EMPLOYMENT

504 Help Wanted Office-Clerical

OFFICE ASSISTANT, full time, experienced, for busy sales office. Call or Job FAX Johnson Supplies, 34251 Schoenherr Rd. Livonia MI 48150

OFFICE-CLERICAL POSITION (FULL TIME)
Excellent growth opportunity! Duties to include process transactions and credit memos, filing, telephone, telephone backup, other customer service duties, and office duties. Excellent benefits presented. Competitive salary and benefits. If interested in a FULL-TIME POSITION AT OUR OAKLAND MILL LOCATION, please contact MIKE TRAUNER, MANAGER.
MEYER JEWELERS
OAKLAND MALL 548-3805
OR call/FAX
425 West 14 Mile Road, #426
Troy, Michigan 48083
Equal Opportunity Employer

• OFFICE HELP
• DATA ENTRY
• CLERKS
• TYPISTS
• RECEPTIONISTS
If you have good office skills, Synergy Staffing can find you a position in the Greater Detroit area. Knowledge of the Credit industry helpful, but not necessary.
CALL TODAY!
SYNERGY STAFFING
489-0700

OFFICE MANAGER needed for closed door sales office. Knowledge of computers & bookkeeping through trial balance helpful. Send resume to: Fitness Things, 827 S. Main Street, Royal Oak, MI 48067

OFFICE - PART TIME
Days, time flexible. Approximately 25 hours per week. Pleasant, fast paced office. Light clerical work, answering phone, filing, word processing. Call Bob Corbett. 348-4600

OFFICE PERSON needed for small manufacturing firm. Permanent, full-time position. Duties include: telephone backup & strong emphasis on general clerical work (computer knowledge). Data entry, Word Processing, 10 Key helpful. Experience does add. Must be dependable & have good resume & salary requirements to: Charlotte Sales, 3053 General Dr., Plymouth, MI 48170

OFFICE WORK, accounts payable exp. 30 hrs. per wk. $3 per hr. 12 Mile/Northwestern location. Call Mr. Tarasevich, 353-0404

OPPORTUNITY TO grow with young Southfield Company. Full time entry level position available. Knowledge of Word Processing helpful, but not required. Scanned sheet knowledge is a plus. Send resume and salary requirements to:
Trend Analysis Systems, Inc.
P O Box 7758
Berkley, MI 48072

ORDER DESK - Inside Sales Position, energetic self-starter for busy office. Must have good phone personality to handle customers, work well with others. Good computer & math skills. Sales exhaust product line. Call Mr. Sales, Sales exhaust product line. 537-3875, Ext. 43 or send your qualifications to: Exhaust Sales, 12380 Beech Daly, Redford, MI 48239

TOWN CENTER PLAINTIFF
★ Is seeking Part-time Legal Professional. Qualifications: Must have good phone manner, be detail oriented and document production. Competitive salary and benefits package. Send resume to: Human Resources, 26000 Town Center, Suite 500, Southfield, MI 48075 or FAX to 948-9494

PART-TIME Sales & Office work. Computer literate, good phone manner, people personality & neat appearance. Sales experience helpful. Hours Wed. & Thurs. 10-6, 471-1781

PHONE WORK - Part-time work in a pleasant environment. Hours are for Pacific time zone. Flexible hrs. Approx. 25-30 hrs/wk. $4.25/hr. Apply at: 847 Mandalay Rd., Apt. 1, Lake St. Louis, IL of Kensington, Cherryvale Kensington Center 728-9677

VETERINARY CLINIC RECEPTIONIST
Part time position for experienced in front desk duties. 32 hours per week, evening shifts, Saturday and $6.25 per hour. Apply in person at Mitchell Park Veterinary Hospital, 37294 Bernadette Near Joy & Newburgh. Phone 513-0500

★ RECEPTIONIST
Minimal office responsibilities. Salary $4.25-$5/hr. Mon.-Fri. Eight hrs/day/nine days. Dependable only need apply 477-1488

PLYMOUTH area manufacturing Company is looking for a part-time Receptionist. Must have good telephone skills & positive attitude. Call Beverly Ann for Layers, 416-1666

RECEPTIONIST
Flexible hours available for mail service office in West Bloomfield. Experience with word-by-word phone and Windows preferred. Call Mr. Lewis Lewis, between 9-1 ONLY at: 626-4020
Mail Boxes Etc
Equal Opportunity Employer

