## 500 Help Wanted

### WESTLAND

Immediate factory positions available in Westland. $5.50/$5.90/hr. If interested call:
STAFFING SPECIALISTS
679-3220

## 502 Help Wanted Dental-Medical

### ACCOUNTANT

A full time position exists for an Accountant. Applicants must have a Bachelors degree in Accounting with a minimum of 2 years of health care accounting experience. A thorough understanding of accounting principles, proper application, general business practices, database (systems) and it's relationship to accounting applications. Applicants must also have a proficiency in PC spreadsheets and automated systems (JPS/VISUAL/VISUAL/FIL) use. We offer an excellent salary and benefit package. Please submit a resume to:
ST. MARY HOSPITAL
36475 5 Mile
Livonia, MI. 48154
An Equal Opportunity Employer
Affiliated with
William Beaumont Hospital

ADMINISTRIVE DIRECTOR
PATIENT ACCOUNTING
Accountable for administrative and functional operations. Min. 5 years experience in Medicare, Medicare, Blue Cross, Medicaid and other insurance programs. A degree preferred. Excellent opportunity for the right candidate. Please send resume to:
P.O. Box 918
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

ANESTHESIA REGISTERED NURSE CLINICIAN

South Oakland Anesthesia Associates Acute Pain Service at William Beaumont Hospital. BSN and epidural catheter experience to become an expert part of our expanding Pain Service Team. Duties include daily assessment and follow-up of post-surgical patients with epidural catheters. Full-time with weekend rotation. Please resume to William Beaumont Hospital, Department of Anesthesiology, 3601 W. 13 Mile Rd., Royal Oak, MI 48073. Attn: Judy Ball.

APPOINTMENT COORDINATOR/RECEPTION - enthusiastic person for progressive medical practice. Experience preferred. Salary. Call 12 to 5pm. 354-6384

ASSISTANT DIRECTOR OF NURSING

Our Detroit University Health Care Center is seeking an RN to fill the position of AD/DON. Responsibilities include: infection control, quality assurance, staff development as well as knowledge of State & Federal regulations. Please contact: Detroit University Health Care Center, 26350 S. Mile, Livonia, MI 48154. 313-427-8370. EOE

ASSISTANT
DIRECTOR OF NURSING
Long-Term Care Facility looking for a R.N. with Michigan license. Demonstrated leadership ability and excellent organizational, communication and interpersonal skills required. Salary and fringe benefits. Interested individual may contact the Director of Nursing Care Center, Human Resources Manager, 34325 Grand River Avenue, Farmington, MI48335. (810)477-7373

BILLER - Experienced part time biller needed for Livonia Pain Care medical office. Medical billing & computer experience required. Call Office Manager at: 548-9717

BLOOMFIELD HILLS OFFICE - Full time financial person with experience in accounts and financial insurance. $10-$13 to start, benefits, profit sharing. Call Sherry at 642-8430

ORAL SURGERY
ASSISTANT
Experience required. 32-40 hrs/week. 330-9991

CERTIFIED
NURSING ASSISTANTS
Join growing, long term care facility. NEW CONSTRUCTION. EXCELLENT OTHER WEEKEND OFF. Full & part time available. Paid orientation. Apply at any of the 3 weekdays: Mt. Vernon Nursing Center, 26715 Greenfield, Southfield. (810)557-0050

CHAIRSIDE DENTAL Assistant needed for 1 doctor general practice four handed dentistry. Flexible hours, no Sats. 459-7110

CHIROPRACTIC ASSISTANT - Part time assistant needed for busy office. Combines clerical & patient contact responsibilities. 3 afternoons per week, Mon., Wed. & Fri. 2:45 pm - 6:30 pm. Dr. Joy Bell, 15 block W. of Inkster Rd. 522-5501

CHIROPRACTIC ASSISTANT
25-30 hours/week. Mon., Wed., Fri. within: Holly Hill Village, 29565 Ten Mile, Ste. 112, Novi, just W. of Haggerty.

CNA needed with 2 yrs. experience minimal, completion of formal training required, competitive salary, full time, part time or contingent. Call between 12-2 pm. 477-2227

CNA'S NEEDED all 3 shifts. Full and part time positions available. Must be State Certified. Must be attendance oriented & willing to be a team player. Apply at Bristol Place long term care facility, Bedford Villa, in Southfield. 557-3333

CNA'S
$500 Sign-On Bonus
Full and part time positions for State C.N.A.'s. All shifts available.
Excellent wage and benefit package. Apply at Grand River Avenue Care Center, 34225 Grand River Avenue, Farmington, MI 48335.
(810) 477-7373

