EMPLOYMENT

500 Help Wanted
VISUAL MERCHANDISING

Crowleys, a leading fashion retailer, seeks qualified candidates with proven experience for full time retail visual merchandising at our Twelve location. If selected, candidates will be offered competitive benefits including merchandise discount. Applicants are invited to apply in person at Crowleys, Twelve Mall.

FULL TIME
WAREHOUSE STOCK HELP & POSSIBLE TRUCK POSITION
Must be 18 years & older.
Wixom Business Park, 30178 Ford, Garden City. No phone applications.

WELDER/Fabricator needed for Wixom business in medical fabrication and prototype shop. Experienced only, machine shop and mechanical skills a plus. Phone (313) 344-9930 between 2:00 and 5:00 Monday-Friday.

WELDER/FABRICATOR
Heat treat manufacturer is seeking an experienced welder/fabricator. This is an excellent opportunity for a person who likes a challenge. Full-time days. The position requires some travel & over-time. Complete benefit package, & competitive wages. Apply at: J.L. Becker, Co. 28450 Goddard, Suite 101 (1 block E. of I-96, E. of Levan). No phone calls please.
An Equal Opportunity Employer

WELDERS, MIG
Experienced only. Production work. Good pay & benefits. Apply in person between 8-11 am or 1-4 pm at: BMC Manufacturing, 1000 S. Mill, Plymouth.
An Equal Opportunity Employer

WELDERS
Sessions Manufacturing is looking for welders needed for trailer hitch manufacturer in Canton for approximately 6 months. Clean, working environment. Call for application, 722-2510

WELDER TRAINEE
Previous welding experience or schooling preferred. Apply in person between 9-11 am or 4-6 pm at: BMC Manufacturing, 100 S. Mill, Plymouth.
An Equal Opportunity Employer

WELL KNOWN respected child & home health care company seeks friendly, mature & dependable persons for part & full time employment.
Call 261-8222

WILDLIFE CONSULTANT
Full time opening at Michigan Humane Society, Animal Care in Rochester Hills. Animal handling and wildlife experience a must. Send resume and cover letter to: Apply in person at: 3600 Auburn Road Rochester Hills, MI 48309.

WIXOM and I-96 Shell is now accepting applications for Cashier and stock person/housekeeping full and part time. Good pay & flexible working condition. Call for appointment at: 349-9900, ask for Carolyn.

WRITE YOUR OWN PAY CHECK!
Outstanding opportunities available to join Michigans largest Florsheim dealer. Professional minded persons needed for full time positions. Salary plus commission means unlimited earnings potential. Experience desired, but willing to train bright, ambitious people. Full-time benefits include paid vacations plus other fringes. Apply in person to: Jeff Hutchins, Bibley's Shoes, Westland Mall.

DIRECT CARE WORKERS
$ All shifts. Residential program for developmentally disabled. Tuition reimbursement. Full health insurance. Competitive salary. Excellent opportunity for advancement. Apply: Call 348-3400 Mon.-Fri., 9-5pm 952-5821

502 Help Wanted Dental-Medical

★ AIDES - CERTIFIED
$6.30/HOUR TO START
Benefits at 90 days including medical, insurance & attendance incentive.
MARYWOOD NURSING CARE CENTER
36975 West 5 Mile, Livonia

ATTENTION NURSES
LPN's & RN's needed for attendance & medically shifts for private duty nursing. Call 810-559-8077

3 POSITIONS
MEDICAL BILLER
X-RAY TECH, RECEPTIONIST
Experienced only. Call 330-1340

BILLER-MEDICAL
Unique position in great office, bonuses, 50% of profit sharing. Biller who needs very flexible hours. Part time also possible. 942-1411

BOOKKEEPER Office Manager for Farmington Hills dental office. Part time. Must have experience. Fax 474-2280

BENEFITS SPECIALIST
Plans, administers and communicates employee benefit programs including workers' and unemployment compensation. Participate in performing HR forms 5500's, SPD's and DP analyses. Preferred candidate will have Bachelors degree and 2-3 years experience as benefits specialist. 401(K) experienced helpful. Reports to Director of Human Resources. Please respond to:

Recruiter/Radiology
DMC Harper Hospitals
4185 W. 12 Mile Rd.
Novi, MI. 48377

A member of The Detroit Medical Center and affiliated with Wayne State University.
An Equal Opportunity Employer

Come to Beaumont Nurses Aides

Hospital Sitters Needed For Royal Oak Beaumont
- must be certified all shifts available
- contingent positions

Beaumont Community Nursing
1-800-371-1845

502 Help Wanted Dental-Medical

ADMISSIONS COORDINATOR
A part time position is available for a large skilled nursing facility in Belleville. Knowledge of medicaid, medicare & other insurances is a must. Communication skills is of importance. For consideration please apply to: Bellewoods Continuing Care Center, 44401 I-94 Service Dr., Belleville MI 48111, 313 697-8051
Equal Opportunity Employer M/F

AFTERNOON CHARGE NURSE
RN or LPN for small homelike extended care facility, full time (every other weekend). Competitive wages & benefits. Wayne Convalescent Center. Call Linda Baggott, RN at: 721-0740

ASSOCIATE with medical knowledge to recruit & place health care professionals.
PROFESSIONAL PERSONNEL 737-5860

ATTENTION Occupational Therapists & Master Social Workers
Are you seeking a new work experience?

