502 Help Wanted Dental-Medical

DENTAL HYGIENIST
For busy Southfield W. Dearborn office. No evenings, some Saturdays (4 day. Experienced only). Call 313-561-3280

DENTAL HYGIENIST for progressive general dental office in Walled Lake. Part-time, possibility of full-time pay with benefits. Call Nancy at 810-669-3434

DENTAL HYGIENISTS
Seeking experienced, enthusiastic team players for fast growing, general dentistry practice in Livonia. Benefits. Call 313-464-0300. REQUIRED: Registered Dental Hygienist, Dentist, Dental Assistant, Dental Hygienist, Dentist, and one year of practical experience. Starting salary DOE. Excellent benefits. Excellent working environment. Competitive salary. BENEFITS: Thursday, December 22, 1994. Qualified candidates should call to arrange an interview. Interviewees are expected to bring with them a resume. Dr. Elizabeth Wolf, 30 Wenrich Avenue (810) 363-6410 x164, Wayne - Mary Ann (313) 729-1702, Dearborn - Tony (810) 278-1062, and Sterling Heights - Sherry (810) 978-8730.

DENTAL INSURANCE SECRETARY
Part time to include every other Saturday. Call Mr. Bogoff, Agent, 25 yrs per week. 313-533-7723. Call today.

DENTAL RECEPTIONIST - Experienced. Farmington Hills periodontal office. Must have good communication. Perfect & dental knowledge. Type 55. Includes benefits. 810-851-1034

DENTAL RECEPTIONIST
Self-motivated individual who can be responsible for appointment scheduling. Needs to be organized & possess accounts for Farmington area office. Full time. Excellent benefits. 810-532-5660

DENTAL RECEPTIONIST POSITION
Available. Must have good phone skills. Experience required. Call Cheryl at 313-261-9494

DENTAL RECEPTIONIST
Needed for growing Southfield dental practice. Must be neat, organized, energetic, self-motivated individual. Applicants must have excellent communication skills, computer and dental experience. Fax resume to 810-569-7916 or call 810-624-2163

DENTAL RECEPTIONIST
Experienced with computer knowledge. Mature person needed full-time for busy Auburn Hills office. Pleasant working conditions/benefits. 810-332-8400

DENTAL TECHNICIANS
MASON DENTAL, a team-oriented dental lab, has immediate openings in Wax Department. Potential pay $10-$20/hour based on skill level and production. If interested please call 313-464-0300

DENTAL TECHNICIANS. Westside lab needs experienced Die Trimmer, Porcelain Builder & Porcelain Contact Jim or Ed. 313-425-4330

DIETARY AIDES
ALL SHIFTS
PART-TIME
NIGHTLAKE WEST
8363 Newburgh Rd.
Westland, near Joy Rd.
An Equal Opportunity Employer

DON
for 88 bed nursing facility
GOOD BENEFITS
Apply in person
Maplewood
Nursing Residential
Livonia, MI 48154
(313) 427-4173

HOME HEALTH AIDES

For Private Duty Home Care

- New Pay Rate
- Immediate assignments
- Benefits for full time
- Mileage reimbursement

Contingent, part-time & full-time positions available. Excellent opportunity for nurses, home health aides, companions, & experienced home health aides. To apply call:

313-981-8829

UNITED HOME CARE

HOME HEALTH AIDE
full time positions available in Dearborn & Westland area. You must be state certified, have 1 year experience in a home health setting, have your own car. Excellent salary + mileage. Call Karen Kowalski, Home Health Care, 810-668-4241 Ext. 463

LIVONIA OFFICE Seeking Conscientious, dependable, person 25 hrs. per wk., days. Exc. Call Christine at 313-425-8400

LPN/RN PEDIATRIC NURSES part-time days for home care in Northern City location. Top pay, all shifts. Pleasant working conditions. Call 313-261-9300

FULL TIME MEDICAL ASSISTANT
Also Part-time Medical Intern/Receptionist position. Must speak passed doctor's office in Westland. Some evenings. Full benefits package. Call 313-729-3130

MEDICAL ASSISTANT
★ Seeking results oriented family practice and internal medicine clinic in Oakland & Wayne Counties. Must have minimum of 1 year experience in EKG, Vital Functions, Injections, Charting, Lab Procedures. Full time. Competitive Salary. Medical benefits and 401(k) available on this service. 313-425-2944.

