The OBSERVER HELP WANTED MART

WHETHER YOU'RE HIRING OR LOOKING FOR WORK, OBSERVER ADS GET RESULTS

Male Help Wanted 3-1D Miscellaneous

COUNTER AND STOCK WORK, full time, days, 8:30-5. Neat appearing only. 453-0007

3-1F Part-Time

BOYS
Part time and after school, assisting candy distributor, daily pay and bonuses. Call Mr. Catt anytime. 352-3567

WE NEED YOU NOW. Part time janitorial night work, weekends included, midnight to 8. Orchard Lake Area, O.L.S. 352-4450

3-1G Sales/Agents

REAL Estate. No experience required. Will train. Must be over 21. Weekly draw. Call Mr. Floyd. 476-0194

GREAT REWARDS
The Chamberlain Companies provide a quality training program. Also the size and reputation of Chamberlain Company allows you to fully use your ability and earn greater rewards of a real estate career.
CALL our Plymouth office for a confidential interview.
455-5200

CAN EARN up to $500 monthly in your spare time. Must be neat in appearance, have own car and be able to work evenings. For appointment, call Mr. Cutt. 537-6960

MASS HIRING
DUE to new sales location opening and increase in factory production. $750 per month to start for qualified applicants. Must have car and be able to start immediately. For further information CALL THURSDAY ONLY, 10 A.M. to 8 P.M.
425-8502

STUDENTS, 17 and over, earn $2.85 hour, guaranteed five hours per day. Southfield, Berkley, Farmington areas only. 352-1450

College Students & Others
Fantastic Opportunity

Don't sing the empty pocket blues. Ask about our jobs. Call Mr. Pattinger between 8 a.m.-9 a.m. only.
273-0070
An equal opportunity employer

YOUNG MEN
We will train you to be a home improvement salesman. No experience necessary. Must have a new car. Must be sharp, and be able to meet the public. Apply Topps Home Improvement Center, in Greenfield at 8 Mile. Leave name and phone number for interview.

YOUR FUTURE IS NOW WITH US!
1. If you are interested in a career opportunity with an outstanding Company you might be the man we are looking for.
2. Training is important to both experienced and inexperienced men and for the man we hire we will provide the finest professional training both in Livonia and at our National Headquarters.
3. Many fringe benefits such as free hospitalization and life insurance.
4. An important part of any sales position is calling on established accounts as well as new customers and we have both. (No cold-crossing or collections.)

If you are interested in a sales career with unlimited opportunities for both income and advancement, contact
Roger Mayer
HOLIDAY INN
LIVONIA, MICH.
Thurs., AUG. 17
11 A.M.-6 P.M.

WE WILL
Employ two persons at once for our appliance work. If you are not making $150 per week, call 10 a.m. 'til noon. LO 1-5566, or 3 p.m.-5 p.m. for interview.
An Equal Opportunity Employer

Male Help Wanted 3-1F Part-Time

COMPUTER SALES. Major frame manufacturer. Guaranteed salary plus commission, car, $20,000 package. Fee paid. Call Mr. Belluci, Professional Personnel. 477-7080

REAL ESTATE
Evening classes starting now in Farmington. No experience necessary, but you must be over 21, neat appearing, have car and like to talk to people.
WEEKLY DRAW
while receiving "on the job" training. This could be your big opportunity. Why not get more info?
CALL MR. JAMES
476-6161

COLLECTOR SALESMAN, over 25 years. Sales experience desired. Guaranteed salary up to $200 per week. Training period, hospitalization, etc. Earn a trip for self and spouse to Madrid, Spain. Call Mr. Manceuso. GA 5-2050

3-1G Sales/Agents

SALESMAN
Ages 20 to 30. Will train with highly respected 125 year old Life Insurance Company. For appointment,
ASK FOR MR. BOHS
644-7510

Prestige Career
'n Real Estate Brokerage — if selected you'll be taught the most advanced and successful sales methods by one of the largest Realtors in the nation. Some sales experience and college preferred but not required if you're the right type of determined person. This training will enable you to become a successful professional Real Estate Associate with outstanding earning potential. Call Harry H. Jones, 477-6302.
WESTDALE CO.
21022 FARMINGTON RD.

