EMPLOYMENT

OUR CLASSIFIEDS WORK...

TRUCK DRIVER
Full time position available. Must be CDL approved: Class A or B. Competitive wage. Benefits available.

"You guys are OK! I never expected such a tremendous response. Will definitely use you again!"
CRC, Detroit Area

Our classified sales people are waiting to hear from you... for more information call...
WAYNE
313-591-0900
OAKLAND
810-644-1070
ROCHESTER/ ROCHESTER HILLS
810-852-3222
CLARKSTON/LAKE ORION/ OXFORD
810-475-4596
Observer & Eccentric
CLASSIFIED ADVERTISING

500 Help Wanted General

APARTMENT MANAGER COUPLE
For large suburban property management company. Must have 2 years experience in property management. Apartment & utilities included. Call Brian Fitz, 8am-5pm, 810-352-4043 An Equal Opportunity Employer

APARTMENT SERVICE TECHNICIAN
Position at River Bend Apartments, Westland. Plumbing, heating, cooling and appliance experience required. Must have own tools and transportation. Salary and benefits included. Apply Monday-Friday 7:45 am - 8:15 am at River Bend Apartment maintenance office 30500 Ann Warren. Call (313)953-9645 for an appointment or fax resume to: (313)955-5807

APPOINTMENT SETTERS
For our Northville office
Full time, 8-4 and 9-5:30 Monday & Saturday, 9-1pm
Part time: 9-1 or 5-9pm & alternate Sats 8-1pm.
$5 plus commission.
Own transportation a must.
Call Sherry
1-800-933-9230 EOE

APPOINTMENT SETTERS
Part time, Mon-Fri, 4pm-8pm. Full time, Mon.-Fri., 11am to 8pm. $6/hour plus bonus. Farmington area. Call 810-553-3555, ext 29

APT GENERAL HELPER
Full time groundwork & light maintenance for Oak Park Apt complex. Benefits. Call Mon-Thu Fri, 8-5pm. 810-967-2907 EOE.

APT GENERAL HELPER
Full time grounds & light maintenance for Detroit apartment complex. Benefits. Call Mon-Fri, 1-3 313-341-0725 An Equal Opportunity Employer

ARCHITECTURAL DRAFTSPERSON
needed. Residential experience preferred. Established West Bloomfield Residential Builder/developer. Send resumes to: Office Manager, 4063 Oak Hollow, West Bloomfield, MI. 48323

ARCHITECTURAL DRAFTSPERSON
Skilled draftsman or CAD operator. Residential construction knowledge required. Mail resume to:
Architecture Design
14627 Fairway, Livonia, MI 48154.

ARE YOU "QUALITY" MATERIAL?
Come join the service management and reality services team. The Quality Inn Plymouth currently has positions available for the following
• Guest Host/Hostess Part-Time
• Night Auditor Full Time
No experience is necessary! Dependability is the only requirement. If you are an enthusiastic person who is interested in joining the hospitality and would like FLEXIBLE HOURS, PAID QUARTERLY BONUSES, PERSONAL/VACATION DAYS, MEDICAL/DENTAL INSURANCE & COMPETITIVE SALARY, we want to hear from you! Please apply in person at the Quality Inn, Plymouth 40455 Ann Arbor Rd EOE

ART DIRECTOR
Livonia Publisher looking for person experienced in magazine design or other multi-page layout. Must have Quark Express and Photoshop experience. Send resume to:
Scott Publications, Dept. MG
30595 Eight Mile, Livonia MI 48152

ASSEMBLERS / FITTERS needed for custom truck. $11/hour manufacturing plant. Minimum experience required.
313-525-4300
or 810-437-1127 Mon-Fri

ASSEMBLY
Full time position available in light assembly of small dental products. Located in Ann Arbor $7-$7.50/hr to start. Please respond to:
Diamond General Development Corp
333 Parkland Plaza
Ann Arbor, MI 48103

ASSEMBLY - Livonia and Farmington Hills - days, no experience necessary, long term possibly temp to perm. Call 313-464-7078
ETD Temporary Service
An Equal Opportunity Employer

ASSISTANT CONTROLLER
Opportunity available, accounting dept. of a well established western Wayne county area manufacturing company. Must be high energy, self starter, detail oriented, with strong analytical skills. Applicants should have a bachelor in accounting, finance, or computer science. Must be able to assist with computer network, Platinum 4.6, Windows 3.1, Lotus 5, Oracle Data Base, Word Perfect 6.0 and Crystal Reports Professional 5.0. Full benefits including 401(k) package. Send resume and salary requirements to:
Controller
P.O. Box 85969
Westland, MI 48185-6189

ASSISTANT CONTROLLER
For a large retail automotive dealer. Responsible for accounting, banking and other financial duties, proficiency with spreadsheet programs and computerized accounting systems. Salary commensurate with experience. Send resume to 3500 Enterprise Dr., Allen Park, MI 48101

