

# The OBSERVER HELP WANTED MART

WHETHER YOU'RE HIRING OR LOOKING FOR WORK, OBSERVER ADS GET RESULTS

**151 Female Help Wanted**

**LAUNDRY ATTENDANT**  
Afternoon, full time. Apply  
Forest Laundry, 585 Forest,  
Plymouth.

**GENERAL OFFICE**  
West Suburban Agency looking  
for a female typist. Must be  
college graduate. This is a great  
opportunity for a woman to  
earn \$100 a week. Must be able  
to type 30 words per minute and  
have a minimum of 3 years  
experience. Send brief resume  
of your education and work  
experience to Box 480, Observer News-  
papers, Inc., 2821 Schoolcraft,  
Livonia 48150.

**SECRETARY—GAL FRIDAY**  
We Suburban Agency needs  
conscientious Gal Friday. We  
are looking for ambitious Gal  
who wants to earn \$125 weekly  
profit sharing, insurance, etc.  
and is willing to work hard for  
it. Must have 3 years of more  
experience. Must be a self-starter,  
hard working minimum typing  
10 wpm. ACCURATELY. Over-  
time guaranteed. Send resume  
to Box 388 c/o Observer News-  
papers, Inc., 2821 Schoolcraft,  
Livonia, 48150.

**COLD WEATHER BLUES?**  
Get out and work  
a day, a week  
or a month  
as a temporary  
Choice short and long term  
assignments near your home.  
We NEED  
TYPISTS  
DICTAPHONE  
OPRS.  
STENOS.  
KEYPUNCH OPRS.  
CLERKS.  
BOOKKEEPERS  
Call for nearest location  
**WITT SERVICE**  
545-6828  
Equal Opportunity Employer

LADY needed for heavy clean-  
ing. 1 day per week. 1000 sq.  
area, between 9 a.m. & 3 p.m.  
Call 481-9000

**SWITCHBOARD AND CASHIER**  
No experience necessary.  
Reply to Box #514, Obser-  
ver Newspapers, Inc., 36251  
Schoolcraft, Livonia, Michigan  
48150.

**WOMEN** wanted for Instruc-  
tress for Playgroup. Fine  
Salary. Call 565-2577

**BANK STENO**  
Fee paid position for Gal with  
top typing skills. Good work-  
ing conditions. Call 481-9000.  
CHIOATE & CHIOATE PERSON-  
NEL, 332-3900.

**COUNTER** woman, days, 6 a.m.  
to 2 p.m. 1200 sq. ft. Store.  
40 hours. Miller Dought Shop,  
2800 Ford, Dearborn. Call  
for interview. 424-9416

**ACCOUNTING GAL**  
With about 3 years experience  
and pay \$125 per week. You  
should have your own transpor-  
tation. Call home, CHIOATE &  
CHIOATE PERSONNEL, 332-3900.

**WAITRESS** wanted, day shift,  
7:30 a.m. to 4 p.m. Bank Road  
Restaurant, 12424 W. 8 Mile, at  
Beech Dale.

**Full and Part Time, Middles**

**Apply in person**  
**PALACE RESTAURANT**  
31461 Ford Rd., Garden City

**BABYSITTER, 9 to 3 p.m.**  
Venno and Cherry Hill, must  
have own transportation.  
Days 522-9031, evenings 732-3551

**LEGAL secretary** for Livonia  
law firm.  
427-0060

**WORKING** mother needs re-  
liable woman for 1 year old boy and  
nursing girl. Kindergarten in  
my home. 5 days a week. Call  
9:30 a.m. to 5 p.m. 425-3217

**EXECUTIVE SECRETARY**  
CHALLENGING opportunity  
for experienced secretary to  
work for an executive office.  
Must possess better than aver-  
age secretarial skills and  
initiative, take charge ability  
and excellent typing and  
stenographic skills.  
For information leading to a  
confidential interview, please  
Call 476-9000. Personnel De-  
partment 9 a.m.-4 p.m. daily.

**Alexander Hamilton**  
**Life Insurance Co.**  
of America  
12 Mile & Farmington Rd.

**MOTEL CLERK**  
Full time, no experience nec-  
essary, will train. 7:30 a.m. till  
3 p.m.  
Call 525-0000

**COUNTER CLERKS**  
Full time. Good pay and all  
benefits. 9 a.m. to 5 p.m. Also  
5 days for stores in South  
field. Apply between 1 and 3  
p.m.

