Observer & Eccentric

Jobs and Careers

All Ads Run Online FREE! A Value Of Up To $87.00

Help Wanted General $500

DRIVERS

(9am-5:30pm)
- $390 per week to starts
- Overtime available
- Blue Cross/Blue Shield
- Tuition reimbursement
- 401k
- Uniforms provided
- Clean environment/vehicles
- Immediate Openings

Must have valid drivers license & pass physical, drug test & background screening. Apply within: Pilkington, 12754 Richfield Ct., Livonia, MI. 48150. For more info call 1-800-837-9386

DRIVERS

Drivers needed for dedicated routes. Home daily, drop-n-hook, no touch, reefer exp. preferred. drive time is late afternoon to early morning. 800-444-6042

DRIVERS
Transportation company looking for part-time drivers. Flexible hours. (248) 901-4600

DRIVERS - HIRING EXP. OTR Drivers. Solo and Teams. Start $.30 - $.37.17 cpm - 3 home. Security with Gainey Transportation 800-326-8889

DRIVERS

Gravel train and low boy. Must have CDL CLASS A with T. Now taking applications call (734) 544-4640

DRIVERS NEEDED CDL-B or chauffeurs license needed. In store deliveries. Competitive wages and bonuses. Benefits. Apply at: 1942 McGregor Rd., Ypsilanti or call (734)484-0100 ext. (0) EOE

DRIVERS
Owner/ Operators with full size cargo van needed for expediting freight. Retirees welcome. (248) 879-0090

DRYWALLER-
Full-time for Southfield Apts. Must have own basic tools. 248-353-9050

EARN $2K-$5K per month. Must have Computer/Internet Access. Local Work. Process accounts receivable finance applications. Work from anywhere. (866) 274-3569

ELECTRICAL ASSEMBLER
Part-time. Must have good soldering skills. 734-513-6820 Fax: 734-513-6068

EQUIPMENT REPAIR
Pressure Washer/Scrubber Repair. Good mechanical & electrical ability needed. Good pay & great benefits. Experience preferred. Send resumes to: Human Resources, 34550 Glendale, Livonia, MI 48150.

Esthetician & Massage Therapist

Downtown Lake Orion 248-693-2624

EXCELLENT INCOME-POTENTIAL! Become a medical biller. No experience needed. Computer required. Training. Toll-Free 1-866-MED-CLS-1-866-633-2567 ext. 102

EXPERIENCED CARPENTER
For layout and supervision. Ask for Jim (734) 751-2960

EXPERIENCED MEDICAL BILLER/ MANAGER
For one Psychiatrist. Salary per experience plus benefits. Flexible hours. Must be independent worker w/ good people skills.
Fax resume to 248-540-2180 or call 248-540-0555

Farmdale - 715 Flowerdale: 3 bedroom bungalow. Finished basement, new kitchen, roof, bathroom, central air. Updated mechanicals. $157,500. Call for appointment. (248) 854-7660

Help Wanted General $500

FIELD OPERATIONS MANAGER
Growing Farmington Hills based non-residential property management co. seeks organized, computer literate, people oriented person for field supervisory position. Day travel throughout the Southern Lower Peninsula; must have Michigan real estate license & 2-5 yrs. of property management/supervisory exp. Fax resume: Manager 248-855-0170

FIELD SERVICE TECH
Needed to trouble shoot & repair commercial restaurant equipment. Basic plumbing & electrical skills, and good communication skills a must. Good driving record & ability to lift 70 lbs. required. Pay based upon experience. Full benefits, 401K, paid vacation & holidays. Apply in person: 25137 Plymouth Rd., Redford or fax resume:313-532-6498

FLOORING INSTALLERS
Must have exp., own tools, truck & insurance. (734) 762-0030

FLORAL DESIGNER

Experienced. Flexible schedule. (313) 933-0081

FULL TIME OR PART TIME ACCOUNTS PAYABLE CLERK needed for well established Property Management firm in Southfield. Responsibilities include, but are not limited to, timely and accurate processing of invoices, check requests, expense reports. Knowledge of Management Information Systems helpful. Please send resume and salary requirements to: Human Resources P.O. Box 267 Southfield, MI 48037

FULL-TIME
Assistant desired for model homes opening soon. South Lyon area. Must have computer skills. Call Lynn at: 248-348-3000, ext. 262

