Female Help Wanted 3-2D Miscellaneous

BEST LINE LOCALS, inventory available at 50-60% off retail. Call Thursday on — 427-0669

GENERAL OFFICE
$350-$375, sharp beginner needed for nice office, lots of variety plus benefits. Call 255-2555 for interview at 18234 West 7 Mile Road (near Southfield X-Way) from 8:30 a.m. to 8 p.m.
Permanent Staff Co.

NURSE AIDES
We're looking for mature dependable women who have a love and understanding of older people. Call for an appointment between 9 a.m.-4 p.m. Monday thru Friday.
474-3442
WHITEHALL CONVALESCENT HOME
40875 Grand River

3-2E Office/Clerical

OPPORTUNITY
for bright beginner with office skills. Large company needs you. Southfield area. Call today
CHOATE & CHOATE PERSONNEL
352-3000

DICTAPHONE Secretary for sales division, $125 weekly, fee paid. Towne Personnel West. 274-7250

STENO
$130, 6 months experience OK to start now for suburban employer who gives excellent benefits. Call 261-2111. Interviews at 20013 Plymouth Road, Livonia.
Permanent Staff Co.

STENOGRAPHER $450+. Fee paid. Stenographic skills with light bookkeeping knowledge. Farmington company. Call Mrs. Evans, Suburban Personnel. 477-9840

IBM
Keypunch Operator
Progressive westside manufacturing company has immediate opening for experienced 026, 056, 029 Operators.
CALL MR. GIBBS
KE 5-5600

SWITCHBOARD - CASHIER — Pleasant personality to meet and greet the public. Phone Mrs. Grimes for appointment at 453-2255

There Is
CA$H
In Your Office Skills
WE NEED IMMEDIATELY
Typists - Secretaries
Keypunch Oprs.-Stenos
Stat Clerks-Bkprs.
TWX-PBX Opers.
Never A Fee or Contract
5 OFFICES TO SERVE YOU
WITT SERVICE
545-6828

KEYPUNCH, $535. Fee paid. 1 year experience, IBM 129 or 029 or Univac 1710 required. Farmington area. Call Mrs. Evans, Suburban Personnel. 477-9840

SECRETARY
$450-$500 interesting job in Southfield for gal with some experience, good opportunity so call 255-2555 for interview at 18234 West 7 Mile Road (near Southfield X-Way) from 8:30 a.m. to 8 p.m.
Permanent Staff Co.

GIRL WANTED, part time, office supply, sales clerk, 989 Ann Arbor Road, Plymouth.

Female Help Wanted 3-2E Office/Clerical

SECRETARY assistant to personnel manager, Wayne area, $125 weekly. Towne Personnel West. 274-7250

VARIETY SPOT
with Southfield Insurance Co. Lots of activities, good typing. Personality Plus. Hurry. Call now.
CHOATE & CHOATE PERSONNEL
352-3000

GIRL Friday, order processing, dictaphone experience, fee paid, $400+. Towne Personnel West. 274-7250

DEARBORN SECY.
Good opportunity for gal who wants to work close to home, $525-$550 plus benefits. Call 274-7264 for interview at 23463 Michigan Avenue, Dearborn, 8:30 a.m. to 8 p.m.
Permanent Staff Co.

SWITCHBOARD Operator, typist. No fee. Northwest area. Some experience. Salary $450-$475. Motor City Emp. 835-7004

TYPIST
Accurate Typist needed for general office work. Part time, hours flexible. Apply in person, 27000 Farmington Rd., Farmington or call for appointment.
477-3275

EXPERIENCED medical assistant, part time, Livonia doctor's office. Desire to be busy. 261-6600

BOOKKEEPER
Through trial balance and General Office work. Small stamping plant. Redford Township. Call
533-7707

PART-TIME bookkeeper for single entry work in accounting office, payables, sales tax, postage, and P and L statements. $2.25 hour, approximately 20 hour week. Call 427-6900

LEGAL SECRETARY
University of Michigan
The University of Michigan has an immediate opening for a legal secretary in the attorney's office. Previous experience with a minimum typing skill of 90 wpm and the ability to take and transcribe shorthand at 120 wpm required. Excellent fringe benefits. Contact the employment office
2031 Administrative Services Bldg.
1-764-7280
for appointment. The University of Michigan is An Equal Opportunity Employer.