Are you looking for a more flexible position?

Would you like to supplement your current income?

If you answered YES to the above, THE MEDICAL TEAM has a job for you!

Call 1-800-382-5940 or 810-358-2260
An Equal Opportunity Employer

Biller

Patient Account Representative
A challenging PART-TIME opportunity awaits an experienced hospital billing representative. You will work on TUESDAY and THURSDAY and have a minimum of one year of experience in hospital billing and/or follow-ups on a computerized system. For consideration, please send your resume ONLY to Cathy Sacco, Coordinator, Human Resources.

Botsford General Hospital
28050 Grand River
Farmington Hills, MI 48336-5933
An Equal Opportunity Employer

BUSINESS ASSISTANT - busy Canton specialty office seeks people person to coordinate patient scheduling & treatment. Dental background & computer experience preferred. Call 8 am-12 noon 981-7477

CERTIFIED AIDE - Mature person for small retirement home in Southfield. 3-4 days a week, every other weekend. 557-1221

CERTIFIED NURSING Assistants, needed immediately, all shifts. $250 sign on bonus. Apply: West Trail Nursing Home, downtown Plymouth, or call Renee. 453-3983

CERTIFIED NURSES AIDES
Revised per scale. Applications currently being accepted between 10am-2pm for all shifts. Apply in person at Lahser Hills Nursing Center, 25300 Lahser, Southfield, MI 48034.

CHAIRSIDE DENTAL ASSISTANT
With experience. Part time, Tel-Twelve area. Southfield. 357-5540

CHIROPRACTIC ASSISTANT
Received training needed for busy office. Combines clerical & patient contact responsibilities. Hours are Mon., Tues., Wed. & Fri. 2:45 pm-7:30 pm, 27527 Joy Rd. (4 block W. of Inkster Rd.) 522-5501

CLERICAL POSITION
full time, benefits, excellent chance for advancement, medical experience preferred. Send resume with salary requirements to: Director, 19835 W. Outer Drive, Suite 110 East, Dearborn, MI 48124

CLINICAL EDUCATOR IN-SERVICE
Growth opportunity for RN with long-term care experience. Teaching background preferred. Will work closely with In-Service Coordinator to orientate and In-Service staff. Must be flexible and enjoy working with geriatric residents. Send resume to: S. Wormser, DON, Mt. Vernon Nursing Center, 26715 Greenfield, Southfield, MI 48076.

CNA's
AFTERNOON & MIDNIGHT
Apply in person:
MARYCREST MANOR
2475 Middlebelt
Livonia, MI, 48154
427-9175

CNA's,
50 bed nursing home in W Bloomfield hiring for full or part time. Work 3-4-5 hour shifts. $6 per hour. Call for appointment 300-4443

CUSTOMER Service position, full time. Knowledge of medical or insurance billing, detail oriented, typing 45wpm. Complete benefit package. Qualified candidates complete applications at: Wright & Filippis, 2415 Crooks Rd. Rochester Hills, MI

LIVONIA DENTAL OFFICE
Seeking part-time HYGIENIST.
Afternoons per week & some Saturdays. 474-5573

DENTAL ASSISTANT
Quality oriented Farmington dental office looking for energetic, experienced people oriented dental assistant committed to excellence. Come join our happy team. 474-0224

DENTAL ASSISTANT
Looking for a part-time, enthusiastic, caring individual, experience preferred. Pleasant general dental office in Farmington Hills. 932-1280

502 Help Wanted Dental-Medical

DENTAL ASSISTANT
Needed full-time for busy Plymouth office. Experienced. Expanded duties. Call 313-455-4070

DENTAL ASSISTANT-For Dearborn Practice. Part-time, afternoons, evenings. $4.50 to start. Merit increases. Will train. Call 278-4110

DENTAL ASSISTANT/Chairside needed for small Troy office. 4 days/wk & Sat. AM schedule. Experience preferred. 689-9880

DENTAL ASSISTANT, part-time, experienced preferred. Quiet, atmosphere. Excellent salary. 11/Lahser area. 557-5688

DENTAL ASSISTANT needed Full time is our pleasant Dearborn Hills office. Must have 3 years experience. Call Cora Lee 562-7212

DENTAL ASSISTANT - Chairside: Full-time, 2 dental locations, Wixom & Plymouth. Must be able to work ½ day Sat., approximately 8-1. Call after 5pm. 348-1584

DENTAL ASSISTANT
Experienced, full time for modern progressive office in Bloomfield/Birmingham area. Mature, responsible person skilled in public relations. Good pay & benefits. 288-5540

