EMPLOYMENT

EMPLOYMENT CLASSIFICATIONS CONTINUED

This Classification Continued from Page H12.

504 Help Wanted-Dental

APPOINTMENT COORDINATOR/ RECEPTIONIST
Friendly, talented & directive person desired at our progressive, patient oriented dental practice. If you possess phone & people skills and are detail oriented with computer abilities, please call Shirl Tuesday & Thursday, 1pm-3pm. 248-549-0950

ASSISTANT
FOR growing Farmington Hills dental practice. Must have enthusiasm, experience and X-ray certification. Full and part-time positions available. 248-476-8330

BUSY FARMINGTON HILLS OFFICE - is searching for a dental business staff professional with great telephone and appointment book management skills. Computer experience preferred. 4 day work week, some evenings. (248) 478-0330

CHAIRSIDE ASSISTANT
Experienced 2 - 4 days/wk for our progressive Orion office. Call (248) 693-4422 (answered 24 hrs)

DENTAL ASSISTANT
FULL-TIME, NO WEEKENDS
We are looking for a career professional to join our established staff. If you have Assisting experience and are looking for a positive change, call us. We offer medical benefits, paid vacation & sick time, daily & monthly bonuses, and retirement plan. Call Karen to arrange an interview at (248) 559-8818

DENTAL ASSISTANT
Experienced assistant needed Tues evening and Sat morning in modern friendly office. Canton (313) 981-4040

DENTAL ASSISTANT
Experience, needed for fun modern Livonia dental office. Approximately 31 hrs per wk, working Mon thru Thurs. Please call 248-476-1060

DENTAL ASSISTANT. $25,000 to $35,000 annually. Stimulating, wonderful work environment. Benefits for experienced, caring assistant in high quality specialty office. Give us a call! (248) 357-3100

DENTAL ASSISTANT
Full time, experienced. Benefits available. Friendly office. (313) 427-2880

DENTAL ASSISTANT
Friendly atmosphere, team orientated practice. Experience preferred. Full time. Call Lori (248) 334-3888

DENTAL ASSISTANT
Full-time position in W. Dearborn office. Excellent salary & benefits. Experienced only. 313-565-3131

DENTAL ASSISTANT
For Farmington Hills dental office. Experience needed. (248) 626-0772

DENTAL ASSISTANT - Part to full time position available. Experience preferred but will train right individual. Call Mary Lou 810-476-4610

DENTAL ASSISTANT
Full-time for pleasant Troy office. Experience preferred. (248) 641-9490

DENTAL ASSISTANT full/part-time position available for family practice in Westland. Some experience preferred. (313) 722-0500

DENTAL ASSISTANT
dental office looking for experience dental assistant for endodontic office. Full or Part-time. Please call (313) 459-8844

DENTAL ASSISTANT
Modern dental practice, seeks highly motivated CDA & team player. Top compensation. Medical, dental, 401K. Lake Orion (248) 693-8466

DENTAL ASSISTANT /Receptionist - Experienced for active periodontal office. Part or full time. Call 9 to 5; Mon., Wed., Fri., 248-350-2220 Tues., Thurs., 313-882-2233

DENTAL ASSISTANT
Assisting only. Nice hours. Experienced or will train. Benefits. West Bloomfield area. Call residence after 5pm: 313 421-7938

DENTAL ASSISTANT- Full time position at multi-doctor practice. Experienced, enthusiastic individual. Top salary & excellent benefits for the right candidate (313) 722-5130

DENTAL ASSISTANT
Attractive compensation in modern, friendly office. Seeks experienced, motivated person for full or part-time position. (313) 464-8707

DENTAL ASSISTANT
Full time for Livonia specialty practice. Excellent salary for experienced individual. Benefit package. No evenings. (313) 261-9443

DENTAL ASSISTANTS DENTAL RECEPTIONISTS
Positions Immediately Available
SEARS DENTAL has immediate openings for Dental Assistants with at least one year of experience and Dental Receptionists with good computer skills (especially Windows) and dental office experience. If interested in working at the Westland Mall, call Tamara at (313) 389-9660. Fax resume to (313) 389-9633. We are an equal opportunity employer.

DENTAL ASSISTANT
Full-time. Expanded duties. $12 an hour plus benefits. 248-642-6430

DENTAL ASSISTANT
Experienced. Full or part-time. Quality, friendly office. Southfield / Farmington Hills 248-827-1220

DENTAL ASSISTANT - chairside, some experience necessary. Opening in Wixom & Plymouth. 248-624-1910 - 313- 454-1070

DENTAL ASSISTANT; Hygienist; Receptionist. Dependable, responsible & experience preferred. Call. 810-568-7687

DENTAL ASSISTANT
Full or PART-TIME for modern Garden City office. Dental experience necessary. Some evenings & weekends. Great pay. 313-421-CARE

DENTAL ASSISTANT
Chairside assistant for full or part-time position in Farmington Hills family practice. No weekends, flexible hours. Experience preferred. Please call: 248-553-3553

DENTAL ASSISTANT / RECEPTIONIST
Part-time, Birmingham area. Looking for a friendly, efficient person. Perfect for an empty nester looking for a new challenge. Relaxed office environment. (248) 559-3392