MEDICAL ASSISTANT
Busy specialty practice seeks experienced assistant for 3 or 4 days per week. Please call Diane Marr, Dry Pet, 9 to 5 at 810-646-0649

MEDICAL ASSISTANT
Y-to-Y position, for busy Southfield clinic. Full time. Please call 810-358-0011

MEDICAL Assistant: rotation, evenings, weekend. Northville dermatology practice. Competitive salary. 810-363-6400

MEDICAL ASSISTANT
Part-time for Ob/Gyn with 5 years Ob/Gyn experience preferred. Duties include ultrasounds, injections, vital signs, lab work, minor surgical assistance. Send resume to: Dr. Mehta, 30415 Ford Rd., 2100 Westover, Dearborn, MI 48124.

MEDICAL ASSISTANT
Part-time position in progressive bed-passed Cardiology Practice. 3 days, 24 hours/week. Must have EKG. Assistant experience. Call with EKG, vital signs and description of cardiac assistance necessary.
Send resume to:
Medical Assistant
NORTHPOINTE HEART CENTER
2915 Woodward Ave., Ste. 500
Berkley, MI 48072

502 Help Wanted Dental-Medical

SECRETARY/OFFICE MANAGER
Looking for someone with at least 1 yr. experience in medical office. Full time, benefits. Send resume to: P.O. Box 871901, Canton MI 48187, Attn: Theta

MEDICAL ASSISTANT
For small Grosse Pointe office. Needs experience in Phlebotomy. Send resume to: 20000 Mack Ave., Grosse Pointe Woods, MI 48236

MEDICAL ASSISTANT
full time, MA-PT, experienced in orthopaedics, EKG, injections, Benefits, good job for the right person. W. Bloomfield. 810-533-2231

MEDICAL ASSISTANT

We are currently seeking a Medical Assistant for our busy OB/GYN practice located in Novi.

The individual candidate must be general passess a minimum of 2 years' experience.

We offer competitive wages and full benefit package. Please apply in person, call or send resume to:

34230 Karim, #130
Novi, MI. 48375
PHONE: 810-478-8373

An Equal Opportunity Employer

MEDICAL ASSISTANT

A busy OB/GYN practice is seeking a Medical Assistant.

The ideal candidate will be certified and have at least 2 years' experience in obstetrics and gynecology.

We offer competitive wages and full benefit package. All those interested please apply in person, call or send resume to:

HECHTMAN HEALTH CENTER
31500 Telegraph Rd., #248
Bingham Farms, MI. 48025
PHONE: 810-646-3111

An Equal Opportunity Employer

MEDICAL ASSISTANT

Professional OB/GYN Associates, a busy OB/GYN practice located in Livonia, is currently seeking a Medical Assistant.

The qualified candidate must be certified and possess a minimum of 3 years' OB/GYN experience.

We offer a complete benefit package and competitive pay. Please apply in person, call or send your resume to:

PROFESSIONAL
OB/GYN ASSOCIATES
30278 Middlebelt Rd.
Livonia, MI. 48152
PHONE: 810-746-8800

An Equal Opportunity Employer

MEDICAL ASSISTANT (Part-Time)

Busy Internal Medicine practice is seeking a Medical Assistant.

The ideal candidate will be certified and have at least 2 years' experience in internal Medicine.

We offer competitive wages and full benefit package. If those interested, please apply in person, call or send resume to:

LIVONIA INTERNIST
30278 Middlebelt Rd., #7
Livonia, MI., 48152
PHONE: 810-477-8000

An Equal Opportunity Employer

MEDICAL BILLER & RECEPTIONIST - 2 positions. Optometrist or Medical computer experience preferred. Royal Oak: 810-546-1967

MEDICAL BILLER
Full time. MSI system a plus, please send resume to 32641 Middlebelt #411, Farmington Hills, MI 48334 or call 810-737-4293

MEDICAL BILLER - Experienced in HMO, HCFA, EPIC, CDM & CPT4 coding preferred. Full time, benefits. Send resume to: HCI, 3800 Essex Lake Drive, Waterford, MI 48329, Attn: Kathy Hickman

MEDICAL RECEPTIONIST
for busy Dearborn/Southfield ophthalmologist. Send resume to: 20000 Mack Ave., Grosse Pointe Woods, MI 48236 or call 313-343-9100

MEDICAL RECEPTIONIST - Part time, experienced. Family practice office. Farmington area. 313-422-4422. West Oaks Dr., Novi, MI 48377.

