EMPLOYMENT

500 Help Wanted General

ACCOUNTING MANAGER
$3,000 Bonus
Birmingham development/management company located in Birmingham seeks a take-charge Accounting Manager. Capable of supervising and assisting in A/P, A/R, Payroll functions. Experience with preparation of year-end workpapers. Knowledge of MS Excel and Word a plus. Prior real estate development experience preferred. Medical/dental benefits. Performance bonus potential. Send resume and cover letter stating career goals, salary requirements, and available starting date. Fax to (810) 642-4210 or mail to: Ms. Pakstewski, 200 E. Brown St., Suite 101, Birmingham, MI 48009

ACCOUNT REPRESENTATIVE
Green Tree Financial Corporation has an exciting opportunity in our Livonia Regional Office for an account representative. The individual will be responsible for pursuing past due accounts to achieve delinquency objectives without sacrificing customer standards or causing unwarranted repossessions.
The ideal candidate will have 1-3 years of collection experience.
Green Tree Financial Corporation, a proven leader in manufactured housing lending, offers a competitive salary, full range of benefits & excellent opportunities for career growth.
Please apply by submitting your resume & salary requirements to: Green Tree Financial Corporation, P.O. Box 530369, Livonia, MI 48153. An Equal Opportunity Employer

ACCOUNTS PAYABLE CLERK
Expanding publications firm is seeking an Accounts Payable Clerk. Requirements for this entry level position are 2 year Accounting Degree, or practical experience. Excellent benefits and working conditions. Send salary requirements & resume to: CONTROLLER, 28400 Northwestern Hwy., Suite # 200, Southfield, MI 48034

Accounts Receivable Systems Liaison
Large suburban based HMO seeks Accounts Receivable Systems Liaison to identify, define, and solve problems relating to the Accounts Receivable system. This position will coordinate statewide system testing and modification.
Requires a Bachelor's degree in Business Administration or related discipline. Two (2) years experience with PC software applications. Two (2) years proven analytical work related experience in the area of reporting information using data base skills. Extensive knowledge of Accounts Receivable Collection and courtesy account administrative procedures. Demonstrated knowledge of PC software. Extensive knowledge in problem solving techniques. Knowledge of fundamental accounting principles. Strong analytical ability to determine system/operational challenges and develop recommendations.
We offer excellent salary and benefits. Please send resume and salary requirements in confidence to: HUMAN RESOURCES/ARSL, P.O. BOX 5043, SOUTHFIELD, MI 48086-5043. Equal Opportunity Employer

ALL STUDENTS/OTHERS
1997 EXPANSION
National firm has 37 Part time openings
$10.25 to start
Farmington/Livonia 810-474-9090
Rochester/Troy 810-879-8931

APARTMENT CARETAKER
Property management firm is seeking an experienced caretaker couple for a beautiful 72 unit gated community in Northwest Detroit. Qualified candidates must be experienced in maintenance including grounds, carpentry, and minor electrical, heating and plumbing. Benefit package includes a two bedroom townhome, health insurance, utilities, cable TV, and salary. For immediate consideration, fax or mail resume and salary history to: Certified Realty, Inc., 38345 West Ten Mile Road, Suite 300, Farmington Hills, MI 48335. Fax # (810) 474-2345

APARTMENT MANAGER COUPLE
For large suburban property management company. Must have 2 years experience in property management. Apartment & utilities included. Call Mon-Fri. 9am-5pm. 810-357-4040. An Equal Opportunity Employer

APARTMENT MANAGER
Property management company seeking experienced person to manage Southfield Apartment complex. Required: Successful past experience in leasing, marketing and managing apartments. Good salary and benefits. Send resume to: APT. MANAGER, P.O. Box 433, Bloomfield Hills, MI 48303-0433

APPOINTMENT SETTERS
Part time Mon-Fri 4pm-8pm. $8/hour plus bonus. Farmington area. Call 810-553-3555 ext 29

APPOINTMENT SETTERS
For our Northville office
Full time 9-4:30pm or 1-5:30pm & Saturday 9-1pm
Part time 9-1 or 5-9pm & Saturday 9-1pm
$7 plus commission
Own transportation a must
Call Sherry 1-800-933-9230 EOE

APT GENERAL HELPER
Full time grounds & light maintenance for Detroit apartment complex. Benefits. Call Mon-Fri. 1-3. 313-341-0725. An Equal Opportunity Employer

AQUATIC CENTER
Seasonal Positions available from 5-10-97 to 9-1-97. Lifeguards (certification required) $5.75 $7/hr; Cashiers $5.25 $5/hr; Locker Room Attendant $4.75-$5.50/hr. Apply now to: City of Troy Personnel, 500 W. Big Beaver, Troy. An Equal Opportunity Employer

ARCHITECTURAL DRAFTSPERSON
needed. Residential experience preferred. Established West Bloomfield Residential Builder/developer. Send resumes to: Office Manager, 4969 Oak Hollow, West Bloomfield, MI 48323

ART DIRECTOR
Livonia Publisher looking for person experienced in magazine design or other multi page layout. Must have Quark Express and Photoshop experience. Send resume to: Scott Publications, Dept MG, 30595 Eight Mile, Livonia, MI 48152

ASSEMBLY
Canton auto supplier. Light work, clean environment. Long term. First shift, $5.50 to start + overtime + raises.
EXPRESS SERVICES 313-467-5450

