EMPLOYMENT

500 Help Wanted General

Receptionist Account Manager

LCI International, one of the nation's fastest growing long distance companies, currently has openings in its Bingham Farms sales office for:

Receptionist
High school diploma or equivalent. Excellent written and verbal skills. Receptionist experience preferred. Typing 35-50 wpm. PC skills to include Word Perfect and Lotus. Experience using business machines (PC, fax, copier, switchboard).

Account Manager
High school diploma or equivalent required. Two years experience in a customer support role. PC skills to include Windows and Excel. Valid driver's license required.

Please send resumes to LCI International, Attn: ..., Telegraph Rd., Suite 442, Bingham Farms, MI 48025. EOE M/F/D/V

LCI International

RECRUITER

Our company is looking for a sharp, competitive and motivated individual who will work well with a team. Extensive interviewing & client contact are major aspects of this position. If interested, send resume to: 33523 Eight Mile Rd. ... Livonia, MI 48152

RESPONSIBLE INDIVIDUALS to work full-time in small light industrial manufacturing environment. Will train. Pay competitive. For information contact Brenda ...

RETAIL ASSISTANT MANAGER

Kitchen Glamor
Orchard Mall, West Bloomfield
Join our Team
Call Anne for appointment (313) 537-1300

Retail
FULL TIME SEASONAL
EXPERIENCED
SALES/GIFT WRAPPERS
Tiffany & Co., Troy
Some evenings & weekends necessary. Competitive hourly salary. Call Margot Monday thru Friday ...

RETAIL MANAGEMENT

DESIGNER boutique seeking highly motivated, results oriented professional to oversee sales and operations at Troy location. Qualified candidates should possess knowledge of local market, hands-on selling & management experience, and an ability to motivate staff. 5 years department or specialty store management experience preferred. Please Fax resume to Ms. Laurie ... Fax# 212-354-9364

RETAIL MANAGERS FORMAL WEAR STORES

If you have retail sales experience & desire a move into management, we have a great career opportunity. Dawn Robinson ... Harper Associates, 29670 Middlebelt, Farmington Hills, MI 48334

RETAIL SALES - for Livonia women's clothing store. $7 to start. Full or part time. Call ... ETD Temporary Service. EOE

RETAIL SALES PERSON

Full-Time/Part-Time
Kitchen Glamor
Orchard Mall, West Bloomfield
Call Fred ... (810) 855-4466

RETAIL SALES
Retail Sales - See Customer Service Ad. $5.50/hour or Call 810-978-2700

ROOFERS NEEDED

ROOFERS WANTED

Roofing Foreman

ROUTE DRIVER

ROUTE REPRESENTATIVES $21K to start

SALES PERSON

SATELLITE INSTALLERS

SANTA CLAUS!
All Ages. December Openings. Love of Children Required. Different Shifts. $6-$7/hr.
ARBOR TEMPS 459-1165

SANTA CLAUS NEEDED

All shifts. Apply in person only Mon-Fri. ... Livonia Mall Management Office. Entrance G.

SANTA HELPERS NEEDED

All shifts. Apply in person only Mon-Fri ... Livonia Mall Management Office. Entrance G.

SCREW MACHINE - Set-up Operator. Must be able to set up and run 800 and 820 Brown & Sharpe's Davis. Canton. Mazco 313-397-1020

SEARCH CONSULTANT

FORTUNE Personnel Consultants of Bloomfield Inc., a nationwide search firm, is looking for a Search Consultant. Our Consultants deal daily with the decision makers in major corporations. While training, you will have the benefit of handling current search assignments and candidates as you learn the skills necessary to develop your own client base. If you have a strong desire for financial success, an entrepreneurial spirit and excellent communication skills, you may be the person for us. For further information, call 800-666-7839

SECRETARY
FOR position of Executive Assistant. Marketing and correspondence experience helpful. Farmington area. Call ... 737-4008

SECURITY

Immediate openings in Canton, Westland, Livonia and Southfield, all shifts available. Starting hourly rate $4.5? per hr.
- Weekly Pay
- Paid Training
- Paid Vacations
- Health Benefits
- Call 313-294-2077

SECURITY INSTALLERS

NOW HIRING SECURITY PERSONNEL

NOW HIRING SECURITY PERSONNEL

SECURITY OFFICERS

SECURITY TECHNICIAN

SENIOR ACCOUNTANT

SENIOR INCENTIVE COMPENSATION CONSULTANT

Frontier Communications ...