DENTAL ASSISTANT
We want the best and are willing to pay for it. We offer a position that is motivating and rewarding. Great hours. Experienced required. Personality plus required. 651-1440

DENTAL ASSISTANT
Full or part time. Friendly fast-going Assistant for rapidly growing new Rochester dental practice. Applicant must be flexible, willing to train. Wages commensurate with experience. 656-0660

DENTAL ASSISTANT mature energetic detail oriented individual with experience preferred. Will train a 1 yr minimum experience desired to complement our dental team for quality personnel & clientele.
Call Livonia office. 464-2664

DENTAL ASSISTANT - Tired of 100% of chairside assisting? Want to expand your field of experience to include lab work? This full time position offers excellent benefits including annual bonus, quarterly uniform allowance, medical & dental coverage, NO Sat. hours at this renovated & team orientated office in Canton. 453-0940

DENTAL ASSISTANT - Farmington Hills. Full time with benefits or part time. Mon-Thurs, ½ day Sat. Must have experience. 553-0645

DENTAL ASSISTANT - Experienced, dependable person with flexible job to add to our friendly team at Newburgh & Ann Arbor Trail offices. 591-0011

DENTAL ASSISTANT
for Canton family practice, part time. Experience preferred but willing to train right person. 453-8444

DENTAL ASSISTANT
Busy general practice needs full time mature Assistant. Experience or X-Ray preferred. Plans 681-3600

DENTAL ASSISTANT
Part-time position available in W. Dearborn office. Experience necessary. 565-3131

DENTAL ASSISTANT
Part time. Thurs., 2-7pm, Fri., 1-5pm. No experience necessary. $3.75 to start. Farmington office. 471-0795

DENTAL ASSISTANT
Looking for dependable, mature person, part time. No evenings or Saturdays. Excellent salary and benefits. 661-1260

DENTAL ASSISTANT/CHAIRSIDE
Dearborn dental office. Full time, benefit package. Excellent career opportunity. 9 to 4 part time Saturday per week. Call 581-8696

DENTAL ASSISTANT
Southfield practice needs full-time Assistant, Mon.-Thurs. Experience in team dentistry a must.
Call Laura: 354-1555

DENTAL ASSISTANT
For friendly 2 doctor office in Garden City/Westland. Full time Mon-Thurs., 2 Saturdays per mo. Benefits. Must be people oriented and have dental experience. 425-9130

DENTAL ASSISTANT
Full time, experience necessary, paid vacation, medical benefits, salary based on ability, team-oriented practice, in scenic Livonia office.
Call: 591-3636

DENTAL ASSISTANT
Full time, experience necessary, paid vacation, medical benefits, excellent salary, team-oriented practice, in scenic Livonia office.
Call: 591-3636

DENTAL BUSINESS ASSISTANT
Full-time. Experienced only. Knowledge of insurance & patient billing. Good typing skills & computer experience. Excellent working conditions in pleasant Dearborn Heights office. Call Ann. 277-0510

DENTAL BUSINESS OFFICE
Busy Southfield dental office seeks dependable, enthusiastic person for the business office team. Excellent opportunity for training & responsibility. Send resume to:
Anita Regalado DDS, 25000 W. 10 Mile, Suite 101, Southfield, MI 48034 or Call 953-2000
Voice Mail ☎ 7103Call 953-2000
Voice Mail ☎

DENTAL CAREER PERSONNEL
Experienced only. Dental Assistant and Business Staff needed. Your skills for a great future and benefit. Full or part time. Call 524-2163

DENTAL FRONT DESK/MANAGER
Multi talented people person for busy dental office. Salary commensurate with attitude and experience. 981-3434

DENTAL HYGIENIST
Needed full-time for busy Southfield practice. Excellent pay, benefits, bonuses. Contact Carol. 353-5600

DENTAL HYGIENIST
High quality periodontal practice seeks caring & experienced hygienist. We want you and can offer continued education & professional growth. Excellent salary & work environment.

Call: 357-3213

DENTAL HYGIENIST
Part time, Tues. & Thurs., noon to 7pm and 2 Sats. a month. 9 to 1. Farmington. 478-3285

DENTAL HYGIENIST
Needed in busy Novi office, 3 days. 476-6121

DENTAL HYGIENIST
Apply at our State-Of-The-Art Livonia dental office. We are seeking an exceptional person for full or part time position. 478-1900

DENTAL HYGIENIST
needed for maternity leave, March 28 May, 2 days a week.
737-2090

502 Help Wanted Dental-Medical

DENTAL HYGIENIST - Part time, 2½ days a week. Wixom & Plymouth. Must work 2 Sats.(approximately 8 am-1 pm) a month in Plymouth office. Call. 624-1910 or 454-1070

DENTAL HYGIENIST needed Tuesdays & Wednesdays in Bloomfield Hills office. Call Emily at 334-4220