ASSISTANT CONTROLLER
Opportunity available, accounting dept of a well established western Wayne county area manufacturing company. Must be high energy, self starter, detail oriented, with strong analytical skills. Applicants should have a bachelor in accounting, finance, or computer science. Must be able to assist with computer network, Platinum 4.4, Windows 3.1, Lotus 5, Oracle Data Base, Word Perfect 6.0, and Crystal Reports Professional 5.0. Full benefits including 401(k) package. Send resume and salary requirements to: Controller, P.O. Box 85063, Westland, MI 48185-6183

ASSISTANT MANAGER COUPLE
Dependable couple needed to assist in managing a 312 unit apartment community in the suburban area. Previous experience preferred. Great benefits and apt included. Call (313) 261-7324

AUTO BODY REPAIR TECHNICIAN
Blue Cross, retirement plan available. Need to be state certified. I-Car certified a plus. Apply in person: HOLIDAY CHEVROLET, 30250 Grand River, in Farmington Hills

AUTOBODY SANDERS & MASKERS
$7 per hr plus benefits. Mauro Farmington. Call (810) 442-8512

AUTO DEALER
Chrysler parts counter person needed. Experienced only need apply. Excellent pay & benefits. Call Mike Lapham at (810)439-7053

AUTO DEALER seeking auto tech for light repair & maintenance work. Good pay, benefits, no eves or late nights. Apply Tennyson Chevrolet Service Dept. 313-425-6500

AUTO MECHANIC/LIGHT TRUCK
Must be experienced in engine R&R and general repairs. $30K+ medical benefits. Call 313-522-3272

automotive
AUTOMATIC TRANSMISSION TECHNICIAN
Busy Dodge dealer has immediate opening for an Automatic Transmission Tech. Qualified applicant must be state certified with their own tools. We offer an excellent income potential and benefits package. Qualified candidates can call or Fax confidential resume to: Bruce Campbell Dodge, Inc. Fax 313-538-2023, Attn: Dir. of Svc. (313) 538-1500

AUTOMOTIVE
Oil Changers and Light Service Techs. Earn $400 to $500 per week. Apply in person: Novi Motor Works, 21530 Novi Road, between 8 & 9 Mile Roads

AUTOMOTIVE TECHNICIAN
Now hiring for Chevrolet Dealership. Health, dental & retirement available. Apply in person: Holiday Chevrolet, 30250 Grand River, Farmington Hills. (810) 474-0500

AUTOMOTIVE TECHNICIANS
Experienced Certified Brake & Front End Technicians needed for various locations. Excellent pay & benefits. Contact Mr. McCarthy at (810) 356-3042 for immediate consideration.

AUTO PARTS
Drawood Ford is in need of an experienced Auto Parts Sales Person. Ford or Lincoln/Mercury experience a plus. We offer competitive wages and benefits. Benefits including 401K. Contact Al Bechow at (313) 425-5478

AUTO SERVICE MANAGER TRAINEE to $30K. 45 hours/week. Salary, bonus, benefits. 810-524-1500, fax 524-2461

AUTO TECHNICIAN
Two positions available. New car prep and lube technician. Great opportunity for entry-level technician. Full time positions with full benefit package including dental, hospitalization, life insurance, 401K vacation. 5 day work week and opportunity to advance. Apply to: STEVE CLEMENT, Lou LaRiche Chevrolet Geo, 40875 Plymouth Rd., Plymouth, Mich. 48170. (313) 453-4600

AUTO TRANS TECH
$50,000 year income potential. Immediate opening for the only tech job in the shop. We offer full time helper (paid), Blue Cross & Blue Shield with dental & optical. Vacation & holiday pay. Clean, professional work environment.

SERVICE ADVISOR
Opening for quality-oriented professional. Great pay & benefits. Apply in person, Mon-Thurs., 7:30am-7:30pm. Conrad Dean or Chris Pollock, FLANNERY FORD, 5900 Highland Rd., Waterford, W. of Pontiac on M59

Banking
CUSTOMER SERVICE/TELLER
PERMANENT PART/FULL-TIME
Our top three banking clients looking for energetic individuals to fill West Bloomfield area openings. Candidates must have 6 months cash handling and customer contact experience. Up to $8.25/hr to start plus benefits and 401(k). Call Terry today, 848-7062.
Advantage Staffing

banking
TELLERS
First of America Bank has opportunities for Tellers to work in the Plymouth/Canton/Novi area beginning in January.
Responsibilities include handling cash transactions as well as cross-selling our Bank products and services. Ideal candidate will possess a high school diploma, or the equivalent along with cash handling experience. A good math aptitude and excellent communication skills are essential. Strong sales experience preferred.
We offer very competitive wages, flexible schedules and opportunities for growth. For consideration, please apply in person or a letter fast and interview at:
FIRST OF AMERICA BANK
Monday, January 6, 1997
9:00am-12:00pm
535 S. Main
Plymouth, MI
If you are unable to drop by, please apply in person any Wednesday, 1:00pm-3:00pm, at 101 S. Main, Ann Arbor, MI.
We are proud to be an EEO/AA employer m/f/d/v. In support of our commitment to a drug free work environment, First of America may conduct pre-employment drug testing.
FIRST OF AMERICA BANK CORPORATION

BASKETBALL REFEREES
Part time $8/hr., ages 16 & older. Apply. Call the Plymouth YMCA at (313) 453-2904

BE WHERE THE ACTION IS!
• Set up Crews • Office Computer Whiz • Computer Accountant • Building Maintenance • Sales Person
The established & growing sound, lighting & staging company. Livonia. 313-453-4880

BOWLING CENTER
has openings for the following positions: Counter help, food personnel, grill help, wait staff & pin jumper. Full & part time, nights & week-ends. Apply in person: Plaza Lanes, 42001 Ann Arbor Rd., Plymouth. 313-453-4880

BRIDGEPORT MILL OPERATOR
Experienced on precision machined aircraft parts. Full benefits. Hybrid Manufacturing Inc., Garden City. (313) 261-8030

BUS DRIVERS WANTED Full time and Part time for Metro Airport 24 hour shuttle service. Must have CDL-BP license and be flexible for hours and weekends. Apply in person at 27980 Northline Rd. between Inkster & Middlebelt, Romulus, MI.