CLAIMS Assistant, to $600. Fee paid. Career position. Train as casualty adjuster, some casualty experience or degree preferred. Farmington. Call Mrs. Evans, Suburban Personnel. 477-9840

PERSONNEL CLERK
$500. Dearborn employer will train ambitious typist who likes people and speaks well. Call 274-7264 for interview at 23463 Michigan Avenue, Dearborn, 8:30 a.m. to 8 p.m.
Permanent Staff Co.

RECEPTIONIST for doctor's office, typing necessary, evenings and Saturday. 427-9222

EXPERIENCED SEC'Y $500+
Career minded gal with good skills. Lovely variety spot. Capable Miss. Call now. Rush!
CHOATE & CHOATE PERSONNEL
352-3000

GENERAL office, receptionist, some accounting experience, $110+. Towne Personnel West. 274-7250

BOOKKEEPER, part time, experience working with CPA, receivable, payable, taxes, payroll, and trial balance. New building, small business in Novi. Reply to P.O. Box 520, Novi, Michigan.

Female Help Wanted 3-2E Office/Clerical

GOOD TYPIST needed, full time. 532-2160

AVAILABLE

Accountant Clerk	$450-$600
Clerk Typist	$400-$415
Bookkeepers	$500-$650
File Clerk	$350
Secretaries	Open
General Office	Open

MANY OTHER POSITIONS
Daily 9 A.M.-5 P.M.
Saturday, 9 A.M.-12 Noon
WESTLAND EMPLOYMENT
18224 Farmington Rd.
477-6481

WANTED part time for general office work. Call 255-1050

GENERAL OFFICE
Opportunity for capable woman experienced in office routine including payroll, accounts payable, and receivables. Must be able to type. Apply in person.
TISHKEN PRODUCTS CO.
13000 W. 8 Mile Rd.
Near Schaefer
Oak Park

SOMETHING NEW and different. Sell Home decorating accessories. NO investment, no delivery. Dana Charisse Enterprises. 453-6631

SECRETARY TO PERSONNEL MANAGER
Good typing and shorthand a must. Assist in interviewing. Suburban corp., $600 month.
SNELLING & SNELLING
LIVONIA 522-6500
DEARBORN 274-9000

GENERAL OFFICE, typing, telephone, shorthand preferably. Hours 9-5, 5 days, age preferably 35-45, experienced. Mrs. Hildbrant 476-1160

SECRETARIAL
Applications now being accepted. Good typing and shorthand skills, experience preferred. Liberal fringe benefits. Contact Gerald W. Munro, Director of Personnel.
SCHOOLCRAFT COLLEGE
18600 Haggerty Rd.
591-6400, Ext. 249

KEY PUNCH or Key Tape Operator, for Farmington area. 1st and 2nd shift. Prefer experienced. 477-2262

BOOKKEEPER
For sub contractor with side area. Call after 5 p.m.
882-0785

KEYPUNCHER, experienced, full time afternoons. Excellent salary and fringes. Phone 352-6755

Legal Secretaries
For positions in Southfield, Troy and Birmingham.
Accuracy Personnel
358-2010

EXPERIENCED girl for one man office, typing, good with figures, diversified duties, steady full time job, apply 31715 W. Eight Mile Road. 476-6283

RECEPTIONIST
Will train. Light typing required.
Accuracy Personnel
358-2010

EXPERIENCED Secretary, bookkeeper, mature, for one-girl Contractor's office, Southfield area. 851-6200

DICTATYPIST
$550, centrally located employer pays the fee and gives free parking. Call 274-7264 for interview at 23463 Michigan Avenue, Dearborn, 8:30 a.m. to 8 p.m.
Permanent Staff Co.

Female Help Wanted 3-2E Office/Clerical

EXPERIENCED TYPIST with dictaphone background for law office. Send resume of references, experience and anticipated salary to Box 206, Observer Newspapers, 36251 Schoolcraft, Livonia, Mich. 48150.

CAREER JOBS NOW!
TOP DRAWER COMPANIES
FUTURES UNLIMITED!

