emale Heip Wanted 3-2E Office/Clerical KEYPUNCH OPERATOR

kills and experience. Key, verify, program cards, nonth. Excellent benefits. company. Fee paid.
ALLIS JOHNSON
Farmington Rd. 425-3000

Sr. Secretary, \$700 EMPLOYER PAYS FEE Financial executive of mojor company needs mature copodle person with substantial experience. Conservative film needs matching attitude. Call 255-2555 for interview of 18234 Wr. 7 Mile Rd. (neer Southfield X-Way) from 8:30 a.m. to 8 p.m. to 8 p.m. PERMANENT

KEYPUNCH OPERATOR

Experienced on 029 for school data processing center. Send letter of application to Business Administrator, Livonia Public Schools, 15125 Formington Rd., Livonia 48154.

RECEPTIONIST FARMINGTON, \$400 COVELY front desk Job for pleasant girl or woman, 19 up, who can type. Company will TRAIN her to operate PBX and greet clients. Personality more important than exp. See DOROTHY DAY Personnel, 19500 Middlebelt and the property DAY Personnel DAY Per

Dicta-Typist Trainee \$475 to \$500. Major com-pany pays fee for experienced gol who wants legal career. Will train in oll phoses. Call \$255-2555 for Interview at 18234 W. 7 Mile Rd. (near Southfield X-Way from 8:30 a.m. to 8-p.m.

SECRETARY
Needed for Treasurer's Office of General Contractor. Shorthand statistical typing, 50 wpm, elementary accounting requirementary accounting requirementary accounting requirementary accounting requirementary accounting requirementary and proposed to the properties of the state of th

GENERAL OFFICE
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Beginner Typist

PERMANENT STAFF CO.

RECEPTIONIST
Dr's Office, \$375-\$435
NW DOCTOR will TRAINsood typist with worm persoodily to handle reporter
soodily to handle reporter
ments for pointent. Must have
some office exp. See DOROTHY DAY Personal, 1950
Middlebeth Rd, In Livonia Office Poyllion, 2 Blks, N. of
7 Mile. 477-6680.

Female Help Wanted 3-2E Office/Clerical LEGAL Secretary for one man office, NW suburbs, broad le-tal experience, shorthand, able to assume responsibility, write P.O. Box 8, Plymouth, Michigan 48170 or call 453-8651

Michigan 48170 or call 4834801

I GIRL OFFICE
NO FEE \$435

Position in LOVELY LIVONIA
OFFICE for hypist who can
handle Ligit office. She will
type, post, make bank deposits and onwer phones.
Nice, pleasant office. COMDay Personnal, 19500 Middlebelt Rd. in Livonia Office Povilion, 2 Biks. No. of
7 Mile. 477-6680.

NCR Trainee, \$100
Company will train you to operate latest occounting equipment of its sort. Some affect experience needed. Call 255-5. For interview or 1825-4. W. 7 Mile Rd. (near Southfield X-Way) from 8:30 a.m. to 8 pm.

PERMANENT

ACCOUNTING Clerk. 2 years experience in depositions and reconcilistions. \$4.22 hour, Westaide. Harriet Sorge. 562-8900

EXPERIENCED ACCOUNTING MACHINE

476-8100

Dicta-Typist, \$475
Any kind of insuronce experience qualifies you for consideration by the employer with above overage fringe benefits. Call 255-255 for interview or 18234 W. 7 Mile Rd. (nr. Southfield X-Way) from 8:30 to 8 p.m.

PERMANENT STAFF CO.

GENERAL office. Requires log leal thinking. If key adder the least thinking of the second of the least thinking. If key adder variety or functions. Farming ton Branch of National Corporation. Send resume to Box 0.586. Observer Newroppers Inc., 36231 Schoolcraft, Livonia Michigan 48150.

GENERAL OFFICE AND SALES Typing, figure work, Manufac-turer's plant, Permanent 5-day week, Beech Daily, Schookraft area, Zimmer Mig. Industries, 12601 Marlin, Detroit. 531-7250

GENERAL OFFICE, good office skills including typing, and some bookkeeping. 455-350

GENERAL OFFICE WORK oman 18-35. Ciertost work oping, filing, general office sties, Apply 9-4:30 p.m.

AMERICAN ENCLOSURES CO. 60200 Grand River, Novi (1/4 mile west of Haggerty Rd.