CANVASSERS WANTED
Full time, good pay, transportation provided. Call Pam Smith. Ext. 122 1-800-729-0220

CAREER CHANGE
Real Estate sales! Excellent opportunity - first year income potential in excess of $50,000. YOU be in control of your life.
REAL ESTATE ONE
Ask for: ERIC RADER
313-261-0700

CAREGIVER FOR Elderly Woman. Live-in position, 2-3 or 5 days/wk. Good wages. Call 9-5pm. 313-467-6230

CARPENTER APPRENTICE
Novi/Northville area. Transportation needed, will train. Starting pay $8/hour. (810) 735-4211

CARPENTERS & carpenter foreman, experienced. Please contact Craig Engel, Peter A. Basile Sons, Inc. (313) 591-4200 EOE

CARPENTERS WANTED
For Rough residential framing. Experience required. Full time positions. Union benefits available. 313-513-5960

CARPENTERS WANTED
Rough & finish. Preferred experience. Call Dave (810)360-1067

Carpentry
Kitchen Remodeling $$$
Become independent! 6 immediate openings! We offer year round work, rapid payment, and advancement opportunities! We offer a paid certification program which will prepare you for making the most of your abilities.
CENTURY 21 HOME IMPROVEMENTS
No experience necessary. Open house Wednesday, January 8 at 6pm. Please contact Steve at 1 (800) 968-2179 to reserve a seat

CARPET INSTALLERS
Lots of work. Excellent pay! Call (810) 352-4400

CASHIERS & Driveway Attendants needed for all shifts. Full and part time. Great benefits. Up to $7/hour. Farmington Hills. Call (810) 553-2672

CASHIERS
For self-serve gas station/convenience store. Full and Part-time. Days, afternoons and midnights. Good job for retirees! Will train! Apply in person only: Marathon Gas Station, 31425 Ann Arbor Trail at Merriman or Dandy Gas Station, 27350 - 7 Mile at Inkster.

CASHIERS FULL/PART time. $6.25 to start. Weekend availability preferred. Novi area. Call (810) 474-8300, or apply at Mobil Oil, Grand River & Haggerty

CASHIER/ STOCK
Full time, no evenings. Full benefits. Paid vacations & holidays. Apply within: Metro Beauty Supply, 31105 Five Mile, Livonia. 313-422-4510

CASHIER/TICKET SALES AGENT wanted for Metro Airport shuttle service. Must be flexible for any hours/any shift. Apply in person Mon-Fri 8am-4pm at 27980 Northline Rd. between Inkster & Middlebelt, Romulus MI.

CATALOG ORDER DESK
$7.50-$10.00/hr.
We need enthusiastic people to answer the phones & assist our customers who are calling to place orders. We provide paid training plus complete benefits in an upbeat office environment. full time day & evening shifts available.
Call: 810-351-5630

FARMINGTON AREA YMCA seeking Infant/Toddler Program Assistant. Call Michelle 810-615-3060

AREA COORDINATOR sought by Farmington area YMCA. Responsible for 5 school age child care sites. Need teacher certification. For position call MaryBeth at 810-553-4020

CHILDCARE CENTER in Rochester seeking creative individuals. Full & part time available now. Educational experience preferred. 810-652-1132

CHILD CARE
Providers needed for infants, toddlers & pre-schoolers. Farmington Hills. 810-471-1022

CHILD CARE - School age child care site directors & assistant site directors sought by Farmington YMCA. Retirees welcome. Excellent opportunity for Elementary Ed, Social Work or Psychology majors. Call MaryBeth at 810-553-6294

CITY OF FARMINGTON
Department of Public Services
Classified Employment Advertisement
The City of Farmington is accepting applications for a position in the Public Works Division. Starting salary is $13.29 hourly, plus benefits. A high school diploma or GED and two years experience in heavy equipment operation and grounds maintenance, or equivalent combination is required. Must be able to work extended periods of manual labor. Must possess or obtain and maintain valid Michigan Commercial Drivers License Endorsement "B". Must be able to work nights and weekends. Applications are available from the Department of Public Services, 33720 W. Nine Mile, Farmington, MI. Completed applications must be received in the Public Works office by 4:30pm, on Monday, January 13, 1997. The City of Farmington is an Equal Opportunity Employer.

