

The OBSERVER HELP WANTED MART

WHETHER YOU'RE HIRING OR LOOKING FOR WORK, OBSERVER ADS GET RESULTS

Female Help Wanted 3-20 Miscellaneous PRODUCTION and ASSEMBLERS WE ARE NOW TAKING APPLICATIONS APPLY S. M. C. 800 JUNCTION Near Sealdon Road Plymouth, Mich. BOCKENBERGER, neg. board for doctor's office, to 446, 724-7250 Personnel West	Female Help Wanted 3-20 Miscellaneous LADY SUPERVISOR Position for woman seeking career in sales management. Must be experienced, suburban and training of new personnel. An exciting career for the qualified applicant. Write: WATKINS PRODUCTS INC. WINDYBROOK, MI 48191 Attn: D. Wagner GOOD DRIVERS over 18, full time or weekends, suburban taxi fleet. Call 341-5600 PROVEN PROOF OPERATOR Suburban bank is looking for you. Must be experienced. Generous pay and full fringe. Free negotiable. Call Troy Personnel 1721 Crooks Rd., Troy 48134-9360	Female Help Wanted 3-20 Miscellaneous ATTENDANT , coin laundry, part time, 2 days a week, we will train you. 330-8120 NURSES AIDES HOUSEKEEPERS HENDRY CONVALESCENT 103 Haggerty Road, Plymouth 455-0510 PERMANENT position with pharmacy in Garden City area. Must be dependable, Accuracy and good medication. A C.K. found necessary. Call Mrs. Leahy. 937-0180 NURSES AIDES MIDNIGHTS All Shifts FRANKLIN MANOR Convalescent 352-7390 LADY for part time work in Wash Hill Laundry, \$130 per hour to start. Call 770-7300 River at Orchard Lake Road. 470-0194 Immediate Openings Clerk Typist \$350 General Office (mature) \$400 Secretary \$600 Medical Assistant Open MANY OTHER POSITIONS Westland Employment 18224 Farmington Rd. VE 9-2112 477-4481 SALES LADY , experienced, full or part time, good salary, P.M. Shipping Plaza, So. Livonia, MI. LO 5-7420 LET US PLACE YOU • Challenging—Interesting • CLERICAL • SECRETARIES • STENOGRAPHERS • GENERAL OFFICE FOR GROWTH COMPANIES COME IN FRIDAY 8:30 A.M. - 5:00 P.M. ACCURACY PERSONNEL 358-2010 26555 Evergreen Suite 1119 Southfield	Female Help Wanted 3-20 Office/Clerical STARTER STENO Two high school grads needed now by large company with good advancement opportunities. 480-4475 Call 265-3355 for interview at 1824 West 7 Mile Road (near Southfield X-Way) from 8:30 a.m. to 9 p.m. Permanent Staff Co. WOMAN , full time, for purchasing department, 40 hours, to include one evening. Many fringes. Pleasant working conditions. Apply in person to The Stenographer, 1824 West 7 Mile Road, Southfield, Mich. 48063 SECRETARY Bright young girl needed as secretary to the insurance manager for a national auto leasing company. Shortlisted and not required but good typing a must. Must have a minimum of three years secretarial experience. Pleasant working conditions with benefits. Plymouth area, telephone area, call Mrs. Haase. 333-4750 COMPETENT CLERK TYPIST Opportunity knocks for girls with strong clerical and typing skills. Top pay and good benefits with most of our clients. Call Troy Personnel 1721 Crooks Rd., Troy 643-9360 DEPENDABLE, mature gal for busy office in Livonia area. Must be accurate with figures, typing helpful. Full time, Co. benefits. Call for appointment: 582-3972 GIRL for general office work, apply in person only. Ray's, 2185 Michigan Ave., Livonia. 582-3972 EXEC. SECY \$6000, large nonunion organization needs mature well organized person with social consciousness. You pay no fee. Interview for interview 2185 Michigan Avenue, Dearborn, 8:30 a.m. to 8 p.m. Permanent Staff Co.	Female Help Wanted 3-20 Office/Clerical SECRETARY wanted. Prefer office experience, shorthand and typing knowledge required. 421-2120 SECRETARIES Several major companies are looking for good secretaries, from beginner spots to executive level. All offer excellent starting salaries and benefits, many including cost-of-living increments and good hours. Skills Required: For Beginners, Typing 40-50 WPM, Shorthand 20-30 WPM. For Experienced, Typing 60-70 WPM, Shorthand 100-120 WPM. ALLIS JOHNSON PERS. 15195 Farmington 425-3000 CONSOLE & P.B.X. Prestige companies need poised, personable girls with good typing to handle reception desk openings. Excellent salaries and benefits. ALLIS JOHNSON PERS. 15195 Farmington 425-3000	Female Help Wanted 3-20 Office/Clerical JR. BOOKKEEPERS Many of our major clients are looking for Jr. Bookkeepers with some experience, for a variety of Accounting Dept. functions. Excellent salaries and benefits. ALLIS JOHNSON PERS. 15195 Farmington 425-3000 KEYPUNCH operator , experienced preferred, some training acceptable, 5 or 10 shifts. Paid insurance, sick days and holidays. Call Pat Fair, 308-8821, Ext. 317, Computer Services Corp., Southfield area. An Equal opportunity employer. SECRETARY Challenging position in sales requiring sharp girl with good typing and basic shorthand plus firm background in high school. Excellent work in a good and fringe benefit. Call Mary Scott at 476-7100, Ext. 50 DIAMOND AUTOMATION DIV. 2300 Haggerty Road between 9 Mile and 10 Mile Farmington Michigan 48024 An equal opportunity employer EXPERIENCED Dictaphone and accurate typist with knowledge of medical terminology. Good salary and benefits. Westland area. Send resume to Box 225, Observer, Newspaper, Westland, Livonia 48150.
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Let us give thanks . . .