CNA'S
50 bed basic nursing home in West Bloomfield has full time and part time opportunity for a 6, 8 & 12 hour shifts. $8 to start, $8.50 after 90 days. Call Mrs. Lifsey for appt. 340-6443

BUSINESS ADMINISTRATOR needed to manage our periodontal practice. Responsibilities include weekends; 1 evening. Top salary with benefits. 644-1556

BLOOMFIELD HILLS OFFICE, Dental Assistant. Experienced in a handed. Chairs, Ortho, Kids in our busy excellent practice and profit sharing package. No evenings. 642-5440

DENTAL ASSISTANT TRAINING
You're invited to become a Dental Professional. Classes scheduled to begin 4/4/94 in Farmington Hills.
Call for details...(810) 477-8187

ATTENTION
Are you tired of the winter blues? Let Peak Performers brighten your day by earning extra money. NO EXPE RIENCE NECESSARY. DENTAL ASSISTANTS AND HYGIENISTS for more information call today! Help for full time, part time or temporary positions available. Call today to schedule an interview!
E.D.S (810)477-8777) NO FEES

DENTAL ASSISTANT
Available only, experienced or will train. Call resume after 6:30PM
421-7938

DENTAL ASSISTANT - Experienced, full time, for modern, progressive congenial Bloomfield dental office. We are searching for a team oriented, energetic, people oriented person. 610-852-3130

DENTAL ASSISTANT
Rochester Hills area. Friendly to train right person. 651-0707

DENTAL ASSISTANT - Part-time for preceptor position in practice in Farmington Hills. Flexible hours. Excellent opportunity for getting to train right person. Call 851-3030

DENTAL ASSISTANT
Great office team. Modern, well-lighted with good attitude. Great salary & benefits. Salary commensurate with experience & attitude.
Ask for Chris 961-3434

DENTAL ASSISTANT - Our Dearborn office is looking for a cheerful, friendly assistant to join our team. Experienced. Full time. Good benefits available. Please call at 846-6376

DENTAL ASSISTANT
Quality oriented Farmington dental office looking for energetic, conscientious, cheerful dental assistant committed to excellence. Come join our happy team.
474-0224

## 502 Help Wanted Dental-Medical

DENTAL ASSISTANT
Full time, Oral surgery office in Birmingham/Troy area. Adding new doctor, full time assistant with previous experience and dental office needed 4½ days a week. Good benefits. Call before 10-4. 642-2115

DENTAL ASSISTANT
We want the best and are willing to pay for it. We offer a position that is motivating and rewarding. Great hours, experienced required. Personality plus required. 661-1440

DENTAL ASSISTANT
Full-time for West Bloomfield Practice. Experience preferred. Please call. 348-3100

DENTAL ASSISTANT
A-1 Modern W. Bloomfield quality practice. Flexible hours. Great work environment. 661-2222

DENTAL ASSISTANT - Full time position available in Livonia office. Must have experience in 4-handed dentistry. Excellent salary and benefits. Please call: 563-3131

DENTAL ASSISTANT or HYGIENIST
For orthodontic office in Canton.
3 or 4 days/week. Experience preferred. If you are a mature, outgoing person looking for long-term employment in a caring, pleasant office, please call during business hours: 981-2444

DENTAL ASSISTANT
Part time. Experience preferred. Ideal atmosphere. Excellent salary. 11/Lahser. 353-0665

DENTAL ASSISTANT - Experienced chair side, full time for modern Farmington Hills general office. Salary & benefits. 553-2477

DENTAL ASSISTANT
Enthusiastic individual needed for NW Livonia practice that is patient centered & truly appreciates their staff. 1 year experience. 464-2564

DENTAL ASSISTANT - Experienced for progressive dental office located in Oak Park. High OSHA standards. Salary & benefit commensurate w/ experience. Call 968-5040

DENTAL ASSISTANT - a great opportunity for energetic, mature, dependable person, chairside assisting. Full time. Excellent position preferred but willing to train. Livonia. 427-2258

DENTAL ASSISTANT
Will train motivated individual for full time, chairside position at busy Farmington Hills office. Salary. Benefits. 553-2478

DENTAL ASSISTANT - full time, experience only, ortho helpful. Some evenings, no week ends. Excellent pay with benefits. Livonia/Westland area. 422-6470

DENTAL ASSISTANT - upbeat, energetic people person needed for busy general practice in busy Farmington Hills office. Experienced preferred. Excellent compensation for right person. 553-4560

DENTAL ASSISTANT
Part time. Oral surgery office in Farmington/Farmington Hills. Adding new doctor. Part time Assistant with previous experience in dental office needed 19-20 hrs./wk. Call between 10-4. 647-3191