CLEAN CUT INDIVIDUALS needed for expanded operation. Both inside & outside positions available. Top pay for an easy job. Experience in phone work helpful. Earn $300-500 wk. to start. Unlimited number of positions. Responsible inquiries only. Call 1 (800) 482-1004

CLEANING OFFICES & Carpet Cleaning, Mon-Fri, 3+ hours (permanent position). Plymouth area. 313-422-1063

CLEANING PEOPLE
needed for restoration after fire & water damage. Starting pay $7.50 an hour. No experience necessary. 313-277-0200

CLEANING PERSON needed for hallways of apartment complex. Must be responsible & have reliable transportation. Flexible hours. Call 810-362-3846

CLEANING SERVICE
Position open: floors, carpet, odd work. Livonia area. Sun-Thurs., 9pm-2am. $7.50 per hr. to start. (810) 474-9520

CNC MILL OR LATHE OPERATOR
Mazak experience some programming necessary. Full time with benefits. 313-326-6200

Coast Midwest Transport
Now OTR drivers for 94-97 conventionals. Palletized freight, good pay, medical insurance, direct deposit, pension plan and more. Must have class A-H CDL & 1 yr. experience with good MVR. Call Doug at: 1-800-511-0069

COLLECTOR
A local sub-prime automobile lender, a division of a major national bank, has an immediate opening for an internal collector. Responsibilities will include contacting past due accounts, skip tracing and payment arrangements. Prior automobile loan collection experience and the ability to use a PC and a calculator. The right person will have a full time position offering full benefits and flexible hours. Please submit your resume and salary history to: Box #1430, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, MI 48150
We are an equal opportunity employer and we support diversity in the workforce. M/F/D/V

INTERNET Opportunities
Farmington Hills I.S.P. needs entry level sales, web programming, and tech support. Call (313) 531-1120 or Fax (810) 855-3268

Computer Inventory Control
Salary, expense acct. & auto. Coast to coast travel. Personnel Data Report. 810-524-1500.

COMPUTER TRAINER
Experienced trainer needed to join fast paced team to train on various computer programs. We serve the real estate market & need a dynamic person to take initiative in training, developing new course offerings, writing documentation & more! Requirements include at least 2 years experience in training, preferably within a service organization. Degree preferred. We offer a high morale, working environment and good benefits.
Please fax resume & salary requirements to: Director of Training, 810-553-4244 or E-Mail us at lewis@realcomp.com.

CONSTRUCTION SUPERINTENDENT position available with large well established residential builder. 3-5 years field supervision and construction experience required. Degree preferred. Please send resume to: Robertson Brothers Company, 6905 Telegraph Rd. Ste 200, Bloomfield Hills, MI 48301.

CONTROLLER/OFFICE MANAGER
GM Dealership experience with Reynolds & Reynolds ERA Systems a plus. Salary commensurate with experience. Excellent benefits package. Current office staff is highly motivated & well trained. Apply in person, call or fax resume to: Attn: Amy Hurd, Goodman Automotive Group, 3120 Washtenaw Ave., Ann Arbor, MI 48104. Phone: (313) 971-6100. Fax: (313) 677-3625

COPIER TECH
Canon dealer has opening for Copier Tech. Generous salary plus benefits. Call (313) 261-4544

COUNTER HELP
Full or part-time, at construction supply company in Ann Arbor, M-sc. duties, will train. 313-662-1817

COUNTER PERSON
Full-time with benefits. Also, part time Driver. For auto parts store. Will train. Apply: Parker's Supply, 1054 W. Ann Arbor Rd., Plymouth

COURIER/CLERK
Bonus Potential
Fast-paced real estate development company needs detailed, reliable individual to run errands and complete clerical tasks as required by office staff. Growth potential. Requires valid license and good driving record. $7.50/hour with year end bonus. Send resume with available starting date to:
Mr. Draves
200 E. Brown, Suite 101
Birmingham, MI 48009

CREDIT REPORTING
Positions Available:
★ DATA ENTRY
★ CREDIT PROCESSORS
★ CUSTOMER SERVICE
Good typing & communication skills essential for high-energy office. Hourly wage plus benefits. All applicants subject to full background check. Send letter or resume to: Attn. HCA, Factual Data, 18451 12 Mile Rd., Southfield, MI 48076 or Fax to: (810) 557-7679

CULTURED STONE Installers - Earn up to $1,000 per week. Be your own boss. Earning season. Year-round work. We pay every week. Light weight product. Ask for Mr. Stanley. (313) 449-8334

CUSTOMER REP & APPOINTMENT SETTERS
CP Studios is offering part-time, flexible hours, setting appointments by phone & servicing customers in person. Must be mature, dependable & have excellent communication skills. Base wage plus commission & bonuses. Please call 1-800-422-3585 ext 475 EOE

CUSTOMER REPS NEEDED
For inbound catalog order desk. Full & part time, days, evenings & weekends. $7-$9 per hr. Apply in person: 22790 Heslip Dr., off of 9 Mile between Novi & Meadowbrook Rds. No phone calls!

CUSTOMER SERVICE REPRESENTATIVE
Growing telecommunications company seeks hard working individuals to fill full time Customer Service Rep positions. Experience in telephone industry required. Excellent phone skills, organization and team player a must. Benefits. Send resume to: Coast to Coast Telecommunications, 5850 Dixie Hwy., Clarkston, MI 48346-3396. Attention: Diane or Fax to: (810) 623-0040

Customer Service
Need a flexible schedule?
America's largest direct marketer of home decorating products has opportunities for you. American Blind and Wallpaper is currently accepting applications for individuals to answer inbound sales calls for all shifts. Earn $8-$10 per hour. Great training program and benefits. Receive three weeks of paid training to help you succeed. Also, there are great advancement opportunities. Call us today. NO COLD CALLING! Our customers call us in response to national advertising. If you have excellent communication skills and basic computer knowledge, call 313-207-5855 to schedule an appointment
American Blind and Wallpaper Factory