FRONTIER COMMUNICATIONS

SERVICE/REPAIR PERSON
Experience in Mobile Home Service or equivalent necessary. General knowledge of plumbing, electric & line carpentry. Full time position. $?.00 per hour. Benefits. Paramount Homes (313) 464-2136

SERVICE STATION ATTENDANT
Full & part-time up to $7 per hour. Apply in person Barnstorm Maple & Hunter, Sunoco, Birmingham. 810-642-3740

SERVICE TECHNICIAN

EDWARD ANDREWS INTERNATIONAL, a distributor of machine tools for over 50 years, is seeking to fill a full-time permanent position for a service technician.

Qualified applicants must possess expert working knowledge of hydraulics, pneumatics and electrical schematics. Experience in the machine tool industry is a necessity.

We offer competitive starting wage, medical package, 401K. For consideration mail or fax resume to:

EDWARD ANDREWS INTERNATIONAL
5413 GATEWOOD DRIVE
STERLING HEIGHTS, MI 48310
ATTN: JOHN
FAX 1-800-429-4291

SERVICE TECHNICIAN

Service knowledge of Mcintosh and GM. Must have transportation. Submit resume to: Box #1345
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

SEWER. RAPIDLY growing medical supply manufacturer has immediate opening available in our Sewing Dept. Some experience necessary. Will train on state of the art machines. Benefits, days. Apply at 2078 Wixom, Walled Lake or call Charlie at (810) ...

SHIPPING & RECEIVING positions available at major Livonia manufacturing firm. Competitive pay & benefits. Send resume to: Box #1906
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

SHIPPING & RECEIVING CLERK
Experience preferred, but not necessary. Detailed organized individual. Computer skills helpful. Good pay & benefits. Send resume to: J.H. Bennett & Co. Inc., P.O. Box 8029, Novi, MI 48376-8029. Attn: M. O'Brien OR call 810-476-0700 Ext. 120

SHIPPING/RECEIVING/ WAREHOUSE

To $9/hr.
All Shifts! Temp to Perm
ARBOR TEMPS 459-1166

Shipping/Receiving

SHIPPING/RECEIVING

SHIPPING/RECEIVING

SHOP HELP NEEDED

SIDEWALK SHOVELERS

SIGN SPECIALISTS

SKILLED TRADES TRAINEES

SNOW BUSTERS WANTS YOU!

SNOWPLOW DRIVERS

SNOW PLOW DRIVERS

SNOW PLOW DRIVERS

SNOWPLOWERS WANTED

SNOW REMOVAL

SORTING/PACKAGING

SPECIAL PROJECTS

STEEL WAREHOUSE

STEEL WAREHOUSE/DRIVER

STOCK / CASHIER

Stock - Early Morning

STOCKROOM CLERK

STOCK CLERKS

PART TIME
Accepting applications for the best paid job in our clean, modern warehouse. Men or women in good physical condition. Lifting required. Steady work, Mon. thru Fri. 1pm to 6pm. College students welcome. Some flexibility in hours. Experience helpful but not necessary. $4.50 an hour to start for qualified individuals. Progressive wage increases.
Apply in person Mon. thru Fri. 10am to 4pm.
Frank W. Kerr
43155 W. Nine Mile
Novi, MI

STOCK/WAREHOUSE $$$

To $7.50 hr. FT/PT PAID
All Shifts. Beauty Supply
Farmington Hills area
EMPLOYMENT CENTER AGENCY
(810) 569-1606

STRIPPER FOR printing company to strip film negatives for offset printing production. (313)464-8420

STUCCO STONE INSTALLER
Earn up to $1,000 per week. Be your own boss. Year round work. We pay every Monday. (313)440-8334

WORKING ASSISTANT SUPERVISOR
28 Mile/Mound Area. Monday thru Friday @ 6PM. Full time. $7/hr. to start + Savings Bond & Bonus + Benefits. Call (810) 416-3795