DENTAL ASSISTANT
Looking for a dental assistant to join our pediatric team. Full time, some Saturdays, no evenings. Experience preferred; willing to train. Call Mindy: (248) 478-3232

504 Help Wanted-Dental

DENTAL ASSISTANT
We're seeking an experienced, highly motivated, team oriented dental assistant with excellent people skills to join our quality, progressive dental practice. Please call. (810) 474-0224

DENTAL CARE CORPORATION is seeking caring individuals for the following positions

DENTISTS
REGISTERED DENTAL HYGIENISTS
Motivated team players needed immediately for our East and West side facilities. We provide competitive wages and benefits. Fax resume to: (248) 203-1112 or mail to: Crystal DeLong, American Dental Group, 300 E. Long Lake, Ste. 300, Bloomfield Hills, MI 48304

DENTAL HYGIENIST
perio office. 3 days. No Saturdays or evenings. Telegraph & Maple 248 647-3545 or 540-4031

DENTAL HYGIENIST
Seeking an exceptional team member for Tues & Thurs. We focus on caring & expert communication with emphasis on team interactions. Modern beautiful Southfield office 248-356-8790

DENTAL HYGIENIST
Experienced 1 day per week for friendly Novi office. Please call (248) 476-2028

DENTAL HYGIENIST, Wed 8:30-5:30, 1 Sat / Mo. Friendly, professional, highly motivated to join our progressive team. 10 Ml & Beech. Call Akta (248) 354-6364

DENTAL HYGIENIST
Part-time hours
(248) 349-4111

DENTAL HYGIENIST
Temporary position. Full or part time
(313) 274-6666

DENTAL HYGIENIST
for active periodontal office, experienced, part/full time. Call 9 am to 5, Mon., Wed., Fri., 248-350-2220 or Tues., Thurs., 313-882-2233

DENTAL HYGIENIST
Growing Farmington Hills practice needs a highly skilled hygenist for our soft tissue management program. Full time. Excellent salary and benefits 248-476-8330

DENTAL HYGIENIST
Full or part time, needed for general practice located in Southfield. No weekends. Good pay & benefits (248) 559-1559

DENTAL HYGIENIST, RECEPTIONIST, ASSISTANT
Full and part time positions available. Call 313-582-8150 for great employment opportunities with excellent benefits.
Offices located in:
• Dearborn • Canton
• Woodhaven • Detroit
• Warren • Lansing
• Sterling Heights

DENTAL HYGIENIST NEEDED
for one Dentist office stressing quality patient care. Part-time, w/possible full-time. No evenings. 810-569-2255

DENTAL HYGIENIST
Personable, competent. 2 days per wk plus. New modern office in Dearborn Hgts. (313) 563-3400

DENTAL HYGIENIST
- part time, Plymouth office, 2 Saturdays per month. 313-454-1070

DENTAL HYGIENIST
Part-time
Sterling Heights area
(810) 247-1600

DENTAL INFORMATION Coordinator. Unique opportunity. Excellent communication skills. Knowledge of assisting/computers. Benefits. Bloomfield Hills. (248) 646-5743

DENTAL /ORTHODONTIC ASSISTANT
For Orthodontic office in Farmington Hills. Full-time, experience in medical/dental desired. Good with people especially children. Excellent salary, medical and other benefits. Mature person desiring long-term employment in a caring pleasant office should apply by calling Mon., Tues., Thurs., & Fri. 9-4 only. 248-855-4142

DENTAL POSITION - terrific opportunity to work in caring, professional dental office in Rochester area. To learn more call 248-652-3663

DENTAL RECEPTIONIST
Front office. Dental experience necessary. Full time. Royal Oak. Benefits. (248) 546-1711

DENTAL RECEPTIONIST
Convenient Novi location with comfortable atmosphere. New dental office seeking a person, computer knowledgeable and is interested in talking with a meeting new people. Job duties include scheduling, collection, answering phones, etc. Willing to train 35-40 hours per week. Call. 248-380-9330

DENTAL RECEPTIONIST
Experienced Dental Receptionist needed for team oriented, fully computerized, C-4-Service practice in Canton. (313) 981-4040

DENTAL RECEPTIONIST
Mature, articulate, self-motivated person needed for a part time position on Mon-Tues & Fri. Pleasant, relaxed atmosphere. Strong phone & people skills a must. Dental experience helpful but not necessary. Call Chris (248) 624-8090

DENTAL STAFF - EXPERIENCED!!!
Immediate hiring opportunities for all positions available thru the professional staff placement services of Peak Performers. Call us at..... (248) 477-5777
No Fees EOE

DENTAL TECHNICIAN
HELLO CERAMIST!
Make a career move now! Run your own department! Full or part time. Flexible hours. Paid vacation, profit sharing, health. Call Robert (313) 531-8300

DENTAL TECHNICIAN
Metal finisher position available. Willing to train the right person. Auburn Hills area (248) 373-3353

EXPERIENCED, ENTHUSIASTIC team player needed for our Dental Assisting Staff. Our Warren office provides great benefits & working conditions. Call. (810) 751-2900