CUSTOMER SERVICE: Looking for energetic self-starter to assist in solving customer insurance needs in downtown Plymouth insurance agency. Some prior sales/customer service experience preferred but not required. Full time career opportunity. (313) 453-3042

CUSTOMER SERVICE
A growing service provider of human resource solutions to Fortune 500 clients is looking for two enthusiastic, experienced customer service professionals to staff our client office. We offer day and evening positions along with competitive pay and excellent benefits. Please send your resume, along with shift preference and salary history to: Human Resources, ADP, 31000 Northwestern Hwy., Farmington Hills, 48334 or fax to: (810) 626-2011

CUSTOMER SUPPORT SPECIALIST
A fast growing computer software company has available positions for Customer Support Specialists. The successful candidate should possess PC experience and excellent communication skills. Good pay and benefit package. Fax or send resume to: TWS Systems, 29550 Five Mile Rd. - Suite 100, Livonia, MI 48154. FAX # 313-421-6388. Attn: Nancy Belding

DATA ENTRY
Medical facility is converting to a Quickbooks Pro Financial System and needs a person to work part time, up to 20 hours/week, to enter past invoices, payables, deposits, customer and vendor lists. Southfield location, 9 Mile/Northwestern Hwy. Fax resume to: (810) 358-4552

DATA ENTRY
Southfield claims administrator needs accurate & experienced data entry person. Must be dependable, flexible with hours, self-motivated & able to interact with customers & coworkers. Send resume with salary history to: ATTN: Data Entry, P.O. Box 577, Southfield, MI 48075

DELIVERY PERSON needed for Oakland & Livingston County for medical equipment Co. Ideal for retiree. Reliable transportation, heavy lifting required. (800) 248-2229

DELIVERY & SETUP SERVICE
Wanted by furniture equipment dealer. Local area, flex time. Contact Mr. Ayres. 810-646-6477

DIE SETTER/ JOB REPAIR
Clean, efficient metal stamping facility seeks associates experienced in working with progressive dies & air-feed. General tool room knowledge helpful. Able to set, run, & repair jobs. Excellent benefits. Salary based on experience. Apply or send resume to: E & E Manufacturing, 300 Industrial Dr., Plymouth, MI 48170 (across from Unisys)

GROUP HOME MANAGER
Full time live in Manager for group home for adults with mental retardation. Experience and leadership helpful. Call and leave name and phone number. 810-478-0364

DIRECT CARE GROUP HOME STAFF
Dearborn area. Positions for trained experienced Direct Care to $7.00/hr. and LIVE IN to supervise up to $300/week. Must be drug free and leave name & number clearly at (313) 945-0044

Direct Care
LOOKING FOR A CAREER INSTEAD OF JUST A JOB?
JARC (Jewish Assoc. for Residential Care) is a progressive agency with the highest standards for client care. We believe our wages and benefits are the best in the area. Benefits include retirement plan, choice of three medical/dental plans, life insurance, tuition scholarship program.
ASSISTANT MANAGER
Group home in W. Bloomfield serving developmentally disabled men. Group home experience required. Trained rate $7.75-$9.00/hr.
DIRECT CARE STAFF
Full, part-time and on-call positions. Valid Mich. driver's license and High School or GED graduate required. Tuition reimbursement & 35 hour. MORC or WCLS training a plus. Afternoon or weekend shifts. $7.00-$8.75/hr. Apply Mon. - Fri., 10am-4pm at JARC, 28366 Franklin Rd., Southfield, MI. An Equal Opportunity Employer

DIRECT CARE position available, to work with adults with developmental disabilities & geriatrics, full & part time, we train, good driving record a must. Good benefits for full time, call 810-478-0870

DIRECT CARE STAFF
Needed to work with Developmentally Disabled. Sundays 9 am-3pm. MORC Trained. Starts at $7.00/hr. (810) 681-0192

DIRECT CARE STAFF
Need dependable caring staff for home located at Merriman & Mill, Livonia. $6.30 per hour. Call between 10-4. 810-474-0283

DIRECT CARE STAFF
Need dependable caring staff for home located at Lorse & Telegraph, Taylor. $6.30 per hour. Call between 10-4. 313-292-1746

DIRECT CARE STAFF
Need dependable caring staff for home located at Ford & Chermot Rds., Westland. $6.30 per hour. Call between 10-4. 313-326-4394

DIRECT CARE STAFF
Full/part-time, afternoons & midnights. Benefits available. Ask about our $250 signing bonus. $6 trained to start. Increase after 30 days. Call Main Office between 10am-3pm. 810-661-8785

DIRECT CARE STAFF
Need dependable staff. $6.50 per hour. Call 10AM-3PM
Belleville (313)699-6543
or Belleville (313)699-3808
Wayne (313)881-9328
Dearborn (313)277-8193
Dearborn Hts (313)277-8193
No phone calls!