DENTAL HYGIENIST
experienced for warm, friendly office. Flexible hours. Fri. & Sat.
Call Mimi 569-6304

DENTAL HYGIENIST
Full time position in Farmington Hills, for a very busy, outgoing, responsible person. 474-8060

DENTAL HYGIENIST
Part-time position in caring prevention oriented family practice in Canton. Please call Laura. 455-2510

DENTAL HYGIENIST
Full time, Monday thru Friday & every other Saturday. Excellent salary, good benefits, continuing education. Please call 981-3636

DENTAL HYGIENIST
Come join our patient friendly, highly productive dental team at Ameritown. Flexible 3 days a week. Competitive salary & bonuses.
Contact Shannon at. 287-4820

DENTAL HYGIENISTS
Work Saturdays during the cold winter months & take your summer Saturdays off. Peak Performers only need apply. Must have a real flexibility you need. All types of dental placement opportunities available. No fees. Call. (810) 477-7377

DENTAL OFFICE PERSONNEL
Family atmosphere/looking for a team player. Part-time and evenings. Troy office. 362-5055

DENTAL OFFICE ASSISTANT
Westland, 32 hours, no evenings. Do you have excellent verbal skills on the telephone? Do you perform? Are you enthusiastic, caring & dependable? Do you have dental experience with computer knowledge? Control, insurance, computers & like working in a people oriented office? If you...then, call Dorene 9-3pm, Mon-Thurs. at: 425-5370

Dental/Office Phone Work
Earn $ 10-$12 hourly.
Full/Part Time
Dental benefit company is looking for outgoing high energy person to follow up with customers. Must enjoy extensive phone work and have some sales ability. Knowledge of dentistry helpful, but will train confident professional. Flexible work hours, work full/part time 16 9pm. High hourly pay & incentives + benefits. Call 827-3300, ext 1069E, 9am-1pm

DENTAL RECEPTIONIST
Fantastic opportunity for an experienced organized & enthusiastic people person with excellent skills & detail oriented. Farmington. 474-0224

DENTAL RECEPTIONIST for West Bloomfield office. Must be experienced with good people skills. Dental experience preferred. Call 737-2090

Dental Receptionist
Our dental office in Livonia is looking for a mature, enthusiastic Receptionist to be a part of our team effort. If you enjoy people & are looking for a secure position with good benefits, call Linda & please respond. Experience necessary. P.O. Box 732241, Berkley, MI 48072-5241

DENTAL RECEPTIONIST
Rochester, full time, experience preferred. No weekends, some evening hrs. 651-8441

DENTAL RECEPTIONIST
Full-time for 3 office specialty practice. Experience including potential management and computers.
Call Jan: 261-7802

DENTAL SALES &/or MARKETING
Dental supplies, Detroit area, ground. Position offers salary plus commission, full medical & dental benefits available, able to start immediately. Jim or Ed, 313-525-4330

DENTAL SPECIALTY RECEPTIONIST
Southfield is searching for a bright, energetic Dental Assistant. We offer a good salary and dental benefit package for the right person.
Call Shelley, 352-4353

DENTAL TECHNICIAN
Metal finisher needed for small, quality-oriented, C & B Lab in Livonia. Full time, part-time or weekend work. Full-time a possibility. Call 425-7537

DETARY ASSISTANTS
West Bloomfield Nursing Center, near Maple & Drake, has immediate openings on all shifts for full or part-time Dietary Assistants. Prior nursing home experience is preferred. $4.00/hour and you must apply in person at 6445 W. Maple Rd., West Bloomfield between 9am-5pm. Please contact Carol Cherry for more information at 661-1500

ECHO/VASCULAR TECH
Part-time. Certified preferred. Call between 10am-5pm. Ask for Janice: 473-2078

HOME HEALTH AIDES
COMPANIONS
HOMEMAKERS
LIVE-INS
Field staff for private duty home care agency in Canton for cases in Livonia, Canton, Westland & Ann Arbor. Livingston counties. Experience working in the home or in care assisted preferred. Must be available for work at least 20 hours per week. To apply, call
(313) 981-8829
UNITED HOME CARE SERVICES
2200 Canton Center Rd., #230
Canton, MI 48187

HOME HEALTH CARE
Immediate openings for Physical therapists, Occupational Therapists, Speech Therapists, Registered Nurses, Licensed Practical Nurses, Home Health Aides and CNA'S.
Work as many or as few hours as you like. We will schedule you around the hours you prefer. Set your own schedule, choose your own cases. Working distance not required.

CALL VISITING CARE TODAY!
344-0234 or 1-800-880-0020

IN-SERVICE COORDINATOR
RN, In-Service Coordinator for long-term care facility. Michigan License and Train the Trainer a must. Select individual with teaching experience. Excellent salary and benefits. Carring administrator and DON. Send resume to: S. Wormser, DON, Mt. Vernon Nursing Center, 26715 Greenfield, Southfield, MI 48076.

