500 Help Wanted General

PLUMBER'S WANTED, service repair & remodel, top wages & benefits. Experienced persons please apply at: Long Plumbing Company, 180 E. Main St., Northville. (810)349-0373

PLUMBING APPRENTICES. Hard-working individuals needed full or part time Mon.-Fri., with optional Sat. 8 Sun. Hrs. Experience necessary. Call (810) 960-6995.

PORTER
Southfield Apartment complex needs a full time porter to do Grounds/groundskeeping. Please call Jim Clean. (810) 358-2680

POST CLOSING PROCESSOR
for Title Company in Livonia. Must have experience with Mortgage Documents. Contact Erice at 313-482-2668. Ex. 460

PRESS OPERATOR/DIE SETUP
Clean, efficient metal stamping factory seeks associates experienced in punching operations and/or Accu & set-up. General shop room knowledge helpful. Excellent benefits. Salary based on experience. Apply or send resume to: Ann Arbor Manufacturing, 300 Industrial Dr., Plymouth, MI 48170 (across from Unisys)

PRINT & COPY SHOP
Full service copy center. Experienced on counter sale. Full time position with excellent benefits. Call Rose at American Speedy Printing. (810) 569-7663 or fax resume (810) 569-1843

PRINTER
Afternoon position for an experienced press person on Komori 40" Press and 2c GTO Perfector. Please call after 9am. (313) 459-9380

PRINTING - Apprentice/Assistant Press Helper to learn 2/C & 4/C printing. Printing experience helpful. Full time, good benefits, good pay & benefits. Brogan, Mr. Dave, (810) 227-2914

PRINTING COMPANY needs customer service person, experienced Sales required. Fax resume to: (313) 427-0700

PRINTING
DUPLICATOR Prints & Binders 2C experience helpful. Immediate opening, full time. Competitive Salary & bonus, health. Must be capable of advancing. Call Professional Farmington Hills. (810) 489-0368

PRINTING
IMMEDIATE opening for plate room, afternoon shift. Pressroom, days & afternoons. Experience preferred. Apply at Printing Services, 1850 Second St., Dexter (313) 426-2822

PRINTING
Livonia print shop seeks Press Operator with experience on 2 color ADMAS & Ryobi equip. Full time, pay, medical plan. (313) 522-8410

PROCESS TECHNICIANS
We are a growing container manufacturer seeking people with the following qualifications:

- 2 or 4 Year Technical Degree or
- Mechanical or electrical aptitude
- Plant floor manufacturing experience or
- Technical Certificate of Achievement

We offer a full benefit package, competitive wages and great opportunities for advancement. Forward resume/work history to

PROCESS TECHNICIANS
P.O. Box 2025
Westland, MI 48185 (EOE)

PRODUCE STOCK
Full part time. Plymouth Marketplace (313) 459-2530

PRODUCTION Machine Operator
For small stamping plant. Must be able to work any shift. Medical benefits, paid holidays, 401K, pleasant environment. Apply 8:30am-3:30pm at Fabrican Corp., 12701 Beech Daly, Redford

PRODUCTION SUPERVISOR
To Set-Up Shop (FEE PAID)
Large Plant, Great Benefits
EMPLOYMENT CENTER AGENCY
(810) 559-1636

PRODUCTION WORKERS
Needed for Livonia plant, all shifts needed. Lots of overtime available. Please call 313-525-4906

PROFESSIONAL SECURITY
TECHNICIANS Have an opportunity to join Great Northern Security Co., one of the most dedicated teams of private security officers in Michigan. We offer competitive starting wages, paid training, Strong medical & pensions. To qualify, you must be 21 or older, have no criminal history, clean driving record, high school diploma or equivalent, and stable transportation. Previous security or military experience preferred. Please call (313) 783-2225 to arrange for an interview.

PROGRAMMER/ANALYST-
Michigan Bell/AT&T, DS Service Network and UNIX experience a plus. Excellent salary and benefits. Growth Microsoft certified professional preferred. Fax resume to: (810) 848-7928

PROGRAMMER/ANALYST
Small High Tech Medical Software Firm seeks highly motivated individuals to support & develop client/server software. Strong analytical & people skills required. Non-smoking environment. Salary commensurate. Send resume to Programmer Analyst, 4829 Woodward Ave., Suite 200, Detroit, MI 48201 or fax (313) 832-3423

PROGRAMMER/ANALYST
DATA CONVERSION SPECIALIST
Real Estate information services provider, seeks programmer/Analyst with at least 3 years experience with data conversions. C++ experience preferred. Full time or contract work available. Send resume, including salary requirements to: Human Resources, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd. Livonia, MI 48150

PROGRAMMER
If you seek opportunities to be challenged and appreciated for your talents, bring your successful track record in an Oracle environment to our team to our rapidly growing software firm. We are enjoying convention, annual profits of double digits, 401k and other outstanding career potential in the right candidate. Minimum 3 years with Windows and UNIX environments desired. Application development and user interface a plus. Send resume to: Human Resources Mgr., 18500 Victor Parkway, Suite 375, Livonia, MI 48152

