Female Help Wanted 3-2E Office/Clerical

EXPERIENCED

TYPIST-CLERICAL

PART-TIME

Maximum Hours: 18-22 Evenings

If you are typing 55-65 wpm presently with office-clerical experience, Michigan's largest twice-weekly suburban newspaper has a position for you. For more information, contact Phil Angel, Observer Newspapers, 36251 Schoolcraft at Levan, Livonia. Phone 261-8500.

RECEPTIONIST — Typist. No fee. Southfield. Salary $410. Motor City Emp. 835-7004

TYPIST-RECEPTIONIST

Fast moving W. suburban Ad Agency needs sharp enthusiastic self-starter. Must type min. 70 wpm accurately. Act as receptionist (operate a Call Director) and perform many clerical duties. Work overtime if required and a Saturday now and then. Excellent salary and fringe benefits. Call Mrs. Brown.

522-5800

ACCOUNTING Clerk to $625. Fee paid. For tax section, Southfield company. Bookkeeping or accounting experience required. Call Mrs. Brown, Suburban Personnel, 477-9646

Female Help Wanted 3-2E Office/Clerical

PXB-W. SUBURBS

$100, start now in busy office of thriving company. Good benefits and advancement. Your thing? Call 261-2111. Interviews at 20013 Plymouth Rd., Livonia.

Permanent Staff Co.

TYPIST TO $575, type 60 wpm, dictaphone; good appearance. Call Mrs. Evans, Suburban Personnel. 477-9640

BOOKKEEPER—PART TIME

About 3 days per week, payroll taxes, bank reconciliations, trial balances. Excellent position. About 25-35, small CPA office. 12 Mile-North? western highway, Mrs. Jones.

354-3178

MEDICAL CLINIC

Needs capable assistant-receptionist. Call after 5:30 p.m. KE 5-5185

INSURANCE

Experienced Auto and Homeowner's Girl, Southfield agency. Will pay $165 per week, to start, for the right girl. Phone

357-2010

CLERK TYPIST

$110+ super benefits and you pay no fee to join the happy staff of great small company. Call 261-2111. Interviews at 20013 Plymouth Rd., Livonia.

Permanent Staff Co.

Female Help Wanted 3-2E Office/Clerical

APPLY AT ONCE . . .

WITT GIRL SERVICE

NEEDS EXPERIENCED

Typists, stenos, bookkeepers, clerks, keypunch operators, dictaphone operators, FBX operators, all areas. TEMPORARY WORK.

20820 Greenfield—Rm. 202 ¼ block north of 8 Mile. Call for nearest location.

545-6828

3-2F Part-Time

NO EXPERIENCE NECESSARY

Students needed to work part time in our Northwest office. Salary plus commission to start. Call 1:30 to 8 Monday through Thurs. 10 to 1 Sat. Morn. Ask for Miss Okun or Miss Preston. Hours are 5 to 9 mon. through Thurs. 9 to 1 Sat. 345-7394

TELEPHONE solicitors, hours 5:30 p.m.-9:30 p.m., week nights. Pay $1.75 per hour. Pleasant speaking voice required. Call Dave Coughlin at 349-8406 after 4 p.m.

PUBLIC RELATIONS Representatives. Car necessary. Hours 6 p.m.-10 p.m., week nights, wage, plus commission. Call Dave Coughlin, after 4 p.m. 349-8406

JANITORIAL work, part time, mornings, 7 a.m.-9:30 a.m., 5 days. Plymouth-Haggerty area. Apply in person. 21415 W. 8 Mile Rd., Detroit.

WOMAN to work in aluminum door shop. Must be steady worker. 26015 Glendale, W. of Beech Daly.

LADIES to work at home doing Medical Transcribing, work consists of typing discharge summaries. Must be well versed in medical terminology, typewriter is required. Pay based on line volume. Contact Mrs. Bedford, Mon. through Fri. 494-5107

TEACHER, part time, for day nursery. 476-8110

PART time legal secretary, experienced preferred for Farmington Law office. 1:30 to 5:30 Mon. thru Fri. 477-2344

RECREATION DEPARTMENT needs MATURE LADY for organizing and scheduling Sr. Citizens Programs and trips. Approx. 15 hours per week, $3. per hour. Contact Dan Venezia, Recreation Dept., 201 S. Main, Plymouth, Michigan. Phone 453-1234, Ext. 53.