FURNITURE REPAIR TECH WANTED!
Can you repair a sofa better than anyone? Can you stitch and sew? Repair or replace mechanisms? Framework? Touch-up wood? If you have at least 3-5 years experience performing high quality repairs efficiently, we want to talk to you.
Reni-A-Center Product Service, 38291 Schoolcraft Rd. Site 106 Livonia, MI 48150. Phone: 734-591-7500 Fax: 734-591-9905 Attn: Tom

GENERAL LABOR

$8-$9 per/hr. Lifting requirements. Must Apply in person at 30142 Wixom Rd., Wixom, MI 48393 or fax info to Mark at 248-960-9119

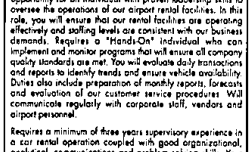
GENERAL LABORER needed for opportunity to learn a trade. Day shift, benefits & competitive wage. Call Sherwood Prototype at: 313-883-3880

General Maintenance

A tier one automotive supplier, located near Metro Airport, is looking for a general maintenance person. A minimum of 5 years veritable experience in general plant maintenance. Must have basic electrical, hydraulic and pneumatic knowledge, machine repair and basic welding experience a plus. Must have your own hand tools. The hourly wage is $16-$16.50 with an excellent benefits package. Please send resume to: Please send resumes to: PO Box 0370 Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia, MI 48150

"It's All About Results" Observer & Eccentric 1-800-579-SELL

You could win a $500 FARMER JACK Shopping Spree!



Here's a chance to win food for your thoughts!

Tell us what you think! How can we improve our newspaper? Take our on-line survey today!
Eccentric readers-Go to www.pulseresearch.com/eccentric
Observer readers-Go to www.pulseresearch.com/observer

AIRPORT MANAGER

Metro Airport Location

Reporting to the General Manager, this is an exceptional opportunity for an individual with proven leadership skills to oversee the operations of our airport rental facilities. In this role, you will ensure that our rental facilities are operating effectively and staffing levels are consistent with our business demands. Requires a "Hands-On" individual who can implement and monitor programs that will ensure all company quality standards are met. You will evaluate daily transactions and reports to identify trends and ensure vehicle availability. Duties also include preparation of monthly reports, forecasts and evaluation of our customer service procedures. Will communicate regularly with corporate staff, vendors and airport personnel.

Requires a minimum of three years supervisory experience in a car rental operation coupled with good organizational, analytical, communications and problem solving skills. Your expertise should include the review and forecasting of ensure our competitiveness.

Link up with a world class operation - Budget! Your expertise and hard work will be rewarded with a competitive salary, excellent benefits including medical, dental insurance and more! Please send/fax resume with cover letter and salary history to:

Human Resources Department
Fax: 734-641-7063
Budget Rent a Car
8715 Wickham Road
Romulus, MI 48174

Budget

Help Wanted General $500

GENERAL SHOP LABOR
Looking for energetic, hard-working individual for entry level position for misc jobs in a machine shop. $8-$12 to start. Machining experience a plus. Apply within at:
783A Manufacturers Drive, Westland, MI 48185.

Ghosts & Goblins wanted for paid time week-ends in Oct. Must have own transportation & health insurance. Not afraid of the dark. Haunted Winery (248) 477-8833

GLASS BLOCK WINDOW & STORM DOOR INSTALLER. Apply at 468 W. 6 Mile, Ferndale.

Government Postal Jobs $18.35/hr. Wildlife Jobs $21.60/hr. Paid Training, Full Benefits. No Experience necessary. Application and exam information. Toll free 1-888-778-4266 ext. 151

GRAPHIC ARTIST - Exp. in Quark & Pagemaker a must!! Photoshop & Illustrator a plus. Benefits. Full-time. Farmington Hills. 248-473-1414

GRAPHICS SUPERVISOR
For medium size printing co. Candidate must have experience in a fast paced production environment and be familiar with Quark, Pagemaker and other graphic programs on Mac based system. Full-time, days, benefits, Farmington Hills. 401K. 248-473-1414

GROUNDS PERSON

Full time position for person who enjoys working outdoors. Must be motivated, detail oriented, able to work with little supervision and reliable. Some weekends required. Previous experience a plus. Excellent wages & benefits. Fax resume to 734-455-1159

GROUNDS & LIGHT maintenance person, experienced only, for 172 unit apt. complex Westland area. 734-729-2242

GROUNDS

Edward Rose & Sons seeks to fill full time, year-round, groundskeeper position throughout suburban Detroit. Positions requires energetic, responsible individuals who enjoy working outdoors. Advancement available. Please call 248-539-2130 ext 388 or fax resume to: 248-539-7812.