PROGRAMMERS & PROJECT MANAGERS
We are looking for Programmers & Project Managers to join the fastest growing, developing firm in SE Michigan. We specialize in barcode integration for Manufacturing, Distribution & Warehousing Platforms, and are currently seeking someone with 2-5 years of A.S.A.P. experience. Qualified applicants must have good design skills and be a solid communicator. We provide salary, benefits & bonuses that are competitive within the industry. If you are looking for an exciting job with the opportunity to grow with a company that believes in Jim Dierkens at 29200 Vassar, Ste. 350, Livonia MI 48150

Programming
WORK WITH PROGRAMMING POSITION
In the area of data processing. Must possess good C language programming skills. Looking for a person working toward a degree in the area of computer programming. Call 9am-4pm (313) 459-5830, ask for Devra F.

PROOFREADER
Successful CPA firm is seeking a seasoned financial proofreader for our Bloomfield location. Duties include proofreading and footing financial statements. Ideal candidate will be detail oriented with at least 2 years of experience in proofing and have some knowledge of accounting. Experience with WordPerfect 6.0 a plus. Competitive salary and benefits if interested, please send resume and salary history or call Jackson, P.O. Box 861, Southfield, MI 48037 EOE

QUALITY ASSURANCE Non smoking environment, excellent benefits, experience preferred or will train. Electronic assembly, light medical, dental, life, 401K match 4 day work week. (517)546-2544

500 Help Wanted General

PURCHASING AGENT
Our client, currently located in Novi, is seeking a Purchasing Agent. This candidate will order competatively priced materials after multiple quotes, work with new computerized purchase order system on Great Plains, coordinate paperwork with accounting, assist the plant manager in production control & procurement as well as support all departments in filling their requests. A degree in purchasing/procurement/materials management desired. If qualified send resume & salary expected to:
ATTN: PAPP
Folmer Rudzewicz & Co.
12900 Hall Rd., Ste. 500
Sterling Heights, MI 48313-1163

Recruiting for an EOE

PURCHASING
Minimum 5 yrs. experience required. Will be responsible for ordering parts, and distribution to the machines for heavy construction equipment. Send resume to: E.D.C., 2740 Avon Industrial Dr., Rochester Hills, MI 48309. An Equal Opportunity/Affirmative Action Employer.

QUALITY CONTROL INSPECTOR
Must have hands-on experience in inspection procedure. Blueprint reading a must. B & B welder experience helpful. Excellent pay & benefits. Call (810) 478-4040

QUALITY CONTROL INSPECTION
for family owned operational machine shop in Farmington Hills area. Experienced with hardened precision ground parts. First and final piece inspection. Energetic leadership qualities desired. Benefits, full time. Call Mon. & Tues. 9am-3pm (313) 476-8305

QUALITY CONTROL MANAGER
for suburban automotive supplier. Must have QS 9000 experience. Good pay & benefits. (810) 643-7300

QUALITY CONTROL MANAGER
Recycling company seeks person with a strong quality control background. Must be able to work rotating shifts, computer literate, and energetic. Excellent wage. Only resumes with salary requirements will be considered. Forward resume to
Personnel Department
28000 Middlebelt
Westland, MI 48185

QUALITY TECHNICIAN New injection molding facility looking for experience in auditing, SPC, layouts, QS-9000, and production. The position will develop with company growth. Apply: Triber Manufacturing, 10125 Industrial Dr., Whitmore Lk., MI 48189 call (810)231-0718

QUALITY
YOUR ROAD TO SUCCESS
We are an award winning automotive supplier with successful manufacturing operations in Michigan and expanding into Mexico. We are looking for Quality Technicians. The qualified candidate should have 2-3 years experience working in a quality lab and in measuring and testing parts. Preferred knowledge of U.S. automotive quality including PPAP, knowledge and use of hand gages, micrometers, and calipers a must. Associate degree preferred but a must. We offer an excellent benefit and salary package. Send resume to:
Creative Foam Corp.
Attn: Lisa Deane - QCT
300 N. Allen St.
Fenton, MI 48430
or Fax (810)750-7815
E.O.E.

REAL ESTATE ASSISTANT
for top producers. Learn while you earn. Great opportunity.
Call Steve Loeblan.
The Michigan Group
Realtors 810-851-4100

RECEPTIONIST
For very busy salon in Novi. Please call (810) 347-5740

RECEPTIONIST - Bloomfield Hills law firm seeks a highly motivated, pleasant individual for reception area. Requires excellent phone skills, light typing & general office skills. Call Personnel 810 258-8700

RECEPTIONIST FOR friendly hair salon. Part time. Farmington Hills. Competitive salary.
(810) 553-1636

RECEPTIONIST
needed immediately. Full time and part time position in busy Pajaklis Salon. No experience necessary, some average.
(810) 626-2457