DENTAL ASSISTANT
Career oriented individual with 2-3 years experience needed for full-time position in a progressive group practice in Western Wayne County. Top salary & full benefit package available to the proper candidate. Call & ask for Jan at: 722-5130

DENTAL ASSISTANT
Full time. Self-motivated individual needed for busy progressive prosthodontal office in Farmington Hills. Starting salary negotiable based on experience & skill. Excellent benefits. Existing monthly incentive program. Will include some evenings & some Saturdays. Please call 855-1555

DENTAL BUSINESS ASSISTANT
Royal Oak, part-time. Do you have excellent communication skills? Are you animated, caring & dependable? If you have experience with recall & appointment book control, & like working in a progressive office call Jennifer at: (810) 541-8770

DENTAL
EMPLOYMENT
Dentists, Hygienists
• Immediate Employment
• Temporary & Permanent

RDH
Health Services Inc.
313-524-1963

DENTAL HYGIENIST
Part & full-time for progressive dental office in Farmington Hills. Call. 474-2280

DENTAL HYGIENIST
Full time, benefits. Dearborn Hgts. area. Pleasant working environment. No power hygiene. 277-3068

DENTAL HYGIENIST, PART TIME
If you are enthusiastic, caring and dependable, and enjoy a challenge, in a patient quality Livonia practice, call 427-7653

DENTAL HYGIENIST - Rochester, Professional, caring, full time, 4 days, an upbeat, patient-centered hygienist for our team, 3-4 days per week, flexible schedule. Call part time or contingent. Call between 12 noon & 5pm. 652-2227

DENTAL HYGIENIST-experience full time, 3 days (4th possible), no Sat., seek personable & caring professional to join team oriented Berkley family practice. Benefits. 548-3334

DENTAL HYGIENIST
Part-time. Hrs./days/schedule - very negotiable. Bloomfield location. 313-563-3300

DENTAL HYGIENIST - Confident and motivated, RDH, Modern, preventive, Rochester office. Every Tues., one Sat. a month. 651-1555

DENTAL HYGIENIST
Part-time with previous perio experience to enhance our state-of-the-art office with your experience. Please call 661-4001

DENTAL HYGIENIST - Periodontal office. Tues., one or Tues. and Fri. Send resume and references to: 42301 Cherry Hill, Sta. A, Canton, MI 48188 or call: 313-994-8713

DENTAL HYGIENIST - for new dental office in Westland. Full-time, must be outgoing team player to work in our high quality, modern office. Top pay, Wonderful & bonus plan. Call Heather: 728-5800

DENTAL HYGIENIST
Full-time, 7:30-5pm, every other Sat. Excellent pay, benefits, continuing education, Livonia area. 591-3623

DENTAL HYGIENIST
needed for general practice. 14 Mile & Middlebelt. Saturday only from 8am-12pm. Please call 626-9615

DENTAL HYGIENIST
Needed 2 days a week in a very friendly Canton dental office. Please call 451-0990

DENTAL HYGIENIST - Top Canton practices. Excellent salary. 313-697-1181 or 313-981-1828

DENTAL HYGIENIST
To start work in April for a friendly dental practice in Livonia. Call today and "people skills" and love of the profession. Soft tissue management knowledge is desirable. 464-7770

DENTAL HYGIENIST
Needed full time for small dental practice in Plymouth/Canton area.
Call: 453-9250

DENTAL HYGIENIST
Accepting applications for full or part time. Preventive oriented dental practice in general dentistry. Team oriented individual. Salary negotiable. For interview call Barbara Fleming. 548-5350

DENTAL HYGIENIST - excellent opportunity. Quality oriented, comprehensive care practice in Dearborn. Looking for team oriented professional can look forward to a great salary, flexible schedule & helpful pending experience. 844-8603

DENTAL OFFICE RECEPTIONIST
Great office team in Livonia. Well-lighted with good attitude. Great salary & benefits. Salary commensurate with experience & attitude.
Ask for Chris 961-3434

DENTAL ASSISTANT
Our Dearborn office is looking for a cheerful, friendly assistant to join our team. Experienced. Full time. Good benefits available. Please call at 846-6376

DENTAL ASSISTANT
Quality oriented Farmington dental office looking for energetic, conscientious, cheerful dental assistant committed to excellence. Come join our happy team.
474-0224

## 502 Help Wanted Dental-Medical

DENTAL HYGIENIST
High quality periodontal practice seeks caring & experienced hygienist. If you want you and can offer outstanding education & professional growth. Excellent salary & work environment.