**MAI KAI CLEANERS**  
22255 W. 9 Mile  
Call at Telephone

**151 Female Help Wanted**

**15 SECRETARIES**  
Needed for short and long  
term assignments in the  
Northwest area.

**KELLY GIRL**  
Northland Center  
353-7570

**DRIVERS**  
Must have chauffeur's li-  
cense. Long assignment. 9 a.m.-3 p.m.

**MANPOWER, INC.**  
2604 S. Dixie Rd.  
WIDOWER desperately needs  
help to care for 3 year old  
boy for live-in with no pay.  
425-7375

**TYPIST TO \$2.50 HR.**  
Temporary assignments call to  
home with automatic increase.  
Call office nearest you.

**23013 Michigan Ave.** 525-2770  
2322-247, 7 Mile  
Evenings

**TEMPORARY STAFF CO.**

**RECEPTIONIST**, full time, some  
evening, for professional office  
fr. Southfield area. Next ap-  
pointment, 10 a.m. 481-9000.  
ages 23-40, call Miss Chioate,  
332-3900

**OFFICE GIRL**  
Typing and bookkeeping experi-  
ence. Must be willing to work  
public, willing to work long term  
or day, quiet, friendly, for ap-  
pointment. Call Mr. Lewis for ap-  
pointment.  
453-5520

**RECEPTIONIST** with no (no charge)  
need good typist. A & B  
Personnel, Mr. Schneider, 481-9000

**DOCTOR'S OFFICE**  
Plymouth area. Full time and  
part time. Must be a graduate  
nurse. Dependable. All aspects  
of medical office, typing, book-  
keeping, etc. Transportation  
and salary range. Write Box  
No. 480, Observer Newspapers,  
Inc., 2821 Schoolcraft, Livonia,  
Michigan, 48150.

**DAY waitress**, 4 days per week,  
evening, at food and bar ser-  
vice club, call Mr. Wood,  
424-9000

**BAR waitress** for nights. Apply  
Plymouth Hotel, 40475 Plymouth  
Rd., Plymouth.  
424-9000 or GA 74770

**WANTED:** Part-time Lay  
Lay Supervisors for school  
region. Prefer high school  
graduates. Must be able to  
work in school. Apply: Per-  
sonnel Office, Garden City  
Schools, Administrative Ser-  
vice Center, 1331  
Schoolcraft, Garden City,  
Michigan, 48130.

**MATURE** babysitter wanted for  
Thursdays and Fridays, 7:30  
a.m. to 3 p.m. 9 Mile Midland  
area. Call 427-4256

**GENERAL OFFICE**  
Alert person with good typing,  
at least 10 wpm. per minute.  
pleasant manner. 6 months per-  
sonal office experience to work  
in buying department of large  
retail firm. Call home, CHIOATE  
& CHIOATE PERSONNEL, 332-3900.  
962-7700 Ext. 235, 237, 239

**MOTHER** urgently needs section  
clerk. 1200 sq. ft. Store.  
40 hours. Miller Dought Shop,  
2800 Ford, Dearborn. Call  
for interview. 424-9416

**CLERKS**  
A special opportunity for  
Mothers, Grandmothers,  
Housewives, and inactive tem-  
poraries who may be looking  
for assignments close to  
home. Visit our Northland  
office and let us decide what  
kind of work you are best  
suited for. You may be better  
than you think.

**KELLY GIRL**  
Northland Center  
358-7570

**BEAUTY operator**, 13 Mile  
Orchard Lake, 1200 sq. ft. Store.  
guarantee, \$200 week potential.  
427-5240

**GAL FRIDAY**  
Company needs girls to act as  
general office receptionists. To  
assist office personnel. Must  
be able to type 10 wpm. 481-9000

**TROY PERSONNEL**  
1721 Crooks Rd., Troy  
643-9360

**BABY SITTER** 3 days week,  
available. Own car. 1200 sq. ft.  
Feb. 19, 9:30 week. 424-9000

**BABY SITTER**, part time, 3  
Mile, Farmington Hills. 481-9000  
boys five and three, your home  
or mine. 424-9000

**Housekeeping Aides**  
Day shift, full time, experienced  
preferred, good pay, benefits  
and a full-time job. Apply be-  
tween 8 Monday-Friday.