RECEPTIONIST, full time. Phones, typing, clerical, computer experience helpful. Pleasant office. Plymouth. Mon.-Fri. 9-5, 416-5680

RECEPTIONIST NEEDED full time. Phone, light office experience necessary. For more info call 455-6200, 616-645-8885

RECEPTIONIST • A busy Birmingham dentist office seeks a friendly, motivated person to work Mon. & Fri. Ideal candidate will have a pleasant phone voice. 258-5687

RECEPTIONIST - for Clinton area medical office. Light typing, filing, computer. Full time, benefits available. Call Ann, 445-8800

RECEPTIONIST/REGISTRAR
Part time hours available for Pediatrics. Medical office experience preferred. Call Debbie at 557-7300

RECEPTIONIST
For non-smoking, Farmington Hills dentist office. Must be well organized, efficient and pleasant. Full time position. Salary commensurate with benefits. 737-4026

RECEPTIONIST - growing Farmington Hills office looking for energetic, enthusiastic person with excellent telephone skills to join our team. Benefits, salary commensurate with ability. Call Nancy, 932-2180

RECEPTIONIST • Busy local practice in West Bloomfield seeks friendly, efficient, organized, multi-task oriented individual with pleasant telephone manner. Full time, benefits package. Fax resume to 737-8099

RECEPTIONIST needed full time for fast paced professional office. Must be outgoing with good phone skills. Apply in person at 30776 Grand River, Farmington. 478-7600

RECEPTIONIST/SECRETARY for doctor in Plymouth Township. Medical office experience preferred. Call 459-8080

RECEPTIONIST/SWITCHBOARD
Full time position available for Receptionist/Switchboard operator. Pleasant phone & organizational skills. Close to I-96 & Novi Rd. Call Ann at 348-3110

RECEPTIONIST
Dynamic Southfield Company has immediate opening for a part-time Receptionist. Light typing and phone skills required. Scanned sheet knowledge is a plus. Send resume and salary requirements to:
Trend Analysis Systems, Inc.
P O Box 7758
Berkley, MI 48072

RECEPTIONIST/SECRETARY - for Pediatric orthodontist office. Will be trained in an team responsible person with good phone manner, able to work well with others. Good computer & math skills. Some college preferred. Call Sandy, Sandy Orthodontics, 557-3875, Ext. 43 or send your qualifications to: Sandy Ortho, 12380 Beech Daly, Redford, MI 48239

RECEPTIONIST
Growing Detroit area company has an opening for a receptionist. Must be personable, have good phone manners, and be able to handle a multi-line phone system. Please send resume & salary requirements to:
GENERAL DRIVESHAFT COMPANY
P O Box 37080
Detroit, MI 48237

RECEPTIONIST
Full time position for a busy animal hospital in Westland. Successful candidate must be organized, good with people and able to multi-task. Computer & data handling a plus. Interested candidates are to apply in person at the Pet Care, 35-39 Inkster, 34.25/hr. Apply at: 847 Mandalay Rd., Apt. 1, Lake St. Louis, IL of Kensington, Cherryvale Kensington Center 728-9677

RECEPTIONIST
Staffing Specialists is looking for a full time Receptionist for our Farmington Hills office. Must have at least 3 yrs. office experience and be proficient in word processing. If interested please mail your resume to:
STAFFING SPECIALISTS
4147 W. Maple Blvd.
Waterford, MI 48329

RECEPTIONIST
Front desk for long term care. Minimum 1+ yrs. experience, computer literate, good phone skills. We offer bad pay, benefits, & nice environment. Call today for an appointment.
OFFICETEAM
(810) 355-8212 Fax 355-9841
28566 Northwestern Hwy #280
Southfield, 48034
E.O.E.

RECEPTIONIST/SWITCHBOARD
Person with pleasant personality & good experience, accurate typing, multi-line phone experience, filing, typing skills & general office support duties. Call for appointment.
355-4400

RETIRED COUPLE - Shop based interior fitting company. Wife organizing home office. Husband fitting field for John, Well Cabinet, Grosse Pte., MI, 48236.