RECEPTIONIST
Part time in Novi Hair & Nail Salon
(810) 348-4995

RECEPTIONIST/SECRETARY
FOR growing international company located in Rochester Hills area. The right job for the right person. Please respond with resume to to Box 1000 Attn: Dept. 7 The South Lyon Herald 101 N. Lafayette, South Lyon, MI 48178

RECEPTIONIST
SEEKING friendly professional individual as a Receptionist for a large apartment community in Southfield. Qualified applicant must possess typing skills and preferably back ground in dealing with clients. Benefit package available. Background and pre-employment testing/drug testing required. Please call 810-358-8020

RECEPTIONIST/VET ASSISTANT
needed for busy veterinary hospital in Farmington Hills. Full time experienced only. Salary based on exp. & benefits. Call Joanne 810-437-8671

RECEPTIONIST/ WORD PROCESSOR
Farmington Hills architectural design firm seeking individual with experience to fill this full time position. Really great phone skills. Must communicate with lots of energy, business clients. Proficient with word processing. Wage negotiable, excellent benefits. Call Gail 810-737-0180

RENTAL AGENTS
$7.50/ hour, advancement & insurance. Dependable, experience with Microsoft Word & Excel.
Call 810-615-8920

RESIDENT MANAGER
Michigan based property management company seeks a Resident Manager for their Las Vegas area apartment complex. Background & experience necessary. Excellent benefits included. Send resume to:
Manager, P. O. Box 308
Southfield, MI 48037

RESIDENT MANAGER - experienced for Detroit subsidized HUD Section 8 complex in northwest suburbs. CPM, ARM, CPS a plus. Clerical skills required. Excellent salary & benefits. Respond to P.O. Box 503, Milford, MI 48381

RETAIL MANAGERS
Card, balloon & gift chain seeks assistant & store manager candidates in Western Wayne County. Competitive salary & benefits package. Send resume to: Personnel, 37050 Industrial Dr., Livonia, MI 48150

RETAIL MANAGERS
FORMAL WEAR STORES
Opportunities available for Assistant Managers in Sales Associates ready for management. 5 day week!
Call Stacey Kosko 810-231-1313
Hemel Associates, 29870 Middlebelt
Farmington Hills, MI 48334

RETAIL SALES ASSOCIATES
Looking for enthusiastic individuals with excellent interpersonal skills. Retail experience helpful but not necessary. Generous store discount. Apply in person at Terry's Heirloom, 111 Kercheval, Detroit.

RETAIL SALES
full years & decorator more. Full & part time. Will train. Apply Farmers Supply, 1056 W. Ann Arbor Rd. Plymouth

RETAIL SALES & FRAMER
Needed for upscale Farmington Hills art gallery. Part time. Pleasant environment. Call (810) 488-0200

RETAIL SALES
Healthy is the leader in china & gifts, were is now accepting applications. $7 an hr. to start + 7 benefits including 401K. Mrs Weber 810-349-8080

RETAIL SALES
Ladies sportswear & accessories. Full & part time. Salary plus benefits. 312 Main, Downtown Rochester. 810-651-8171, Ext. 102

500 Help Wanted General

RETAIL SALES POSITIONS
Full-Time/Part-Time
JOIN OUR TEAM
Kitchen Glamor
Orchard Mall, West Bloomfield
CHI Annex ..... (810) 855-1466
28770 Grand River, Redford
Carl Chris ..... (313) 537-1300

RETAIL SALES
$7 AN HR.
Healthy's
the leader in china & giftware, is looking for experienced Sales Help.
Troy, Eastland (810) 649-1433
Dearborn, Barn 313-274-8200
Novi, Mrs Weber (810) 349-8080

RETIREMENT BENEFITS
Leading Employee Benefits firm seeks a dependable individual with 1-2 years pension benefits administration experience. Full time, temporary position (up to a year) with the possible opportunity for regular full-time employment. Position involves administering retirement benefits using a windows based program with some participant research. Several positions will be on-site at a client's headquarters with remaining positions at our Southfield office. Salary based on experience.
Send resume to
Watson Wyatt Worldwide
attn: Benefits Administration Dept
2401 Northwestern Hwy.
Suite 500
Southfield, MI 48034

ROOFERS WANTED - new work, union benefits, good jobs. Call Joe after 5pm at
(313) 563-7325

ROOFING REPAIR PERSON
Commercial roofing firm seeks experienced roofing repairperson. Only a repair person with a minimum of 3 years experience need apply. Salary
313-722-7600
An Equal Opportunity Employer

ROUTE OPERATORS
$400-$600
(per week)
Mobile Catering
Trucks
WAREHOUSE
HELP
$6.50/hour
Gary's Catering
50770 Pontiac Trail, Wixom
(810) 960-9100

ROUTE/SALES DRIVER
We are a nationwide Frozen Beverage Company looking for a Route Sales Driver at our Novi facility. Candidate must have pleasant personality, good driving record, CDL/B license preferred. Some travel may be required. Benefit package includes medical, dental, 401k. To schedule an interview, please call
(800) 848-5446

RYKOFF-SEXTON - a leader in the food service industry is accepting applications for a warehouse order selector position. Ideal candidate should possess a CDLA with excellent driving record & minimum 3 yr. food service related delivery experience. Excellent wage & benefit package. Respond in person or send resume & cover letter with record to: Rykoff-Sexton, 7540 Trolland Rd Taylor, MI 48180
EOE M/F/H/V

SALES ASSOCIATE
18 years or older. Benefits available. Paid holidays & vacations. Experience not necessary. Apply at Once Stop 2, 120 N. Middlebelt, in Garden City.