SWIM INSTRUCTOR - late afternoons, early evening. Farmington YMCA 810-553-4020

Tamara Institute

Needs experienced and responsible people to fill the following positions:
- Receptionist
- Massage Therapist
- Cosmetic Sales/Make-Up Artist

Must have previous salon experience. Apply in person or send resume.
32520 Northwestern Hwy.
Farmington Hills, MI 48334

Tamara Institute

Needs experienced and responsible people to fill the following positions:
- Receptionist
- Massage Therapist
- Cosmetic Sales/Make-Up Artist

Must have previous salon experience. Apply in person or send resume.
32520 Northwestern Hwy.
Farmington Hills, MI 48334

INCOME TAX IN-CHARGE

TAX SEARCHER

TEACH PART-TIME
THE Princeton Review is looking for instructors to teach their MCAT, LSAT, GMAT, GRE and SAT classes. Weeknights and weekends. High scores a must. Call Chris or Eric. (313) 663-2163

TECHNICIANS

ELECTRO-MECHANICAL
ELECTRONICS

Technicolor Video Services, Inc., a leader in the home video duplication industry, is seeking several technicians, due to expansion, to service its electro-mechanical, electronic, and pneumatic equipment.

The successful candidates will possess a HS diploma or equivalent, at least one year trade or technical schooling and 2 years hands-on experience maintaining electro-mechanical and pneumatic equipment. Strong mechanical aptitude and good oral and written communication skills also required. These positions will pay in the range of $10-$14.25/hour commensurate with experience plus shift premium. Structured increases will follow. Excellent benefits including fully paid medical and dental, tuition reimbursement and 401K.

If you would like to work for a dynamic growth organization, you are urged to submit your resume and salary requirements to:

TECHNICOLOR VIDEO SERVICES, INC.
Attn: Human Resources - ET
39000 Seven Mile Rd.
Livonia, MI 48152
EOE

TELECOMMUNICATIONS CSR SUPERVISOR
Respected telecommunications provider is looking for a Customer Service Supervisor. We seek a highly motivated self starter with excellent customer relations skills who can achieve results in a fast-paced changing environment. The successful candidate will possess a college degree or equivalent experience in technical or business supervision. Competitive salary and benefit package available. Please send or fax resume to:
ULTRACOM INC.
25860 Lahser
Southfield, MI 48034
Attn: OPS Manager
Fax: 810-350-9068

TELEMARKETER
Local GM automobile dealer needs professional person with good phone skills. Flex hours available, will train. Phone 313-427-6200 or stop by in person to 31850 Ford Rd., Garden City and ask for Bob Smith or James ...

TELEMARKETERS

TELEMARKETER

TELEMARKETING

TELEPHONE INSTALLER/ TECHNICIAN

TELEPHONE INTERVIEWERS

TEMPORARY

TEACHER

PRESCHOOL TEACHER

TEACHER ASSISTANT

TEACHER ASSISTANT

TEACHER & ASSISTANT

TEACHER ASSISTANTS

TEACHER - MUSIC/BAND

TEACHER - PRESCHOOL

SUBSTITUTE TEACHERS

TEACHERS

TEACHERS

TEACHER SUBSTITUTES

TEACHER

TEACHER

TELEMARKETERS

THE SALVATION ARMY

TILE PERSON

TITLE COMPANY

TODDLER

TOOL & GAGE BENCH LEADERS

TOW TRUCK DRIVERS

TRANSAMERICAN TITLE INSURANCE COMPANY

TECHNICIAN DISTRIBUTION CO.

TRAVEL AGENT

TRAVEL AGENT

TRAVEL AGENT

TO OUR CLASSIFIED ADVERTISERS

IS YOUR AD OK?

Please notify us if you find an error in your ad or if your ad failed to run. If you notify us on the first day it was scheduled to appear, we'll make a correction as soon as deadlines permit.

We want to give you the best possible service. But if you do not let us know of a problem the first day, it may continue to run incorrectly.