DIRECT CARE STAFF
Previous experience with developmentally disabled adults preferred. $6.50-$7.00 an hour to start. Excellent benefits & training provided. Call programs listed below.
BELLEVILLE 313-699-5119
LIVONIA 313-591-0272 / 810-478-3856
GARDEN CITY 313-513-5121
CANTON 313-397-3735
For further information call 313-255-6295

DIRECT CARE WORKERS
Experienced staff or will train. Full or part-time. (313) 525-7731

DIRECT CARE WORKER
Full time to work with developmentally disabled adults in Belleville. Good benefits. Will train. Call Mon-Fri. 8am-4pm. (313) 397-6955

DOCKWORKER
Temp to perm opportunity for many years with national trucking company in Romulus & Plymouth area. Excellent start pay, experience optional overtime on 3 shifts. Applicants must have valid drivers license. Hi-Lo dock experience a plus. Call Lois today. 473-2934
Advantage Staffing

DOMESTIC HELP needed part time, in a group home, for adults with developmental disabilities, to assist in housekeeping, driving & other domestic duties, good driving record a must. Call 810-478-0870

DRIVER/CUSTOMER SERVICE
Leading edge recycling company needs Driver(s) to serve new and existing accounts. Must have minimum Class B CDL, haz., & tanker endorsements preferred, but we train right person. Competitive pay, benefits and bonuses are available. Send overnight/travel involved. Apply at 48661 West Road, Wixom, Mich., 48393 or call 810-347-4444

DRIVERS
For Handicapped Van. Chauffeurs license & good driving record. Benefits include. (810) 471-7400

DRIVERS - Full & part time handicapped van drivers needed. CDL license preferred. Serious inquiries only. (313) 421-5800

DRIVERS
FULL time positions for local and long distance drivers/movers. CDL A or B License. Good pay and benefits. Call (810) 442-9410

DRIVERS
LIKE TO WORK AROUND AIRPLANES?
•Do you have a CDL Class B?
•Do you take pride in a physically demanding job?
If you are highly energetic, enjoy a fast pace & answer yes to the above - LSG SKY CHEFS could be the employer you seek.
We have immediate opportunities at our 24-hour Detroit metro airport operation offering: excellent earning potential & benefits including 401K.
Apply in person Mon-Fri., 8-4pm at: Building 800, Detroit Metro Airport (Building 800 is a 2 story structure on the Service Drive, located N. of the Post Office & International Travel, next to Taxi Stand, S. of Goddard Rd)
NO PHONE CALLS PLEASE
EOE M/F/D/V

DRIVERS
Luxury sedan service. Earn $350-$500 weekly. Good driving record a must. Apply at: 20700 Boening, Southfield, MI

DRIVERS NEEDED
For national newspaper to deliver motor routes in NW suburbs. No billing or collections involved. $140 per week minimum guaranteed. 1-2 hours per day, 7 days per week. For more information call 810-553-5023

DRIVERS - PART TIME
Needed to transport adults with developmental disabilities. Mon.-Fri., morning & afternoon shifts available. Excellent driving record required. Call 810-478-0870

DRIVERS: Suburban taxi cab fleet looking for good drivers willing to work, wanting to earn good money. (810) 353-3400

DRIVERS WANTED for full-time & part-time Metro Airport shuttle service. Must have chauffeurs license. CDL CP or BP. Must be flexible for hours and/or weekends/holidays. Apply in person Mon-Fri 8am-4pm at 27980 Northline Rd between Inkster & Middlebelt, Romulus, MI.

DRIVER WANTED
to use company vehicle to make local deliveries. Full time day. Good driving record. (313) 427-3090

DRIVER WITH VAN needed for package & freight delivery. Late model 1 ton cargo van needed. Paid percentage. (313) 459-4182

DRY CLEANERS
Needs help evenings. Apply at: 16729 Middlebelt, Livonia between 7:30am & 3:00pm. See Barb.

Earn up to $700 a week
FURNACE CLEANERS
No experience necessary, will train. Benefits & bonuses. Company truck. Good driving record. Call Sandy at: 810-478-5029

EDM OPERATOR/TRAINEE
Must have experience reading blue prints. Novi area. Call between 9am-4pm., Mon-Fri. (810) 344-4060

ELECTRICIAN/JOURNEYMAN
For residential new construction. Year round work. Excellent pay. Benefits and retirement. 313-522-3310

ELECTRICIAN / MACHINE REPAIR
Electrical controls, troubleshooting, hydraulic and pneumatic. PLC experience required. $9-$12 per hour. Full benefits. Call (313) 459-8514

ELECTRONICS
$8.50-$11 per hr.
High tech manufacturing facility in the Plymouth area. Electronics background helpful. Clean room/clean environment. Temp to Perm Position. ARBOR TECHNICAL 459-1168

ESTIMATOR
needed for well established West Bloomfield luxury home builder/developer. Experience preferred. Send resume to: Office Manager, 4969 Oak Hollow, West Bloomfield, MI 48323

Factory
Livonia based company seeks hard working & dependable employees. Openings available in the following:
*Assemblers *Recyclers *Machine Operators
Great Starting Pay
Call 313-458-1600

F & I Coordinator
North Bros Ford has expanded their F & I Dept to include special finance. We are looking for an aggressive, self-motivated individual to help run this dept. Minimum 2 yrs auto sales experience. F & I experience helpful. Full benefits. Call Jerry Doyle for interview. 313-421-1300, ext 300

FIREPLACE INSTALLERS - Earn up to $1,000 per week. Be your own boss. Year-round work. We pay every week. Ask for Mr. Franks. (313) 449-8334

FLOWER SHOP
DESIGN & SALES HELP WANTED
Full and/or part time. Experience preferred. All About Flowers, Southfield. 810-350-0120

FORTUNE 100 company looking for an Administrative Assistant in our Livonia branch. The ideal candidate will have at least 3 yrs. of experience as an Administrative Assistant and possess a strong working knowledge of popular spreadsheet and word processing software programs. Salary of $25-$35K annually plus a complete benefits package. Send resume and cover letter with complete salary history to:
Administrative Assistant
38010 Ammen Rd.
Livonia, MI 48150
EOE/M/F/D/V