Call: 357-3213

DENTAL HYGIENIST
Part time leading to full time. Self-motivated individual needed in progressive prosthodontal office in Farmington Hills. Some experience in soft tissue management. Starting salary negotiable based on experience & skill level. Existing monthly incentive program. Some evenings & some Saturdays. Call 855-1555

DENTAL LAB in need of:
Partials - experienced in casting
Denture - experience in model trimming
Ortho - experienced acrylic & finishing, wire bending a plus.
Crown & Bridge - Porcelain; Finisher; (2) two porcelain (builder/grinder).
Contact Jim or Ed at 855-4330

DENTAL RECEPTIONIST
Part-time. Experience in insurance preferred but not required. Dental background helpful. Call 474-2280

DENTAL RECEPTIONIST
W. Bloomfield office. Experienced, excellent salary & benefits.
Call 855-8110

DENTAL RECEPTIONIST
Experienced. Full time, 4½ day wk. Pegboard. Computer & Typing. Friendly office. Farmington Hills. Benefits. Call Eve. 644-7587

DENTAL RECEPTIONIST wanted: excellent interpersonal skills, career minded for state-of-the-art dental office. Previous experience required. Some evenings. Must be a "people person". 422-4330

DENTAL RECEPTIONIST
enthusiastic friendly & outgoing individual with good written & verbal communication skills for front desk position in busy expanding practice. Opportunity for advancement. Insurance billing, computer knowledge desirable. Excellent compensation for right person. 553-4560

FILE CLERK
For busy doctor's office in Royal Oak. Executive Dr., Westland, MI. Part time. 288-2184

FULL TIME-Bloomfield Hills dental office. Duties include: filing, file clerk, filing insurance, collections and patient check out. Must have dental office experience. $10-$12 hour to start. Office, profit sharing and benefits. Call 642-8430

HOME HEALTH AIDES
Experienced. FULL & part time-all areas. Competitive hourly rate, program includes annual, attendance, flexibility & holiday bonuses. Vacation pay. Transportation assistance. We take pride in hiring dedicated, caring people to provide unsurpassed client care. Call 2-5pm!
EMPA-CARE IV 455-1061

HOME HEALTH AIDES
COMPANIONS
HOMEMAKERS
LIVE-INS
Field staff for private duty home care agency in Canton for cases in Wayne, Oakland, Washtenaw and Livingston counties. Experience working with the sick, elderly or disabled preferred. Must be available for work at least 20 hours per week. To apply, call:
(313) 981-8829
UNITED HOME CARE SERVICES
2200 Commerce Center Rd. #230
Canton, MI 48187

HOME HEALTH AIDE/
COMPANION
Immediate opening for case in N. Oakland County area. 20 hrs. per week. Must be experienced in home care & be available weekends.
To apply, call:
(313) 981-8829
UNITED HOME CARE SERVICES

HOME HEALTH
NUTRITION
SUPPORT TEAM
NURSE

Children's Hospital of Michigan has an immediate full-time day position for a Staff Nurse in Home Health Service. Position includes developing protocols, evaluating and implementing home health care nutrition therapy. Functions as member of Nutrition Support Team. Minimum requirements: BSN preferred, 3 years experience as RN in acute care setting, pediatric experience in central line care/nutrition therapy. If interested and qualified, please send resume or contact Nurse Recruitment at (313) 745-5368.

Attn: Nurse Recruiter
CHILDREN'S HOSPITAL
OF MICHIGAN
3901 Beaubien, Detroit, MI. 48201
Equal Opportunity Employer
Minority/Female/Handicapped/Vet

HYGENIST NEEDED
for our Plymouth office, full or part time. Call Chris 455-4070

HYGIENIST - For Saturdays only. Farmington Hills, Bloomfield area. Hours: 8:30-3pm. Salary Negotiable. 425-0640

HYGIENIST
FULL & PART TIME
Busy practice. High OSHA standards. Strong perio skills a plus. Benefits. Call 584-588-8304

JANITORIAL
Full & part time positions open for medical center in Dearborn. Day & afternoon shifts. Must have references with good references. Please send resume to: Medical Administrator, 5050 Schaefer, Dearborn, MI 48126

LPN - dermatology practice seeking LPN for part time, Southfield, Plymouth area. 459-7110
Contact Ruth Collinwg 458-8100

MEDICAL ASSISTANT for busy Farmington surgical office. Full time - five hrs. experience preferred. Benefits. Replies to Box #624
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL ASSISTANT - full time for busy Northville office. Must be experienced in X Ray, EKG, venipuncture, some exams, & every other weekend. Forward resume to:
Leon L. Bahn, D.D.S., 21600 Haggerty Rd. #212, Northville, MI 48167

MEDICAL ASSISTANT
Part time. Experienced. Contact: Noni Urategaa between 9-5pm.
(810) 398-6360

MEDICAL ASSISTANT
Part time in Bloomfield area.
352-4660

MEDICAL ASSISTANT/PART TIME
Non-smoking Westland office.
721-7918
11 A.M. - 5 P.M. Mon. - Fri.