YOUNG MEN
18 AND OVER
Needed for telephone soliciting. Hours: 4-8 p.m. Monday through Thursday. 12-4 p.m. Sat. Excellent salary plus commission. Schoolcraft-Inkster area.
CALL FOR INTERVIEW
522-5060

BUSINESS CAPITAL AVAILABLE
We will provide over $10,000 working capital first year, plus training and office facilities to establish you in business for yourself. Local resident with management, accounting, sales background preferred. No travel. John Hancock Life. 398-4540

Real Estate
For new office in the best location in Livonia, 33050 Five Mile Rd. across from City Hall. Experienced preferred but will train you to pass the State Licensing exams and also continue an ongoing sales training program to insure your complete knowledge and success with our office. Call the owner, Don Harrison at 427-9030 for a personal confidential appointment.
Harrison-Moore
Realty

BUSINESS CAPITAL AVAILABLE
We will provide the capital, training and office facilities to establish you in business for yourself. Local resident with management, accounting, or sales background preferred. No travel. Call 398-4540.

SIX MEN WANTED
$650 Guaranteed Monthly
Car is necessary
Call Thursday between 10 a.m.-5 p.m.
455-7151

Male Help Wanted 3-1G Sales/Agents

Before You Choose . . .
TALK TO US!
Desire and willingness to succeed can make auto sales your key to unlimited earnings and future fulfillment.
For details on our program call Mr. Tony Marino at 453-2255 for appointment.
COLONY
CHRYSLER-PLYMOUTH
311 Ann Arbor Road,
Plymouth

3-1H Skilled/Technical

STAFF industrial engineer, manufacturing methods, standards and layout. Salary to $20,000, fee paid. Professional Personnel. 477-7080

BROWNE & SHARPE
OPERATOR & SET UP
Continuous growth has created an additional opening on our 2nd shift force.
Individuals to set up and operator Brown & Sharpes, read blueprints, and do close tolerance work.
Start at $4.83 per hour plus shift premium.
Excellent benefits
Steady work
Apply in person 8:30-4 p.m.
OMNI SPECTRA INC.
24600 Hallwood Court
Farmington, Mich. 48024

PROCESS ENGINEER, powdered metal experience, excellent salary, fee paid. Professional Personnel. 477-7080

EXPERIENCED MEN
Electrician for machine tool wiring. Machine re-building and hydraulic work. Call in person. 2050 Winner, Walled Lake.
624-5755

MAN EXPERIENCED in tooling (fibrotory and rotary hoppers), top rates, steady work, 52-hour week, paid vacation, Blue Cross, life insurance, sick benefits. 20 year old firm located in Southfield. 444-4531

AUTO MECHANICS
We need qualified men for part time Monday and Thursday evening work. Apply Mr. Faust, Dameron Motors, 29301 Grand River, at Middlebelt.

CARBIDE TOOL MILL HAND
CARBIDE LAP GRINDER
EXPERIENCED
APPLY IN PERSON
23600 HAGGERTY RD.
FARMINGTON

VERTICAL MILL hand, detailed work. Must have tools, read blueprints. Steady work, 53 hour week. Paid vacation, Blue Cross, sick benefits, life insurance. Company established 20 years, Northwest section. 444-4531

ENGINEERING ASSISTANT
To handle estimating, quality control, some tool design, service calls, etc. at Westside manufacturer of small stamping and fasteners. Would train qualified applicant. Salary open. Write Box 690, c/o Observer Newspapers, 36251 Schoolcraft Rd., Livonia 48150.

TECHNICIAN for TV shop to do transistor work, phones, etc. Experienced only. Good pay. Call Mr. Medawar at 422-5020

ENGINEER
City of Plymouth. Population 12,000. Civil Engineering Degree, Michigan registration and 5 years municipal experience required. In charge of sewer, water, streets and other projects. Salary $17,500.
Apply to City Manager
201 S. Main St.
Plymouth, Mich. 48170

Female Help Wanted 3-2B Domestic

WOMAN to care for one school age and one toddler. 5 days week, references. After 6 p.m. 538-8038

HOUSEKEEPER, live in, child care, immediately. Call 538-3550 if no answer call 427-0697

BABYSITTER needed. Deer Creek park area. Days, Mon.-Fri. Call days 453-2425, Evenings 453-0918

BABY SITTER, from 3 p.m.-11 a.m., 5 nights, Lilley-Ann Arbor Rd. area. 453-3478

HOUSEKEEPER, assist handicapped lady. Hours flexible. Approximately 4 hours daily. Car necessary. 422-7781

MATURE, non-smoking woman to care for kindergarten and year old boys. No housework. Joy Newburg area.
Evenings, 261-3575