DELIVERY PERSON
Full-Time
Workbench Furniture is looking for hard working, dependable people. Full-time with benefits. Apply in person 9am-4pm, Mon.-Fri. 13117 Waco Ct., Livonia, in the Schoolcraft Business Park. 313-464-7743

FURNITURE DELIVERY person. Must be experienced and neat in appearance. Call Mon-Fri. 8am-2pm. 810-669-4140, Kevin

FURNITURE INSTALLERS
Needed by northwest side, growing, company for office furniture installation company. Pay based on experience. Good benefits. Call Human Resources at: (810) 615-7000 / Ext. #345

FURNITURE STOCK HELPER
Looking for dependable individuals for a part-time position at our Novi store to help unload trucks, prep merchandise, maintain showroom display and clean. Good starting rate with opportunity for raise. Must be clean, smoke-free working conditions. Approximately 15 hours per week, evenings & weekends. Apply in person or call:
La-Z-Boy Furniture Galleries
27754 Novi Rd.
(810) 349-3700
(on Twelve Oaks Mall service drive)

GARAGE DOOR INSTALLER
Experience preferred. Residential and commercial. Benefits. Call 313-449-0400

WORK TODAY PAID TODAY®
LABOR READY
NO FEES - NO HASSLES!
5 DETROIT AREA OFFICES NOW OPEN:
APPLY IN PERSON
28157 8 Mile Rd., Livonia (810) 471-9191
27422 Michigan Ave., Inkster (313) 563-8111
701 E. 9 Mile Rd., Ferndale (810) 541-7272
18129 10 Mile, Eastpointe (810) 773-9877
710 W. Huron St., Pontiac (810) 332-5555
COME SEE US TODAY!!!
CONSTRUCTION, ASSEMBLY, WHSE, JANITORIAL, HOTEL/RESTAURANT + MORE

GENERAL LABOR
Afternoons. Male or female to run high production machines. Insurance and pension plan available. Apply at: Wilkams, 13170 Merriman, Livonia.

GOOD DELI people needed in our office building deli. No nights or holidays. Call Westside Deli-Novi, Mon-Fri., 8am-3pm. (810) 347-3683

GRAPHIC DESIGNER/PRODUCTION ARTIST
Must possess the following:
• 2-3 years experience
• IBM knowledge
• working knowledge of Corel Draw, PageMaker, Quark X-Press
• Pre press experience
Fax resume & salary requirements 810-362-2355

GRAPHICS/DESKTOP PUBLISHING
Digital image setting and trouble shooting on Macintosh. Extensive knowledge of Photo Shop, Quark, Pagemaker, and Freehand. Pleasant, non-smoking environment. Top pay, benefits. Call Duane, in Livonia. (313) 427-3090

GREGORY AREA group home now hiring caring compassionate individuals who are interested in working full time or part-time with developmentally disabled adults. I have openings from 6am to 10am, 3 days per week, & every other weekend from 6am to 2pm. If you are interested & have a high school diploma or GED & a valid Michigan drivers license. Please call at (313) 498-2336. Paid training. $5.90/hr. to start. $300 hiring bonus.

GROSSE POINTE PUBLIC SCHOOLS
ELEMENTARY PRINCIPAL
Requires a Master's Degree or higher and a Michigan Elementary Administrator's Certificate, excellent fringe benefits.
2 HEALTH/ PHYSICAL EDUCATION TEACHING POSITIONS
In Middle Schools. Requires valid Physical Education and Health Certificates.
STAFF DEVELOPMENT COORDINATOR
(Clerical Administrative Assistant)
Responsible for coordinating all staff development programs. Bachelor's degree preferred or appropriate experience. 12 month position. Salary range $24,596 - $37,446.
Also accepting applications for potential elementary vacancies for 1997-98. Above positions are immediate vacancies.
Apply ASAP and/or Call.
E. J. Waszchuk
Personnel Director
Grosse Pointe Public Schools
389 St. Clair
Grosse Pointe, MI 48230
Telephone: 313-343-2014
Fax: 313-343-2324

GROUNDS HELP
Needed at Farmington Hills apartment community. Call 810-471-3625

GROUNDSKEEPER/LIGHT MAINTENANCE person needed for medium size Westland apartment complex. Part-time. Call Mon - Fri., noon -5pm. (313) 722-4700

GROUNDS / MAINTENANCE
Immediate opening. Permanent full-time in Livonia for Grounds Person. Experience not necessary. Must have drivers license & transportation. Livonia Trade Center 313-261-4667

GROUP HOME openings for days, afternoons/midnights. Valid drivers license, paid training. Competitive wage and benefits. Call:
(313)663-5637-Salem Township
(313)677-7929 Ann Arbor
(313)454-3764 Plymouth

GUN DRILL & HOME OPERATOR
Experience preferred. Union shop. Blue Cross/Blue Shield, holidays, 401(k). Both shifts. 55 hrs/wk. Novi. 810-347-1230 after 1-3-97

HAIR DRESSERS & NAIL TECHNICIANS
Full or part time. Walk-in district. Downtown Plymouth. (313) 459-3990

HAIRSTYLIST ASSISTANT
Hardworking & responsible for upscale West Bloomfield salon. Full-time. Must be licensed. Ask for Maria: (810)855-5055

HAIR STYLIST for Management. Excellent growth opportunity. Salary +. Also Hair Stylist. Oakland Mall. (810) 588-2503