INSURANCE BILLER
Unexpected opening immediate need for insurance biller experienced in all phases of billing & collection. Work with insurance. Coordination staff. Excellent medical office location. Send resume to:
Office Manager
6330 Orchard Lake Rd., Ste. 110
W. Bloomfield, MI. 48322

RN CARE MANAGER
Half time position for geriatric managed care program. Community based nurse case manager will collaborate with an interdisciplinary geriatric team to facilitate access to appropriate clinical and community resources.
Requirements: RN with demonstrated geriatric assessment skills and 1 yr. home care or community based experience. Previous experience with managed care systems a plus. Qualified candidates should submit resumes to VISITING CARE, affiliated with The University of Michigan Medical Center. Send to:
Kathleen Gold, President/COO
VISITING CARE
2850 S. Industrial, Ste. 75B
Ann Arbor, MI 48104
Deadline: January 31, 1994

502 Help Wanted Dental-Medical

FRONT DESK RECEPTIONIST
Needed full-time for Birmingham Opthamologist. Computer experience preferred. Call Carol: 644-8080

FULL SERVICE DENTAL Laboratory in Garden City looking for a partial time employee. Must have knowledge and dependability a must. Please call Tim/Jonathan at 525-4330

GROWING PRACTICE & new office looking for someone to work on accounting, receivables & recall system. No experience necessary. Flexible hours. 725-5500

HEALTH CARE CORPORATION
It is need of 2 part time receptionists. Ideal position for individuals returning to work force or college students. Selected candidate will be responsible for typing, & pleasant voice. Good appearance & customer service oriented. Willing to train. Typing of 35 wpm a +.
Hrs are as follows: Mon. thru Fri. 4:30pm-7:30pm, Sat. & Sun. 10am-3:30pm. Interested applicants please apply in person between the hrs of 9am - 5pm at HCR Georgian Bloomfield, 2675 N. Adams Rd. Bloomfield, MI 48304

HOLTER MONITOR scanning Tech needed for Cardiologist office. Also needed for Cardiologist's office. Experienced only. Approximately 20 hours per week. Great opportunity. 553-0692

HOME HEALTH AIDES
Experienced. FULL & part time-all shifts. Competitive wages, bonus program including mileage, uniform allowance, flexibility & holiday bonuses. Medical, dental, life insurance available. We take pride in hiring dedicated, caring people for which we are surpassed client care. Call 2-5pm!

EMPA-CARE IV 455-1081

LPN NEEDED
Male LPN needed for home care case in Westland. Must be available at least 20 hours per week. Excellent chart work. Call Healthforce for details 677-5800

LPN's
for full/part-time assignments in the Washtenaw County area. High pay & flexible hrs. Must have experience in providing quality patient care.
Call 313-434-0010

LPN/RNs - private duty for patients in Pontiac, SCI & vent experience necessary. New case, LPNs to $18, RNs to $20. Binson's Assistant Corp. 755-0579 or 288-6933

LPN'S & RN'S
Require 4 hrs per week. Call for an interview between 10am-3pm, and ask for in-service Director 354-3222

MEDICAL ASSISTANT with clerical duties. Hours are Mon., Tues., thru Fri. Southfield ENT office. Contact Sue: 810-569-5985

MEDICAL ASSISTANT
Front and back office experience. Computer experience. Hospital, nursing homes, Orthopedic Surgeon. Southfield area. 557-1472

MEDICAL ASSISTANT: Needed with recent experience or education in back office procedures. Send resume to: Attention: Lynn, 30210 Northlin Blvd, Suite 301 Westland, MI 48185

MEDICAL ASSISTANT
Wanted for Livonia/Novi practice. Must be bonded & fingerprinted. Starting salary $8/hr. depending on experience. Full or part time. For interview call: 478-1024

MEDICAL ASSISTANT
Saturdays only. Must drawn blood. Non-smoker. Exercise oriented. Bloomfield Hills area. 879-5625

MEDICAL ASSISTANT/BILLER
with office skills, for busy practice in Rochester Hills.
Call: 652-0140

MEDICAL ASSISTANT needed for busy Farmington Office. Experience preferred for longterm position. 476-7084

MEDICAL ASSISTANT &
RECEPTIONIST
Two part time positions available for reliable, flexible, enthusiastic people for Rochester Hills office. Medical office. Experience preferred. Call Gerrie. 852-9908

MEDICAL ASSISTANT
Needed for busy doctor's office, 9 to 4 Monday, Tuesday, Thursday, in internal medicine with experience in back technique, minor surgery, IV, X-Ray, spirometry and Foley specimen collection preferred. Call 313-981-1770, Tues. & Thurs. 8-7; Wed. 10-4. Excellent benefit package. 459-5880 for appointment

MEDICAL ASSISTANT
Full-Time
W. Bloomfield Internist's office. Must have a pleasant personality with X-ray, EKG, Venipuncture & Lab. Excellent salary & benefit package including profit sharing & medical insurance. To become part of our health care team
Call Sherry: 737-9770

MEDICAL ASSISTANT/Receptionist needed for OBGYN part time. Must be flexible. Livonia/Westland office. 427-4440 or 261-3040

MEDICAL ASSISTANT needed to make house calls with physician. Must have knowledge of medical skills. Must have good driving & geographical ability. 569-2000

MEDICAL ASSISTANT - Experienced in all lab & office procedures. Experienced send resume to: 20411 W. 10 Mile, Ste 103 Southfield, MI 48076.