ASSISTANT MANAGER COUPLE
Dependable couple needed to assist in managing a mid-size apartment community in the suburban area. Previous experience preferred. Great benefits and apartment available.
Call (313) 261-7394

ASSISTANT MANAGER - part time for health food store, experience preferred, send resume to: 29536 W. 14 Mile, Walled Lake, MI 48390

ASSISTANT TO CEO MARKETING COORDINATOR
Team oriented, sales representative seeks enthusiastic, detail oriented organizer to assist CEO and coordinate company-wide marketing programs. Position requires excellent grammar and communication skills, also proficiency in MS Word, Access, Excel and Desk Top Publishing. Minimum 3 years related position. Send resume and cover letter with salary requirements to: PJM 32609 W. 8 Mile Rd., Farmington, MI 48336

ATTENDANTS / VALETS - Looking for energetic, positive thinking people for various full & part time positions as Valet Attendants. Enjoy meeting friendly people and earning extra cash at various locations in the Metro Detroit area. Day & evening shifts available. Must have reliable car, driving a stick shift. Earn $6-$10 an hour. This is a perfect job for students going back to school. We can work around your schedule.
810-354-5910 ext 40

Attention Factory
Immediate openings Livonia Company. Excellent pay. Overtime and bonuses available.
Call (313) 458-1600

attention GENERAL HELP
Warehouse distribution center in Livonia for ambitious people in Plymouth area, full time, full training, [illegible]
Call Peter at 313-261-[illegible]

ATTENTION IDEAL [illegible] cannot get out to work. Work part time from your home between 5-9 pm. Call for Payroll Dept. Call 9a-5p Mon.-Fri.
(313)728-4572

attention SEE THE WORLD
$3000-$5000 a month [illegible] national Company [illegible] motorcoach. Paid training available. [illegible]

Attention
Self motivated Early Birds [illegible] with high functioning skills [illegible] disabled adult in our home. Part time $5.75 to start and [illegible] trained. Medical & Dental insurance. Oakland Mall area. Call [illegible] Tam 4pm. 810-583-1521

AUTO BODY REPAIR
Immediate openings. Experienced body repairer. Full time. Quality work. Medical/dental/401K paid vacation & holidays, overtime. Semi retiree or apply at DST Industries, Inc. 34804 Goddard Rd. Romulus, MI 48174 Fax 313-941-[illegible]

AUTO BODY repairer, painter. Frame machine, [illegible] Benefits. 981-[illegible]

AUTO COLLISION REPAIR - Needs Painters Helper for first shift work. Experienced preferred. Apply in person only at Automotive Color, 490 S. Telegraph, Pontiac MI. Mon - Fri., 8-5 PM

AUTO DEALERSHIP
Large GM/Import Dealer currently has openings for Master & GM Mechanics. State certification a must. Top wages & benefits. Apply at
Olson Oldsmobile
Nissan, Isuzu Trucks
33850 Plymouth Road
Livonia, MI
(313) 261-0900

AUTO DETAILER
needed full time. Must have [illegible] Experience preferred. Call [illegible]

AUTO DETAILER/PORTER
needed for collision shop. Apply in person. Automotive Color, 580 South Telegraph, Pontiac

AUTO DETAILING/ LUBE TECH
• $7 hourly
• Full time employment
• 4-day work week
• Medical/dental insurance
• 401k plan
• Paid vacations
Apply in person: Livonia Car Care, 30251 5 Mile Rd at Levan EOE

AUTO
Lot Manager
detailing cars, full or part time, benefits, overtime. Good entry level position. Apply in person to Dave or Kyle.

FOX HILLS CHRYSLER PLYMOUTH
111 Ann Arbor Road at Lilley
Plymouth
(313)455-8740

AUTO MECHANIC
Certified, experienced $21-$29 flat rate hr
(810) 352-3900

AUTO MECHANIC
Experienced certified Technician. Top salary & benefits available. Southfield area. Apply in person at 24848 Southfield, corner of 13 Mile.

AUTO MECHANIC
Full time, experienced. Busy garage. Westland. Call
(313) 722-6260

AUTO MECHANIC/LIGHT TRUCK
Must be experienced in engine R&R and general repairs. $30K+medical benefits.
Call 313-522-3272

AUTOMATION TECHNICIAN
Plymouth based manufacturer requires a hands-on automation troubleshooter with a background in automation, servo automation machinery. Candidate will be responsible for on-call repairs & maintenance of new & existing systems. Applicant required to have experience with one or more of the following: sensors, PLC's, Motion Control, Automation & Electrical Troubleshooting. Qualified candidate will be able to interface with management, customers & vendors. Interested candidates should send resume to: Attn: E.E., Manufacturing Jobs, 9000 N.W. Plymouth, MI 48170

