISTANT - LPN, or RN. Plymouth area. Experienced only. Full time. Ophthalmology office. Benefits. Call Norma. 996-8763

MEDICAL ASSISTANT

Part time, 15 hours per week. Westland office. Call for interview between 1-3PM 721-7515

MEDICAL ASSISTANT - Full time for busy Livonia general practice. Some experience or training required. 425-0780

MEDICAL ASSISTANT needed full-time. Professional, experienced preferred. Northville Area. 380-1340

MEDICAL ASSISTANT. Experienced only. Busy Plymouth-specialty clinic. Excellent Venapuncture skills required. Contact Lisa, Harbinson: 642-8566

MEDICAL ASSISTANT

Experienced for busy dermatologist's office in Southfield. Please call Ms. Gerber 424-3430

MEDICAL ASSISTANT

Needed immediately for busy front desk experience preferred.
Call Sandy at 477-7034

Medical Assistant, full time

Must be experienced & mature. Minimum 3 yrs. experience in busy Birmingham practice. Must know Medical, Vena Puncture, & Injections. Novi area. Call Dr. Kovitz for highly organized group. Excellent benefits, wages negotiable. 348-0122

MEDICAL ASSISTANT

2 days a week, OB-GYN office.
Experience is a must.
646-3323

MEDICAL ASSISTANT/part time. Late afternoon & evenings. Every other Saturday. Some experience necessary. Livonia. 427-9222

MEDICAL ASSISTANT

Part-time, possible full time. Experienced in EKG, phlebotomy, X-ray, computer experience helpful. Ask for Denise at: 462-1991

MEDICAL ASSISTANT

For busy 2 office ophthalmology practice, Southfield & Troy Mile Rds. Experienced only need apply. Minimum 2 years. Benefits. Salary. Send resume to: Oakland Hills Family Eye Care, Attention Margie, 21700 North Woodward, Bloomfield Hills, MI 48304

MEDICAL BILLER, experienced for busy OB/GYN office. Minimum 2-3 days per week. M B & knowledge helpful. 626-9971

MEDICAL BILLER Full-time position. Experience necessary. Ask for Phyllis: 424-8356

MEDICAL BILLER/RECEPTIONIST

For high volume 6-physician family practice. Full & part time. 2 yrs. experience. Call Virginia 451-1410

MEDICAL BILLER - PART-TIME. Must be experienced. Ophthalmology or Medical computer experience helpful. Hours flexible. 348-3657

MEDICAL BILLER

Medical Specialists
Westland office. 25-30 flexible hours. $10 an hour and up. Call Sandy days 1-5pm. 721-7373

MEDICAL BILLER/RECEPTIONIST OB/GYN office seeks energetic, organized, self-motivated person to work in a professional manner. MBS billing experience required. Benefits. Send resume & or call for interview: 26208 W. 12 Mile Rd., Ste. 201, Southfield, MI 48034. 948-6900

MEDICAL BILLER/CASHIER

Full time, 5 yrs. experience in all aspects of medical billing required. Must have good typing & computer skills. Good starting wages and benefits. Send resume to:
Attn: Medical Administrator
5050 Schaefer, Dearborn, MI 48126
All Replies Confidential

MEDICAL INSURANCE BILLER

Part time, 15 hours per week. Experience necessary. 16 hours per week. Novi office. 347-2990

MEDICAL BILLERS

Feel unappreciated in your present position? Medical Specialists Associates represent you to our physician client base. Our clients offer terrific salaries, benefits, team-oriented staff, posh offices. Medical Billers, Medical Specialists, DME/IV Billers, Medical Secretaries, Receptionists. 332-1170 Harper Associates, 29870 Middlebelt Farmington Hills, MI 48334

MEDICAL BILLER

Full-time position in progressive, fast paced cardiology practice. Candidates will only be considered when having experience with the Medic System BHC. 3-5 yrs. related billing experience. We offer competitive salary/benefit package. Qualified candidates should submit resume and desired compensation to:

Remington Associates
NORTHPOINTE HEART CENTER
2575 Woodward Ave - Ste 300
Detroit, MI 48201

MEDICAL LAB TECH

Sinai Ambulatory Services Division is seeking an experienced Lab Technician for our Bingham Farms practice. The ideal candidate will possess ASCP or equivalent. We are offering a competitive compensation and benefits package. All interested call Human Resources at 313-799-4332 or apply in person at 27704 Franklin Rd., Southfield, 48304.