EXPERIENCED, PART-TIME Orthodontic Assistant with Ortho records knowledge needed for progressive group in Westland. Top salary to proper candidate. 313-722-5130

FRONT DESK COORDINATOR
Our Team is seeking someone who is motivated to join a exceptional group of professionals in developing a unique dental practice devoted to personalized caring relationships with our patients. The team member who will join us at our 15 Mile-Telegraph office will be oriented toward customer service, comfortable with people, & willing to take responsibility for their work. No evenings or weekends. If you are career oriented & willing to learn & grow with our practice call us at. (810) 645-9831

FRONT DESK
Full or part-time for Livonia family dental office. Must be experienced, dependable & friendly. Insurance & computer knowledge. 313-464-3430

HYGIENIST
Friendly Royal Oak office, Mon-Weds, 20 hours plus. 248-547-8730

HYGIENIST
High energy, progressive office in Southfield, (Telegraph/Northwestern). Salary negotiable. (248) 353-?010

OFFICE MANAGER
Full-time. Insurance & computer experience. $12 an hour plus benefits & bonus. 248-642-6430

ORAL SURGERY ASSISTANT
Full-time in West Dearborn practice. Are you a dependable, enthusiastic team player looking for a pleasant work environment? Experience preferred but not necessary. (313) 562-1515

ORTHODONTIC ASSISTANT
Approximately 30 hours per week, also assist front desk. Livonia location. Prefer experience but will train. Pay commensurate with ability. Call Charlotte at (248) 442-8885

ORTHODONTIC ASSISTANT
Rochester Hills office. Experience preferred. Full time. Immediate opening. Call Carol. 248-652-1244

ORTHODONTIC ASSISTANT
Part time position available for orthodontic assistant, 3 days per week - Mon, Tues., Thursday. Experience preferred but not required. People skills are essential. Call Mary or Peggy (313) 459-4430

ORTHODONTIC ASSISTANT
Our busy Livonia office is looking for a motivated team player. Experience is desired. Willing to train the right person. Outstanding benefits & no weekends! (248) 471-1555

RECEPTIONIST- PART-TIME
Some experience. Variable days. Knowledge of assisting & dental insurance. Wixom (248) 624-1910

SEEKING 2 exceptional team persons for friendly, busy W. Bloomfield dental office. Full-time, experienced Financial Coordinator, also part-time Front Desk Business Assistant. 248-737-2090

506 Help Wanted-Medical

Medical Receptionist
Experienced. Part time, Mon-Fri. Busy MD specialists. Providence Medical Bldg., Southfield
(248) 569-1770

APPOINTMENT RECEPTIONIST / BILLER
SELECT HEALTH CENTERS, a managed care subsidiary of Detroit-Macomb Hospital Corporation, has an after hour (including weekends and holidays) PART-TIME position available at its Rochester Hills location for an Appointment Receptionist/Biller.
Duties will include extensive patient contact in person and by telephone, appointment scheduling and patient billing via an automated system. Candidates must be a high school graduate with preferably one year experience in a medical office setting, with knowledge of outpatient physician billing, ICD-9-CM and CPT-4 coding.
Applicants should submit a resume to:
SELECT HEALTH CENTERS
Attn. Health Center Director
3250 S. Rochester Road
Rochester Hills, MI 48307
NO PHONE CALLS PLEASE
EOE

ATTN: LPN'S consider a career change. W. Bloomfield family is looking for a home-aide. Responsibilities include, child care, errands, cooking, housekeeping. Great pay, benefits & health insurance. Call Anne (248) 738-1278

BILLER
Full time. Experience preferred. Computer experience a must. Large medical practice. Competitive salary. Excellent benefits. Call Maggie. (248) 362-2770

BILLER - PART TIME
Computer skills necessary, mental health experience helpful, will train. Birmingham. Send resume: Human Resources, 33200 W. 14 Mile, #427, W. Bloomfield, MI 48322

BILLER/RECEPTIONIST - Computer skills required. Southfield or Troy, health insurance, no nights of weekends. Fax resume to: 248-356-0138

BILLER
WE need You if you are a claims reject specialist. You need Us if you have the desire to work in friendly, concerned, top specialist office in Troy. Reward, great pay, benefits & room for growth. Fax resume: (248)-362-3784

CAREER MEDICAL OFFICE MANAGER/ TEAM PLAYER
Staff scheduling, TQM, excellent people & organizational skills, problem solving, self-starter & motivator. Computer skills are required. Quickbook, Lotus/Excell, MS Word. Medical experience, inventory control, ICD-9, HCPCS & CPT, Diversified Software, A/R, accounts payable, min. 5 yrs. experience. Send resume & salary requirements to Box #2210
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

C.E.N.A. OPEN HOUSE
Wednesday
September 17, 1997
11 a.m. - 2 p.m.
&
4 p.m. - 7 p.m.
Accepting Applications for C.E.N.A. Class Starting Sept. 29th
★ Premium Wages
★ Medical & Dental Benefits
★ 401K Plan
★ Tuition Reimbursement Plan
PEACHWOOD NURSING CENTER
3500 W. South Blvd.
Rochester Hills, MI 48309
(248) 852-7800
Other Positions Available