RECEPTIONIST/ ASSISTANT
Full time position available for an energetic, organized, motivated, self-starter. Must have excellent phone skills, be detail oriented, have good computer skills, and be able to multi-task. Pleasant office environment. Salary commensurate with experience. Fax resume to 737-8099

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Mail Boxes Etc
Equal Opportunity Employer

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504 Help Wanted Office-Clerical

RECEPTIONIST needed for full time day time position. Wed - Sun, for a private country club. Computer experience with ability to learn for Windows related. Submit resume to: Pete Lake, Country Club, P. O. Box 240438, Orchard Lake, MI., 48324

RECEPTIONIST/SECRETARY
for Farmington office. Typing, filing, computer experience helpful. Call 477-0630

RECEPTIONIST - part time, Mon. Wed. Fri. 9-5 for busy office. Phones, self starter, neat, office duties. 547-3567

RECEPTIONIST/GENERAL OFFICE
Moderate Engineering, 33001 9 Mile Rd., Farmington, MI., 48336
474-9575-3300

RECEPTIONIST/CLERICAL/ OUT OF OFFICE ERRANDS
Person with car for errands. Responsible person to handle detailed paperwork. Call Robin at: 647-0944

RECEPTIONIST
International company seeks experienced Receptionist for Livonia facility. Excellent benefits package. HR Management, 546-0808

RECEPTIONIST - person needed to greet visitors, sign for packages, make calls, perform other general clerical duties including typing. Farmington Hills area. Please call Ann Yu, 9am-3pm. (810) 737-3440

RECEPTIONIST
Part-time. Receptionist skills to move into A. Receptionist duties to complete company training.
Call 477-0710

RECEPTIONIST
Part time, Mon. - Fri., 9am-2pm, could lead to full time. General office duties. Pleasant phone voice & positive attitude. Send resume or call for appointment to: P O Box 164, Wixom, MI 48393

RECEPTIONIST/SECRETARY
Immediate opening in Bloomfield area for a self-motivated individual with good skills. Must have GOOD WORD SKILLS A MUST, (Microsoft Word and Excel). Must also have a terrific personality.
Call Susan (810) 649-7330

RECEPTIONIST
Large showroom for good "people skills". A well established company offers security, good benefits and pleasant working environment. Accurate typing required. To $ 16,640
Call 44-6-0006
SHELLING PERSONNEL SERVICES

Receptionist/Secretary
Must have professional telephone manner and be organized. Light typing skills. Should be self organized with a working knowledge of WordPerfect 6.0. Send resume to:
J. Donald Nudell Architects, Inc.
30600 Northwestern Hwy., Suite 308
Farmington Hills, MI 48334

RECEPTIONIST, part-time, Monday, Wednesday, Thursday and Saturdays, for Royal Oak out patient clinic.

RECEPTIONIST, full-time, for Pediatric practice. Accurately, detail oriented, WP 5.1 required. Personable, no attitude. Appointment, Kim, Mt. Kent at, 482-1313

SECRETARY
AUTOMOTIVE
SALES OFFICE
Customer Service and secretarial responsibilities for busy office. Supply good skills and experience for this. To $25,000 + Benefits. 464-0808
SHELLING PERSONNEL SERVICES

SECRETARY
Busy bulletproof vest department looking for secretary with computer skills. Must have Word Perfect 6.0. Salary commensurate for Closing Department. 7380 Meadowview Clarkston, MI 48346 Fax 625-4832

SECRETARY established Bingham Farms law firm seeks experienced secretary with excellent typing, telephone, & organizational skills. Word Perfect 5.1 & Windows a plus. Competitive salary & benefit package. Fax resume & cover letter, but not required. Call 642-7733 or Fax resume to Debbie, 642-7547

SECRETARY for solo attorney. 15-20 hrs/wk, flexible hours, good typing and organizational skills. Send qualifications to: Richard Sheiss, 30800 Northwestern Hwy., Suite 200, Farmington Hills, MI 48334

SECRETARY
FULL/PART TIME
Long term positions in progressive Southfield office. Word Perfect experienced firm. Tony & Bloomfield Hills area. Call Sandy 646-7883
Uniforce Temporary Services

SECRETARY
Immediate opening. Full time with benefits. Word Perfect 5.1 required, Lotus & Microsoft Word knowledge a plus. Call Mr. Lewis at 626-4020
Mail Boxes Etc