MEDICAL ASSISTANT - Needed for Southfield Physicians office. Front and back office. Start part time, full time in Nov. 354-0732

MEDICAL ASSISTANT, part time needed for busy pediatric office. Experience in this specialty. Call Rivertown & Beck Rd. area. 948-8717

MEDICAL ASSISTANT - experienced, Hematology Bilingual preferred. B.W. Detroit.
Call 884-8180

MEDICAL ASSISTANT - Part Time for Livonia Podiatry office. Experience preferred but not required. Phone 652-6664

MEDICAL ASSISTANT
WESTLAND/GARDEN CITY AREA.
Full time. Pediatrics.
525-6460

## 502 Help Wanted Dental-Medical

MEDICAL ASSISTANT
Part Time. Active dermatology practice seeks a self motivated energetic person. Call Kelly. 648-5697

MEDICAL ASSISTANT/LPN
Enthusiastic, outgoing person for busy dermatology office in Bloomfield. Part time. 553-6884

MEDICAL ASSISTANT/receptionist needed for busy full-time in busy family practice in Troy. Ask for Tammy. 689-3445

MEDICAL ASSISTANT
Part-time for Internal Medicine Practice in Birmingham. Approximately 20 hours per month. Good pay. Call. 645-2450

MEDICAL ASSISTANT
To work full time in busy internal practice. Call 557-7041

MEDICAL ASSISTANT - Needed full time for D.O. in Dearborn. 2 years experience. Some recent hospital exposure. Virginia. 851-5740

MEDICAL ASSISTANT - experienced preferred but will train in office. Part time. Call between 10am & 4pm. 557-3457

MEDICAL ASSISTANT - 32 hours. Needed for dermatology office in Bloomfield Hills. Medical background preferred. Call 540-9100

MEDICAL ASSISTANT - Full or part time for pediatric office. Must be efficient & work well with people. Experience required in check in, scrub x-rays, EKG, V & P. 350-1440

MEDICAL ASSISTANT
needed for centrally located fast paced Westland office. Will train applicant with classroom or clinical background. Please send resume and cover letter to: P.O. Box 85097, Westland, MI 48185

MEDICAL ASSISTANT
Want to earn higher dollars than you are presently making? Seeking candidates for a busy St. Clair Shores area. If you are a hard worker and an experienced Assistant in a medical or pediatry office, call 478-4639

MEDICAL ASSISTANTS
Urgently need for immediate openings in Oakland & Wayne counties. Flexible hours. Contact Career opportunities. $1,120 to $1,280 per week. Call Monica at 1-800-TEMPRO MEDICAL. 443-6594

MEDICAL BILLER/BOOKKEEPER
Part-time for Livonia doctor's office. Highly motivated individual. Flexible hours, salary, address & phone number to Box 648
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

MEDICAL BILLER
for Doctors office in Farmington Hills. Must be comfortable with computers. Please call: 553-8891

MEDICAL BILLERS
needed for computerized medical billing company in Farmington Hills. Computer literate. Pay based on ability to 3 yrs. experience preferred. Send resume to: General Manager, Box 37733 Enterprise Ct., Ste. 400, Farmington Hills, MI 48331

MEDICAL BILLER
Non-smoking Farmington Hills office. Experienced preferred. Salary commensurate. Reply to: Box 7, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, MI 48150

MEDICAL BILLERS/COLLECTORS
Growing national infusion therapy company seeks experienced medical billers and collectors to fill immediate openings. Send resume to: Human Resources Director, 17197 N. Laurel Pk. Dr. Suite 540 Livonia, 48152

MEDICAL BILLERS
Many positions available. Must experienced Medical Billers. Posh physician office. Great benefits. Must have Medic expertise.
DUE/PAYRUSED BILLERS for corporate office locations with several expanding companies. Great salaries & benefits. Call or send resume to Diana Dreller: 932-1170
Harper Associates, 29470 Middlebelt
Farmington Hills, MI 48334

MEDICAL BILLING CLERK - part time. Experience preferred. Excellent salary & working conditions.
Call Amy 539-0202

MEDICAL BILLING
DATA ENTRY

National Health Laboratories, Inc. offers the freedom to pursue your professional goals in a friendly, state-of-the-art environment. We currently seeking full time, dependable, detail-oriented individuals for medical billing data entry position. A minimum of 6 months medical billing experience, and the ability to key 9,000 keystrokes are required. We offer a competitive salary and benefits package. For immediate consideration, send resume and salary requirements to:
NATIONAL HEALTH LABORATORIES, Inc. 15200 Northend, Oak Park, MI 48237.
Equal Opportunity Employer
M/F/D/V