HOUSEKEEPER, live in 5 days a week, motherless home, 2 schoolage daughters, 7 Mile, Merriman area, elderly woman preferred. GR 6-0384 or 342-5131

HOUSEKEEPER, live-in, mother less home. Novi. 349-2067

WOMAN to care for one preschooler and one kindergartner daily, live in or out. Salary plus 1 meal. Farmington, 8 Mile area. Thursday off. Before noon. 474-6636

CLEANING WOMAN with own transportation. 6 Mile-Levan area, one day week, 6 hours. 261-6388

WANTED: Lady on social security to live-in and cook meals for elderly lady and self, good compensation. 319-1110

TEACHER NEEDS babysitter for 2-year-old child, your home or mine, close to Sheldon and Ann Arbor Road, beginning August 30, 8:15-4:15 weekdays. 455-4624

Female Help Wanted 3-2B Domestic

DOMESTIC HELP, Mondays through Fridays, 8-hour day. Slavik Speaking: own transportation. 421-5501 or 427-4244

HOUSEKEEPER, own room, care of 3 children, live-in. Must have checkable references. Have own board plus salary. 477-5626

LATHRUP VILLAGE kindergarten girl needs babysitter, 7:30 a.m. to 12:30 p.m. Own transportation. 356-5383

OLDER WOMAN to care for teacher's 2-year-old, 3 afternoons weekly. Plymouth-Merriman area. 427-2055

HANDICAPPED housewife needs experienced and reliable cleaning woman. References. 476-1537

BABYSITTER for 11-year-old, mother nurse, working full time, own transportation. Halstead-Grand River area, only mature and responsible person need apply. Must have references. Good pay.
476-4450

BABYSITTER needed to sleep at my home, Livonia Mall area. Call afternoons.
474-7072

WANTED: Someone to iron, metals, flat work. Plymouth area. Call after 5:30 p.m.
453-1554

MATURE woman to babysit and light housework, live-in or own car, references. After 6 p.m. 291-0824

HIGH SCHOOL teacher desires woman with car to babysit 2 full school days and 2 half days per week. Nice home, good pay. 425-5375

LADY to assist with cleaning apartment foyers, 5 days per week. Call today, 8:30 a.m.-9 a.m.-3 p.m., Mrs. Schmidt.
851-0111

MOTHER would like babysitter 1 or 2 days per week in my home for 3 children, 1 school age. Farmington area.
476-4748

HOUSEKEEPER, live in - W. Bloomfield home. 2 small children. 5 days. Sunday and Monday off. Own room. References. $80 week. 851-1893

BABYSITTER, mature woman, 3 days per week, 2 pre-schoolers, hours 8 to 6 p.m. 728-2635

MATURE BABYSITTERS
Own transportation, full or part time. Days. Evenings or overnights. $1.25 per hour.
522-6740

SITTER wanted for kindergarten child in Holiday Park Sub. 11:30 to 4 p.m. 455-5433

ELDERLY woman with car preferred, wanted to live-in, cooking, housekeeping for one lady. Near Plymouth.
455-2133

WOMAN with car to help with house work and be companion to 60 year old woman in apartment 3 days a week. Call
464-3176

3-2C Food and Beverage

COOK. Reliable woman seeking steady employment to train as assistant cook. Pleasant working conditions, top wages. Apply at The Chalet, 29305 Plymouth Rd. (corner of Eckles).

WAITRESSES
Mature women. Full or Part time. Apply in person.
DALY
A & P Shopping Center
5 Mile and Farmington Rd.

WAITRESSES, experienced full time, apply in person. Clock Restaurant, 28990 Orchard Lake Road.

COOK
and
PREP GIRL
Needed for full time, day shift. Apply in person
LIVONIA
BIG BOY
33427 Plymouth Rd.
at Farmington Rd.

EXPERIENCED bar maid. Nights, apply in person. Crystal Lounge, 8201 Beech Daly, Dearborn Heights.