MEDICAL RECEPTIONIST/BILLER

- Full time, Benefits, Northwestern Dental Office, Good salary. Start now or Jan. Insurance experience a must. Troy location. Call. 810-643-1411

MEDICAL RECEPTIONIST/BILLER
Pediatric experience required.
Livonia area.
313-261-0230

MEDICAL RECEPTIONIST

Doctor/board operators needed for local Medical facility. Experience preferred. Entech Dental/Medical has openings in Livonia and Southfield offices. Full time, part time, temporary assignments. Call for an appointment or fax your resume today!

ENTECH MEDICAL
Phone: 810-528-1444
FAX: 810-528-8861

MEDICAL TRANSCRIPTIONIST
part time needed for busy orthopedic office in Bloomfield Hills. Call 810-332-4636.

MEDICAL TRANSCRIPTIONISTS
Full & part time positions for our dictation 24 hour transcription center. Shifts available. Excellent benefits. Call Mary Ann at 313-261-9300. 2100 Middlebelt, Suite 7, Livonia, MI 48150.

MEDICAL ASSISTANT
Part-time position in progressive bed-passed Cardiology Practice. 3 days, 24 hours/week. Must have EKG. Assistant experience. Call with EKG, vital signs and description of cardiac assistance necessary.
Send resume to:
Medical Assistant
NORTHPOINTE HEART CENTER
2915 Woodward Ave., Ste. 500
Berkley, MI 48072

502 Help Wanted Dental-Medical

MEDICAL ASSISTANT
Immediate opening - Surgical/medical professional needed additional. Excellent benefits, good salary. Call Ann, general office experience, phlebotomy, EKG, injections, Excellent benefits. Call Cindy, Inc., 1635 River View, Rochester Hills, MI 48309

MEDICAL BILLERS
Troy, Southfield, Farmington Hills, Livonia & West Bloomfield openings. Full time, Benefits. Salary DOE/TY listen for corporate offices. Call Diane Dalton 313-642-1170. Harper Associates, 190 N. Mill Street Farmington Hills, MI 48334

MEDICAL SECRETARY
We are looking for experienced Medical Secretaries who can type 45-55 wpm. Many positions available. Call Tracey!

810-358-4270
Wolverine Staffing

MEDICAL SENIOR BILLER
Busy specialty practice seeks senior biller to assist in billing to pay our taxes. Must have Medicare, Blue Cross Blue Shield & local managed care programs. Must demonstrate proficiency in posting payments, follow-up procedures for all carriers. Computer literacy. Qualified candidates should submit their resumes to: Box 649
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia MI 48150

NURSES & CNA's needed. All shifts. Full & part-time. Apply in person: Charter House of Farmington Hills, 31017 Middlebelt (N of 8 Mile).

NURSES
Come be a part of a national corporate dedicated to caring - HCR! Full time. All shifts available. We offer competitive wages based on experience. Full benefits.
Stop by today and see a caring, friendly working environment.
Come to work on the good behavior or call 313-458-0510

nursing

STAFF NURSES

Americare Home Healthcare is currently seeking RN's for home visits, part-time and contingent positions.

Responsibilities include documentation, physical and psychosocial assessments of clients; presenting symptoms and diagnosis of illness; medical planning nursing care utilizing appropriate available resources within the home; and involving clients and/or significant other in the development of a nursing plan.

The successful candidate will be a graduate of an NLN accredited or state approved School of Nursing; a member in good standing in the State Board of Nursing and have one more years of nursing experience; have a BSN or BS in another healthcare discipline preferred.

To apply, please send your resume to:

AMERICARE HOME HEALTHCARE
ASC Bldg.
8345 Conner
Detroit, MI. 48231

Achieving Workforce Diversity Through Affirmative Action/ Equal Opportunity Employer.