MEDICAL OFFICE in Birmingham is looking to train a receptionist to train to assist with patients. Part-time, ideal for homemaker. 642-3338

MEDICAL RECEPTIONIST
For Dermatology office. Must have EXPERIENCED ONLY. Full-time, Benefits. Mon., Tues., Wed., Fri. 559-2220

MEDICAL RECEPTIONIST
for busy Southfield OB/GYN practice. Must have MBS experience. Call Ask for Kathy 569-4450

MEDICAL RECEPTIONIST
Interesting full time position located Greenfield/12 mile area. Position requires knowledge of medical terminology, basic insurance, and some computer experience. Salary DOE. Benefits required. Call Rita after 1 p.m.
810-569-2400

MEDICAL RECEPTIONIST/BILLER
Experienced preferred at a fast paced family practice in Westland.
728-2130

MEDICAL RECEPTIONIST position available in Livonia office for an experienced individual. Full-time, afternoons. Call 464-9200

MEDICAL RECEPTIONIST/MEDICAL ASSISTANT with clerical skills. Part time/full time for Bloomfield Medical Office. Experience required. Call Beverly. 338-8915

MEDICAL RECEPTIONIST
Livonia doctors office. Part-time, Mon., Tues., Wed. & Fri. from 3pm to approx 8:30pm and every other Sat. from 8am to approx. 70m. Please call: 427-9222

MEDICAL RECEPTIONIST - Part time, 1½ hrs. experience preferred. 12 Mile & Northwestern area. Professional & friendly. Experience in medical field helpful. Salary commensurate. Call Mon. or Wed. morning only. 352-3181

MEDICAL RECORDS CLERKS
Part time positions open for Medical Records Clerks at Medical Arts Center, Prefer 1-3 yrs. experience in health care, or good references. Please send resume to:
Medical Administrator, 5050 Schaefer, Dearborn, MI 48126

MEDICAL Transcriptionist/Medical Assistant for general surgery practice. Computer skills required. Call Kim. 464-7770

MEDICAL TRANSCRIPTIONIST
Part time flexible hours. Must have experience medical terminology, transcribing medical histories and physical exams, operative reports, consultations, discharge summaries, medical notes, transcribing, etc. Will train. Part time. 737-2080

PAYS to LPN's
Current Michigan license. All shifts available. Excellent wage and benefits package. Must possess good written communication and supervisory skills. Interested Human Resources Manager, Grand River Care Center, 34225 Grand River Avenue, Farmington, (810) 477-7373

## 502 Help Wanted Dental-Medical

MEDICAL ASSISTANT, For Farmington Hills pediatric office, part time with some office skills & pleasant personality. Experience helpful, will train. Hours Mon. 8:30am-noon; Tues. 12:30-5:30pm; Thurs 9:30-8:30pm; Sat. 8:30am-noon. Call for interview 478-1150

MEDICAL BILLER - Multi-specialty clinic seeks full & part time experienced billers. Must have knowledge of medical terminology, insurance, communication and computer skills. Min. 5 yrs. experience. Salary commensurate w/experience. Please send resume to:
MEDICAL ADMINISTRATOR
5050 Schaefer
Dearborn, MI 48126

MEDICAL TRANSCRIPTIONIST
Part-time for rehab department in West Bloomfield. Approximately 20 hrs. pleasant professional atmosphere. Send resume by fax to: (810) 851-2547 W. Grand Blvd., Detroit, MI 48208, attn: Human Resources.

MENTAL HEALTH CLINICIANS
Masters & Bachelors level positions available at community mental health center in Livonia area. Must have appropriate licensure or registration. Send resume to: Suburban West Community Center, 31601 Grand River Ave., Farmington, 48336

NEW HOME health care agency seeking qualified staff in the following positions: RN, LPN, CNA, MSW, SLP, PT & OT. Send resume to: Home Care Services, Box 11106, Madison Hts, MI 48071

NURSE AIDES
Full & Part-time, all shifts.
Franklin Manor, 29600 Franklin Rd., Southfield, (behind Southfield Hospital) (810) 557-1000 (1 telephone).

RN's & LPN's
Long term care facility has challenging home care positions, full or part time. Learn & grow with us. Apply in person. Oak Park Care Center, located in: S. Wormser, DON, Mt. Vernon Nursing Center, 17415 Greenfield, Southfield, MI 48075. (810)557-0050

RN'S
MDS, INFECTION CONTROL, QUALITY ASSURANCE Specialist
Long term care facility seeking experienced, motivated, full or part time, monitor & complete MDS's, Infection control & Quality assurance. Long term care experience preferred. Sign-on bonus available. Contact Nurse Manager, Westland Nursing Center
1-800-423-2023

NURSE
part time, weekends for our pro choice physicians office.
Call Toni 443-0239

NURSE
Part-time Weekends, 3-11 shift. Upscale nursing facility where nurses are recognized as professionals. Apply in person:
Peachwood Inn
3500 W. Maple Road
Rochester Hills

NURSING ASSISTANTS
HOME HEALTH AIDS!