WAITRESS
Experienced, nights, full time. Apply in person
KEV'S
11615 Beech Daly
538-0898

HOSPITAL coffee shop needs woman for counter work. Days only, no weekends or holidays, call after 5 p.m.
453-1310 or 453-3367

WAITRESS
Experienced
18 and over preferred.
30687 Grand River
Farmington
477-5646

Bonanza Sirloin Pit
Needs
Pleasant, attractive woman
for
COUNTER WORK
Pleasant working conditions, good pay, hours 10 or 11 am. to 4 or 5 p.m. Mon. through Fri.
Apply in Person
25610 W. 8 MILE, Southfield

WAITRESSES — Full- or part-time, evenings, under 25 years, attitude, experience not necessary. Stein Lounge, Farmington.
477-0099

Cocktail Waitresses
Experienced preferred, union and insurance benefits. Contact Mrs. Wright for personal interview.
CANOPY HOTEL
130 W. Grand River, Brighton
229-6013

HOSTESS
Must be over 18, part time, evenings, weekends, apply after 4 p.m.
ANCHOR INN
9401 Telegraph
W. Chicago, Telegraph
(KORVETTE SHOPPING CENTER)

CASHIER HOSTESS, afternoon shift, must be over 25, apply in person. Clock Restaurant, 28990 Orchard Lake Road.

Female Help Wanted 3-2C Food and Beverage

WAITRESS
Experienced, mature, for full or part time. Good pay, excellent tips. Apply in person.
GOLDEN LANTERN
33251 5 Mile, Livonia

EXPERIENCED waitresses, al shifts, afternoons, nights, apply at Palace Restaurant, 12881 Greenfield, Detroit.
835-2400

WAITRESSES
Full time, nights.
Apply in person
WONDERLAND
BIG BOY
29999 Plymouth Rd.

KITCHEN — general help, mature, Apply See Mrs. Olsten, Nightingale, W. Convalescent Center, 8365 Newburgh Road, Westland.

WAITRESS WANTED
Friday, Saturday and Sunday, 4 p.m.-2 a.m. Blue Lantern, 12 Mile-Orchard Lake Rd. Call after 12 noon.
474-9555

EXPERIENCED COOK for quantity cooking, full time, days, new kitchen. 453-0087

FULL TIME WOMAN for sandwich preparation and wrapping, days, will train. 453-0087

KITCHEN AIDES
Days, Full Time
FRANKLIN MANOR
CONVALESCENT
CENTER
352-7390

COOKS-DIETARY AIDES
Permanent, full time position. Fringe benefits. Apply in person.
WILLIAMSBURG
Convalescent Center
21017 Middlebelt Road
Between 8 Mile
and Grand River

3-2D Miscellaneous

WOMAN for in plant work, packaging, etc. Apply in person Northville Laboratories, 501 Fairbrook, Northville.

RECEPTIONIST-TYPIST
Want to start a career? Have no experience? Perfect job starts at $90-$95, immediately.
Call 274-7164 for interview at 22187 Michigan Avenue, Dearborn, 8:30 a.m. to 8 p.m.
Permanent Staff Co.
GENERAL OFFICE
— $100
W. SUBURBAN
Established employer needs ambitious typist for variety job. Act fast.
Call 274-7164 for interview at 22187 Michigan Avenue, Dearborn, 8:30 a.m. to 8 p.m.
Permanent Staff Co.

GENERAL office, typing, good with figures. Apply 20101 Grand River.

WORK WITH
PRE-SCHOOLERS
Degree teacher. Hours 1-6 p.m., $1.60 per hour. Will consider your pre-schooler. 21 or over.
RED BELL CHILDREN'S
NURSERY OF PLYMOUTH
Cor. Sheldon-Ann Arbor Trail
453-5520

DENTAL assistant, experienced, full time, in modern office, Farmington area. 477-0207

GIRLS - HOUSEWIVES
We need help. Phone work, $2 an hour plus bonuses. Shifts 10-2 or 5-9. Call Monday thru Friday.
851-5023

DENTAL receptionist familiar with dental appointments and work procedures, Farmington area. 477-0207

GIRLS TRAVEL
Our travel tour has openings for 4 young ladies, 18-24. Must be neat, single and free to travel—New York, East coast, Florida and return with chaperoned group. All expenses paid training period. $460 monthly guarantee thereafter, drawing account to start. Education no barrier. New car and air transportation furnished. This is not door to door sales. For appointment call Mr. Lilly 10-3 p.m.
965-1059

SHAMPOO girl, license required. Paris Room Salon in Farmington. 476-8370.