Accounting Clerk, \$500

Area employer now needs smort gal with recent experience, excellent benfits with good raises. Call 255-2555 for interview at 18234 W. 7 Mile Roods (neor Southfield

PERMANENT STAFF CO.

EXECUTIVE SECTY. — Suburban manufacturing executive needs mature assistant Good typing and shorthant \$650+benefits. SNELLING & SNELLING

29536 Five Mile LIVONIA 522-6500

Female Help Wanted 3-2E Office/Clerical GENERAL OFFICE must be accurate typisi, especially with figures, work will also include inventory control and customer phone orders, various other dotler. Call for appointment, H. E. Lennon Inc. 474-5851

> Keypunch. Keypunch, \$475 to \$540 Fee poid. Lots of jobs with lots of employers on various shifts. Call today. Call 255-2555 for interview at 18234 W. 7 Mille Rd. (near South-field X-Way), from 8:30 to 8 nm.

PERMANENT STAFF CO.

GENERAL OFFICE. Mature person with experience, W. Dearborn, Towne Personnel, West. 274-725 GENERAL OFFICE, Good book-keeping experience, \$125, Towns Personnel, West, 274-7250

TELLER

FELLER,
Full or part time, Enjoy working with public. Should be experienced in coshiering. Moture. \$375 month.
ALLIS JOHNSON
15195 Farmington Rd.
425-3000

TRAIN FOR

Medical Secretary
\$412 TO START
For 8 high school grods with
ambition and on interest in a
medical career. Employer is
starting a 6 to 10 week training period. Excellent advancement and career opportunity
now available. Call 255-2556
terestiment 1923 47.7 r interview at 18234 W. : ile Rd. (near Southfield Way) from 8:30 to 8 p.m

PERMANENT STAFF CO.

GENERAL office, type 40, West 5 Mile, some figure work, sal-ary \$400. Motor City Emp. 835-7004

Livonia Sect'y, Recept.

No Fee, \$475

Position for Sect'y, with light structure in the process of the control of the control

FULL CHARGE Bookkeeper \$150, ½ fee paid. Towns Per-sonnel, West. 274-7250

Inventory Typist PERMANENT

PERMANENT

State of your have light typing and a good driver's license. Call 255-555 for interview at 18234 W. 7 Mile Rd. (near Southfield X-Way) from 8:30 to 8 p.m.

PERMANENT STAFF CO.

SECRETARY: \$550 month, good typing and shorthand skills required. Fee paid. Call Linds at \$57-872. Atlas Personnel 17520 W. 12 Mile, Southfield

File Clerkvery light typing is okay on hired must be 5'4'

PERMANENT STAFF CO.

TYPIST for sales department with ability to type at least 3 wpm. General office exper-ence helpful. Call Vincen Agostine, for appointment an

BOOKKEPPER, Mature women for wholesale supply company must be reliable and exper-enced. Excellent wages, Musmust be reliable and enced. Excellent wages, Must have references, 3 days a week. 29229 W. 6 Mile Road, Livonia.

Personnel
Receptionist, \$475
Better than "ordinary" job?
Like people more than machines? There is typing involved but mostly it's think
work. In new northwest suburban administrative center of
large company. Call 255255s. for Interview at 18234
W. 7 Mile Rd, (near Southfield X.Way) from 8:30 a.m.
to 8 p.m.

PERMANENT STAFF CO.

STATISTICAL typist. We have many companies who coult use your skills. Pay to \$600 Fee paid. Call Miss Good. Professional Personnel. 477-7080

MEDICAL Typist, experienced, to assist in Doctor's office with general office duties, 358-3550

SECRETARIES are worth money. Openings for super-visor \$750 per month and per-sonal secretary. 800 month. Fee paid. Call fifts Good, Pro-fessional Personal, 477-7080

Cashier-Typist, \$350 Small office needs high school grad with some experience NOW!! Call 255-2555 for Interview at 18234 W. 7 Mile Rd. (near Southfield X-Way) from 8:30 a.m. to 8 p.m.

PERMANENT STAFF CO.