SCREEN PRINTER
Minimum 5 years experience in non-textile printing.
(313) 453-7850

SCREW MACHINE
Farmington Hills machine shop, set up & operate Single Model M Acme screw machine. Some experience preferred. Will train the right person. Please respond with resume to to Box 1000 Attn: Dept. 7 The South Lyon Herald 101 N. Lafayette, South Lyon, MI 48178

SECRETARY
SEEKING friendly professional individual as a Receptionist for a large apartment community in Southfield. Qualified applicant must possess typing skills and preferably back ground in dealing with clients. Benefit package available. Background and pre-employment testing/drug testing required. Please call 810-358-8020

SECRETARY - FULL TIME
Fast growing company looking for an aggressive intelligent person with excellent skills. Must be able to work very personable. Pay commensurate with skills. Call Mon. - Fri. 9am-5pm 313-433-1100, ask for Mark or fax resume to 810-647-1599

SECURITY
Guardsmark has immediate full/part time positions available in Livonia, Plymouth, Livonia & Ann Arbor.

BENEFITS INCLUDED
•401K
•Medical Insurance
•Life Insurance
•Free Uniforms
•Paid Vacations
•Tuition Assistance

Must have High School Diploma/GED and no criminal history. We are a 100% Drug Testing Company.

Apply Mon-Fri 9am-5pm 34405 42 Mile Rd Suite 155 Farmington Hills, MI
(810)553-9900

SECURITY PERSONNEL
We need part-time registers at west suburban Hollywood Video to qualified persons. Retirees and homemakers preferred.
(810) 790-4400

SENIOR CITIZENS COORDINATOR
The Charter Township of Redford is accepting resumes for the position of Senior Citizens Coordinator. An employee in the Parks department is responsible for the Senior Citizens Department's Staff, operations, and programs. The management position is appointed by the Board of Trustees.

AMONG THE QUALIFICATIONS A bachelor's degree in either business or public administration, gerontology, or parks and recreation. Or, 5 years of progressively responsible experience in the operation of Senior Citizens Activities, programs and services. A combination of education of education and experience may be substituted for the bachelor's degree.

Salary with excellent fringe benefits is negotiable depending upon qualifications.

To apply send your resume with a cover letter to

REDFORD TWP. PERSONNEL OFFICE
15145 BECKY DALY RD.
REDFORD, MICHIGAN 48239
313 538 9221

Resumes must be received by the close of business on Friday, January 26, 1996

The Charter Township of Redford is an equal opportunity employer.

SERVICE ADVISOR
Automotive dealership seeking enthusiastic customer oriented individual to work as service advisor. Excellent pay & benefits package. In person at: Apollo Lincoln-Mercury, 2100 W. Stadium, Ann Arbor, MI 48103 (313) 668-8100

500 Help Wanted General

SERVICE MANAGER
Audio/Video distribution co. seeking highly motivated individual with knowledge of electronics, service industry to manage six in-house service center. Must have experience management & communication skills. Competitive salary & benefits. Please fax resume to: 810-363-9737 or send to BTV, 8001 Boulder Ct., Walled Lake, MI 48390. Attn: MC.

SERVICE PERSONS
needed for servicing windows with overhead doors. Local service. Salary & weekly pay plan. Call
(313) 462-7600

SERVICE TECHLOCATOR
No experience necessary. Must have newer truck or van. $7/hr. to start. Good benefits. 800-863-1808

SERVICE TECHNICIAN
Redford door manufacturer seeks technician for service. 8 days a week. Good pay plus benefits. (Good carpentry skills helpful but not a must).
Complete application at
8125 Telegraph Road, ask for Joe

SHIPPING AND Receiving Dept. seeking dependable individual for packing machine parts and diverse warehouse duties, experience preferred. Must have good attendance record. Full-time, 8am-5pm, with excellent benefits. Send resume to: Personnel Director, Box 30419 Beck Rd., Wixom, MI 48393. Attention: Personnel or call 8am-10am at (810) 624-4545

SHIPPING CLERK - FULL TIME
Immediate opening for an energetic hour. Experience preferred, but will train. Apply in person at: VOLK CORP., 23938 Industrial Park Dr., Farmington Hills MI 48335

SHIPPING/RECEIVING CLERK/ PERSONNEL
Small manufacturing company needs experienced person to run production shipping department. Send resume indicating salary desired to: Dept. 7 PO Box 0128, Farmington MI 48332