SECRETARY
Master, a leader in the sales and service of quality security equipment, has an immediate opening for a Secretary to our General Office to perform a variety of clerical, administrative and accounting duties.
This position requires an individual with good telephone skills, possess typing/word processing skill, and have organizational skills. Knowledge of Lotus 1-2-3, Word Perfect, Dialogic, and Lotus 1-2-3 preferred. Ability to work with the public or your customer service background is a plus.
We offer a competitive salary and comprehensive benefits package. To apply, please forward resume to:
Sally Mosler, Administrator
District Manager
MOSLER
27678 Bassett Rd.
Livonia, MI 48150
MOSLER
An Equal Opportunity Employer

SECRETARY
Medical corporation seeks office manager for busy Sterling Heights office. Must have 5+ years exp. Word Perfect 5.1, Basic knowledge of accounting. Salary commensurate with exp. Fax resume to: 977-0164
PERSONNEL SYSTEMS 469-1166

SECRETARY
needed part-time, full time during tax season. Bookkeeping experience helpful. Medical office, light typing required. Call 534-5441

504 Help Wanted Office-Clerical

SECRETARIES/
WORD PROCESSORS
WHERE ARE YOU?
If you possess any of the following skills, we have a job for you:
TYPE 45 WPM +
Ability to analyze problems, take absolute responsibility. Compose & business letter with ease. Organize. Familiar with any of the following:
Word Perfect
MacSoft Word
Word Perfect for Windows
MS Word for Windows
Multi-Mate
Word Star 2000
Lotus 1-2-3 for Windows
Lotus 123 DOS
Excel
We have full and part-time positions available in Detroit, Southfield, Livonia, Troy, Rochester Hills, Auburn Hills, Farmington, Novi, Northville, Wixom and Plymouth.
Call Today - Work Tomorrow
SNELLING PERSONNEL
NEVER A FEE
Livonia 464-5300
Southfield 352-1300
Auburn Hills 373-7500
Troy 294-0177

SECRETARY/BOOKKEEPER
$23,000 FEE PAID
Busy variety store. Must have book-keeping and secretarial experience. Computer literate, accounts payable and accounting duties. Excellent benefits including retirement, suburban firm. Call Lisa
616-3330
or FAX resume to 649-FAX-2
M BOOKSPAN & ASSOCIATES
PERSONNEL SERVICES

SECRETARY/BOOKKEEPER
Fast paced Canton retailer seeks experienced person with 5 years. Candidate must be computer literate, superior word processing skills, basic accounting knowledge necessary. Position involves accounts payable, payroll, orders and receivings. Computer accounting experience necessary. Quality Restaurant software & plus. Apply in person or submit resume and salary history to:
Baby Depot
42637 Ford Road
Canton, MI 48187
ATTN: SECRETARY

SECRETARY - for automotive supplier's sales office. Applicant must be self-motivated & possess excellent communication & organization skills. Strong typing skills required. Word Perfect 5.1 and 6.0 for Windows and Lotus 1-2-3 also required. Salary commensurate with experience. Fax resume to Box 210
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

SECRETARY/OFFICE MANAGER
for architectural office, Bloomfield area. Work independently & possess strong organizational skills. Call Pat (weekdays 2-4pm) 646-8877

SECRETARY - PART-TIME
for law office. Must be capable of legal secretarial experience preferred. 2-3 days per week, flexible hrs. & schedule. Send resume to:
Office Manager, 29777 Telegraph, Rd., 28089 W. 13 Mile Rd., Ste. #200, Southfield, MI., 48034

SECRETARY - PART TIME
Provide secretarial and administrative support to the dealer. Experience required. Call Ann Arbor Dealer. Year round position. Mail resume and cover letter to: Personnel Director, 3515 W. James Equicode Church, 353 W Maple, Birmingham, MI 48009

SECRETARY/RECEPTIONIST
For detailed oriented office handling events. Computer literate. Word Perfect. Call Barbara, Cystic Fibrosis Foundation, Troy 810 524-8029

SECRETARY/RECEPTIONIST
Needed for job shop. Must be neat, organized and have a pleasant phone voice. Computer skills helpful.
Willing to train right person. $6-7 per hour. Send resume to:
Eagle Gauge, 5279 General Dr., Plymouth, MI, 48170

SECRETARY - seeking a well organized, self motivated individual with good typing & clerical skills. Bookkeeping a plus. Send resume to:
P.O. Box 32181
Detroit, MI. 48232

SECRETARY-Top notch for fast paced sales office. Excellent communication skills. Word-Perfect experience preferred. No phone calls. Resume to: A.T. Cross Company, Attention: Sue Bowen, 1165 E. Big Beaver, Suite 208, Troy, MI 48084.