AUTO MECHANICS
Top Pay, Top Benefits available. Sears Auto Center, Livonia/Ann Arbor. Dianne (810) 593-2622

AUTOMOTIVE COUNTER SALES
[illegible] $10-$14/hr. Friendly individuals with sales experience. Medical, dental, life insurance and a 401K plan. Immediate openings at
Sterling Ranchettes
Performance Center
30425 Plymouth Rd
(313) 591-3224

AUTOCRITE
Car Detailers and Lube Service Tech. Earn $400 to $500 per week. Experienced only. New Model Inc. 34500 Ford Rd. between B & S Romulus

AUTOMOTIVE TECHNICIANS
[illegible] Ford, Lincoln & Mercury dealership. Contact Ken McCarthy at (810) [illegible] for immediate consideration.

AUTO PARTS
Oakland Co. store in need of an experienced Auto Parts Sales Person. Must have mechanical experience. Full time. Offer competitive wages, benefits, longevity, bonus including 401K. Contact Al Stochow at
(313) 459-5478

AUTO PARTS
[illegible] Ford experience preferred. Must have mechanical experience. Full time. Benefits package. 40hr. Contact Ed Mark Heir Parts department at
(313) 453-1235

BLACKWELL FORD
Years in operation
41601 Plymouth Rd
Plymouth, MI 48170

AUTO SERVICE IVANHOER TRAINEE to $30K. 40 hours/week. Paid vacation, benefits. 810-524-1500, fax 524-2461

Auto Tech & Auto Tech Trainees
[illegible] Plymouth area. Full time, benefits, 401K, uniforms, tools, Ford training. Apply in person
Ford Service & Training
Call Mark [illegible] 313-454-0440

AUTO TRANS TECH
$30,000 yearly income potential. Immediate openings for full time positions in the shop. We offer full time health plan, Blue Cross & Blue Shield, dental & optical insurance & holiday pay. Clean, professional work environment.

SERVICE ADVISOR
Opening for quality-oriented professional. Direct pay & benefits. Apply in person Mon.-Thurs., 7:30am-7:30pm. Curnick Dodge or Chrysler Plymouth
FLANAGAN FORD
5900 Highland Rd. Waterford
W. of Pontiac on M59

AWNING COMPANY
Looking for part time helper. Own transportation. Full time, days
313-537-8260

BAKER
COOKIES BY DESIGN
is now hiring for full time Baker for their Rochester store. We will train!
Call Connie, (810) 656-3065

Banking CUSTOMER SERVICE/ TELLER
PERMANENT PART/FULL-TIME
Our top three priority clients are looking for energetic individuals to fill the position of Customer Service Rep. Candidates must have 6 months cash handling and customer experience. Up to $8.22/hr to start plus benefits and 401(k). Call Terry today - 746-7600
Advantage Staffing

BARBER WANTED
for busy shop in Westland/Garden City. Clientele waiting.
(313) 422-4282 or (313) 261-1755

BASKETBALL REFEREES
Part time. $5/hr., ages 16 & older apply. Call the Plymouth YMCA at: (313) 453-2904

BENCH HAND and/or Maintenance person, experience required. Will train.
(517)548-5021

BILLER
Billing Dept. has openings for full time and part time (3 days). Either must have medicare B billing experience. Apply at or send resume and application to Specialized Pharmacy Services, 2350 Schoolcraft, Livonia, MI 48150. Attn: AR Manager.

BILLING ASSOCIATE FOR HOME HEALTH CARE
Private duty home care in western Wayne county needs experienced biller with knowledge of:
• ICD9 and CPT codes
• Spreadsheet applications
• WordPerfect
• Basic accounting principles
• Computer literate
Home care billing experience preferred. Full time position with full benefit package. Fax resume to:
Box #1438
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia, MI 48150

BINDERY - Commercial Printer. A full time position for bindery operator. Money No Object.
Call Peter at 313-427-2587

BOAT RIGGERS needed for fast growing marina. Excellent pay, benefits, experience preferred. Call or apply at Lake Pointe Marina.
810-559-5122

BODY SHOP helper for custom truck and trailer manufacturing plant. Experience required. Mon-Fri.
810-437-1122

BODY TECHNICIAN
Certified body man needed. $300 signing bonus, paid vacation, holiday & sick days, blue cross/blue shield, 401K. Contact Tony or Gary Gaunt Corp. Oldsmobile.
(810)350-1020

BOOKKEEPER FULL CHARGE
For multi-store retail operation. Computer literate, good communicator. Responsible for payables & cash receipts. Full time permanent position. Benefits.
Please send resume to
Kitchen Gallery
30649 Wade Ct.
Westland, MI 48185-7606
Attn: Tonia