CENA'S
Days & Afternoons
Apply in person:
Marycrest Manor
15475 Middlebelt
Livonia
313-427-9175

CERTIFIED MEDICAL RECORDS FILE CLERK
Coram Healthcare, the leading provider of complex care in the home, has an excellent opportunity available for a full-time Certified Medical Records File Clerk. Responsibilities include filing, data entry, back-up for receptionist and providing branch support. Computer database experience required. Access preferred. Previous medical background preferred.
Send or fax resume to: Coram Healthcare, Human Resources, 45801 Mast St., Plymouth, MI. 48170 or FAX 313-454-0614 E.O.E.
Pre-employment drug screen. Non-smoking environment

506 Help Wanted-Medical

CERTIFIED NURSING ASSISTANTS
West Bloomfield Nursing Center has immediate openings on all shifts for CNA's. Wages begin at $8.25/hr. and include competitive benefits. Please apply in person at 6445 W. Maple Rd., W. Bloomfield. For details call Debra Early at 248-661-1600

CHIROPRACTIC ASSISTANT wanted for part-time position. Experience in front desk duties helpful. Rochester (248) 656-1011

CLERICAL PART-TIME. Canton Optical/ophthalmology and computer experience helpful. Call Kay. (248) 433-3639

CNA/HHA
Needed for Canton area. Prefer those with experience & desire to work with geriatric population. Call Mon.-Fri. 9-4 1-800-813-7182

CNA - HHA'S
ABSOLUTE HIGHEST PAY
Starting at least $7.50/Hour
• Immediate openings - All shifts
• Oakland, Macomb & Wayne Counties
• Home Care & Facility Staffing
• Full-time or Part-time
CareFirst Staffing 248-745-9700

CNA'S/M.A.R.C. TRAINED
Full & part-time, all shifts, flexible hours. Kind hearted people with Old-Fashioned values to join our team of caring Service Specialists
APPLY IN PERSON
WALTONWOOD ASSISTED LIVING RESIDENCE
Mon-Fri 9-4pm
3250 Walton Blvd
Rochester Hills, MI. 48309
(betwn Adams Rd. & Squirrel Rd.)

CUSTOMER SERVICE REPRESENTATIVE
Busy OB/GYN practice. Able to handle many tasks. Great office to work in. Send resume to: Canton OB/GYN, 42180 Ford Rd., Canton, MI 48187, Attn. Donna

DIRECT CARE AIDE/ HOUSEKEEPING & DIETARY COOK
Full & part-time. Top wages. Livonia area. 810-347-4555

DRIVERS
for home care company. Must be able to pass DOT requirements. Call (313) 459-3115

EXCERCISE PHYSIOLOGIST OR EXPERIENCED FITNESS CONSULTANT
Full or Part-time. Livonia area. Call (313) 425-5544

EXERCISE PHYSIOLOGISTS
Whitton-Boutros & Associates, Physical Therapy, has part-time openings at the UAW-Ford Romeo Fitness Ctr and GM Phoenix Ctr. Must have a degree in Exercise Physiology, Health Fitness, Sports Medicine or related degree and be CPR certified.
Send resume with salary history to WBA, 900 Auburn Ave., Pontiac, MI 48342 Fax (248)333-0276

FINANCE & APPOINTMENT MANAGER
High paying position available for a person who can schedule effectively, handle insurance billing and solve patient problems. Bonus & benefits available. Willing to train.
Call (248) 661-1440

front desk
Looking for a full-time frontal desk person to work in a Dermatology office. Wonderful benefits. Send resumes to Associated Dermatologist, 6330 Orchard Lake Road, Suite 120, West Bloomfield, MI 48322

FRONT OFFICE PERSON
Busy Endocren practice in need of experienced front office person full time. Flexible hours. Send resume to Barbara, Michigan Endocren, 1695 W. 12 Mile, Suite 220, Berkley, MI 48072

Home Health Aides Certified Home Health Aides Nursing Assistants Homemakers Live-Ins
For private duty home health care. Must be experienced, dependable, and have reliable transportation. We offer:
• Flexible scheduling
• Pay based on experience
• Shift differentials
• Mileage reimbursement
• Paid in-services
• Benefit package for full time
If you're interested in joining a rapidly growing agency, please call or apply to
United Home Care Services
15712 Farmington Rd., Livonia
(Two blocks N. of 5 Mile)
(313) 422-9250

JOIN OUR QUALITY TEAM
Now hiring, full and part time. Direct Care Assistants
We train/call 248-478-0870

LAB TECH
For busy Endocren practice, part-time days. Must be experienced with proper credentials. sEnd resume to Barbara, Michigan Endocren, 1695 W. 12 Mile, Suite 220, Berkley, MI 48072

LICENSED NURSES-- LPN'S & MIDNIGHT CHARGE NURSE
West Bloomfield Nursing Center has immediate openings for LPN's and a Midnight Charge Nurse. We are accepting applications for LPN's to work days & afternoons. We offer an excellent wage and full benefits. Please contact Louise Ned or Kathy Hellen for details at 248-661-1600

MEDICAL ASSISTANT
Experienced general practice. Send resume to: Box #167, 43422 West Oaks Drive, Novi, MI 48377