GROUNDSKEEPER

Needed for Birmingham high-rise. Outside work, light maintenance. Contact David: 248-646-2222

HAIR STYLIST

for established salon that is looking to expand, full/part-time. Hourly wages, plus tips. (734) 421-3331

Hair Stylist's Tangerine

Shic & Classy salon in W. Bloomfield seeking established, creative Stylist's. - Rent situation. Call: (248) 683-5550

HEARING TEST TECH

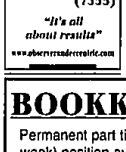
Will train to provide hearing tests to industrial employees in company mobile units. Requires over night stay. Mon-Fri. No weekends or holidays. Paid benefits. Call 248-352-3227

HOST PERSON For builder's model in Commerce Twp. 3-5 days per week. Some weekend days required (248) 926-3099

Hotel
Holiday Inn Express Canton
now hiring
full & part-time positions:
Housekeeping, front desk, Custodial. Apply in person at 3950 Lotz, Canton.
or fax resume: 734-721-1300
or call 734-721-5500

HOUSEKEEPERS
Part-Time for American House Senior Living in Northville. Call Judy at: 248-449-1480

We foresee the future...



to be something new and exciting when advertising in the

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Help Wanted General $500

HOUSING SERVICES ASSISTANT Part-time

The Charter Township of Redford is accepting applications for the part-time position of Housing Services Assistant. An employee in this class works in conjunction with the Housing Specialist for the Redford Township Housing Commission and provides support to the community Development Department, when necessary.

SALARY: Starting, $12.86/hr - Maximum, $16.07/hr. Among the fringe benefits are retirement and paid leave time.

AMONG THE REQUIREMENTS: Graduation from an accredited high school or its equivalent and proficiency in the use of the Township's current word processing software.

Only completed applications along with a copy of your high school diploma or G.E.D. will be considered. Resumes will NOT be considered. Apply in person from 9:00 AM to 4:00 PM at the:

REDFORD TOWNSHIP PERSONNEL OFFICE
15145 BEECH DALY RD
REDFORD, MI 48239
(313) 387-2760

or send a self-addressed stamped envelope ($0.60 of postage) to the address above.

CLOSING DATE FOR FILING: FRI. OCTOBER 4, 2002

The Charter Township of Redford is an equal employment opportunity employer

Human Resources Benefit Rep

Trade association in Plymouth seeks an individual for the administration of the insurance billing and membership reporting functions, HR services administration and insurance coverage claim issues. Position requires 2 yrs. exp with computerized billing systems, customer service/ inside sales, and bookkeeping. Insurance billing and BCBS MGS processing exp a plus. Send resume, and salary requirements to:
Human Resources; P.O. Box 8054, Plymouth, MI 48170-8054; fax to 734-420-2372; or e-mail to careers@mcul.org

HVAC
Duct installers. New construction. Steady work. Benefits. 734-655-1360

HVAC SERVICE TECH Exp. Commercial & Residential. Excellent driving record. Exc. pay & benefits. 248-474-6660

HVAC TECH.

Experienced/ licensed HVAC Technician for apartment community in Canton. Great opportunity for experienced person with a good track record. This is a permanent full time position which offers a highly competitive wage. Great benefits & paid vacations. Please fax you resume to 734-455-1153

ICE ARENA
Suburban Training Center looking for full/part-time Maintenance / Zamboni Drivers.
Call Geoff 248-888-1400

IMMEDIATE OPENINGS

- part-time work
- Full-time pay
- Fun work setting
- Ideal for students, 2nd income homemakers.

Livonia: (734) 522-4140
Rochester: (586) 766-1022
Troy: (248) 655-0130
www.earnpartime.com

INSURANCE CLAIMS

Fast paced Insurance office looking for a full time Credit Life & Disability claims examiner. Requires good skills in organization, communication, decision making, customer service and computer literacy. Experience is required. Please send resume and salary requirements to:
Claims Director, P.O. Box 650, Farmington, MI 48336

Showers of Great Deals in your Classifieds!