BORING MILL OPERATORS
Minimum 5 yrs. experience required for Turning & CNC operations. Recent long term contract with automotive manufacturer will keep overtime for a group of employees. Competitive wages, day & night shifts available. Excellent fringe package, good working conditions. For an interview call 810-477-0020 or send resume to: Forge Die & Tool, 31800 W. 8 Mile, Farmington, MI 48336

BOWLING CENTER
has openings for the following positions: Counter help, floor persons, pro shop, cashiers, lane mechanic & part-time, nights & weekends. Apply at Redford Strike & Spare Lanes, 12001 Ann Arbor Rd, Plymouth
313-453-4880

BOWLING LANE Mechanic, counter help, bartender, waitperson, & janitorial. Milford area.
Call (810) 685-9734

BRANCH MANAGER
Yale-Michigan is leader in the materials handling industry and has an aggressive results oriented managers to add to our Taylor and Wixom facilities. The position requires previous management experience in the service industry, and the ability to develop and lead a winning team. Experience in the MH or other industrial/construction equipment industry is preferred. This is a demanding but rewarding position which offers a full benefits package based on experience. For consideration, send or fax resume, salary requirements and preferred location to:
Mich-Mich-MGR, 26990 Wixom Road, Wixom, MI 48393.
Fax: (810)449-6701

BRIDGEPORT OPERATOR
5 yrs minimum detail experience. Excellent wage & benefits. Call Ann Manufacturing.
313-455-1111

BUS DRIVER SUBSTITUTES
Hours vary. CDL with DP Endorsement. Will train. Must work well with staff & students. $9.40/hr. Apply to Human Resources, Troy School, 4400 Livernois, Troy, MI 48098. An Equal Opportunity/Affirmative Action Employer.

BUS DRIVERS WANTED Full time and Part time for Metro Airport. Flexible schedule available. Must have CDL DP license and be flexible for hours and weekends. Apply in person at 27980 Northline Rd. between Inkster & Middlebelt, Romulus, MI

BUSINESS MANAGER
For busy multi-faceted academic department. Will assist with management of business operations by preparing budget, developing procedures, authorizing expenditures; supervising staff, managing contracts and grants. Requirements: Bachelors degree in business or related field, minimum 3 years supervisory experience; experienced in WordPerfect, Quattro/Pro and Banner. Send resume with salary requirements to:
Box #1400
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia, MI 48150

BUSY COLLISION SHOP needs Paint & Body Man Helper. Apply in person only. Automotive Collision 580 S. Telegraph, Pontiac.

CADD INSTALLER
Time Warner Cable. Full time, entry level with benefits. Call Ellen Erlich 810-553-7303, ext. 203. EOE/AA.

CANVASSERS WANTED
Full time, good pay, transportation provided. Call Perm Broth.
Ext. 122. 1-800-729-0220.

BUSINESS IMAGING SERVICES SUPERVISOR
Horizon Health System, a healthcare organization with offices in Southfield, is currently seeking an experienced supervisor for business imaging services within its Central Business Office. This individual will be responsible for the scanning, indexing and supervising imaging clerks, data entry clerks and file clerks in the various processes related to the imaging, data entry and maintenance of patient accounts. Qualified candidates will have Bachelors Degree in Finance or Computer Science, or equivalent. Must have a minimum of two years supervisory skills, optical scanning technology desired, computer skills including Microsoft Office and experience in a high volume environment managing the quality control process.
Horizon offers an outstanding benefits package. Qualified candidates may send their resume, including salary requirements, in confidence to:
HORIZON HEALTH SYSTEM
affiliated with Henry Ford Health System
Human Resource Dept. - BIS
28100 American Dr.
P.O. Box 2043
Southfield, MI. 48086-5153
An Equal Opportunity Employer

CABINET SHOP
Draftsman / Estimator
Position available for motivated and talented individual. Commercial cabinet / architectural woodwork / commercial construction. Must be responsible, organized, hard working, good oriented. Computer CAD experience. Full time. Attractive benefits package.
(810) 347-4777

CAREGIVER FOR Elderly
Woman. Live in position. 2-3/4 or 5 days/week. Good wages. Call 9-5pm 313-487-8230

CAREGIVERS
for people with developmental disabilities in Christian group home. W. Bloomfield area. Full time, part time, days, evenings & Weekends. Training provided. Must be highly motivated & have High School diploma or GED and have valid driver's license.
(810) 350-2203

DRYWALL FINISHER
for Contractor in renovations. Must be able to repair, have own tools and truck. Steady employment and benefits.
(810) 268-6300

CARPENTER
ESTABLISHED company hiring experience rough carpenters. Min. 4-321 hour. Hospital pay, pension, medical & disability insurance.
(313)429-9948 or (810)348-2514

CARPENTER (FINISH)
for General Contractor specializing in renovations. Must have own tools and truck. Steady employment and benefits.
(810) 288-6300

CARPENTER
PAINTER with experience in carpentry. Pay based on ability. Need to be able to work flexible hours and have valid drivers license. Call
Mon-Fri., 9-5pm
(313) 513-7911