3-2H Skilled/Technical

WHOLESALE Supply House needs girl for telephone sales, salaried, will train. Apply 25743 W. 7 Mile, Redford Twp.

MEDICAL assistant, Farmington area, full time, experienced only, top salary, fringe benefits. GR 4-5600

3-2G Sales/Agents

30% TO THE HOSTESS, book Toy Party with C&B toys. Call 422-6262 or 427-5422

Female Help Wanted 3-2G Sales/Agents

FULL OR PART TIME SALESGIRL

Bluford Jewelers
467 Forest
Plymouth, Michigan
453-5290

NEED EXTRA CASH?

But can't leave children every day? We offer cash, a free Christmas bonus awards for just a few hours or spare time. Call SANDRA PARTIES. No cash investment.

LO 2-2150 836-9636

SELL FOR THE BIGGEST

Playhouse Company now hiring. All new sales program. For details call

JACKIE 453-0598
SALLY 522-5609
PAT 534-5584
GOLDIE 453-3541

FULL OR PART TIME

Housewives be a Fullerette. Service Fuller Brush customers in your home local area. Flexible hours. Excellent earnings. No kit to buy. For details call

722-1188

EXTRA HELP needed for Christmas buying season, representing Nutrilite Products in their new Christmas gift line. Now is the time to start.

349-6862

I'M LOOKING

for a particular type woman over 25 to assist in my business, 3 hours daily, 5 days, $65. For interview appointment, call Mr. Barnes, at Fashion Two-Twenty Cosmetics, 3-5 p.m.

538-4178

SPENCER DESIGNERS USA

Women's Fashions, our competition knows us, you should too! Turn your spare time into money. Samples provided, highest commissions paid.

728-1744

LADIES, earn up to $20 for 2 hours pleasant work in your home, call before 6 p.m. 420-8634

Demonstrate TOYS and CHRISTMAS decorations now into November with

C&B TOYS

Home party plan. No investment—$125 hit earned absolutely free the first night.

422-6262 or 427-5422

Also booking parties.

Female Help Wanted 3-2G Sales/Agents

FULL AND PART TIME SALES GIRLS

Contact Mrs. Ouliette

BECKER'S SHOES

557-6810

TURN your spare time into $$$$. No investment. Beeline Fashions. 533-4184, 425-8290, PA 2-8539

MATURE WOMAN to work at home studio. Will train. Apply Kiddie Color Studio, Livonia Mall.

NEW IN TOWN? I'd like to tell you about the special benefits of selling Avon in your neighborhood. It's a wonderful way to make friends, while you make extra money during hours you choose. Call at:

422-2252 476-2062
Or Call Celia Kreig
352-2926

PART TIME—

Telephone sales for our office. Must have sales background. Call Mr. Cameron between 9 and 12 noon.

557-2100

3-3 Male or Female

WAREHOUSE FOREMAN

Must have 2 years prior supervisory experience and working knowledge of shipping and receiving operation.

ACCOUNTS PAYABLE CLERK

Must have a minimum of 2 years experience in accounting, either as accounts receivable or payable.

IMMEDIATE EMPLOYMENT OPPORTUNITIES FOR INDIVIDUALS HAVING REQUISITE SKILLS FOR ABOVE OPENINGS.

Please call for appointment

HOOVER CHEMICAL PRODUCTS DIVISION

449-4411 Ext. 55

WAITRESSES, dishwashers and cooks wanted. Apply in person. Clock Restaurant, 34899 Plymouth Rd., Livonia.

K mart

28800 Telegraph
Southfield

Now accepting applications for experienced person in our

JEWELRY DEPARTMENT

Apply in person
Monday thru Friday

3-3 Male or Female

PART TIME, three, four, five hours, six nights. Must be over 21; $2 to start. Call 533-3147

LICENSED REAL ESTATE Salesman or Saleswoman

$20,000 to $40,000 Opportunity

Selling Florida's Prestigious Mackle - Built Communities

CALL TOM STREET
For Personal Interview
BET. 10 A.M.-5 P.M.

255-3400

PRESS OPERATORS

Experienced preferred, apply between 8 a.m.-2 p.m.

ERNEST INDUSTRIES
19940 W. 8 Mile, Southfield

352-8920

EXPERIENCED

Power Sewing Machine OPERATORS

All shifts, apply GREAT LAKES BOAT TOP CO., 32451 Park Lane, Garden City Industrial Park. Enter Ford Road at Hubbard.