502 Help Wanted Dental-Medical

MEDICAL ASSISTANT - Permanent part time position in Livonia podiatry office. Approximately 14 hours per week, Mon. & Fri. Must be flexible. Experience preferred but not necessary. Call. 591-3514

MEDICAL ASSISTANT for high volume internal medicine & family practice. Min. 3 yrs. experience required. Full & part time available. Rate of pay based on experience. Please call Bev 366-8391

MEDICAL ASSISTANTS - Permanent full time & various part time openings in Oakland & Wayne counties. 5 yrs. medical office experience. Up to $12/hr per month. Call Martha to schedule an interview. Temporary Medical. 443-5594

MEDICAL ASSISTANT

Full & part time, great opportunity for the right candidate. Must have one year. Internal medicine & family practice. All replies confidential. Please send resume to:
MEDICAL ADMINISTRATOR
5050 Schaefer
Dearborn, MI 48126

MEDICAL ASSISTANT

Part time, 2 years experience, EKG, X-rays, injections.
MEDICAL RECEPTIONIST
Part time. Good phone service, pegboard & insurance.
Livonia. 261-1740

MEDICAL RECEPTIONIST & Assistant needed in Bloomfield Hills office. Experience preferred. Part-time. Call, leave message. 761-8614

MEDICAL RECEPTIONIST

Needed full time for Novi Podiatrist. Mature, well organized, self-starter and person. Experience helpful. Call 348-3600

MEDICAL RECEPTIONIST - immediate full time openings in W. Bloomfield & Royal Oak. 1-2 yrs. experience required. Computer a plus. $14700 to $16800. Call Rachel at Tempro Medical. 443-5594

MEDICAL RECEPTIONIST

For busy multi-specialty clinic. Min. 3 yrs. experience. Must have good communication skills. All replies confidential.
Medical Administrator
5050 Schaefer
Dearborn, MI 48126

MEDICAL RECEPTIONIST/BILLER

Full-time position in a progressive, fast paced cardiology practice. Two years of medical office experience required. Knowledge of computer systems especially Medic System helpful. We offer a competitive salary/benefit package. Qualified candidate should submit resume and desired compensation to:

Clinical Director
NORTHPOINTE HEART CENTER
2575 Woodward Ave - Ste. 300
Berkley, MI 48072

MEDICAL RECEPTIONIST

Experience preferred. Bloomfield Hills. Call 8am-5pm. 333-3900

MEDICAL RECEPTIONIST

Full time for busy podiatry office in Bloomfield Hills. Experience required. 334-4535

MEDICAL RECEPTIONIST

Full time, experienced, computer knowledge billing, Medicare, DC, etc. Garden City. 261-6252

MEDICAL RECORD SECRETARY

Full-time for Oak Park home health agency. 2 yrs. medical records experience. Medical terminology. CRT a plus. Competitive salary & benefits. Call: 968-5300, Ext. 439

MEDICAL SECRETARY

Corporate hospital headquarters. Experience with Word Perfect. Medical terminology a plus. Call Marsha at 569-3946 Uniforce Temporary Services

MEDICAL SOCIAL WORKER

Experienced to provide home care. Excellent pay & benefits
Family Nurse Care 229-5683

MEDICAL TRANSCRIPTIONIST/TYPIST - Seeking part time for outstanding patient care facility. 591-7400

MEDICAL TRANSCRIPTIONIST/TYPIST - Seeking part time for outstanding patient care facility. 591-7400

MEDICAL TRANSCRIPTIONIST/Secretary. Experience required. Full time with paid holidays, health, dental & vision insurance. Must be highly organized & professional. Competitive wage. Sandy 354-5511

MEDICAL TRANSCRIPTIONIST

Growing established company is in need of well-qualified individuals to work out of their home. Candidates must be experienced in all phases of transcription. Must have excellent knowledge of WordPerfect 5.1. Hours are flexible. Available: Wayne & Oakland County areas. 781-6382

M.A. OR PH.D. PSYCHOLOGIST

Community based outpatient program seeks the right individual to be part of our treatment team. Part time position. Must have clinical experience in confidence to: Dimensions of Hope, Attn: Fred Bucalo Inc., 29260 Franklin, Suite #131, Southfield, MI 48034

NUCLEAR MED TECH

contingent needed from Feb. thru April for outpatient office in Detroit area. SPECT experience required. 615-2220

NURSE AIDES/DIETARY AIDES needed for home for the aged. Farmington Hills Inn, 30350 W 9 Mile, Farmington Hills. 851-9640

NURSE AIDES

Growing home care agency is seeking caring, reliable nurse aide personnel for private duty cases throughout Oakland County. Choice of Days & Hours. Full or part time. 10am - 4pm Monday thru Friday.