MEDICAL ASSISTANT
part/full time. Livonia area. 5 yrs experience. 313-464-2600

MEDICAL ASSISTANT
Full time for 4 doctors office. Must have experience. Call Marsha: (248) 569-4234

MEDICAL ASSISTANT - full time. Experienced in phlebotomy & EKG's for busy cardiology office in Farmington Hills. Contact Denise (248) 932-3700

MEDICAL ASSISTANT
Needed for ENT office in Farmington Hills. Full time. Duties include: venipuncture, blood pressure & ear irrigations. Send resume: 28500 Orchard Lake Rd, Suite 200, Farmington Hills, MI 48334. Attn: Karen

MEDICAL ASSISTANT
Full time. OB/GYN
Great benefits, great pay. Call Barbara 248-358-5904

MEDICAL ASSISTANT
For busy Royal Oak, OB/GYN office. Please call Mon-Fri, bet 3-5 (248) 288-2230

MEDICAL ASSISTANT - full time, experience a must for internal medicine office. Great salary & benefits. Troy area. (248) 362-2770

MEDICAL ASSISTANT
Immediate Opening. Westland area in a busy family practice. Experience a plus. Full time, some nights, with benefits. (313) 728-2130

506 Help Wanted-Medical

MEDICAL ASSISTANTS
we have several full time and various part time openings for Medical Assistants experienced in Veni Puncture, EKG's & Injections. Many of our jobs become "temp to hire" opportunities. If you are looking for flexibility, opportunity & competitive salary call Marnel at Tempro Medical to schedule an interview
248-356-1334

MEDICAL ASSISTANT
For Livonia allergy office. Experience in allergy preferred. Full-time. Call (248) 478-5221

MEDICAL ASSISTANT
Experienced only. X-Ray, EKG, injection, venapuncture, office procedures. Flexible hrs required. Northville/Novi area. Ask for Lucia. 248-380-1340

MEDICAL ASSISTANT
For Troy office. Part time, 24-30 hrs/week
Call Michele 248-643-4646

MEDICAL ASSISTANTS MEDICAL BILLERS
Needed NOW
For long & short term temp assignments & some temp-to-hire positions. Minimum 1 yr. experience. Great settings with competitive pay!
DAVIS-SMITH INC.
(248) 354-4100

MEDICAL ASSISTANT full-time Farmington Hills area. Experienced only need apply. Call between 11 & 5 (313) 261-3290

MEDICAL ASSISTANT - for Dearborn internist. Full time, experience required, great benefits. Call Sue 313-561-3386

MEDICAL ASSISTANT
Part-time 1 yr experience. Livonia area 313-261-1740

MEDICAL ASSISTANT
Part time 25 hours per week. Located on Farmington Rd & 8 Mile. Internal Medicine Clinic. Fax resume 248-442-8843

MEDICAL ASSISTANT
Part time, busy family practice must know blood pressure, injecting, EKG, Venepuncture. Hours negotiable (248) 476-2420

MEDICAL ASSISTANT
Busy Dermatology office seeking a part-time medical assistant. Experience helpful but will train the right person. Please send resume to Dermatology Associates, 47601 Grand River, Suite B132, Novi, Mi 48374

MEDICAL BILLER ASSISTANT
Willing to travel. Livonia Pleasant Ridge area. Part-time Mon-Fri. Please call Lara (313) 513-8050 (810) 543-2800

MEDICAL BILLER
Experienced Only
Full-time for growing billing company. Fax resume (313)240-7301

MEDICAL BILLER
Experienced, full time, for busy OB/GYN office. Call Nancy (248) 353-9460

Medical Biller & Medical Assistant Experienced only for OB/GYN in Novi. Full/part-time 810-347-6100 Or Fax Resume 810-347-6104

Medical Biller
Needed for oncology practice in Royal Oak. Full-time - great benefits. Possible 4 day work week after 90 days. 2 years billing experience mandatory. Must be experienced with all aspects of Medicare, Blue Cross, Medicaid Insurance. Call 248-288-9157 x 15

MEDICAL BILLERS
Coram Healthcare, the leading provider of complex care in the home, is seeking full-time Medical Billers due to expansion.
Responsibilities include third party billing, collections and claims resolution. Previous medical office or billing experience preferred. We offer a friendly, team-oriented environment and competitive compensation. Send or fax resume to: Coram Healthcare, Human Resources, 45801 Mast St., Plymouth, MI 48170 or FAX 313-454-0614 E.O.E. Pre-employment drug screen. Non-smoking environment

MEDICAL COORDINATOR
Responsible person to oversee medical care in a lovely W. Bloomfield group home of 6. Warm, friendly atmosphere. $8/hr. 21 hours per week. We will train. 248-681-0192

MEDICAL OFFICE
Experienced only. Immediate opening for very busy front office. Includes all front desk duties. Must have good computer skills. No benefits. Royal Oak area. Call 248-435-5700 or Fax resume to 248-435-3128