522-8585

COOKS AIDES & ORDERLIES JANITOR

All Shifts
BEVERLY MANOR CONVALESCENT CENTER
NOVI 477-2000
An Equal Opportunity Employer

COLLEGE STUDENTS line-up your fall term job now. Cutco-Wearever. Call for interview. 535-0911

PUNCH PRESS

Men and women needed on all shifts. light machine operations, assembly, packaging, material handling etc.

$1.75 hr. daily pay

Redford Madison Hts. Detroit
28161 Grand River 25607 John R. 53 Henry

HUSBAND AND WIFE TEAM

PUMP GAS ONLY

25 OR OLDER
NO EXCEPTIONS

255-1478

3-3 Male or Female

CAB DRIVERS and night dispatcher. Star Cab. 348-6316

DRIVERS

Wanted to work on
ICE CREAM TRUCKS

Earn up to $150 a week. Must have good driving record, be 21 years or over. Apply at

34039 Schoolcraft, Livonia

Real Estate School

TAUGHT by BROKER, 99% HAVE PASSED! You can make $500 part time, if you want, to work. Member LNRA. Multi List. Call now and start immediately.

Lexington House
261-8555

KARATE INSTRUCTOR for beginning class, 2 hours weekly. Sports League Supervisor, 10 hours weekly. Farmington YMCA, 28100 Farmington Rd. Farmington. 474-3220

Director of Probation

For 46th District Court, City of Southfield. Annual salary range: $12,415-$15,093 plus liberal fringe benefits. Degree in Sociology, Social work or related fields with 2 years supervisory experience in Probation work required. Apply Personnel Office, Room 208, Municipal Bldg., 26000 Evergreen.

Sr. Probation Officer

For 46th District Court; City of Southfield. Annual salary range, $9,984-$12,116 plus liberal fringe benefits. Degree in Sociology, Social work or related fields, with previous experience in probation work preferred. Apply Personnel Office, Room 208, Municipal Bldg., 26000 Evergreen.

RETIRED couple, part time evenings, 6 days, car needed, janitorial service. Farmington area. 545-1844

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in Real Estate Brokerage—if selected you'll be taught the most advanced and successful sales methods by one of the largest Realtors in the nation. Some sales experience and college preferred but not required if you're the right type of determined person. This training will enable you to become a successful professional Real Estate Associate with outstanding earning potential. Call Harry H. Jones, 477-6302.

WESTDALE CO.
21023 FARMINGTON RD.

3-3 Male or Female

DAY Cook, apply in person. Kentucky Fried Chicken, 27268 Grand River, Detroit.

COOK and Waitress wanted. Apply in person. Treasure House of Fine Foods, 31320 Grand River at Orchard Lake Rd., Farmington.

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Earn extra money working with us evenings inviting people to dinners we sponsor at Detroit area's finest restaurant. Phone experience helpful, but not necessary. Salary plus bonus.

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World's Largest Land Developer
Call Mr. Bond, 12-5 p.m.
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- Up to 50% commission
- Management potential
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- No fixed hours
- Be your own boss
- Small training classes

CALL FRED RICHTER, 522-3500

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Over 21. No experience necessary. Full time or part time. KE 3-9000

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For a nursing home

CAMELOT HALL

35100 Ann Arbor Rd., Livonia
522-1444

3-7 Situations Wanted, Male

CARPENTRY, roofing, siding, garages, additions and general repair. Call Joe. 522-0236

3-7 Situations Wanted, Male

LICENSED electrician needs work. No job too small. Free estimates. 533-8683

3-8 Situations Wanted, Female

DEPENDABLE mother wishes babysitting, your transportation, Westlake Sub., Farmington. 477-7449

MOTHER wishes babysitting; one or two children, reasonable, dependable. 7 Mile-Middlebelt Area. 476-0593

YOUNG woman, neat appearance, seeking part time "Girl Friday" position. Experienced, all phases office procedure. Call after 2 p.m. 537-0662

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RESPONSIBLE mother will babysit pre-schooler or school age children. Plymouth-Beech Daly area. 255-5314

DOMESTIC Help, Day or week, experienced, references. Also trucking and hauling. Even Ready Employment. 732-8710

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Special Discount
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INSURED
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Male Help Wanted

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DO YOU DESERVE A BIGGER CUT OF THE PIE?