Secys. many areas	To $775
F/C Bookkeeper	To $650
Figure Clerks	To $500
Payroll Clerk	$471
Clerk Typists, sev.	To $450
Phone Collection	$438
Keypunch/tape	To $520
First Aide	$550

Many other positions available. Most employers pay fee. Saturday by appointment.
ALLIS JOHNSON
15195 Farmington Rd.
425-3000

RECEPTIONIST wanted for part time, must be between 22-30, Westland Center. 425-5015

Management Trainee
Spot for gal in Southfield. Light typing, creative, artistic and sales office experience necessary. Up to $8,000.
ACCURACY PERSONNEL
358-2010

SECRETARIAL position, part-time, generally Monday and Tuesday every week, occasionally Wednesday. Good on IBM typewriter, some book work and mimeograph work, very pleasant 1-girl office in Southfield near 12 Mile Rd. Prince benefits and good starting pay. Write Don L. O'Brien, 24275 Wildbrook Ct., Southfield 48076 or call 355-5685 or 355-5686.

SECRETARY
For Birmingham firm. $525 per month, plus full benefits.
Accuracy Personnel
358-2010

SOUTHFIELD law firm needs legal secretary with bookkeeping experience. Please contact Mr. Feafe at 559-5353

BOOKKEEPER—general. Experienced in bookkeeping machines helpful. 3-girl office, pleasant atmosphere. 837-4030

Executive Secretary
For varied and interesting one girl office, in Farmington. Will handle confidential matters. Must have good typing. $650. Fee paid.
ACCURACY PERSONNEL
358-2010

PART TIME bookkeeper and receptionist, afternoons Monday thru Friday, possibly Friday and Saturday mornings, some typing and office work. Bookkeeping skills essential to job. Riverside Park Church of God. 464-0990

PRODUCTION TYPIST
For Southfield Law firm. $550 per month.
Accuracy Personnel
358-2010

1 GIRL OFFICE
N.W. Firm needs a gal to run their office. Bookkeeping experience up to trial balance, type 40-45 wpm, could land this position for you. Starting Salary $340 plus nice hours. Remember all our jobs are Free.
HARRIET SORGE PERS.
562-8900

ACCOUNTING CLERK
Livonia Company requires diligent worker to assist with accounts payable, payroll and trial balance. Basic bookkeeping knowledge necessary. Call 477-6990, ext. 7.

GENERAL OFFICE, 20 to 30 years. Typing, dictaphone, light shorthand. Some experience required. Group benefits, pleasant surroundings. Walter F. Cahill Co. Between 3 and 5 p.m. 537-0800

KEYPUNCH OPERATORS
Experienced, full or part time, days, afternoons, mid-nights. Wonderland area. 522-7730

Female Help Wanted 3-2E Office/Clerical

OFFICE HELP
Must have office background and experience in working with small office machines.
Excellent starting salary with full company benefits. Monday through Friday. Full time. Call or write Anne Solomon.
851-3442
TOPPS
Division of Interstate Stores.
30800 Orchard Lake Rd.
Farmington, Mich. 48024

ATTRACTIVE office needs women full time for general office work, typing necessary, some evenings and week end hours required, for interview call Mrs. Gray. 557-7211

Administrative Supervisor
With experience, for Southfield Company, Blue Cross, Life Insurance paid. $10,000. Fee paid.
ACCURACY PERSONNEL
358-2010

TYPIST
$650, have some college? Type 50 accurately? Fantastic opportunity for gal with some experience. Call 255-2555 for interview at 18234 W. 7 Mile Road (near Southfield X-Way) from 8:30 a.m. to 8 p.m.
Permanent Staff Co.

SECRETARY
Southfield law firm is seeking a secretary with at least some legal experience. Good typing, light shorthand, along with desire to learn will advance you rapidly. Starting salary $240 plus many benefits. Remember all our jobs are free.
HARRIET SORGE PERS.
562-8900

3-2F Part-Time

PART TIME Optometric receptionist assistant, Garden City. For interview phone 422-0560

3-2G Sales/Agents

C & B TOYS
You can earn $50-$60 in merchandise by having a C & B TOY PARTY. For information, no obligation, call
Kathy 255-6668
Janet 455-6776
Karen 474-2884