Shipping/Receiving
Opportunity in fast paced, growth oriented company. Office duties also. Requires highly motivated individual, computer literate, data entry and lift skills. Career opportunity offers a full time position with paid benefits, competitive salary and benefit package. Qualified applicants apply in person
E & E Manufacturing
300 Industrial Dr.
Plymouth, MI 48170
across from USEnviro

SHIPPING/RECEIVING
Beacon Hills Showrooms, a leading wholesale distributor of high end residential furniture, is seeking a person with knowledge of furniture products in the country, is seeking a hard working, dedicated individual for a part-time shipping & receiving position in its Bloomfield Hills showroom. Individual must possess good communication skills, be capable of lifting heavy furniture, be able to lift 50 lbs. Qualified person should have minimum & salary history in confidence to
Beacon Hill Showrooms
1700 Stutt - Suite #13,
Troy, MI 48084
Phone: (810) 643-0707
Fax: (810) 643-8424
An Equal Opportunity Employer

SHIPPING/ RECEIVING
$7.50+/HR
NOV/PLYMOUTH
Excellent opportunities with one of the country's largest office supply companies. All shifts. Long term assignments. Light industrial work. Advancement opportunities. Requires benefits. Experience a plus.
CALL NOW!
810-615-0600
Western STAFF SERVICES.

SHOP HELPER WELDER Experience. Will train. General shop duties such as to weld, high school diploma, good driving record, excellent benefits. Call 313 937-3350 for interview.

SIGN BUILDERS HELPER wanted, some welding experience necessary. Apply at ABC Sign & Lighting, 28700 W 8 Mile Rd. Southfield, or call (810) 354-8000

SILK SCREENER
Northwest Detroit manufacturer seeks experienced screenprinter. Excellent benefits. (313) 834-2039

SNOW REMOVAL
Plow truck drivers & shovelers. Exceptional pay.
American Property Ser. 810-645-9700

SOCIAL WORK
Excellent benefits, M.S.W., B.T. & psychology students to gain experience working with a variety of people in a community mental health study. $6.25/hr. (No experience necessary). Call Ann Marie Bates 810-477-8644

Social Work

THERAPIST
Masters degree in Social Work, Psychology, Counseling or related field. Flexible hours, excellent benefits, family therapy a must. Full time, full benefits. Contact Kathy Kaminski, Supervisor, Judson Center, 23077 Greenfield Rd., Suite 107, Southfield, MI 48075

SORTERS 7 naners needed for outdoor work in Milford area. $6/hr. to start. Steady work with overtime. Call (810) 559-7744

STOCK CLERKS
PART TIME
Accepting applications for the blue jean job in our clean, modern warehouse. Must be able to work in a physical condition. Lifting required. Steady work, Mon. thru Fri., 1 to 6pm. Great student work. Pay commensurate with experience. Experience helpful but not necessary. $6.50 an hour to start for qualified individuals. Progressive wage increases.
Apply in person Mon. thru Fri. 9am to 4pm
Frank W. Kern
43155 W. Nine Mile Rd
Novi, MI 48375

STOCK PERSON
needed for progressive label manufacturer. Full time. Part time to start. Hrs. $5/hr to start. Great opportunity. Will train dependable person. Apply: Personnel Dept. #301, P. O. Box 2020, Warren, MI. 48090

STOUT STOVE INSTALLER
Earn up to $1000 per week. Be your own boss. Year round work. We pay every Monday. (313)449-8334

SUPPORTED EMPLOYMENT TRAINER
To teach vocational skills to handicapped adults in the City of Ferndale. This will appeal to someone who enjoys training and jannorial/custodial skill. Must have experience working with the handicapped and a good driving record. Please forward resume to: Human Resources Office - SEP, 117 Tuck Street, Pontiac, MI 48341. EOE

SURFACE GRIND I.D. GRIND, LAPPING & INSPECTION
Experience preferred, but will train. Full time benefits available. Full benefits. Apply in person at Cobra Tool 32410 Park Lane, Garden City, Mich
(313) 427-4200

SURVEY CREW
Livonia civil engineering firm accepting applications for all survey crew positions
(313) 953-8540

SWITCHBOARD
DATA ENTRY
Livonia based manufacturer company has two part time position openings. A switchboard receptionist is needed to run our multi-line, 3 30-MPM Tues. Thurs. and 8 30am - 2 30pm on Sat. The second position is a data entry clerk which requires a typing speed of 35 keystrokes, 70 28 hours, Mon - Fri. Interested candidates may apply in person or submit resume to: Sally McMasson, Attn. Human Resources, 30881 Schoolcraft, Livonia, MI 48150 EOE M/F/D/V Pre-employment drug testing required

PRESCHOOL TEACHER
for Canton area daycare center. Must have at least Associates Degree in Childcare
(313) 455-2525