Medical Office Staff
NEW OPENINGS FOR FALL!
★ Medical Receptionist - to $13/hr. Requires travel to Southfield & Detroit offices. ★ Biller - to $16/hr. Work 4 days/week, no Wednesdays. Need surgery experience for great urology office in Bloomfield Hills area.
★ Livonia Openings - Biller (MDS required) & part time Medical Assistant. ★ RN - Surgical Boarder.
★ Transcriptionist - part time, Southfield. ★ Hospital Biller - eastside.
Call/fax resume to Louann, 248-932-1170, fax 248-932-1214
Harper Associates, 29870 Middlebelt
Farmington Hills, MI 48334

MEDICAL PLACEMENTS
Temporary & "Temp to Perm" positions for:
• Medical Assistants
• Phlebotomists
• Medical Receptionists
• Medical Billers
• Medical Transcriptionists
• Radiologic Technologists
• Medical Clerical/ Secretarial
Call Marty at Tempro Medical
248-356-1335
to schedule an interview
or fax resume to
248-356-1333.

MEDICAL RECEPTIONIST
Experienced general practice. Send resume to. Box #107, 43422 W. Oaks Dr., Novi, MI 48377

MEDICAL RECEPTIONIST
Experienced, for busy doctor's office Dearborn. Days, no weekends. Fax resume to: 313-562-3619

MEDICAL RECEPTIONIST
for doctors office in Southfield. Experience necessary. Call Karen: (248) 569-4234

MEDICAL RECEPTIONIST
Experience necessary. Full time needed for very busy cardiology office in Farmington Hills. Call Denise at: (248) 932-3700

506 Help Wanted-Medical

MEDICAL RECEPTIONIST
We have part & full time openings for experienced medical receptionist. Excellent communication skills, customer service orientation a must. Computerized scheduling a plus. Competative salary. Call Rita at Tempro Medical, 248-356-1334.

MEDICAL RECEPTIONIST/ ASSISTANT
Part-time, approx., 20 hours Livonia. Please call Lara (313) 513-8050

MEDICAL RECEPTIONIST
Part-time. Experienced for busy family practice located in Redford (313) 937-8123

MEDICAL RECEPTIONIST
Part-time evenings. Filing, phones, light computer skills. Livonia area (313) 462-3210

MEDICAL RECEPTIONIST
For busy Physical Therapy clinic. Full/Part Time Benefits. Patricia Davenport, Physician's Physical Therapy Services, Inc 248-643-7373

MEDICAL RECEPTIONIST - full time, professional appearance & manner with learning skills for Troy practice. Resume to 3290 W. Big Beaver Ste # 444 Troy, MI 48084 or Fax to 248-816-1017

MEDICAL RECEPTIONIST
For pediatric office in Farmington Hills. Billing, phone, MDS computer and medical experience preferred. Full time with excellent benefits 248-855-4144

MEDICAL RECEPTIONIST - position open in Plymouth for experienced person with medical assisting background. Benefits. Call Mr. Moore at Family & Sports Medicrl Center 313-455-2970 or fax resume to 313-455-3405

MEDICAL RECEPTIONIST
EXPERIENCED Call between 11 & 5pm (313) 261-3290

MEDICAL RECEPTIONIST
for North Woodward area. Will train 248-333-5905

MEDICAL RECEPTIONIST
Part time, hours negotiable, experience necessary (248) 476-2420

MEDICAL RECEPTIONIST
full time for busy family practice in N. Dearborn Hghts. Benefits. Experienced preferred. Call Joanne, 313-561-5678

MEDICAL RECEPTIONIST
Part-time. Busy Vascular surgery practice in Troy. Professional appearance necessary. Will train. Resume, I.V.D., 3290 W. Big Beaver, #410, Troy, MI 48084, fax 248-816-6335

MEDICAL RECEPTIONIST
Two positions available Clarkston & Royal Oak. Answer 7 line system, greet patients, schedule appointments, collect co-pays. Good phone skills a must. Medical terminology a plus. M-F, 2-7. Temp to Hire
UNIFORCE STAFFING SERVICES
248-646-7660

MEDICAL SECRETARY
4 days per week. Orthopedic experience preferred. Send resume to Penny, 1135 W. University, Suite 330, Rochester, MI 48307.

MEDICAL SECRETARY
Computer wise 19 hrs per wk. Transcription, insurance billing. Communication skills required (248) 333-3222

MEDICAL TRANSCRIPTIONIST
Full time. Mature experienced for busy internal medicine office. Good benefits. Troy area
Melodie. 248-362-2770

MRI TECHNOLOGIST
Part-time day/afternoon shift position for MRI Technologist to work in our mobile unit rotating between Providence, Novi and Grace Hospital, Detroit.
ARRT required Registered MRI Tech preferred
Please submit detailed resume or fax to Ann Doerkoal 248-424-5437
PROVIDENCE
Hospital and Medical Centers
Employment Services
22255 Greenfield, Ste. 310
Southfield, MI. 48075
EOE

NURSE AIDE class now forming. Work for the best. Beautiful home with a caring staff. Martin Luther Memorial Home, South Lyon. Contact Cindy at (248)437-2048

NURSES
Needed for multi office practice to work in a team oriented environment. Late evenings & Sat. availability. Dental package available. Salary dependent upon experience. Send resume to Box #2180
Observer & Eccentric Newspapers
36251 Schoolcraft Rd
Livonia, MI 48150