SECRETARY WANTED with Bookkeeping experience. Part time days. Garden City area. Please call for appointment. 425-0779

SECRETARY with WP. Long term assignment in Livonia. Excellent typing skills and a pleasant phone manner. Call 464-7078
ETD Temporary Services
An Equal Opportunity Employer

SECRETARY/WORD PROCESSOR
needed for Southfield area law firm. Some office experience and word processing experience a must. Entry level position.
$20-$ 400
Call Ann
SHIFT
COORDINATOR
Medical Word Processing
The Detroit Medical Center has an immediate full time opening for a Shift Coordinator to oversee the performance and quality of work of the Medical Word Processing department.
To qualify, you must have a high school diploma or equivalent and minimum of two years supervisory experience in a medical setting. Previous experience overseeing the work of medical transcriptionists.
Excellent salary and comprehensive benefits package. Flexible hours. Interested candidates or apply in person to:
The Detroit Medical Center
Human Resources, SC-UHC
4201 St. Antoine
Detroit, MI 48201
An Equal Opportunity Employer

SWITCHBOARD OPERATOR
Part time, Engineering and medical, must know good speaking voice, 8-12 noon, Mon. - Fri. 3-6pm, Sat. 10am-2pm. Apply in person: Beaumont Office, 4949 Telegraph, Dearborn, 5005 Kingsley, Troy.

TELEPHONE RECEPTIONIST/ OFFICE CLERK
Full time. Computer/word processing. $8.00 per hour. Apply in person: Mr. Lewis, Mail Boxes Etc, 30445 Northwestern Hwy., Farmington Hills.

TEMPORARY ASSIGNMENT - Busy Bloomfield area law firm looking for temporary data entry people. Assignment will last 2-3 weeks. Hours are 8:30-5:30 with some overtime. Pay is $6 per hour. Please call ATTORNEYS TEMPS to schedule an interview.

504 Help Wanted Office-Clerical

Secretary Receptionist - Immediate opening for a full time secretary. Experienced in a busy Sales and Engineering office located in Southfield. The individual we are seeking must be computer literate in UNIX based system as well as Word Perfect 6.0 and other DOS based software. Must be able to handle sales-line phone system and a variety of other office support functions on a well organized basis. Excellent written and verbal communication skills a must. Competitive salary and an excellent compensation package. Send resume and salary requirements to Secretary, P. O. Box 400, Howell, MI 48844-0400 E.O.E.

SECRETARY RECEPTIONIST
Farmington Hills office equipment sales and service company seeking high energy front office person. Phone answering, customer contact, 88 words per minute, prepare proposals, type from rough copy, other clerical duties. Salary commensurate with experience. Please forward resumes to: Personnel Dept., 27474 Farmington Rd., Walled Lake, MI. 48390 or call:
(810)624-7500

SKILLS, SKILLS, SKILLS
We will find you a job with client companies who have a need for secretarial skills. Temporary work is fun as we get you a paycheck soon.
FUTURE FORCE
TROY - 528-8454
SOUTHFIELD - 353-6300

TITLE INSURANCE COMPANY
Seeking experienced escrow personnel for functional and processing all documents related to escrow, including closing, benefits package. Salary commensurate. Send resume to:
Transnational Title
Insurance Company
33027 Schoolcraft Road
Livonia, MI 48150
Attention: B. Schmitz

TYPIST, BINGHAM
Part time, 20 hrs. Mornings preferred, 60 words, Word Perfect 5.1.
TEMPSTAFF No Fee Jobs 643-0900

TYPIST - EXPERIENCED
Needed part time for Southfield Engineering firm. Familiar with Word-Perfect 5.1 and merging.
Call Joe or Steve 358-3480

Word Processing/
Secretaries
• Placement in Rochester area
• Up to $8/hr.
• Assignment length - 6 mos. +
• Proficiency in WordPerfect & Lotus
• 6 mos. experience & 50wpm +
O/E
Management Services
Fax 528-6107
528-6100

WORD
PROCESSING
SECRETARIES
Needed in Troy, Bloomfield Hills, Farmington Hills area
Needed in Troy, Bloomfield Hills, Farmington Hills area for one or more of the following:
• WordPerfect 5.1
• Microsoft Word with Windows
• Word for Windows 6.0
• Lotus 1-2-3
• Excel
• Transcription
Typing 50 + wpm, excellent communication skills a must.
CONTEMPRA
583-9500 - Madison Hgts
563-5900 - Dearborn

