EMPLOYMENT

500 Help Wanted General

Property Management Administrative Assistant
Needed for fast paced residential property management company. Successful candidate should be well organized self motivated and possess work initiative. Duties include maintaining operational and resident accounts, interacting with residents and managers, leasing, billing, processing delinquencies, preparing daily bank deposits and other clerical duties. Computer experience required. Excellent salary and fringe benefits available. Send resume with salary requirements to
Kaftan Enterprises, Inc.
P.O. Box 2033
Southfield, MI 48037-2033

PROPERTY MANAGEMENT
Management Company seeks experienced, professional, and organized RESIDENT MANAGER to run the largest apartment community in Metro Detroit. Top salary plus apartment. Send resume to: Property Manager (GP), P.O. Box 9164, Farmington Hills, MI 48333-9164

PROPERTY MANAGER
If you have at least five years of experience managing a commercial real estate portfolio and are interested in becoming part of a dynamic, diverse and growth oriented full service real estate company, then submit your resume to: Director of Property Management, Feldman Management Corp., P.O. Box 2188, South Field, MI 48076-5188. No calls please. EOE

PROTOTYPE DEVELOPMENT
- EXCELLENT COMPREHENSIVE BENEFITS
- OVERTIME AVAILABLE
- CREDIT UNION ACCESS

OPPORTUNITIES
Gage & Fixture Design & Build
CNC Programming & Operation
Pre-Production Epoxy Tooling & Part Fabrication
Plastic Duplication & Laminating
Wood & Die Model
CMM Operators

Machine Builder
Five years experience assembly machine & fixtures. Electrical/Pneumatic & machining skills a plus

Mail or Fax Resume to
LEAR CORPORATION
ADVANCED TECHNOLOGY DIVISION
2968 Waterview
Rochester Hills, MI 48309
Fax (810) 371-8310
EOE MF

Public Relations Assistant
Who is a motivated, self starter Must have above average writing skills. Prefer someone experienced in Health care. Pay $15K to $21K Call: (810) 855-0474

Purchasing Specialist

High-tech, industrial automation distributor seeks a highly-motivated individual purchasing materials & management. Ideal candidate has management experience necessary with five years purchasing experience related to electronic production assembly systems, electrical components, and/or machining background preferred. Competitive salary and benefits. Resumes: HR/Purch, P.O. Box 434, Farmington, MI 48332-0434
EOE

QUALITY CONTROL INSPECTOR
Some experience/Necessary Manufacturing facility. Benefits. Mond Township
(810)684-0555

REAL ESTATE SALES
Earn work earn - be in control of your life. First year income potential in excess of $50,000! Excellent benefits available through new in-house training center. Call Eric Rader (313) 292-4700

Real Estate One Michigan's Largest Real Estate Company

RECEPTIONIST
Birmingham area salon seeks day-time Receptionist. 4 days. Only relocate, marital and/or with a cheerful personality need apply. Experience a plus (810) 258-4566

RECEPTIONIST
PART time for evening hours
Hair Salon, Livonia Mall
(810) 471-0530

RECREATION PROGRAMMER
Orford Twp. Parks & Rec. is currently accepting applications for a full-time recreation programmer. Salary $19,000-$23,000, health benefits & a pension program. Must have a recreation degree required. Posting closed 12-6-96. Please send current resume to: Orford Twp. Parks & Rec. 1617 Pontiac Street, Oxford, Mi 48371

REPRODUCTION ROOM
ESG is looking for an employee for the reproduction room. Duties include copying, collating, light maintenance and errands. We offer excellent benefits & salary. Send resume to: ESG, 34405 W. 12 Mile Rd., Suite 300, Farmington Hills, MI 48331, Attn Room Manager

RESERVATIONIST
MATURE responsible mature individuals needed for full time positions at a Troy Michigan golf course reservation center. Good telephone and customer service skills required. Competitive hourly salary + benefits. Insurance benefits and paid vacations offered. Fax resume to: 810-792-3309

RESIDENT MANAGER
Join a growing list of property management professionals. Experienced, enthusiastic individual needed for Livonia apartment community. Dedication to customer service, strong organizational skills, and effective marketing ability desired. Generous wages and benefits available. Send resume to: Property Manager, P.O. Box 2480, Farmington Hills, MI 48333

Retail Assistant Manager
Outstanding Opportunities for Retail Management. 5 day week, day hours. $40K Great benefits!
Call/fax resume: Tracey Koepke 810-932-1170, fax 810-932-1214
Harper Associates, 29570 Middlebelt, Farmington Hills, MI 48334