HOUSEWIVES be a Sara Coventry Hostess. Get free gifts, free jewelry, for details call Ruth Bessemran 422-5694

I'M LOOKING
for a particular type woman over 25 to assist in my business, 3 hours daily, 5 days, $65. For interview appointment, call Mr. Barnes, at Fashion Two-Twenty Cosmetics, 3-5 p.m.
538-4178

INTRODUCING a new line of Women's Apparel, jewelry, belts, and handbags. We have a limited number of beautiful fall shoulder bags to give away. Call for more information. Spencer Stashions. 728-1744

NATIONAL Corporation needs women to sell a service to offices and businesses in Detroit Metropolitan area. Excellent opportunity for advancement, car necessary, no nights. Phone Mon., Tues., Wed., 2-4 p.m. to arrange a personal interview. 522-7873

INTERNATIONAL Company expanding, need full and part time help in your area. Earn 30% to 50% plus bonuses. For particulars apply Gold Room, Hines Park Hotel Building, Plymouth Rd., Livonia. Monday, Oct. 23, 9-47 a.m.

PLAY SANTA THE AVON WAY this year! Sell lovely Avon gift items to friendly people near your home, earn extra cash to make your own holidays brighter. Call: 476-2082 422-5225
Or Call Celia Kreig 352-5926

Female Help Wanted 3-2G Sales/Agents

SALESLADY
Experienced, full or part time, good salary.
PACIFIC DRAPERY CO.
Cherry Hill Shopping Center
LO 5-7420

LADIES WITH CARS, Earn $35-$65 weekly, flexible hours. Between 9-1 p.m. Phone 353-5166

TIME FOR A CHANGE
ATTENTION HOUSEWIVES
There are many different party plans but nowhere is there a party plan like ours. No investment. No deliveries or final collections by you or your hostess. Profits paid each week. Join Spencer Fashions now! We're growing fast! Call Spencer Fashions.
728-1744

WE NEED CHRISTMAS HELP. Would you like to earn $1,000 between now and Christmas? If so and you can spare 2 hours a day call between 1 and 3 p.m. on Wednesday and Thursday. 453-8495

LIKE TO TALK?
GET PAID FOR IT?
HOUSEWIVES
WOMEN
STUDENTS
SUPPLEMENT PRESENT INCOME
TELEPHONE COMMUNICATORS
To do contact work from our modern offices located in the vicinity of Livonia with internationally known company, listed on New York Stock Exchange.
Age: 18 or over.
Male or Female.
Hours:
5-9 Mon. thru Fri.
Hourly Guarantee with Incentive Bonus
Average Earnings $2 per hour plus bonuses.
Must have good voice, personality with excellent work habits.
For interview call Mr. Bond between the hours of 12-6 pm.
522-9710
GAC PROPERTIES, Inc.
A Unit of GAC Corporation
An Equal Opportunity Employer

HOUSEWIVES, mothers. Earn $50 to $100 weekly, 2 evenings a week. No deliveries, no collecting. Car necessary. Will train. Call me, you're like what I have to offer. Irene Manro. 425-4387

Fountain Sales
In a bind for Christmas money? Why not work part time (Contingent on call) Fountain Sales with us?
Clean working conditions. Friendly people.
$2.41 per hour to start.
Apply Monday 2-4 p.m. or Tues-Friday 9-11 a.m. or 2-4 p.m.
33316 12 Mile Near Farmington Kendallwood Shopping Center
SANDERS
Is the reason it's good.
An equal opportunity employer

SALES WOMAN part time, experienced in Ready To Wear, Sportswear and Lingerie. Apply in person Kay's of Plymouth, 846 W. Ann Arbor Trail, Plymouth.

MOTHERS and OTHERS WE OFFER MORE!
you owe it to yourself to investigate, why work for less? No investment necessary. Management positions open. For confidential interview call QUEENSWAY TO FASHION
476-5174 476-0518

Female Help Wanted 3-2G Sales/Agents

HOUSEWIVES!
Earn $6 to $10 hour part time work, car and phone needed. Call between 10 a.m. and 2 p.m. 538-7348, 533-5534

NATIONAL SPORTSWEAR CO.
Need several well-groomed women to help conduct Fashion shows. Flexible hours, no experience required, local work but need use of car. For interview call Mrs. Thorne. 561-6547

Prestige Career
in Real Estate Brokerage—if selected you'll be taught the most advanced and successful sales methods by one of the largest Realtors in the nation. Some sales experience and college preferred but not required if you're the right type of determined person. This training will enable you to become a successful professional Real Estate Associate with outstanding earning potential. Call Harry H. Jones, 477-6302. Evenings call 477-1666 or Mrs. Janiewicz 421-5126.
WESTDALE CO.
21022 FARMINGTON RD.