WORD PROCESSOR - full time position for experienced word processor, advanced individual. Adv. Word-Perfect 5.1 or Microsoft Word for Windows required. Southfield area. Call Denise between 9-12 only at 557-8020

WORD PROCESSOR
WordPerfect 5.1 + Lotus. Advanced skills. Bloomfield. Immediate. Temporary Resources 737-1711

WORD PROCESSOR/SECRETARY
Part time, Adam, Tues., Thurs. after Wed. 6:30 - 9:. Excellent people skills. Word Perfect. Apply: Jeffers, 24234 Orchard Lake Rd. Farmington Hills • 476-1727

WORD PROCESSOR
Processing involved typing, scanning & transcription plus knowledge of Lotus stand Word legal form. Must be experienced in WordPerfect 6.1. Legal knowledge a plus. Reply with resume and salary requirements to: P.O. Box 400, Northville, MI 48167.

WORD PROCESSOR/
SECRETARY
• WordPerfect 5.1/5.0
• Windows
• Microsoft Word
• And Others
Synergy Staffing is looking for many positions in the Southfield area. We have short term, long term and permanent positions. Call today for an appointment.
SYNERGY STAFFING
489-0700

Word Processor/
Administrative
Assistant
(PART-TIME)
Large company in Birmingham/Bingham Farms area in need of a part-time word processor with exceptional capabilities. Detail oriented, strong typing skills required. Confidentiality a must. Hours 2-6pm, Mon-Fri.
CONTEMPRA
583-9500

505 Help Wanted Food-Beverage

ACCEPTING APPLICATIONS for Lunch & Dinner Cooks. Apply in person, 5066 Sandhurst, Ann Arbor.

ARBY'S
Crew Bonus
Full & Part Time
Days & Nights
Flexible Scheduling
Will work around school schedule.
Paternal Insurance Program
Employee Meal Discount
Starting Pay $4.25/$4.35 experienced
27999 Orchard Lake Rd. at 13 Mile

ASSISTANT MANAGERS
Our client, a major restaurant group, is seeking assistant managers. Food Managers and consider Waiters, Bartender, Host, Cashier, Multicultural opportunities. Family friendly environment. Apply in person: Mon-Fri, 2-4pm. Bonfire, 31175 Grand River, Farmington Hills, MI 48334

505 Help Wanted Food-Beverage

ACCEPTING APPLICATIONS:
BORDER CANTINA
Apply 2pm-4pm at:
31420 Grand River
ALL POSITIONS

ACCEPTING APPLICATIONS
FOR
BEVERLY HILLS GRILL
for our newest location
220
Opening in June
SOUS CHEF
FIRST COOK
SAUTE COOK
may start immediately
Apply in Person:
31471 Southfield Road
between 13 & 14 Mile Roads

ACCEPTING APPLICATIONS for waiter, bartender, busboy. Lunch & Dinner. Apply in person: Wheel & Rye, 7291 Middlebelt, Westland.

AMBITIOUS self starting Manager for growing pizza franchise, previous experience required. Resumes to: TCS, Inc., 6740 Honeycomb Circle, Ste 190, Canton Twp., 48187

APPLICATIONS ACCEPTED FOR - Part time experienced bartender cocktails. Farmington area. Call Mondays 477-8080

APPLY - Oakland Hills Country Club, 3661 W. Maple, Bloomfield Hills. Apply 12-3 pm from Mon. to Fri. and fill out application. Will Perform Duties: Cook, Pantry, Bar Porter, Grounds Crew. EOE.

ATTENTION! Immediate openings for Bar Personnel, full & part time. Call for appointment.
537-0525

ATTENTION: The Original Pancake House is seeking dependable & energetic individuals to join our high quality team. Now accepting applications for wait, host & bus positions. Flexible hours, great pay, plus benefits. Apply in person between 2-4pm at 19334 W 10 Mile, Southfield.