Female Help Wanted 3-3 Male or Female BANK TELLERS FULL AND PART TIME Applicants with Good Math Aptitude Recent Clerical, Cashier or Business Related Experience Prefer 20 Years and Over Apply Personnel Department Monday thru Friday 9:30 A.M. - 4:00 P.M. LIVONIA NATIONAL BANK 33014 Five Mile Rd. (East of Farmington Rd.) Livonia, Michigan An Equal Opportunity Employer	Female Help Wanted 3-3 Male or Female CASHIER Small Cafeteria, Hours 8 a.m. till 3 p.m. Call EL 6-1208 HOUSEWIVES , earn \$20 to \$40 per week in spare time, call Fuller House Company 770-1100 TRIMMERS for Poedle Salon in Dearborn Heights area, must have basic knowledge, some experience preferred, full or part time. Days or evenings 333-3350 3-2E Office/Clerical ELECTRIC TYPIST \$500, many extra benefits from company which hires you on ability only no fee to you. Call 335-2255 for interview at 1824 West 7 Mile Road (near Southfield X-Way) from 8:30 a.m. to 9 p.m. Permanent Staff Co. NURSES AIDES , good fringe benefits. See Mrs. Barto, Nightingale Convalescent Center, 3803 Newburgh Rd., Westland
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Female Help Wanted 3-3 Male or Female SHARP GIRL Able to handle the operation and responsibility of a highly detailed job. Good typing skills, start at 1:00 a.m. Call between 9:30 p.m. and 6:00 p.m. 495-5774 MATURE? TYPE? Need \$397 and want to work for small company which pays the fee? A variety job is waiting for you in the boss's office. Call 581-5111. Interview at 2012 Plymouth Road, Livonia. Permanent Staff Co. TYPIST Part time, afternoons and evenings. Type minimum speed of 55 wpm. Contact Phil Angot. OBSERVER NEWSPAPERS 281-8600, Ext. 255 RECRUITING-Order Clerk for nation wide fashion jewelry distributors. Some office experience desirable. Apply in person. Unique, Inc., 11953 Market Street, Livonia, near Plymouth Rd.

Female Help Wanted 3-3 Male or Female HOW MANY PAYS TIL XMAS? We Need Experienced Typists - Stenos - Dicta operators - Clerks - Bookkeepers - Hand or Machine on a Temporary Basis. NEVER A FEE OR CONTRACT 2080 Greenfield, Room 202 or call for office nearest you WITT SERVICE 545-6828 BILLING CLERK Machine experience, accurate typing skills. Multiple fee structure a must. Southfield area. ACCOUNTING CLERK High school graduate able to operate adding machine, Northwest Suburban location. Fringe benefits. Call Mary Scott at 476-7100 Ext. 50 DIAMOND AUTOMATION DIV. 2300 Haggerty Rd., Farmington ALARM Company needs operators, nights and weekends. Experience helpful. Will train. Call 382-3227 General Office Clerk Electronic manufacturing firm has an immediate opening for a general office clerk in its Industrial Engineering department. Selected candidate must be a high school graduate, good typist and have 1-3 years general clerical experience. Apply in person, 8:30 a.m.-4 p.m. OMNI SPECTRA INC. 24600 HALLWOOD CT., Farmington 477-1234 An Equal Opportunity Employer

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