CARPENTERS & carpenter foreman, experienced. Please contact Craig Dolard, 11 Mile & Dawn Street, Oak Park.
(313) 591-4200 EOE

CARPENTERS
MICHIGAN'S 40 years Helpful High pay. Health insurance available
(810) 437-6661/(313) 513-5800

CARPENTERS
Needed with at least 2 years experience. Medical, life, dental, 401K, insurance. Call FARMINGTON CONTRACTING.
810-474-9450

CARPENTERS - ROUGH
Experienced. Steady year round. Work directly for builder. Plymouth area. We hire entire crew.
(810) 451-3434

CARPET CLEANING - cleaning offices. Mon-Fri., 3+ hours (permanent). Farmington area.
313-422-1063

CARPET INSTALLERS
Lot's of work. Excellent pay!
Call (810) 348-3400

CASHIER/CLERK
FULL/PART time. Lake Center Shops, Orchard Lake Rd. West Bloomfield.
(810) 682-3066

CASHIER
Full time midnights. Good pay. Southfield area Mobil Station. Receives Judy or Jeff. 810-353-2340

CASHIER
Full time position. Apply in person: Mobil Hardware, 2912 S. Wayne Rd., Wayne
313-721-7244

CASHIER
PART time for liquor salon. Day and evening hours, some Saturdays. Call Penny 9-5pm.
313-459-5528

Cashiers and Pharmacy Cashiers
RITE AID CORP., the Nation's leading retail drugstore chain, has full and part time cashier positions open, and will also have pharmacy cashier positions. Flexible hrs. Please apply in person at:
Rite Aid Pharmacy
Novi 10 Shopping Center
41820 Ten Mile Rd.
Novi, MI
RITE AID
EOE. M/F

CASHIERS
For self-serve gas station/convenience store. Full and Part time. Days, afternoons and nights. Good job for retirees! Will train! Apply in person only: Marathon Gas Station, 31425 Ann Arbor Trail at Merriman or Liberty Gas Station, 31350 - 7 Mile at Inkster.

CASHIER/TICKET SALES AGENT
wanted for Metro Airport shuttle service. Must be flexible for any hours/any shift. Apply in person Mon-Fri 8am-4pm at 27980 Northline Rd., between Inkster & Middlebelt, Romulus MI

CDL DRIVERS
To drive and operate vacuum trucks and wastewater equipment for an industrial service contractors. Must have CDL License. Call Monday-Friday 8am-5pm. (313) 945-6464

CHEMIST
to formulate cleaners & paint maintenance products for automotive industry. 3 years experience desirable. Must have good working knowledge of GC & IR instrumentation. Please send detailed resume including salary requirements to:
Box #1442
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia, MI 48150

FARMINGTON AREA YMCA seeking Infant/Toddler Program Assistant. Call Michelle
810-476-3060

AREA COORDINATOR sought by Farmington area YMCA. Responsible for 5 school age child care sites. Need teacher certification. For position call Mary Beth at 810-553-6294

CHILD CARE ASSISTANTS
needed for afternoon program from 2:30 to 6 in a private school. Please call 810-689-9565 for an interview

CHILDCARE CENTER in Rochester seeking creative individuals. Full & part time available now. Preferred experience in education.
810-652-1132

CHILD CARE
Providers needed for infants, toddlers & pre-schoolers in Farmington Hills.
810-471-1022

CHILD CARE - School age child care site directors & assistant site directors sought by Farmington YMCA. Retirees welcome. Excellent opportunity for Elementary Education, Recreation or Psychology majors. Call Mary Beth at 810-553-6294

CITY OF FARMINGTON
Department of Public Services
The City of Farmington is accepting applications for a position in the Public Works Department. Position is 31-29 hours, plus benefits. A high school diploma or GED and two years experience in lawn equipment operation and grounds maintenance, or equivalent combination is required. Must be able to work extended periods of manual labor. Must see keys or obtain, and maintain valid Michigan Commercial Drivers License Endorsement "B". Must be able to work nights and weekends. Applications are available from the Department of Public Services, 33720 W. Nine Mile, Farmington, MI. Completed applications must be received in the Public Services Department by 4:30 pm on Monday, January 13, 1997. The City of Farmington is an Equal Opportunity Employer.

CIVIL ENGINEERS
SURVEY TECHNICIAN
Civil Engineering firm in land survey firm looking for experienced survey assistant, good communication skills required, experience with ACAD V. 12 / 13.

PROJECT ENGINEER
2-3 years experience in Civil engineering, site design, and/or construction. Good communication & technical skills required.