Accounting Clerks
$100-$130, 3 needed immediately for nice office in Southfield. 6 months experience O.K.
Call 255-2555 for interview at 18234 West 7 Mile Road (near Southfield X-way) from 8:30 a.m. to 6 p.m.
Permanent Staff Co.
TECHNICAL figure clerk, light typing, $400, fee paid. Typing Personnel West. 274-7250

LIGHT ASSEMBLY
8 a.m.-4:40 p.m. $1.70 hour
5 p.m.-1:30 a.m. $1.80 hour
10 Mile-Grand River area
Call between 9-4
477-6068

Female Help Wanted 3-2D Miscellaneous

WOMAN, part time, 12-3 p.m., five days, inspection. Apply in person. Hearthside, 11825 Mayfield, Livonia.

FUN JOB
$365 fee paid, meet lots of interesting people working for leading employer. Unusually good benefits, too
Call 261-2111. Interviews, 32013 Plymouth Road, Livonia.
Permanent Staff Co.

PRACTICAL NURSE for convalescing man. Regular hours, days, Aug. 17 through Sept. 5. Pleasant Plymouth home, no children, little more required than presence on premises, plus preparation of one meal daily. If interested, please call immediately. 453-1368

PHOTO FINISHING
Guardian Photo, largest photo finisher in Michigan, has openings for women interested in permanent positions in photo finishing. No experience needed. Shifts starting at approximately 6 a.m. and 9 p.m., Sunday through Thursday. Excellent working conditions, good benefits. For interview call Mrs. Dean Monday through Friday.
349-6700
Guardian Photo Inc.
43043 W. 9 Mile Rd., Novi

MEDICAL assistant, Farmington area, experienced only, top salary, fringe benefits. 474-5603

PRODUCTION
and
ASSEMBLERS
WE ARE NOW
TAKING
APPLICATIONS
APPLY
S. M. C.
800 JUNCTION
Near Sheldon Road
Plymouth, Mich.

DENTAL assistant, 18 to 24, part time, for progressive office in Livonia area. Must have own transportation. Willing to work at least 2 evenings and Saturday, experienced only. 453-6850
626-1494

NURSES AIDES
All Shifts
FRANKLIN MANOR
Convalescent Center
352-7390

DRUG and Cigar clerk, part time, experienced, Merriman Drugs, 31329 5 Mile, Livonia.

NURSES AIDES
We're looking for mature dependable women who have a love and understanding of older people. Call for an appointment between 9 a.m.-4 p.m. Monday thru Friday.
474-3442
WHITEHALL
CONVALESCENT
HOME
40875 Grand River

CASHIER for modern service station. Central Air conditioning. Openings for 7 a.m. 3 p.m., 3-11 p.m. age 18 or over, $1.65 per hour up. Apply 12-Orchard Lake Shell.

BEAUTICIAN
Full and part time. Chance for advancement. With or without following. Up to 60% commission.
SALON RENE
NORTHVILLE
349-0064

EARN $60 and up weekly, no experience, car necessary. Beline Fashion. 729-2323

LPN
PART TIME
Apply in person, Marycrest Manor, 15475 Middlebelt, Livonia, between 5 Mile and 6 Mile.
427-9175

LICENSED Stylist wanted for Mayflower Beauty Salon. 453-8320

LIGHT ASSEMBLY
Woman 25-45. Light assembly work. Apply 40200 Grand River, Novi, just west of Haggerty Rd.

TYPIST-STENOS-KEYPUNCH
FIGURE CLERKS-MTST
OPERATORS
Experienced only
Apply 26049 West 5 Mile
near Beech Daly
10 a.m. to 3 p.m.
MANPOWER, INC.

MEDICAL Assistant for OB-Gyn practice. Maturity and experience desired, only days. Send resume to Box #688, Observer Newspapers, 36251 Schoolcraft, Livonia 48150.

NURSE AIDES
Afternoon Shift, Full time, experienced preferred, good pay and benefits, immediate openings, congenial atmosphere and employee dining room. Apply between 2:30-3:30 Monday-Friday.
FARMINGTON NURSING
HOME
30405 Folsom Road
Farmington
477-7400

COUNTER HELP for dry cleaners in Plymouth and Livonia, experienced preferred, full or part time. 453-7474

RN or LPN
With supervisory abilities. Full time midnight shift. Modern progressive nursing care oriented facility. Fringe benefits, salary open. Contact Mrs. Roberta Semple, RN.
476-8300
WILLIAMSBURG
CONVALESCENT CENTER

HOUSEKEEPER, general help. See Mrs. Hall, Nightingale W. Convalescent Center, 8365 Newburgh Road, Westland.