NURSING SUPERVISOR (2 POSITIONS)
The Lakeland Center, a leader in subacute care and rehab, has the following positions available for RN's with acute or subacute care experience.
• Full Time 3pm - 11:30pm, Mon.-Fri.
• Part Time 7am-7pm (12 hr. shifts) Sat. & Sun
Candidates must possess excellent clinical and "people" skills. Prior supervisory experience a plus. Competitive salary and benefits. Please contact our recruitment line at 248-350-1584 ext. 321. Fax or send resume attn: Colleen to The Lakeland Center, 26900 Franklin Road, Southfield, MI 48034, Fax 248-350-8078 EOE

OPTICAL DISPENSER
Part-time to dispense glasses & contact lenses. Fax resume to: 248-569-0155

OPTICAL SALES
Farmington Hills office has position in Optical Sales. Must have 1 + yrs. experience and enjoy working with people. Please call: 248 737-3937

OPTICIAN DISPENSER - Experienced. Excellent benefits, salary & hours. Full or part-time. No evenings or Sundays. Call Bob (313) 565-5600

OPTICIAN DISPENSER - Experienced. Excellent benefits, salary & hours. Full or part-time. No evenings or Sundays. Call Bob (313) 565-5600

ORAL SURGERY ASSISTANT & RECEPTIONIST
Experienced. Full-time. Excellent fringe benefits. Call 248-547-8836

PHARMACIST- LICENSED
Part-time for out-patient Oncology practice. IV's admixture experience necessary. Responsible for purchasing inventory management & drug information. 15-20 hours a week. Call Liz: 313-271-5577

PHARMACY TECHNICIAN Full time, 12 noon-8pm. Benefits available. Team Care Pharmacy. Contact S. Taylor (313) 513-7229

PHYSICAL THERAPY AIDE needed for full-time position in hospital based clinic. Experience preferred but will train the right person. Call Wendy Hartman at 248-338-5344

506 Help Wanted-Medical

PHYSICAL THERAPIST wanted part-time position/growing to full time position. Mature person needed to fill position in advanced care physical therapy office setting. Excellent pay and working environment. Craniosacral training preferred. Manual therapy focus. Call. 9-2pm Mon - Thurs (248) 647-5877

PSYCHOLOGY TECH
Well established brain injury organization has an immediate day 1 on 1 position working with an adult male, and afternoon/midnight openings for a psychology Tech working with brain injured adults. Duties include data collection/ADL monitoring, job coaching and community re-entry. Pay is above the competitive rate for the right person. Call 9am-4pm 248-851-0469

Radiologic Technologist
Medical Office
Part-time position in Internal Medicine. Candidate may be scheduled between noon and 8pm, Mon, Wed, Thurs or Fri. Requires radiologic tech experience and ARRT registered or registry eligible.
For consideration fax resume (248) 424-5437 or mail to
PROVIDENCE
Hospital and Medical Centers
Employment Services
22255 Greenfield, Ste. 310
Southfield, MI 48075
EOE

RECEPTIONIST/BILLER
PART time for busy allergy practice Farmington Hills and Livonia location. 24-28 hours per week. MDS experience preferred (248) 851-6657

RECEPTIONIST/BILLER
FOR OB/GYN practice in Canton area. Excellent wages and benefits. Doctors office experience needed. Call Debby (313) 981-2400

RECEPTIONIST/BILLER
FAST paced physicians office in Westland. Experience preferred but will train the right person. Some nights. Full & part-time 313-728-2130

RECEPTIONIST - experienced for fast paced office. MDS experience helpful, competitive salary & benefits. 248-355-0800

RECEPTIONIST
EXPERIENCED, for busy pediatric office. MDS knowledge a plus. Call Kathy at (248) 557-1170

RECEPTIONIST
FOR opthamology practice in Livonia. Seeking friendly, organized person for part time position. Send resume to 29927 W. 6 Mile Rd Livonia, MI 48152

RECEPTIONIST
for OB/GYN office in Farmington Hills. 1 or 2 days per week. Experience preferred (248) 626-0971

RECEPTIONIST
Part-time with experience for busy Cardiology office in Livonia. Must be highly motivated with interpersonal skills. Competitive salary. Call for interview 313-464-3251

RECEPTIONIST - PART-TIME
position available for busy Livonia family practice. Flexible hours. Mature and dependable. Willing to train right person 313-425-0203

RECEPTIONIST POSITIONS (3)
open for internal medicine practice in Ann Arbor & Belleville. Must have medical experience, please fax resume to Practice Manager 313-995-2418 or send to 1915 Pauline, Ann Arbor, MI 48103

RECEPTIONIST
THINKING person needed for top surgeons practice. Motivated individual to assume responsibilities of front desk. Insurance experience a must. Excellent salary. We promote from within. Join us & complete our team. Fax (248)-362-3784

REGISTERED NURSE
Part-time RN with at least 2 years recent Oncology experience desired for busy out-patient Oncology Hematology practice. Responsibilities include: patient assessment, teaching, chemo administration & mixing. Chemo course required. 15-20 hours a week. Call Liz at 313-271-5577