RETAIL ASSISTANT MANAGER - full time position available for busy specialty market located in Livonia. We are looking for a highly organized, mature, responsible individual with supervisory & grocery retail management experience. Benefits include medical with dental, vacation & retirement plan. Reply to Box 41285 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia, MI 48150

RETAIL GIFT SALES / MANAGEMENT
Downtown Birmingham. Full/part time. Excellent pay & benefits
(810) 258-9574

ROUTE DRIVER
Full time, Mon - Fri. (Some 5 & 30 per) weekends. 19-40 experience desired. Benefits & 401k. Apply at 33510 Schoolcraft, Livonia

SHIPPING/RECEIVING
$7.50-$8 per hr.
ARBOR TEMPS 459-1166

SIDING HELPER
Experience preferred, but not necessary. Good pay.
313-563-5020

500 Help Wanted General

RETAIL SALES
Hesloe's
the leader in linens & g'ftware is looking for experienced Sales Help. $7 an hour to start. Benefits 401K and more. Dearborn 810 348-7050
W. Bloomfield Sustain
810-737-8080
New Hrs. Tues-Sat
810 349 8090
Livonia Sales 313-522-1850

ROUTE DRIVER
To $23K
Personnel Dept. Report
810 524-1500 FAX 524-2461

SALES ASSOCIATES
Mature, articulate & with excellent people skills for Rochester jewelry store. Sales experience highly desired & computer background helpful. Full or part time. Reference & resumes a must. Fax 810-650-8620, or call Karen (810) 650-0610

SALES ASSOCIATE
Wanted Lake up to 36 hrs per week
Call Chris 810-926-8650

SALES PERSON
Full and Part Time
for fun cook shops in
Novi, Plymouth, Ann Arbor, Bloomfield
If you'd like to be part of our team, call Anna at
313-641-1244
KITCHEN GLAMOR

SALES PERSON
Medical health care and commercial accounts for sales of lung & storage systems. Wallach Protection Company. Send resume to Box 41327 Observer & Eccentric Newspapers 36251 Schoolcraft Rd Livonia, MI 48150

SALON AIDE
To assist in extremely busy hair salon in Novi. Enthusiastic person please call 810-347-3740

SAW OPERATOR
Full time to operate metal band saws and handle material. Must have ability to scale and size material. Good benefits. Canton location. Call
(313) 495-0000

SCREW MACHINE SET UP OPERATOR
For Davenport Screw Machines. Days, good pay and benefits. Apply in person at Mapcor, 5701 Sheldon, Canton

SEAMSTRESS - Private individual in need of seamstress to make more than 10 dresses for myself
Call Nancy (313) 459-0151

SECURITY OFFICERS
Top rate for part time nights/weekends. Telegraph Rd. Car desired, need pro-license? Call Reco Security (810) 790-4400

SERVICE DRIVER, to deliver service & set-up barricades & sign equipment on various road construction projects. Requirements include: Some telephone, working automobile, valid Michigan drivers license, no personal record & past work references. Apply in person, 9am-pm. Michigan/Barricading Equipment, Inc. 32600 W. 8 Mile, Farmington, MI

SERVICE MANAGER
Fortune 500 company seeks service manager to run several locations in Metro area. Individual with strong production assembly systems, electrical components, and/or machining background preferred. Competitive salary and benefit package. Resumes: HR/Purch, P.O. Box 434, Farmington, MI 48332-0434
EOE

QUALITY CONTROL INSPECTOR
Some experience/Necessary Manufacturing facility. Benefits. Mond Township
(810)684-0555

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Full time, Mon - Fri. (Some 5 & 30 per) weekends. 19-40 experience desired. Benefits & 401k. Apply at 33510 Schoolcraft, Livonia

SHIPPING/RECEIVING
$7.50-$8 per hr.
ARBOR TEMPS 459-1166

SIDING HELPER
Experience preferred, but not necessary. Good pay.
313-563-5020

500 Help Wanted General

SHIPPING & RECEIVING
Opportunity in fast-paced, growth oriented automotive stamping firm. Requires highly motivated individual with shipping data entry & skills. Career opportunity offers full time, full shifts, competitive salary & benefit package. Qualified candidates should apply in person E & E Manufacturing, 300 Industrial Dr., Plymouth, (across from Unysis)

SHIPPING & RECEIVING
In-house experience required. Second shift positions available. Computer skills a plus. We offer competitive wages, full benefits including matching 401 (k). Outstanding work environment. Apply 8 - 5:00, or send resume. Spring Eng & Mfg., 35300 Glendale Avenue, Livonia, MI 48150 313 525-0240. Located off Wayne Road, N of Plymouth, S of Schoolcraft, W of State, E of Levan