OFFICE Manager for private Canton dental office seeking front office skills & experience. Full time days & eves. Joy/Haggerty. 313-484-0618

OPHTHALMIC TECHNICIAN
For Dearborn/Southfield Ophthalmologist. 1-2 years experience in refracting. 313 846-0100

ORAL SURGERY receptionist, full time, excellent benefits, experienced in dental preferred. 810-647-8826

PHARMACY TECHNICIAN

A full time position exists for a Pharmacy Technician on the Midnight shift. Responsibilities include dispensing, distribution and hospital experience preferred.
We offer an excellent salary and benefits package. Interested applicants call 313-561-3601.
ST. MARY HOSPITAL
14575 FILSHIRE MILE RD.
LIVONIA, MI. 48154
Attention Vera
William Beaumont Hospital
An Equal Opportunity Employer

PHLEBOTOMIST

Full-Time and Part-time positions available. Requirements include: minimum 6 months experience, high school diploma or equivalent, excellent phlebotomy skills and clean driving record. Offering competitive salary, excellent benefits, and a fun, fast paced environment. Please apply in person at:
Office of Outpatient Healthcare Services
Beaumont Hospital
2 Mile Road
Royal Oak, MI 48073

PHYSICAL THERAPY AIDE - 1 yr. full time, Farmington Hills area. Good salary. Send resume to: Aide, Legal, Lansing Income Plaza, 30004 Farmington Rd. Bldg E, Livonia, MI 48152

PROGRAM MANAGER with clinical experience to work with our dialysis based inpatient clinic. Organizational and staff management skills required. Competitive salary and benefits package. Send resume and salary requirements to: Program Director, P.O. Box 725, Milan, MI 48372-0468

RECEPTIONIST - for busy opthalmology practice in Canton. Insurance knowledge & computer skills preferred. Call 313-459-7520.

Registered Nurse

OR/PACU

Part-time, 13 hr., midnight shift position for RN with OR & PACU experience. Full time with benefits. Must have ACLS preferred. No Saturdays or Sundays required.

Contact the Nurse Recruiter at 810-434-3600 or apply Mon-Thurs., 8am-3:30pm.

PROVIDENCE

Hospital & Medical Centers

EMPLOYMENT SERVICES
22724 Orchard Lake Rd.
Southfield, MI 48075
An Equal Opportunity Employer

REGISTERED OCCUPATIONAL Therapist, full time, for our office. Call Lorie at 810-569-0077

REHABILITATION ASSISTANTS
To work with traumatically brain injured adolescents and young adults. Direct care position. Daytime working hours. Competitive salary and benefits package. Apply at: MERITS SHIFT, Executive Director & Clinical Director, 1000 Maplelawn, Troy, MI 48084

RN
MEDICAL UNIT MANAGER
Promotion in a Court Nursing Center is looking a RN Medical Unit Manager with proven management skills. Medicare and Medicaid experience and recreational programming experience preferred. We offer a competitive wage and full benefits. Come join our outstanding team. Apply in person to Plymouth Court Nursing Center, 166 Haggerty Rd., Plymouth.
An Equal Opportunity Employer

RN OR LPN OR CMA
Wanted full time for busy Livonia dentist. Excellent benefits. Must have some experience & be very pleasant & organized. Call Jeanne 810-476-8880

RN's/LPN's/HHA's

Carry the holiday spirit over to the New Year by joining a dedicated team of professionals. We have immediate openings for days, 2p-10p Responsibilities: Wound & Ostomy Care, Diabetic Care, Pain Management, Cardiac Care, Pulmonary Care, Geriatrics, Hospice & Oncology. Call today or send resume to:
Human Resources Manager
RST, Inc.
3000 Town Center, Suite 2237
Southfield, MI 48075
TODAY!!

502 Help Wanted Dental-Medical

RN
MEDICAL UNIT MANAGER
Plymouth Court Nursing Center is seeking a RN Medical Unit Manager with proven management skills. Extensive unit, MDS, Resident relocation, and recreational programming for our busy Medicare unit. We offer a competitive wage and full benefits package. Come join our outstanding team. Apply in person to Plymouth Court Nursing Center, 166 Haggerty Rd., Plymouth.
An Equal Opportunity Employer

RN/LPN for busy Farmington Pediatrician's office. 2 days and alternating Saturdays. Call Patricia or Pam at 810-642-1740

504 Help Wanted Office-Clerical

- ACCOUNTANTS/CPA's
- FULL CHARGE BOOKKEEPERS
- PAYROLL CLERKS
- A/P & A/R CLERKS
- COLLECTIONS CLERKS/ LIAIVAGERS

We need your skills for Temp and Temp-to-Perm openings.