BANQUET POSITIONS.
• Sat. & Sun. Only. Must be able to handle 60 lb. tables quickly.
• Cashier on Mon., Thurs. thru Sun.
• Receptionist, approximately 25 hrs./wk.
• Wait Staff
Please call:
Mr. Mitchell
BANQUET SERVER
POSITIONS AVAILABLE
Ideal for college students & homemakers. Also Banquet Manager position. Flexible schedules available. Apply in person at Hunter House & Conference Center, 36000 Schoolcraft Rd., Livonia, MI 48150.

BAR HELP - Farmington Hills
Top pay full & part time, will train. Call Joe Amy 21 Twin.
477-3323

BAR PERSON/WAITSTAFF
Day shift. Experience preferred. Ask for Tim.
272-6133

BAR STAFF needed, Day Wait Staff, Cooks & PM Bar Manager (m/f). Must have positive attitude, good with people and able to take directions. Bar experience preferred. Apply in person: Gary D. Nelson's Lounge, 6211 Chase Rd., Dearborn

BARTENDERS & FLOOR SUPERVISORS - see Bill Webb, between 2-4pm, Mon. & Sat. Marsha Wright Lind, 14060 Telegraph, 538-1645

BARTENDERS & Grill Cook. Bartenders experienced in mixing with large groups. Grill Cook. Both nights. Must be 21. Carson. 487-8770

BAR & WAIT STAFF, split shift. COOKS. Apply in person evenings: Fairlane Country Lounge, 14719 S Wayne Rd., Westland. 728-9330

BAR & WAITSTAFF
POSITIONS AVAILABLE
Lunch and dinner shifts, part or full time. Summer help in Beverly, Northville & Novi.
Now Town Center
or call for appointment. 380-8460

BATES HAMBURGERC
ALL SHIFTS
Full & part time. Apply in person 9am to 10am, or 2pm to 5pm. 32408 8 Mile, Livonia and 27291 Middlebelt, Farmington Hills.

BOB EVANS RESTAURANT
Now accepting applications for all positions. Apply at:
13811 Middlebelt Road, Livonia.

BRASS POINTE
HAS RE-OPENED!!
WE NEED experienced Cooks, Bus & Wait Staff. Apply: Jeffers, 24234 Orchard Lake Rd. Farmington Hills • 476-1727

BROILER & LINE COOKS
needed at Lent Fine full time, flexible hours. Experience necessary. Call Betty for interview.
663-1647

BUS PERSON
Day position, 11am-5pm, Mon. thru Sat. Part-time and full-time positions available. Call for appointment Bistro Vivace, 29333 Grand River Farmington Hills:
477-3340

BUS PERSONS - part or full time. Apply: Chicago Rated Houses, Dearborn.

BUS PERSONS, WAIT STAFF and Cashier, full or part time, all shifts. Apply in person: Big Boy's, 30800 Telegraph Rd., Novi

BUS PERSONS, WAIT STAFF
BARTENDERS, KITCHEN STAFF
Full or part time
Excellent pay and benefits
Apply within West...Bun
Meadowbrook Country Club
40841 W. 8 Mile Rd.
Northville, MI. 48167
No phone calls please

BUSSER/DISHWASHERS
Line Servers and Cashiers. All shifts available. Flexible hours. Apply: Vic Da Pizza Bakery/Cafe, 13 Oaks Mall, Novi.

CAFE JANOW at Somerset shopping. All positions available. Apply immediate openings. Full or part time. Apply in person: Food stand on Lower, Sun. Pm. 5 to 11 or 5 to 8.

CASHIER needed, full or part time. STOCK PERSON needed, full or part time. Hartshorne Inn.
616-645-8411

CHARLEY'S CRAB TRAY
Hiring PM Dishwashers, Pastry, Prep Cooks. Call Chef Pino or Michael
373-8042

CHILI'S NOW HIRING FOR ALL POSITIONS. Top pay, bonuses, great benefits. Apply Mon. - Fri. 2-4pm between 8 and 4 PM, 8 Mile & Haggerty Rd., Novi.

CHILI'S
NOW HIRING
Cooks, Dishwashers, & Busboys. Flexible schedule. Shifts to start. Apply in person: Mon-Fri 3-4 p.m.
Chili's Grill & Bar
ACCEPTING APPLICATIONS for Cooks, great starting pay. Apply in person: Wheel & Rye, 7291 Middlebelt
477-3180

★ COOK
SWEET LORRAINE'S
Looking for an experienced person for our breakfast & lunch cooks. Good benefits and flexible commitment available. Apply in person 2-5pm, Greenfield Rd., N. of 12 Mile.