SIDING CREW WANTED
YEAR AROUND WORK
Good pay
Crestwood Construction Company
(810) 553-2520

SKIERS
Mt Holly Ski Area/Nub Ski Schools are looking for good skiers to train for ski instructing positions. No teaching experience needed.
(810) 674-0811

SNOWPLOWERS, SALT
$8.00 per hour
Must be experienced for established company
(313) 522-5648

SPORTS EVENT COORDINATOR
Come and join Damon's the nations most exciting & entertainment competitive sports grille clubhouse atmosphere. Growth oriented individual can look forward to excellent pay and benefits. Applications will be accepted at Damons
43750 Ford Rd., Canton

SPORTS COORDINATOR & AEROBICS INSTRUCTOR
Apply at Wayne/Westland YMCA
(313) 721-7044

STEEL FABRICATORS WANTED
Either layout positions available
Health insurance, top pay
(313) 253-5700

STOCK & DISPLAY
help wanted, previous experience preferred, full & part time positions. Flexible schedule, must be available weekends, full time benefits include employee discount, good pay & benefits. Applications will be accepted at Sears Northwood Mall, Ann Arbor, Brighton Mall, Lansing Mall, Eastland Center, Harper Woods, Macomb Mall, Lakeside, Fairlane Town Center, Westland Center, Oakland Mall, Twelve Oaks, Laurel Park, Meridian Mall, Lansing Center, Grand Rapids Mall, Kentwood Towne Center, Holland Outlet, Jackson Crossroads, Frankenmuth, Birch Run, Gaylord, Traverse City, Petoskey, Alpena, Marquette, Escanaba, Iron Mountain, Ironwood, Rhinelander, Wausau, Stevens Point, Appleton, Oshkosh, Fond du Lac, Green Bay, Manitowoc, Sheboygan, Madison, Janesville, Beloit, Rockford, Kenosha, Racine, Milwaukee, Waukesha, Brookfield, Wauwatosa, West Allis, Oak Creek, Greenfield, Menomonee Falls, Germantown, Mequon, Cedarburg, Grafton, Port Washington, Saukville, Waterford, Muskego, Oconomowoc, Pewaukee, Hartland, Lake Geneva, Delavan, Elkhorn, Whitewater, Burlington, Union Grove, Sturtevant, Caledonia, Mt. Pleasant, Somers, Kenosha, Pleasant Prairie, Bristol, Paddock Lake, Salem, Twin Lakes, Wilmot, Silver Lake, Genoa City, Richmond, Belvidere, Loves Park, Machesney Park, Roscoe, Rockton, Winnebago, Pecatonica, Durand, Davis Junction, Shopiere, Footville, Brodhead, Albany, Monticello, Belleville, Brooklyn, Cottage Grove, Deerfield, Edgerton, Evansville, Fort Atkinson, Jefferson, Lake Mills, Oconomowoc, Stoughton, Sun Prairie, Waterloo, Watertown, Whitewater
Call 1-800-366-3979
EOE

SUPERVISOR
EPOXY Floor Coating company looking for self motivated individual with good people and management skills. Great Company benefits. 401K. Call Phil: (313) 729-6000

SUPERVISORY POSITION
East side manufacturing company seeking a dependable person for a Supervisor Position in the assembly department. Candidate must have management and currently experience. Excellent benefits. Send resume and salary requirement to P.O. Box 4115, Centerline, MI 48015-4115

SURFACE GRINDER
Continued growth at Borg Warners Valve Tool Shop in Plymouth Michigan has created an opening for a grinding professional

This position requires skills for form grinding tools indexed between centers (I.D. / O.D.) and surface grinding. Due to the accuracy and tight tolerance of these tools, a high level of grinding skill and diversity is necessary

This position offers a competitive wage and benefit package. Qualified applicants who are interested in working in a team environment should send a resume to

BORG WARNER CORPORATION
Attn: Human Resources
45700 Mast St
Plymouth, MI 48170
FAX 313-453-0551
NO CALLS OR WALK-INS
ACCEPTED

TANNING & NAIL SALON
Full or part time position
Southfield area
Call 810-684-2000

TAP TEACHER position available immediately. Send resume to: 19944 A Woodward, Box 136, Bloomfield Hills, MI 48304

CHILD CARE - Lead Caregiver - for Infants in Transitions Program. Full time & benefits. M-F, 7am-3pm. BA degree preferred. Salary commensurate. Call Hoover Jobline (810) 851-JOBS EOE