CONSTRUCTION INSPECTORS
experience required inspecting underground utility installation, public & road construction. Submit resume or contact
7011 GRAND RIVER
DETROIT, MI 48228
(810) - 227-9550

CLAIM REPRESENTATIVE
4-yr. Degree / good driving record / Farmers insurance exchange
28222 Franklin
Southfield, MI 48034

CLEAN CUT INDIVIDUALS needed for expanded operation. Both inside & outside positions available. Top pay for an entry job. Experience in phone work helpful. Earn $300-500/wk. to start. Limited number of openings. Responsible inquiries only. Call:
1 (800) 488-1004

CLEANERS NEEDED - part time evenings. Livonia, Novi & Southfield areas. Will train. Cousins welcome
810-615-1111.

CLEANING & building attendant person needed, part time, eve. hours. Romulus area. 313-728-6444

CLEANING
For medical offices in Rochester. Full & part time. Please call:
810-650-1389

CLEANING HELP - Part-time openings for department store in Northland Mall. Call between 10am-6pm.
(810) 997-3337

CLEANING/JANITORIAL PERSON needed for Farmington Hills area. Daymight shifts available. Approx. 2-3 days per wk. 810-489-7049

CLEANING OFFICES
Mon - Fri., early evenings, part time, 3+ hours. Plymouth & Farmington areas.

CLEANING PEOPLE
needed for restoration after fire & water damage. Starting pay $7.50 an hour. No experience necessary.
313-277-0200

CLEANING PERSON needed for hallways of apartment complex. Must be responsible & have reliable transportation. Flexible hours. Call 810-362-3548

CLEANING PERSON
Needed for W. Bloomfield Salon. Call
810-851-3372

CLERK POSITION
Law firm has immediate opening for a Clerk position on a full or part time basis for professional relief and general office/clerical work. Computer experience helpful. Some heavy lifting and deliveries. Reliable transportation required. Hourly wage $6.50 to $7.50/hour. No phone calls please. Send a resume of your work history with salary requirements to:
Clerk Position
Monaghan Lopness
P. O. Box 987
Bloomfield Hills, MI. 48303

CLERK STOCK BUILDING MAINTENANCE
Immediate part-time position in Farmington Hills. Some duties include stocking supplies, tracking inventory, ordering office supplies, delivering supplies internally. Routine light maintenance & moving office furniture internally. Must have transportation. Call Barb Mon-Fri., 2-4pm at
(810) 848-3773

CNC LATHE MACHINE OPERATORS
For growing machining company. Experience needed. Excellent benefit package. Apply at MIN. Engineering, 41160 Joy Rd., Plymouth.

CNC PRODUCTION LEADER
Downriver production facility needs someone who is looking for a career. Person needs to have supervisor abilities, good organizational skills and CNC machine programming and setup experience minimum of 2 years. Must be able to lead, train & work well with others. Excellent benefits. Paid vacations & holidays, full paid medical and dental, uniforms, 401k retirement plan, steady overtime. Apply in person. Future Tool & Machine, 21233 Russell, Rockwood, MI 48173. Please call: (313) 379-3700
Or fax resume: (313) 397-4638

C.N.C. PROGRAMMER & set-up person for Metals machining center. Experience & plus, rapidly growing company looking to add an experienced person. Top pay & benefits including 401(k) retirement plan. Apply Pace Machine Tool, Walled Lake.
810-960-9903

COLD HEADER OPERATORS
Leading global fastener supplier has opportunity for We offer excellent wages & benefits including choice of health plans, quality assurance program & tuition refund. Send resume, fax or phone who qualify.
Human Resources
KAMAX - G. B. DUPONT
500 W. Long Lake Rd.
Troy, MI 48098
FAX - 810-879-1723

COLD HEADER OPERATOR
Manufacturer of specialty cold headed products is seeking experienced programmer/ operator for cold header operator for our afternoon shift. We offer excellent benefits plus bonus plan. Apply in the industry. Please send resume to: Box #1433
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

COMMERCIAL LEASING COLLECTOR
Dana Commercial Credit Corporation, a subsidiary of Fortune 100 company, has an immediate opportunity for an experienced Commercial Receivable Collector. The selected candidate will be responsible for a commercial leasing group of lease accounts in active status.
Qualified candidates will have at least one year of commercial collections experience. Strong communication and interpersonal skills required. PC spreadsheet and Word processing experience plus. College degree preferred.
If you are self-motivated and able to work independently with minimal supervision in a team environment, please send your resume and salary requirements to:
Dana Commercial Credit
P.O. Box 7017
Troy, Michigan 48007-7011
ATTN: Human Resources Dept.
We are an Equal Employment, Affirmative Action Employer

COLLECTOR
Local sub-prime automobile lender, a division of a major national bank, has an immediate opening for a collection collector. Responsibilities will include contacting past due accounts, skip tracing and payment arrangements. Prior automotive or consumer finance loan collection experience is preferred. This is a full-time position offering full benefits & flexible hours. Please submit your resume & salary requirements to: Box #1441
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150
We are an Equal Opportunity Employer and NO SUPPORT Diversity in the Workforce. M/F/D/V