Female Help Wanted 3-2D Miscellaneous

NURSES AIDES
All Shifts
Permanent full time positions in progressive patient care facility. Fringe benefits. Apply in person.
WILLIAMSBURG
Convalescent Center
21017 Middlebelt Road
Between 8 Mile and Grand River

PUNCH PRESS operators, no experience necessary. Call
KE 8-3320

RN's-LPN's
Part Time, Days
FRANKLIN MANOR
CONVALESCENT
CENTER
352-7390

WOMAN, to care for elderly woman, full time live in.
If no answer LO 1-7000

LPN's
MIDNIGHT RELIEF
Good pay, differential and benefits. Excellent working conditions. Apply between 9-4. Monday thru Friday.
FARMINGTON NURSING
HOME
30405 Folsom Road
Farmington
477-7400

FULL OR PART TIME, mature woman for Miami Bake Shop, Livonia Mall. Apply before 3 p.m.

NURSES AIDES
&
HOUSEKEEPER
Wanted
EASTLAWN
CONVALESCENT
HOME
NORTHVILLE 349-0011

COUNTER GIRL
For dry cleaners, experienced preferred, part time, good condition. Apply Tall Cedars, 41268 Northville Rd., Plymouth.

NURSES AIDES
All Shifts
KITCHEN AIDES
Day Shift
Contact Mrs. Woodhouse
HENDRY
CONVALESCENT CENTER
105 Haggerty Rd., Plymouth
455-0510

MIDNIGHT SHIFT, doughnut shop, must be over 18 years. Apply in person, 12-3 p.m. 1043 Ann Arbor Road, Plymouth.

ATTENDANT NURSES
Must be 18, have own transportation and be available for all shifts. Starting salary $2.25. For further information contact Personnel Department
PLYMOUTH
STATE HOME
453-1500

OPPORTUNITY for shampoo girl in a professional salon. Paris Room. 476-8370

WE NEED A
Receptionist
and a
Medical Assistant
Both experienced. for Medical Clinic in N. Farmington area.
MA 6-7546

WANTED — Donut sales finishers, over 21 years of age. Must be able to work all shifts. Paid vacations, plus good working conditions. Apply in person, Amy Joy Donut Shop, 29370 Plymouth Rd., Livonia.

DRUG CLERK
EXPERIENCED
FULL TIME
REFERENCES
apply in person
FAIRLANE DRUGS
5 Mile at Newburgh

BEAUTY OPERATORS
Now taking applications for employment. Call for appointment.
455-3100

BABYSITTER, part time. Sheldon, Warren area. Own transportation. Call after 6 p.m.
453-5483

PLASTIC INJECTION molding machine operators needed. Experience not necessary. Call Mrs. Axelrad, between 9-4.
547-7553

3-2E Office/Clerical

SECRETARY
Must have some experience. Good typing, use dictaphone. Work for administrator of large company. Vivian.
CHOATE & CHOATE,
PERSONNEL
352-3000

BOOKKEEPER $650+. Fee paid. Full charge trial financial statement. Supervisory experience helpful. Farmington. Call Mrs. Evans, Suburban Personnel. 477-9840

KEYPUNCH
OPERATOR
Electronics manufacturing firm has immediate opening for a keypunch operator. It is a part time position, 5 evenings a week, with hours from 5:30 p.m. to 9:30 p.m. Successful applicants should have year experience. Apply in person or call
477-1234 ext. 212
Equal Opportunity Employer
OMNI-SPECTRA,
INC.
24600 HALLWOOD CT.
FARMINGTON

SECRETARY to $500, fee paid. Good typing, shorthand 80. General office duties. Call Mrs. Evans, Suburban Personnel. 477-9840

PURCHASING CLERK
Experienced preferred. Must be conscientious and able to work with figures. Typing and filing. Growth possibilities.
Ace Controls
476-0213

ASSISTANT bookkeeper-secretary, no shorthand, $125. Typing Personnel West. 274-7250

Female Help Wanted 3-2E Office/Clerical

MEDICAL ASSISTANT, experienced. Required to assist doctor on general office duties. Call between 10-5 p.m. Monday through Friday, except Wednesday. 421-6116

LIVONIA
GAL FRIDAY
$450-$550, average skills and ambition needed for this immediate opening.
Call 261-2111. Interviews, 32013 Plymouth Road, Livonia.
Permanent Staff Co.