BOOKKEEPER

Permanent part time (20 hours per week) position available. Accounts receivable, accounts payable & payroll experience very helpful.

Send resume and salary requirement to:

Mirror Newspapers
1523 N. Main St.
Royal Oak, MI 48067
Attention: Judy Molinary

Mirror

Help Wanted General $500

Insurance
CLAIMS SERVICE REPRESENTATIVE

In business for over 150 years, Westfield Group conducts property & casualty insurance through Independent Insurance agencies in 18 states. Westfield Group also provides banking services through Westfield Bank and Insurance Industry support and outsourcing solutions through Westfield Services, Inc. Headquartered in Westfield Center, Ohio, Westfield Group has approximately $2 billion in assets and holds an A (Excellent) rating from A.M. Best, a leading Insurance financial rating agency. For additional information on Westfield Group, go to www.westfieldgrp.com.

We focus on a climate of trust and valued relationships while enabling our employees to make business decisions, rewarding performance with opportunity and recognition. Westfield Group is a leader growing in our Livonia, MI service office.

Basic responsibilities are to take telephone losses from policy holders and insureds, analyze, negotiate and settle claims not requiring outside investigation. Qualifications and duties must have a high school diploma/GED or demonstrated commensurate experience, some property/casualty claims related experience preferred. Must be knowledgeable in data entry and have excellent oral and written communication skills as well as excellent typing skills.

We offer a competitive salary and benefits including 401(k), profit sharing and lifetime. No third party calls, please. Forward your resume along with salary requirements to:

Westfield Group
Attn: CH
38701 Seven Mile Road
Suite255
Livonia, MI 48152
Fax: 734-542-9270 EOE

INSURANCE
Commercial and Personal Customer Service Reps, Experienced Only
Fees Company Paid
Ann Bell Personnel
24034 Bingham Pointe Dr.
Bingham Farms, MI
48205-4348
(248)540-3355 Fax 540-8165

INSURANCE INVESTIGATOR Activity check, field investigators, surveillance. Must have own video camera. Fax resume to: 248-557-4926 or mail resume to: PO Box 750096, Lathrup Village, MI 48076

INVOICE CLERKS - Romulus. 1st shift. Fast paced job. Must have attn to detail & reliability. $8.50/hr.
EXPRESS SERVICES 248-474-5000

JANITOR - WEEKENDS Sat. & Sun. 8-2pm plus some special events. Northville Church. Resume requested. Call Barbara (248)349-0911.

JANITORIAL
We need 2 people to fill full time positions at our Bloomfield Hills location. Hours: 6pm-2:30am, Mon-Fri, 40 hours/week. $8.50/hour to start. Must be dependable, 18+, with own transportation. Call 734-451-0590

JANITORIAL HELP NEEDED Part time evenings, Mon.-Fri., Oxford area. $8/hour to start. 810-735-0700, 810-908-8824

JOB FAIR!

Owens & Minor, Inc. a Fortune 500 company headquartered in Richmond, Va., is the nation's leading distributor of national name-brand medical/surgical supplies. The company's distribution centers throughout the United States serve hospitals, integrated healthcare systems, and group purchasing organizations.

Owens & Minor, Inc. is conducting a Job Fair on Saturday, September 28, 2002, between the hours of 6:00 a.m. and 4:00 p.m. We are currently looking for the following:

Order Pullers
Shipping & Receiving Coordinators
Contracts/Accounts Receivable Coordinator

Owens & Minor offers a competitive pay, full medical and dental benefits, as well as vacation, 401(k), and career advancement. Check out these exciting career opportunities at our Distribution Center located at: 45755 Five Mile Road, Plymouth, MI 48170. We are located on Five Mile between Beck and Sheldon.

JOIN A WINNING TEAM
Try a job that can MAKE A DIFFERENCE. Learn to assist & assist people with disabilities in their own homes. We offer Blue Cross paid training, paid sick & vacation time, paid lunch & breaks, free meals & opportunity for advancement. $8.05-$8.55/hour to start w/overtime available. Positions available in Highland, South Lyon, Oxford & Novi.

Call (248)488-8388.