COLLEGE STUDENTS, interested in learning Receiver Bookkeeping to work 1 on 1 with 3 yr. old child experiencing developmental delay. Background in speech & language or psychology a plus. 810-738-9540

COLLEGE STUDENT to perform lawn services & other minor duties for Bloomfield Hills office. Part-time. Responsible individual with transportation. (810) 645-5400 ext. 210

Compliance Program Coordinator
Leading property management company has an opportunity available for an individual to assist with, and coordinate all compliance activities and internal audits at the corporate and site levels. To qualify an associates degree in accounting or business, and at least one year of DHTC or other affordable housing program experience is essential. You must also have good analytical and interpersonal skills and the ability to coordinate multi-task assignments. Fax resume with salary desired to:
(407) 660-0190 or mail to:
Concord, Dept OSCPCFL
2200 Lucien Way, Suite 420,
Maitland, FL 32751

COMPUTER ANALYST
Computer consulting firm in Detroit Specialist. Manufacturing, C.L. Corp. (810) 524-1500 or Fax: 810-524-2461

COMPUTER HARDWARE SALES REP
To $75K. Call Stacy, C.L. Corp. (810) 524-1500 or Fax: 810-524-2461

Computer Inventory Control Specialist
Salary, expenses acct. & auto. Coast Distributor. Personnel Data Report. 810-524-1500

COMPUTER OPERATOR
(Afternoons)
Full-time position available Mon-Fri.; 1-9pm. Ideal for positive, self-organized individual with PC/Windows application experience. Job duties entail the printing and processing of customer reports, system back-ups and related filing and clerical work. Company will be transitioning from a central mainframe to a client/server network within 6 months and needs a candidate who can competently assist in the transition with a vision of flexibility and teamwork. Competitive wages and excellent benefits. Send resume and wage history to:
H.R./Computer Operator
P.O. Box 3038
Birmingham, MI 48012-3039

COMPUTER PROGRAMMER
Livonia based Engineering firm has opening for INFORMIX 5GL/ 4GL programmer on a SCO UNIX operating system. Knowledge of FourGen Accounting/CASE tools and INFORMIX Online Engine helpful. Department is expanding in a fast-paced, diversified co.
Excellent opportunity for right candidate.
SEND RESUME WITH SALARY REQUIREMENTS
Roush Industries
11916 Market Rd.
Livonia, MI 48150
313-591-1010
fax 313-591-4333

COMPUTER SYSTEMS ADMINISTRATOR
For high-growth Troy engineering firm. Experience with Windows 4.1 operation & maintenance, workstation administration, TCP/IP, Exchange, office suite software. Competitive salary & benefits. Fax resume: 810-258-2362 or call Mike 810-258-3868

CONSTRUCTION COMPANY seeking LABORER with CDL. Please call 313-459-1160 for good pay for qualified applicant.

CONSTRUCTION LABORERS
for basement waterproofing. $7 an hour to start. Benefits offered. Call 810-356-7920

CONSTRUCTION SUPERINTENDENT
position available for well established residential builder. 3-5 yrs. field supervisory & sales experience required. Send resume to: JRDC, Attn. Lou, 31700 Telegraph Dr., Suite 120, Bmingham, MI. 48025.

CONSULTANT
We are a large regional CPA firm which has dedicated its resources to serving the needs of the emerging business and middle market enterprise. Due to continued growth and success in our market niche, we are seeking a Consultant for our Southfield office. The successful candidate will have 3-5 years experience in public accounting, with additional expertise in the consulting arena. You will have MS product knowledge and extensive experience in networking and accounting information systems. Essential skills in oral and written communication, professionalism and client service. If you meet or exceed these requirements, send resume in confidence to:
MR. KAREN KOZIK
FOLLMER, RUDZEWICZ & CO
PO BOX 5004
SOUTHFIELD, MI 48086-5004

CONTROLS DESIGN ENGINEER
(3-5 yrs. experience)
Design and layout electrical, hydraulic, pneumatic, and pneumatic control AB PLC programming ladder diag. Auto Cad a must. Please send resume to: Director, Human Resources, 42925 Nine Mile Road Novi, MI. 48375. Attn: R. Skinner
An EEOC Employer

COOKIE DECORATORS & general help. Cookies By Design, W. Bloomfield area. Position hours 6:30-2 mornings & afternoons. Bouquet assembly - mornings. General help - mornings & afternoons. Call Cookies By Design
810-656-3005

COOKS (2) needed to prepare meals for weekend retreats at St. Ignatius & Oxford. Time & 1 part time. Call Sister Maryann (810) 628-2872

COPIER TECHNICIAN / SHOP
Good mechanical aptitude, electronic skills. Will train. Benefits.
Call (810) 478-0005 Ext. 201
or Fax to: (810) 478-4472
Attn: Product Support Manager

COSMETOLOGISTS and MANICURISTS
$7.50 hr. + Commission
for Sales Order in Major Beauty Supply. 5 day week. FREE PAID EMPLOYMENT CENTER AGY.
(810) 569-1836

COUNTER HELP
Full or part-time, at construction supply company in Ann Arbor. Major duties, will train. 313-663-1917

COUNTER PERSON/DRIVER
For automotive parts store. Hours 8am to 5pm, Mon. thru Fri. Automotive experience preferred. No weekends. Call Mrs. Bray 8am to 3pm, Mon. thru Fri. (810) 476-2252.