MEDICAL BILLER for computerized medical office. Call Mrs. Lesser at ENCE ONLY. Good benefits.
Call Ms. Lesser: 358-0420

MEDICAL BILLERS
Senior Billers needed for short & long term temporary assignments. Must have MGA experience. Send resume: MSP, 29299 Franklin Rd., Southfield, MI 48034.
Fax: 353-7258

MEDICAL BILLER for OBGYN office in Farmington Hills. Part time. Experienced only. Send resume to:
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL BILLERS
If you feel your medical billing experience could be better utilized in a new physician office - now is the time to join Maine Detroit Orthopaedic Surgeons! Medical Billers, Office Managers & Medical Assistants with medical billing & collections experience for openings in Farmington Hills, Livonia, Royal Oak, Southfield, Troy, Birmingham. Need MGA, Medicare, or Medicaid experience. DME/IV INFUSION BILLERS for corporate office locations, some several expanding components. Great wages, incentives, paid office.
Call Diane Detzler 932-1170
Harper Associates,28270 Middlebelt Farmington Hills, MI 48334

MEDICAL OFFICE ASSISTANT
Part-time, Mon-Thurs. Entry level, must have a great attitude in dealing with people. Will train. Non-smoker. Birmingham area. Call 642-3338

MEDICAL OFFICE ASSISTANT
full time, for family practice office. Experienced preferred. Please send resume to: Family Practice, 28001 W. 15801 W. 9 Mile Rd., Suite 818, Southfield, MI. 48075

MEDICAL RECEPTIONIST - Very professional, fast paced orthopedic practice. Full-time, available immediately. 1 yr. or more experience required. Excellent phone skills. Knowledge of MGA, data entry & billing systems. Competitive hourly rate. Call Marcia, 356-0088

MEDICAL RECEPTIONIST/SECRETARY
for Southfield OB-GYN office. Experience preferred. Benefits. 948-1963

502 Help Wanted Dental-Medical

MEDICAL ASSISTANTS - urgently needed for clinics in Oakland & Wayne counties. 1 yr. experience minimum. Vert Puncture, EKG's and injections. Career opportunities. $1120 to $1280 per month. Call Monica, Tempro Medical, 443-5594.

MEDICAL BILLERS
For temporary and permanent positions. Minimum 1 year experience required.

• Original Billers
• Status & follow-up Billers
• Billing Supervisors

DAVIS SMITH INC.
354-4100

MEDICAL RECEPTIONIST for computerized pediatric office. EXPERIENCED ONLY. Benefits.
Ms. Lesser: 358-0420

MEDICAL RECEPTIONIST - Full/part-time for busy OB/GYN office. Send resume to: Maine Detroit Ob/Gyn, Ste 212, Farmington Hills, MI 48336.

MEDICAL RECEPTIONIST experienced for busy Farmington Hills ophthalmologist. SOM & billing experience preferred. 848-3100

MEDICAL RECEPTIONIST - needed in busy W. Bloomfield clinics. 1 yr. experience required. Computer experience a plus. $14700 to $16800. Call Rachel at Tempro Medical 443-5594

MEDICAL RECEPTIONIST/TYPIST
Part-time for busy medical office. Computer experience needed. Type 50 WPM. Insurance knowledge helpful. Please send resume to: Wed. 810-625-0040 or Tues. or Thurs.

MEDICAL RECEPTIONIST for pediatric office located in Southfield near Greenfield & 12 Mile Rd for 3 days per week including Sat. morning. Experience with computers & insurance billing. Please call Ms Marston after 1pm 559-6620

MEDICAL RECORDS SECRETARY
full time for Oak Park home health agency. 2 yrs medical records experience & terminology required, CRT a plus. Competitive salary, good benefits. Call
961-5841 ext 439

MEDICAL RECORD CLERK
(AFTERNOON SHIFT)
Challenging position exists for a highly motivated, detail oriented individual to handle a variety of functions within a fast paced environment.
Qualified candidates must possess a minimum of two years work experience in a medical record department, knowledge of ICD9 codes, must possess a typing speed of 30 WPM.