NURSING UNLIMITED
540-2360

NURSE AIDES

New Wings Home Care Project
Full or part time positions available for someone with a love and understanding of the elderly. Must be DESIRED, but willing to train an inexperienced person. Full pay and education. Call 313-349-3640 or apply in person at Whitehall-Novi Convalescent Home, 43455 West Ten Mile Road

NURSES AIDE - (Western Suburbs) Medic software. DME/IV Billers, Medical Secretaries, Receptionists. 332-1170 Harper Associates, 29870 Middlebelt Farmington Hills, MI 48334

MEDICAL BILLER

Full-time position in progressive, fast paced cardiology practice. Candidates will only be considered when having experience with the Medic System BHC. 3-5 yrs. related billing experience. We offer competitive salary/benefit package. Qualified candidates should submit resume and desired compensation to:

Recruiter/Nursing
DMC Health Care Centers
41533 W. 12 Mile Rd.
Novi, MI. 48377

A member of The Detroit Medical Center and affiliated with Wayne State University.
An Equal Opportunity Employer

502 Help Wanted Dental-Medical

NURSE OR M.A. needed for phone triage, clerical & light patient care. Bloomfield area only for Ob-GYN office. Birmingham. 647-9368

NURSING ASSISTANTS

Immediate openings are available for State Certified Nursing Assistants. Apply in person at: Fairlane Nursing, 31155 Dequindre, Madison Heights, MI

An Equal Opportunity Employer

NURSING ASSISTANT CERTIFIED

Top dollar for top quality CNA's. Advancement opportunities, affordable health care, new wage scale, benefits and more.

Call RENEE ROBERTSON, RN.
728-8131. Ext. 130 or apply at Westland Convalescent Center, 36137 W. Warren, Westland.

NURSING INSTRUCTORS

Oakland Community College is seeking part-time clinical instructors for the fall term in Medical, Obstetrical or Psychiatric specialty.

Requirements: Minimum of B.S.N.; M.S.N. preferred; licensure state of Michigan; 2 yrs. practical experience; teaching experience desired.

To order an application, call (313) 540-1579. Refer to ad/rn.

As an Affirmative Action/
Equal Opportunity Employer
Oakland Community College is seeking candidates who will support the diversity of the faculty, staff and administration

OCCUPATIONAL THERAPIST

For home care staff. Part-time. Excellent pay. Set your hours. Family Nurse Care 229-5683

OPHTHALMIC ASSISTANT/TECHNICIAN

Busy ophthalmology practice in W. Bloomfield needs Assistant/Technician. Medical, LPN or ophthalmic background preferred. Send resume to: Box 600
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

OPHTHALMIC ASSISTANT/TECHNICIAN. Full time. Medical experience required. Troy & Farmington offices. 649-2535

OPHTHALMIC ASSISTANT for busy ophthalmologists with offices in Southfield & West Bloomfield. Need someone mature, responsible, full time. Call or send resume. Medical experience necessary. Send resume to Box 664
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

OPTOMETRIC OFFICE, in Westland, looking for mature, dependable person knowledgeable in all areas: contact lenses front office and frame dispensing. Experience preferred but will train. Evenings and Sat. must be available. Send resume to: P.O. Box 1195, Westland, MI. 48185

ORAL SURGERY/Dental Assistant needed for busy general dentistry office in Livonia. Experience preferred. Saturday AM required. 525-5720

ORTHODONTIC ASSISTANT needed for progressive, growing, practice. Experience preferred. Call & ask for Emily, 652-6121

ORTHODONTIC RECEPTIONIST

Enthusiastic outgoing person to join our Livonia dental team. Part or full time. 464-3430

OTHER MEDICAL OFFICE. Mon.-Tues.-Thurs.-Fri. Friendly, confident person, phone experience. Call Lori for orthodontics. Nice job with nice people. 477-5583

PHYSICAL THERAPIST

Joint venture of 2 companies, owned by a physical therapist who represents quality values and commitment.
...AND YOU WILL
- Increase your income and your leisure time
- Receive a flexible and competitive benefit package
- Practice independently and be challenged by professionally Professionals With Integrity
Contact: Janet A. Barnett, BSN
313-647-7255
Health Care Network
1100 Woodward, Suite 120
Bloomfield Hills, MI 48304

PHYSICAL THERAPIST ASSISTANT 2 year degree for busy home care agency. Excellent pay & benefits. Family Nurse Care 229-5683

PODIATRY ASSISTANT/RECEPTIONIST

Wanted for Berkley office, 25 hrs. Call Marci: 546-0640

RADIOLOGICAL TECH

Permanent full time position, shift 3:30pm-12. Must be graduate of AMA approved school. Must be willing to work some on-call. Send resume to:

Medical Administrator
MIDWEST HEALTH CENTER
5050 Schaefer
Dearborn, MI 48126

RECEPTIONIST - Experienced Only. Knowledge of computers, medical terminology and insurance billing helpful. Plymouth office. Call Norma. 996-8763

RECEPTIONIST for dental office, flexible hours. Farmington area. Dental experience preferred. Garden City. 522-3510

RECEPTIONIST- Progressive, systems oriented, multi-tasking, detailed, caring, people oriented, individual. Min. 2 yrs. exp. required. Must be willing to learn & grow. Pleasant working conditions. Mon.-Fri. mornings & 1 Sat. days. Ask for Betty. 453-4871

REGISTERED X-RAY TECHNOLOGIST

A part time position is available for a registered X-ray Technologist on the day shift in a progressive department. We offer a competitive salary and benefit package. Interested applicants should call 421-2921.