500 Help Wanted General

SURVEY RESEARCH CENTER
Part-time Opportunities
Interviewers for The University of Michigan Survey Research Center to conduct telephone interviews in Metro Detroit area. Interesting part-time opportunities are available for 20 hours per week during the study period. Must have reliable car, home telephone, and must be available for a training session on Saturday and Sun. Previous telephone experience is a plus. Ability to read, write, and speak clearly, have legible handwriting and follow written instructions. Competitive salary, health insurance, life insurance, paid holidays, 401(k) plan, and free parking. Interviewing for Spring 1996 and beyond. Interviewers will be available for a mandatory pre-day training session at the end of January or February. Previous interviewing experience preferred. Good organizational and decision making skills a must, as well as the ability to interact well with the public. Ability to remain calm and clearly, have legible handwriting and follow written instructions. Must have pulse skills helpful. Previous personal and telephone interviewing helpful. Ability to read, write, and speak. Inquiries to Regional Field Supervisor, Lavonne M. Ruquard, 20232 Mt. Elliott, Detroit, MI 48219. The University of Michigan is an affirmative action, affirmative action employer. Please reply by 1-27-96

SWITCHBOARD OPERATOR
Immediate part time position at Michigan Human Services. Varied hours include Wed., Thurs. and Fri. evenings and all day Sat. and Sun. Previous switchboard experience desired. Ideal candidate enjoys talking with and helping others, and possesses exceptional listening, manners and listening skills. Microsoft Word skills and knowledge of Weight Watchers helpful. Call 313-937-3000

TAWANA SALON
Enthusiastic, neat in appearance, transportation, dependable, exceptional salon skills & general cleaning
(810) 345-5858

TAX PREPARER
Dearborn C.P.A. firm seeks seasonal individual income tax preparer. Minimum 3 yrs experience. Knowledge able about schedules C,D,E, depreciation, K-1 forms, and passive loss rules. Hourly wage. Please call
(313) 278-5320

TEACHER ASSISTANT and Teacher - Jewish Community Center seeks nationally accredited child care center. Full and part time positions, great benefits. 313 525 2767

TEACHER ASSISTANT
Needed full time for private preschool. Experienced only. Southfield area. Begin immediately.
810-357-1740

TEACHER - ASSISTANT, part time needed for Montessori preschool in West Bloomfield or Oak Park area. Morning & afternoon shifts available. Call
(810) 661-7455

TEACHER ASSISTANTS sought for Farmington YMCA Latchkey program. Dearborn, Garden City, Redford schedules. Call Mary Beth or Gina
(313) 427-7560

TEACHER / ASSISTANT
Looking for a responsible person for a child care center learning and training environment. Flexible hours benefits good pay. Salary. Call 313 464-4843

TEACHER NEEDED for Bloomfield Day Care Center. 2 or 4 year degree required. Please call
810-474-3654

TEACHER
Position available for quality child care program in Farmington Hills.
(810) 471-1022

TEACHER
Secondary certification in English for Livonia high school completion program. Part beginning Feb. Call Mark Combs at
(313) 523 9363

TEACHERS
Part time teachers are needed for daytime and evening positions beginning immediately. Teach English in the English as a Second Language program. Applicant must have Michigan teacher certification. Please contact Dearborn Adult Education Office, 10845 W. Warren Avenue, Dearborn MI 48126 (313) 582 6066 EOE

TEACHERS WANTED
Garden City Community Education is looking for part time instructors in the following classes: Woodworking, Cake Decorating, Cooking, Swim Aerobics, Ballroom Dancing and Tutoring. Teaching experience helpful but not necessary. Call Joan Emrick at
(313) 422-7199

TEACHING INTERESTED Substitute teacher, former teacher or future teacher for child respons-ibilities after school. Monday-Friday, 3-6pm, after school, driving must be able to help with homework. Own transportation. Must provide references. Exceptional pay commensurate. Call Mary 810-647-2682 or After 5pm.
(810) 646 5442

TECHNICAL WRITER
HELP WANTED
Small High Tech Medical Software firm seeks highly motivated individual to develop & maintain documentation. Ideal candidate will have Knowledge of Robotech & Microsoft Word helpful but not essential. Strong analytical skills. Non-smoking environment. Salary commensurate. Send Technical Writer, 4829 Woodward Ave., Suite 200, Detroit MI 48201 or Fax to (313) 832-3423

TECHNICIAN - STRAIN GAGE
Entry Level & Experienced Positions. Our medical dealership requires to work with small electronic parts & strain gage soldering. Non smoke plant facility.
E.O.E.
Call Gloria
(810) 391-3000

Telecommunications
company in Novi
installation department is now hiring. Entry level through journeyman positions available. Full paid benefits, vacation, good starting salary, excellent on-the-job training. Five year experience preferred, journeyman level position of 18.00 an hour. Apply between 8:00am-11am and 1pm-3pm
Clover Communications
41290 Vincenti Court
Novi, MI 48375
(810) 471-0220 or 800
(1 blk. N of Grand River, east of Meadowbrook)
EOE

TELEMARKETERS
Mortgage company hiring experienced telemarketers. Sunshine for qualified individuals. Benefits included. (810) 737-4060