If interested, you may apply in person or send resume to:

Personnel Department
GARDEN CITY HOSPITAL
8245 N. Inkster Rd.
Garden City, MI 48135
(313) 422-3400

MEDICAL TECH & Laboratory Biller & Drivers. Experience necessary. Full & part time. Refer to Box 8-0006
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL TRANSCRIPTIONIST:
Full or part-time, 80 + words per minute/WordPerfect. Send resume to: Medical Records, 6638 Franklin Rd., Southfield, MI. 48034

NURSE AIDES- full time & part time positions available. Night shift only, needs dependable caregivers.
Call Debi at: (810) 337-7085
Health Care Professionals

NURSING ASSISTANTS
West Bloomfield Nursing Center, near Maple & Drake, has immediate openings on all shifts for experienced Certified Nursing Assistants. Please apply in person at 6445 W. Maple Rd., West Bloomfield between 9am-5pm. Prior nursing home experience is preferred. Please contact Mrs. Teffi for more information at 661-1500

NURSING ASSISTANTS
Part-time & contingent positions available for all shifts in various areas. Qualified candidates must have a minimum of one year nurse assistants experience in an acute care hospital setting or be enrolled in an approved program & have completed a clinical rotation.

Apply Mon-Thurs., 8am-12noon.

PROVIDENCE
Hospital & Medical Centers

EMPLOYMENT SERVICES
22253 Greenfield, Ste. 310
Southfield, MI 48075
An Equal Opportunity Employer

Nursing

CNAs
(Days, Afternoons, Midnights)
De Jouvenal Nursing Home, long-term care family. Licensure required. Apply in person: 1000 Cambridge West, 18533 Beech Daly, Redford, MI
An Equal Opportunity Employer

NURSING
RNs, LPNs, CNAs
A progressive and caring long term care facility, that is dedicated to quality resident care and is seeking those who desire to work in an environment that is resident centered. We are accepting applications for all shifts, for the following positions: RNs, LPN, TX nurses and CNAs. We provide a complete training and orientation program which is tailored to the needs of the employee and the needs of the facility are interested in nurses with LV. experience also. Please apply in person or call and ask for Ms. Jacqueline Lewis, Coordinator or Marcia Jazzo DON, at Belle Tire Convalescent Care Center, 44401 E. I-94 Service Dr., Belleville, MI 48111.
(313) 697-8051 EOE

OPHTHALMOLOGY TECHNOLOGIST
Temporary position, 6-8 weeks, full or part-time, OOT (or eligible) with refractometry and pressure testing experience. Please respond to:

Recruiter/Ophthalmology
DMC Harper Hospitals Center
4185 W. 12 Mile Rd.
Novi, MI., 48377

A member of The Detroit Medical Center and affiliated with Wayne State University.
An Equal Opportunity Employer

OPTOMETRIC PRACTICE
In Westland currently has 2 full time positions available. 1 Position is front desk receptionist, the other Optical Technician. Experience preferred but not necessary. Mon-Fri & Saturdays. Send Resume to P. O. Box 1196, Inkster, MI. 48185.

ORAL SURGERY ASSISTANT
Experience necessary.
Call between 8-5 pm
360-8991

502 Help Wanted Dental-Medical

NUTRITIONAL SERVICES MANAGER
A temporary full time position is available at a large skilled nursing facility for an energetic individual who possesses nutritional assessment, supervisory & leadership skills. This individual must be a C.D.M. with proven experience both clinically and supervisory. Excellent wages & fringe package. For consideration please send resume to: Bellewoods Continuing Care Center, 44401 I-94 Service Dr., Belleville, MI 48111. Equal Opportunity Employer M/F

OPHTHALMIC ASSISTANT
for busy ophthalmologists with office in Southfield and West Bloomfield. Need someone mature, responsible, full time. COA or some ophthalmic experience necessary. Send resume to Box 160
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

OPTOMETRIC ASSISTANT - with experience, flexible hours, supervisory capabilities, pleasant working conditions. Nov area.
349-0990

Home care experience preferred. Recent hospital experience required.

Horizon Home Care offers:
• Competitive wages and benefits
• Flexible hours
• Supportive work environment

If you are interested in quality and dependability of patient care, we are interested in you. Please call:

(810) 548-9800
HORIZON HOME CARE
26557 Woodward Ave.
Suite 100
Huntington Woods MI 48070

An affiliate of
Horizon Health Systems

Equal Opportunity Employer

SURGICAL TECHNICIAN
Full-time position available for an experienced Surgical Technician to assist in a variety of surgical cases.

Candidates must have 1 year acute care Surgical Technician experience beyond completion of the advanced program of operating room technology. Certifications preferred.

Please apply Mon-Thurs., 8am-12noon.

PROVIDENCE
Hospital & Medical Centers

EMPLOYMENT SERVICES
22255 Greenfield, Ste. 310
Southfield, MI 48075
An Equal Opportunity Employer

X-RAY TECHNOLOGIST needed full/part time, for a busy mammography office practice in Detroit and suburbs. No on-calls or weekends. Mammography experience and film reading required. Write or call: 4737 St. Antoine, Su. 206, Detroit, MI. 48201 313-832-0420 or 745-0613

504 Help Wanted Office-Clerical

FAST paced office, RECEPTIONIST, energetic, organized, can multi task downs. Experience preferred but willing to train. Nonsmoker. 454-5400

ACCOUNTANT/BOOKKEEPER
Construction job cost experience necessary. Computer skills a must. Real Estate development a plus.
Resume to: Controller, 30500 Telegraph, Ste. 4200, Bingham Farms, MI 48025.