IMMEDIATE OPENINGS
Spanish Teacher, elementary certified teacher, Bookkeeper or form certified. 17 hrs a week, $25.68 an hr. Veterinary Assistant, Teacher certified or experience in the arts, 15 hrs/wk, $26.88 an hr. Call Cambridge Center 313-422-7198 or fax resume to 313-422-7536

TEACHER ASSISTANTS
needed for Southfield preschool. Mon-Fri., 1pm-6pm and some Saturdays. Experience and commitment essential
(810) 357-1740

TEACHER ASSISTANT POSITION
Must be cheerful & energetic. Will train the right person. Afternoons. Farmington Hills Montessori School
(810) 553-7020

TEACHER/DIRECTOR
FOR new Rochester daycare. Help develop new daycare program.
(810) 651-6404

TEACHER
HIGH SCHOOL ENGLISH
Afternoon position
Fax resume to: (810) 544-4662

TEACHER - Language Arts
Needed immediately. Elementary classroom
(810) 375-1701

TEACHERS NEEDED for academic pre kindergarten program. Certification or Early Childhood Degree required. Farmington/West Bloomfield area
Call 810-661-3650
Fax 810-357-3628

TEACHERS
The Royal Oak community Education Department is seeking applications for the following part time positions: English/Social Studies and ESD instructors (Secondary Certification required), CAD Drafting & Drafting (Certification preferred).
Call Dan (810) 435-8300

TELEMARKETERS - Early evenings. Pleasant working environment. High school & college students welcome. $7 /jun bonuses. Terry 313-421-6022

500 Help Wanted General

TEACHER & TEACHER ASSISTANT
Needed immediately for Bloomfield preschool. Early childhood preferred. Full or part time (810) 646-5770

TECHNICIANS & TRAINEES
needed for electrical maintenance and heating and cooling. Must have good driving record and hand tools. Holidays, vacations paid by company. Hourly wage based on ability. Call Maintenance On Call, Inc., 1-800-367-7109

TECHNICIAN
VENDING MACHINE
Attention grads: we will train, must have some electrical/mechanical ability. Call (313) 207-8363

TELEMARKETERS & CANVASSERS
Experienced. Now hiring. Great pay
810-623-6066

TELEMARKETERS
(EXPERIENCED)
For Window and siding company
1-800-462-1044

TELEMARKETERS
No experience necessary, but helpful. Hourly wage plus bonus. Part time, days, 20 hours a week. Livonia area
(810) 426-6810

TELEMARKETERS
$8.10 per hour. Lead production, only the cream of the crop. Phone sales. Hours 5pm - 9pm, Mon-Fri. Hiring immediately. Call Mrs. Rucker 12pm-5pm (810) 737-4600

TELEMARKETING FOR heating & cooling company. Early pay plus bonuses. Days or evenings
(313) 266-9256

TELEPHONE INSTALLER/ Technician
Entry level to experienced career opportunity. Competitive salary plus a $230K guarantee. Full benefits including dental, optical insurance. Apply: 26450 Hallmark, Road Farmington Hills, or call for an appointment: 810-482-0000, ext 202

TELEPHONE OPERATORS
Requirements include: Pleasant, articulate, knowledgeable of Metro area. Excellent and customer service skills. Some college preferred, dependability a must. Day, swing, grave shifts available. Qualified candidates call
313-432-1995

Teleservices
DON'T TAKE THIS JOB!
UNLESS YOU WANT TO:
- Work for a growing company
- Enjoy flexible hours
- Earn $7-$8/hr
- Like the people you work with
- Increase your pay with incentives
- Receive excellent benefits

DON'T DELAY, CALL TODAY!!
810-650-5690
FAX 810-650-9260
Western STAFF SERVICES.

TELLER
Suburban Catholic Credit Union has full time opening for teller. Apply 31716 Grand River, Farmington

TELEMARKETERS
No selling, appointment setting only
9:30 to 1:30 pm
(810) 565-4661

Tre Heatherwood Retirement Community is seeking employees for the following positions

•Cooks • Prep Cooks • Dishwasher • Wait Staff
Experience preferred. Full & part time available. May apply at 22500 Civic Center Dr., Southfield

THERAPY TECHNICIAN
REHABILITATION Immediate opening for a full time therapy position in a fast paced rehabilitation clinic in Dearborn. Must be experienced, considerate and skills. Call for interview
(313) 581-2600
Ext. 224