SHORT ORDER COOK
Experienced
4:30 p.m. to 10:30 p.m.
No Sundays or Holidays
GINNY'S
29550 Gd. River, Farmington
476-5028

EXPERIENCED short order cook, Pied Piper, 32826 5 Mile, between Merriman and Farmington Roads.

MEN - WOMEN
Unhappy Where You Are? Want to Sell Real Estate? Want to Earn up to $12,000 or more your first year?
I Want to Talk to You
Join the new team of sales associates in the well established Farmington office of a multi-office firm that has served Detroit and the suburbs for over 50 years in all phases of real estate. Training, supervision, advertising program. Many other assists.
CALL MR. TINHAM
JOHNSTONE & JOHNSTONE REALTORS
474-2177

3-3 Male or Female

NATIONAL SPORTSWEAR CO.
needs several well-groomed women to help conduct Fashion shows. Flexible hours, no experience required, local work but need use of car. For interview call Mrs. Thorne. 561-6547

Prestige Career
in Real Estate Brokerage—if selected you'll be taught the most advanced and successful sales methods by one of the largest Realtors in the nation. Some sales experience and college preferred but not required if you're the right type of determined person. This training will enable you to become a successful professional Real Estate Associate with outstanding earning potential. Call Harry H. Jones, 477-6302. Evenings call 477-1666 or Mrs. Janiewicz 421-5126.
WESTDALE CO.
21022 FARMINGTON RD.

SHORT ORDER COOK
Experienced
4:30 p.m. to 10:30 p.m.
No Sundays or Holidays
GINNY'S
29550 Gd. River, Farmington
476-5028

EXPERIENCED short order cook, Pied Piper, 32826 5 Mile, between Merriman and Farmington Roads.

MEN - WOMEN
Unhappy Where You Are? Want to Sell Real Estate? Want to Earn up to $12,000 or more your first year?
I Want to Talk to You
Join the new team of sales associates in the well established Farmington office of a multi-office firm that has served Detroit and the suburbs for over 50 years in all phases of real estate. Training, supervision, advertising program. Many other assists.
CALL MR. TINHAM
JOHNSTONE & JOHNSTONE REALTORS
474-2177

3-3 Male or Female

$500 PER MONTH
PART TIME
I will teach you Real Estate. 99% Have Passed. If you like people and houses and want to work, now is the time to get your license. For more details. Call Bill Bilbrey at
Lexington House
261-8555

NURSES AIDES
ORDERLIES
All shifts. Experienced preferred. Apply in person at
Middlebelt Nursing Center
14900 Middlebelt Rd.
Livonia

OPPORTUNITY
For an aggressive Sales Oriented person.
- $700+ per month.
- Up to 50% of commission.
- Retirement Plan.
- Profit Sharing.
- Paid hospitalization.
- Inservice Training.
- Paid Real Estate Classes.
- Management Potential.

Call for interview
TRUST REALTY CO.
425-3050
TRUST IS A MUST

TYPIST
Clerical work and general office duties. Must have own transportation. Wisom area. Call for appointment.
KENNEDY INDUSTRIES
349-4200

REAL ESTATE
Experienced or not, new office of an established firm, large volume with small sales force, up to 80% commission, full or part time. Call Livonia office of Norwood Realtors. Ask for Mr. Ferguson, manager.
425-1500

RESTAURANT help wanted, night and day, full time or part time. Apply Jack-in-the-Box, 27800 Orchard Lake Rd., Farmington Twp. 476-7720

NURSES AIDES
& ORDERLIES
HOUSEKEEPERS
MAINTENANCE MAN
Experienced
All Shifts
BEVERLY MANOR CONVALESCENT CENTER
NOVI 477-2000
An Equal Opportunity Employer