ACCOUNTANT
Large, expanding organization is seeking an accountant. Accounts Payable and computer experience required. General Ledger posting thru trial balance. Lotus 1,2,3 a plus. Send resume and salary requirements to: AFA:
Harvest Foods, P.O. Box 2030, Bloomfield Hills, MI 48303-2030
An Equal Opportunity Employer

ACCOUNTING ASSISTANT
Opportunity for an Accounting Assistant in the Accounts Receivable Department for Village Green Management Company, a leading property management firm. Knowledgeable in Lotus 1-2-3 required. Send resume to: Village Green Management Company, 30833 Northwestern Hwy. Suite 200
Farmington Hills, MI 48334
Attn: M. Weingarden
An Equal Opportunity Employer

ACCOUNTING/BOOKKEEPER
For Bowloffs distributor. Requires 2 years of computerized accounts payable processing with inventory knowledge. General bookkeeping & payroll experience helpful. Resume and salary requirements, Box 2770, Southfield, MI. 48037.

ACCOUNTING

BOOKKEEPERS
Interested in using your skills on either long or short term projects? Let Accountemps do the work in finding that immediate employment. We have the following positions in Accounting: Varied clerical duties including assisting with payroll, tax filings, Accounts Payable & Accounts Receivable. Full-time, temporary or temp-to-perm. Send resume to: Box 410
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ADMINISTRATIVE ASSISTANT
Superb opportunity for a detail oriented position in Human Resource department. Must have prior personnel experience helpful. EOE.

Call OFFICETEAM today!
(810)358-0222 FAX(810)358-0941
2150 Telegraph, Suite 400
Southfield, MI 48034

ADMINISTRATIVE SECRETARY
Growing family company seeks a promotable individual to handle administrative duties. Dealers Dealers contacts with WordPerfect and Lotus skills.
Call Westwood Recruiters Co.
344-6700 FAX 344-6704

ADMINISTRATIVE ASSISTANT
New temp to perm growth opportunity. Excellent benefits. Insurance or suburban advertising agency, must have WP 5.1, Lotus a plus, $18,000/yr. to start plus medical, dental, life insurance & great benefits. Call this week. Call Betty 646-7461
Unforce Temporary Services

ADMINISTRATIVE ASSISTANT
Professional position responsible for account managers and sales reps. Advanced WordPerfect and Lotus 1-2-3 skills necessary. Desk top publishing a plus. Excellent people manner required. Friendly non-smoking office. Please call 810-827-1980 or send resume: Customer Software Services, Inc. 1100 E. Long Lake, Ste 310, Troy, MI. 48085

ADMINISTRATIVE ASSISTANT
Growing, dynamic, high tech Livonia company seeking a detail oriented, personable professional with work experience, and excellent people skills.
Send resume or apply:
ROUSH INDUSTRIES
11800 Market
Livonia, MI 48150
981-1610
Fax 981-4333

504 Help Wanted Office-Clerical

ACCEPTING APPLICATIONS
Temporary, 1-25-94 to:
Administrative Assistants
Bookkeeper, general ledger and trial balance
Data Entry - 10,000 key strokes
Legal/Executive Secretaries (Microsoft/Excel)
Receptionist - 4-5pm
Telemarketers
Word Processors
OPEN HOUSE 10AM-2PM
Americanters, 200 E. Big Beaver, E. of Livernois, Troy, MI or call:
773-5900 • MONARCH

ACCOUNTANTING FIRM looking for experienced Computer person for Data entry and development, full or additional computertization. Accountanting background desirable for future development into accountanting and tax work. Send resume to:
Box 404
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ACCOUNTING/DATA ENTRY
Full time position. Computer experience preferred. Call Cheryl
TOWN & COUNTRY DODGE
9 Mile & Grand River
Farmington

ACCOUNTS PAYABLE/Payroll clerk with minimum 2 years experience in computer environment. Typing a minimum keyped skills required, retail experience helpful.
Call 348-7660

ACCOUNTS PAYABLE
High volume position in manufacturing co. Accounts payable experience, 2-3 years experience required. Computer experience preferred. Lotus required. IBM system 36 experience helpful. Call Cate Tues. 9-12.
(810) 563-6050

ACCOUNTS PAYABLE CLERK
International environmental consultant firm has an immediate accounts payable clerk with 1-2 years experience. Computer accounts payable. Send resume to: Kathy Trader/Environmental Resource Management Consultants, 41650 Gardenbrook Rd., Ste 155, Novi, MI 48375. No phone calls please. EOE/AA/M/F/D/V

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