**FARMINGTON NURSING HOME**  
30405 Folsom Rd., Farmington  
477-7400

**MATURE** woman for Doc.  
office. Must be able to type  
good. 1200 sq. ft. Store.  
40 hours. Miller Dought Shop,  
2800 Ford, Dearborn. Call  
for interview. 424-9416

**MATURE** woman to babysit.  
Lathrup Village area. 336-7474

**SECRETARY—\$600**  
Must have average typ-  
ing and shorthand skills.  
All benefits.

**BOOKKEEPER—\$600**  
Top working conditions. Con-  
venient location. All benefits.

**TYPIST—\$400**  
If you are a high school grad-  
uate and can type 30 wpm you  
will be trained in general office  
work.

**THE JOB MART**  
255-7400  
12321 Telegraph near 3 Mile

**MEDICAL SECRETARY**  
Must be 25-30 years of age and  
have a minimum of 3 years  
experience. Will train as Medical  
Secretary. Call 427-4256

**152 Female Help Wanted**

**GENERAL OFFICE**  
Full time, typing necessary,  
must be able to type 10 wpm.  
1835 Beech Dale, Redford.  
424-9000

**City of Southfield**  
Administrative Civil Service  
Commission  
Now accepting applications  
for classified position of  
CLERK TYPIST  
CLERK STENOGRAPHER  
HEARINGS STENOGRAPHER  
Requirement card information  
available at Personnel Office,  
Room 208, Municipal Bldg.  
26000 Evergreen.

**SALES secretary** Fast accurate  
typing. 1200 sq. ft. Store.  
40 hours. Miller Dought Shop,  
2800 Ford, Dearborn. Call  
for interview. 424-9416

**NURSES AIDES**  
Must be over 18. Experience  
not necessary. Must be able  
to type 10 wpm. 481-9000

**FOUR CHAPLAINS**  
28349 Joy Rd., Westland  
261-9500

**BABYSITTER, 9 to 3 p.m.**  
Venno and Cherry Hill, must  
have own transportation.  
Days 522-9031, evenings 732-3551

**LPN'S**  
Part time. Ask for Mrs. Baber,  
Director of Nursing.

**FOUR CHAPLAINS**  
CONVALESCENT CENTER  
28349 Joy Rd., Westland  
261-9500

**RECEPTIONIST**  
to work in professional office.  
30 hours per week. Typing speed  
30 wpm. 481-9000

**NEW OPENINGS**  
481-9000

**CLERICAL** Billing \$385  
Clerical Supv. Tr. to \$800  
Keykeeper to \$625  
F/C Bookkeeper to \$700  
Cashier to \$700  
Dictaphone Secy to \$600  
Secretaries to \$700  
Recd.-Cashier to \$500  
Gen. Office to \$450  
Billing Clerks to \$500  
File Clerks to \$415  
Most employers pay travel  
expenses.

**ALLIS JOHNSON**  
13155 Farmington Rd. 425-3000

**WAITRESS**, afternoon, experi-  
enced, willing to work in per-  
sonal office. 1200 sq. ft. Store.  
40 hours. Miller Dought Shop,  
2800 Ford, Dearborn. Call  
for interview. 424-9416

**MEDICAL ASSISTANT**  
Knowledge of insurance forms  
and assisting necessary. Li-  
vonia area.  
425-0060

**PHONE WORK** 3 to 4 p.m.  
Salary and incentive. 424-7375

**WOMAN** to care for semi-  
retired man. 1200 sq. ft. Store.  
40 hours. Miller Dought Shop,  
2800 Ford, Dearborn. Call  
for interview. 424-9416

**SECRETARY**  
for Real Estate Office with  
experience. Must be able to  
type 10 wpm. 481-9000

**ALLIS JOHNSON**  
13155 Farmington Rd. 425-3000

**WANTED** live-in babysitter  
room, board and wages. 481-9000

**HOUSEKEEPER**, mature, ex-  
perienced, preferred, not nec-  
essarily a graduate. 1200 sq. ft.  
Store. 40 hours. Miller Dought  
Shop, 2800 Ford, Dearborn. Call  
for interview. 424-9416