40% listing commission to start is only one of the many advantages of working with Vincent N. Lee Real Estate Sales. How much more money would you have earned last year with this type of a pay program? For a confidential interview covering your personal advancement potential, please call today.

"If you can list you should work with Lee" 40% listing commission to start.

SOLD Vincent N. Lee
REAL ESTATE SALES
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BLUE GRASS FARMS

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- Topsoil
- Landscaping
- Evergreens
- Seeding and sodding

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- Fertilizer
- Sand
- Stone
- Peat
- Fill Dirt

16185 Newburgh Rd.
464-2080 7 a.m.-7 p.m. 464-2081

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New, safe approved process Cleans Pollution dirt, sap Rust, Film, Chalking. Also Clean Old Brick. KLEAN-IT CO. 425-0600

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Season Sale — Alum. siding, trim, gutters, roofing. Free Est. Moxie Contracting 261-7024

ALUM. GUTTERS, SIDING Trim, awnings, guar. work, free est. 427-4244, 427-8770

DO IT YOURSELF AND SAVE Siding, No. 1, 12 ft. lengths $26; siding seconds, $18.50; White 5" gutters, 25 cents ft. seconds, 22 cents; special trim, storms, 3 trk., $12.95; Colonial doors, $33.95, roofing, $11.95 sq. del. VIKING ALUMINUM 30175 Ford Rd. 421-3743

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Trim-Gutters-Storm Windows Awnings. Work myself.
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Custom Patios, driveways, garage floors, footings, low prices. 476-3695, 476-8078

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FREE EST. 425-2255

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RAY R. STELLA
Contractor, Lic., Insured
Terms 261-8974

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Quality Cement Work
Free Est. 358-3573, KE 8-5457

Custom poured concrete wall & foundations. Fast service. 893-4084

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WIXOM READY-MIX
Big or small, we care for all.
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New caps, porch cap resurfacing, new porches, steps, tuckpointing, basement leaks, cracks. 538-1420

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Basements, Garage Floors, Patios, Drives, Foundations
State Licensed. 422-7018

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Room additions, Florida Room Enclosures, rec. rooms, panelings, cabinet and formica work, roofing and gutters. 427-7744

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Rough-in or complete job
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Save ½ on a new kitchen. Your cabinets refaced with wood grain formica. Work myself. Call Walt, after 6, 425-3254

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QUALITY FOR LESS
Free Estimates, Call Anytime
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BADALUTZ & SONS
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Our Specialty
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Residential, commercial and Industrial.

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Ind.—Comm.—Residential
Licensed—Reasonable Price
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Acoustic SUSPENDED Ceiling Paneling and Floor Tile A-1 job, free est., 421-4489

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Residential, commercial and Industrial.

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Commercial-Industrial-Res.
GA 5-0030

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"SPEEDY". Electricians
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Fast Service
Call Anytime, KE 7-9430

Moonlighter—good fences, low prices, call anytime for free estimate. 729-0342

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GA 1-4666

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Complete Yard Service
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Complete Lawn Maintenance Power Rake & Spring Cleanup Old Lawns machine aerated and re-seeded. Shrubbery removed and Replaced.

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are now cutting sod on 6 Mile West of Newburgh, 7 days a week, 8-5, also deliveries made.
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Complete grading and backhoe work. 20 yrs. exp. 474-5224

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Parking Lots, Driveways
Free Estimates

Merion 42c delivered, laid, 55c on your grade
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Loading daily, shredded loam, 5 Mile-Newburgh—We Deliver
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PROMPT DELIVERY
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Old lawns stripped out.
GRADE A
MERION BLUE
Inst. Guaranteed—Reasonable
FREE EST. 261-3669

Lawn Sprinklers installed without damage to your lawn. Apti Rain Co. 453-4348

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New Locks sold and installed Deadlocks available, keys cut PHIL PA 8-0356

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Full Time Light hauling, furniture and appliance moving, reasonable. DAVE WISE, 278-1583

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AFTER HOURS, WEEKENDS
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Appliance, furniture and light hauling. Reasonable. 532-5870

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QUALITY WORK
H&N PAINTING
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Work guaranteed. Free est. All around repairs. Martin Southfield 352-2863

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WALLPAPER HANGING
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Free Est. 476-1252

Papering and Painting by Bill Thompson. 20 years of honest, low, 15010 Dexter. GA 7-6263

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LOWEST PRICE—BEST WORK
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