LABORER NEEDED - Class A CDL, mechanical & backhoe experience a plus. Foundation company in Livonia. Exc. pay, exc. benefits. Call town Barn: 734-427-0229

LANDSCAPE COMPANY seeks assistant General Manager. Duties will include but not be limited to: heading up a lawn maintenance division, sales, and dispatching for snow removal operations. Experience or past business ownership performing similar tasks is required. Salary plus bonus and health care. Please call for more information. 248-684-3532

Help Wanted General $500

LEASING AGENT

Edward Rose & Sons seeks to fill leasing consultant positions in Detroit suburbs. Positions require energetic individual with excellent communication skills. Sales or customer service experience helpful. Advancement available. Please call Len at 248-539-2130 or fax to: 248-539-2135

★LEASING AGENT★

Singh Management is seeking full time position at Fairlane Title Apts. Must be able to work weekends. We offer competitive wages, commissions, health, and dental insurances. EEO. Send resume to:
PO Box 255005, West Bloomfield, MI 48325 or FAX to: (248) 865-1630

LEASING CONSULTANT
Part-time, for Dearborn Heights area apartment community. Great opportunity for right person. Please call: (313) 562-3988

LEASING CONSULTANT
Part-time, for West Bloomfield apartment community. Great opportunity for right person. Please call: (248) 682-2950

LIGHT ASSEMBLY OPERATORS
Full time positions available. Will train. Fax resume or details to (248) 668-9860

LOAN PROCESSOR
Experienced processor wanted for dynamic, busy, high-tech mortgage firm. Familiar with conform, non-conform, FHA, VA. Honesty, strong work ethic, responsible person required. Exc., clean environment. Earnings $40-$65K w/benefits. (734) 254-9500.

LOCAL PROCESSORS/TYPIST NEEDED IMMEDIATELY $425PT - $900+ft per week GUARANTEED, legitimate simple home computer data entry work. No experience necessary. Free training 1-800-467-7161

MAINTENANCE
Experienced for apt. complex in Farmington Hills. Valid driver's license & own basic tools required. Apt. & utilities included. Fax resume to: 248-442-7510

MAINTENANCE
Talented maintenance person to perform interior and exterior repairs at luxury suburban apartment community. Candidate should be experienced in plumbing, electrical, pool care and minor carpentry. In addition, heating skills plus type ID A/C certification required. This is not a Live-In position, however emergency on call will be required. Salary plus 401K, Health and Disability Insurance. Call 248-352-3800 ext. 1236 or fax resume 248-352-8737

MAINTENANCE TECH

Willowwood Senior apartment community in Rochester Hills seeks maintenance tech. Retirees welcome. Full-time employees are eligible for medical and dental insurances. E.E.O. Apply in person at: 3250 Walton Blvd., Rochester Hills, MI or call: 248-375-2500

MAINTENANCE & LEASING
Looking for experience in maintenance & leasing. 248-355-2291
or Fax resume 248-355-9412

MAINTENANCE PERSONNEL
Full-time. Skills in carpentry, plumbing, electrical work, painting indoor & outdoor, and related certifications/licenses. Grounds-work/minor landscaping skills, janitorial repairs, supervision of other contracted maintenance onsite. Fax resume with salary requirements to:
Attn: D. Allen 248-888-4721

MAINTENANCE SUPERVISOR
Experienced, for Canton apt. community. Great opportunity for right person. Please call: (248) 474-9500, or fax resume to (248) 473-5480

MAINTENANCE TECH-
Property management company has full-time openings for various locations. Must have 2 yrs. experience in heating, electrical & gas furnaces, plumbing, carpentry, etc. Benefits. Fax resume to (248)352-2837

MAINTENANCE-
Full-time for Southfield Apts. Must have own basic tools. HVAC helpful. 248-353-9050

MANAGEMENT POSITION
State-of-the-art very fast paced salon located in Brighton seeking manager with strong retail background. Become a part of a dynamic team that offers paid holidays, vacation, health care, advanced education. Cosmetology license not required, but strong management experience necessary. For interview call Pam 734-458-8500 ext. 16.