The newspaper will not be liable for failure to publish an ad for a typographical error or errors in publication except to the extent of the cost of the ad for the first day's insertion. Adjustment for errors is limited to the cost of that portion of the ad where the error occurred.

Please check your advertisement EACH time it appears and notify our Customer Service Department in case of an error.

313-591-0900
810-644-1070
810-852-3222

Observer & Eccentric

Thank You!

TRAVEL PROFESSIONAL

FULL-TIME consultant, with enough travel industry savvy to handle office administration in small, growing Sabre agency. Management experience desirable; good interpersonal skills essential. Nice office in Birmingham area. Right person can advance quickly. (810) 645-1430

Travel
Reservation Agents
Looking for enthusiastic career ...
HMHF
TRAVEL CORPORATION

TRUCK DRIVER

TRUCK DRIVER

TRUCK DRIVER

TRUCK DRIVER

TRUCK DRIVER

WAREHOUSE DUTIES

TV VIEWERS NEEDED

UNIVERSAL MODEL SEARCH

VAN DRIVER

VIDEOGRAPHERS & EDITORS

WANTED

ACO HARDWARE WAREHOUSE

WAREHOUSE ASSOCIATES

Detroit & Westland
Immediate Openings

WAREHOUSE

WAREHOUSE DISTRIBUTION MANAGER

WAREHOUSE DRIVER

WAREHOUSE HELP

WAREHOUSE MANAGER
Rapidly growing manufacturing company has a need for an experienced warehouse Manager. The successful candidate will have strong initiative and be a hands-on manager with good DDL/ASN skills and transportation management experience. Some overtime will be required and chauffeur's license is desirable.
If you are looking for an outstanding opportunity, with competitive wages & benefits, please complete an employment application, or send resume & other significant employment particulars, to:
Hahn Elastomer
Attn: DTJ
14537 Keel St.
Plymouth, MI 48170
Equal Opportunity Employer

WAREHOUSE PERSON
Needed for a floorcovering store. Shipping & receiving. Must have high-low experience. 6 days a week. Excellent fringe benefits & working conditions. Paul at Reimer Floors, Bloomfield Hills. 810-335-2060

WAREHOUSE PERSON
Steel service center located in western suburbs in need of an experienced Warehouse Person for afternoons. Excellent hourly wage for qualified person. Benefits include paid vacations, 401K Plan, profit sharing, major medical. (EOE M/F) Apply by letter/resume only to: Box #1952
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

WAREHOUSE PERSON NEEDED
Full time, must be able to drive hi-lo. Innovative Floor Covering, 13250 Newburgh, Livonia. 1 block S. of I-96

WAREHOUSE POSITION
Looking for responsible person for shipping & receiving. Computer experience helpful. Full-time. Plymouth area. 313-455-8300

WAREHOUSE/YARD HELP
needed for Westside building center. Full time. Excellent benefits & wages. Apply in person: 41900 Ford Rd., Canton, 48187.

WELDERS
MIG production work, 50 plus hours. Benefits. Apply 10am-3pm. GMC Manufacturing, 100 S. Mill, Plymouth. (313) 453-5400

WELDER
with machine guarding experience. Excellent fringe benefits. Apply in person: Uradco Manufacturing, 6300 Chase, Dearborn, 48126

WE NEED YOU!!!

To work in our Customer Service, Photography, and Sales departments ...

WOMEN & MEN

21st CENTURY JOBS

$40,000 + 1ST YEAR

$7/HOUR

502 Help Wanted-Office Clerical

STAFF ACCOUNTANT

SECRETARIAL SUPPORT

ACCOUNTANT/ BOOKKEEPER

ACCOUNTANT

ACCOUNT EXECUTIVE

ACCOUNTING CLERK

Accounting Clerk

ACCOUNTING ASSISTANT

A National Property Management firm headquartered in Troy is looking for a person with 1-3 years computerized accounting experience in accounts payable and accounts receivable. The candidate must:

- Be a team player
- Have good written and oral communication skills
- Be able to work in a fast paced, multiple deadline environment
- Appropriate degree or equivalent experience
- Prefer hands-on Lotus, Skyline or Rent Roll experience

This is an entry level, full time (37½ hours) position offering a complete health benefit package, 401K and tuition reimbursement. Non-smoking office. Send/fax resume with salary history to: The Hayman Company, PO Box 7777, Troy, MI 48007. Fax 810-879-7430. No phone calls accepted.