MANCH HIRING BONUS! Immediate openings on all shifts for local home care cases. Work only when and where YOU want to work. Call Concentrated Care, for details and assignments. No long distance required. Call VISITING CARE 344-0234 877-0020 229-0320

OFFICE MANAGER position, combined operations, medical, life, insurance knowledge preferred, full time, call 9-noon preferred 462-9445

Optometrist
COA or COT
The right candidate will possess an enthusiasm for the optometric field, needs of ophthalmology and refractive surgery. 2-3 days per week. Excellent salary & benefits.
Call Lisa at 810-855-6200 or send resume to: 30100 Telegraph, Ste. 137, W. Bloomfield, MI. 48322.

PEDIATRIC
NURSES

MCH SERVICES, the leader in Pediatric Home Health Care, has immediate openings:

All Shifts & Locations
Full Time Or Part Time

Minimum Starting Salary:
LPN $25,000
RN $35,000

CALL MCH SERVICES
1-800-225-0710

PEDIATRIC RN's & LPN's
NEEDED STAT!

MANCHURIAN BONUS! Openings on all shifts for local home care assignments in Westland, Livonia, Redford, Plymouth, Canton, Farmington/Howell and MORE! High demand for evenings and midnights. High tech skills (vent, IV and bipap) a plus. Set your own schedule, care only the cases. Work when and where YOU want to work. Adult and other pediatric assignments also available. Call VISITING CARE 344-0234 877-0020 229-0320

PHYSICAL THERAPY
AIDE/ASSISTANT
Full time, experienced required. Call Sandy-Carolyn Center for details and candidates call: 454-8065 9-5PM

PHYSICAL THERAPIST
Licensed. Full-time position. Flexible hours. Excellent benefits. Competitive salary. No weekends. Great support staff. Great work environment. Send resume to: 23550 Park St., Ste 100, Dearborn, MI 48124. Or contact Dawn or Mary at: 563-8300 Fax 563-2500

PLAY LEADER WANTED
Requires education in early childhood, social work, OT, PT, Speech. Special Ed & 2 yrs. experience with children who have DD. Part-time flexible hours, begin training at once. 537-2360

PODIATRIST OFFICE looking for assistant. Must be dependable, not afraid of work. Willing to train. Hours are Mon., Tues, Thurs, or Fri. Dr. Howard's office, corner of Glenwood & Newburgh, 37322 Glenwood Rd., Westland. 721-0300

PSYCHIATRIC NURSE
Full or part time BSN needed to work as part of a team based, state-of-the-art, JCAHO accredited CMH agency in NW Wayne County. Duties include: direct client contact, assessments & medication administration. Day time work hours. Good benefits. Contact Dr Herzberg or Ann Kemp.
(313) 459-4500
An Equal Opportunity Employer

PURCHASER for medical equipment company. Knowledge of medical field helpful. Must be organized. Benefits. Auburn Hills area. 373-2400

ENTHUSIASTIC, outgoing team-mate for busy reception desk at Birmingham Chiropractic office. Good clerical skills & computer experience required. Call 644-4784

EXPERIENCED, Personable, organized FRONT DESK RECEPTIONIST for busy Podiatry office. Good phone skills necessary. No weekends or eves. Send confidential resume/employment history to Box 758, Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

RECEPTIONIST
Part time for busy Farmington Hills doctor's office. Meet type.
Call 471-1660

RECEPTIONIST - energetic, efficient people person for optometric office. Insurance, telephone, clerical responsibilities and optometric experience in ophthalmic office a plus. Full time. Private office condition. Call 477-1660

RECEPTIONIST - Full time, for busy oncology practice in Royal Oak. Minimum 1 year experience. Medical terminology required. Excellent benefits. Call 298-4000

RESIDENT AIDE
Full time/part time. Take 3-30pm. for assisted living facility in Plymouth area. Call Mon. thru Fri. 453-6700

RN - LPN for Rochester residential care. Part time and every other Sat. Excellent salary & benefits.
Ask for Sherry 852-2929

STERILIZATION PERSON needed for W. Bloomfield office. In charge of sterilization, instruments, autoclaving, etc. Will train. Part time. 737-2080

## 504 Help Wanted

RN/LPN
PART TIME MIDNIGHTS & PART TIME AFTERNOONS
Charles Kenney Nursing Home located between Livonia & 12 Oaks Mall, seeks assistance by persons with good experience in long term care & want to be a part of a dynamic nursing team, please call or send resume to:
Diana Sales DON,
24500 Middlebelt,
Novi, MI 48375
313-477-2000