3-3 Male or Female

INTERVIEWS
FOR
Prospective Employment
Please apply in person Monday through Friday, 2 to 5 p.m
FARRELL'S
Ice Cream Parlor & Restaurant
14203 Telegraph, Redford

FEMALE and male security guards, all shifts, full, part time, union scale, benefits, Livonia area. Call 342-8875

PRODUCTION WORKERS
LIGHT FACTORY WORK
Immediate openings on all shifts. Assembly, punch press, material handling, etc.
DAILY PAY—$1.75 HOUR
Redford 23163 Grand River
Madison Heights 25407 John R
Detroit 32 Henry

MAINTENANCE and commercial housekeeping, full and part time openings in Detroit and suburban area. 533-1584

PRODUCTION
and
ASSEMBLERS
WE ARE NOW TAKING APPLICATIONS
APPLY
STAHL MFG.
12286 Woodbine
Detroit

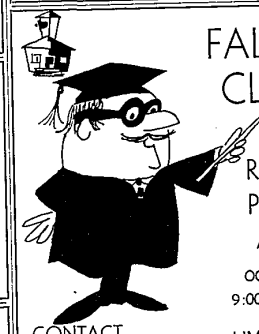
COUPLE WANTED to manage 24 units. Middleaged or retired. Light maintenance, call 728-4800 or 728-4831

3-3 Male or Female

JOSHUA DOORE
"Your Uncle
In The Furniture Business"
Needs
SALES PEOPLE
For his New Livonia
Warehouse - Showroom
- 2 week intensive training program with pay
- Hospitalization and major medical insurance
- Excellent working conditions
- Great chance for advancement due to our rapid growth

Call for appointment
522-5600

McDONALD'S
FARMINGTON
McDonald's
NEEDS YOUR HELP!
MOMS! Earn that little extra cash while the kids are in school. Flexible hours!
STUDENTS! An ideal opportunity to earn better-than-average money while still in school.
Out of SCHOOL? Here's the ideal spot for you to be! A job with a future.
Openings for day and night shifts.
FOR ABOVE POSITIONS, APPLY IN PERSON
FRI., SAT., SUN., 12-5 P.M.
to Michael Henisse,
McDonald's
24020 Orchard Lake Road, Farmington, Michigan



FALL CLASSES
"THE REAL ESTATE PROFESSION AND YOU"
OCTOBER 23, 25, 27
9:00 a.m. to 12:00 Noon
LIMITED ENROLLMENT
CONTACT
MARGE HESS
MANAGER
455-5200
Chamberlain Realtors
PLYMOUTH-NORTHVILLE OFFICE
455-5200

Female Help Wanted

EXECUTIVE SECRETARY
A growing corporation located in a Northwest suburb is seeking a qualified Secretary to a top ranking executive The successful candidate should:
Have excellent shorthand and typing skills 1-3 years experience. Financial or mortgage background desirable.
For information leading to a confidential interview, please call 476-9000, Personnel Department, 9 a.m.-4 p.m. daily.
Alexander Hamilton
LIFE INSURANCE CO. OF AMERICA
12 MILE AND FARMINGTON RD.
FARMINGTON

Gypsy Doyle Service Inc.
Announces A New Farmington Office
For your convenience we are located at 32500 Grand River, Suite 203
Work for us on choice temporary assignments.
WE NEED
SECRETARIES - TYPISTS
KEYPUNCH OPERATORS
An Equal Opportunity Employer

CLERK-TYPIST
PART-TIME
Must be able to type 60 WPM and take shorthand. Recent office experience preferred. Some knowledge of Medical Terminology and insurance helpful, but not necessary. Good starting salary.
Apply in Person
8-10 a.m. Mon. thru Fri.
KROGER CO.
12701 MIDDLEBELT RD.
LIVONIA
An Equal Opportunity Employer

OUR "NEW HOURS" WILL HELP

Now you can place your Observer Want-ad before work or shopping, or after you return home. Our pleasant, well trained Ad-Visors will be happy to offer professional advice on how to word your ad for maximum results. We hope these new hours will be more convenient for you.

8 a.m. - 5:30 p.m.

MONDAY THRU FRIDAY, 9 a.m.-NOON SATURDAY

Call US Today at . . . 522-0900

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