ACCOUNTING/ DATA ENTRY
Professional individual required to handle multi-plant accounts payable. Must be accurate with numbers and comfortable working with computers. Send resume to:
Human Resources, P.O. Box 30220, Redford, MI, 48239.

ACCOUNTING/ DATA ENTRY CLERK
Immediate opening with an established Troy corporation. Must possess strong data entry skills, and attention to detail. Basic Lotus 1-2-3, and accounting experience a plus. Excellent working environment with attractive wage and benefit package. Please send resume to:
Box #1836
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

ACCOUNTING

Fast growing international company is seeking experienced accountants to add to its existing staff.
CPA or CMA preferred
MINIMUM -
- 5 yrs experience in accounting
- Experience with financial statements
- Experience with consolidations
- Experience with sales taxes
- Experience with fixed assets
- Experience with payroll taxes

Good analytical skills / detail oriented
Send resume with Salary Requirements
Attention: ZW
ROUSH INDUSTRIES
11916 Market
Livonia, MI 48150
313-591-1010
FAX 313-591-4333
EOE

ACCOUNTING/ GENERAL OFFICE

ACCOUNTING IMMEDIATE OPENING

ACCOUNTING

Accountants One, Inc
(810) 354-2410

ACCOUNTS PAYABLE-PART TIME

Accounts Payable Clerk

(313) 207-5855

ACCOUNTS PAYABLE CLERK

ACCOUNTS PAYABLE

ACCOUNTS PAYABLE

ACCOUNTS PAYABLE

ACCOUNTS PAYABLE
Production oriented individual needed for processing inventory receipts, vendor invoices, and other related material. Must be able to work under deadlines, computer literate. Mail or fax resume to: P.O. Box 430632, Pontiac, MI 48343. Fax 810-332-9550

ACCOUNTS PAYABLE POSITION
Experienced. Data entry, CRT, 10 key calculator proficient, light typing. Excellent fringes. Send resume to P.O. Box 908, Troy, MI 48099. An Equal Opportunity Employer

ACCOUNTS PAYABLE CLERK

SKILLED for accounts payable department. Candidate must have at least 2 years experience, a formal understanding of bookkeeping procedures, good interpersonal & analytical skills and some experience with mid-range and PC computers preferred. Send resume to:
Human Resources
PO Box 3080
Farmington Hills, MI 48334

ACCOUNTS RECEIVABLE CLERK
With section 8 experience needed for Southfield based property management company. Benefits included. Send resume and salary requirements to: Box #1753
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

ACCOUNTS RECEIVABLE

We are seeking a relentless, aggressive individual for rental collection & accounts receivable. If you have proven collection experience, computer experience, and are willing to work flexible hours, we would like to hear from you. We offer a nice compensation & benefits package. Pre-employment & drug screen required. Call or send resume to: Franklin Park Towers, ... Franklin Road, Southfield, MI 48034. Phone 810-356-8020

ACCOUNTS RECEIVABLE / PAYABLE - Full time for Farmington Hills CPA / Property Management Company. Lotus 123, & Word Perfect required. Send resume w/salary requirements to: Controller, PO Box 339695, Farmington Hills, MI 48333

SOUTHFIELD law office seeking Administrative/Clerical Assistant. Typing skills essential. WP51 experience helpful. (810) 557-3737

ADMINISTRATIVE ASSISTANT - knowledge of Lotus, Excel, Windows, Microsoft word. Days, benefits. Ask for Sharon. 810-524-1220

ADMINISTRATIVE ASSISTANT

313-525-5200

ADMINISTRATIVE ASSISTANT

ADMINISTRATIVE ASSISTANT

Administrative Assistant

Vigilante Security
27215 Southfield Rd.
Lathrup Village
or FAX resume to:
(810) 559-1322

ADMINISTRATIVE ASSISTANT

ADMINISTRATIVE ASSISTANTS

FARMINGTON
AUBURN HILLS
STERLING HGTS.

Western STAFF SERVICES