MANAGER
Experienced, licensed Real Estate Professional needed for large Franchise Realty Co. Responsibilities include office management, training & recruiting. Good career opportunity for qualified individual. Send resume in confidence to:
Box #0325
Observer & Eccentric Newspapers
36251 Schoolcraft Rd.
Livonia, MI 48150

MANAGER COUPLE For mini warehouse facility in Waterford Twp. Send resumes to Box 0381, Observer & Eccentric Newspapers, 36251 Schoolcraft Rd., Livonia, MI 48150

MANAGER

Growing Canton public records firm seeks experienced manager with tact, integrity, and drive. Real estate, financial, or legal background required. Fax resume to Scott at 425-969-4824

Help Wanted General $500

MANAGERS

Clawson Auto Wash has a full time position available. Experience managing people & mechanical knowledge a plus. 40-50 hrs/week. $15/hr. plus commission & benefits (medical, life, pension, profit).
Mail resume to:
PECO Corporation
244 Rex Blvd.
Auburn Hills, MI 48326.

MANICURIST
Upscale salon, benefits package. We have clients. (248) 442-4999

MARKETING REPRESENTATIVE

Expanding JCAHO accredited home respiratory and medical equipment company, is seeking a marketing representative to sell products and services to hospital case managers, physicians, etc. in western Wayne and Washtenaw counties. Individual must be independent, creative, organized, with excellent interpersonal communication skills. Competitive salary plus commission and benefit package offered. Please fax resume or E-mail your resume and salary history to: (586) 756-1850, jmjohnson10@aol.com

MASONRY - Stone work, brick, fireplaces, restoration specialist. Call John after 5pm. (248) 969-2079

MATERIAL HANDLER/ GENERAL LABOR
Mid-size manufacturer accepting applications for Material Handler/General Labor. Must be 18 with high school diploma or GED. Company offers competitive compensation and benefits. Call Jennifer 248-543-8668 or apply 8-4:30. Bar Processing, 13390 Cloverdale, Oak Park.

MEDIA COORDINATOR

Village Green Companies, the Midwest region's leader in apartment development, construction & management, seeks to fill an immediate opening for a dynamic individual to coordinate all aspects of media for the organization's in-house advertising agency, located in Farmington Hills.

The ideal candidate must have 3-5 years of media buying and placement experience, including background in research and development. Candidates must also possess strong organizational and presentation skills, and a Bachelor's degree in a related field. Knowledge of all areas of print, electronic, Yellow Pages, and outdoor advertising is required. Excellent salary, benefits, 401k and bonus opportunities available. Forward resume with cover letter to:

VILLAGE GREEN COMPANIES
Attn: Human Resources
30833 Northwestern Hwy.
Suite 300
Farmington Hills, MI. 48334
blubenski@villagegreen.com

Merchandisers

Crown Bolt, a national leader in the retail fastener (nuts & bolts) industry, has exciting opportunities for two full-time Merchandisers in the Detroit Suburbs. Hours are 7:00 am - 3:30 pm. Some travel may be required. This is a great career opportunity, as it will involve working within the nation's largest home improvement centers, maintaining our product displays. Positions require the ability to lift between 50-70 lbs. for product displays, a valid driver's license, reliable transportation and proof of auto insurance.

Company offers an excellent compensation package that includes medical, dental, and vision insurance along with a 401K plan. Please submit resume to:

MERCH DK-2189
1157 Mill
Lincoln Park, MI 48146

Equal Opportunity Employer

MORTGAGE EXPERIENCE COUNTS
Do you have experience as a Processor, Closer, or Loan Originator? Do you want to originate loans full-time/part-time? I am looking for experienced people in the mortgage industry. We offer all the tools you'll need along with a generous commission split. Contact Jim: (248) 347-7440 x 204

MORTGAGE LOAN PROCESSOR
With minimum 5 yrs. exp. Call: 248-851-3100 or fax resume to: 248-851-0069

MUSEUM ASSISTANT PART-TIME
City of Troy
$8/hr. Requires H.S. Grad or GED equivalent. Ability to work well with the public & varied hours. Previous museum experience preferred. Applications are available until 4pm on 10/7/02 at Human Resources, 500 W. Big Beaver, 48084 or www.ci.troy.mi.us. EOE

MUSIC AGENTS WANTED Ground floor opportunity in new music market. No experience necessary. No competition. 1-800-530-6495

NAILS & CO. - Canton now hiring full & part time nail techs, clean environment. 734-983-9113