COOK, Dishwasher & wait staff needed full & part time. Dining & Cat Box.
476-1980

COOK & DRIVER NEEDED.
Deliveries, Mon.-Fri. Don't pass this opportunity. Call now.
Mr. Mitchell
(810) 356-5575

COOK - Full & Part Time
Experienced cooks, apply only. Fast paced work. For appointment call between 1-5pm
851-4454

505 Help Wanted Food-Beverage

COOKS
Experienced pizza/short order. Full time. Day or night. Good pay. Sport Bar/Pizzeria in Troy.
588-2471

COOKS
Full & part time. $6.50/hour to start. Apply in person. The Box Bar & Grill, 777 West Ann Arbor Trail, Plymouth

COOKS - Full-time, day shift. Experience necessary. Good pay for certain, responsible individual. Call 10am-4pm.
278-1134

COOKS
Full Time/Part Time. Experienced. Apply in person: Gatsby's, 43701 Grand River, Novi.

COOKS
Part time/Full time. Apply in person: Sandwich/Burger Prep.
Sherwoods Pub, Downtown Livo.
731-1466

COOKS NEEDED. FULL TIME, all shifts. Apply in person:
Town Center, Red Robin, 43250 Crescent Blvd., Novi

COOKS
Part & full time, days & nights. Good wages & benefits. Contact Mark, Pegasus Food & Spirits, 23421 Farmington Rd, Farmington.

COOKS & WAIT STAFF
FULL & PART TIME
Apply in person at: Bloomfield Golf Course, 6 Mile & Sheldon.

COOKS/WAIT STAFF
Positions now open for days-nights weekends. Full time. Competitive wages, great working environment at an Irish Bonnie Pub, Restaurant on the Green, 8 mile E. of Haggerty.
420-0646

COOKS
Wanted immediately.
Plymouth Landing Restaurant.
Contact Sandy 453-3700

COUNTER HELP - mature adult or person with previous retail & or food service experience for gourmet party out to Orchard Hills. Must have reliable transportation.
Interviews completed 9-11 AM 3-6 PM, on Tues. 4-12, Sat. 4-10. Only at Sue Dyer, 2 Mile Hagerty Rd., at 8 Mile. Nov. No phone calls please

DELI PERSON - Experienced, Mon. thru Fri., 9am to 2pm. Contact Bob, 344 Starkweather, Plymouth.
BILL'S MARKET, 453-5040

DELIVERY HELP
driver for lunch time business, mileage plus tips. Simple Duke & Salads, 33733 Warren, Westland.

MANAGEMENT OPPORTUNITIES
For full service casual dining restaurant. Competitive salary and benefits. Organizational and supervisory skills a must. Send resume to: J. M. Van Beek, 37718 Ann Arbor Trail, Livonia, MI 48152.

DISHWASHER
Needed days, hours negotiable.
176 E. Main St Northville, MI

★ DISHWASHERS
★ BANQUET WAITSTAFF
Needed. Part time, weekends.
464-5556

DISHWASHERS - responsible people. Full time. Apply: Chicago Rated Houses, Dearborn.

DRIVERS
DRIVERS
DRIVERS
Earn up to $6-$10 hr. with tips. Paid vacations, health insurance available
Apply within
PIZZA HUT
3445 Michigan Ave., Wayne
Due to increased business...

MOUNTAIN JACKS
DEARBORN HEIGHTS
is now seeking experienced professionals to help us serve "The Best Prime Rib in town"
• BANQUET, DINNER & LUNCH WAITSTAFF
Apply in person Mon-Fri 2-4pm
26207 W. WARREN

EXPERIENCED MANAGER
Host Person & Waiters/Waitresses & Bus Person. Part & full-time, Sat Pm, evenings. 626-2982

FAST FOOD MANAGERS!
Immediate openings for fast track managers. To $32,000 to start + bonus, health, dental, dream, local unit. Experienced only.

MANAGERS
Full service to $33,000 + bonus, benefits. National chain, local unit. Fast food experience OK.
472-7210

STEVEN J. GREENE PERSONNEL

480 FOOD SERVICE workers needed, waitress, waitstaff, bartenders, special summer events. Experienced only, own transportation. Apply: Staff, Cooks, Bartenders, Dishwashers. $6-$10 per hour. Call First Impression Temps, 478-5610

HELP WANTED
AL