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Southfield, MI 48075
1-800-385-9027
356-0220

RN's & LPN's
Long term care facility has challenging home care positions, full or part time. Learn & grow with us. Apply in person. Oak Park Care Center, located in: S. Wormser, DON, Mt. Vernon Nursing Center, 17415 Greenfield, Southfield, MI 48075. (810)557-0050

VASCULAR TECH to do non-invasive testing in Vascular Surgeon's office, 5 days/week. Experience necessary. 333-2166

## 504 Help Wanted

ABILITIES-REWARDS
IN DEARBORN
Full-time, excellent benefits, friendly people, word processing, data entry, telemarketing, cassette and transcript support to sales organization. Duty, assistant work team, employee-owned work team. Resume and references to:
P.O. Box 2530, Dearborn, MI. 48121.

GENERAL ACCOUNTING
position for growing company. Computer experience helpful. Send resume to: Interiors Contractors, 12423 Sisk Rd., Livonia, MI. 48150. NO WALK-INS.

PART TIME ACCOUNTING CLERK

20-25 hours per week. Includes accounts payable, filing, data entry. Monday-Friday schedule, tuition reimbursement available. Call Carolyn for college student. To apply, send your resume to:

Accounting Clerk
ZIEGART TIDYCAR
P.O. Box 1290
Troy, MI 48007-1290

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ACCOUNTANT
EXPERIENCED - PART TIME

10-20 Hrs/week. Duties include check writing, preparing monthly budgets and monthly reports, payroll taxes and tax information.
Send resume including salary requirements to:

Finance Department
505 N. Woodward - Ste. 1200
Bloomfield Hills, MI 48304

ACCOUNTING CLERK
Experienced for Livonia office. 18 hours per week. Flexible schedule. Knowledge of accounts payable & accounts receivable. Willing to do other general office work as needed. Send resume to: Accounting Clerk
Samel Sales, Inc.
11998 Merriman
Livonia, MI. 48150-1919
No phone calls please!

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Join our team! Growing division of a Fortune 500 company has openings for highly skilled accounting clerk with 2+ years experience, an associate degree (or process it accepted equivalent) and knowledge of A/R collections. Comprehensive computer skills are a must. We offer an excellent compensation package which includes bonus participation. For consideration forward resume and financial requirements to:
TOP PRIORITY Dept. SALARIED
ATTN: Ms. K. Flynn
Human Resources Generalist
Box 1
Hamburg, MI 48139
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ACCOUNTING CLERK
Manufacturer located in Northwest suburbs is looking for an Accounting Clerk to handle daily accounting duties. Min. 2 years. Send resume to: Angie Mig, 777 Baseline, Northville, MI 48167

ACCOUNTING CLERK
Excellent opportunity for resourceful individual to join our team.
Location in REDFORD area. Duties include Accounts Receivable, Billing, Collections, Computer accounting and reports, telephones and general clerical duties. 5 years experience needed as well as Word-Perfect knowledge. Only applicants will be tested. Send resume to:
Accounting Clerk, P.O. Box 2107, Southfield, MI 48037

ACCOUNTING CLERK
Accounting Clerk needed for medical law firm. Minimum clerical experience of nine months, client invoicing & client inquiry. Proficiency in an computerized system which is user friendly. Ability to work with detail & very important. Salary based on experience. Good benefits package. Please send resume to:
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Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
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PAYROLL
TO $30,000

4 year degree, payroll experience, knowledge of payroll taxes, 401K, dealing with multi-state payroll, 3 years accounting experience through trial balance with Degree preferred. Comprehensive benefits package. Send resume to: Human Resources Manager, Grand River Care Center, 34225 Grand River Avenue, Farmington, (810) 477-7373

## 504 Help Wanted Office-Clerical

ACCOUNTING CLERK
Temporary entry level position to work with other clerks performing various accounting duties Second shift Mon-Fri. Some accounting courses and/or 1/2 year accounting experience helpful. Applicants apply: Mon-Fri. 8:30am-12:30pm ONLY.
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TEMP TO PERM
Accounts Receivable Clerk, Auburn Hills, associates a large array, excellent benefits, perm salary to $27K

Sr. Accounts Receivable/Collections, fast-paced Livonia firm. Perm salary to $30K

PERMANENT
Collection Supervisor, Madison Heights. $30K

Full Charge Bookkeeper/Accountant, W. Bloomfield. Construction experience preferred, to $24K

Billing/Collections Clerk, third party experience, Southfield, $9-$10

Accounts Payable Clerk, prest