TIRED OF LOW PAYING CHILD CARE JOBS?
Then call NANNY NETWORK
Top Salary and Benefits
Bloomfield (810) 642-1500
Rochester (810) 739-2100

TOOL & DIE POSITIONS
Available for the following
10-DOG Grinder, Wet Surface Grind. 401(k) & health insurance applications. Apply at: 4965 Belleville Rd., Canton

TOOLMAKER
EXPERIENCE in tooling, body lustres and hand tools.
Wages equal to ability. Steady work. Willing to train. Apply at
OXBOW
MACHINE PRODUCTS
12777 Beech Daly
Livonia, MI. 48150

TOOL MAKER
For precision gages. Jig grinder, wet grinder, lapping, hand work. Top wage considered
(313) 427-2270

TOW TRUCK OPERATOR
Light and or heavy duty for company in Livonia area. Experience a +. CDL preferred
(810) 624-8077

TRACTOR/TRAILER DRIVER
required by local industry. Hourly rate, must have experience in chaining & tarping of loads. Full time, Mon-Fri. benefit package, apply at Canadian Machine Movers of Michigan, 13300 Lerch, Detroit, MI 48150.
313-962-8820

TRAINER
Computer Training Center includes Netware 4.X, Windows 95-97. Full/part time. Creative ideas. (810) 645-5000

TRAINING PROGRAM prepares you for Manufacturing Challenges. 25301 Finance with strong National firm. Rotate to production department. Not necessarily Salaried position, excellent benefits. Call Mr. Bennett, P.O. Box 326, Novi, MI 48376

Travel Agent - American Express

Leisure Agent
Seeking self-motivated, enthusiastic Leisure Agent with minimum 3 years experience in our Bloomfield Hills office. Must have excellent sales & communication skills. Workspace provided. Salary commensurate. Call Mary Wogenstahl, 1025 E 9th St, Cleveland, Ohio 44114
EOE

TRAVEL AGENT
Experienced Sabre Corp and Leisure. Full time/benefits. Across from Darland Mall
(810) 683-7525

TRAVEL AGENT
Full/part time. Minimum 2-3 years experience. APOLLO preferred. Call Cindy at
(810) 644-2100

TRAVEL AGENT
Join our travel team. Established Dearborn agency looking for experienced full time Agent. Sabre preferred. Call Betty (810) 846-6800. OR fax resume 810 846-5809

TRAVEL AGENTS
Corporate & leisure. Fax resume to Suburban Travel (810) 544-2100

500 Help Wanted General

Travel
Reservation Agents
Looking for enthusiastic career oriented telephone RESERVATIONISTS. TRAINING PROVIDED. Work for a respected leader in the Travel & Tour industry. Travel Sales background a plus but not required. Familiarity with a keyboard. Salary plus benefit package. Apply in person Mon - Fri. 10am-noon
HMHF
TRAVEL CONSULTANTS
29566 Northwestern Hwy.
Southfield, MI

TREE SERVICE,
Groundsman & Tree Trimmer/Climber - Will train. Benefits.
810 356-3421 or 810 685-0836

TRUCK DRIVER
Needed CDL required. Dalkin's Trucking Co. (810) 465-6557

TRUCK DRIVER NEEDED
local delivery, hourly with good benefits. Please call for interview
810 926-1144, Ext. 228

TRUCK DRIVER
Plymouth based metal stamping facility seeks an associate to drive a stake and pickup trucks locally. Excellent benefits and competitive wages. Afternoon shift available. Apply: E & E Manufacturing, 300 Industrial Dr., Plymouth (across from Unysis)

TRUCK DRIVER/TOOL & DIE APPRENTICE
Needed, full time, excellent benefits
Call 313-459-8250

TRUCK DRIVER/WAREHOUSE
- full time, downtown Plymouth
313-453-6250

Truck Driver/Warehouse person-Construction company needed to assemble maintain equipment drive medium truck, deliveries, CDL required. Health insurance. Warren area (810) 573-5886

TRUCK MECHANICS, state or ASE Certified, medium & heavy duty trucks. CDL a plus. Pay based on experience. Full benefits 2 shifts
(810) 349-9336

VALET
Full & part time. Exclusive locations in the Detroit area. Big tips $7-$15 an hour (810) 308-3449

VIDEO TECHNICIAN SUPERVISOR & VIDEO TECHNICIAN
Responsibility for maintenance and operation of cable studio & mobile vans. Must have the ability to electronically troubleshoot cameras, videotape decks, Sony Presentation and tele-tracks & other video equipment. No phone calls please. Apply in person or send resume to:
TIME WARNER CABLE
15200 Northwestern Hwy.
Dearborn, MI 48120
Attn: Human Resources