LEGAL Secretary $650+. Fee paid. Experience with negligence practice preferred. Southfield. Call Mrs. Evans, Suburban Personnel. 477-9840

Golden Opportunity
For skilled secretary to get into medical field. Good salary opening you train. Phone Judy Jones
CHOATE & CHOATE
PERSONNEL
352-3000

FIGURE Clerk, $450, fee paid. Light typing with figure aptitude. Southfield. Call Mrs. Evans, Suburban Personnel. 477-9840

AVAILABLE NOW
RECEPTIONIST, large company, with benefits $440
TELEPHONE-Clerical to $435
TWX OPERATOR $440
SERVICE OPERATOR $440
SUPERVISOR, working with people $520
AUTO BILLER Open
NCR bookkeeper $433
KEYPUNCH operator to $500
MEDICAL ASSISTANTS $520
ACCOUNTING CLERK $440
SECRETARIES, sev. to $650
Many other positions available. Most employers pay fee. Saturday by appointment.
ALLIS JOHNSON
15195 Farmington Rd.
425-3000

PERSONNEL Clerk to $600. Employee benefits experience preferred. Good typing. Farmington. Call Mrs. Evans, Suburban Personnel. 477-9840

CLAIM'S GIRL
Busy young agency needs experienced insurance gal. Life typing required. Advance quickly. Pat
CHOATE & CHOATE
PERSONNEL
352-3000

BOOKKEEPING CLERK
Experience in accounts payable, accounts receivable. Knoppow Wallpaper City.
477-1190

PART time office girl, three evenings and Saturday. Available am. if needed. Apply in person, Hearthside, 15100 Middlebelt, Livonia.

EXECUTIVE
SECRETARY
Experienced girl with top secretarial skills, to work for sales executive, investor office of automotive manufacturer.
Must have high degree of intelligence and ability. Pleasant working conditions with liberal fringe benefits and good starting salary.
Call for appointment and interview.
493-2211
SALES CORPORATION
AMERICAN
MOTORS
12727 GREENFIELD RD.
DETROIT, MICH.
An Equal Opportunity Employer

SECRETARY, good skills, Romulus area, $133 fee paid. Towne Personnel West. 274-7250

ASSISTANT bookkeeper, $520. Towne Personnel West 274-7250

SECRETARY
NO SHORTHAND
$400-$450, responsible position for attractive graduate. Employer will train on dictaphone. Call 255-2555 for interview at 18234 W. 7 Mile Road (near Southfield X-way) from 8:30 a.m. to 6 p.m.
Permanent Staff Co.

CHURCH SECRETARY
Must be good typist, have knowledge of business machines. Call Mrs. Dinwiddie for appointment. 422-1150

General Office
Typing, secretarial work, some experience in mortgage processing preferred. For information, call
Dave Pink Sales, Inc.
729-5090

BOOKKEEPER, Experienced to Financial statement, Payroll returns for Farmington Dealership. Good opportunity with growing firm. 476-3500

SUBURBAN church requires experienced secretary, must type 60 WPM and operate office machines, 40 hrs. per week, $600 starting salary, interviews first week in September. Write Box No. 700, Observer Newspapers, 36251 Schoolcraft, Livonia 48150.

PART time secretary, Shorthand, dictaphone and filing. Reliability important. Fridays only, average 5 hours. Farmington Twp. resident office. Write Box No. 674 Observer Newspapers, 36251 Schoolcraft, Livonia 48152.

TYPIST
CLERICAL
PART TIME
9 to 1 p.m., 4 days weekly
If you are typing 55 to 65 wpm presently with office clerical experience, Michigan's largest twice weekly suburban newspaper has a position for you. For more information contact Phil Angel, Observer Newspapers, 36251 Schoolcraft at Levan, Livonia. 261-8600

EXPERIENCED in transcribing from tape recorders to type letters using IBM Selectric. Must have phone experience to handle incoming customer calls. Must be able to type 60 wpm. Salary open.
538-2020

Female Help Wanted 3-2E Office/Clerical

SECRETARY $600, fee paid, excellent typing, light shorthand required. Financial experience preferred. Farmington. Call Mrs. Evans, Suburban Personnel. 477-9840

RECEPTIONIST $375
SUNNY MISS TO MEET AND GREET CLIENTS. ACCURATE TYPING NEEDED FOR CHOICE OPENING. CALL CHRIS.
CHOATE & CHOATE
PERSONNEL
352-3000

KEYPUNCH to $535, fee paid, minimum 1 year experience. Experience with Sel/ver 1710. Farmington. Call Mrs. Evans, Suburban Personnel. 477-9840

DICTA TYPIST
$400-$425, light experience O.K. for this immediate Southfield opening. Great benefits, too!
Call 255-2555 for interview at 18234 West 7 Mile Road (near Southfield X-way) from 8:30 a.m. to 8 p.m.
Permanent Staff Co.