TELEMARKETERS/ PHONE AGENTS
Computer marketing company company in Livonia has several inbound and outbound phone positions available. Flexible hours, competitive salary. Qualified candidates will possess an outgoing speaking voice with strong grammar skills. Good PC / data entry skills required. Full time and part time positions available with flexible hours, great benefits and bonuses. For more information, please call after 2:00 p.m. at 313-261-6270
An Equal Opportunity Employer

TELEMARKETERS
• WHO need to earn $300-$500 a week - after Christmas Sales?
• WHO want to absolutely love their job?
• WHO are looking for part time AM/PM flexible hours?
• WHO are missing out if they pass this one up!
• WHO want full advantage of the opportunity!
• WHO'S BEEN PAID TELEMARKETERS IN SOUTH EASTERN MICHIGAN!

If you have Telemarketing experience and you're not really in love with your current job, YOU'LL WELL, COME RUNNING TO THIS ONE, all it takes is a HAND WRITTEN letter WILLING TO LEARN and a GREAT ATTITUDE. "This is where you want to be!" HURRY BEFORE these are gone, last 30 positions fill fast!!!

Ask for Mr. Palmer
(810) 543-9180

TELEMARKETING Supervisor w/experience & Telemarketers needed for home improvement co. Call Mark 313 462 2500, ext 123

500 Help Wanted General

TELEMARKETING
Mature, self-motivated people for fund-raising positions for non-profit agency. Candidates should have good written skills and some basic math skills. Part time, evenings, $5.50 per hour. Contact Denise 810-549-4330, Ext. 364

TELEPHONE INSTALLER/ Technician
Entry-level & experienced career opportunity. Competitive pay plus a 401K plan, profit sharing & full medical benefits. Apply at Apollo, 26450 Haggerty Road, Farmington Hills or call for an appointment 810-489-0000, ext. 202

TELEPHONE INTERVIEWERS
Needed for days & evening business to business research setting, full cleaning market research firm. Competitive salary. Duties also include various clerical responsibilities. Qualified candidates enjoy talking with and helping others, and possess exceptional listening, manners and listening skills. Microsoft Word skills and knowledge of Weight Watchers helpful. Call 313-937-3000

TELEPHONE SALES
Entry level position. Pleasant working environment. Full time, 8:30-5:30. Hourly $4/hr. No experience needed. Westland area. Call Jeanette at 313-729-8248

TOOL & DIE RETROFITTER
Ambitious self-motivated individual needed for implementation of sensor/automation system. 2 yrs minimum experience. General machine shop skills. Mill, drill press, lathe, welding. Able to work from prints or verbal instructions.
Design, Autocad & electrical working knowledge of systems a plus but not required. Competitive wage & benefit package commensurate with experience. Good pay & benefits. Apply at Mandelbaum & Mandelbaum 300 Industrial Dr., Plymouth, MI 48170 (Across from Unisys)

Toolmaker
Experience in Tooling, Body Fixture and Hand Tools.
Wages equal to ability. Paid benefits. Steady work. Willing to train. Apply in person.
OXBOW
MACHINE PRODUCTS, INC.
12777 MERRIMAN
LIVONIA, MI., 48150

TOW TRUCK OPERATOR needed for growing company in the Wixom area, must be experienced and possess CDL.
(810) 624-6070

TRAVEL AGENT
Full time - Mon. thru Fri.
(810) 855-9750

TRAVEL AGENT
Full time position. 2 years experience. Excellent pay and benefits.
(810) 477-5544

TRAVEL AGENT part time. Trusted minimum 3 yrs. experience on RES System. Sabre preferred. Corporate/leisure. Must have great attitude. Call Mary at (810) 557-0300

TRAVEL AGENT - Part time approx 25 to 30 Hrs. 2 years travel agent experience or automated system. Birmingham location (810) 646-4185

TRAVEL AGENT
Prestar corporate group WSPAN experience. Will train. Call Southwest
(810) 353-1044

TRAVEL AGENTS - corporate & leisure. Apply preferred. 3yrs experience. Call Mr. Bernard at (810) 644-1510

TRAVEL AGENTS
with at least three years travel experience are needed for our Troy location. Full time. Benefits and growth potential. Send resume to: Total Travel Management, Human Resource Director, P.O. Box 931, Troy, MI 48099 or FAX to 810 528 3342

TRAVEL AGENT
with at least three years of office management experience is needed to be responsible for managing our Troy office. Wordperfect experience a plus. Full time. Benefits and growth potential. Send resume to: Total Travel Mgmt., Inc., Human Resource Director, P.O. Box 931, Troy, MI 48099 or FAX to 810 528 3342

TREE TRIMMING, SPRAYING & REMOVAL PERSONNEL
Applicants should have a minimum of 1 year experience in the green industry, possess a valid driver's license with a good driving record. Starting at $8.15 per hour for qualified applicants. Excellent medical benefits package available. Mountain Top Tree Service
Call Mike, 313-459-8733 9am-3pm