Time Warner Cable is an EEO/AA Employer & Supports a drug free workplace. EOE/F/D/V

SWITCHING HAIRSTYLISTS
Must be licensed, experienced & dependable. Call Jacqueline at
810-258-0853 or 1-800-690-2311

WAREHOUSE 2ND SHIFT
ACCT/ HANDLING
SHIPPING DEPARTMENT
Left at least 50 lbs, work in variable temperatures (hot and cold) season, good math and reading skills required. Starting at $6.00 per hour pay $8.15 hour, 90 days $9.00, pre-employment drug test. Send resume of interest to: Human Resources, 23333 Commerce Dr., Farmington Hills, MI., 48335-2764

warehouse

Hesloe's
A fine china & g'ftware distribution center, located in Novi, is now hiring for Shipping & Receiving $7 an hr. Full time, plan paid vacations, holidays & health insurance. Must apply in person at: 27790 Novi Rd., Novi (off of 9, btwn Nov & Meadowbrook Rds) 810-348-7050

WAREHOUSE ASSISTANT
Full time, pick & pack
Southfield area Call Mr. Martin
810-559-1611

WAREHOUSE DELIVERY DRIVER.
Hovings Business Systems has an entry level opening for a Warehouse Delivery Driver. Possible starting range $7.00 - $8.00. Prior experience in warehousing helpful. Entry level, excellent benefits which include profit sharing through 401(k) and an employer sponsored pension plan. If you desire to work in a fast paced environment with an emphasis on customer service and teamwork, please send your resume to
Equipment Distribution Manager
HOVINGS BUSINESS SYSTEMS,
41180 Bridge Street, Novi, MI 48375.
Presently, Multiple Shifts available 8:00 am - 5:00 pm, Monday - Friday all same schedule

WAREHOUSE - Entry level. 40 hours. Motivated team players needed for shipping/receiving duties. Warehouse experience a plus. Non-smoking. Benefits. 16K. Send resume/letter. Reply to Box 3726, Enterprise Ct., Suite 5000, Farmington Hills, MI. 48331

WAREHOUSE
Major Detroit area food distributor is seeking an aggressive and career minded Warehouse Supervisor. Successful candidate will have some supervisory experience in warehousing and distribution, have the ability to work with and manage a state-of-the-art computer system, and have some experience working in a Union setting. Excellent salary, benefits and 401k plan. Must have high school diploma or equivalent. Only serious candidates looking for upward mobility please send resume to:
Supervisor,
P.O. Box 33579,
Detroit, MI 48232-5579.
EOE M/F/D/V.

WAREHOUSE PERSONNEL
Industrial distributor seeks an energetic individual for shipping & receiving. Benefits include medical, dental, 401K. Apply in person at 27717 Research Dr., Farmington Hills, MI. 48335

WAREHOUSE POSITION
Career position. Immediate opening - competitive pay - full benefits - Light shipping/receiving - inventory control. Will train a hard working person. Call: (810) 478-1282

WAREHOUSE POSITION
Small manufacturing company needs to fill a week day position. Full time, benefits. Electrical & plumbing knowledge a plus. Will train. Call between Noon - 3pm, Monday thru Friday only
(313) 542-2200

WAREHOUSE SELECTOR
Spartan Stores, Inc. is accepting applications for replacement warehouse work. Wages start at $10 per hour with progressive increases. Accuracy is important. This job requires an individual to do repetitive heavy lifting and be available for all shifts including weekends and holidays.

Please apply in person, 9 AM to 1 PM, or send resume to:

SPARTAN STORES, INC.
Human Resources
6975 Hagerty Road
Plymouth, MI. 48170
EO/E/A/T/V/H

500 Help Wanted General

WAREHOUSE SUPERVISOR
We are looking for an individual to direct the activities of our warehouse associates. Oversee the daily operation of assigned areas to ensure maximum performance and insure the cleanliness and safe conditions of the warehouse and equipment

A minimum of three years experience in warehousing and distribution as a front line supervisor & direct experience working with bargaining associates and team building skills, leadership skills, salarization and safety and basic PC knowledge are needed. College degree desired

We offer a competitive compensation and benefit package. To be considered submit your resume in confidence to

Spartan Stores, Inc.
Human Resources
9075 Haggerty Road
Plymouth, MI., 48170
E/O/E/M/F/V/D

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Supervisor,
P.O. Box 33579,
Detroit, MI 48232-5579.
EOE M/F/D/V.