Entry-level or advanced, our clients are looking for a good fit. Call us for an agency that gives free boundless training resume writing, interview coaching, and a 1 year guarantee! Interviews for you. Medical benefits available.

(810) 354-2410
ACCOUNTANTS ONE
3490 Telegraph Rd. Suite 118
Bloomfield, MI 48075
Agency fee paid

ACCOUNTING CLERK
Full time. Experience a plus, but not necessary. Apply in person at C.E. Machado Co., 31250 E. Letsord Rd. (Milford).
810-437-6148

ACCOUNTS PAYABLE
Organized individual with accounting experience and accounting knowledge. Entry level positions, excellent benefits and working condition. Non-smoking office. Call now:
810-355-1000
JOE PANIAN CHEVROLET
29111 Telegraph Southfield

Accounts Payable/ DATA ENTRY
Full time/Part time positions available in receivable and accounting departments of busy food service firm. To apply, call between 9:30 and 12:30.
810-641-1580

Accounts Payable
Excellent opportunity available in our busy Bloomfield Hills residential/light commercial management firm. Experience in the construction field with computerized accounts payable. Salary commensurate. Call Connie, Mon-Fri 9-4 at
810-642-8866
An Equal Opportunity Employer

ACCOUNTS PAYABLE
Human Resources Manager
Plymouth Court
Livonia, MI 48150
or fax resume to (313) 261-9063

ACCOUNTS PAYABLE POSITION

2 mo. assignment. Knowledge of AS400 accounting software helpful, but not necessary. Remuneration good. For more information call:

ADIA
THE EMPLOYMENT PEOPLE
Westland: (313) 722-9060
Taylor: (313) 291-3100

ACCOUNTS RECEIVABLE CLERK - A/R experienced/detail oriented individual. Must be organized & efficient. Full time immediate opening. Pinckney area. Please call Mon-Fri, 9-4: 810-660-7800

ACT NOW!
Temp & temp-to-perm openings.

Receptionists	to $6/hr
Typists	to $7/hr
General office	to $6.50/hr.
Administrative Assistant	to $7.50/hr
Executive Secretarial	to $12/hr.
Word Processors	to $11/hr.

ARBOR TEMPS 459-1155

ACT NOW
WORK RIGHT AWAY!
3 mos. Clerical experience required.

TODAY'S TEMPORARY
810-643-9400

ADMINISTRATIVE ASSISTANT

Needed for one of Michigan's fastest growing companies. Must be fast and exact. 94/hr w/ word, 40/hr w/ 10key. Excellent benefits. Call Ann at 810-377-0200

ADMINISTRATIVE ASSISTANT
Career opportunities with prestigious law firm. Great pay and benefits rate criteria. Your prior experience and skills will determine consideration for this position. Salary commensurate. Call 810-540-0700/hr. salary. 646-7881
Call Sandy
UNIFORCE SERVICES

ADMINISTRATIVE ASSISTANT - Southfield, automotive supplier. Seeking individual with college degree with product controls involving 3 plants. Microsoft Word with knowledge of Excel and Powerpoint. Must good phone voice, based sales, full benefits. $30,000 DOE. 810-557-0200

BILINGUAL EXECUTIVE - secretary. Spanish speaking. Wordperfect 6.0, Lotus, Harvard Graphics. Minimum 5 years EOE. Benefits. To $30,000. Fax resume to:
LOIS RAY
PERSONNEL
810-646-5580

A FAST-paced office. Full time. Pleasant. Receptionist. Minimum typing 45 wpm. Call Mon-Fri 9-5. Ann Corn & Ann Arbor 313-996-1962

ATTENTION
★ DATA PROCESSORS
Outstanding opportunity at GM! Hours are:
- 40 Hours Mon.-Fri. day shift
- Start $8.00 per hour
- Merit medical after 90 days
- Full tuition after 90 days
- One week paid vacation after one year
- Potential work environment
- Full company paid training

Call Today!
MasterStaff Personnel
810-442-2255

ADMINISTRATIVE ASSISTANT
Sales Dept.

The Livonia Marriott offers this immediate opportunity to an organized, self-motivated individual. Qualifications: Solid detail orientation, minimum 55 word typing and proficiency in Word Perfect 6.0. Ability to handle multiple tasks. Ability to work as the query to handle multiple tasks. Ability to work as the query to handle multiple tasks. Ability to work as the query