KEYPUNCH OPERATOR, experienced, 3rd shift only; paid vacation, insurance, sick days, and holidays, good pay, hours 12 p.m. to 8 a.m. Call Pat Fair, Computers Services Corp., Southfield location. 444-5030

AUTO BOOKKEEPER
Experience in auto dealership bookkeeping and Burroughs Sensamatic only. Fringe benefits, salary $600 month, fee paid. Ambitious? Call Barbara Good, Professional Pers. 477-7080

GARDEN CITY
MEDICAL CENTER
Has immediate openings for FILE CLERK for medical records department, 5 days a week.
INSURANCE OFFICE
Experienced mature woman, 5 days a week.
421-1110

FULL CHARGE bookkeeper, N. W. area, doctor's office, salary $650, up. Motor City Emp. 835-7004

JR. TYPIST
$85-$95, beginner spot for good typist, all benefits plus good chance for advancement.
Call 261-2111. Interviews, 32013 Plymouth Road, Livonia.
Permanent Staff Co.

BOOKKEEPER to trial balance, old established company, dependable girl, who can run the office. Salary open. Call Barbara Good, Professional Personnel. 477-7080

GIRL
SECRETARY—Livonia office, excellent opportunity for good typist, annual salary $8,000. Call 261-7070.
261-7070

GENERAL OFFICE WORK. Wonderland Center area. Apply at Good Housekeeping Shop, 12 Grand River, Mr. Willow or Mrs. Christenson.
KE 2-4671

TYPIST
$110-$115 fee paid, accurate typist needed by leading employer. Great benefits, too.
Call 274-7164 for interview at 22187 Michigan Avenue, Dearborn, 8:30 a.m. to 8 p.m.
Permanent Staff Co.

REGISTER with me (no charge) I need good applicants. A & A Personnel, Mr. Schindler.
261-8100

ACCOUNTING
CLERK
Full time position with small growing company, typing experience helpful. Call between 9 a.m.-5 p.m. Little Professor Book Center, Inc.
421-7971

GENERAL office, typing, good with figures, experienced only, Interlake Industries, Novi, phone 342-6100

LOOKING FOR a receptionist and typist clerk, working in Detroit, afternoons. Westland area. 476-9257

CLERK-TYPIST
Must type accurately 55 to 60 WPM, experienced and sharp. Excellent growth opportunity, salary, bonus, and fringes. Call
272-4020

SOUTHFIELD STENO
$115-$125 interesting job for bright beginner, great benefits. Call 255-2555 for interview at 18234 W. 7 Mile Road (near Southfield X-way) from 8:30 a.m. to 8 p.m.
Permanent Staff Co.

MANUFACTURING PLANT needs girl over 20 for production reports and general office. Figure work, light typing, full time permanent position, Beech Daly, Schoolcraft area. Zimmer Manufacturing Industries, 12601 Merlin.
531-7280

SECRETARY
FEE PAID, $540
Lovely new Farmington office for you if you have a little experience and can take shorthand and use dictaphone. Experience need not be heavy. Nice area. COMPANY PAYS FEE. See DOROTHY DAY PERSONNEL Agency, 19500 Middlebelt Rd. in Livonia Office Pavilion, 2 blocks north of 7 Mile. 477-6680.

DEARBORN STENO
$110. like good benefits? Want a raise in 90 days? Good opportunity? So
Call 274-7164 for interview at 22187 Michigan Avenue, Dearborn, 8:30 a.m. to 8 p.m.
Permanent Staff Co.

Female Help Wanted

Female Help Wanted

Jacobson's
We are now accepting applications for openings in our Accessory and Sportswear Departments. Experienced preferred. Attractive hours. Excellent benefits.
APPLY
PERSONNEL DEPARTMENT
(LOWER LEVEL)
22201 MICHIGAN AVE.
DEARBORN

LPN'S
Afternoons $29 to $31 per day.

We are seeking a good Licensed Practical Nurse for the position of Afternoon Supervisor in our modern convalescent home. We are on the west side near Westland Shopping Center.
Call for Appointment
Weekdays only
722-3170