WAREHOUSE
$6.50 to $8.50 per hr.
Full time, benefits
Long/short term
Resale/wholesale/retail
Great opportunities in the Plymouth/Livonia area. Must be hard working, dependable & capable of heavy lifting
ARBOR TEMPS 459-1166

WARRANTY PERSON needed for residential builder. Must have own tools and truck. Must have drywall and general construction experience. Call between 8AM-5PM
(810) 229-2065

WEB DESIGNERS
The Internet Factory, Bloomingdale seeks 10 New Media Designers for immediate placement. Qualifications: Behind 40K+. Send URLs. Apprentice positions also available.
Fax resume to: Bob Cooper or
FAX 810-642-0394

WELDERS
Fenkell Welding is now hiring welders with 5 or more years experience and a clean driving record. If that sounds like you
(313) 532-4676

WINDOW COVERINGS
Do you have what it takes to earn $2000 - $4000 a week? Can you work independently? Do you know any sale job, small, medium, large, extra-large? If this is a challenge you'd like to take, we have the experience, truck, tools and insurance, call Doug Bowen
1-800-268-6817

WRITER, full time entry level with trade magazine. Prefer career-oriented person with some editorial experience. Send resume & samples to D & F, P.O. Box 64, W. Bloomfield, MI 48322

YOU CAN earn extra money by cleaning 1-2 hours per night
(313) 937-3182 between 7:30 am-7pm

YOUTH WORKER - afternoon hours. Apply at the Farmington YMCA. 28100 Farmington Rd. at 12 Mile (indicate job preference on application) or call Alana 810-553-1936

502 Help Wanted Office Clerical

ACCOUNTANT
CPA firm desires Accountant with some experience in CPA work. This would be a full time position during tax season & part time the rest of the year. Opportunity for future full time work year-round. Send resume PO Box 2302, Southfield MI 48037

ACCOUNTANT
FOR Wall Street firm in Farmington Hills. 3-5 years experience preferable. Send resume to: Box 41319 Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

ACCOUNTING/CLERICAL
FULL TIME
General clerical duties in the Accounting area. Ability to operate a 10 key adding machine and do some light typing. Must have good aptitude for numbers. Accounting knowledge is plus. Must have basic skills helpful. Benefits available. Send resume to: Alf Human Resources/Accounting, 400 Horizon Drive, Suite 2300, Grand Dr., Farmington Hills, MI., 48335-2764. EOE

ACCOUNTING CLERK
Accounts Receivable person with computer skills to work in a 5 person billing Department. Nice office with pleasant people to teach you our business. Call for appointment after 8:30 a.m. at
810-471-4000
Corrigan Moving Systems,
23333 Commerce Dr.,
Farmington Hills (I-96 Mile / I-275 area)

ACCOUNTING CLERK
Entry level position in accounts payable & general office duties. Must have knowledge of personal computers. Prior accounts payable experience preferred. Send resume to: Human Resources, P.O. Box 810370, Livonia, MI 48150 or Fax to: 313-422-1481

502 Help Wanted Office Clerical

ACCOUNTING CLERK
We currently have a position available for a full time accounting clerk. We have 4 daycare locations in the metro area between which the qualified candidates will travel. Attention to detail & accuracy is essential. Knowledge of inventory, determining level of supply needs & preparing orders is preferred. We offer a generous salary & benefit package including health, dental, optical, life & disability insurance, 401K plan, 5 weeks paid time off per year & more. If you are interested, please call or send resume to:
Michigan Kidney Centers
PO Box 831
Pontiac, MI 48343-0832
810 332-2230 Ext 21
Ann Susan Schmuz

ACCOUNTING FIRM in Hartland looking for individual with a minimum of 4 years accounting experience. Full time Corporate Tax preparation and payroll taxes necessary. Salary commensurate with ability. Send resume with salary requirements to: P.O. Box 247, Hartland, MI 48353

ACCOUNTING OPPORTUNITIES
Project Accountant. Temp to hire opportunity, must be comfortable with financial statements and know Lotus with Macros

Accounts Payable Supervisor. Farmington Hills company looking for individuals with 2 yrs. supervisory experience. Excellent opportunity offers $25-33K upon hire

Payroll Specialist is needed for a fast-paced Farmington Hills corporation. ADP experience as well as spread sheet knowledge is preferred. This position offers a salary of $24K.