Help Wanted General $500

No Geeks Allowed

I Need 8 People To Work With Live-Sound Equipment
$800-$1500/wk.
- Complete Training Available
- Company Vehicle
- Travel Opportunities

Call Dank, Mon-Fri., 10am4pm
(313) 255-8110

NOON AIDE, Troy Schools. Lunchroom supervision, approx. 1.5 hours a day, 5 days a week. $8.96/hr. Apply to Troy Schools, Human Resource Dept., 4400 Livernois, Troy, MI. 48098, (248) 823-4000; Fax (248) 823-4013. AAEOE

OFFICE MANAGER/ EXECUTIVE ASSISTANT
Exciting and growing commercial real estate firm seeking person with exceptional computer skills in Word, Excel and troubleshooting. Should be energetic and innovative. Salary $28-$30K
Fax resume to: 248-539-8833 or E-mail: scott@lutzco.com

On Site Housekeeper
Full-time for Detroit Apts Must have reliable transportation. 313-341-0125.

PACKAGING CLERK
JVS has a full time position available in Southfield. High School diploma or equivalent required. Proficient math and reading skills required. Valid MI driver's license required. Related experience preferred. Work involves lifting, pulling, pushing and transporting work materials with weights up to 70lbs. Please send resume and salary requirements to:
JVS
Human Resources
29699 Southfield Rd.
Southfield, MI 48076
Fax: (248) 552-7097 EOE

PAINTER EXPERIENCED
Interior/Exterior.
313-537-6070

PAINTERS HELPERS WANTED
Pay based on experience. Must be reliable with own transportation. Please leave detailed message: (734) 721-1532

PART-TIME
Assistant needed to help out in model homes 2-3 days per week. Possibly more. South Lyon area. Call Lynn at: 248-348-3000, ext. 262

PART-TIME BAKER'S HELPER
Midnight shift, 10pm start time, apply at: The Loaving Baker, 13931 Farmington Rd., in Livonia, M. of Schoolcraft.

PART-TIME WORK
$14.05 base-appt.

Gain experience in customer service, sales, communication. Conditions apply - motivation a must!
Livonia: (734) 522-4140
Rochester: (586) 766-1022
Troy: (248) 655-0130
www.workforatstudents.com

Participants / Coordinator

for jewelry & hair show. 18 yrs. plus. Will train motivated team player. No experience necessary. Flexible hours. Start immediately. (248) 253-2120

PATIENT CARE ATTENDANTS
Full/Part Time
For our Psychiatric Intervention Center in Wayne. Days/afternoons/midnights all shifts, open 7 day. High school diploma, good people skills, experience with mentally ill preferred. Send resume to Hegira Programs, Inc. 6623 N. Wayne Rd., Suite 200, Westland, MI 48185

PAYROLL ADMINISTRATOR

Livonia based employment solutions company is currently seeking an experienced Payroll Administrator. Qualified candidates must have at least 5 years experience (including 2 in a supervisory capacity) processing computerized payroll. The ability to excel in a fast paced environment and a commitment to providing superior customer service is required. Candidates must be proficient in Microsoft Excel and Word programs as well as be able to perform data entry at a high level. We offer an outstanding compensation and benefits package with career growth and development opportunities. Please send your resume and a cover letter, including salary expectations to: Box 0362, Observer & Eccentric Newspapers 36251 Schoolcraft Rd. Livonia, MI 48150

PERFECTLY CLEAN Relax in your perfectly cleaned home. For all your cleaning needs. Please call: (734) 674-6212

PET SALON needs experienced groomer & bather. 26515 Five Mile, Livonia. (734) 522-PETS (7387)

Photograph & Sales

Olan Mills Portrait Studios. Full & part time openings in Novi. Job includes photographing customers, & selling portrait packages. Weekends Required. No experience necessary. Full Benefits. Lynn 1-800-249-4555 ext. 7288 EOE

PLANNER MILL OPERATOR

Steel Industries is currently looking for a Planner Mill Operator for milling of large forgings. Experience helpful. Must have good math skills and the ability to read a tape measure, calipers and micrometers.
Steel Industries, Inc. offers a competitive salary and benefits. If interested apply in person Mon.-Fri., 8am-4pm @ 12800 Beech Daly Road, Redford. No Telephone Calls.

Help Wanted General $500

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