3-2F Part-Time/Temperory

427-1288, 421-792

WOMAN, part time, for laundry and dry cleaners, 5 p.m. 9 p.m., Monday through Fri day, 1-5 Saturday, call afte 6 p.m. 729-702

3-2G Sales/Agents

WACES FROZEN ky is the limit with Queen Yay to Fashion. No invest nent, no collecting, no de

WORKERS

HOUSEWIVES C&B Toy Club Warminster, Pa., 1897;

WIDE VARIETY OF JOBS Machine operators, work nausemen, truck drivers, as temblers, landscapers an tod layers. BE YOUR OWN BOSS! Earn an income of your own, right in your own community. Be an Avon Representative. Call now: 627-2253, 476-2082 Cella Krieg, 332-2926

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DAILY PAY

REAL ESTATE SALES PEOPLE Licensed or will train. Top commissions. Bonus Plan, etc.

JAY 425-1500

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25165 GRAND RIVER REDFORD An Equal Opportunity Employer

TOYS-GIFTS AND DECORATIONS ru home parties or sell t ends and neighbors. Ca details and calor cate lot An Employment Agency NO FEES SHORT order cook. Night work.
Must have experience. Steady.
KE 7-0740
DRIVERS 349-6216

ARE YOU satisfied with present income? If not, investigate an unusual opportunity, part or full time. Call 427-5270

\$100 A WEEK SALARY r commette sales. Prefer as ensive people experienced in ute seiling. Hours ideal foothers of schoolage children ill between 10 a.m.-5 p.m. 476-862

476-5623

extra income? Like beauclothes? Become a Beeeathon Stylist.

538-4951 538-3786
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YOU ARE looking, so are we, for two women who want to work to replace two who don't. 25 years or older. Call 464-3761 or 453-4662

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Able to get out in the evenings

Be with the world's No. 1 Tay Co.-Playhouse C—Call—We train you Redford Twp. 533-5855 Plymouth 455-4321

522-0578 538-1753 BEAUTY by Mary Kay. For complimentary facial, call Diane lott. 421-9696

GOOD PAY. Be a toy demon-strator. No delivery or collect-ing. Martlyn Jarvi. 522-3633

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CALL MR. TINHAM 474-2177

261-8555

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OPENINGS available now full time waitresses, cooks, boys and dishwashers at Boy Restaurant, 29515 Sot field, north of 12 Mile Rd.

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Personal interviews only. Call
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Day and evening classes start
Immediately, several sessions
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WANTED, any home address-ing work available, or any helpful information about this kind of work retase call 4643039 or 2614443

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TUTORING your home. All subjects—all grades. Children, adults. Days — night service. Certified Teachers. \$37-4651 PROFESSIONAL accordion in-structor, lessons, your home. Beginners, advanced, adults. Loaners available. Mr. Arrol. 535-4796

GUITAR Lessons, inexpensive. Westland area. 425-9623 PRIVATE tutoring. All sub-jects, all grades. Experienced teacher, M.A. degree 476-5445

21775 Northwestern Hwy. Southfield, Michigan /48075 3-8 Situations Wanted, AN EDGAR CAYCE Reading Survey on "Reincarnation and Karmar at Plymouth Commu-nity Fedaral Credit Union on Harvey and Maple, Sept. 28, 8 p.m. 433-483 or 333-4197 ONING in my home. Nest, it service, so places as, mer-nen and loy. 427-5347

RN DESIRES full time baby sitting weekdays in her li-censed home, Joy, Middlebelt. 522-3050

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A COURSE IN
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leading to a career in
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IVERS 349-4216

LIBRARIAN I 199, 152-49, 921 pleyment, under the Emeryce graphyment Act. Must at ond United Steets cities of the second of the WILL BABYSIT days or evenings, your transportation. Five Mile-Middlebelt area. 225-8126
WOMAN with car wishes housework. 427-8819

> DRESSMAKING, hems, \$1.50; rippers replaced, \$1; sitera-tions in my home. GA 5-0453 A Better Maid Is A

> JIFFI-MAID Call Jiffi-Maid, Inc., for the ultimate in Domestic Maid Service. Fully insured, screen-ed, dependable.

mediate opening for experienced person to assist composite of multi-carporation oncern located in Farming no. Data processing book ound helpful, Call 477 (20 for interview. 557-6173 DOMESTIC help. Day or week, experienced. Also lawn main-tenance available. Ever-Ready Employment. 722-8710 Employment. 722-6710
WILL BABYSIT one preschooler, my licensed home, 5 years
experience, 5 Mile-Beech Day
area. 533-9241

ALTERATIONS and repairs, 425-592
BABYSITTING job vanted. Your transportation, 7 Mile, Middlebelt area, \$20 per week, 477-1587

ice. 14 NorthEns. Experience babysitter will care for your childrea while you work. Your
transportation. 478-849
Livonia Credit Union. KE 1-6018