20 Entry level Accounts Payable Clerks needed on a temp to hire basis! Perfect opportunity for individuals 3 years experience in accounting!! Interviews will be held on Sat., Nov. 16th

EOE

accountemps

Please contact Terrie at our Southfield Office
ACCOUNTEMPS
28588 Northwestern Hwy.
Southfield, MI 48034-8061
810 350-9083
FAX# 810-358-0941

ACCOUNTING
PERMANENT.
- Accountants. Farmington automotive & Southfield service firms. 4 yr degree, good month end skills, strong Lotus, overseas one staff. To % 30K
- Tax Specialist growing Warren manufacturer. Seasoned in general bookkeeping, some experience performed on corporate tax filings. To $30k
- Accounts Payable Associates. to mid 20's
  - Allen Park distributor
  - Taylor manufacturer
  - Farmington manufacturer
- Accounts Receivable Associates. to mid $20s
  - Southfield CPA firm
  - Southfield architectural firm
  - Farmington manufacturer
  - Troy manufacturer

TEMP TO PERM.
- Accounting/Administrative Assistant, Southfield sales office. Strong general bookkeeping skills, attention to detail, good reconciliation and month end skills. Short term temp until hire. Salary to hr $20k

TEMPORARY.
- Data Entry Clerk, prestigious Southfield firm. 35 hr. work week, long term
- Bookkeeper, Southfield law firm

If you are interested in making a change, to an employer who places its Temps in Permanent positions, send us your resume and indicating what you seek in a new position, your desired salary range and a daytime phone number where we may call you discreet.

ACCOUNTANTS ONE
24901 Northwestern Hwy
Suite 444
Southfield, MI 48075
(810) 354-2410

ACCOUNTING POSITION
Available in fast growth Publishing Company. Compensation based on experience. Knowledge of some computer skills and accounting course work. Send resume to:
MAGELLAN, INC.,
37600 Hills Tech Drive,
Farmington Hills, MI 48331

ACCOUNTS PAYABLE, Payroll Clerk, for growth oriented organization. Bloomfield Hills location. Classified Ad 308 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia, MI 48150

ACCOUNTS PAYABLE/ GENERAL OFFICE
Full time for Westland office. Computer experience required. Lotus experience preferred. Send resume to: Margaret, P.O. Box 8530, West Land, MI 48185 or Fax: 313-729-1620

502 Help Wanted Office Clerical

ACCOUNTS PAYABLE CLERK
Busy steel service center is looking for an ambitious, hardworking individual to work side by side with our Accounts Payable Clerk. Individual must have good math and organizational skills. Accounts Payable experience is a must. Excellent wage and benefit package. Apply in person only
Contractors Steel Co.
36555 Amherst Rd., Livonia
Plymouth Rd. near Levan

ACCOUNTS PAYABLE CLERK for rapidly growing restaurant franchise chain in professional Southfield office. Candidate must possess excellent organizational skills, be able to take initiative and work with tenacity. Two years work experience in accounts payable required as well as strong Microsoft Excel experience. Good benefit package including 401K. Send resume with salary history to
SRSC A/P Clerk
P.O. Box 207
Southfield, MI 48034

ACCOUNTS PAYABLE Experience in Accounts Payable necessary. Position requires attention to detail, good organizational skills and a team player to handle multiple tasks. Send or fax resume to

Personnel Dept.
Sovereign Sales, Inc
38200 Amherst Rd
Livonia, MI 48150
Fax: 313-464-3334

An Equal Opportunity Employer
A SMOKE FREE, DRUG FREE WORKPLACE

ACCOUNTS PAYABLE
Immediate openings for fast-paced, dependable people to work in our corporate office. Must have strong accounts payable and production invoicing background. Some data entry required. These full time positions may lead to permanent positions within the company. Call now for an appointment
EMPLOYERS
(810) 353-7050
An Equal Opportunity Employer

ACCOUNTS RECEIVABLE REPRESENTATIVE needed for entry level position in Livonia Distribution. Duties include handling of merchandise returns, heavy customer contact and letter writing. Excellent math and organizational skills a must. Must be a team player. Good written and verbal communication skills required. Qualified applicants fax resume, SSR, Inc. at 48375. Fax 810-380-9523. No telephone calls please

Personnel Dept.
Sovereign Sales, Inc
38200 Amherst Rd
Livonia, MI 48150
Fax: 313-464-3334

An Equal Opportunity Employer
A SMOKE FREE, DRUG FREE WORKPLACE

ACCOUNTS RECEIVABLES/ PAYABLES Fast paced automotive marketing company 13 Mile/Southfield area. Computer experience helpful. Fax resume and salary history to:
810-646-8007

TEMP. ADMINISTRATIVE ASSOC. January - December. Large automotive firm. General office support, bookkeeping, data entry, typing 50-60 wpm and be proficient with Windows