TREE WORKER CLIMBER & or Pesticide Applicator. Will train or experienced. Good pay & benefits.
(810) 477-8733

TRUCK DRIVER
CDL class A required. Local delivery. Excellent benefits.
Call
(313) 455-5150

TRUCK DRIVER
Full time. Southfield based location. Open to truck driver/dock trainer/driver trainer. Minimum 2 years driving experience required. Dock experience helpful. We are a union shop with excellent benefits. Send resume to: Attn Dept. P.O. Box 5091 Southfield, MI. 48086

TRUCK DRIVER
Semi truck, with CDL & prior experience. Call
810 790 3117

TRUCK DRIVERS - full & part time opening. Must have valid Michigan CDL. CDL A required. Must be able to get X endorsement, benefits include health, life, and 401k, average yearly wages $38,000.
Call (313) 722-7777

TRUCK DRIVERS
Semi/Van CDL required experienced only. Call between 9 & 3pm
Jeanette Inc.
(313) 455 4036

TRUCK DRIVER/WAREHOUSE
CDL Class B a must. Good driving record. Apply in person. 1400 Wayne, Mt. Pleasant Co. Joann formerly.
(313) 722-7777

TRUCK DRIVER - 2 positions available. Demonstrated Good driving, physical & drug test. Up to $12 per hour plus benefits. Call (313) 397-7770

Underwriter
Employee brokerage firm has immediate opening for experienced underwriter. Responsibilities include obtaining quotes for medical dental $125 LTD, etc. analysis preparing presentations and group enrollment. Must have 2 Excellent pay & benefits. Knowledge of DCBSM standards and procedures. Send resume with cover letter and resume to Tara Kurtz at
Consolidated Group Resources
30600 Telegraph Road
Suite 2370
Bloomfield Hills, MI 48025
Fax (810) 258-0997

VALETS - With good people skills & good driving skills needed for medical facilities. Flexible hours. Great pay & benefit opportunities.
313 745 8044

500 Help Wanted General

VALETS
A Unique Restaurant Corporation employment opportunity. Now hiring valets for fine dining & catering venues. Full & part-time positions available. Previous valet experience & valid drivers license required. Apply in person at Morton's, 30100 Telegraph Rd., Bingham Farms, 810-642-1064 or The Treasury Shop Centre, 27790 Novi Rd (in the Hotel Baronette). 810-305-8210
An Equal Opportunity Employer

VOCATIONAL TRAINERS
Medicaid C Trainers to provide community based services for developmentally disabled adults. Must have experience working with a disabled population, dependable transportation and good driving record. We have jobs open in POTTAC, NOVI, and MADISON HEIGHTS. Competitive salary and excellent benefits. Please forward resume to
Personnel Office - Med C
117 Tuck Street
Pontiac, MI 48341
An Equal Opportunity Employer

WANTED LIFEGUARDS & water safety instructors for South Lyon Community Ed swim program. Days, Evenings & Sat. Call Daily (810)437-4105

ACO HARDWARE WAREHOUSE
SHIPPING DEPARTMENT
Lift at least 50 lbs. Able to work in variable temperatures (depending on season). Good pay & benefits. Call Linda Rogers at 313 459-7800 ext. 123 Monday-Friday 8 AM-5 PM. Starting pay $8.15 hour, 90 days $9.00, pro-rated bonuses. Send resume of interest to: Ali Human Resources, 29333 Commerce Dr., Farmington Hills, MI., 48335-2764

WAREHOUSE DRIVER needed for Wholesale Co. for pick up duties. Must CDL licence Class B - air brakes full time benefits included. Call (1800)722-4405, ext 24 Fax resume (810)347-8284

Warehouse Manager
Beverage company seeks individuals with 3-5 years experience to supervise a warehouse activity. Ideal candidate should possess strong coordinate shipping/receiving and maintain all documentation. Ideal candidate should possess strong organizational and interpersonal skills. Ability to operate computer. We offer a competitive wage and benefits package. Please send resume or letter of interest and salary requirements to
Human Resources Coordinator
P.O. Box 701248
Plymouth, MI 48170
EOE

WAREHOUSE MANAGER
Looking for a self-motivated, hard working manager, with basic maintenance experience. Ability to lead & manage others. Excellent pay & benefits. Apply in person at Kwikset on Haggerty, 9am-3pm at 12045 Woodbine, Redford MI 48239
(313) 537-0600

WAREHOUSE ORDER SELECTORS
Large distribution center needs mature dependable persons for full time positions on the midnight shift. Must or extensive good physical condition for this clean modern warehouse. Competitive wages, paid holidays, formal salary review program and benefits package. Apply at: Full time with benefit package including medical and dental. Apply in person 10am - 3pm Tues. thru Fri.
Frank W. Kern Company
43155 W. Nine Mile Rd
Novi, MI
WAREHOUSE RETRIEVAL CLERK/ DRIVER
Farmington Hills area
Call Bill (810) 477-5700

WELDER
Experienced for commercial metal frame & door fabrication shop.