COURIER/COURT FILER needed Southfield law firm for filing in courts & general courier duties. Knowledge of courts in Macomb, Oakland & Wayne Counties helpful but not necessary. Full time position, part-time considered. Send resume to: 24472 Northwestern Hwy., Southfield, Attention: Courier

COURIER
Full time for large commercial real estate firm. Knowledge of Detroit area is a must. Use of company car. Self starter with ability to prioritize schedule. Please send resume to: Farbman Group, 28400 Northwestern Highway, 4th Floor, Southfield.

CPA SENIOR
AUDIT MANAGER
SCHMALTZ & COMPANY, P.C./ NEXIA INTERNATIONAL, one of the 20 largest accounting and consulting firms in the Detroit Metro area, seeks for our Audit Manager. Duties will include managing firm's quality control efforts, production, accounting, tax and consulting service to the firm's diverse client base and participating in a team environment. The successful candidate has 7 to 10 years of recent experience and wishes to join a well recognized, growth oriented firm. Send resume to: Director of Personnel
SCHMALTZ & COMPANY
P.C./NEXIA INTERNATIONAL
27777 Franklin Rd., Suite 1200
Southfield, MI 48034
or E-Mail address
Admin03@schmaltz.com

CRANE OPERATOR
215 PAH Dragline crane.
Firm Work Available.
(810) 477-3770

CUSTODIANS
Currently hiring custodians for various area office buildings in the Southfield area. Position hours 5:30-10 A.M. Contact Lakeside Building Maintenance.
810-332-1494

CUSTOMER/ EXPORT SALES
Bi-lingual - English, Spanish
Established company seeks Sales Resume & F. Gencomin
one Year Company
30261 Stephenson Hwy.
Madison Heights, MI 48071
810-585-6400
FAX 810-585-7980

CUSTOMER REPS NEEDED
For inbound catalog order desk. Full & part-time, days, evenings & weekends. $7.69 per hr. Apply in person: 22375 Haggerty Rd., off 8 Mile between Novi & Meadowbrook Rds. No phone calls!

Customer Service
at the Birmingham YMCA, part time. Some weekends. 4:30-11pm & some weekends. Call Jodi at
(810) 644-9036

CUSTOMER SERVICE REPRESENTATIVES
Customer service rep for fast growing well established food distributor. Deli/Bakery experience a must. Competitive wage and individual with computer experience. Apply at
Karps Plus Detroit
21742 Trolley Industrial
Taylor, MI 48180

CUSTOMER SERVICE REPRESENTATIVE
Our Livonia office is seeking someone to provide customer service for the Observer & Eccentric Newspapers. A qualified candidate will have a high school diploma or equivalent, one to six months of general office experience, good communication, interpersonal and mathematical skills and an overall knowledge of clerical tasks. Must be able to type 30 wpm. Hours: Monday-Friday 8:30am to 5:30pm. In February the Friday shift will be changed to 2:00pm to 5:00pm and a Sunday shift 7:00am to 12:00pm will be added. We are a smoke and drug-free workplace. EOE. To apply, call Kris at
(313) 953-2277

Pl Cla
We are seeking a person to work 16 hours per week: Tuesday & Friday 8:30am to 5:00pm in our Birmingham office. A qualified candidate will have a high school diploma or equivalent, post high school computer training, six months experience in a similar position, familiar with Mac-based systems and Photoshop software program. Duties include scanning photos into Mac computer, routine maintenance to film processor, logging color negatives, dispatching negatives and maintaining filing system. We are a smoke and drug-free workplace. To apply, Fax resume to (313) 953-2057 ATTN: Photo Clerk. EOE.

Join One Of The 100 Best!!

Valassis Communications, Inc., named "One of the One Hundred Best Companies to work for in America" has openings for enthusiastic and motivated professionals. We are one of the largest producers of four color coupon inserts and mail/sales in the Industry. The following openings are available.

Sampling-Promotion Coordinator - Responsible for coordinating sampling promotions. The ideal candidate has a college degree in business with a strong technical, math, or logistics emphasis. Must have good negotiation/communication skills, and analytical aptitude.

Sampling-Quoting Specialist - Responsible for job costing sampling promotions. Business degree with strong math/