ST. MARY HOSPITAL
36475 W. 5 Mile Rd.
Livonia, MI. 48154
An Equal Opportunity Employer

REHABILITATION ASSISTANTS

To work with transitually brain injured individuals in residential & outpatient setting. Cognitive retraining & personal care experience. All shifts. Excellent wages & benefit package. Apply at: Rainbow Rehabilitation Ctr., 5570 Whittaker Rd., Ypsilanti. 313-482-1200

RN/LPN

Full time midnights. Strong clinical & managerial skills in LTC. Come join a professional staff & a caring medical staff. Interested candidates call Lahser Hills. 354-3222

RN's + LPN's HOME HEALTH AIDES

VISITING CARE, a leading home health care agency is looking for caring professionals to work 1:1 in a variety of client homes. We offer competitive pay, weekend and midnight differential and flexible scheduling. For more information call: 344-0334

RN'S/LPN'S WE NEED YOU
LPN'S earn up to $20/hour.
RN'S earn up to $40/hour.
Home Care Staff Relief.
FAMILY HOME CARE
(313) 229-5683 (313) 455-5683

SECRETARY/Telemarketing- Confident, enthusiastic, outgoing person w/good telephone skills needed for part time work in our Livonia dental office. 476-1962

SERVICE COORDINATOR

To schedule cases for busy Clarkston home care agency. Excellent communications & clerical skills required.

FAMILY HOME CARE
(313) 229-5683

502 Help Wanted Dental-Medical

RN/LPN

Tired of the hospital scene? Want to learn the other side of patient care? Apply in person: Cambridge East Nursing, 21155 Dequindre, Madison Heights, MI

An Equal Opportunity Employer

RN OR LPN for allergy office, 20-40 hours weekly, experience preferred. Beaumont Medical Building, Royal Oak. 631-5115

RN'S- Wanted for per diem visits, flexible hours. Call Mary 525-5300 per visit. Compassionate & caring. Call:

R.N. part-time for Farmington Hills Allergy Office. Non-smoker. Send resume to: P.O. Box 3102, Farmington Hills, MI 48333

SENIOR BILLER - For a physician family practice. Min. 3 yrs. experience. Proficient in all phases of billing. Please call Virginia 451-5740

STERILIZATION PERSON needed for Novi office. Prefer experience. 828-3091

TELEPHONE CUSTOMER SERVICE SUPERVISORY

Up to $18,000 to Start

Immediate, high visibility position available in our West Bloomfield headquarters. Need word processing skills, be self-motivated, organized and enjoy a fast paced, aggressive atmosphere. Minimum 2 years Supervisory experience. Deluxe benefits package includes: health care coverage, paid vacations, holidays, tuition reimbursement and much more. Contact:

Fitness USA Health Spa
Corporate Offices
West Bloomfield, Michigan
(313)737-7200

ULTRASOUND TECH

Must be board registered for busy OB/GYN practice. Must have expertise in complete OB/GYN studies including fetal, transvaginal & breast, as well as abdominal ultrasounds. Send resume & or call for interview. 26208 W. 12 Mile Rd., Ste. 201, Southfield, MI 48034. 948-6900

X-RAY TECHNICIANS

Full time positions available, afternoon and only. Required or registry eligible technicians. Competitive wages and excellent benefit package. Call 353-1135

504 Help Wanted Office-Clerical

ACCOUNT COORDINATOR

(313) 591-3102

Opportunity to join growth company in Troy or Farmington Hills. Data Entry experience & excellent phone skills needed for this promotable customer service position.

Diversified Recruiters Co.
344-6700 FAX 344-6704

ACCOUNTING

General office with accounting/phone/data entry duties. Some accounting and computer background required. Plymouth area. Long term.

ARBOR TEMPS 459-1166

ACCOUNTING

Management company is seeking a person for Accounts Receivable/Accounting task. Lotus & WordPerfect a plus. $17,000 to $21,000 plus benefits. Send resume to: Controller, 29548 Southfield Rd., Suite #205, Southfield, MI 48076.

ACCOUNTING

National Computer
Company seeks person experienced in Accounts Receivable. Full time. Payable. Entry level accounting a must. General office procedure experience helpful. Please send resume to:
Personnel Manager
SOFTECH INC.
31275 Northwestern Hwy., Suite 140
Farmington Hills, MI 48334

ACCOUNTING
Want a Permanent Job?

Look at this option:
The latest employment trend shows an increase in "