**NURSE AIDES**  
Night shift, full time, experi-  
enced. Must be able to type  
10 wpm. 481-9000

**FARMINGTON NURSING HOME**  
30405 Folsom Rd., Farmington  
477-7400

**PUNCTURE PRESS** Operators, no  
experience needed. Call 481-9000

**OFFICE CLERK**  
Visio Foods, located at 12  
Mile, Southfield, needs ma-  
ture, working person for our  
Accounting Dept. You must  
have a High School educa-  
tion, type minimum 40 wpm,  
operate 10 key adding ma-  
chine and perform general  
office and clerical duties. You  
must have one year of re-  
cent office experience. If you  
possess all of these re-  
quirements, please call  
557-2020 Ext. 32

**PART TIME** office help, apply  
Thursday, 9:30 a.m. to 5 p.m.  
at North Hollywood, Plymouth.  
Call 427-4256

**DENTAL LAB** needs woman  
to train for Dental Techni-  
cian. Must have artistic tal-  
ent. 25-35 years old. Call for  
particulars.

**JOHN MANSON DENTAL LAB**  
538-1900

**152 Female Help Wanted**

**Part Time**  
WOMEN needed to work  
for a company. Must be able  
to type 10 wpm. 481-9000

**EXPERIENCED** saleslady for  
jewelry apparel shop. Part time.  
Call 427-4256

**WANTED**  
EXPERIENCED girl for Manu-  
facturer's Agent office. Cor-  
respondence, record keeping.  
5 days 9 a.m.-3:30 p.m.  
most of the time. 10 Mile  
Telegraph Rd. EL 63006

**161 Male or Female Help Wanted**

**MEN - WOMEN**  
Unhappy Where You  
Are? Want to Sell  
Real Estate? Want to  
Earn up to \$12,000  
or more your first  
year?  
I want to Talk to You  
Join the new team of sales as-  
sistants in the well established  
Farmington office of a well  
known and successful real estate  
firm that has served 20 years in  
this area. Training, appraisals,  
advertising program. Many gen-  
erous benefits.  
CALL MR. TINHAM  
JOHNSTONE & JOHNSTONE  
REALTORS  
474-2177

**BOYS OR GIRLS, 15 to 18**  
of age. Must be able to read  
and write. Pick-up and  
drop-off. 424-9000

**COLLECTORS PART TIME**  
To work 4 to 5 hours during  
the day. Must be able to com-  
municate. Call Mr. Hurvitz  
BONDED COLLECTION  
CORP.  
557-2100

**PICKUP and delivery person**  
12 per hour, 94, must be able  
to drive. 425-2970

**ELIAS BROSI**  
FAMILY RESTAURANT  
NOW HIRING FOR NEW  
LOCATION IN  
FARMINGTON, MI. Open-  
ings now available for all  
positions. Must be able to  
work lunch hours, or full  
time day or night. Must be  
neat appearing and of good  
character. Applicants need  
not be experienced. We will  
train you. Excellent opportu-  
nity for advancement. Ap-  
ply in person 9 a.m.-5 p.m.  
25490 Middlebelt Rd.  
At 11 Mile

**INTERNATIONAL** organization,  
seeking experienced full time  
accountants to sell their per-  
manent position. Contact Mr. W.  
Guiney, 481-9000

**COUPLES**, needed to manage  
apartments throughout the  
country, wife must have the  
ability to meet public and  
manage the apartment. Must  
be able to supervise and  
maintain the complex. We  
will train locally. Experience  
not necessary. Must be will-  
ing to relocate. Write for  
information to Personnel  
Manager, Mulberry, Inc., P.O.  
Box 427, Southfield, Mich.  
48076.

**SCHOOL** bus driver needed for  
purchasing and delivery  
position. 481-9000

**RESIDENT** manager couple,  
wanted to care for various  
apartment complex in Bloom-  
field Hills. Salary and fringe  
benefits. Must be 21 bedroom  
house provided. Contact Per-  
sonnel Manager, P.O. Box 427,  
Southfield, Mich. 48075.

**SCREW MACHINE OPERATORS**  
(Swiss, B-S, Davenport)  
Electronics manufacturing firm  
is seeking individuals with  
a minimum of 5 years ex-  
perience. Must read blue-  
prints, use measuring equip-  
ment and have machine ex-  
perience, in short run, close  
tolerances, small parts and  
steels and stock. Ex-  
cellent benefits, steady work.  
Apply in person 8:30-4 p.m.  
Monday thru Friday, or call  
477-1234 ext. 212.