RESIDENT AIDE
Borden Court, a luxurious assisted living facility, is looking for a special person to give special care to special people. We have a full time position available on our day shift. Competitive wages, full benefit package and a 401 K Plan is offered. If you are this person, please apply at
PEACHWOOD INN
3500 W. South Blvd
Rochester Hills, MI 48309

RESIDENT CARE ASSISTANT
An Alzheimers, dementia unit in Rochester Hills needs full-time and part-time staff
(248) 656-3232 x 209

RN/LPN - Part-time positions available for 64 bed nursing facility. Competitive pay & benefits. Apply: St. Jude Convalescent Center, 34350 Ann Arbor Trail, Livonia

RN MATERNAL & INFANT SERVICES
NOVI
Positions are available to work full-time afternoons, part-time midnights or contingent.
Candidates will work at our 23 hour LDRP located at Providence Park and must possess current Michigan RN licensure plus 2 years recent L&D experience.
For consideration fax resume detailing experience to Barbara Goings, HR Specialist at 810-424-5437 or mail resume to
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22255 Greenfield, Ste. 310
Southfield, MI. 48075
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RN MIDNIGHT SUPERVISOR
RN's first strive to give good care but in some there resides a spark to do more. In nursing homes, leadership is a key to delivering good care and requires many people to work together as a team. We need a midnight supervisor for our award winning facility in Rochester Hills. We offer premium wages, excellent medical & dental benefits, 401 K Plan, and a beautiful working environment. If you have "been there - done that" and you are looking for a challenging opportunity, then please apply at:
PEACHWOOD INN
3500 W. South Blvd.
Rochester Hills, MI 48309

RN NEEDED for in service/infection control officer position. 74 bed skilled nursing home. Great benefits. Homey atmosphere. Call Cleo Lewis at Martin Luther Memorial Home, South Lyon. (248)437-2048

506 Help Wanted-Medical

RN'S
Contingent & Part Time
With surgical and rehab experience. Strath Hospital (248) 357-3360

RN'S, LPN'S & CNA's
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ROMEO 810-752-2128

RN's/LPN's
Part time midnights
Apply in person
Marycrest Manor
15475 Middlebelt
Livonia
313-427-9175

SERVICE TECHNICIAN / DRIVER
Full time with benefits for busy medical equipment company. Fax resume to 248-674-0713 or Apply in person at 3330 Dixie Hwy., Waterford

SOCIAL WORKER MSW, ACSW
Neurorehabilitation facility seeks a part time Social Worker to serve clients in outpatient and community based settings in Birmingham area. Experience in long term and community based programming for traumatic brain injury is preferred. Knowledge of JCAHO and CARF requirements is desired. The successful candidate will be an independent self starter accustomed to working within a interdisciplinary model. Fax or mail resume and salary requirements to
Laura Brietdeaux
Rehabilitation System Manager
Special Tree Rehabilitation System
39000 Chase Road
Romulus, Mi 48174
313-941-1142, ext. 143
Fax 313-941-7522

SPEECH LANGUAGE PATHOLOGIST
Opening for full time speech therapist to work with traumatically brain injured adults in a day treatment program. Experience w/TBI preferred. Excellent wage & benefit package. Call (810)227-0119

TOP PAY
Courtyard Manor an assisted living community is seeking quality people for these positions: LPNS, Direct Care Aides, Receptionist & housekeeping at the following locations:
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Farmington Hills 1-800-998-0787
Wixom 1-800-753-1046
Livonia 1-800-736-2325

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BANQUET SERVERS/ BARTENDERS, part-time, weekends. Excellent pay & working conditions. Will train. Nick. 313-455-3501

508 Food/Beverage Restaurant

ARAMARK Corporation at Oakland University is seeking a detailed and self-motivated individual to assist in managing our Food Court retail area. 4 year degree preferred. A 2 year degree acceptable. Mid-20 salary range. Fax or mail resume
ARAMARK Corporation, 2200 North Squirrel Road, Oakland Center Building, Room 107 Rochester, MI 48309. Or FAX. (248) 370-4402
EOE M-F

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Bartenders & Waitstaff
Westland area
Call after 7:30pm (313) 729-8040

BARTENDERS, WAITSTAFF, COOKS, DISHWASHERS
For Arena Sports Bar & Grill. Please apply in person, 23914 Ford Rd., in Dearborn Hts (313) 561-9000

BREAKFAST/LUNCH WAIT PERSON
Must have experience. Full time. Excellent benefits. Apply at Botsford Inn
28000 Grand River
Farmington Hills

Cafe
Accepting applications for an opening in our Cafeteria within our manufacturing plant. Ideal candidate should possess experience in the food service industry, customer service, and cash register operation. Great people, very clean facilities, and a full benefit package is available including shift premium, vacations, medical, prescriptions, dental, 401K and profit sharing. Apply to:
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Westland, MI 48165
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(Grand River at 10 Mile)

CASHIER/WAIT STAFF
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COCKTAIL STAFF
Part time. Evenings. Up to $15/hr. Apply, Pogo's Sports Bar 8663 Lilley Rd. Canton

COOK - daytimes - Farmington/ Livonia. $8.50/hr. $100 bonus & benefits after 6 months. Call Joe Bamber 5pm 248-474-3533

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