HAIRSTYLISTS/MANAGERS - We're a national salon chain & offer salary, commission plus bonuses, vacation & holiday pay, full training. Call Rhonda: 1-800-789-5478, Ext. 157

HAIR STYLISTS
Earn up to 60%. Paid education. Modern Plymouth salon, Friendly atmosphere. (313) 451-0855

Hairstylists
Immediate opportunities for licensed salon managers at very busy salons. Generous salary plus commission, complete health benefits, advancement opportunities. Locations in Farmington, Livonia, Westland.
Call 1-800-668-8484

DIRECT CARE STAFF
For memory impaired. Full & part time. All shifts. Experience preferred. Call for information and interview. (810) 489-8362

HEATING AND COOLING
Expanding company needs SERVICE TECHS and INSTALLERS. Must be experienced in residential and light commercial. Excellent wages and benefits. 313-522-3310

HEAT TREAT
Experienced straightener on all kinds of tool steels. Top wages & benefits. Call between 1pm-5pm. 810-334-7436

HEY LEGAL EAGLES!
Seeking Legal Professionals for temporary & permanent positions. $500 bonus. Call for details. (810) 358-4270 Ext. 3. Or fax resumes to: (810) 358-3021

HOME CARE ASSISTANTS
Needed immediately. Call Companion Care. (313) 995-1424

HOUSECLEANERS
FULL MEDICAL, DENTAL & LIFE. Full & part time. Mon-Fri. days, company car. $6.25-$8.25 to start including paid drive time, uniforms, paid holidays/vacations + bonuses. Call to find out why...
WE ARE THE HIGHEST PAYING MAID SERVICE
AMERICAN FREEDOM CLEANERS
(810) 473-9300

HOUSEKEEPER
Full time position for large residential community in Westland. Apply in person at:
OAK VILLAGE L.C.
2758 Ackley
Westland, MI 48186
(313) 721-8111

HOUSEKEEPER
FULL-TIME person needed to clean common areas and vacant units for Southfield Apt. Complex. Please call Jim Crain at 810-559-2680.

HOUSEKEEPER
Full time position for Luxury Senior Citizen Apartment Complex. Competitive wages. Full benefits available. Must retain well with seniors. Apply in person only Monday thru Friday between 9:00am and 4:00 pm:
The Trowbridge
24111 Civic Center Drive
Southfield, MI 48034
(No phone calls accepted)
EOE M/F/V/H

HOUSEKEEPING
For large Farmington Hills apartment community. Apply in person:
MUIRWOOD
Management Office
35055 Muirwood Dr.
Farmington Hills, MI
N.W. corner of Grand River & Drake.

HOUSEKEEPING
Full & part time. Apply at: Days Inn Hotel, 36655 Plymouth Rd., btwn Levan & Newburgh, Livonia.

HVAC SERVICE
Commercial/ Industrial
Hourly, DCMS, Vacation, Vehicle, Holidays, Training. 401K & More. Call (313) 535-4400

INDEPENDENT
Contractor Driver
Must have own transportation, preferably large van, station wagon or truck. Part-time, Monday & Thursday mornings or afternoons.
CONTACT:
Nikki Smith (Wayne County)
(313)953-2144
Katie O'Neill (Oakland County)
(810)901-2551

CASHIERS
$8.50 Per Hour
ALDI FOODS
Full Benefits - FREE Medical and Dental
Applications are being accepted for persons interested in permanent part-time positions, working 20 to 38 hours per week in a grocery store environment for our store located in Ferndale, Michigan.
Aldi Foods wants you:
IF YOU ARE LOOKING FOR THESE BENEFITS
*Full Benefits Including
Fully paid Major Medical Insurance
Fully Paid Dental Insurance
Family Medical and Dental Insurance for only $50/month
Short Term and Long Term Disability Plans
401K Plan
Fully Paid Retirement Income Plan
Six Paid National Holidays Per Year
One Paid Birthday Day Per Year
One Paid Personal Day Per Year
One Paid Kickoff Day Per Year
Three Paid Sick Days Per Year
Paid Vacations After One Year of Service
IF YOU HAVE MINIMUM QUALIFICATIONS
*Must be available to work anytime between 6:00 AM and 9:00 PM - Monday through Sunday
*Must have a high school diploma or GED
*Must be willing to perform Aldi cashier duties including cashiering, price memorization, cleaning, and stocking with or without reasonable accommodation.
An Aldi representative will be available for you to apply in person, no phone calls will be accepted, on Saturday, January 4, 1997 from 7:00am - 1:00 pm at
The Plaza Hotel
16400 J.L. Hudson Dr.
Southfield, Michigan
EO M/F/D/V

DETROIT DISPATCH MANAGEMENT SERVICE (D.M.S.)
Is looking for career minded individuals interested in a future serving the courier/messenger industry. We are currently interviewing candidates for customer service and dispatch. D.M.S. offers a benefit package, opportunity for advancement and training. Starting income is $6.50 to $6.75 per hour and ranges to $10.00. A qualified candidate will be a team player, have excellent communication skills, and have basic typing and computer literacy. If qualified please call (313) 595-4931.

Delivery Persons
Needed for delivery of the ...
Observer & Eccentric
in Wayne County
• Twice Weekly &
Early Afternoon delivery
• 300-500 papers per day
• both motor routes & walking routes available
For further information call:
Call
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(313) 953-2242
Nikki
(313) 953-2144