

**DATEBOOK**

**DATEBOOK features upcoming events around the suburban business community. To list an event, write: Datebook, Building & Business, 36251 Schoolcraft, Livonia, 48150. Our fax number is 313-591-7279.**

**THURSDAY, DEC. 9**

**WRITING LESSONS**  
The Oakland Community College Business Technology Center and C-TIP offers a class "The Five Cs of Effective Writing" 6-9 p.m. at the Orchard Ridge Campus, Farmington Hills. Cost is \$70. To register, call Laura at 471-7729.

**HANDWRITING ANALYSIS**  
Ruth E. Holmes, a handwriting analyst, court-qualified witness and questioned document examiner presents "The Trail You Leave in Ink: A Business Tool Used in Personal Placement." The National Association of Career Women-Detroit Chapter hosts Holmes 11:30 a.m. to 1:30 p.m. at Northwestern's 25th Anniversary Reception, Southfield. Luncheon tickets are \$12 for members, \$15 for non-members. For reservations, call 268-7770.

**NETWORKING OPPORTUNITY**  
The Oakland County Chamber Division of the Greater Detroit Chamber of Commerce invites the business community to kick off the holiday season with the Oakland County Chamber Network 5:30-7:30 p.m. at the Northfield Hilton, 8500 Crooks, Troy. Complimentary hors d'oeuvres, door prizes and a cash bar will be available. The event is free, but reservations are requested at 458-8600.

**FRIDAY, DEC. 10**

**HUMOR IN THE WORKPLACE**  
The Society for Marketing Professional Services presents a program "Humor in the Workplace" 1:30 p.m. at the Gem Theatre, 58 E. Columbia, Detroit. Speaker is Kathleen Keller Passanisi. Advance tickets are \$20, \$15 each for orders of six or more. Tickets at the door, if available, are \$25. For information, call Gail Dara at 338-4561.

**SATURDAY, DEC. 11**

**TRANSPORTATION ISSUES**  
The Oakland County Business Consortium hosts Gloria J. Jeff, deputy director, bureau of transportation for the state of Michigan, who will discuss the direction of transportation programs

within our community and legislation that will impact transportation expenditures through 1997. The meeting begins at 10 a.m. in the auditorium of the Northland Shopping Center, Eight Mile and Greenfield, Southfield. Cost is \$10 for non-members, free for members.

**MONDAY, DEC. 13**

**SAFETY PROGRAMS**  
The American Society of Engineers, a non-profit association, presents a seminar "How to Build an Effective Safety Program" 9 a.m. to 4:30 p.m. at its office, 23815 Northwestern Highway, Southfield. Speakers: Richard Zdeb, Michigan Dept. of Labor. Cost of \$20 includes lunch. Advance registration requested at 353-4500.

**TUESDAY, DEC. 14**

**ENTREPRENEURIAL SUCCESS**  
Gerardine Larkin speaks about "Street Smarts for Women Entrepreneurs" during a meeting of Professional Women in Sales 6 p.m. at Fox & Hounds restaurant, 1560 N. Woodward, Bloomfield Hills. Cost is \$18 for members, \$25 for non-members. Call 441-5053 for reservations.

**WEDNESDAY, DEC. 15**

**PERSONAL SELLING**  
Personal Selling is the topic of a breakfast meeting 7:30-9 a.m. at Per-

Group presents a program "Sales and Marketing Strategy for the Entrepreneur" 8 a.m. at the Radisson Plaza Hotel, 1500 Town Center, Southfield. Speakers: Michael J. Comerford, Sharnock Consulting Group, and Martin X. Pitz, Communications Creative and Printers Creative. Cost is \$25. Advance registration requested by Dec. 10. Call Jodi Lewis at 596-0402 for information.

**WEDNESDAY, DEC. 15**

**WRITING CLASS**  
The Oakland Community College Business Technology Center and C-TIP offers a seminar "Improving Your Writing for the Office" 6-8 p.m. at the Orchard Ridge Campus, Farmington Hills. Fee is \$70. To register, call Laura at 471-7729.

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**Company cutting kilowatt use**

Southfield-based Michigan Chandelier has been approved as a distributor ally for the U.S. Environmental Protection Agency's Green Lights Program, established to reduce pollution by decreasing electricity used for lighting.

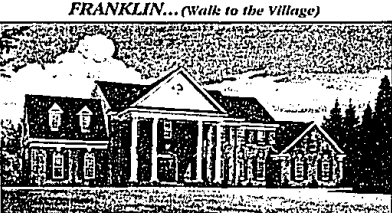
To qualify for this program, Michigan Chandelier has a qualified lighting efficiency specialist on staff who has successfully passed courses mandated by the EPA.

Michigan Chandelier signed a memorandum of understanding that they would reduce their own lighting consumption and advise other companies how to reduce theirs with energy-efficient lighting retrofits and products.

Michigan Chandelier's lighting efficiency specialist will visit companies and show them how to save energy dollars: the kilowatts and dollars that can be saved annually, the investment required, the payback period, the return on investment.

Michigan Chandelier, a lighting and electrical supply company, has locations in Southfield, Rochester, Novi and Ann Arbor.

**FRANKLIN... (Walk to the Village)**



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