**OMNI**  
**STACTRO, INC.**  
24600 Halliwell Court  
Farmington, Mich. 48024  
An equal opportunity employer

**BUS BOY**  
**DISHWASHERS**  
Day shift. Apply or call  
27101 Orchard Lake Rd.  
474-0223

**WAITRESSES**  
Full time afternoon, part time  
evening. Must be able to type  
10 wpm. 481-9000

**Bates Hamburgers**  
3100 Pine 12 Mile, Livonia  
GA 7-3464

**PART TIME** and full time car  
wash for Plymouth and Red-  
ford. 2nd shift. Must enjoy  
working. Call 427-4256

**BEVERLY MANOR**  
CONVALESCENT CENTER  
2400 Seafoam Road, North  
field 477-2000  
An Equal Opportunity Employer

**UNDERWRITER - S.M.P. bond**  
properly trained. Must be able  
to work in a fast paced en-  
vironment. Must be able to  
write. Excellent pay. Call  
Donof, Professional Personnel  
527-4010

**162 Male or Female—Part Time**

**Part Time Janitorial**  
**WE NEED YOU NOW!**  
for night work, 15 to 30 hours,  
men, women, 6 positions open,  
must be able to apply 3 to 5 Monday  
thru Thursday.

**U.S. MAINTENANCE**  
2615 W. 12 Mile, Southfield  
1623 Male or Female,  
Sales

**INSIDE SALES**  
Salary Plus  
Commission  
+ Bonus  
**PART TIME**  
**HOURS FLEXIBLE**  
Great opportunity for, House-  
wives, Men and Students de-  
siring to start a career in the  
business world. No experience  
necessary. Will train. Call  
Mr. Thomas  
559-6677

**161 Male or Female Help 161 Male or Female Help Wanted**

**WANTED:** Short order cook,  
must be able to type 10 wpm.  
Apply Redford-Livonia, 421-9000  
Plymouth Rd., Livonia, 48150

**COOK**, part time, evenings, Mc-  
Donald's Restaurant, 25490  
Middlebelt Rd., Farmington,  
Northwestern Hwy., Southfield,  
MI. 48033

**PART TIME DRIVER**  
Man or woman. Must have  
truck or station wagon. Call  
481-9000

**Man or woman**, Must have  
truck or station wagon. Call  
481-9000

**McDONALD'S**  
15399 Middlebelt, Livonia

**161 Male or Female Help 161 Male or Female Help Wanted**

**STANDBY WORKERS**  
We need men and women  
over 18 who have cars and  
phones and are available for  
light factory work on occa-  
sional days, for short runs,  
or for full time, \$1.75 per  
hour, daily or weekly pay.

**EMPLOYERS TEMP. SVC**  
26533 Grand River

**BUS DRIVERS**  
FULL TIME PART TIME  
\$3.31 per hour. Apply  
Prefer with training

**CLARENCEVILLE BOARD OF EDUCATION**  
28830 W. 8 Mile Rd.  
Farmington

**MR. DREW'S** Salon, 2821  
Schoolcraft, Livonia, 48150  
wanted, clientele preferred.

**PLYMOUTH COMMUNITY SCHOOL DISTRICT**  
Needs  
**CROSSING GUARDS**  
\$1.50 per hour. Apply  
454 S. Harvey St., Plymouth

**MALE and female** production  
workers required, 5 days, 40  
hours week, good working  
conditions. Apply Polaris Plastic  
& Metal Finishing, 2001  
S. Cedar, Ford or part time. Ask  
for Mr. Good. 424-9000

**BERNARD GEORGE** Foster, your Army recruiter, announces  
that now:  
Men and women between the ages of 18 to 34 in the  
Wayne and Westland areas. Because you are a high  
school graduate you can now write your own ticket in  
the "Army".  
The Army has many travel and training opportunities  
to offer at a starting pay of \$800 monthly.  
The following is a list of the many options that can be  
obtained in written before enlistment:  
Job Training  
Study Option  
Special Forces  
Warrant Officer Flight  
Training  
STRATCOM  
Military Police  
Army Security Agency  
Army Band  
Engineer Skills Option  
Women's Army Corps  
Medical Skills Option  
Station of Choice  
Contract the Wayne Recruiting Station, 3716 Newberry St.  
Wayne, Michigan or Telephone: 723-3384.  
These are opportunities that can't be passed up.

“Hello, OBSERVER Want Ads, May I Help You?”

YOU CAN GET THIS SAME FRIENDLY RESPONSE... Saturdays.

from ... 9:00 to: 12:00

Call US at ... 522-0900