EXPERIENCED mother will babysit pre-schoolers, Cherry Hill and Venoy area. 261-1861

und Situer. Tversammer gewicht in der Ford M. GA 18598.
WIDOW eitste for 15 parts.
Go neld dirte so must be nerst
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IRONING in my home, \$1.25 per bour. Cherry Hill, New-burgh area, 251-7415 burgh area, 261-7415

SEAMSTRESS will do hems, at-terations, small jobs. Livonia 8 Mile, Middlebelt. Very rea-sonable. 477-4456

SWEDISH speaking, Seneral, Mondays, alternate Thursdays, 315 for 6 hrs. Saturdays, 315 for 6 hrs. Saturdays, 353-568

ATENTION M.D.'s Medical Secretary, 15 years with the second secretary, 15 years with the second secon

PART TIME Floral Designing work desired in Florist busi-ness. Some experience. 421-3717

DESCRIPTION DELLE WOMEN desires light assembly or bench work to do at home. 233-6329

3-10 Education, Instruction

QUALIFIED, experienced teach-er of plane and organ. Call evenings and weekends: 873-6045

DRUM LESSONS, \$2.50. Why pay more? Learn on full set. 7 Mile-Grand River ares.

WILL TEACH plano in my home, experienced teacher, \$2 per lesson. 548-2165 per lesson. 548-2185 DECOUPAGE lessons, starting Sept. 29. Beginners, 9:30 am, and 7 p.m. Advanced, 12:30 p.m., register now, Pease Paint, Plymouth. 453-3160

BEGINNING Macrame lessons. Class starts in Oct. For in-formation call between 9-4. 422-7085

4-1 Personals BEVERLY OICLE: Call Wayne at this number anytime. 752-3833

SNOW PRINCESS
... is taking her calcium pills and vitamins and is expecting on October 7.

4-2 Lost & Found

Reward.

LOST: 3 month old German Shepherd, black and tan. Under special treatment. Reward.

GR 45358

LOST CAT, White with black markings, Beech Daly-Piymouth area, Reward offered, 538-0567 LOST miniature white male poodle, light blue fingernalis 5 Mile, between Beech and relegraph, Reward. adSoute

FOUND—Calico kitten, vicinity 5 Mile-Middlebelt ares. About 6 or 8 weeks old. 422-8887

Afficiency

EXPERT typing done in my
home. Themes, theses, Business
Davison. 537-3465
Davison. 537-3465
Davison. 547-3465
POUND. Male German Shepberd, 8 Mile, Merrianan

Aff-1453

MATURE sitter with own trans
days per week.

EX 1.5321

SOT Buff colored mais at
days per week.

SOT Buff colored mais MAIDS and Sitters. For information call Professional Maids and Sitters. For information call Professional Maids and Ford Rd. WCA 140M

4-3 Legal Notices NOTICE OF PUBLIC SALE
NOTICE of Public SALE
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4-4 Transportation

RIDE NEEDED, generous pay from 11 Mile and Greenfield to 5 Mile and Schaefer, Monday through Friday, 7:30-7:45 am, if possible, ride needed back, 3:15 to 3:30 p.m. Call after 4 p.m. 557-85M

IN Loving Memory of our son HUGH (BUTCH) SARAH who passed away Sept. 23, 1969. "I cannot say, and will not say he is dead. He is just away." Badly missed by Mom and Dad. IN LOVING memory of Thomas Zelepis. Best daddy in the whole world. Rest in peace. One year gone, 385 days missed. Mary, Tom, Mom, Janet Tiger.

TUTOR, electrical engineer, will tutor math, physics, chemistry, etc. High school or college.

4.8 Halls For Rent
N. W. POST 190 As legion, 1930 Greenfiel N. W. POST 190 American Legion, 1390 Greenfield. Hall for all occusions. Air condi-tioned. Spacious parking. Spec-latizing in package deals. 837-8372

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RECEPTIONS
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HALL for rent, all occasions, \$100, seating for 175, Joy-Mid-diebelt area. 423-2655 i.O.O.F. HALL. All occasions.

Ample parking, 20911 interier,
Road one block north of Eight,
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and power conditioned bar and rull kitchen
facilities, marbe freplace, retal chandellers, for beauting
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Replace rotting decks an
walls, resurface sand, installation of liners, by licensed, is
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